

The CCMemo

County College of Morris Employee Newsletter



CCM RECEIVES \$4 MILLION FEDERAL GRANT

CCM, recognized as a leader in the education of employees for advanced manufacturing, has been awarded a \$4 million grant from the United States Department of Labor (USDOL) to expand apprenticeship programs for the industry.

The USDOL's Scaling Apprenticeship Through Sector-Based Strategies grant program focuses on advancing the development of apprenticeship programs in three areas: advanced manufacturing, information technology and health care. The program supports partnerships among educational institutions and the private and public sectors.

As a grant recipient, CCM will lead a consortium of New Jersey community colleges to build a network of apprenticeship programs in advanced manufacturing as part of a project called Career Advance USA. CCM was one of only 23 academic institutions nationwide to receive the USDOL grant.

Enrollment for the apprenticeship program will target both traditional and underrepresented populations, including the unemployed, veterans, transitioning military, women and people of color. At least 1,600 individuals are to be trained through the program.

The USDOL grant is perfectly timed with CCM's construction of a new Advanced Manufacturing and Engineering Center slated to open in 2020 to meet the needs of those key industries.

[Read more](#)

REVISED LINK FOR CCM EVENTS CALENDAR

Please note that the link for the CCM Events Calendar that appeared in the last CCMemo was incorrect. The new calendar can be found in the Quicklinks on the CCM home page by clicking on Events Calendar or online at <https://25livepub.collegenet.com/calendars/county-college-of-morris-events>



MICROSOFT WINDOWS UPGRADE TO COMMENCE CAMPUS WIDE

Microsoft's support of Windows 7 ends in January 2020. Windows 7 will still operate after January 2020, but Microsoft's updates to that software will cease after that date. Therefore, the Information Systems (IS) department has begun, to upgrade Windows 7 computers to Windows 10. This operating-system upgrade project will take place over the next few months occur in conjunction with IS's ongoing project to replace computers with thin clients. If you have a computer with Windows 7, there is no need to contact the Solution Center, as IS knows which PCs those are and is working department by department to upgrade them or replace those computers with thin clients.



ACCOUNTING YEAR END REMINDER

Please note that July 12 is the last day to submit petty cash reimbursements, expense reimbursements and travel reconciliations for Fiscal Year 2018-19.

TRAINING AVAILABLE FOR PURCHASING REQUISITIONS

Learn how to access and utilize Web Req to create purchase requisitions quickly. This training will touch upon how to create a PR in Web Req and REQ, how to modify your PR, how to use split accounting on PRs, check the status of your PR and more. In addition, the Purchasing department will touch upon some basic PR information to help reduce the number of questions and oversights when creating a PR. If you have a requisition that needs to be created, be sure to bring that information with you so you can create your requisition in class.

Training classes will be offered Thursday, July 25, 1 to 3 p.m. in Henderson Hall, Room 114 and Wednesday, August 14, 11 a.m. to 1 p.m. in Henderson Hall, Room 110.

Classes are limited to 14 participants. When signing up, if you receive notice that the class is full, please contact Rita in HR via email rragany-bayer@ccm.edu. A third session may be scheduled in September if necessary.

[Sign up for the Training Class](#)

CCM EVENTS

Board of Trustees Meeting
Tuesday, July 16, 6:30 p.m.,
Board Room, Henderson Hall

HR CORNER

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement –
Receive free, no pressure, retirement counseling sessions. Make your appointment today. You do not need to be a member to meet with the representatives.

AXA-Equitable representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email marc.sheridan@axa-advisors.com.

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email kquarnaccio@gittermanwealth.com.

MetLife/Brighthouse - representative David Sharpe will be on campus from 10 a.m. to 2 p.m. on September 16; October 15; November 7 and December 10 in Henderson Hall room 107. Call 973-575-3254 or email dsharpe@financialguide.com.

Prudential representative Alicia Smith is available for individual appointments. Call 732-428-2314 or email alicia.smith@prudential.com to make an appointment to discuss ABP or DCRP investments.

TIAA representative Tatiana Novozhilova will be on campus from 9 a.m. to 4 p.m. on July 30, August 15, September 19, October 29, November 15 and December 12 in Henderson Hall, Room 107. Call 800-732-8353 or visit www.TIAA.org/schedulenow to make an appointment.

VALIC representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email Maryann.bradford@valic.com

VOYA representatives John Murray and Mel Martinez will be on campus from 9 a.m. to 2 p.m. for individual appointments on July 9. To make an appointment email johnmurray@voyafa.com or melchor.martinez@voyafa.com or call 609-234-3369 for John or 908-887-3377 for Mel.



OUCH! NEWSLETTER

This month's OUCH newsletter focuses on Virtual Private Networks (VPNs). Learn about how they work and why you should use one.

[Read the newsletter](#)



KANJAM TOURNAMENT COMMENCES

The 3rd Annual FunDay Friday KanJam Tournament kicks off today at noon! Come out and catch all the action on the walkway in front of the LRC.

[View the KanJam Tournament Bracket](#)



IT'S NOT TOO LATE TO ENROLL FOR THE FALL SEMESTER AT CCM

By registering now, students have the opportunity to select courses that best fit their schedule. The earliest fall courses begin Wednesday, September 4. In total, CCM offers seven terms:

- 15 Week: September 4 – December 18
- Early 2 Week: September 4 – September 17
- Early 7 Week: September 4 – October 22
- Mid 2 Week: September 18 – October 1
- 13 Week: September 18 – December 18
- Late 2 Week: October 2 – October 15
- Late 7 Week: October 30 – December 18

Check online to see what classes are being offered at <http://webadvisor.ccm.edu>.

[Read more](#)

NOTICES FOR CCMEMO

Email material to both Amy Sciuto at asciuto@ccm.edu and Kathleen Brunet at kbrunet@ccm.edu. Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

SOCIAL MEDIA



Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) through your social media accounts.

Here's what to talk about this week:

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[Read more](#)

KUDOS

James Caruso, from the Class of 2019, recently was selected as the Spring 2019 Lief Award recipient and will receive \$500 in recognition of that honor. On the occasion of his 70th birthday, the family of Dr. Morris Lief (one of the first CCM academic deans) established the award to recognize academic excellence in science and technology. Nominees may be deemed excellent because they have built a continuous record of outstanding academic performance or have shown consistent academic improvement over the course of their degree program.