

# The CCMemo

County College of Morris Employee Newsletter



## CCM EVENTS

- College Council Meeting**  
Thursday, September 27, 12:30-1:45 p.m., SH 100
- CCM Picnic**  
Friday, September 28, noon-3 p.m., SCC Davidson Rooms
- Festival on the Green**  
Sunday, September 30, noon-5 p.m., Morristown Green
- Job Fair**  
Wednesday, October 10, 10 a.m., SCC Davidson Rooms
- Board of Trustees Meeting**  
Tuesday, October 16, 6:30 p.m., Board Room, Henderson Hall
- Fall Open House**  
Saturday, October 13, 10 a.m.
- Spotlight on Music: Jazz Demonstration**  
Tuesday, October 16, 12:30 p.m., Music Technology Center, Room 105
- Transfer Fair**  
Wednesday, October 17, 10 a.m., SCC Davidson Rooms
- Employee Service Recognition Dinner**  
Saturday, October 20, 6:30 p.m., SCC



### CCM WELCOMES THE NEW EXECUTIVE DIRECTOR OF THE WOMEN'S CENTER, SHANNON LENGARES

Shannon Lengares, of West Milford, has been hired as the new Executive Director of the Women's Center at CCM. She is a licensed social worker with more than 10 years' experience in nonprofit program management and development. She graduated from Hofstra University with her Bachelor of Arts in Sociology and earned her Masters of Social Work in International and Community Development from Monmouth University.

The Women's Center provides career counseling and other supportive services for women who are divorced, separated, victims of domestic violence or single parents who wish to become economically independent.

For more information on the Women's Center at CCM and the services it provides, visit <https://tinyurl.com/y7n4at7r/>, call 973-328-5025 or email [womenscenter@ccm.edu](mailto:womenscenter@ccm.edu).



### UPDATE!!

### CELEBRATE CCM'S 50<sup>TH</sup> : TAKE PART IN A PIXEL PEOPLE PRESENTATION

Due to the weather, the photo which was to be taken at the Welcome Back Bash on Tuesday, September 18, has been rescheduled for Tuesday, September 25.

Students, faculty and staff are encouraged to take part in forming a large "50" on the hill in front of the Learning Resource Center (LRC). The resulting image will be used as part of the college's 50th Anniversary celebrations and featured on the 50th Anniversary website.

Please gather in the patio area across from the LRC by 12:30 p.m.



In honor of CCM's 50th, we have launched a new series called "From the Archives." The series feature videos of people from the past. The video for this week is an audio recording of the second appearance of Ralph Nader at CCM on February 26, 1974.

[Watch the video](#)

### NEW FACULTY VIDEOS

Meet the new faculty! This week's video features Professor Robb Lauzon, the Communications Department's new public speaking instructor.

[View the video](#)



### HORIZON BLUE MOBILE APP

The Horizon Blue app will provide members with a simpler way to experience Horizon BCBSNJ. During the initial phase, the app will feature the most frequently used functions from our member portal and new capabilities will be added over the next few months.

Members can download the new app by opening <https://www.horizonblue.com/mobile/download> from a mobile browser or texting GetApp to 422-272.

[More information](#)



### CCM PICNIC

It's almost here! Offices will close at noon on Friday, September 28 for the Annual CCM Picnic. The CCM Excellence Awards ceremony will begin at 12:30 p.m. Enjoy some delicious food, play some games (including the annual egg toss) and spend some time with your co-workers.

Be sure to bring some money for the 50/50 raffle benefiting the CCM Foundation!

## FALL 2018 DEPARTMENT CHAIRS AND ASSISTANT CHAIRS NAMED

The Department of Academic Affairs has confirmed the following appointments for Fall 2018:

### PROFESSIONAL STUDIES AND APPLIED SCIENCES

#### Department Chairpersons

Colleen Bamford, Information Technologies

(Interim for fall 2018)

Mark Cosgrove, Hospitality Management and Culinary Arts

Venancio Fuentes, Engineering Technologies, Engineering Science and Criminal Justice

Maureen Sutton, Business

Alexis Thurman, Mathematics

#### Assistant Chairpersons

Susan Miller, Business

Deborah Poetsch, Mathematics

Dr. William Solomons, Engineering Technologies, Engineering Science and Criminal Justice

Deanne Stigliano, Mathematics

### HEALTH PROFESSIONS AND NATURAL SCIENCES

#### Department Chairpersons

Dr. Maria Isaza, Biology and Chemistry

Brian Oleksak, Landscape and Horticultural Technology

Dr. Michael Paul, Health and Exercise Science

Denise Vill'Neuve, Allied Health

Dr. Celeste Wayne, Nursing (Interim for fall 2018)

#### Assistant Chairpersons

Christine Kelly, Biology and Chemistry

Suzanne Gilmore, Nursing

John Rutkowski, Allied Health (Respiratory Therapy)

### LIBERAL ARTS

#### Department Chairpersons

Dr. Janet Eber, English and Philosophy

Nieves Gruneiro-Roadcap, Art and Design

Dr. Matthew Jones, Communication

Marielaine Mammon, Music, Dance and Performing Arts

Dr. Jill Schennum, Sociology, Economics and Anthropology

John Soltes, Languages and ESL (Interim)

Dr. Michael Parrella, History and Political Science

John Williford, Psychology and Education

#### Assistant Chairpersons

Laura Gabrielsen, English and Philosophy

Nadir Kaddour, Languages and ESL

Dr. Gail Watson, English and Philosophy



## FREE CPR/AED/FIRST AID CLASSES

Health Services is again offering free American Heart Association CPR/AED/First Aid classes for CCM employees on the following dates:

Friday, October 12, 10 a.m. - 1 p.m., HPE 119

Friday, November 16, 10 a.m. - 1 p.m., HPE 119

Friday, December 7, 10 a.m. - 1 p.m., HPE 119

Public Safety Department Only:

Thursday, December 20, 10 a.m. - 1 p.m., HPE 119

If you would like to sign-up, contact Health Services at [ehoban@ccm.edu](mailto:ehoban@ccm.edu) or ext. 5162

## FALL JOB FAIR

The Office of Career Services & Cooperative Education is hosting a job fair on Wednesday, October 10 from 10 a.m. to 1 p.m. in the Student Community Center. Job postings include part-time, full-time and seasonal opportunities.

[More information](#)

## CCM STYLE GUIDES TOOLS FOR EFFECTIVELY MARKETING THE COLLEGE

Maintaining the college's quality reputation is essential for ongoing success. People come to CCM because they expect a level of excellence. Key to conveying that excellence is ensuring that there is consistency in design, messaging and logo usage that supports the college's brand. Toward that end, the Department of Marketing and College Relations and Graphic Design have create several style guides that should be followed when writing or producing materials for external audiences, including social media.

### Style Guide for Writers

The CCM Style Guide for Writers should be used by staff, faculty and others when writing college publications – such as brochures, flyers, signs, banners – and copy for the website, social media and other materials meant for an external audience. By following the guide, writers can be certain that what they produce is consistent in areas ranging from comma usage, to quotation marks, to room numbers and more. The CCM Style Guide for Writers can be found on the Faculty and Staff page of the website, under Policies, Procedures and Guidelines. A printed copy also is available by contacting Allison Ognibene at [aognibene@ccm.edu](mailto:aognibene@ccm.edu) or ext. 5050.

Two important notations included in the guide are:

- The college is referred to as County College of Morris, not "the County College of Morris."
- Only one space – not two – should be inserted between sentences.

### Logo Usage and Color Pallet

The CCM logo is the visual mark used to build awareness about the college. It is important that the logo ALWAYS be used as intended. Guidelines for logo usage can be found in the Logo Spec Sheet at <http://tinyurl.com/yd78xmot/>. A link to the Logo Spec Sheet also can be found on the Faculty and Staff page of the website, under Policies, Procedures and Guidelines. Also during the college's 50th Anniversary, the 50th Anniversary logo should be used, except for materials that will be in used beyond May 2019. Any questions regarding the college's logo usage and color pallet can be directed to Kathleen Brunet Eagan, director of Marketing and Public Relations, at [kbeagan@ccm.edu](mailto:kbeagan@ccm.edu) or ext. 5052.

### Social Media

A Board of Trustees approved document, the CCM Social Media Policy outlines the steps that need to be taken by CCM staff and student organizations when creating and using social media platforms. A set of guidelines additionally has been established for social media accounts. Both the Social Media Policies and Social Media Guidelines can be found on the Faculty and Staff page, under Policies, Procedures and Guidelines.

For questions and additional information, please email [kbeagan@ccm.edu](mailto:kbeagan@ccm.edu) or call ext. 5052.



## TUTORING CENTER HAPPENINGS

In addition to math, writing & science tutoring offerings, the tutoring center has partnered with a number of academic departments to offer tutoring in speech at the Storyteller's Speech Lab, accounting, art history/design, ESL, Spanish, and various music subjects.

The following workshop sessions are also available:

[Math Fraction Workshop](#)

[Math Anxiety Workshop](#)

Online tutoring in a variety of subjects via Smarthinking is available to students through the Tutoring Center Blackboard course shell. Students can receive academic support 24/7.

## HR CORNER

### ONLINE ENHANCEMENTS

#### IMPROVE SHBP/SEHBP HORIZON BCBSNJ MEMBER EXPERIENCE

Horizon BCBSNJ is making major enhancements to revolutionize the way SHBP/SEHBP members interact online with a simplified healthcare experience. NJWELL and the SHBP Retiree Wellness Program are easily accessible from Member Online Services.

[More information](#)

#### RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement –

Receive free, no pressure, retirement counseling sessions. Make your appointment today. You do not need to be a member to meet with the representatives.

**VOYA** representative Brandon Zisa will be on campus September 18, October 23, November 8 and December 18, from 10 a.m. - 3 p.m. in Henderson Hall, Room 107. To make an appointment, call 732-326-5625 or email [Brandon.Zisa@voyafa.com](mailto:Brandon.Zisa@voyafa.com).

**TIAA** representative Tatiana Novozhilova will be on campus from 9 a.m. to 4 p.m. on October 24, November 20 and December 18 in Henderson Hall, Room 110. Call 800-732-8353 or visit [www.TIAA.org/schedulenow](http://www.TIAA.org/schedulenow) to make an appointment.

**MetLife/Brighthouse** - representative David Sharpe will be on campus from 10 a.m. to 2 p.m. on September 25, October 22, November 7 and December 10. Call 973-575-3254 or email [dsharpe@financialguide.com](mailto:dsharpe@financialguide.com).

**Prudential** representative Alicia Smith will be on campus from 10 a.m. to 3 p.m. on November 28 and December 19 in Henderson Hall room 107. Call 732-428-2314 or email [alicia.smith@prudential.com](mailto:alicia.smith@prudential.com) to make an appointment to discuss ABP or DCRP investments.

**AXA-Equitable** representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email [marc.sheridan@axa.com](mailto:marc.sheridan@axa.com).

**MassMutual (formerly Hartford)** representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email [kquarnaccio@gittermanwealth.com](mailto:kquarnaccio@gittermanwealth.com).

**VALIC** representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email [Maryann.bradford@valic.com](mailto:Maryann.bradford@valic.com)

## TRANSFER FAIR

The Office Transfer Services is hosting a Transfer College Fair on Wednesday, October 17 from 10:30 a.m. to 1:30 p.m. in the Student Community Center. More than 60 colleges and universities from New Jersey and the surrounding area will be in attendance.

[More information](#)



## JOIN CCM

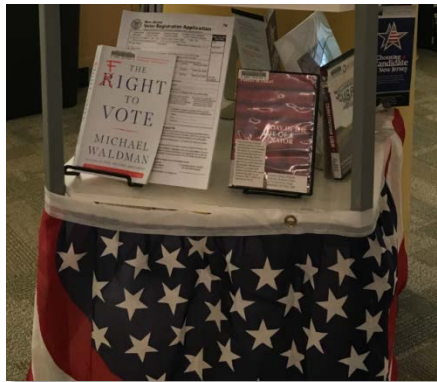
### AT THE FESTIVAL ON THE GREEN

Once again this year, CCMs will be taking part in the Festival on the Green in Morristown, featuring our very own Professor of Music Joe Bilotti and his Heart of Gold band on the Main Stage. The festival takes place Sunday, September 30, from noon to 5 p.m.

CCM will have two tables to promote the college and all it has to offer. Our Hospitality program also will be cooking up some special dishes for festival attendees.

Come out and volunteer and join the fun. We're looking for volunteers to help staff the CCM tables for an hour or two between noon and 5 p.m. If you'd like to join in the fun, please contact me at 5052 or [kbeagan@ccm.edu](mailto:kbeagan@ccm.edu).

The festival, featuring a wide array of activities, entertainment and vendors, is a great way to spend an early autumn day with family and friends. Come out and help spread the good word about CCM.



## VOTER INFORMATION IN THE LIBRARY

Encourage civic participation – let students know they can register to vote at the CCM Library!

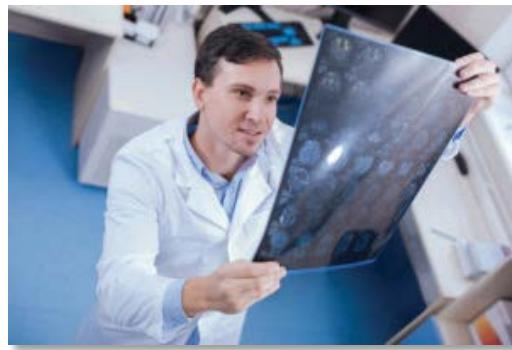
The CCM Library has voter registration forms, non-partisan "Choosing a Candidate" pamphlets, and books on the American political process. On Monday, October 1, 10:00-12:00 the League of Women Voters will provide in-person registration in the LRC. The registration deadline for voting on November 6 is October 16.



## CCM ANNUAL GOLF OUTING

CCM Foundation held its 50th Anniversary Golf Outing at the Rockaway River County Club on Monday, September 17. Over 108 golfers came to support CCM's scholarships, programs and Titan athletics.

[View some photos](#)



## CCM OFFERS TWO ADDITIONAL CAREER SHOWCASES

As an open community resource center, CCM is once again presenting free Career Showcases in Health Care and in Agribusiness, Horticulture, Landscaping and Design. The showcases, which are free and open to the public, will include Morris County industry salaries, job responsibilities, current demand and what education is required to succeed in those fields.

CCM's third Career Showcase focuses on Healthcare Occupations on Thursday, September 20, from 6 to 7 p.m. in the Student Community Center Davidson Rooms.

The fourth CCM Career Showcase will focus on careers in Agribusiness, Horticulture, Landscaping and Design and will be held on Monday, September 24, from 6 to 7 p.m. in the Landscape Horticulture Technology Building.

CCM offers several associate degree programs in a variety of healthcare programs and landscape and design that are being discussed. Yet another option is to take non-credit continuing education courses to earn a certificate and qualify for entry level positions. There are many affordable paths to obtain the training for a rewarding career. Individuals who attend the Career Showcases will learn about those options and have the opportunity to apply right away for classes.

[More information](#)

## NOTICES FOR CCMEMO

Email material to both Amy Sciuto at [asciuto@ccm.edu](mailto:asciuto@ccm.edu) and Kathleen Brunet Eagan at [kbeagan@ccm.edu](mailto:kbeagan@ccm.edu). Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

## SOCIAL MEDIA



Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) through your social media accounts.

### Here's what to talk about this week:

Shannon Lengares, of West Milford, has been hired as the new Executive Director of the Women's Center at CCM. She is a licensed social worker with more than 10 years' experience in nonprofit program management and development. She graduated from Hofstra University with her Bachelor of Arts in Sociology and earned her Masters of Social Work in International and Community Development from Monmouth University.

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## TITAN SCHEDULE

Men's Soccer:  
9/22 @ Ocean, noon  
9/25 vs. Union, 3:30 p.m.  
9/27 vs. Brookdale, 3:30 p.m.

Women's Soccer:  
9/22 @ RCBC, noon  
9/25 @ Brookdale, 3:30 p.m.

Women's Volleyball:  
9/22 @ Ocean, noon  
9/25 @ Lackawanna, 6 p.m.