

# The CCMemo

County College of Morris Employee Newsletter



## CCM AND BLOOMFIELD COLLEGE SIGN GUARANTEED TRANSFER AGREEMENT

County College of Morris (CCM) and Bloomfield College formally signed their first Guaranteed Transfer Agreement on February 16, 2018. The partnership takes effect on September 18, when the Fall Semester begins.

The Guaranteed Transfer Agreement will enable CCM students in the Teachers Education programs to complete their associate degree and seamlessly transfer as a junior in good standing to Bloomfield College's Division of Education B.A. in Education program concentrating in elementary education with subject matter specialization.

[Read more.](#)

### MIDDLE STATES INFORMATION VIDEO SERIES

The Media Center has created a series of videos designed to keep the CCM community informed about Middle States Accreditation. Each video highlights a different area of the process.

This week's videos are:

- [Standard 6: Planning, Resources, and Institutional Improvement](#)
- [Standard 7: Governance, Leadership and Administration](#)



### INSPIRE STUDENTS TO READ

We want you for the next "Faculty/Staff Picks" display at the library!

Be a model for lifelong learning and connect students to the subjects that interest you personally and in your field. Send a list of your favorite book titles to [hcraven@ccm.edu](mailto:hcraven@ccm.edu), and the Library will feature the books along with your name and photo.



### PALEOANTHROPOLOGIST IAN TATTERSALL TO SPEAK AT CCM LEGACY PROJECT

The Legacy Project invites the public to attend Tattersall's riveting lecture, "The Pensive Primate: Origin of Modern Human Cognition," on Thursday, March 8, at 12:30 p.m. in the Davidson Rooms at the Student Community Center.

[Read more.](#)

### LEAVE TIME BALANCE REPORTS

Balance reports will be going out to full time employees late March. Now is a good time to review your leave time balances and resolve any discrepancies you may come across. You can log into Web Advisor through the CCM website. Check your timesheets against the "as of" date shown on the website. Should you have any questions regarding your balances, or need assistance, please call Lori Zarandona at X5033 or email [lzarandona@ccm.edu](mailto:lzarandona@ccm.edu).

### CCM EVENTS

#### Transfer Fair

Wednesday, March 7, 10:30 a.m. - 1:30 p.m., Student Community Center  
[More Information.](#)

#### Dance Theatre Showcase

Friday, March 9, and Saturday, March 10, 7:30 p.m., Dragonetti Auditorium

#### Board of Trustees Meeting

Tuesday, March 13, 6:30 p.m., Board Room, Henderson Hall

#### Library Foundation Center Workshops

Tuesday, March 13 through Thursday, March 15, 10 a.m., LRC205  
[More Information.](#)

#### James Wright- A Life in Poetry Reading by Jonathan Blunk

March 20, 12:30 - 2 p.m., LRC 121

#### College Council Meeting

Thursday, March 22, 12:30 - 1:45 p.m., SH 100  
[View meeting dates for Spring 2018](#)

#### Professional Days

May 16 - 17  
Details to follow

### HR CORNER

#### Division of Pensions and Benefits

##### Retirement Seminar

CCM's HR department is hosting a Retirement Seminar presented by the Division of Pensions and Benefits on Friday, March 16, at 10 a.m. in Sheffield Hall, Room 100 for participants in the Public Employees Retirement System (PERS) and the Teachers' Pension and Annuity Fund (TPAF). This event is open to the public. However, CCM employees and one guest have guaranteed seating by registering with Karyn Norberg at [knorberg@ccm.edu](mailto:knorberg@ccm.edu).  
[More Information.](#)

##### Defined Contribution Retirement Program for Part-time Employees

Part-Time employees enrolled in the Defined Contribution Retirement Program (DCRP) can learn more about their plan by registering for in-person seminars or on-line webinars presented by the Division of Pensions & Benefits.  
[Registration Information.](#)

##### RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement – Receive free, no pressure, retirement counseling sessions.

Make your appointment today. You do not need to be a member to meet with the representatives.

TIAA representative Zhee Sarabia will be on campus from 9 a.m. - 5 p.m., on March 8, April 12, May 22 and June 7, 2018 in Henderson Hall, Room 107. Call 800-732-8353 to make an appointment.

## NEW PEOPLE AND POSITIONS

The following personnel appointments were approved by the Board of Trustees at its February 15 meeting:

- Michelle Hendry, Financial Aid Advisor, Financial Aid, Start Date March 5
- Daniel Guillen, Colleague Systems Administrator, Information Systems, Start Date February 19
- Crystal Lutton, Department Administrative Assistant, Workforce Development, Start Date February 16
- Colleen Drum, Department Administrative Assistant, Nursing, Start Date February 19
- David Apolinario, Groundskeeper II, Groundskeeping, Start Date February 16
- Christina Pellegrino, Program Coordinator, College Readiness Now (CRN), Start Date February 12

## BUILDING A DATA WAREHOUSE

In order to achieve key components of the strategic plan and strategic enrollment management (SEM) plan, the need for easy to access, consume and use data is paramount. To support the college's culture of evidence, the Information Systems and Institutional Effectiveness division, along with a cross-functional team of our internal subject matter experts, is in the process of building a data warehouse.

The data warehouse will function as a central repository of information coming from one or more data sources. This data is processed, transformed and ultimately provides a single source from which to present accurate and reliable data. The warehouse will provide interactive, drill-down capable reporting with filters that allow end-users the opportunity to customize what data are displayed. These reports will provide student headcounts, course offerings, course success rates, retention, graduation and other critically important, operationally relevant information. The team is completing phase 1 (of 5) of the project plan, which requires us to conduct the initial data mapping (e.g., documenting the data definitions and business rules to ensure data quality) in Colleague for use in providing the reports mentioned above. The data warehouse will become available summer 2018 and training in its use is planned.

## SEE SOMETHING SAY SOMETHING

The CCM Public Safety Department is committed to the safety and security of the campus community. This commitment requires a concerted effort by everyone at the college which will contribute to a safe and secure environment on campus and carry over to off campus. The CCM Public Safety Dept. encourages everyone to contact them at 973-328-5550, or 973-328-5555, anytime you feel uncomfortable or concerned about an activity on campus.

[Read more.](#)



## CCM FINE ARTS STUDENTS DISPLAY ARTWORK AT MPAC GALLERY

Fine Arts students at County College of Morris (CCM) once again are being given the opportunity to exhibit their artwork at the Art Upstairs gallery located in the Mayo Performing Arts Center (MPAC) in Morristown.

The exhibition, featuring approximately 40 pieces of student artwork, is being curated by Todd Doney, CCM professor of Fine Arts. The exhibit runs from March 5 - April 1. A reception will be held March 21, 5 - 7 p.m.

[Read more.](#)

## COMPUTER WORKSPACE SAFETY

At the end of the day, are you experiencing discomfort in your neck, shoulders, back or wrists? The set up and use of your computer/laptop workstations at work and home can have a significant impact on your health. Take a few minutes to review recommended layouts and body positions for computer set ups, and apply them to your existing workstation and work habits.

[Evaluating Your Computer Workspace](#) is a helpful guide published by Oregon OSHA. It provides information on computer workstation set ups, as well as advice for the use of laptops, iPads, tablets and cellphones.

The [Computer Workstations E-tool](#), from the United States Department of Labor, is another useful resource for "Good Working Positions" and "Workstation Components". Contact Dawn Latincsics at ext. 5551 if you would like additional assistance in evaluating your workstation.

## NOTICES FOR CCMEMO

Email material to both Amy Sciuto at [asciuto@ccm.edu](mailto:asciuto@ccm.edu) and Kathleen Brunet Eagan at [kbeagan@ccm.edu](mailto:kbeagan@ccm.edu). Submissions must be received by 4 p.m. Wednesday.

**VOYA** representative Brandon Zisa will be on campus March 15, April 10, May 10, June 12 and July 24. To make an appointment call 732-326-5625 or email [Brandon.Zisa@voyafa.com](mailto:Brandon.Zisa@voyafa.com).

**Prudential** representative Lily Lau will be on campus from 10 a.m. - 3:30 p.m. on March 5, April 5 and May 3, in Henderson Hall, Room 107. Call 732-236-6782 or email [lily.lau@prudential.com](mailto:lily.lau@prudential.com) to make an appointment to discuss ABP or DCRP investments.

**MetLife/Brighthouse** - representative David Sharpe will be on campus from 10 a.m. to 2 p.m. on February 22, March 21, April 11, May 16 and June 13. Call 973-575-3254 or email [dsharpe@financialguide.com](mailto:dsharpe@financialguide.com).

**AXA-Equitable** representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email [marc.sheridan@axa.com](mailto:marc.sheridan@axa.com).

**MassMutual (formerly Hartford)** representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email [kquarnaccio@gittermanwealth.com](mailto:kquarnaccio@gittermanwealth.com)

**VALIC** representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email [Maryann.bradford@valic.com](mailto:Maryann.bradford@valic.com)

## SOCIAL MEDIA



Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) through your social media accounts.

**Here's what to talk about this week:** County College of Morris (CCM) and Bloomfield College formally signed their first Guaranteed Transfer Agreement on February 16. The partnership takes effect on September 18, when the Fall Semester begins. The Guaranteed Transfer Agreement will enable CCM students in the Teachers Education programs to complete their associate degree and seamlessly transfer as a junior in good standing to Bloomfield College's Division of Education B.A. in Education program concentrating in elementary education with subject matter specialization.

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## KUDOS

### Stephanie Williams, Student/Athlete, Represents CCM at Women in Sport Day

On February 4, Stephanie Williams, of Landing, a Criminal Justice major and soccer player, represented CCM at the 2018 National Girls and Women in Sport day hosted at Seton Hall University. More than 950 people attended the event. Williams, along with being a student/athlete, is a member of the college's Phi Theta Kappa honor society.



## ATHLETICS

### Men's Basketball:

March 1, 7 p.m. vs Prestige Prep

### Softball:

March 4, 1 p.m. @RCGC  
(double header)

### Baseball:

March 3, 12:00 PM @Cecil College  
(double header)

March 4, 12:00 PM @Anne Arundel Community College  
(double header)

See [www.ccm.edu/athletics](http://www.ccm.edu/athletics) for the most up-to-date information.