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CCM Graduate Impresses New Jersey Career Consortium

Alexandra Quintero Named Intern of the Year



CCM alumna Alexandra Quintero '21 is being named the New Jersey Career Center Consortium (NJC3) Intern of the Year. NJC3 serves as a model for academic and employer partnerships with a focus on increasing the competency and professionalism of college career centers. Quintero will receive her award at the NJC3 virtual conference today.

Quintero has been interning for the Spring Street Community Development Corporation in Morristown. Since April 2021, she has been a member of the team working on the Healthy Women Healthy Families Program. This initiative offers case management to pregnant and new mothers with a focus on African American women to improve the black infant mortality rate. Quintero studied Public Health at CCM and this, along with her enthusiasm and compassion, enabled her to obtain her position with the Spring Street Community Development Corporation at CCM's Spring 2021 Internship Fair held virtually last year.

"We are so very CCM proud of Alexandra's commitment to Spring Street and her selection as NJC3 Intern of the year," says Denise Schmidt, director of Career Services.

After completing her studies at CCM, Quintero enrolled at William Paterson University to earn a bachelor's degree in Public Health and Women and Gender Studies.

"I am very grateful to NJC3 for this recognition and especially to CCM's Career Center which connected me to this opportunity and continues to provide me with essential support," says Quintero. The experience I've gained through my internship will continue to influence me throughout my career."



Rob Stirton, vice president of Institutional Effectiveness and CIO, recently was name to ROI-NJ's Technology Influencers list. In its announcement, ROI-NJ credited Stirton for bringing a business approach to CCM that has allowed him and his team to transform CCM into a "data analytics powerhouse."



On April 19, the **Honors Student Showcase** featured presentations by students from a variety of disciplines, including Spanish, History, Chemistry, Sociology, Communication and Music. The event opened with performances by students from the Operetta Musical Theatre Workshop and Speech Fundamental Honors classes, followed by students presenting in a poster-style session. Thank you to the students who presented, the faculty who guided them and all who attended. To learn more about the showcase and how your students can present in the future, email honors@ccm.edu.

CCM in the News

[CCM Students Win Two of Three Awards in National Data Fest Competition](#) – Parsippany Focus

[CCM Dover College Students Develop Walking Trail](#) – My Paper Online

CCM EVENTS

Spring Plant Sale
May 2 through May 4 from 11 a.m. to 5 p.m.
Greenhouses

Recounts of the Korean War
A Commemoration of Asian American and Pacific Islander Heritage Month
Thursday, May 5, 12:30 – 1:30 p.m.
Zoom
RSVP to commemoration@ccm.edu

Morris County Teen Arts Festival
Friday May 13
8 a.m. – 4 p.m.
Across campus

Better in Blue Jeans Ball
May 13
6 – 10 p.m.
Alstede Farms

Commencement
May 20
10 a.m. – noon
Mennen Arena

[Public Safety Visitor's Registration Link](#)

Purchasing Deadlines for "01" General Fund Accounts

Deadline dates for FY 2022 purchase requisitions are established to ensure that the Purchasing department has adequate lead time to procure all goods and services for the current fiscal year. If the Purchasing department is currently seeking quotes or proposals for goods and

A New Health Benefit Plan

The School Employees Health Benefit Program (SEHBP) is introducing a new plan with a July 1, 2022 effective date. The SEHBP – Garden State Health Plan is being offered as a result of new state legislation and is available to active employees, new hires and pre-65 retirees. The special enrollment period is May 2 – May 20. To learn more about

services for your department, it will make sure that information is returned to you ASAP so you can create a requisition.

Please take note of the following deadlines.

Miscellaneous Purchases (excludes repair & maintenance) – 5/13/22

Blanket Order Change Requests – 5/27/22

Blanket Order Releases – 6/3/22

WB Mason Office Supplies – 6/3/22

Check Enclosed Orders – 6/3/22

Food Service Orders – 5/27/22

Please make sure there are sufficient funds to support your blanket order increases. Blanket Order Change Requests with insufficient funds will be returned. When processing Blanket Order Releases, monitor your remaining balance to ensure that your release is not flagged as an “Unauthorized Purchase.” All releases must be processed no later than 6/3/22.

Note: All requisitions received by the deadline date will be prioritized and processed accordingly. If your requisition is received after the deadline, it may not be processed because Purchasing cannot guarantee a June 30 delivery. The college is experiencing long delays due to the current supply chain issues.

Leave Balance Updates

Each year at this time, employees are asked to check their leave balances against the records maintained through Human Resources and Payroll to ensure their records match so that time is not lost when the new fiscal year begins July 1. Individual department reports will no longer be distributed because employee leave balances are available on Titans Direct.



Full-Time Employees

Leave balances for full-time employees have been frozen as of March 9. This date can be found in Titans Direct in the “Please Note” blue area above the Leave section. Full-time employees should review their timesheet balances as of this date and advise HR if you have any discrepancies compared to the time shown in Titans Direct. If your records match, you do not need to do anything. **If you have a discrepancy(ies), please email Donna Barnes in HR at dbarnes@ccm.edu by Friday, May 6.** The email should state the leave plan(s) and the amount of the discrepancy(ies).

As a reminder, employees may carry over vacation days and compensatory time according to their individual contracts and should refer to their respective contract for details. Below is a summary:

AAPF:

Vacation Maximum Carryover: Employees hired **AFTER** 5/22/10 may carry forward accrued vacation up to the equivalent of one year of earned vacation; Employees hired **PRIOR** to 5/22/10 can carry over up to 44 days.

Comp Time Maximum Carryover: 35/40 hours on June 30. An employee may request permission to use excess hours in July or August.

CCMSA:

Vacation Maximum Carryover: Earnings for one year (accruals vary with years of service)

Comp Time Maximum Carryover: 35/40 hours on June 30. Employees with at least 10 years of continual service may request to use remaining excess hours in July or August.

the Garden State Health Plan, the Aetna Whole Health – New Jersey network, and the extras you receive, take part in a virtual information session. To register, click [here](#).

Voya Learn Live and On-Demand Sessions

Voya is offering live and on-demand sessions to help you on your journey to financial wellness. Sign up today for one of the upcoming live sessions or browse the library of on-demand videos at www.voya.com/voyalearn/. Whether it’s two minutes on budgeting or an in-depth session on Social Security, take advantage of the education to help you achieve the financial future you envision.

Free On-Campus COVID Testing Ends



Since the college began using LabQ as an on-campus lab last fall, testing has been free. Insured and uninsured employee costs for PCR testing were being reimbursed to LabQ through the Cares Act. The college, however, recently learned that the funding for testing through the Cares Act has not been renewed. LabQ has notified the college that they will no longer be able to provide free PCR testing to the uninsured.

For employees with insurance, your insurance carrier will only reimburse the testing cost if you have been exposed.

- For those without insurance, there may be a charge going forward. You may want to visit the NJ.gov website for free testing options.
- For the insured, your carrier may transfer the costs to you if you have not been exposed to COVID-19 and/or not showing symptoms consistent with COVID-19. You should contact your insurance carrier for more information. You may visit the NJ.gov website to find free testing:

Since the beginning of the pandemic, CCM has been advised by the Director of the Morris County Department of Health and the college’s Medical Advisor of more than a decade. CCM is still being advised to require a PCR test result to confirm a diagnosis of COVID-19. A negative PCR test, however, is no longer required to return to campus following a PCR COVID-19 diagnosis. So only one PCR test is required, not two.

Treat Yourself on May 5



STUDENT SERVICES

The Library
[In-Person and Remote Service](#)

Online Tutoring Center
For more information, click [here](#).

HR CORNER

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement –
Receive free, no pressure retirement counseling sessions. Make your appointment today. You do not need to be a member to speak with the representatives.

AIG (formerly VALIC) representatives MaryAnn Bradford and Tom Napier are available for individual appointments.

Select this link for contact information [County College of Morris Quick Links](#)
[Click here to schedule a virtual meeting or phone appointment](#)

Equitable representative Marc Sheridan is available at 908-230-2042 or email Marc.Sheridan@equitable.com

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available at 848-248-4313 or email kquarnaccio@gittermanwealth.com.

MetLife/BrightHouse representative David Sharpe is available at 973-575-3254 or email dsharpe@financialguide.com.

Prudential
Call 732-428-2314 or email alicia.smith@prudential.com to make an individual appointment to discuss ABP or DCRP investments.

Contact TIAA’s National Contact Center at 800-842-2252 for questions and counseling.

Voya representative, John Murray is available to help you with your retirement account. To schedule an appointment call (609) 234-3369 or email johnmurray@voyafa.com

NOTICES FOR CCMEMO

Email material to Kathleen Brunet at kbrunet@ccm.edu.

Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo?
[Find them here.](#)

MANAGEMENT:

Vacation Maximum Carryover: Employees hired **AFTER** 5/22/10 may carry forward accrued vacation up to the equivalent of one year of earned vacation; Employees hired **PRIOR** to 5/22/10 can carry over up to 44 days.

CONFIDENTIAL ADMINISTRATIVE SUPPORT STAFF:

Vacation Maximum Carryover: *Earnings for one year (accruals vary with years of service)*

Comp Time Maximum Carryover: 35 hours on June 30. Employees with at least 10 years of continual service may request to use excess hours in July or August.

Part-Time Employees

For part-time employees, balances are as of the current pay period and are updated each time payroll is run. Accruals for part-time employees are based on hours worked and accrued each pay period. Therefore, balances are always current and part-time employees do not need to do anything. Part-time employees use is limited to no more than 40 hours in any fiscal year and may carry over.

Parking Lot 1 Closing

Beginning Monday, May 2, Parking Lot 1 will be closed for the summer for repaving. Please use the other parking lots on campus for parking.

CCM All Access

The latest episode of CCM All Access features Dr. Maria Isaza, dean of the School of Health Professions & Natural Sciences. You can watch it here <https://youtu.be/6nhlQsfUn9Q/>.

SOCIAL MEDIA

Help us communicate all of the good things happening at CCM by liking, sharing or commenting on the college's social media posts and pages.

