

**COUNTY COLLEGE OF MORRIS**  
**BOARD OF TRUSTEES MINUTES**

**REGULAR MEETING**

*August 21, 2018*

**CALL TO ORDER**

Board of Trustees Chair Paul R. Licitra called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m., in the Board Room, Henderson Hall. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board outside the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 16, 2017.

**ADMINISTRATION OF OATH OF OFFICE**

Attorney Schneider administered the oath of office to Trustee George J. Milonas. The oath was recited as follows.

I, George J. Milonas, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

**ROLL CALL**

Trustees Advokat, Dredden, Frost, Milonas, Raymond, Weisberg and Chair Licitra were in attendance. Trustees Bogaard, Jinks, Hadzima, Pepe, and Alumni Trustee Seligson were absent. President Iacono and Attorney Schneider were also in attendance.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on August 21, 2018, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Employee Resignations and Retirement
3. New Employee Appointments
4. Faculty Appointments and Salaries, Summer 2018 Semesters
5. Coach Appointments and Salaries
6. Reclassification of Administrative Assistant and Admissions Positions
7. President's Compensation
8. Legal advice concerning Foundation donation solicitations
9. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Items #8 & 9.

Upon the motion of Trustee Weisberg and the second of Trustee Dredden, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:02 p.m. The public meeting reconvened at 7:18 p.m.

#### PLEDGE OF ALLEGIANCE

Chair Licitra invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute the Board of Trustees and others present at the meeting observed a moment of silence.

#### APPROVAL OF MINUTES

Chair Licitra called for consideration of the minutes of the regular meeting of July 17, 2018, including the closed session. Upon the motion of Trustee Dredden and the second of Trustee Weisberg, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor of the minutes as distributed.

The attendance of Freeholder Heather Darling at this meeting was acknowledged.

President Iacono noted the attendance of and introduced James Hart, Interim Dean of Liberal Arts.

#### ADVANCED MANUFACTURING AND ENGINEERING BUILDING UPDATE

Vice President VanDerhoof provided the Board with an updated drawing of the new building.

#### REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file in the Office of the President.

Newly appointed Trustee George Milonas was introduced to the public present at this meeting.

#### REPORT OF THE TREASURER

Treasurer Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, That the checks numbered 5969, 6227, and 6288 in the total amount of \$266,397.54 be approved and payment authorized for capital improvements.

Trustee Weisberg seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State	<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
	89974	HP Zero Client Thin Clients	PKA Tech IT Solutions Suffern, NY	\$137,500.00

Hewlett Packard (HP) Thin Client with 512 MB DDR3 SDRAM – 1333 MHz, flash 256 MB, GigE. Quantity = 500 @ \$275.00 each totaling \$137,500.00. For Information Systems.

State	<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
	M0483	Computer Equipment, Peripherals and Related Software and Services	PKA Tech IT Solutions Suffern, NY	\$52,212.12 estimated

Hewlett Packard HPE DL380 Gen10 8SFF CTO Storage Servers and supporting equipment; 2 @ \$26,106.06. For Information Systems.

- C. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	Craig Barth Morristown, NJ	\$250.00 estimated

Audiometric Testing for the Groundskeeper in the Business and Finance Division.

- D. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>MRESC #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15/16-08	Toro Groundsmaster 3280D 4WD with Snowplow and Power Broom, and Toro Groundsmaster 7200	Storr Tractor Company Branchburg, NJ	\$52,656.43

Toro Groundsmaster 3280D 4WD @ \$25,538.54; MB 60” Snowplow engineered for the Toro Groundsmaster 3000 series @ \$3,160.00; MB MCT 60” Power Broom engineered for the Toro Groundsmaster 3000 series @ \$5,450.00; and Toro Groundsmaster 7200 @ \$18,508.00 for Plant and Maintenance Department.

Trustee Dredden seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the

Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirement:

- Diana Simon, resignation, effective 7/13/18
- Mary Anne Hannon, resignation, effective 7/16/18
- Martha Callahan, resignation, effective 7/27/18
- Magali Maldonado, resignation, effective 7/31/18
- Sandra Mangrella, resignation, effective 7/31/18
- Ginny Lepore, retirement, effective 10/8/18

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the new employee appointments listed on Attachment #2 be approved.
- D. RESOLVED, That the revisions to the Faculty appointments and salaries for the Summer 18SU5L, 18SU5E, and 18SU7W semesters be approved as stated on Attachment #3.
- E. RESOLVED, That the Faculty appointments and salaries for the Summer 18SU3W semester be approved as stated on Attachment #4.
- F. RESOLVED, That the stipends for head coaches and assistant coaches listed on attachment #5 be established for the 2018-2019 Fiscal Year.

Trustee Dredden seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- G. WHEREAS, The Personnel Committee has reviewed the rationale for the following reclassifications;

NOW THEREFORE BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the following reclassifications:

- Reclassify the position of Foundation Administrative Assistant, CCMSA, Grade E-35, to Executive Administrative Assistant, Management 28, with a salary of \$44,370, effective August 22, 2018;
- Reclassify the position of Administrative Assistant, Human Resources and Labor Relations, CASS 26, to Executive Administrative Assistant, Management 28, with a salary of \$57,862, effective August 22, 2018.

- H. WHEREAS, The Personnel Committee has reviewed the rationale to transfer and reclassify a vacant position of Office Assistant, Admissions, CCMSA B-35, to Student Support Specialist, Retention Center, AAPF grade 14;

NOW THEREFORE BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the transfer and reclassification of the vacant position of Office Assistant, Admissions, CCMSA B-35, to Student Support Specialist, Retention Center, AAPF grade 14.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- I. RESOLVED, That the Board of Trustees authorizes the President to enter into renewal contract with Delta Dental of New Jersey for the period of January 1, 2019 through December 31, 2021, under the terms reviewed by the Personnel Committee.

Trustee Dredde seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

#### COMMITTEE ON FINANCE AND BUDGET

On behalf of Committee Chair Pepe, Trustee Advokat moved for the adoption of the following resolution.

- A. RESOLVED, that the following contract not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

<b>Contractor</b>	<b>Nature of Contract</b>	<b>Term of Contract</b>	<b>Estimated Contract Value</b>
Innovative Interfaces, Inc.	Polaris Software Maintenance	07/01/18-06/30/19	\$26,552.68
Follett Higher Education Group, Ltd	Books for Resale and Point of Sale System Maintenance	07/01/18-06/30/20	Will Exceed \$17,500.00
TABB	Background Investigations	07/01/18-06/30/19	Will Exceed \$17,500.00
SPOL	Strategic Planning Software	09/01/18-08/31/19	\$27,500.00
CollegeNet	Software upgrade from R25 to 25Live	09/01/18-08/31/20	\$63,600.00
Lori E. Adams	Sign Language Interpreter	07/01/18-06/30/19	Will Exceed \$17,500.00
Mary Kay Adams	Sign Language Interpreter	07/01/18-06/30/19	Will Exceed \$17,500.00
Shauger Property Services, Inc.	Catch Basin Repairs	09/01/18-08/31/19	Not to Exceed \$35,000.00
ID Consulting Services LLC	Instructional Design Services	09/01/18-08/31/19	Will Exceed \$17,500.00
Ronkowitz LLC	Instructional Design Services	09/01/18-08/31/19	Will Exceed \$17,500.00

The form of resolution hereby adopted awarding the contract is set forth in Attachment #6.

Trustee Weisberg seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

**COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION**

Committee Chair Advokat reported that the Committee discussed the slate of officers proposed for election at the November reorganization meeting, the agenda for the October 6 retreat meeting, Standing Committees of the Board, and meeting dates for 2018-2019.

Committee Chair Advokat reminded the Board that all trustees are invited to propose officer nominees for consideration by the Committee. The Report of the Committee on Organization, Bylaws, Planning, and Nomination was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD.

- A. President's Compensation. Treasurer Advokat moved for the adoption of the following resolution.

WHEREAS, pursuant to the Employment Contract of Dr. Anthony J. Iacono, the Board has evaluated the President's performance and determined that his performance merits an increase in his compensation effective September 1, 2018.

NOW THEREFORE, IT IS RESOLVED that (a) the President's annual Base Salary be increased to \$222,732.50, (b) that a one-time performance bonus in the amount of \$7,500.00 be paid to Dr. Anthony J. Iacono on September 1, 2018, which bonus shall not be included in his Base Salary and (c) an additional non-recurring employer contribution of 1% of Base Salary be made to his Supplemental Retirement Annuity Plan.

Trustee Weisberg seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

NEW BUSINESS

Chair Licitra invited Freeholder Darling to provide remarks. Freeholder Darling commented that workforce development is important to her; and is pleased to be able to work with County College of Morris with the expansion of our workforce development programs. Freeholder Darling also welcomed Mr. Milonas to the Board of Trustees.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Chair Licitra called for questions or comments from the public at 7:58 p.m. There were no questions or comments from the public.

The being no further business to conduct, the public meeting was adjourned at 7:58 p.m.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES  
FOR THE MONTH OF AUGUST 2018**

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Aria, Diana	7/9,10/18	\$168.00	Chairs/Asst. Chairs Summer Stipend
Ayres, Matthew	June 2018	\$210.00	English Placement Essay Reading/Grading
Babych, Tatiana	June 2018	\$30.00	Grading Dept. Language Exams for Credit
Baker, JoAnn	6/12-30/18	\$1,222.00	Taught AAPC CPC National Coding Cert. for CPP
Balish, Alexander	7/13,14/18	\$420.00	Taught HC Prof Basic Life Support for CPP
Ballone, Carrie	06/20/2018	\$400.00	Taught Navigating Conflict for CBT
Ballone, Carrie	06/21/2018	\$400.00	Taught Emotional Intelligence for CBT
Bevia, Jose	06/25/2018	\$84.00	Chairs/Asst. Chairs Summer Stipend
Binowski, Nancy	5/29/18,6/5,6,13, 19,26/18	\$378.00	CCM Apps Development Project
Binowski, Nancy	6/22,25,26/18	\$600.00	Chairs/Asst. Chairs Summer Stipend
Binowski, Nancy	7/2,9,10/18	\$600.00	Chairs/Asst. Chairs Summer Stipend
Birrer, Teresa	06/29/2018	\$105.00	Advising Cadre
Birrer, Teresa	7/13,27/18	\$199.50	Advising Cadre
Briggs, William	05/25/2018	\$300.00	Musician at commencement
Burns, Caitlin	6/26,28/18	\$220.50	Advising Cadre
Callaghan, Patricia	06/18/2018	\$400.00	Taught Office 365 SharePoint for CBT
Cantelmo, Concetta	6/7,13,14/18	\$135.00	Testing Center Admin. & Proctoring Coverage
Cartano, Jefferson	06/26/2018	\$189.00	Advising Cadre
Cartano, Jefferson	7/10,13,26/18	\$336.00	Advising Cadre
Chambers, Catherine	5/31/18, 6/1,5,6/18	\$525.00	Math instruction at Randolph HS
Chambers, Catherine	6/25,28/18	\$231.00	Advising Cadre
Chambers, Catherine	7/9,10,18,26/18	\$315.00	Advising Cadre
Choe, David	7/19/18-8/1/18	\$1,000.00	Work including closeout & reporting for TAACCCT grant
Collins, Todd	7/11,18/18	\$168.00	Chairs/Asst. Chairs Summer Stipend
Cosgrove, Mark	06/17/2018	\$400.00	Chairs/Asst. Chairs Summer Stipend
Cosgrove, Mark	07/11/2018	\$300.00	Chairs/Asst. Chairs Summer Stipend
Danna, Karen	06/25/2018	\$126.00	Chairs/Asst. Chairs Summer Stipend
Driver, Laura	June 2018	\$30.00	English Placement Essay Reading/Grading
Duncan, Terence	6/25,28,29/18	\$367.50	Advising Cadre
Duncan, Terence	7/23,26/18	\$210.00	Advising Cadre
Eber, Janet	June 2018	\$105.00	College Readiness Now
Eber, Janet	June 2018	\$45.00	English Placement Essay Reading/Grading
Eber, Janet	06/26/2018	\$300.00	Chairs/Asst. Chairs Summer Stipend
Eber, Janet	7/2,3,10,17/18	\$200.00	Chairs/Asst. Chairs Summer Stipend
Favia, Dale	6/5-26/18	\$400.00	Taught Neighbors Helping Neighbors for CBT
Fitzpatrick, Kelly	6/25,27/18	\$210.00	Advising Cadre
Fuentes, Venny	06/26/2018	\$150.00	Chairs/Asst. Chairs Summer Stipend
Fuentes, Venny	7/10,12/18	\$300.00	Chairs/Asst. Chairs Summer Stipend
Gabrielsen, Laura	June 2018	\$345.00	English Placement Essay Reading/Grading
Gabrielsen, Laura	06/25/2018	\$100.00	Chairs/Asst. Chairs Summer Stipend
Gabrielsen, Laura	06/26/2018	\$336.00	Advising Cadre
Gabrielsen, Laura	7/9,16/18	\$100.00	Chairs/Asst. Chairs Summer Stipend
Gabrielsen, Laura	7/10,12,13/18	\$966.00	Advising Cadre
Gaffney, Anthony	4/17/18-6/19/18	\$1,410.00	Taught AutoCAD Civil 3D for CPP
Gigliotti, Samantha	06/29/2018	\$105.00	Advising Cadre
Gigliotti, Samantha	07/26/2018	\$157.50	Advising Cadre



<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Gilmore, Suzanne	6/22,25,26/18	\$500.00	Chairs/Asst. Chairs Summer Stipend
Gilmore, Suzanne	6/27,28/18	\$262.50	Advising Cadre
Gilmore, Suzanne	7/11,17/18	\$400.00	Chairs/Asst. Chairs Summer Stipend
Gilmore, Suzanne	7/10,12/18	\$210.00	Advising Cadre
Grant, Rosemary	06/11/2018	\$52.50	Testing Center Admin. & Proctoring Coverage
Gruneiro, Nieves	07/02/2018	\$100.00	Chairs/Asst. Chairs Summer Stipend
Gruneiro, Nieves	7/11,18/18	\$200.00	Chairs/Asst. Chairs Summer Stipend
Hart, James	June 2018	\$66.00	Reading of LOEP Placement Essays
Hart, James	7/3,5,10,12/18	\$200.00	Chairs/Asst. Chairs Summer Stipend
Hollowell, Dorothy	6/26,28/18	\$378.00	Advising Cadre
Hollowell, Dorothy	7/9,10/18	\$252.00	Advising Cadre
Horan, Kathleen	6/27,28,29/18	\$850.00	Chairs/Asst. Chairs Summer Stipend
Horan, Kathleen	7/2,10,11,12/18	\$950.00	Chairs/Asst. Chairs Summer Stipend
Iden, Michelle	06/25/2018	\$84.00	Chairs/Asst. Chairs Summer Stipend
Iden, Michelle	06/27/2018	\$84.00	Advising Cadre
Iden, Michelle	7/5,9,16/18	\$126.00	Chairs/Asst. Chairs Summer Stipend
Iden, Michelle	7/12,27/18	\$220.50	Advising Cadre
Isaza, Maria	6/1,7,13,14,20/18; 7/2/18	\$336.00	General Education Webpage Project
Isaza, Maria	6/22,25,28,29/18	\$600.00	Chairs/Asst. Chairs Summer Stipend
Isaza, Maria	7/2,6,11,13,17/18	\$750.00	Chairs/Asst. Chairs Summer Stipend
Jerai, Khaled	June 2018	\$10.00	Grading Dept. Language Exams for Credit
Johannessen, Janet	6/28,29/18	\$199.50	Advising Cadre
Johannessen, Janet	7/10,13,27/18	\$283.50	Advising Cadre
Jones, Matthew	7/9,16/18	\$200.00	Chairs/Asst. Chairs Summer Stipend
Kaddour, Nadir	June 2018	\$46.00	Reading of LOEP Placement Essays
Kaddour, Nadir	6/26,28/18	\$84.00	Chairs/Asst. Chairs Summer Stipend
Kaddour, Nadir	06/27/2018	\$105.00	Advising Cadre
Kaddour, Nadir	07/12/2018	\$126.00	Advising Cadre
Kasmin, Melissa	7/10,12,17/18	\$168.00	Chairs/Asst. Chairs Summer Stipend
Kelly, Christine	06/27/2018	\$150.00	Chairs/Asst. Chairs Summer Stipend
Kelly, Christine	07/16/2018	\$150.00	Chairs/Asst. Chairs Summer Stipend
Kelly, Christine	7/9,10/18	\$294.00	Advising Cadre
Kenneweg, Lisa	6/12,20/2018	\$800.00	Taught Excel Intermediate for CBT
Kenneweg, Lisa	6/27,28/18	\$800.00	Taught Excel Intermediate & Excel Pivot Tables for CBT
Maione, RoseAnn	6/13,14/18	\$105.00	Testing Center Admin. & Proctoring Coverage
Martinez, Christina	6/27,28/18	\$800.00	Taught Coaching Skills, & Allies Support Manager for CBT
Martinez, Christina	06/20/2018	\$400.00	Taught Conscious Comm. for Results for CBT
Martinez, Christina	07/12/2018	\$400.00	Taught Allies Support Manager Training for CBT
Miller, Susan	07/09/2018	\$150.00	Chairs/Asst. Chairs Summer Stipend
Miniter, Kelly	06/28/2018	\$178.50	Advising Cadre
Miniter, Kelly	7/18,23,26/18	\$273.00	Advising Cadre
O'Brien, Emily Rae	06/26/2018	\$400.00	Taught Excel Level 1 & 2 for CBT
O'Brien, Emily Rae	07/11/2018	\$400.00	Taught Excel 1 & 2 for CBT
Occhipinti, Georgann	6/25,28/18	\$800.00	Taught Management Success for CBT
Oleksak, Brian	6/25,26,27/18	\$550.00	Chairs/Asst. Chairs Summer Stipend
Oleksak, Brian	7/2,3,9,10/18	\$600.00	Chairs/Asst. Chairs Summer Stipend
Pallant, David	08/02/2017	\$84.00	Communicating with faculty for EOF
Paul, Michael	6/22,25,26,27,29/18	\$700.00	Chairs/Asst. Chairs Summer Stipend
Paul, Michael	7/2,3,10,11,12,17,18/18	\$800.00	Chairs/Asst. Chairs Summer Stipend
Persau, Meimee	6/25,27,28/18	\$357.00	Advising Cadre
Persau, Meimee	7/10,12,26/18	\$357.00	Advising Cadre

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Petti, Ciro	6/6-27/18	\$612.00	Taught Creating Supply Chains for CPP
Picallo, Marcia	June 2018	\$10.00	Grading Dept. Language Exams for Credit
Pilant, Craig	06/27/2018	\$42.00	Chairs/Asst. Chairs Summer Stipend
Pilant, Craig	7/11,18/18	\$84.00	Chairs/Asst. Chairs Summer Stipend
Publik, Stacy	4/4-20/18	\$470.00	Taught Program Development-ESL for CPP
Puizina, Donna	1/2-31/18	\$470.00	Taught Program Development-ESL for CPP
Reilly, Buffy	06/27/2018	\$126.00	Advising Cadre
Reilly, Buffy	7/10,12,26/18	\$409.50	Advising Cadre
Roe, Michelle	4/18/18-6/29/18	\$1,410.94	Daily Operation Support of Adjunct Offices CH101/EH119
Rooholamini, Simin	June 2018	\$20.00	Reading of LOEP Placement Essays
Rothman, Nancy	6/21/18-7/4/18	\$765.00	Taught Certified Nurse Aide for CPP
Rothman, Nancy	6/21/18-7/4/18	\$306.00	Taught Certified Nurse Aide for CPP
Rutkowski, John	6/25,27/18	\$300.00	Chairs/Asst. Chairs Summer Stipend
Rutkowski, John	7/2,9,11/18	\$500.00	Chairs/Asst. Chairs Summer Stipend
Sahotsky, Brian	06/28/2018	\$84.00	Chairs/Asst. Chairs Summer Stipend
Schennum, Jill	7/13,16/18	\$100.00	Chairs/Asst. Chairs Summer Stipend
Schicho, Bernadette	06/27/2018	\$126.00	Advising Cadre
Schmidt, Mark	6/28/18/	\$105.00	Advising Cadre
Schmidt, Mark	07/10/2018	\$115.50	Advising Cadre
Schorr, Brian	7/23,26/18	\$252.00	Advising Cadre
Shera, Kathleen	4/28/18-6/23/18	\$1,344.00	Taught Medical Billing for CPP
Shera, Kathleen	06/30/2018	\$336.00	Taught AAPC CPC National Coding Cert. for CPP
Shuck, Kathryn	6/1,7,13,14,20/18; 7/2/18	\$336.00	General Education Webpage Project
Siegelman, Stuart	07/17/2018	\$42.00	Chairs/Asst. Chairs Summer Stipend
Solomons, William	06/25/2018	\$100.00	Chairs/Asst. Chairs Summer Stipend
Solomons, William	07/09/2018	\$100.00	Chairs/Asst. Chairs Summer Stipend
Soltes, John	6/1,7,13,14,20/18; 7/2/18	\$336.00	General Education Webpage Project
Soltes, John	6/25,28/18	\$147.00	Advising Cadre
Soltes, John	7/18,26/18	\$220.50	Advising Cadre
Stigliano, Deanne	5/31/18, 6/1,5,6/18	\$378.00	Math instruction at Randolph HS
Stigliano, Deanne	06/12/2018	\$84.00	Meeting with Randolph HS at CCM accuplacer
Stigliano, Deanne	06/26/2018	\$189.00	Advising Cadre
Stigliano, Deanne	07/10/2018	\$157.50	Advising Cadre
Stoler, Loryn	06/29/2018	\$105.00	Advising Cadre
Stoler, Loryn	7/13,27/18	\$210.00	Advising Cadre
Sutton, Maureen	6/22,28/18	\$500.00	Chairs/Asst. Chairs Summer Stipend
Sutton, Maureen	07/18/2018	\$250.00	Chairs/Asst. Chairs Summer Stipend
Swern, Lauren	6/7-28/18	\$546.00	Taught Grant Research for CPP
Taylor, Anna	4/17-20/18	\$235.00	Taught Program Development-ESL for CPP
Thurman, Alexis	6/25,26,27/18	\$700.00	Chairs/Asst. Chairs Summer Stipend
Thurman, Alexis	7/3,10,16/18	\$1,050.00	Chairs/Asst. Chairs Summer Stipend
Tirrito, Michael	7/10,12/18	\$241.50	Advising Cadre
Tolley, Craig	6/26,28/18	\$346.50	Advising Cadre
Tolley, Craig	7/9,10,12/18	\$304.50	Advising Cadre
Vill'Neuve, Denise	6/26,27,28/18	\$450.00	Chairs/Asst. Chairs Summer Stipend
Vill'Neuve, Denise	7/5,9,10,16,18/18	\$700.00	Chairs/Asst. Chairs Summer Stipend
Watson, Gail	June 2018	\$105.00	English Placement Essay Reading/Grading
Watson, Gail	6/26,27,28/18	\$430.50	Advising Cadre
Weiss, Joan	6/7,18/18	\$120.00	Testing Center Admin. & Proctoring Coverage
Whalen, Kelly	6/1,7,13,14,20/18; 7/2/18	\$336.00	General Education Webpage Project

*Board of Trustees  
County College of Morris  
June 19, 2018  
Attachment #1*

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Williams-Bogar, Rita	6/19,21/18	\$800.00	Taught Finance for Non-Finance Prof. for CBT
Williams-Bogar, Rita	6/22,25/18	\$800.00	Taught Public Speaking & Finance for Non-Finance Prof. for CBT
Williams-Bogar, Rita	06/26/2018	\$400.00	Taught Public Speaking for CBT
Williford, John	06/26/2018	\$100.00	Chairs/Asst. Chairs Summer Stipend
Williford, John	07/09/2018	\$100.00	Chairs/Asst. Chairs Summer Stipend
Williford, John	07/30/2018	\$84.00	Diversity Workshop for EOF
Wolfgang, Heather	7/10,27/18	\$241.50	Advising Cadre

The following actions commence as of the date indicated and end on June 30, 2019.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>FACULTY:</b>				
REPLACEMENT	Aska, Gerald	30-Aug-18	<u>Appointed to:</u> Assistant Professor Engineering Technologies	\$65,084
REPLACEMENT	Patten, Ann	30-Aug-18	<u>Appointed to:</u> Assistant Professor English	\$64,464
REPLACEMENT	Guadara , Eric	30-Aug-18	<u>Appointed to:</u> Instructor Information Technologies	\$51,504
<b>MANAGEMENT:</b>				
REPLACEMENT	Tatarka, Donna	23-Aug-18	<u>Appointed to:</u> Director Admissions	\$84,999
REPLACEMENT	Agro, Maryann	4-Sep-18	<u>Appointed to:</u> Executive Administrative Assistant VP of Academic Affairs	\$52,000
<b>AAPF:</b>				
REPLACEMENT	Aquino, Jennifer	4-Sep-18	<u>Appointed to:</u> Assistant Director Workforce Development	\$55,000
<b>CCMSA:</b>				
REPLACEMENT	Galardi, Patricia	4-Sep-18	<u>Appointed to:</u> Department Administrative Assistant Plant & Maintenance	\$33,000
NEW	Sauter, Kenneth	23-Aug-18	<u>Appointed to:</u> Network & Telecommunications Administrator Information Systems	\$42,500
REPLACEMENT	Sippel, Michael	27-Aug-18	<u>Appointed to:</u> Sr. Groundskeeper Plant & Maintenance	\$36,706
REPLACEMENT	Steger, Connie	27-Aug-18	<u>Appointed to:</u> Administrative Assistant Sociology,Economics & Anthropology	\$32,800

Board of Trustees  
 County College of Morris  
 June 19, 2018  
 Attachment #2

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
REPLACEMENT	Bentley, David	4-Sep-18	<u>Appointed to:</u> Maintenance Mechanic Plant & Maintenance	\$38,735
REPLACEMENT	White, Darcy	13-Sep-18	<u>Appointed to:</u> Administrative Assistant Engineering Technologies & Engineering Sciences	\$33,000
<b>PART-TIME:</b>				
REPLACEMENT	Lengares, Shannon	6-Aug-18	<u>Appointed to:</u> PT Program Director Women's Center	\$42.00/hr.
REPLACEMENT	Acevedo, Betzabe	13-Aug-18	<u>Appointed to:</u> PT Custodian I Plant & Maintenance	\$12.00ph
REPLACEMENT	McGrath, Roberta	27-Aug-18	<u>Appointed to:</u> PT Office Assistant Hospitality Management & Culinary Arts	\$12.50ph

**FACULTY APPOINTMENT AND SALARY REVISIONS**

<b><u>Name</u></b>	<b><u>Dept.</u></b>	<b>Salary</b>		<b><u>Code</u></b>
		<b><u>From</u></b>	<b><u>To</u></b>	
<b>Summer Semester 5L, 2018</b>				
Cahill, M.	01020	\$3,310.00	\$3,704.00	C
DeMattio, D.	01060	\$2,364.00	\$4,728.00	C
<b>Summer Semester, 5E 2018</b>				
Moch Arias, R.	01020	\$2,364.00	\$2,758.00	C
Rooholamini, S.	01020	\$3,911.00	\$4,280.00	C
Mcaree, D.	01060	\$6,642.00	\$7,380.00	C
Schmidt, M.	01060	\$2,214.00	\$2,952.00	C
<b>Summer Semester, 7W 2018</b>				
Kaddour, N.	01020	\$4,728.00	\$5,122.00	C

**Code:**

C = COURSE/CREDIT HOURS ADDED OR DELETED

**FACULTY APPOINTMENTS AND SALARIES**  
**Summer Semester 18SU3W**

<b>Dept. #</b>	<b>Last Name</b>	<b>First Name</b>	<b>Salary</b>
01020	Schorr	Brian	\$ 1,576.00
01060	Carey	Margaret	\$ 1,182.00
01060	Carpenter	Richard	\$ 2,142.00
01060	Giffoniello	Michael	\$ 1,576.00
01060	Hare	Sarah	\$ 2,142.00
01060	Kisatsky	Shana	\$ 4,728.00
01060	Masullo	Raymond	\$ 1,428.00
01060	Medsker	Joshua	\$ 2,499.00
01060	Mohan	Jude	\$ 2,364.00
01060	Peterson	Donald	\$ 3,152.00
01060	Schmidt	Mark	\$ 2,364.00
01060	Turner	Jonathan	\$ 1,428.00
01420	Barlowe	Elizabeth	\$ 1,428.00
01420	Ghosh Dastidar	Aditi	\$ 1,428.00
01420	Philhower	Anna	\$ 1,576.00
01650	Reilly	Buffy	\$ 1,050.67

**2018/2019 COACHES ASSIGNMENTS & STIPENDS**

	<b>2018/2019 Stipend</b>
Men's Soccer Head Coach – Kevin Rosenberg Assistant Coach 1 – Sebastian Giraldo Assistant Coach 2 – Adam Porcelan	\$8,670 \$5,100 \$3,672
Women's Soccer Head Coach – Vincent Catizone Assistant Coach 1 – Vincenzo Bernardo Assistant Coach 2 – VACANT	\$8,500 \$5,000 \$3,500
Volleyball Head Coach – Amy Berry Assistant Coach – Kristin McGinn	\$8,670 \$5,100
Men's Basketball Head Coach – Anthony Obery Assistant Coach – Anwar King	\$8,670 \$5,100
Women's Basketball Head Coach – Alexandra Katz Assistant Coach – Andrew Cook	\$8,670 \$5,100
Baseball Head Coach – Brian Eberly Assistant Coach – Adam Bonfiglio Assistant Coach – Michael Matera	\$8,670 \$5,100 \$5,100
Softball Head Coach – Greg Wardlow Assistant Coach – John Boccolini Assistant Coach – Richard Iorio	\$8,670 \$5,100 \$5,100
Lacrosse Head Coach – Justin Wolfson Assistant Coach 1 – Greg Fahey Assistant Coach 2 – Thomas McAndrew	\$8,500 \$5,000 \$3,500
Golf Head Coach – James Chegwidan Assistant Coach – Michael Mrugal	\$8,670 \$5,100



**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500 WITHOUT PUBLICLY  
ADVERTISED SOLICITATION  
ONE-YEAR CONTRACT FOR LIBRARY MAINTENANCE AGREEMENT**

WHEREAS, the County College of Morris (“College”) has a need to acquire an Innovative Interfaces, Inc. (iii) Library Maintenance Agreement; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$26,552.68 per year; and

WHEREAS, the anticipated term of this contract is July 1, 2018 – June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Innovative Interface, Inc. (iii) (“Contractor”) as a sole source contractor has submitted a proposal dated July 10, 2018 indicating that the Contractor will provide Polaris Software Maintenance and Hosting Services for \$26,552.68; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO-YEAR CONTRACT FOR BOOKS FOR RESALE AND  
POINT OF SALE SYSTEM MAINTENANCE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale, Campus Store website and point of sale system maintenance; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2018 – June 30, 2020; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Follett Higher Education Group, Ltd (“Contractor”) will provide books for resale based upon the published wholesale price on the date of the order and point of sale system maintenance will exceed \$17,500.00 annually; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR BACKGROUND INVESTIGATIONS**

WHEREAS, the County College of Morris (“College”) has a need for background investigations, and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2018 to June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, TABB (“Contractor”) is a sole source contractor for the Clinical Affiliation Agreement with Atlantic Health Systems Hospital Corporation and has submitted a proposal dated July 2, 2018, pursuant to which Contractor will provide background investigations for students and faculty entering health care facilities; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR STRATEGIC PLANNING AND ACCREDITATION SOFTWARE**

WHEREAS, the County College of Morris (“College”) has a need to acquire strategic planning and accreditation software; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$27,500.00; and

WHEREAS, the anticipated term of this agreement is September 1, 2018 through August 31, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Strategic Planning Online LLC (“Contractor”) has submitted a proposal dated May 7, 2018 indicating the contractor will provide software, data migration and training services; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR CAMPUS-WIDE CLASS AND EVENT SCHEDULING SOFTWARE  
UPGRADE FROM R25 TO WEB BASED 25LIVE**

WHEREAS, the County College of Morris (“College”) has a need to acquire an upgrade from R25 class and event scheduling software to 25Live web-based class and event scheduling software as R25 will no longer be supported in the coming months; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is estimated at \$63,600.00; and

WHEREAS, the anticipated term of this agreement is September 1, 2018 through August 31, 2020; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS CollegeNET Inc. (“Contractor”) has submitted a proposal dated April 24, 2018 indicating the contractor will provide software, data migration and training services; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR SIGN LANGUAGE INTERPRETER**

WHEREAS, the County College of Morris (“College”) has a need to acquire a Sign Language Interpreter; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2018 through June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Lori E. Adams (“Contractor”) has submitted a proposal dated September 5, 2017 indicating that Contractor will provide Sign Language Services with an hourly rate of \$70.00 per hour; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR SIGN LANGUAGE INTERPRETER**

WHEREAS, the County College of Morris (“College”) has a need to acquire a Sign Language Interpreter; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2018 through June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Mary Kay Adams (“Contractor”) has submitted a proposal dated September 5, 2017 indicating that Contractor will provide Sign Language Services with an hourly rate of \$70.00 per hour; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR CATCH BASIN REPAIRS**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for catch basin repairs; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate purchase orders for catch basin repairs with Shauger Property Services, Inc., will not exceed \$35,000.00; and

WHEREAS, the anticipated term of this contract is September 1, 2018 through August 31, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Shauger Property Services, Inc. (“Contractor”) has submitted a proposal dated May 18, 2018 indicating that Contractor will provide repair of six (6) catch basins for \$26,950.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.



**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR INSTRUCTIONAL DESIGN SERVICES FOR THE VIRTUAL  
CAMPUS**

WHEREAS, the County College of Morris (“College”) has a need to acquire instructional design services for the Virtual Campus; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this agreement is September 1, 2018 through August 31, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, ID Consulting Services LLC (“Contractor”) has agreed to and signed a Statement of Work for the College dated July 6, 2018 indicating the contractor will provide instructional design services; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR INSTRUCTIONAL DESIGN SERVICES FOR THE VIRTUAL  
CAMPUS**

WHEREAS, the County College of Morris (“College”) has a need to acquire instructional design services for the Virtual Campus; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this agreement is September 1, 2018 through August 31, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ronkowitz LLC (“Contractor”) has agreed to and signed a Statement of Work for the College dated July 6, 2018 indicating the contractor will provide instructional design services; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.