

COUNTY COLLEGE OF MORRIS
BOARD OF TRUSTEES MINUTES
REGULAR MEETING
June 18, 2019

CALL TO ORDER

Board of Trustees Chair Paul R. Licitra called the regular meeting of the Board of Trustees of the County College of Morris to order at 5:30 p.m., in the Board Room, Henderson Hall. Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this rescheduled Regular Meeting of the Board of Trustees was provided on June 12, 2019. Advance written notice of this meeting was posted on the bulletin board outside the President's Office, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris.

ROLL CALL

Trustees Advokat, Allen-McMillan, Aprile, Dredde, Hadzima, Milonas, Pepe, Weisberg, and Chair Licitra were in attendance. Trustees Frost, Raymond, and Alumni Trustee Seligson were absent. President Iacono and Attorney Schneider were also in attendance.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on June 18, 2019, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 5:30 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Acceptance of Employee Resignations and Retirements
3. AAPF Professional Recognition Awards
4. New Employee Appointments
5. Faculty Appointments and Salaries, Summer 19SU5E Semester
6. Establishment of wages for Management, Confidential Administrative Support Staff, and Part-Time Employees
7. Organizational Changes
8. Presidential Evaluation and Contract
9. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Items #8 and 9.

Upon the motion of Trustee Pepe and the second of Trustee Weisberg, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 5:35 p.m. The public meeting reconvened at 7:13 p.m. Chair Licitra apologized for the delay in reconvening the public session.

PLEDGE OF ALLEGIANCE

Chair Licitra invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute the Board of Trustees and others present at the meeting observed a moment of silence.

APPROVAL OF MINUTES

Chair Licitra called for consideration of the minutes of the regular meeting of May 21, 2019, including the closed session. Upon the motion of Trustee Pepe and the second of Trustee Advokat, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

RECOGNITION OF RETIRING EMPLOYEE

Professor Mary Gerepka, Professor of Nursing, was recognized for her service and dedication to the college.

RECOGNITION OF SPRING ATHLETIC TEAMS

The Coaches and student-athletes of the Baseball, Softball, and Golf teams were recognized for their team accomplishments and awards, coaching awards, and student-athlete academic awards. Athletic Director Jack Sullivan was recognized for receiving Athletic Director of the Year.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file in the Office of the President.

REPORT OF THE TREASURER

Treasurer Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, That the check numbered 16452 in the amount of \$242,100.00 be approved and payment authorized for capital improvements.

Trustee Pepe seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Health Services	FastER Urgent Care Morris Plains, NJ	\$5,000.00 Estimated

FastER Services for Student Athletic Physicals @ \$200.00/hour (two hour minimum), Faculty/Employee Pre-Employment Physical Exam @ \$70.00, AED program/review and any AED uses @ \$125.00/review, Consultative services @ \$225.00/hour, Fitness for Duties exams @ \$157.00, drug screening @ \$50.00/each and other tests and immunizations as required at the FastER Facility from 7/1/19 through 6/30/20. (Health Services).

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$40,000.00 estimated

Renewal of long-term disability insurance from 7/1/19 thru 06/30/20 for County College of Morris Employees.

- C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1819-68DD	Collection and Disposal of Garbage and Refuse	Direct Waste Services, Inc. Newark, NJ	\$37,941.75 Estimated

Collection and disposal of garbage for a one-year period – August 1, 2019 through July 31, 2020 for \$37,941.75 (first year of three-year contract). Alternate items: one 30 cubic yard pull-off container for \$225.00 per ton/per pull; additional containers as needed for \$97.85 each. (Plant and Maintenance Department).

Trustee Milonas seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.
- B. WHEREAS, the term of the Employment Contract of Dr. Anthony J. Iacono expires on August 31, 2019, and

WHEREAS, the Board has evaluated the President's performance and determined that his performance merits extension of his employment term and an increase in his compensation and benefits;

NOW THEREFORE, IT IS RESOLVED that:

- (a) the term of the President's Employment Contract be extended for five years until August 31, 2024;
- (b) the President's annual Base Salary be increased on September 1, 2019 by the amount of 2.75% of the current salary;
- (c) a one-time performance bonus in the amount of \$7,500.00 be paid to Dr. Anthony J. Iacono on September 1, 2019, which bonus shall not be included in his Base Salary; and
- (d) annual employer contributions be made to the Supplemental Retirement Annuity Plan established by Dr. Iacono in the following amounts:
2019-2020 - 3.7% of Base Salary; 2020-2021 - 5.7% of Base Salary; and 2021-2022 - 7.0% of Base Salary.

IT IS FURTHER RESOLVED that the college attorney prepare a successor form of Employment Contract based upon the foregoing terms for consideration and signature by the Board Chair and Dr. Iacono.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirements:
- Brian Pereya, resignation effective, 6/4/19
 - Ronald Pluskota, retirement effective 9/6/19
 - Micheal Snook, resignation effective 6/7/19
 - Wareesha Tariq, resignation, effective 6/5/19

Trustee Hadzima seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. BE IT RESOLVED, That Gina Garcia and Rosemary Grant be granted the AAPF Professional Recognition Award with the corresponding adjustment to their base salaries effective July 1, 2019 as provided for in the AAPF collective bargaining agreement.

Trustee Dredde seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. BE IT RESOLVED, That the new employee appointments listed on Attachment #2 be approved.
- F. BE IT RESOLVED, That the adjunct faculty appointments and salaries for the Summer 19SU5E semester be approved as stated on Attachment #3.
- G. BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Part-Time employees listed on Attachment #4 be granted the salaries/wages indicated on Attachment #4 effective July 1, 2019.

Trustee Pepe seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- H. WHEREAS, The Personnel Committee has reviewed the rationale for the following organizational changes;

NOW THEREFORE BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the following organizational changes, effective July 1, 2019:

- Promote Associate Vice President, Workforce Development and Dean of School of Professional Studies and Applied Sciences (Management 38) to Vice President, School of Professional Studies/Applied Sciences (Management 39)
- Promote Executive Administrative Assistant to Associate VP (Management 28) to Executive Administrative Assistant to Vice President (Management 29)
- Establish the new position of Coordinator of Advanced Manufacturing and Engineering Lab Supervisor (Management 33)
- Establish the new position of System Administrator II (AAPF 13)
- Establish the new position, SQL Database Administrator (AAPF 13)
- Reclassify Part Time Accessibility Support Specialist to Full Time Accessibility Support Specialist (AAPF 15), base salary \$56,181
- Reclassify Department Administrative Assistant – Scheduling (CCMSA F35) to External Events Specialist (CCMSA G35), base salary \$45,176
- Eliminate the vacant position of Foundation Administrative Assistant
- Establish the new position, Foundation Associate Director, Development Management (Management 32) with 80% of funding from the Foundation, 20% funding from the CCM General Fund.

Trustee Hadzima seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Pepe moved for the adoption of the following resolutions.

- A. RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
Cengage/Gale Group	Books for Resale	07/01/19 – 06/30/21	\$200,000.00 Annually
Ellucian, Inc.	Proprietary Software Maintenance, Training and Support	07/01/19 – 06/30/21	\$500,000.00 Annually
Jones & Bartlett Learning, LLC	Books for Resale	07/01/19 – 06/30/21	\$20,000.00 Annually
Outfront Media	Advertising for Poster Billboards and Digital Bulletins	06/24/19 – 06/21/20	\$77,740.00 Annually
Vista Higher Learning, Inc.	Books for Resale	07/01/19 – 06/30/21	\$90,000.00 Annually

The form of resolution hereby adopted awarding the contracts is set forth in Attachment #5.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That the contract for sign language interpreter agencies be awarded to ASL Interpreter Referral Services, Inc. as indicated on Attachment #6.
- C. RESOLVED, That the contracts for sign language interpreters be awarded to Mary Kay Adams, Marci Friedman, Lori Adams, Eitel Interpreting LLC, Benay Fiore, Tiffany Mosquera, and Keily Hayes as indicated on Attachment #7.

Trustee Dredde seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That the contract for vending services be awarded to Culinary Ventures Vending as indicated on Attachment #8.

Trustee Aprile seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. WHEREAS, New Jersey Statute 18A:64A-57.q. requires County Colleges to establish and maintain a dedicated reserve fund for minor capital needs, which in any given year shall not exceed 3% of the replacement value of the college's physical plant; and

WHEREAS, recognized accounting standards also require that a reserve for minor capital be established based upon the appraised value of the College Plant; and

WHEREAS, upon recommendation of the Finance Committee and College Administration, this Board has determined, based upon appraisal of the College Plant, there is a need to increase the reserve fund for Plant Renewal and Adaptation,

NOW, THEREFORE, BE IT RESOLVED that the Plant Renewal and Adaptation Reserve Fund be increased by \$101,562 so that the total reserve is \$5,687,455.

Trustee Aprile seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

F. WHEREAS, the Board of Trustees of the County College of Morris has previously approved certain capital projects including furnishings and equipment, building renovations, and exterior improvements; and

WHEREAS, it is anticipated that essential capital projects including furnishings and equipment, building renovations, and exterior improvements will be submitted for approval by the Board; and

WHEREAS, the estimated cost to complete County College of Morris funded capital projects is \$2,940,624;

NOW, THEREFORE, BE IT RESOLVED that \$2,940,624 be appropriated and transferred from the 2019 Current Fund to the Plant Fund for County College of Morris funded capital projects as may be approved by the Board.

Trustee Milonas seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Committee Chair Advokat reported that college counsel provided the Committee with advice for adopting a new procedure to address the situation wherein the alumni trustee is unable to participate and attend meetings of the Board of Trustees. Since the statute does not provide for a back-up, alternate alumni trustee, and only one individual can hold that position, it was advised that the graduating class could elect an individual to replace the elected alumni trustee in the event that he/she resigns or is otherwise unable to serve the full one year term. In order for the alternate to succeed to the trusteeship, the primary alumni trustee would have to resign and the alternate would then have to be sworn in.

Committee Chair Advokat also reported that the Committee continues to review the policies related to trusteeship; and is reviewing Trustee officer nominations. The Report of the Committee on Organization, Bylaws, Planning and Nomination was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Chair Licitra commented that the date of the August regular meeting may need to be rescheduled.

NEW JERSEY COUNCIL OF COUNTY COLLEGES UPDATE

Trustee Advokat reported on the June 17, 2019 meeting of the New Jersey Council of County Colleges which he attended with President Iacono. Trustees were encouraged to attend future meetings of the NJCCC.

RESOLUTION HONORING TRUSTEE KEITH RAYMOND

Chair Licitra provided the motion to adopt the following resolution honoring Keith Raymond for his service to the Board of Trustees.

WHEREAS, Keith R. Raymond has served the College faithfully and well from 2017 to 2019 as a member of the Board of Trustees of County College of Morris; and

WHEREAS, Throughout his tenure he has been, through foresight, wisdom and patience, personally instrumental in developing and guiding this College to its present level of excellence; and

WHEREAS, Trustee Raymond has provided determined leadership and direction through his Board assignments over the years, notably as a valued member of the Committee on Finance and Budget; and

WHEREAS, Throughout these specific duties and responsibilities and his general trusteeship he has demonstrated an abiding concern for the welfare and progress of the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of County College of Morris does hereby express to Keith R. Raymond its sincere gratitude and deep appreciation for his generous support during the course of his trusteeship.

Trustee Pepe seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Chair Licitra called for questions or comments from the public at 7:55 p.m. There were no questions or comments from the public.

The being no further business to conduct, the public meeting was adjourned at 7:55 p.m.

Respectfully submitted,
Denise M. Bell
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES
FOR THE MONTH OF JUNE 2019**

NAME	DATES OF SERVICE	PAYMENT	REASON
Adamczyk, Barbara	3/25/19-4/15/19	\$280.00	Blackboard Coordinator for CBT
Andrew, Lesley	05/11/2019	\$240.00	Taught Peripheral IV Therapy Skills for CPP
Bahner, Hilda	5/20-30/19	\$1,632.00	Taught ESL Early Beg-Book 1, Parts 2 & 3 for CPP
Bahner, Hilda	5/6-16/19	\$1,632.00	Taught ESL Early Beg., Book 1 Part 2 & 3 for CPP
Bahner, Hilda	4/22/19-5/2/19	\$1,632.00	Taught ESL Early Beg, Book 1 Part 2 & 3 for CPP
Baker, JoAnn	3/25/19-5/16/19	\$1,974.00	Taught ICED-10-CM/CPT 4 Code Prac App for CPP
Balish, Alexander	04/27/2019	\$210.00	Taught HC Prof. BLS for CPP
Balish, Alexander	5/17,18/19	\$420.00	Taught HC Prof. BLS for CPP
Ballone, Carrie	1/2/19-3/1/19	\$500.00	Program Development-Foundation Lead Dev Pgm for CPP
Ballone, Carrie	1/2/19-3/1/19	\$500.00	Program Development-Enhance Lead Dev Cert. Pgm for CPP
Ballone, Carrie	04/24/2019	\$400.00	Taught PowerPoint: Organ. & Delivery Tech. for CBT
Ballone, Carrie	05/10/2019	\$400.00	Taught Emotional Intelligence for CBT
Ballone, Carrie	05/03/2019	\$400.00	Taught Emotional Intelligence for CBT
Barrieres, Richard	1/28/19-4/26/19	\$368.06	Assistant to CCM Wind Ensemble
Berisha, Edmond	2/1/19-3/29/19	\$150.00	Program Development-Course dev. for training pgm for CPP
Bilotti, Joseph	03/24/2019	\$250.00	Site Manager for NJMTA
Bilotti, Joseph	1/24/19-4/26/19	\$1,468.25	Accompanist/Assistant to CCM Chamber Choir
Binowski, Nancy	1/9/19-5/1/19	\$672.00	CCM APP's Development Project
Bowman, Isabel Maria	4/23/19-5/2/19	\$376.00	Taught ESL Beginner, Book 2, part 1 for CPP
Bowman, Isabel Maria	5/7-16/19	\$376.00	Taught ESL Beginner, Book 2 Part 1 for CPP
Bowman, Isabel Maria	5/21-30/19	\$376.00	Taught ESL Beginner, Books 2 Part 1 for CPP
Braden, Susan	1/28/19-4/30/19	\$700.00	Piano accompaniment for Cabaret Theater performance
Brunet, Kathleen	04/15/2019	\$120.00	Site Manager for Morris Growth Con
Cagno, Kristina	3/25/19-4/15/19	\$300.00	Taught Career Readiness, AM & PM for CBT
Cantelmo, Concetta	4/25/19; 5/2,4/19	\$172.50	Testing Center Admin & Proctoring Coverage
Cartano, Jefferson	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Castriotta, Ralph	4/22/19-5/1/19	\$376.00	Taught ESL Intermed. Book 3, part 2 for CPP
Castriotta, Ralph	5/6-15/19	\$376.00	Taught ESL Intermed Book 3 Part 2 for CPP
Castriotta, Ralph	5/20-29/19	\$376.00	Taught ESL Intermed Book 3, Part 2 for CPP
Catizone, Vince	05/07/2019	\$40.00	Site Manager for NJ Play for Sports Basketball
Collins, Anita	05/09/2019	\$500.00	Best of The Best Show (Live Model Presentation)
Crespo-DiStefan, Leonor	3/16/19-4/13/19	\$630.00	Taught ICED-10-CM/CPT 4 Code Prac App for CPP
Deardorff, Rick	1/18/19-5/16/19	\$1,182.00	Music Special Projects
Faines, Ronald	3/15/19-4/27/19	\$1,632.00	Taught Individual Addict Counsel & Addiction Recovery for CPP
Faines, Ronald	5/3-10/19	\$816.00	Taught Group Counseling & Psychological Client Ed for CPP
Favia, Dale	04/13/2019	\$252.00	Open House for CPP
Ferreira, Sharon	4/22/19-5/2/19	\$816.00	Taught ESL Advanced & Intermed. For CPP
Ferreira, Sharon	5/6-16/19	\$816.00	Taught ESL Advanced & Intermed. For CPP
Ferreira, Sharon	5/20-30/19	\$816.00	Taught ESL Advanced & Intermed. For CPP
Gaffney, Anthony	3/30/19-5/18/19	\$987.00	Taught AutoCAD Level 2 for CPP
Garbarino, Claude	4/13/19-5/11/19	\$816.00	Taught Evaluation & Management for CPP
Gordon, Ramon	4/22/19-5/2/19	\$816.00	Taught Early Beg. & Beginner for CPP
Gordon, Ramon	5/6-16/19	\$816.00	Taught ESL Beginner & Early Beginner for CPP
Gordon, Ramon	5/20-30/19	\$816.00	Taught ESL Beginner & Early Beginner for CPP
Grant, Rosemary	4/22,29/19; 5/6/19	\$142.50	Testing Center Admin & Proctoring Coverage
Guadara, Eric	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare

NAME	DATES OF SERVICE	PAYMENT	REASON
Hester, John	1/15/19-3/31/19	\$336.00	Program Development - WordPress for CPP
Hubbard, Susan	3/25/19-4/15/19	\$550.00	Taught Career Readiness, AM & PM for CBT
Huron Carmona, Wendy	05/09/2019	\$500.00	Best of The Best Show (Live Model Presentation)
Iftikhar, Najib	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Jacobs, Samuel	4/11/19-5/2/19	\$470.00	Taught SolidWorks Solid Modeling CAD for CPP
Kages, John	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Kazaba, Maureen	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Lemme, Bryan	4/1-26/19	\$1,000.00	Facilitate online workshop for teaching DE courses
Mach, Mary-Helen	4/22/19-5/2/19	\$752.00	Taught ESL Beginner & Early Beginner for CPP
Mach, Mary-Helen	5/7-15/19	\$752.00	Taught ESL Beginner & Early Beginner for CPP
Mach, Mary-Helen	5/20-30/19	\$752.00	Taught ESL Beginner & Early Beginner for CPP
Maione, RoseAnn	4/29/19,5/6/19	\$157.50	Testing Center Admin & Proctoring Coverage
Martinez, Christina	04/26/2019	\$400.00	Taught Psychology of Winning Teams for CBT
Martinez, Christina	04/17/2019	\$400.00	Taught Emotional Intelligence for CBT
Martinez, Christina	5/2,7/19	\$800.00	Taught TTI TriMetrix EQ DISC for CBT
Martinez, Christina	05/09/2019	\$400.00	Taught Peer to Supervisor, Making Transition for CBT
Martino, Nicole	4/23/19-6/27/19	\$376.00	Taught ESL Beginner Book 2, Part 1 for CPP
Martino, Nicole	5/7-16/19	\$376.00	Taught ESL Beginner, Book 2 Part 1 for CPP
Martino, Nicole	5/21-30/19	\$376.00	Taught ESL Beginner Book 2, Part 1 for CPP
Morales, Frank	04/13/2019	\$250.00	Open House for CPP
Murphy, Frank	4/28-30/19	\$300.00	Accompaniment for Spring Cabaret
O'Brien, Emily Rae	3/25/19-4/8/19	\$400.00	Taught Career Readiness, AM & PM for CBT
O'Brien, Emily Rae	4/10,12/19	\$600.00	Taught Excel Advanced & Outlook in a Nutshell for CBT
O'Brien, Emily Rae	3/25/19-4/15/19	\$280.00	CRP program coordinator for CBT
Ognibene, Allison	04/26/2019	\$240.00	Site Manager for MCOHA Annual Taste of Giving
Petti, Ciro	3/19/19-4/16/19	\$612.00	Manage Project Teams for CPP
Petti, Ciro	3/30/19-5/4/19	\$1,785.00	Taught PMP, CAPM Prep for CPP
Petti, Ciro	3/2-23/19	\$1,071.00	Taught Project Mgt. Practical App for CPP
Petti, Ciro	4/23/19-5/14/19	\$612.00	Taught Neg. & Contract Management for CPP
Poetsch, Deborah	5/7,8,17/19	\$252.00	College Readiness Now - Randolph HS
Poetsch, Deborah	05/13/2019	\$168.00	College Readiness Now - Parsippany HS
Pravec, Norma	4/22/19-5/2/19	\$816.00	Taught ESL Intermed. Book 3, parts 1 & 3 for CPP
Pravec, Norma	5/6/19-5/16/19	\$816.00	Taught ESL Intermed Book 3 Part 1 & 3 for CPP
Pravec, Norma	5/20-30/19	\$816.00	Taught ESL Intermed for CPP
Publik, Stacy	4/23/19-5/2/19	\$376.00	Taught ESL Beginner, Book 2, part 3 for CPP
Publik, Stacy	5/7-16/19	\$376.00	Taught ESL Beginner Book 2, Part 3 for CPP
Publik, Stacy	5/21-30/19	\$376.00	Taught ESL Beginner Book 2 Part 3 for CPP
Puizina, Donna	4/23/19-5/2/19	\$376.00	Taught ESL Intermed, Book 3, Part 1 for CPP
Puizina, Donna	5/7-16/19	\$376.00	Taught ESL Intermed, Book 3, Part 1 for CPP
Puizina, Donna	5/21-30/19	\$376.00	Taught ES Intermed Book 3 Part 1 for CPP
Qvotrup, Jennifer	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Ragany-Bayer, Rita	Spring 2019	\$750.00	State Wide Salary Survey
Roccanova, Teresa	4/28/19;5/5/19	\$500.00	Site Manager for NJEA
Roskop, Thomas	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Rothman, Nancy	5/13-22/19	\$1,326.00	Taught Certified Nurse Aide for CPP
Rothman, Nancy	4/8-25/19	\$1,500.00	Initial Program setup & admin. oversight for CPP
Rufino, Jane	5/13,14,15/19	\$217.50	Exam Scribe
Rywalt, Dawn	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Schmidt, Mark	5/15,20/19	\$168.00	College Readiness Now - Randolph HS
Sferra, Brian	4/22/19-5/1/19	\$376.00	Taught ESL Early Beginner, Book 1 Part 1 for CPP
Sferra, Brian	5/6-15/19	\$376.00	Taught ESL Early Beginner, Book 1 Part 1 for CPP
Sferra, Brian	5/20-29/19	\$376.00	Taught Early Beginner for CPP

*Board of Trustees
County College of Morris
June 18, 2019
Attachment #1*

NAME	DATES OF SERVICE	PAYMENT	REASON
Sideris, Gina	3/26/19-4/16/19	\$504.00	Taught Create Donor-Centric Communication for CPP
Sideris, Gina	4/23/19-5/7/19	\$376.00	Taught Events Raise Funds & Plan for CPP
Smarth, Cheryl	04/15/2019	\$240.00	Site Manager for Jacobi Enterprises
Smarth, Cheryl	05/07/2019	\$200.00	Site Manager for Denim & Diamonds/SOAR Event
Smith, Keith	May, 2019	\$600.00	CTE Fellowship stipend
Smith, Keith	May 2019	\$600.00	CTE Fellowship stipend
Stigliano, Deanne	5/7,8,17/19	\$252.00	College Readiness Now - Randolph HS
Stigliano, Deanne	05/13/2019	\$168.00	College Readiness Now - Parsippany HS
Swern, Lauren	4/18/19-5/9/19	\$546.00	Taught Grant Research/Proposal Write for CPP
Swern, Lauren	5/14-21/19	\$252.00	Taught Creating Annual Fund Plan for CPP
Taylor, Anna	4/22/19-5/1/19	\$752.00	Taught ESL Beginner & Intermed. For CPP
Taylor, Anna	5/6-15/19	\$752.00	Taught ESL Beginner & Intermed. For CPP
Taylor, Anna	5/20-29/19	\$752.00	Taught ESL Beginner & Intermed. For CPP
Thurman, Alexis	05/10/2019	\$100.00	Faculty Presenter for Women Who Dare
Urena, Yvonne	05/09/2019	\$100.00	Best of The Best Show (Live Model Presentation)
Viola, Thomas	4/2/19-5/8/19	\$846.00	Taught Community Resources for CPP
Weinfeldt, James	3/25/19-4/15/19	\$250.00	Taught Career Readiness, AM & PM for CBT
Weiss, Joan	3/28/19;4/4/19	\$112.50	Testing Center Admin & Proctoring Coverage
Whalen, Kelly	05/09/2019	\$400.00	Best of The Best Show (Live Model Presentation)
Wheatley, Steven	5/9,13/19	\$60.00	Exam Scribe
Williams-Bogar, Rita	04/30/2019	\$400.00	Taught Essential Traits of Successful Women Leaders
Zejnnullahi, Reze	3/9/19-5/4/19	\$1,008.00	Taught MS Excel Novice to MOS Cert for CPP
Zejnnullahi, Reze	2/1/19-4/9/19	\$350.00	Program Dev. for 1 day training programs for CPP
Zejnnullahi, Reze	4/1-9/19	\$800.00	Taught Excel Intermediate & QuickBooks, Intro for CBT
Zejnnullahi, Reze	05/03/2019	\$400.00	Taught Excel Intermediate for CBT
Zejnnullahi, Reze	5/7,10/19	\$800.00	Taught Excel Beginner & PowerPoint Beginner for CBT
Zejnnullahi, Reze	5/13,16/19	\$800.00	Taught Excel Intermediate & Beginners for CBT

The following actions commence as of the date indicated and end on June 30, 2020.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
MANAGEMENT:				
REPLACEMENT	Marlin, John	22-Jul-19	<u>Appointed to:</u> Vice President Academic Affairs	\$163,245
FAC:				
REPLACEMENT	Kucerovy, Joyce	3-Sep-19	<u>Appointed to:</u> Assistant Professor Nursing	\$67,751
REPLACEMENT	Andrew, Lesley	3-Sep-19	<u>Appointed to:</u> Assistant Professor Nursing	\$85,151
PART-TIME:				
REPLACEMENT	Ciriello, Jay	24-Jun-19	<u>Appointed to:</u> PT Lab Assistant II Graphic Design	\$15.25ph

ADJUNCT FACULTY APPOINTMENTS AND SALARIES
Summer 19SU5E

<u>Department</u>	<u>Name</u>		<u>Salary</u>
LGESL	Brenda	Miers	\$4,410.00
LGESL	Vita	Morales	\$2,475.00
LGESL	Bryon	Pinajian	\$1,237.50
LGESL	Valerie	Russell	\$2,205.00
AAD	Marco	Cutrone	\$4,565.00
AAD	Avi	Erez	\$3,300.00
AAD	Yvonne	Lee Urena	\$379.50
ENGPB	Michael	Giffoniello	\$4,950.00
ENGPB	Benjamin	Kozlowski	\$2,205.00
ENGPB	Jude	Mohan	\$2,475.00
ENGPB	Mary Lou	Rodimer	\$1,732.50
COM	Danielle	Lenar Cummins	\$4,950.00
SAHS	Gerald	Kloby	\$2,475.00
SAHS	John	Pinkard	\$2,475.00
SAHS	Richard	Reinschmidt	\$2,475.00
SAHS	Marina	Wassef	\$4,950.00
PSY	Sheila	Brodhead	\$2,475.00
HIS	William	Lorenzo	\$4,950.00
BUS	Daniel	Nealis	\$825.00
BUS	Lawrence	Rizzo	\$735.00
MATH	John	Cutrone	\$8,250.00
MATH	John	Elmuccio	\$5,775.00
MATH	Dale	Garlick	\$3,300.00
MATH	Beth	Grivoyannis	\$2,062.50
MATH	Krejci	John	\$515.63
MATH	Gitanjali	Rizk	\$2,205.00
MATH	Brittany	Schiano	\$4,950.00
MATH	Nanette	Shoenfelt	\$4,950.00
IT	Barbara	Adamczyk	\$3,987.50
IT	Dawn	Rywalt	\$5,945.00
HES	Brenda	DeNure	\$1,100.00
HES	William	Huber	\$1,925.00
HES	Trayer	Run-Kowzun	\$1,100.00
BICBM	Paulina	Cardaci	\$3,675.00
BICBM	Fariborz	Firooznia	\$3,675.00
BICBM	Joel	Levy	\$3,300.00

<u>Department</u>	<u>Name</u>		<u>Salary</u>
RAD	Diane	Andrascik	\$3,975.00
RAD	Alannah	Badini	\$4,665.00
RAD	Barbara	Becmer	\$1,987.50
RAD	Roberta	Bibeault	\$2,175.00
RAD	Theresa	Blough	\$3,577.50
RAD	Geraldine	Burghart	\$2,175.00
RAD	Betty Lou	Carney	\$2,385.00
RAD	Robin	Cleaves	\$3,577.50
RAD	Victoria	Davis	\$6,090.00
RAD	Mary	Donohue	\$2,175.00
RAD	Maureen	Dowzycki	\$3,975.00
RAD	Laura	Duffy	\$2,175.00
RAD	Maureen	Gonzalez	\$2,175.00
RAD	Nicole	Grigoras	\$2,384.00
RAD	Monique	Lillo	\$2,782.50
RAD	Faye	Niemczyk	\$5,565.00
RAD	Diego	Quiceno	\$1,590.00
RAD	Lindsay	Romano	\$1,590.00
RAD	Jayne	Sobotka	\$6,525.00
RAD	Diana	Vasile-Diesel	\$3,577.50
RAD	Ana	Vasquez	\$1,590.00
RAD	Nicole	Wilson	\$1,987.50
RAD	Nicole	Wolfrum	\$3,577.50
RTH	Monica	Bianco	\$2,736.00
RTH	Karen	Casey	\$1,368.00
RTH	Dawn	Fisher	\$1,368.00
RTH	Gracielle	Fong	\$1,548.00
RTH	Albert	Heuer	\$1,368.00
RTH	Kunjumon	Mathai	\$1,368.00
RTH	Purvi	Patel	\$1,368.00
RTH	Jeremy	Salow	\$1,368.00
RTH	Salma	Sanchez Mendez	\$1,368.00
RTH	Katie	Smith	\$1,368.00
RTH	Maikell	Sterling	\$1,368.00
RTH	Michele	Sylvester	\$1,368.00
RTH	Jecil	Thomas	\$3,096.00
RTH	Lucie	Torres-Shakkour	\$1,368.00
RTH	Amanda	Vasquez	\$1,368.00
RTH	Malou	Whitney	\$1,368.00

Management Employees

<u>Name</u>	<u>Title</u>	<u>FY19/20 Annual Salary (\$)</u>
Maryanne Agro	Executive Administrative Assistant to the Vice President	53,430
Janet Akeson	Executive Administrative Assistant to the Vice President	54,413
Denise Bell	Executive Administrative Assistant to the President	85,453
Katrina Bell	Director of Institutional Grants & Federal Liaison	91,574
Laura Lee Bowens	Registrar	92,794
Joan Brueche	Executive Administrative Assistant	59,454
Kathleen Brunet	Director, Marketing & Public Relations	87,863
Thomas Burk	Vice President, Human Resources & Labor Relations	142,181
Elaine Cadden	Executive Administrative Assistant to VP	54,458
Janique Caffie	Dean of Student Development & Enrollment Management	112,626
John Carey	Associate Director of Plant & Maintenance	81,096
Heather Craven	Dean, Learning Resource Center	103,509
Christine Dimas	Executive Administrative Assistant to the Vice President	52,660
Patrick Enright	Vice President, Professional Studies & Applied Sciences	163,245
Thomas Gillon	Director, Network and User Services	98,213
Glenn Hamilton	College Architect & Director of Facilities Planning	112,268
Joanne Hugues	Executive Administrative Assistant	45,591
Harvey Jackson	Director of Public Safety	102,320
Irena Kaler	Director, Workforce Development & Community Partnerships	94,787
Mary Kampas	Executive Administrative Assistant to CIO	54,162
Shelley Kurland	Dean, Virtual Campus	85,730
Dawn Latincsics	Compliance Officer	73,949
Jeffrey Lubnow	Director of Auxiliary Enterprises	84,786
Monica Maraska	Dean, School of Health Professions and Natural Sciences	120,279
Jenny Marcenaro	Dean, Learning Support & Opportunity Services	90,219
Kelly Meola	Business Services Coordinator	57,926
Karyn Norberg	Benefits Manager	64,702
Katie Olsen	Executive Director, Foundation	112,692
Donald Phelps	Director of Campus Life	91,628
Joseph Ponturo	Director of Plant & Maintenance	121,178
Rita Ragany-Bayer	Associate Director of Human Resources	97,011
Elizabeth Rodgers	Associate Director, Workforce Development	68,213
Maria Schiano	Director, Accessibility Services	84,975
Joseph Schilp	Associate Director, Media Center	86,659
Denise Schmidt	Director of Career Services & Cooperative Education	101,262
Bette Simmons	Vice President, Student Development & Enrollment Management	163,245
Phebe Soliman	Dean of Institutional Research	101,195
Edward Stirton	Vice President, Institutional Effectiveness & Chief Information Officer	163,245
John Sullivan	Director of Athletics	87,981
Donna Tatarka	Director of Admissions	87,337
R. Mark Tolleson	Associate Director of L.R.C.	92,683
Karen Van Derhoof	Vice President, Business & Finance	163,245
Jessica Wander	Director of Accounting	98,406
Pamela Williams	Executive Administrative Assistant	45,591
Harvey Willis	Director of Financial Aid	90,589
John Young	Director of Budget and Compliance	111,155

Confidential Administrative Support Staff

<u>Name</u>	<u>Title</u>	<u>FY19/20 Annual Salary (\$)</u>
Diana Hawley	Support Services Coordinator	46,956
Joanne Leong Louie	Division Program Assistant	51,552
Mary Ellen Poh	Administrative Assistant	49,670
Lori Sanchez	Human Resources Assistant, Recruitment	44,906
Jean Wallace	Human Resources Assistant, Faculty Support	45,606
Lori Zarandona	Human Resources Assistant, HRIS & Temporary Staffing Liaison	47,816

Part Time Employees

<u>Name</u>	<u>Title</u>	<u>FY19/20 Hourly Salary (\$)</u>
Betzabe Acevedo	PT Custodian I (evenings)	\$ 12.33
Rosemary Albecker	PT Office Assistant	\$ 12.33
Bonny Ames	PT Library Services Assistant	\$ 12.64
Bonnie Ayers	PT Student Support Coordinator	\$ 15.41
Adrienne Black	PT Department Administrative Assistant	\$ 18.04
Patricia Borowski	PT Legal Program Administrator & Administrative Assistant	\$ 16.19
Carla Bortnick	PT Reference Librarian	\$ 26.43
Wendy Brener	PT Office Assistant	\$ 12.66
Cheryl Buzby	PT Program Coordinator	\$ 24.00
Barbara Cassidy	PT Lab Asst. III- Landscape & Horticultural Technology	\$ 15.38
Amanda Ciesla	PT Career Tech Ed Program Specialist	\$ 24.66
Christine Cullen-Reed	PT Department Administrative Assistant	\$ 15.97
Scott Davan	PT Reference Librarian	\$ 29.90
Tamara Dawkins	PT Career Tech Ed Program Specialist - Non-Traditional	\$ 24.66
Leonard Del Duca	PT Facilities Assistant, Theatre	\$ 17.00
Kathryn Edwards	PT Office Assistant	\$ 13.47
Danielle Fox	PT Student Success Specialist	\$ 25.69
Julie Gause	PT Relationship & Social Media Coordinator	\$ 23.63
Tracy Goerlitz	PT Paraprofessional	\$ 15.06
Maureen Haggerty	PT Counselor, Women's Center	\$ 26.48
John Haggis	PT Library Services Assistant	\$ 12.33
Wendy Huron Carmona	PT Lab Assistant II, Visual Arts - Design	\$ 15.94
Zulema Jadue	PT Custodian I (evenings)	\$ 12.00
Marina Karpovitch-Belov	PT Program Analyst, E.O.F.	\$ 22.02
Donna Koenig	PT Office Assistant	\$ 12.64
Michele Lee	PT Department Administrative Assistant	\$ 14.74
Shannon Lengares	PT Program Director, Women's Center	\$ 43.16
Nina Loiodice	PT Office Assistant	\$ 12.96
Eduardo Lopez	PT E.O.F. Counselor	\$ 24.23
Linda Lopez	PT Custodian I (evenings)	\$ 12.00
Lorianne Madonna	PT Support Services Assistant	\$ 16.34
Suzanne Maida	P/T Job Development Specialist, Job Locator Program (CWS)	\$ 26.14
Maria Mantlik	PT Department Administrative Assistant	\$ 14.39
Nancy McDonough	PT Office Assistant	\$ 12.92
Roberta McGrath	PT Office Assistant	\$ 12.84
Sharon Meade	PT Computer Solution Specialist Eve/Wknd	\$ 15.41
Kelly Miller	PT Lab Assistant	\$ 12.33
Frank Murphy	PT Lab Assistant I, Music Department	\$ 14.60

Part Time Employees (continued)

<u>Name</u>		<u>Title</u>	<u>FY19/20 Hourly Salary (\$)</u>
Kofi	Nantwi	PT Reference Librarian	\$ 27.00
Paul	Naval	PT Equipment Coordinator	\$ 20.08
Jeanette	Negron	PT Custodian I (evenings)	\$ 15.35
Alex	Novillo	PT Security Officer	\$ 14.39
M Colette	Perrothers	PT Department Administrative Assistant	\$ 15.41
Edgar	Pittenger	PT Library Services Assistant	\$ 12.64
Megan	Rahey	PT Office Assistant	\$ 13.50
Ramon	Rivera	PT Custodian I (evenings)	\$ 12.64
Marisol	Ross	PT Lab Assistant II, Fine Arts	\$ 19.54
Edgar	Santiago	PT Sr. Pre-Press Technician	\$ 17.62
Kathleen	Sauerman	PT Office Assistant	\$ 13.75
Matthew	Seals	PT Security Officer	\$ 14.39
Catherine	Siciliano	PT Lab Coordinator, Nursing	\$ 41.24
Clyde	Turner	PT Custodian I (evenings)	\$ 18.65
Orietta	Valdes	PT Custodian I (evenings)	\$ 12.33
Kathy	Vincelette	PT Job Developer, Women's Center	\$ 23.69
Nicole	Weissman	PT Department Administrative Assistant	\$ 14.39

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is an estimated \$200,000.00 annually; and

WHEREAS, the anticipated term of this contract is from July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Cengage / Gale Group (formerly Houghton Mifflin; Thomson Learning) / Education to Go (“Contractor”) is a sole source contractor and will provide the books for resale, for an estimated amount of \$200,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PROPRIETARY SOFTWARE MAINTENANCE, TRAINING AND SUPPORT**

WHEREAS, the County College of Morris (“College”) has a need to acquire Ellucian, Inc. (Datatel) proprietary software, software maintenance, training and support services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services estimated at \$500,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ellucian, Inc. (Datatel) (“Contractor”) as a sole source contractor has submitted a proposal dated May 2, 2019 indicating that the Contractor will provide proprietary software, software maintenance, training and support services for an estimated \$500,000.00 annually; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
TWO YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is estimated at \$20,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Jones & Bartlett Learning, LLC (“Contractor”) is a Sole Source Contractor and will provide books for resale for an estimated value of \$20,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ADVERTISING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire advertising services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$77,740.00; and

WHEREAS, the anticipated term of this contract is from June 24, 2019 to June 21, 2020; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Outfront Media has submitted a proposal dated May 13, 2019 indicating that Contractor will provide outdoor advertising on Poster Billboards and Digital Bulletins for a contracted price of \$68,640.00 plus estimated imprinting and shipping costs of \$9,100.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is estimated at \$90,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Vista Higher Learning, Inc. (“Contractor”) is a sole source contractor and will provide books for resale for an estimated value of \$90,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING WEBSITE PUBLIC SOLICITATION
CONTRACT FOR SIGN LANGUAGE INTERPRETER AGENCIES**

WHEREAS, the County College of Morris (“College”) has a need to acquire sign language interpreter agencies; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is from October 1, 2019 and ending September 30, 2020 which is the second year option to renew this contract; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on August 16, 2018 in the following manner. CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for sign language interpreter agencies dated August 16, 2018 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, one (1) proposal was received and opened on August 29, 2018; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to: ASL Interpreter Referral Services, Inc. (“Contractor”) for a one year contract term from October 1, 2018 to September 30, 2019 to provide sign language interpreting services at an hourly rate of \$95.00 and optional specialized services for Communication Access Real-time Translations and Remove Communication Access Real-time Translation captionist for an hourly rate of \$145.00 based upon the proposal submitted by the Contractor dated August 27, 2018. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal; and has submitted the most advantageous proposal, price and other factors considered.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING WEBSITE PUBLIC SOLICITATION
CONTRACT FOR INDIVIDUAL SIGN LANGUAGE INTERPRETERS**

WHEREAS, the County College of Morris (“College”) has a need to acquire Sign Language Interpreters; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is from October 1, 2019 and ending September 30, 2020 which is the second year option to renew this contract; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on August 15, 2018 in the following manner: County College of Morris Website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for Individual Sign Language Interpreters dated August 15, 2018 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, seven proposals were received and opened on August 29, 2018; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Mary Kay Adams, Marci Friedman, Lori Adams, Eitel Interpreting LLC, Benay Fiore, Tiffany Mosquera, and Keily Hayes (“Contractors”) for a contract term of one year which is the second year option to renew this contract to provide Sign Language Interpreter Services for \$70.00 per hour; based upon the proposals submitted by the Contractors dated August 29, 2018. This contract award is based upon determination that the named Contractors are the most qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING WEBSITE PUBLIC SOLICITATION
CONTRACT FOR VENDING SERVICES**

WHEREAS, the County College of Morris ("College") has a need to acquire food vending services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the extended term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for one (1) year starting July 1, 2019 through June 30, 2020 with the option to renew on a yearly basis up to the maximum allowed by law; 30 years, as per N.J.S.A. 18A:64A-25.28(h); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on May 16, 2019 in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for Vending Services for County College of Morris dated May 16, 2019 (the "RFP") which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two (2) proposals were received and opened on May 30, 2019; and

WHEREAS, a review of the RFP Proposals submitted by the following vendor did not provide a signed Disclosure of Investment Activities in Iran as required in the RFP specifications and therefore should be rejected as non-conforming: Compass Group USA, Inc. by and through its Canteen Division; and

WHEREAS, Culinary Ventures Vending submitted a proposal dated May 29, 2019 and will guarantee a minimum commission of 35% on beverages, snacks, sundries, electronics and fresh food, and

WHEREAS, under N.J.S.A. 18A:64A-25.5 food service contracts are exempted from public advertising for bids; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the County College of Morris that a contract be awarded to Culinary Ventures Vending ("Contractor") for a contract term of one (1) year starting July 1, 2019 through June 30, 2020 with the option to renew on a yearly basis up to the maximum allowed by law; 30 years, as per N.J.S.A. 18A:64A-25.28(h) to provide Vending Services; based upon the proposal submitted by the Contractor dated May 29, 2019. This contract award is based upon determination that the named Contractor has submitted the most advantageous proposal, price and other factors considered. This Contract is awarded pursuant to a fair and open contract solicitation process.