



BOARD OF TRUSTEES MINUTES
RESCHEDULED REGULAR MEETING VIA TELECONFERENCE
May 18, 2021

CALL TO ORDER

Board of Trustees Vice Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:02 p.m. The meeting was held using a teleconference format. Vice Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Rescheduled Meeting of the Board of Trustees was provided on May 12, 2021. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/>.

Vice Chair Advokat added that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

ADMINISTRATION OF OATH OF OFFICE

Vice Chair Advokat administered the oath of office to Dr. Timothy Purnell, Morris County Executive County Superintendent. The oath was recited as follows.

I, *Dr. Timothy Purnell*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

ROLL CALL

Trustees Aprile, Dredde, Frost, Hadzima, Inganamort, Licitra, Milonas, Purnell, Weisberg and Vice Chair Advokat were in attendance. President Iacono, Attorney Flaum, and Attorney Marcus were also in attendance. Alumni Trustee Mendoza was absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on May 18, 2021, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., via teleconference.

1. Compensation for Professional Services
2. New Employee Appointments
3. Adjunct Faculty Appointment and Salary Revisions, Spring 2021 Semester
4. Employee Resignations, Retirement, and Leave Expiration
5. Reappointment of Management, Confidential Administrative Support Staff, Academic-Administrative Personnel Federation, CCM Staff Association, and Part-Time Employees
6. Appointment of Interim Dean of Liberal Arts
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. with the exception of Item #7.

Upon the motion of Trustee Weisberg and the second of Trustee Licitra, Vice Chair Advokat called for discussion by members of the Board. There being no discussion, Vice Chair Advokat called for a voice vote of the Board. The

voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:09 p.m. The public meeting reconvened at 7:11 p.m.

Vice Chair Advokat reported for the public in attendance that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

PLEDGE OF ALLEGIANCE

Vice Chair Advokat invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Vice Chair Advokat led the Board of Trustees and others on the teleconference in a moment of silence.

APPROVAL OF MINUTES

Vice Chair Advokat called for consideration of the minutes of the regular meeting, including the closed session, of April 20, 2021. Upon the motion of Trustee Weisberg and the second of Trustee Milonas, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President. In addition to the Report, President Iacono reported on the Strategic Plan, Commencement, Foundation Flavor of Giving fundraiser, CARES/Scholarships available for students, grants received, plans to return to campus in the fall, performing arts productions, enrollment and paid status, and referenced a book titled "Agile College" which discusses the opportunities and challenges of colleges in the years ahead.

At this time, Vice Chair Advokat introduced Dr. Timothy Purnell, Executive County Superintendent.

REPORT OF THE TREASURER

Treasurer Licitra moved for the adoption of the following resolutions.

- A. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

| <u>State Contract #</u> | <u>Description</u> | <u>Vendor</u> | <u>Amount</u> |
|-------------------------|---------------------------------|-----------------------------------------|---------------|
| G2075, #40469 | Service, Maintenance & Supplies | Xerox Corporation St. Petersburg, FL | \$103,000.00 |

Full-service maintenance agreements for FY21/22 (fifth year of five-year pricing remaining the same) on Nuvera DPS 144 for \$23,000.00, Nuvera MFF 120 for \$19,000.00, Color Press 1000 XC1000P \$50,000.00 and printing supplies for \$11,000.00. The total contract amount for maintenance is based on projected usage – actual usage will be determined based on the number of printing requisitions received from both CCM, County of Morris and outside non-profit organizations.

Trustee Weisberg seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

| <u>Bid #.</u> | <u>Description</u> | <u>Vendor</u> | <u>Amount</u> |
|---------------|--------------------|---------------------------------|---------------|
| B2021- | Snow Removal Bid | Shauger Property Services, Inc. | \$550,000.00 |

07DD-CV19 East Orange, NJ estimated

Snow removal and de-icing services for the College campus from July 1, 2021 through October 31, 2023.

| <u>Bid #.</u> | <u>Description</u> | <u>Vendor</u> | <u>Amount</u> |
|---------------|---------------------------------|----------------------------------------|--------------------------|
| B1819-68DD | Garbage Collection and Disposal | Direct Waste Services, Inc. Newark, NJ | \$41,391.00 estimated |

Collection and disposal of garbage for a one (1) year period – July 1, 2021 through June 30, 2022 for \$41,391.00 (third year of three-year contract). Alternate items: one 30 cubic yard pull-off container for \$225.00 per ton/per pull; additional containers as needed for \$97.85 each.

| <u>Bid #.</u> | <u>Description</u> | <u>Vendor</u> | <u>Amount</u> |
|-----------------|------------------------------|----------------------------|--------------------------|
| B2021-40DD-CV19 | Paper – Fine and Copier Bond | PaperMart East Hanover, NJ | \$29,000.00 estimated |

Paper for a six-month period, July 1, 2021 through December 31, 2021.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

| <u>Contract #</u> | <u>Description</u> | <u>Vendor</u> | <u>Amount</u> |
|------------------------------------|----------------------------------|-------------------------------------------------|--------------------------|
| MCCPC #1 (valid thru 12/31/22) | Mid-grade 89 Octane Gasoline and | Griffith-Allied Trucking DBA Allied Oil, LLC | \$35,000.00 estimated |
| MCCPC #12 (valid thru 12/31/22) | Ultra Low Sulfur Diesel Fuel | Manville, NJ | |

Blanket Order term 7/1/21 thru 6/30/22 for payment and delivery of mid-grade 89 octane gasoline and ultra-low sulfur diesel fuel as needed.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

Vice Chair Advokat noted for the public that all action items considered by the Trustees at this evening’s meeting have been well vetted during Committee meetings.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the employee appointments listed on Attachment #2 be approved.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the revision to the Adjunct Faculty appointments and salaries for the Spring 2021 semester be approved as stated on Attachment #3.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. BE IT RESOLVED, That the Board of Trustees accept the resignations and retirement, and approve the leave expiration of the following employees:

Wendy Brener, leave expiration effective 04.13.21
Alexandra Katz, resignation effective 06.01.21
Melinda Lucas, resignation effective 06.04.21
Kathleen Vaccaro, retirement effective 06.30.21

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Part-time employees listed on Attachment #4 be reappointed as indicated on Attachment #4 effective July 1, 2021 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the Academic-Administrative Personnel Federation employees be reappointed with salaries/wages subject to negotiation on Attachment #4 effective July 1, 2021 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the CCM Staff Association employees be reappointed on Attachment #4 effective July 1, 2021 for the terms and conditions indicated.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. BE IT RESOLVED, that Professor Nieves Gruneiro-Roadcap serve as Interim Dean of the School of Liberal Arts at a salary of \$101,804 effective May 10, 2021 until such time as the position is permanently filled.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Aprile provided the motion for the adoption of the following resolution.

- A. BE IT RESOLVED, that the following contracts solicited by public advertisement, be awarded pursuant to a fair and open contract solicitation process.

| Contractor | Nature of Contract | Term of Contract | Estimated Contract Value |
|-------------------|---------------------------|-------------------------|---------------------------------|
|-------------------|---------------------------|-------------------------|---------------------------------|

| | | | |
|-------------------------------------------------|---------------------------------------------------------------------------|----------------|-------------------------|
| Engle Printing & Publishing Company, Inc. | Printing and mailing of 2021/2022 WFD Brochures | 7/1/21-6/30/22 | Will exceed \$17,500.00 |
| Hummel Printing | Printing and mailing of postcard campaigns | 7/1/21-6/30/22 | Will exceed \$17,500.00 |
| Individual Sign Language Interpreters – Various | Sign Language Interpreters (Second year option) | 7/1/21-6/30/22 | Will exceed \$17,500.00 |
| Sign4U Interpreting Services | Sign Language Interpreters and CART Services -Agency (Second year option) | 7/1/21-6/30/22 | Will exceed \$17,500.00 |
| SignGlasses LLC | CART Services – Agency (Second year option) | 7/1/21-6/30/22 | Will exceed \$17,500.00 |

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #5.

Trustee Inganamort seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all voting were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON LANDS AND BUILDINGS

Committee Chair Licitra provided the motion for the adoption of the following resolution.

- A. BE IT RESOLVED, that the following contracts for professional services solicited by public advertisement, be awarded pursuant to a fair and open contract solicitation process.

| Contractor | Nature of Project | Estimated Contract Value |
|-------------------|--------------------------------------------------------|---------------------------------|
| USA Architects | Elevator Additions to Sheffield & DeMare Halls Project | \$110,850.00 |
| NV5, Inc. | Parking Lot One Paving and Renovation Project | \$49,500.00 |

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #6.

Trustee Weisberg seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS

Committee Chair Frost provided the motion for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the six year review of the History and Political Science Department be accepted.

Trustee Dredden seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the six year review of the Landscape and Horticultural Technology Degree Program and Certificate be accepted; and

BE IT FURTHER RESOLVED, That the Landscape and Horticultural Technology Degree Program and Certificate be reviewed in one year.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Academic and Educational Programs was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Treasurer Licitra commented on the performing arts productions and recommended that all Trustees attend these events.

Secretary Milonas thanked all individuals that worked on the commencement grad walk event that honored the students during this challenging time.

NEW BUSINESS

Vice Chair Advokat read the following resolution honoring Chair Thomas A. Pepe.

Whereas, Thomas A. Pepe has served the College faithfully and well from 2009 to 2013 and 2015 to 2021 as an esteemed member of the Board of Trustees of County College of Morris; and

Whereas, Throughout his tenure he was, through foresight, wisdom and patience, personally instrumental in developing and guiding this College to its present level of excellence; and

Whereas, Trustee Pepe provided determined leadership and direction through his Board assignments over the years, notably two terms as Chair, two terms as Vice Chair, two terms as Treasurer; one term as Secretary; and

Whereas, Trustee Pepe truly lived a life of charity and demonstrated his concern for the students of County College of Morris by serving on the CCM Foundation and providing leadership as the Foundation Assistant Secretary; and

Whereas, Trustee Pepe earned the further high esteem of the higher education community serving as a council member of the New Jersey Council of County Colleges; and

Whereas, Trustee Pepe believed in the mission of County College of Morris and throughout his specific duties and responsibilities and his general trusteeship he demonstrated an abiding concern for the welfare and progress of the College; he dedicated a substantial amount of time each day to serving the College and enjoyed great pride in the accomplishments of our students;

Now, Therefore, Be It Resolved, That the Board of Trustees of County College of Morris does hereby express to the family of Thomas A. Pepe its sincere gratitude and deep appreciation for his generous support during the course of his trusteeship.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. The Trustees responded with remembrances of and experiences with Chair Pepe. There being no further comments, Vice

Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

COMMENTS FROM THE PUBLIC

Vice Chair Advokat noted that the Board of Trustees all written communication received from the public have been distributed to, and have been read by all members of the Board. The written communications received are on file with the Recording Secretary of the Board of Trustees.

Vice Chair Advokat provided a motion amending the procedure for this meeting. To accommodate the larger number of speakers expected, Vice Chair Advokat proposed that the limit of five minutes be reduced to three minutes for each speaker. Vice Chair Advokat stated that this would provide more individuals the opportunity address the Board during the 45 minutes allotted for public comment. Trustee Milonas seconded the motion. Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor.

At this time, 8:03 p.m., Vice Chair Advokat stated that the Board will take comments from the public in accordance with the amended Procedure for Conduct of the Public Comments Portion of the Board Meetings. Vice Chair Advokat outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Eight individuals (introduced as CCM faculty, students, and alumna) addressed the Board members present to ask the Board to reconsider the non-reappointment of non-tenured faculty, and presented the Board with the vote of no confidence of the college president by faculty and department chairs.

Attorney Flaum provided the instructions for submitting written comments to the Board of Trustees.

There being no further business to conduct, the public meeting was adjourned at 8:29 p.m. by a motion from Trustee Weisberg and a second by Trustee Hadzima.

Respectfully submitted,
Denise M. Bell
Recording Secretary

REMUNERATION FOR PROFESSIONAL SERVICES

| Name | Date(s) of Service | Payment | Reason |
|------------------------|---------------------------|----------------|-------------------------------------------------------------------------------|
| Archibald, Constance | 04/10/21-04/21/21 | \$816.00 | Certified Nurse Aide - Compreh for WFD |
| Bahner, Hilda | 03/31/21-04/14/21 | \$1,080.00 | ESL Early Beginner - Part 1 for WFD |
| Bahner, Hilda | 03/31/21-04/14/21 | \$540.00 | ESL Early Beginner - Part 2 for WFD |
| Baker, Joann | 03/27/2021 | \$376.00 | AAPC CPC Coding Cert Prep for WFD |
| Balish, Alexander | 04/17/2021 | \$235.00 | HC Prof BLS (Basic Life Supp) for WFD |
| Binowski, Nancy | 01/07/21-02/07/21 | \$300.00 | Fall 2020 Entry Survey Data Analysis - Disaggregation by Gender |
| Bowman, Isabel Maria | 03/08/21-03/31/21 | \$600.00 | Spanish in the Workplace for WFD Business Solutions |
| Callahan, Patricia | 2/27/2021-04/21/21 | \$1,316.00 | Word Essentials for WFD |
| Crespo-DiStefan Leonor | 03/10/21-04/21/21 | \$752.00 | Accounting Fundamentals for WFD |
| Driver, Laura | 03/30/2021 | \$100.00 | Workshop 5: Don't Get Caught: Integrating Sources and Avoiding Plagiarism |
| Driver, Laura | 03/22/21-03/29/21 | \$300.00 | YouTube Video on the Theme of War, Peace and Healing |
| Faines, Ronald | 04/06/21-04/08/21 | \$408.00 | C401 Addiction Recovery for WFD |
| Faines, Ronald | 04/13/21-04/15/21 | \$408.00 | C402 Psychological Client Ed for WFD |
| Ferreira, Sharon | 03/31/21-04/14/21 | \$510.00 | ESL Advanced for WFD |
| Fitzpatrick, Kelly | 03/23/21-04/06/21 | \$400.00 | Tableau IV for WFD |
| Fulton, Diane | 03/15/21-03/31/21 | \$846.00 | Physician's Practice Mgmt. for WFD |
| Gaffney, Anthony | 03/13/21-04/17/21 | \$705.00 | AutoCAD Civil 3D for WFD |
| Garbarino, Claude | 04/10/21-04/17/21 | \$408.00 | Navigating the Medical Record for WFD |
| Gordon, Ramon | 03/31/21-04/14/21 | \$540.00 | ESL Early Beginner - Part 1 for WFD |
| Knill, Dawn | 03/25/21-04/15/21 | \$504.00 | Create Donor-Centric Communica for WFD |
| Lemme, Bryan | 01/07/21 & 01/27/21 | \$100.00 | Co-Director Center for Teaching and Learning - January Remote Training |
| Lemme, Bryan | AY 2020-2021 | \$1,100.00 | Co-Director Center for Teaching and Learning - January Remote Assistance |
| Lemme, Bryan | AY 2020-2021 | \$650.00 | Co-Director Center for Teaching and Learning - February Remote Assistance |
| Lemme, Bryan | AY 2020-2021 | \$450.00 | Co-Director Center for Teaching and Learning - December Remote Assistance |
| Mach, Mary-Helen | 04/01/21-04/15/21 | \$470.00 | ESL Beginner - Part 2 for WFD |
| Martino, Nicole | 03/31/21-04/14/21 | \$470.00 | ESL Beginner - Part 1 for WFD |
| Moore, Kevin | 04/13/2021 | \$100.00 | Workshop 7: Review: Testing and Revising Essays, Using Words Effectively |
| Peck, Geoffrey | Completed by 05/2021 | \$1,500.00 | Quality Matters Training |
| Poetsch, Deborah | 01/03, 01/10 & 01/17/21 | \$525.00 | Center for Teaching and Learning Co-Director - Remote Assistance |
| Poetsch, Deborah | 12/21/21 & 12/28/21 | \$200.00 | Center for Teaching and Learning Co-Director - December Remote Assistance |
| Poetsch, Deborah | 01/03/21 & 01/10/21 | \$87.50 | Center for Teaching and Learning Co-Director - CTL Training |
| Publik, Stacy | 04/01/21-04/15/21 | \$470.00 | ESL Advanced for WFD |
| Puizina, Donna | 04/01/21-04/15/21 | \$470.00 | ESL Intermediate - Part 1 for WFD |
| Rothman, Nancy | 12/30/20 - 01/23/21 | \$475.00 | CNA Make-Ups and Program Consultant - rescheduled start date was 1/21 for WFD |
| Sferra, Brian | 03/31/21-04/14/21 | \$470.00 | Conversational ESL - Level 1 for WFD |

| Name | Date(s) of Service | Payment | Reason |
|----------------------|--------------------|----------|-------------------------------------------------------------------------------------------------|
| Shera, Kathleen | 07/10/2021 | \$376.00 | AAPC CPC Coding Cert Prep - Exam for WFD |
| Sterzer, Kenneth | 03/30/21-04/20/21 | \$252.00 | Strat HR Mgmt & Capstone Proj for WFD |
| Swern, Lauren | 03/23/21-04/06/21 | \$282.00 | Prospecting for Grants for WFD |
| Tamburelli, Patricia | 03/11/2021 | \$92.50 | Commemoration Committee Women in STEM event |
| Treibman, Judy | 03/30/21-04/21/21 | \$282.00 | Strat HR Mgmt & Capstone Proj for WFD |
| Vill'Neuve, Denise | 09/11/18-10/29/18 | \$500.00 | Supervisor of continuing and new students in Imaging Academy Clinicals - Karen Gold, for WFD |
| Vill'Neuve, Denise | 09/06/19-12/20/19 | \$500.00 | Supervisor of continuing and new students in Imaging Academy Clinicals - Reshma Gandhi, for WFD |
| Vill'Neuve, Denise | 03/16/20-09/19/20 | \$500.00 | Supervisor of continuing and new students in Imaging Academy Clinicals - Karen Gold, for WFD |
| Viola, Thomas | 04/05/21-04/07/21 | \$282.00 | C501 Ethical Standards for WFD |
| Viola, Thomas | 04/12/21-04/14/21 | \$282.00 | C502 Legal Aspects for WFD |
| Viola, Thomas | 04/19/21-04/21/21 | \$282.00 | C503 Cultural Competency for WFD |
| Williams-Bogar, Rita | 03/10/21-04/07/21 | \$260.00 | Human Resources Training - PNY - Sections 29715 thru 29718 for WFD Business Solutions |
| Zejnnullahi, Rreze | 03/09/21-03/25/21 | \$400.00 | Business Analytics With Excel - Rescheduled end date was 3/18 for WFD |
| Zejnnullahi, Rreze | 03/31/21-04/02/21 | \$200.00 | Excel Advanced Functions for WFD |

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The following actions commence as of the date indicated and end on June 30, 2022.

| RATIONALE: | NAME: | EFFECTIVE DATE: | ACTION/ POSITION: | SALARY/ WAGE: |
|---------------|--------------------|-----------------|--------------------------------------------------------------------------|---------------|
| FAC: | | | | |
| REPLACEMENT | Agnihotri, Natasha | 7-Sep-21 | Appointed to: Instructor Nursing | \$66,805 |
| AAPF: | | | | |
| REPLACEMENT | Bradley, Kevin | 3-Jun-21 | Appointed to: Counselor I Counseling & Student Success | \$57,164 |
| NEW | Massoni, Louise | 20-May-21 | Appointed to: Assistant Director Financial Aid | \$66,000 |
| CCMSA: | | | | |
| REPLACEMENT | Earl, Mary | 3-Jun-21 | Appointed to: Department Administrative Assistant Athletics | \$34,803 |

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**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS
Spring 2021**

| Name | Department | From | To | Reason |
|--------------|-------------------|-------------|------------|-----------------------------|
| Rachit Patel | Allied Health | \$2,293.25 | \$1,772.25 | Course/Credit Hours Deleted |

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Management Employees

| <u>Name</u> | | <u>Title</u> | <u>Department</u> |
|-------------|---------------|-----------------------------------------------------------------------|---------------------------------------------------------|
| Steven | Ackerman | Director of Public Safety | Public Safety |
| Maryanne | Agro | Executive Administrative Assistant to VP | Academic Affairs |
| Janet | Akeson | Executive Administrative Assistant to VP | Student Dev. & Enroll. Mgmt |
| Melissa | Albright | Executive Director | Marketing & Public Relations |
| Denise | Bell | Exec. Admin. Assistant to the President | President's Office |
| Katrina | Bell | Director of Institutional Grants & Federal Liaison | Institutional Grants |
| Laura Lee | Bowens | Registrar | Records & Registration |
| Kathleen | Brunet | Director | Marketing & Public Relations |
| Elaine | Cadden | Executive Administrative Assistant to VP | Prof. Studies & Applied Sciences |
| Janique | Caffie | Dean of Student Development & Enrollment Management | Student Dev. & Enroll. Mgmt |
| John | Carey | Associate Director | Plant & Maintenance |
| Heather | Craven | Dean | Learning Resource Center |
| Patrick | Enright | Vice President, | Prof. Studies & Applied Sciences |
| Michael | Gilchrist | Associate Director, Network Systems | Information Systems |
| Thomas | Gillon | Director, Network/User Sys. & Chief Info. Security Officer | Information Systems |
| Glenn | Hamilton | Assistant Vice President | Business & Finance |
| Alexandra | Hoffmann | Associate Director | Workforce Development |
| Cheryl | Hogh | Executive Administrative Assistant | Human Resources |
| Anthony | Horbert *2 | Coordinator of Advanced Manufacturing & Engineering Lab Supervisor | Workforce Development |
| Joanne | Hugues | Executive Administrative Assistant | President's Office |
| Irena | Kaler | Director | Workforce Development & Community Partnerships |
| Mary | Kampas | Executive Administrative Assistant to VP | Information Systems |
| Joanne | Kearns | Director of Purchasing | Purchasing |
| Shelley | Kurland | Dean | Virtual Campus |
| Jeffrey | Lubnow | Director of Auxiliary Enterprises | Bookstore |
| Jenny | Marcenaro | Dean | Learning Spt. & Opp. Services |
| John | Marlin | Vice President | Academic Affairs |
| Kelly | Meola | Business Services Coordinator | Business & Finance |
| Kathleen | Naasz | Dean | School of Business, Math, Engineering & Technologies |
| Karyn | Norberg | Benefits Manager | Human Resources |
| Katie | Olsen | Executive Director | CCM Foundation |
| Amber | Pantiliano *2 | CareerAdvance USA Program Manager | Scaling Apprenticeship Grant |
| Donald | Phelps | Director | Campus Life |
| Rita | Ragany-Bayer | Associate Director | Human Resources |
| Vivyen | Ray | Vice President | Human Resources & Labor Relations |
| Maria | Schiano | Director | Accessibility Services |
| Joseph | Schilp | Associate Director, Media Center | Media |
| Denise | Schmidt | Director | Career Services & Cooperative Education |
| Bette | Simmons | Vice President | Student Dev. & Enroll. Mgmt. |
| Phebe | Soliman | Dean of Institutional Research | Institutional Effectiveness |
| Edward | Stirton | Vice President and CIO | Information Systems |
| John | Sullivan | Director | Athletics |
| Donna | Tatarka | Director | Admissions |

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

Management Employees (continued)

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|-------------------|------------------------------------|--------------------------|
| R. Mark Tolleson | Associate Director | Learning Resource Center |
| Karen Van Derhoof | Vice President | Business & Finance |
| Jessica Wander | Director of Accounting | Accounting |
| Pamela Williams | Executive Administrative Assistant | College Advancement |
| Harvey Willis | Director | Financial Aid |

Confidential Administrative Support Staff

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|--------------------|--------------------------------------------------------------|-----------------------|
| Diana Hawley | Support Services Coordinator | Business Services |
| Joanne Leong Louie | Division Program Assistant | Workforce Development |
| Mary Ellen Poh | Administrative Assistant, Budget Office | Budget Office |
| Lori Sanchez | Human Resources Assistant, Recruitment | Human Resources |
| Lori Zarandona | Human Resources Assistant, HRIS & Temporary Staffing Liaison | Human Resources |

Part Time Employees

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|--------------------------|-----------------------------------------------------------|--------------------------------|
| Christine Basista | PT Campus Store Assistant - Shift 1 | Bookstore |
| Patricia Borowski *2 | PT Legal Program Administrator & Administrative Assistant | Women's Center |
| Cheryl Buzby *2 | PT Program Coordinator | College Readiness Now |
| Jay Ciriello | PT Lab Assistant II, Graphic Design | Graphic Design |
| Christine Cullen-Reed | PT Administrative Assistant | Student Dev. & Enroll. Mgmt. |
| Scott Davan | PT Reference Librarian | Learning Resource Center |
| Patricia Dixon | PT Administrative Assistant | Communication |
| Leslie Francis *2 | PT Student Support Coordinator | NFS B2B Grant |
| Julie Gause | PT Relationship & Social Media Coordinator | Marketing & Public Relations |
| Sebastian Gomez *2 | PT Program Coordinator - CCAMPIS Grant | CCAMPIS Grant |
| Jaclyn Heye | PT Administrative Assistant | Academic Advisement |
| Wendy Huron Carmona | PT Lab Assistant II, Visual Arts - Design | Design |
| Michelle Kalan | PT Lab Assistant II, Photography | Photography |
| Shannon Lengares *2 | PT Program Director, Women's Center | Women's Center |
| Suzanne Maida *2 | P/T Job Development Specialist, Job Locator Program (CWS) | Career Services |
| Roberta McGrath | PT Office Assistant | Hospitality Management |
| Sharon Meade | PT Computer Solution Specialist Eve/Wknd | Information Systems |
| Frank Murphy | PT Lab Assistant I, Music Department | Music, Perf. Arts & Music Tech |
| Kara O'Connor | PT Security Officer | Public Safety |
| Victoria Pignatelli | PT Campus Store Assistant - Shift 2 | Bookstore |
| Kristin Reroma *2 | PT Financial Aid Specialist - CCOG | Comm College Opportunity Grant |
| Marisol Ross | PT Lab Assistant II, Fine Arts | Fine Arts |
| Kathleen Sauerman | PT Office Assistant | Center for Teaching Excellence |
| Catherine Siciliano | PT Lab Coordinator, Nursing | Nursing |
| Kathy Vincelette *2 | PT Job Developer, Women's Center | Women's Center |
| Stephanie Williams *1 *2 | PT Security Officer | Public Safety |

AAPF employees

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|----------------------|-----------------------------------|-----------------------------|
| Michael Arabitg | Business Intelligence Analyst | Institutional Effectiveness |
| Danielle Boeninghaus | Assistant Registrar | Records & Registration |
| Regina Cannizzaro | Coordinator of Technical Services | Learning Resource Center |

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

AAPF employees (continued)

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|----------------------------|----------------------------------------------------------------|----------------------------------|
| Concetta Cantelmo | Lab Coordinator | Eng. Tech/Eng. Science |
| Barbara Capsouras | Director of Alumni Relations | Alumni Relations |
| Kevin Chen | Supervisor, Testing Center | Testing |
| Shew-Mei Chen | Coordinator of Academic Operations | Prof. Studies & Applied Sciences |
| Amanda Ciesla *2 | Student Success Specialist | Comm. College Opportunity Grant |
| Daniel Cleary | Media Engineer | Media |
| Tamara Dawkins *2 | Student Success Specialist | Comm. College Opportunity Grant |
| Rick Deardorff | Lab Assistant I | Music, Perf. Arts & Music Tech |
| Doreen DeMarco | Technical Purchasing Agent | Purchasing |
| Christine Dimas | Grant Development Coordinator | Institutional Grants |
| Robert Dizinno | Supervisor of Receiving & Distribution | Receiving & Distribution |
| Lynee Dokus | Coordinator of L.R.C. Instructional Services | Learning Resource Center |
| Tannia Dominguez | Counselor I, Counseling Department | Counseling |
| George Faro | Contract/Grants Accountant | Accounting |
| John Fichter | Assistant Director of Public Safety | Public Safety |
| Ana Figueroa | Sr. Programmer Analyst | Information Systems |
| Danielle Fox | Student Success Specialist | Academic Advisement |
| Gina Garcia | Graphic Designer | Marketing & Public Relations |
| Nicholas Gilbert | Counselor Recruiter, Admissions | Admissions |
| Rosemary Grant | Associate Dir. Career Services & Coop Ed Programs | Career Services |
| Emily Guderian | Lab Coordinator | Hospitality Management |
| Daniel Guillen | Colleague Systems Administrator | Information Systems |
| Efrain Guzman | Supervisor, Custodial Services (Evening Shift) | Custodial Services |
| Debra Hatchard | Bursar | Accounting |
| Kari Hawkins | Coordinator of Transfer Services & University Partnerships | Transfer Services |
| Brian Heise | Supervisor of Grounds & Custodial Services | Groundskeeping |
| Michelle Hendry | Financial Aid Advisor | Financial Aid |
| John Hester | Digital Communications Coordinator | Marketing & Public Relations |
| Christina Higgins | Accountant | Accounting |
| Elizabeth Hoban | Coordinator, Health Care Services | Health Services |
| Krystal Hoffman | Supervisor, Aquatics | Natatorium |
| Rongshen Hsiao | Systems Administrator | Information Systems |
| Jessica Jackson | Accessibility Support Specialist | Accessibility Services |
| Marjory Jones | Manager of Payroll & Special Projects | Accounting |
| Brendan Jones | System Administrator II | Information Systems |
| Brian Kafel | Theater Technician | Performing Arts |
| Marina Karpovitch-Belov *2 | Learning Support & Opportunity Services Programming Analyst | EOF Article IV |
| Jill Kepler | Payroll/Grant Accountant | Accounting |
| Jane Kingsland | Reference Librarian | Learning Resource Center |
| Lori Kruppo | Nursing Laboratory Coordinator | Nursing |
| Geraldine LaBruna | Programmer Analyst | Information Systems |
| Eduardo Lopez *2 | Counselor II, EOF & Dover College Promise Coordinator | EOF Article IV |
| Sandra Lopez | Financial Aid Advisor | Financial Aid |
| Roseann Maione | Electronic Forms Coordinator | Information Systems |
| Karen May | Associate Registrar | Records & Registration |
| Colleen McArdle | Director of College Events & Foundation Programs | Special Events |

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

AAPF employees (continued)

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|----------------------|-------------------------------------------------------------|-------------------------------|
| Cynthia McLoughlin | Coordinator of Institutional Effectiveness | Institutional Effectiveness |
| Edith Nelson | Counselor II, E.O.F. Program | Learning Spt. & Opp. Services |
| Allison Ognibene | Marketing & Public Relations Specialist | Marketing & Public Relations |
| Elizabeth Ouimet | Student Success Specialist | Academic Advisement |
| Ariella Panek | Coordinator of Counseling Services | Counseling |
| Mary Jane Pappas | Lab Coordinator | Testing |
| Eric Pedersen | Lab Coordinator | Eng. Tech/Eng. Science |
| Marianne Perfetto | Technology Help Desk Specialist | Information Systems |
| Scott Perino | Network & Telecommunications Administrator | Information Systems |
| Karissa Przyhocki | Accessibility Support Specialist | Accessibility Services |
| Edgar Rodriguez | Sr. Media Systems Engineer | Media |
| Brandon Rojas | Assistant Director of Auxiliary Enterprises | Bookstore |
| Shannon Seritella | Counselor Recruiter | Admissions |
| Anthony Spagnuolo | Sr. Systems Analyst | Information Systems |
| Roger Stephens | Assistant Director | Athletics |
| Maureen Stivala | Student Success Specialist | Academic Advisement |
| Jennifer Strasle *2 | CareerAdvance USA Apprenticeship Development & Coord. Spec. | Scaling Apprenticeship Grant |
| Judith Ulmer | Associate Director of Admissions | Admissions |
| Eugene Van Der Toorn | Supervisor of Printing Services | Printing |
| Sheri Ventura | Coordinator of Virtual Campus Services | Virtual Campus |
| Lisa Volante | Counselor I, Counseling Department | Counseling |
| Richard Watt | Media Services/Facilities Supervisor | Media |
| Joan Weiss | Coordinator, Tutoring Center | Tutoring Center |
| Jill Wells | Coordinator of Advisement & Student Success | Academic Advisement |
| Marybeth Wenrich | Science Lab Supervisor | Biology/Chemistry |
| Kimberly Whelan *2 | CareerAdvance USA Apprenticeship Development & Coord. Spec. | Scaling Apprenticeship Grant |
| Christopher Wright | Lab Assistant I, Biology/Chemistry | Biology/Chemistry |

CCMSA Employees

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|------------------------|-------------------------------------|------------------------------|
| Marisol Acevedo | Department Administrative Assistant | Health/Exercise Science |
| William Ackerman | Senior Groundskeeper | Groundskeeping |
| John Akeson | Maintenance Mechanic | Repairs and Maintenance |
| Kim Andriani | Division Administrative Assistant | School of Liberal Arts |
| David Apolinaro | Groundskeeper II | Groundskeeping |
| Ebony Ashford | Security Dispatcher | Public Safety |
| Bret Babich *2 | CareerAdvance USA Data Specialist | Scaling Apprenticeship Grant |
| Kristi Baker | Accounting Asst III | Accounting |
| Kelly Bodnarchuk | Department Administrative Assistant | Business Administration |
| Zachary Bonilla | Groundskeeper I | Groundskeeping |
| Juan Bonilla-Fernandez | Maintenance Mechanic | Repairs and Maintenance |
| Joseph Breitweiser | Senior Maintenance Mechanic | Repairs and Maintenance |
| Anita Bryant Williams | Test Center Assistant | Testing |
| Julie Butler | Financial Aid Assistant | Financial Aid |
| Eric Byk *1 | Custodian II (Evenings) | Custodial Services |
| Richard Cagnoni | Custodian I (Evenings) | Custodial Services |
| Wilfredo Cardona | Custodian I (Evenings) | Custodial Services |
| Robert Carper | Groundskeeper II | Groundskeeping |

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

CCMSA Employees (continued)

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|---------------------|-------------------------------------------------------------------|----------------------------------|
| Luis Casiano | Custodian II (Days) | Custodial Services |
| Won Chang | Computer Solution Specialist | Information Systems |
| David Cicensia | Groundskeeper I | Groundskeeping |
| Patrick Connolly | Custodian II (Evenings) | Custodial Services |
| Karla Conzen | Student Records Specialist | Records & Registration |
| Teresa De Jesus | Department Administrative Assistant | Languages & ESL |
| Rita DeLillo | Department Administrative Assistant | Music, Perf. Arts & Music Tech |
| Elaine DeVivo | Department Administrative Assistant | Academic Advisement |
| Paul DiPrimo | Electrical Specialist | Repairs and Maintenance |
| Dawn Doland | Campus Life Assistant III | Campus Life |
| Stephen Dreyfus | Campus Store Receiving & Distribution Assistant | Bookstore |
| Colleen Drum | Department Administrative Assistant | Psychology & Education |
| Michael Duffy | Security Officer | Public Safety |
| Brian Eberly | Coordinator of Athletic Events, Facilities & Equipment Management | Athletics |
| William Faber | HVAC Specialist | Repairs and Maintenance |
| Ann Fhi | Records Analyst | Records & Registration |
| Christopher Furth | Electrical Specialist | Repairs and Maintenance |
| Patricia Galardi *1 | Department Administrative Assistant | Mathematics |
| Donna Garrity | Office Assistant, Biology | Biology/Chemistry |
| Tilcia Garzon | Custodian I (Evenings) | Custodial Services |
| Theresa Gehring | Production Coordinator | Printing |
| Mayelly Godoy Amaya | Custodian II (Days) | Custodial Services |
| Edward Harris | Security Officer | Public Safety |
| Paul Hildebrand | Security Sergeant | Public Safety |
| Lori Hull | Accounting Asst III, Campus Store | Bookstore |
| Sandra Hyder | Department Administrative Assistant | Records & Registration |
| Donna Iansito | Office Assistant, Nursing | Nursing |
| Andrea Jennings | Sr. Payroll Associate | Accounting |
| William Kelly | Security Officer | Public Safety |
| Scott Kramer | Automotive Mechanic | Repairs and Maintenance |
| Christine Labruna | Accounting Asst III | Accounting |
| Ray Larsen | Custodian II (Days) | Custodial Services |
| Danielle Lee *1 | Buyer | Purchasing |
| Erica Lewis *1 | Assignment Contract Specialist | Prof. Studies & Applied Sciences |
| John Lippiello | Computer Solution Specialist | Information Systems |
| Priscilla Lobos | Custodian I (Evenings) | Custodial Services |
| Leslie Longo | Transcript Specialist | Records & Registration |
| Linda Lopez | Custodian I (Evenings) | Custodial Services |
| Eddie Lorenzo | Custodian II (Days) | Custodial Services |
| Crystal Lutton | Department Administrative Assistant | Workforce Development |
| Steven Macmillan | Computer Solution Specialist | Information Systems |
| Catherine Maldonado | Custodian I (Evenings) | Custodial Services |
| Porfirio Martinez | Maintenance Mechanic | Repairs and Maintenance |
| Mark McCollough | Custodian I (Evenings) | Custodial Services |
| Raymond McConnell | Custodian II (Evenings) | Custodial Services |
| Victor McNeil | Accounting Assistant II | Accounting |
| Claire Menzer | Data Systems Coordinator | Career Services |
| Joanne Metro | Campus Life Assistant II | Campus Life |
| Frank Mezle | Receiving & Distribution Assistant II | Receiving & Distribution |

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

CCMSA Employees (continued)

| <u>Name</u> | <u>Title</u> | <u>Department</u> |
|-----------------------|-------------------------------------------------|-------------------------------|
| Nicholas Miller | Security Officer | Public Safety |
| Gene Moss | Department Administrative Assistant, EOF | Learning Spt. & Opp. Services |
| Charles Munk | Security Sergeant | Public Safety |
| Laura Murray | Department Administrative Assistant | Eng. Tech/Eng. Science |
| Robert Nagy | Receiving & Distribution Assistant II | Receiving & Distribution |
| Mary Nasse | Grant Technician | Institutional Grants |
| Bonnie Nichols | Accounting Asst III | Accounting |
| Derek Nietz | Custodian II (Days) | Custodial Services |
| Kaitlin Norris | Office Assistant, Admissions | Admissions |
| Alex Novillo | Security Officer | Public Safety |
| Margaret O'Brien-Feld | Library Services Assistant | Learning Resource Center |
| Benjamin Palmer | Senior Security Dispatcher | Public Safety |
| Elizabeth Potenza | Library Services Assistant | Learning Resource Center |
| Sheila Pra Sisto | Department Administrative Assistant | Career Services |
| Laurie Quinn | Department Administrative Assistant | Accessibility Services |
| Christopher Rader | Custodian I (Evenings) | Custodial Services |
| Patrick Reilly | Enrollment Specialist II | Records & Registration |
| James Reynolds | Maintenance Mechanic | Repairs and Maintenance |
| Rafael Rivera | Offset Specialist | Printing |
| Caitlin Roach | Department Administrative Assistant | English & Philosophy |
| Owen Rowe | HVAC Specialist | Repairs and Maintenance |
| Denise Roy | Department Administrative Assistant | History/Political Sci. |
| Ramon Ruiz | Computer & Av Support Technician | Media |
| Ovimmar Ruiz *1 | Custodian III (Evenings) | Custodial Services |
| Santiago Ruiz Diaz | HVAC Maintenance Mechanic | Repairs and Maintenance |
| William Satmaria | Dept Administrative Assistant | Nursing |
| David Saunders | Data Systems Coordinator | Admissions |
| Kenneth Sauter | Network & Telecommunications Support Specialist | Information Systems |
| Matthew Selems | Security Officer | Public Safety |
| Snehal Shah | Offset Operator | Printing |
| Katharine Sheehy | Department Administrative Assistant | Workforce Development - Admin |
| Gertrude Simmons | Maintenance Systems Coordinator | Plant & Maintenance |
| Cheryl Gangemi | External Events Specialist | Office of VP of Bus & Finance |
| Stephanie Soulios | Department Administrative Assistant | Admissions |
| Connie Steger | Department Administrative Assistant | Sociology/Anthropology |
| Robert Stoner | Custodian II (Days) | Custodial Services |
| Adalin Suarez | Custodian II (Days) | Custodial Services |
| Christopher Tacinelli | Groundskeeper II | Groundskeeping |
| Richard Ter Linden | Senior Custodian (Days) | Custodial Services |
| Steven Travers | Senior Security Officer | Public Safety |
| Nancy Veloso | Office Assistant | Admissions |
| Donna Ver Hoven | Department Administrative Assistant | Learning Resource Center |
| Dylan Vetter | Library Services Assistant | Learning Resource Center |
| Andrew Vittoria | Offset Operator | Printing |
| Kelly Wallace | Department Administrative Assistant | Information Technologies |
| Ruby Watts | Accounting Asst III | Accounting |
| Darcy White | Division Administrative Assistant | School of BMET |
| Nicole Williams | Department Administrative Assistant | Biology/Chemistry |
| Emily Wills *2 | HealthWorks Success Coach | HealthWorks Grant |
| Mark Wizner Jr | Custodian II (Evenings) | Custodial Services |

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

CCMSA Employees (continued)

| <u>Name</u> | | <u>Title</u> | <u>Department</u> |
|-------------|---------|-------------------------------------|------------------------------------|
| Ivette | Wright | Division Administrative Assistant | School of Health Prof. & Natrl Sci |
| Sharon | Yeager | Department Administrative Assistant | English & Philosophy |
| Anthony | Yermal | Maintenance Mechanic | Repairs and Maintenance |
| Karina | Yermeni | Department Administrative Assistant | Fine Arts |

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Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing of two issues of the 2021-2022 WFD brochures; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on March 30, 2021 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing 191,000 copies, 56 pages to be printed on 35 lb. #80 bright newsprint paper for two issues (Fall 2021 and Spring/Summer 2022) WFD brochures and mailing; dated March 30, 2021 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on April 14, 2021; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Engle Printing & Publishing Company, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 8, 2021, to provide printing and mailing of the Fall 2021 and the Spring/Summer 2022 issues of WFD Brochures for a total of \$28,239.02 for printing and \$3,271.50 for mailing for Fall 2021 and \$28,239.02 for printing and \$3,271.50 for mailing for Spring/Summer 2022; based upon the proposal submitted by the Contractor dated April 8, 2021. Printing of an additional four pages (60 pages) to be an additional \$1,546.65 and printing of four fewer pages (52 pages) to be minus \$1,546.65. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing for five postcard campaigns; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract and future orders for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on March 30, 2021 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing five postcard campaigns to be printed four-color on both sides with bleeds on glossy 10 pt. card stock for five campaigns including mailing; dated March 30, 2021 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on April 14, 2021; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Hummel Printing (“Contractor”) based upon the proposal submitted by the Contractor dated April 13, 2021 for \$24,300.70, to provide printing and mailing of two Open House Campaigns and one Spring Adult Open House Campaign for printing & mailing of 175,600 postcards per campaign for \$5,756.17 each (\$22.78 additional per thousand) and one Come Home This Summer 2022 Campaign for printing and mailing of 18,000 postcards for \$1,276.02 (\$50.89 additional per thousand) and two Optional Campaigns for printing and mailing of 175,000 postcards for \$5,756.17 each (\$22.78 additional per thousand). This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR INDIVIDUAL SIGN LANGUAGE INTERPRETERS**

WHEREAS, the County College of Morris (“College”) has a need to acquire Individual Sign Language Interpreters; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of these contracts is one year commencing July 1, 2021 through June 30, 2022 (second year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on May 12, 2020 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for Individual Sign Language Interpreters dated May 15, 2020 (the “RFP”), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract awards; and

WHEREAS, six proposals were received and opened on May 27, 2020; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Mary Kay Adams, Lori Adams, Eitel Interpreting LLC, Benay Fiore, Tiffany Mosquera, and Keily Hayes (“Contractors”) based upon the proposals submitted by the Contractors for a contract term of one year to provide Sign Language Interpreter Services. These contract awards are based upon determination that the named Contractors are the most qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP and have submitted the lowest responsible proposal:

These Contracts are awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR SIGN LANGUAGE INTERPRETER AGENCIES
AND CART SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for sign language interpreter agencies and Communication Access Realtime Translation (CART) services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of these contracts is one year commencing July 1, 2021 through June 30, 2022 (second year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on May 12, 2020 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for sign language interpreter agencies and CART services dated May 12, 2020 (the “RFP”), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two proposals were received and opened on May 27, 2020; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to: Sign4U Interpreting Services (1st placement for sign language interpreters and on-site CART Services, and 2nd placement for remote CART services) (“Contractor”) and to SignGlasses LLC (1st placement remote CART services) (“Contractor”) to provide sign language interpreting services and CART services. These contract awards are based upon determination that the named Contractors have submitted the lowest responsible proposal and have submitted the most advantageous proposal, price and other factors considered.

These Contracts are awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ARCHITECTURAL SERVICES**

WHEREAS, the County College of Morris (“College”) requires the services of an Architect for the Elevator Additions to Sheffield & DeMare Halls Project (“Project”); and,

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services exceeds \$17,500; and

WHEREAS, the anticipated term of this professional service contract will be the completion of the Elevator Additions to Sheffield & DeMare Halls Project; and,

WHEREAS, notice of request for proposals for designation of Architects of Record was publicly advertised on March 26, 2020, and proposals were received and opened on April 20, 2020; and

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Architectural Services dated March 26, 2020, which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Architects of Record; and

WHEREAS, by Resolution adopted on May 19, 2020, the Board of Trustees of the College appointed several architectural firms, including USA Architects, as Architects of Record; and

WHEREAS, USA Architects submitted a proposal dated April 28, 2021 for Architectural Services for the Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

USA Architects
20 N. Doughty Avenue
Somerville, NJ 0887

to provide professional services for the Elevator Additions to Sheffield & DeMare Halls Project for a flat fee of \$98,350, hazardous material testing allowance of \$10,000, and reimbursables not to exceed \$2,500. The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Architect:

- has submitted an advantageous proposal, price and other factors considered; and
- is qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ENGINEERING SERVICES**

WHEREAS, the County College of Morris (“College”) requires the services of an Engineer of Record for the Parking Lot One Paving/Renovation Projects (“Projects”); and,

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services exceeds \$17,500; and,

WHEREAS, the anticipated term of this professional service contract will be May 2021 – April 2022; and,

WHEREAS, notice of request for proposals for designation of Engineers of Record was publicly advertised on March 26, 2020, and proposals were received and opened on April 20, 2020; and,

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Engineering Services dated March 26, 2020, which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Engineers of Record; and

WHEREAS, by Resolution adopted on May 19, 2020, the Board of Trustees of the College appointed several engineering firms, including NV5, Inc., as Engineers of Record; and

WHEREAS, NV5, Inc. submitted a proposal dated April 28, 2021 for Engineering Services for the Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

NV5, Inc.
800 Lanidex Plaza, Suite 300
Parsippany, NJ 07054

to provide professional services for the Parking Lot One Paving/Renovation Projects for a flat fee of \$49,000 and reimbursables not to exceed \$500. The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Engineer:

- has submitted an advantageous proposal, price and other factors considered; and
- is qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.