

The CCMemo

County College of Morris Employee Newsletter



CCM Releases Its COVID-19 Return to Campus Plan for Fall 2020

The college has finalized and released its [COVID-19 Return to Campus Plan Fall 2020](#). The plan calls for reopening the campus on a limited basis to support programs that require hands-on learning, while also minimizing health risks and maximizing safety for all members of the campus community. Employees and students are encouraged to read the plan in its entirety to learn what they can expect when returning to campus and to learn what CCM expects from all individuals who plan to be on campus this fall. The plan also shares the extensive protective measures that have been put into place to support the health and well-being of all employees, students and campus visitors. Adhering to federal, state and local guidelines, the plan was developed with significant input from faculty, staff, administration and students. Finally, it includes recommendations from community organizations to strengthen our ability to minimize health-related risks and to ensure a quick and appropriate response should the need arise. The plan is housed on the college's [COVID-19 Information and Resource Center](#).

CCM EVENTS

Titan Tuesday Online Information Sessions

August 18–Spotlight: School of Business, Mathematics, Engineering and Technologies
August 25–General Information Session

HR CORNER

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement – Receive free, no pressure retirement counseling sessions. Make your appointment today. You do not need to be a member to speak with the representatives.

Equitable representative Mark Sheridan is available at all 908-230-2042 or email marc.sheridan@axa-advisors.com.

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available at 848-248-4313 or email kquarnaccio@gittermanwealth.com.

MetLife/Brighthouse representative David Sharpe is available at 973-575-3254 or email dsharpe@financialguide.com.

Prudential Call 732-428-2314 or email alicia.smith@prudential.com to make an individual appointment to discuss ABP or DCRP investments.

TIAA representative Tatiana Novozhilova is available at 800-732-8353 or visit www.TIAA.org/schedulenow to make an appointment.

TIAA is offering virtual meetings through Adobe Connect which allows employees to follow along as representatives work with them to navigate their investments. If you need to schedule or change an appointment, please go to

<https://shared.tiaa.org/public/public/tools/events/virtualsections?eventPID=1-9ZR044V/>.

VALIC representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email Maryann.bradford@valic.com

VOYA representative John Murray is available for individual appointments.

To make an appointment email johnmurray@voyafa.com or call 609-234-3369.

Solution Center Introduces



The Solution Center has switched to a new ticketing system called FreshDesk. You may have already noticed this change if you have interacted with the Solution Center over the past couple of weeks. With this new system, when you send a request to solutioncenter@ccm.edu or you call and leave a voice mail message, a support ticket is automatically generated. This new process cuts down on the time it takes to copy and paste or type information from an email or a voice mail into a ticket. Please include as much information as possible in your emails and voice mails, so the assigned technician can support you as quickly as possible. Phone conversations requesting support will also be logged as a ticket, which ensures we are keeping track of all of the details of your request.

The software has an automated response feature. We will be turning this feature on soon. When you send an email to solutioncenter@ccm.edu, you will receive a response stating we received your request and your ticket number for your reference.

We have gotten the basics down on this new way to service the CCM community. As we dive deeper into what other features the software has to offer, we will roll them out so that the end user has a quick and efficient Solution Center experience.



August edition of OUCH! - "Video Conferencing Safely and Securely" is now available. With so many of us working from home now, video conferencing has become the primary way we work with and communicate with our peers and others. In addition, many of our kids are learning via video conferencing. Learn five simple, key tricks to using these technologies safely and securely. The issue is led by Guest Editor Lodrina Cherne. Download and share OUCH! with family, friends and co-workers. As always, translations of this issue are available in more than 20 languages.

Video Conferencing Safely and Securely:
<https://www.sans.org/security-awareness-training/resources/virtual-conferencing-safely-and-securely>

OUCH! Archives: <https://www.sans.org/ouch>



New Deadline for Book Return

The deadline for returning textbook rentals from the Summer Late 7 Week and Summer 10 Week sessions has been extended to September 4. The Campus Store reopens on August 31, so books may be returned any time from 8:30 a.m. to 4:30 p.m. Monday to Friday of that week. Campus policies for social distancing and mask-wearing will be in effect. Students may also request a mail returns authorization by emailing the store at bookstore@ccm.edu.



CTL/Virtual Campus Tip

This is a reminder to all faculty that there is a wealth of information available to you in the Bb 9.x Users Group (Blackboard Users Group aka BUG). Please take a few moments to scroll through the content there, especially in the section for Remote Teaching. You will find information about the web-conferencing platforms WebEx, Zoom and Shindig, as well as plenty of information about Blackboard and TechSmith Knowmia. In addition, you will find workshop recordings of the training sessions that have been held through CTL since March. As always, please reach out with any questions to ctl@ccm.edu.



NOTICES FOR CCMEMO

Email material to both Kathleen Brunet at kbrunet@ccm.edu and Theresa Gehring at tgehring@ccm.edu.

Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

SOCIAL MEDIA

Please help us market all the good things happening at CCM by sharing college news and events on your social media accounts.



KUDOS

Maria Schiano, director of Accessibility Services, has been appointed as a Director-at-Large for the Association on Higher Education and Disability (AHEAD) International, whose mission is to create welcoming higher education experiences for disabled individuals. Schiano also serves as president of New Jersey AHEAD. In making the announcement, AHEAD noted, "Community college representation is much needed and . . . we will all benefit from Maria's perspective."



The Department of Marketing and Public Relations has received two awards from APEX: Awards for Publication Excellence, a Grand Award for a social media campaign conducted during Academic Year 2019-20 on students success tips, which featured that year's PR Intern Erin Sytsema from the Class of 2020, and an Award of Excellence for the Class of 2019 commencement booklet, which also recognized the work of the college's graphic designer.