



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
December 14, 2021

CALL TO ORDER

Board of Trustees Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held in the Learning Resource Center, Room LRC 122. Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this relocated meeting of the Board of Trustees was provided on December 10, 2021. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/> .

OATH OF OFFICE

Chair Advokat administered the Oath of Office to Morris County Board of Commissioners Appointed Trustee Cathleen M. Paugh. The oath was recited as follows:

I, *Cathleen M. Paugh*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

Trustee Paugh was congratulated on her appointment.

ROLL CALL

Trustees Frost, Inganamort, Milonas, Modi, Paugh, Purnell, Weisberg and Chair Advokat were in attendance. President Iacono and Attorney Flaum were also in attendance. Trustees Hadzima and Licitra were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on December 14, 2021, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Learning Resource Center, Room 122.

1. Compensation for Professional Services
2. New Personnel Appointments
3. Adjunct Faculty Appointment and Salary Revisions for Fall 2021 Semesters
4. Employee Resignations and Retirements
5. NJ First Act Exemption List

6. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. in the Learning Resource Center, Room 121, with the exception of Item #6.

Upon the motion of Chair Advokat and the second of Trustee Milonas, Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:05 p.m. The public meeting reconvened at 6:58 p.m. in the Learning Resource Center, Room 121.

PLEDGE OF ALLEGIANCE

Chair Advokat invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Advokat led the Board of Trustees and others in a moment of silence.

Chair Advokat introduced newly appointed Trustee Paugh to the public in attendance.

APPROVAL OF MINUTES

Chair Advokat called for consideration of the regular meeting of November 16, 2021, including the closed session. Upon the motion of Trustee Frost and the second of Trustee Milonas, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The written report provided information on enrollment, a financial update, CCM Foundation information, and a campus safety report. President Iacono also reported on a recent meeting of the New Jersey Council of County Colleges Executive Committee and legislation related to higher education. President Iacono stated he was thankful that the established pandemic protocols protected the health and well being of the college community and there have been no COVID-19 outbreaks at the college. Gratitude was extended to the Morris County and Randolph Township health officials that provided the college with guidance for dealing with the pandemic. President Iacono added that he remains appreciative of all who he works with at CCM and expressed gratitude to the Board of Trustees for their hard work with building stronger policies and a solid financial position. The following accomplishments supported by the Board of Trustees were cited: a current CCM student that was accepted into Notre Dame and Dr. Isaza and Dr. Simmons who nurtured and helped him succeed; the success of the Foundation and Grants Department; the redesigned Workforce Development program; the continued growth of the Virtual Campus; and partnerships that are flourishing. The new Strategic Plan is being prepared to launch next month with Vice President Stirton and Dean Naasz acknowledged for their leadership in the development of the plan.

Chair Advokat thanked all those involved with the relocation of the meeting to the Learning Resource Center, specifically the Public Safety officers and Joseph Schilp.

REPORT OF THE TREASURER

Treasurer Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2021-12-14-08A Purchase orders to state contract vendors
- Resolution #2021-12-14-08B Purchase order to vendor through the Joint Purchase Agreements – Consortium
- Resolution #2021-12-14-08C Purchase orders exempt from public advertisement
- Resolution #2021-12-14-08D Purchase orders following public bidding

Trustee Inganamort seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor; Trustee Milonas abstained from the vote on Resolution #2021-12-14-08C. The motion carried. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Milonas provided the motion for the adoption of the following resolution.

- Resolution #2021-12-14-09A NJ FIRST Act Exemption List

Trustee Weisberg seconded the motion. Chair Advokat called for discussion by members of the Board. Trustee Frost explained his support of the intent of the legislation and noted that he will vote against the motion. There being no further discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that the majority of the Trustees were in favor: Trustees Inganamort, Milonas, Paugh, Purnell, Weisberg, and Chair Advokat voted in favor; Trustee Frost voted nay; and Trustee Modi abstained from the vote. The motion carried.

Continuing, Committee Chair Milonas provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2021-12-14-09B Compensation for Professional Services
- Resolution #2021-12-14-09C New Personnel Appointments
- Resolution #2021-12-14-09D Adjunct Faculty Appointment and Salary Revisions for Fall 2021 Semesters
- Resolution #2021-12-14-09E Employee Resignations, Retirements, and Termination

Trustee Weisberg seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice

vote of the Board indicated that all were in favor. The motion carried. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2021-12-14-10A Contract for Legal Services
- Resolution #2021-12-14-10B Contract for Grant Research and Writing
- Resolution #2021-12-14-10C Contract for UPS and Battery Replacements

Trustee Milonas seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees voting were in favor; Trustee Modi abstained from the vote. The motion carried. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS

Committee Chair Inganamort reported on the December 7, 2021 meeting of the Committee and discussions on the 6-year review of the Public Health program and the Academic Calendar. It was noted that the Academic Calendar was developed with involvement and input from many individuals on campus. Continuing, Committee Chair Inganamort provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2021-12-14-11A Six-Year Review of AS in Public Health
- Resolution #2021-12-14-11B Academic Calendar AY 2022-2023

Trustee Frost seconded the motion. Chair Advokat called for discussion by members of the Board. Chair Advokat acknowledged Vice Presidents Simmons and Enright for their work on the Academic Calendar. There being no further discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor. The motion carried. The Report of the Committee on Academic and Educational Programs was concluded.

COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Committee Chair Milonas reported on the December 7, 2021 meeting of the Committee. There were no action items for this Committee at this time. The Report of the Committee on Organization, Bylaws, Planning and Nomination was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Chair Advokat reported on the meetings and activities of the Association of Community College Trustees (ACCT) and the New Jersey Council of County Colleges. It was noted that Trustee Milonas was appointed to the ACCT Governance and Bylaws Committee.

UNFINISHED BUSINESS

Chair Advokat provided the motion for the following resolution that was tabled at the November 16, 2021 reorganization meeting.

Resolution #2021-11-16-07F Appointments to the Board of School Estimate

Trustee Purnell seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor. The motion carried. This concludes the organization of the Board.

NEW BUSINESS

Chair Advokat provided the motion for the following resolution.

RESOLVED, That in accordance with the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, notice is hereby given that the regular meeting of the Board of Trustees scheduled and advertised for January 18, 2022, at 6:00 p.m. in the Board Room, Henderson Hall is rescheduled and relocated to Tuesday, January 25, 2022 at 4:30 p.m. in the Learning Resource Center, LRC 122 for the purpose of publicly adopting resolutions required by the "Open Public Meetings Act," P.L. 1975, Chapter 231, following which the Board will meet in closed session and reconvene in public session at 6:45 p.m. in the Learning Resource Center Multipurpose Room, LRC 121. It is anticipated that formal action will be taken by the trustees at this meeting.

Trustee Inganamort seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor. The motion carried.

COMMENTS FROM THE PUBLIC

Chair Advokat stated that the Board will take comments from the public in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Chair Advokat outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Ian Colquhoun, FACCM President, read from an article in Forbes magazine regarding ineffective leadership and stated that he feels that President Iacono is driving a wedge between employees of the college.

Laura Murray, CCM employee, read a statement about the FACCM and student led demonstration on December 9, 2021 during the same time that the Hospitality and Culinary Arts students were hosting a grab and go luncheon for CCM employees. Ms. Murray commented on the impact to CCM students; and stated she feels uncomfortable with FACCM's actions during campus meetings and defined FACCM's actions are intimidating and aggressive.

Gina Garcia, CCM employee, Graphic Designer, described the development of a long lasting relationship she has with a colleague and stated this strong relationship is one of many she has with employees at CCM. She thanked the Board for making decisions that are best for CCM and said she supports the Board, the college president, and the college administration.

John Akeson, CCM employee, thanked the Board, President, and Cabinet for their dedication to the college.

Brian Olson, CCM Professor in the Biology/Chemistry Department, stated that he feels President Iacono is not toxic and a lot of employees do not agree with the toxic actions taking place on campus by the faculty union. He stated that negativity is tearing apart the college but the negativity is not coming from the Board of Trustees or the president.

Joseph Schilp, CCM employee, stated that he agrees that the Board of Trustees and President Iacono are doing a great job citing the hiring of great people, creating appropriate positions to move the college forward, creating an inclusive, innovative environment, and approving technology improvements. He stated that CCM is a great place to work outside of a few grumpy people.

Michelle Altieri, FACCM Pride Chair, Professor in the Communication Department, commented that on December 9, 2021 during what she called “the college’s holiday celebration” a march with students and faculty was organized to show solidarity and honor the memory of the colleagues that she described as being fired. She noted that some of these seven former colleagues are struggling with income and health insurance issues. She described the route of the march and the signs that were carried by individuals in the march. At the conclusion of the march the signs were posted at the Student Community Center. She described the event as a positive event honoring the memory of her colleagues. She also noted that at some point an employee not involved with the march removed the signs.

There being no further public comment, the public comment portion of the meeting was adjourned at 7:55 p.m. Chair Advokat noted that the members of the public are able to communicate with the Board of Trustees by sending written communication via Mrs. Bell.

There being no further business to conduct, the public meeting was adjourned at 7:55 p.m. by a motion from Trustee Modi and a second by Trustee Milonas.

Respectfully submitted,
Denise M. Bell
Recording Secretary

Resolution #2021-12-14-08A

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following state contract vendor:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/ 19TELE00656	Wyse 5070 Thin Clients	Dell Marketing L.P. Round Rock, TX	\$81,764.00

200 Wyse 5070 Thin Clients with Intel Pentium Silver Processor J5005 1.5GHz, 4GB 1x4GB, 2400MHz DDR4 Memory, and 32GB SSD. For Information Systems.

Resolution #2021-12-14-08B

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors through the Joint Purchase Agreements - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269EMCPS- 19-001	Microsoft Campus Agreement and IT Academy	Software House International Somerset, NJ	\$52,406.21

Microsoft Campus Agreement to be renewed for a 12-month term commencing on February 1, 2022 and terminating January 31, 2023. The Agreement gives CCM the right to run the following platform products at a cost per FTE (FTE count of approximately 475): Microsoft Campus Desktop (consisting of Office Pro, Windows Upgrade, Microsoft Publisher and Core CAL). The Agreement also includes the licensing of Windows Servers and the SQL environment, and licensing renewal of the College's email server software and prepaid Azure server services. For Information Systems.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJ NASPO HPE M-0483- E-40116	HP SimpliVity Maintenance and Support for VDI	PKA Technologies, Inc. Montvale, NJ	\$41,256.84

HP SimpliVity Maintenance Support for (10) VDI Servers effective 11/1/21 thru 10/31/22. For Institutional Effectiveness.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge	Blackboard HelpDesk Implementation and Support	Blackboard Inc. Indianapolis, IN	\$16,776.05

Blackboard HelpDesk Implementation and Support to include implementation, innovation fund draw down, HelpDesk Support, and Technology IT HelpDesk that will commence on January 10, 2022 through February 21, 2023. For Information Systems.

Resolution #2021-12-14-08C

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$40,000.00 estimated

Renewal of UNUM Voluntary Life (100 percent paid by CCM employee participants) effective from 1/1/22 thru 12/31/22. For Human Resources.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	Christine Schloesser, Psy. D. Morristown, NJ	\$1,500.00 estimated

Consultant Services plus estimated reimbursable expenses for Psychological Service including Psychological Assessments Services @\$300.00 per hour; Educational Seminars @\$500.00 per presentation hour; Consultation Services @\$300.00 per hour; Legal Consultation Services @\$400.00 per hour and Travel Expense @\$.056 per mile. For Student Development and Enrollment Management.

Resolution #2021-12-14-08D

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2122-29DD	Surveillance/Access System Maintenance, Services and Additional Services Contract	Sabre Integrated Security Systems, LLC New York, NY	\$45,180.00 estimated annually

Maintenance and additional Services Contract for the College's Surveillance System to commence December 15, 2021 and terminate December 14, 2022 with an option to renew for one (1) additional year to commence December 15, 2022 and terminate December 14, 2023. The base bid is an aggregate of the "Model for Time & Material" costs for year one (1) of the contract term. Base bid cost for year one (1) of the contract term is an estimated \$45,180.00. Base bid cost for the optional year two (2) of the contract is estimated at \$45,180.00. Time & Material rates for year one (1) and the optional year two (2) are: Technician/Installer regular hourly rate is \$144.00, overtime hourly rate is \$207.00, and premium hourly rate is \$262.00. Programmer regular hourly rate is \$144.00, overtime hourly rate is \$207.00, and premium hourly rate is \$262.00. There is also a 10% discount off Manufacturers Suggested Retail Price (MSRP) on parts and/or materials. For Public Safety.

Resolution #2021-12-14-09A

BE IT RESOLVED, That the Board of Trustees approve the filing of the report of positions to be exempt from the residency requirements under the New Jersey First Act as stated below.

EXEMPT POSITION		RATIONALE	
1.	a.	Full Time Professors	These teaching positions require special expertise and specific academic, scientific, and professional qualifications.
	b.	Part Time (Adjunct) Professors	
	c.	Instructors, Center for Workforce Development	
2.	a.	Vice President, Academic Affairs	These management and administrative positions require special expertise and extraordinary academic and higher education administrative qualifications.
	b.	Vice President, Business & Finance	
	c.	Vice President, Student Development & Enrollment Mgt.	
	d.	Vice President, Human Resources & Labor Relations	
	e.	Vice President, Institutional Effectiveness & CIO	
	f.	Vice President, Professional Studies & Applied Sciences	
	g.	Assistant Vice President of Business & Finance and College Architect	
	h.	Executive Director, Foundation	
	i.	Executive Director of Marketing & Public Relations	
	j.	Bursar	
	k.	Registrar	
	l.	Dean, School of Business, Mathematics, Engineering & Technologies	
	m.	Dean, School of Health Professions & Natural Sciences	
	n.	Dean, School of Liberal Arts	
	o.	Dean, Virtual Campus	
	p.	Dean, Learning Support & Opportunity Services	
	q.	Dean, Learning Resource Center	
	r.	Dean, Student Development & Enrollment Mgt.	
	s.	Director, Accessibility Services	
	t.	Director, Accounting	
	u.	Director, Admissions	
	v.	Director, Alumni Relations	
	w.	Director, Athletics	
x.	Director, Auxiliary Enterprises		
y.	Director, Campus Life		
z.	Director, Career Services & Cooperative Education		
aa.	Director, College Events & Foundation Programs		
bb.	Director of ERP Applications		
cc.	Director, Financial Aid		
dd.	Director, Institutional Grants & Federal Liaison		
ee.	Director, Marketing & Public Relations		
ff.	Director, Network/User Services & Chief Info Security Officer		
gg.	Director, Plant and Maintenance		
hh.	Director, Public Safety		
ii.	Director, Purchasing		
jj.	Director, Workforce Development		
kk.	Coordinator of Advisement & Student Success		

Resolution #2021-12-14-09A

ll.	Coordinator of Academic Operations
mm.	Coordinator of Advance Manufacturing & Engineering Lab Supervisor
nn.	Coordinator, Business Services
oo.	Coordinator of Counseling Services
pp.	Coordinator of Grant Development, Institutional Grants
qq.	Coordinator, Health Care Services
rr.	Coordinator, Transfer Services
ss.	Associate Director, Admissions
tt.	Associate Director, ERP Applications
uu.	Associate Director, Career Services & Cooperative Ed Programs
vv.	Associate Director of Development
ww.	Associate Director, LRC
xx.	Associate Director, Human Resources
yy.	Associate Director, Media Center
zz.	Associate Director, Network Services
aaa.	Associate Director, Plant & Maintenance
bbb.	Associate Director of Public Safety
ccc.	Associate Director, Workforce Development
ddd.	Assistant Director of Financial Aid
eee.	Associate Registrar
fff.	Assistant Registrar
ggg.	Benefits Officer
hhh.	Business Intelligence Analyst
iii.	Career Advance Apprenticeship Development & Coordination Specialist
jjj.	Career Advance USA Program Manager
kkk.	Counselor/Recruiter (Admissions)
lll.	Environmental Safety Coordinator
mmm.	Manager, Payroll & Special Projects
nnn.	Manager, Budget & Compliance
ooo.	Manager, Purchasing
ppp.	Systems Administrator
qqq.	System Administrator II
rrr.	Theater Technician

Failure to grant exemption of the above positions from the New Jersey First Act would seriously impede the ability of the college to compete successfully with similar educational institutions in other states, because:

- County College of Morris recruiting draws upon a competitive marketplace that is beyond the state of New Jersey.
- County College of Morris uses publications and websites that reach candidates beyond New Jersey.
- County College of Morris’s recruiting experience confirms the receipt of applications from out-of-state applicants for these types of positions.
- County College of Morris competes with out-of-state employers for persons with similar skill sets.

Resolution #2021-12-14-09B

BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Bahner, Hilda	09/08/2021	\$81.00	Virtual Open House - ESL for WFD
Bahner, Hilda	09/20/21-10/20/21 & 10/25/21- 11/08/21	\$1,620.00	ESL Beginner for WFD
Bahner, Hilda	09/21/21-10/21/21 & 10/26/21- 11/09/21	\$3,240.00	ESL Early Beginner for WFD
Bahner, Hilda	09/13/21-09/29/21	\$790.00	ESL - Alstede Farms for WFD Business Solutions
Bahner, Hilda	09/14/21-10/07/21	\$432.00	ESL - Employment Horizons for WFD Business Solutions
Bahner, Hilda	09/15/21-09/27/21	\$432.00	Spanish in the Workplace - Employment Horizons for WFD Business Solutions
Baker, JoAnn	10/09/21-10/30/21	\$1,081.00	AAPC CPC National Coding Certification Preparation Review Course (Optional) for WFD
Balish, Alexander	10/16/2021	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bamford, Colleen	5/5/21-7/21/21	\$1,500.00	Quality Matters Teaching Online Certificate
Binowski, Nancy	07/01/21-08/30/21	\$9,304.00	Faculty Stipend Summer work ATE NSF Grant for Data Science
Birrer, Teresa	09/27/21-11/04/21 & 11/08/21- 12/31/21	\$585.00	Assist with Biology & Chemistry Lab in Absence of Lab Assistant
Burns, Caitlin	10/20/2021	\$100.00	Grant Funded Workshop (A&P I): Skeletal Anatomy
Callahan, Patricia	9/20/21-9/22/21	\$282.00	Introduction to Microsoft Office and 365 for WFD
Callahan, Patricia	10/04/21-10/05/21	\$200.00	Unleashing the Power of Word for WFD Business Solutions
Cardaci, Paulina	09/27/21-11/04/21 & 11/8/21- 12/23/21	\$585.00	Assist with Biology & Chemistry Lab in Absence of Lab Assistant
Carmeli, Colleen	05/12/21-06/23/21	\$1,500.00	Quality Matters Teaching Online Certificate
Carroll, Steven	10/19/21-10/26/21	\$282.00	Deep Dive into LinkedIn for WFD
Ciccolella, Birthe	10/21/21-10/21/21	\$168.00	Excel Basics - Randolph YMCA for WFD Business Solutions
Crespo-DiStefan Leonor	09/20/21-10/25/21	\$752.00	Accounting Fundamentals for WFD
DeOliveira, Ana	09/14/21-10/12/21	\$126.00	HR Management and Staffing for WFD
Donahue, Michael	09/08/21-10/27/21	\$1,500.00	Director for PA Fall Drama 2021
Driver, Laura	10/26/2021	\$100.00	Workshop: Don't Get Caught: Integrating Sources and Avoiding Plagiarism
DuHamel, Thomas	07/20/21-09/02/21	\$470.00	Program Development-WordsPress-rescheduled start date to 7/1 for WFD
DuHamel, Thomas	09/20/21-10/18/21	\$705.00	WordPress for Businesses, Entrepreneurs and Bloggers for WFD
Faines, Ronald	10/05/21-10/07/21	\$408.00	C203 - Crisis Intervention for WFD

Resolution #2021-12-14-09B

Name	Date(s) of Service	Payment	Reason
Faines, Ronald	10/12/21-10/28/21	\$1,224.00	C204-Addiction Focused Counseling for WFD
Faines, Ronald	11/02/21-11/04/21	\$408.00	C205-Group Counseling for WFD
Ferreira, Sharon	10/06/21-10/20/21 & 10/25/21- 11/08/21	\$1,120.00	ESL Advanced for WFD
Fitzpatrick, Kelly	10/05/21-10/14/21	\$400.00	Tableau II - 7 Students for WFD
Fitzpatrick, Kelly	10/26/21-11/04/21	\$400.00	Tableau III - 6 Students for WFD
Frye, Joshua	10/21/2021	\$100.00	Grant Funded Workshop: Factoring
Frye, Joshua	10/05/2021	\$100.00	Grant Funded Workshop: Systems of Equations & Applications
Garbarino, Claude	10/02/21-10/23/21	\$816.00	ICD-10-CM Introduction and Applications for WFD
Garver, Alyce	10/05/2021	\$100.00	Google Drive for WFD Business Solutions
Garver, Alyce	10/12/2021	\$100.00	Google Docs for WFD Business Solutions
Garver, Alyce	10/19/2021 & 10/26/19	\$200.00	Google Forms for WFD Business Solutions
Gigliotti, Samantha	10/26/2021	\$100.00	Grant Funded Workshop (A&P II) Immunity
Gigliotti, Samantha	10/12/2021	\$100.00	Grant Funded Workshop (A&P II): Blood Typing & Blood Tracing
Gigliotti, Samantha	10/07/2021	\$100.00	Grant Funded Workshop (A&P I): Cellular Respiration
Gigliotti, Samantha	10/01/21-06/30/22	\$1,534.40	NJCH COVID 19 Response Grant - Parks Program
Gordon, Ramon	10/06/21-10/21/21 & 10/25/21- 11/09/21	\$2,160.00	ESL Early Beginner for WFD
Grundfest, Robert	09/20/21-10/18/21	\$705.00	NPTNJ Preservice Component for WFD
Hudzik, Jason	09/27/21-11/04/21 & 11/08/21- 12/31/22	\$1,200.00	Assist with Biology & Chemistry Lab in Absence of Lab Assistant
Iden, Michelle	10/01/21-06/30/22	\$1,322.91	NJCH COVID 19 Response Grant - Parks Program
Lemme, Bryan	10/01/21-10/29/21	\$350.00	Center for Teaching and Learning Co-Director - October Assistance
Mach, Mary-Helen	10/07/21-10/21/21 & 10/26/21- 11/09/21	\$940.00	ESL Intermediate for WFD
Martino, Nicole	10/06/21-10/20/21 & 10/25/21- 11/08/21	\$940.00	ESL Beginner for WFD
Mastropierro, Joseph	08/01/21-08/30/21	\$510.00	Program Development-COP-Rescheduled start to 8/1/21 for WFD
Mastropierro, Joseph	09/08/21-10/20/21	\$1,938.00	Culinary Opportunity Program (COP) for WFD
May, Edwin	10/05/21-10/12/21	\$306.00	Six Sigma: An Introduction to Process Development for WFD Business Solutions
Moore, Kevin	10/26/2021	\$100.00	Grant Funded Workshop: Grammar & Writing Basics: Punctuation, Shifts
Nachevnik, Igor	09/25/21-10/23/21	\$1,657.50	Comp TIA A+ Core 1 for WFD
Nachevnik, Igor	10/05/21-11/04/21	\$1,020.00	Comp TIA Network+ for WFD

Resolution #2021-12-14-09B

Name	Date(s) of Service	Payment	Reason
O'Brien, Emily Rae	10/19/2021-10/21/21	\$200.00	Pivot Tables for Data Analytics - An Introduction for WFD
O'Brien, Emily Rae	09/15/21-09/22/21	\$250.00	Excel Intermediate - Lakeland Bank for WFD Business Solutions
O'Brien, Emily Rae	10/13/21-10/15/21	\$200.00	PowerPoint Introduction - for WFD Business Solutions
Occhipinti, Georgann	09/28/21-09/30/21	\$212.00	Essentials for Exceptional Customer for WFD Business Solutions
Occhipinti, Georgann	10/05/21-10/07/21	\$212.00	Women in Leadership for WFD Business Solutions
Occhipinti, Georgann	10/11/21-10/12/21	\$212.00	Unconscious Bias in the Workplace for WFD Business Solutions
Occhipinti, Georgann	10/12/21-10/15/21	\$325.00	Project Management - AHS for WFD Business Solutions
Occhipinti, Georgann	10/20/21-10/21/21	\$212.00	Leveraging Diversity and Inclusions in the Workplace for WFD Business Solutions
Oleksak, Brian	10/04/21-10/20/21	\$765.00	Plant ID and Palettes for WFD
Oleksak, Brian	09/22/21-10/21/21	\$1,530.00	Horticultural Opportunity Program (HOP) for WFD
Patten, Ann	10/05/2021	\$100.00	Grant Funded Workshop: Thesis Development: Strong & Weak
Patten, Ann	10/12/2021	\$100.00	Workshop: Literary Terms for Composition Essays
Patten, Ann	09/29/21-12/31/22	\$1,260.00	NJCH COVID 19 Response Grant - The Shakespeare Conversations
Pietropollo, Frank	10/05/2021	\$100.00	Grant Funded Workshop (A&P I): Histology
Pietropollo, Frank	10/04/2021	\$100.00	Grant Funded Workshop (A&P II): Cardiac Cycle
Pietropollo, Frank	10/01/2021	\$100.00	Grant Funded Workshop (A&P I): Membrane Transport Processes
Pravec, Norma	10/06/21-10/21/21 & 10/25/21-11/08/21	\$1,020.00	ESL Early Beginner for WFD
Pravec, Norma	10/07/21-10/21/21 & 10/26/21-11/09/21	\$1,020.00	ESL Intermediate for WFD
Publik, Stacy	10/07/21-10/21/21 & 10/26/21-11/09/21	\$940.00	ESL Advanced for WFD
Puizina, Donna	10/07/21-10/21/21 & 10/26/21-11/09/21	\$940.00	ESL Beginner for WFD
Sabella, David	10/20/2021	\$100.00	Workshop 4: Differentiation Review of Calc I
Schnipp, Thomas	07/15/21-09/05/21	\$520.00	Program Development-Project Management for WFD
Schnipp, Thomas	08/03/21-08/18/21	\$520.00	Program Development-Microsoft Project for WFD
Schnipp, Thomas	09/21/21-11/04/21	\$2,184.00	Project Management Essentials for WFD
Sferra, Brian	10/06/21-10/20/21 & 10/25/21-11/08/21	\$940.00	ESL Conversational-Level 1 for WFD

Resolution #2021-12-14-09B

Name	Date(s) of Service	Payment	Reason
Shera, Kathleen	10/30/2021	\$376.00	AAPC CPC National Coding Certification Preparation Review Course (Optional) for WFD
Shin, Yoonha	10/14/2021	\$100.00	Grant Funded Workshop: Introductions and Conclusions
Shin, Yoonha	09/29/21-12/31/22	\$1,260.00	NJCH COVID 19 Response Grant - The Shakespeare Conversations
Shouler, Kenneth	10/19/2021	\$100.00	Workshop: Marketing Your Publications: Appeal and Strategies
Soltes, John	09/29/21-12/31/22	\$1,260.00	NJCH COVID 19 Response Grant - The Shakespeare Conversations
Soltes, John	10/01/21-06/30/21	\$1,322.91	NJCH COVID 19 Response Grant - Parks Program
Stearns, Jeff	09/21/21-10/19/21	\$587.50	SolidWorks 1 for WFD
Sterzer, Kenneth	09/14/21-10/12/21	\$141.00	HR Management and Staffing for WFD
Stigliano, Deanne	10/14/2021	\$100.00	Grant Funded Workshop: Exponent Rules & Polynomial Operations
Sykes, Michelle	09/16/21-10/14/21	\$1,222.00	Medical Terminology for Healthcare Professionals for WFD
Sykes, Michelle	10/07/21-10/20/21 & 10/21/21-11/03/21	\$1,316.00	Medical Terminology - Pine Acres for WFD
Taylor, Anna	09/27/21-10/11/21 & 10/13/21-10/27/21	\$1,020.00	ESL Early Beginner for WFD
Taylor, Anna	10/06/21-10/21/21 & 10/26/21-11/09/21	\$1,020.00	ESL Beginner for WFD
Treibman, Judy	09/14/21-10/12/21	\$423.00	HR Management and Staffing for WFD
Viola, Thomas	10/11/21-10/20/21	\$612.00	C103-Diagnostic Summaries for WFD
Viola, Thomas	10/25/21-11/03/21	\$612.00	C104-Differential Diagnosis for WFD
Williams-Bogar, Rita	09/09/2021	\$79.50	Virtual Open House - Communication and Workplace Education for WFD
Williams-Bogar, Rita	09/28/2021	\$212.00	Zoom Super User Advanced Business Etiquette and Technical Essentials for WFD
Williams-Bogar, Rita	09/08/21-09/09/21	\$390.00	Leading with Confidence - VitaQuest for WFD Business Solutions
Williams-Bogar, Rita	10/05/21-10/07/21	\$318.00	Building Confidence and Sharpen your Public Speaking Skills
Williams-Bogar, Rita	10/05/21-10/07/21	\$325.00	Critical Problem-Solving Skills - AHS for WFD Business Solutions
Williams-Bogar, Rita	10/1/21-10/13/21	\$318.00	Microsoft Teams for WFD Business Solutions
Williams-Bogar, Rita	10/19/21-10/21/21	\$260.00	Leading with Confidence - Homeless Solutions for WFD Business Solutions
Williams-Bogar, Rita	11/02/21-11/04/21	\$318.00	Advanced Business Writing for Impact for WFD Business Solutions
Wolfgang, Heather	10/19/2021	\$100.00	Grant Funded Workshop: Factoring (Offered 2 times)
Zejnnullahi, Rreze	09/22/21-10/08/21	\$1,200.00	Excel Essentials for WFD

Resolution #2021-12-14-09C

BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2022.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	Schwartz, Nicole	18-Jan-22	<u>Appointed to:</u> Assistant Professor Art & Design/Photography	\$70,710
MANAGEMENT:				
REPLACEMENT	Chainani, Shailendra	10-Jan-22	<u>Appointed to:</u> Environmental Safety Coordinator Public Safety Office	\$65,000
AAPF:				
REPLACEMENT	Riano-Fernandez, Sandra	10-Jan-22	<u>Appointed to:</u> Assistant Director of Auxiliary Enterprises Bookstore	\$57,844
REPLACEMENT	Maldonado, Stacy	18-Jan-22	<u>Appointed to:</u> Communication Specialist Marketing & Public Relations	\$61,000
CCMSA:				
REPLACEMENT	Larsen, Raymond	15-Dec-21	<u>Appointed to:</u> Maintenance Mechanic (HVAC) Repairs and Maintenance	\$42,520
REPLACEMENT	Kinney, Cody	10-Jan-22	<u>Appointed to:</u> Groundskeeper I Groundskeeping	\$36,588
REPLACEMENT	Mantone, Donovan	10-Jan-22	<u>Appointed to:</u> Maintenance Mechanic Repairs and Maintenance	\$42,520
REPLACEMENT	Parra, Any	10-Jan-22	<u>Appointed to:</u> Custodian I (Evenings) Custodial Services	\$32,872
REPLACEMENT	Otsuka,Fukie	10-Jan-22	<u>Appointed to:</u> Custodian I (Evenings) Custodial Services	\$32,872
REPLACEMENT	Diaz, Rene	10-Jan-22	<u>Appointed to:</u> Automotive Mechanic Repairs & Maintenance	\$46,000
Coaches:				
REPLACEMENT	Campbell, Ashley	Seasonal	<u>Appointed to:</u> Softball Assistant Coaching - Tier 2 Women's Softball	\$3,500 Stipend
REPLACEMENT	Kayode McKinnon	Seasonal	<u>Appointed to:</u> Head Women's Soccer Coach Women's Soccer	\$8,500 Stipend

Resolution #2021-12-14-09D

RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Fall 2021 semester be approved as stated below.

Dept No	Dept Name	First Name	Last Name	From	To	Code
01040	AAD	Kulvinder	Dhew	\$3,875.00	\$1,937.50	R
01040	AAD	Barbara	Neibart	\$8,650.00	\$10,380.00	C
01080	AAD	Stephanie	Schwiederek	\$8,525.00	\$9,300.00	C
01690	AH	Jecil	Thomas	\$10,080.00	\$7,200.00	R
01670	BICHM	Aoife	Hernon	\$9,515.00	\$10,440.55	C
01670	BICHM	Elizabeth	Merritt	\$7,785.00	\$3,892.50	R
01670	BICHM	Lawrence	Peters	\$3,100.00	\$3,875.00	C
01260	BUS	Raye Jean	Leastman	\$5,769.55	\$2,595.00	C
01060	ENGPH	Peggy	Kurtz	\$4,650.00	\$2,325.00	R
01060	ENGPH	Thomas	McKinley	\$ -	\$1,240.00	N
01060	ENGPH	Diane	Moscaritolo	\$2,325.00	\$ -	C
01060	ENGPH	Justin	Prusiensky	\$ -	\$2,325.00	N
01060	ENGPH	Nancy	Thaiss	\$ -	\$1,240.00	N
01470	ESET	David	Robinson	\$2,889.10	\$4,965.10	C
01490	IT	Victor	Rudow	\$2,595.00	\$1,297.50	R
01490	IT	Craig	Shrader	\$ -	\$1,085.00	N
01020	LGESL	Khaled	Jerai	\$ -	\$1,384.00	N
01020	LGESL	Vita	Morales	\$2,595.00	\$3,979.00	C
01020	LGESL	Daneiah	Nasser	\$2,325.00	\$1,162.50	R
01020	LGESL	Maria	Picouta	\$2,595.00	\$1,268.66	R
01420	MATH	Lisa	Mathus	\$8,217.50	\$10,137.80	C
01420	MATH	Stacey	Opper	\$9,515.00	\$11,591.00	C

C = Course/Credit Hours Added/Deleted
R = Resignation
N = New Faculty Added

Resolution #2021-12-14-09E

BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following resignations and retirements:

- Jay Ciriello, resignation, effective 12/23/21
- Brian Kafel, resignation, effective 12/03/21
- Leslie Longo, resignation, effective 12/03/21
- Mark McCollough, termination, effective 12/08/21
- Robert Nagy, retirement, effective 01/10/22
- Jonathan Saint-Preux, resignation, effective 11.19.21
- Judith Ulmer, retirement, effective 01.18.22
- Dylan Vetter, resignation, effective 11.23.21

Resolution #2021-12-14-10A

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR LEGAL SERVICES**

WHEREAS, the County College of Morris (“College”) seeks legal services of a Special Labor and Employment Counsel; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the contracted professional services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this professional service contract is one year commencing December 1, 2021 through November 30, 2022 subject to the right to terminate at any time; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has confirmed that the law firm providing the professional services is not ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, the Law Firm named below has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and the Law Firm has agreed to contract language prohibiting the Law Firm from making such reportable contributions during the term of the contract; and

WHEREAS, the Law Firm named below has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris awards the professional services contract to Bressler Amery & Ross, based on a proposal dated November 29, 2021, for a contract term of one year commencing December 1, 2021 through November 30, 2022, to provide legal services of a Special Labor and Employment Counsel, which services will be billed at: Counsel/Partner - \$250.00/hour, Associates - \$230.00/hour, plus reimbursable services.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2021-12-14-10B

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR GRANTWRITING SERVICES**

WHEREAS, the County College of Morris (“College”) needs to acquire professional services for grant research and writing; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate value of prior, current, and future purchase orders for the contracted services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this professional service contract is one year commencing May 3, 2021 through May 2, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Laurel Semmes, Ph.D. on behalf of Capacity Team (“Contractor”) has submitted a proposal dated November 18, 2021 indicating that Contractor will provide professional services for named grant project at \$100.00 per hour not to exceed \$10,000.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2021-12-14-10C

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR UPS & BATTERY REPLACEMENTS**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for UPS and battery replacements; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of prior, current, and future orders will not exceed \$37,500.00; and

WHEREAS, the anticipated term of this contract is for nine months commencing October 1, 2021, through June 30, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Vision Business Products (“Contractor”) has submitted a proposal for goods or services dated November 8, 2021, indicating that Contractor will provide goods or services for UPS and battery replacements, for a value of \$8,416.56; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2021-12-14-11A

BE IT RESOLVED, That the six year review of the AS in Public Health be accepted.

Resolution #2021-12-14-11B

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve and adopt the Academic Calendar for the academic year 2022-2023 as outlined below.

2022-2023 ACADEMIC CALENDAR

Summer 2022	
Early 5-Week	Monday, 5/23 – Monday, 6/27
Late 5-Week	Tuesday, 6/28 – Monday, 8/1
10-Week	Monday, 6/6 – Monday, 8/15
3-Week	Tuesday, 8/2 – Monday, 8/22
Early 7-Week	Monday 5/23 – Friday 7/8
Late 7-Week	Monday 7/11 – Monday 8/29
Mid 7-Week	Wednesday 6/29 – Wednesday 8/17
Fall 2022	
Professional Day	Tuesday, 8/30
15-Week Classes	Wednesday, 8/31 – Monday, 12/19
13-Week Classes	Wednesday 9/14 – Monday 12/19
2-Week Classes	Wednesday 8/31 – Tuesday 9/13
Early 7-Week Classes	Wednesday 8/31 – Monday 10/24
Late 7-Week Classes	Wednesday 10/26 – Monday 12/19
Semester Ends	Wednesday, 12/21 (2 days)
Winterim 2023	Thursday, 12/22 – Tuesday, 1/17
Spring 2023	
15-Week Classes	Wednesday, 1/18 – Wednesday, 5/10
13-Week Classes	Wednesday 2/1 – Wednesday 5/10
2-Week Classes	Wednesday 1/18 – Wednesday 2/1
Early 7-Week Classes	Wednesday 1/18 – Wednesday 3/8
Professional Day	Wednesday, 3/1
Spring Break	Monday, 3/13 – Saturday, 3/18
Late 7-Week	Monday 3/20 – Wednesday 5/10
Semester Ends	Friday, 5/12
Graduation	Thursday, 5/25

Resolution #2021-11-16-07F

BE IT RESOLVED, That Jeffrey M. Advokat, Chair of the Board of Trustees, and Jack N. Frost, Chair of the Committee on Finance and Budget, shall serve as two representatives, and Dr. Joseph S. Weisberg shall serve as alternate to the Board of School Estimate for the period December 14, 2021 through November 15, 2022.