



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
April 25, 2023

CALL TO ORDER

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:03 p.m. The meeting was held in the Henderson Hall Board Room, HH 103. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 16, 2022.

ROLL CALL

Trustees Frost, Gabrielsen, Gartenberg, Inganamort, Licitra, Modi, Pepe, and Chair Milonas were in attendance. President Iacono and Attorney Fittipaldi were also in attendance. Trustees Hadzima, Paugh, Weisberg and Alumni Trustee Balluffi-Fry were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on April 25, 2023, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Adjunct Faculty Appointment and Salary Revisions, Spring 2023 Semester
4. Adjunct Faculty Appointments and Salaries, Spring 2023 Late 7-Week Semester
5. Employee Resignations, Retirements, and Separation
6. Tenured Faculty Promotions, Establishment of Teaching Assignments, and Reappointment of Non-Tenured Faculty, 2023-2024
7. Faculty Sabbatical Leave
8. Faculty Emerita Dr. Dorothy Hollowell
9. Memorandum of Agreement with Morris Chapter of the United Adjunct Faculty
10. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in Henderson Hall, Board Room HH 103, with the exception of Item #10.

Upon the motion of Trustee Licitra and the second of Trustee Frost, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The

meeting was closed to the public at 6:04 p.m. The public meeting reconvened at 7:02 p.m. in the Henderson Hall Board Room, HH 103.

PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Vice Chair Licitra led the Board of Trustees and others in a moment of silence.

APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the regular meeting of March 23, 2023, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Pepe, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed; Trustee Modi abstained from the vote.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono also reminded the Board of the upcoming Foundation Scholarship fundraising gala and recognized the resignation of Foundation Executive Director Katie Olsen. President Iacono also reported on the following awards received by senior administration: Executive Vice President of Business & Finance Karen VanDerhoof was recognized as a 2023 Leader in Finance by NJBIZ; Vice President Melissa Albright received the 2023 National NCMPR Rising Star award, and Senior Vice President Patrick Enright was recognized as an ROI Influencer in Higher Education. President Iacono provided an update on funding requests including grants, congressional earmarks, and funding through the State budget.

COMMUNICATIONS

A. Reports of the Standing Committees

Committee Chairs Inganamort for Academic and Educational Programs, Licitra for Lands and Buildings, and Frost for Organization, Bylaws, Nomination, and Planning reported on the resolutions being presented at this meeting.

B. Unfinished or new business. There was no unfinished or new business.

RESOLUTIONS

Trustee Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2023-04-25-A Purchase Exempt from and Exception to the Requirements for Public Bidding
- Resolution #2023-04-25-B Purchase Orders Through Joint Purchasing Agreements
- Resolution #2023-04-25-C Award of Contract for Media Buying Partner
- Resolution #2023-04-25-D Award of Contract for Online Proctoring Services
- Resolution #2023-04-25-E Award of Contract for Special Inspections and Materials Testing Services
- Resolution #2023-04-25-F Award of Contract for Digital Textbooks for Resale
- Resolution #2023-04-25-G Award of Contract for Online Course Development Services
- Resolution #2023-04-25-H Approval of Capital Improvements Vouchers
- Resolution #2023-04-25-I New Personnel Appointments
- Resolution #2023-04-25-J Compensation for Professional Services
- Resolution #2023-04-25-K Adjunct Faculty Appointment and Salary Revisions, Spring 2023 Semester
- Resolution #2023-04-25-L Adjunct Faculty Appointments and Salaries, Spring 2023 Late 7-Week Semester
- Resolution #2023-04-25-M Employee Resignations, Retirements, and Separation
- Resolution #2023-04-25-N Tenured Faculty Promotions, Establishment of Teaching Assignments, and Reappointment of Non-Tenured Faculty, 2023-2024
- Resolution #2023-04-25-O Faculty Sabbatical Leave
- Resolution #2023-04-25-P Faculty Emerita Dr. Dorothy Hollowell
- Resolution #2023-04-25-Q Memorandum of Agreement with Morris Chapter of the United Adjunct Faculty
- Resolution #2023-04-25-R Interim Appointment
- Resolution #2023-04-25-S Award of Contract for Underground Storage Tank To Aboveground Storage Tank Conversion and Garage Replacement Project
- Resolution #2023-04-25-T Change in Nomenclature: AA Liberal Arts and Sciences: Human Services Option to AA Liberal Arts and Sciences: Pre-Social Work Option
- Resolution #2023-04-25-U Change in Nomenclature: Child Development Associate (CDA) Educational Endorsement Certificate of Achievement to Child Development Associate (CDA) Education Certificate of Achievement
- Resolution #2023-04-25-V Change in Nomenclature: AA Liberal Arts and Sciences Media Studies Journalism Emphasis to AA Liberal Arts and Sciences Journalism Option
- Resolution #2023-04-25-W Acceptance of Six-Year Review: Radiography Program
- Resolution # 2023-04-25-X Policy Revision: Academic Bankruptcy to Academic Forgiveness
- Resolution # 2023-04-25-Y Trustee Emeritus Thomas A. Pepe

Trustee Gartenberg seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Modi abstained from Resolution #2023-04-25-H and Resolution #2023-04-25-N. The motion carried.

REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

The Trustees offered their well-wishes to Ms. Olsen.

Trustee Inganamort reported on the meeting of the Foundation Nominating Committee, and reminded the Board of the Foundation scholarship fundraiser “Derby Daze” scheduled for May 4, 2023 at the Brooklake Country Club, and the Commencement Ceremony scheduled for May 25, 2023 at the Mennen Arena.

Chair Milonas commented on the success of the Open House which he and Trustee Modi attended; and offered congratulations to Executive Vice President of Business & Finance Karen VanDerhoof, Vice President Melissa Albright, and Senior Vice President Patrick Enright.

COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:34 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. There being no public comment, the public comment portion of the meeting was adjourned at 7:34 p.m.

There being no further business to conduct, the public meeting was adjourned at 7:34 p.m. by a motion from Trustee Licitra and a second by Trustee Inganamort. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary

Resolution #2023-04-25-A

**PURCHASE EXEMPT FROM AND EXCEPTION TO
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	New Directions Leawood, KS	\$7,123.20 estimated

Employee Assistance Program for all full-time and part-time employees for the term 1/1/23 through 6/30/24. For Human Resources.

Resolution #2023-04-25-B

PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENT

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreement - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
EMSS-19-002	Internet and Related Services and Annual Dues	NJEdge.net Newark, NJ	\$52,392.00

Internet Services and Extended Services provider @ \$40,392 for the term 7/1/23 through 6/30/24. Annual dues @ \$12,000 estimated for FY 2023/2024. For Information Systems.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NERCOMP	Adobe Creative Cloud Site License with Adobe Sign	GovConnection, Inc. Merrimack, NH	\$41,890.10

(515) Adobe Creative Cloud Suite licenses @ \$72.10 each and \$4,758.60 for Adobe sign for FY 2023/2024. For Information Systems.

Resolution #2023-04-25-C

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR MEDIA BUYING PARTNER**

WHEREAS, County College of Morris (“College”) has a need to acquire media buying services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2023, through June 30, 2024 with the option to renew for one year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on February 16, 2023 in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for Media Buying Partner dated February 23, 2023 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, nine proposals were received and opened on March 15, 2023; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of County College of Morris that a contract be awarded to Dougherty, Clifford & Wadsworth Corporation (DCW Media) (“Contractor”) based upon the proposal submitted by the Contractor dated March 10, 2023, to provide Media Buying services at an estimated cost of \$300,000. This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2023-04-25-D

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ONLINE PROCTORING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for Online Proctoring Services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2023, through June 30, 2024; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on February 16, 2023 in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for online proctoring services dated February 16, 2023 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on February 23, 2023; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of County College of Morris that a contract be awarded to SmarterServices (“Contractor”) based upon the proposal submitted by the Contractor dated February 17, 2023, to provide online proctoring services at a cost of \$2.95 per exam (Automated AI Proctoring with no human review) and \$5.95 per exam (Automated AI Proctoring with human review). This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2023-04-25-E

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR SPECIAL INSPECTIONS AND MATERIALS TESTING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for special inspections and materials testing services for the Additions and Alterations at Sheffield, Cohen, and DeMare Halls Project; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500 annually; and

WHEREAS, the anticipated term of this contract is two years commencing May 1, 2023, through April 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Atlantic Engineering Laboratories, LLC (“Contractor”) has submitted a proposal for goods or services dated March 16, 2023, indicating that Contractor will provide goods or services for special inspections and materials testing services, for a value of \$21,725; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-04-25-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR DIGITAL TEXTBOOKS FOR RESALE**

WHEREAS, County College of Morris (“College”) has a need to acquire digital textbooks for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate value of prior, current and future purchase orders for the above goods or services will exceed \$17,500.00 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2022, through June 30, 2024; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Red Shelf, Inc. (“Contractor”) will provide eBooks for resale that will exceed \$17,500.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity be placed on file with this resolution.

Resolution #2023-04-25-G

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ONLINE COURSE DEVELOPMENT SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for Online Course Development Services for approximately 13 courses (CARES funded); and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$65,000; and

WHEREAS, the anticipated term of this contract is two months commencing April 26, 2023, through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Symbiosis Educational Consultants (“Contractor”) has submitted a proposal for goods or services dated March 2, 2023, indicating that Contractor will provide goods or services for Online Course Development Services for approximately 13 courses, for a value of \$65,000; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient grant funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-04-25-H

RESOLUTION APPROVING CAPITAL IMPROVEMENTS VOUCHER

RESOLVED, That the following voucher be approved and payment authorized for capital improvements.

<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
NV5, Inc.	57377	\$9,811.67
USA Architects	58080	\$1,418.75
Brahma Construction Corp.	57661	\$62,875.00
NK Architects, PA	55416	\$30,790.34

Resolution #2023-04-25-I

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2024.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
AAPF:				
NEW	Trackim, Thomas	17-Apr-23	<u>Appointed to:</u> Lab Assistant II (Grant Funded) Scaling Apprenticeship Grant/NJCCC Manufacturing Career Pathway	\$51,000
PART-TIME:				
NEW	Manderioli, Wendi	3-Apr-23	<u>Appointed to:</u> Adult Transitions Program Success Coach (Grant Funded) OSHE-ATG Grant	\$20.00/ph

Resolution #2023-04-25-J

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alum, Suja	03/09/23-03/22/23	\$459.00	Pharmacy Technician Core for WFD
Archibald, Constance	02/25/23-03/22/23	\$1,326.00	Certified Nurse Compreh for WFD
Bahner, Hilda	02/27/23-03/30/23	\$2,160.00	ESL Early Beginner-Book 1-Part 2 for WFD
Balish, Alexander	03/05/2023	\$282.00	Certified Nurse Aide -Compreh - CPR for WFD
Balish, Alexander	03/04/2023	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bayder, Mikhail	03/01/23-03/22/23	\$612.00	Python Introduction for WFD
Bouziotis, Christy	02/28/2023	\$100.00	Advancing Your Career Workshops - Resumes and Cover Letters for WFD
Bouziotis, Christy	03/22/23-03/24/23	\$282.00	Advanced Business Writing for Impact for WFD Business Solutions
Broderick, Catherine	01/01/23-05/31/23	\$1,500.00	Course Development for Virtual Campus Litigation Procedures (CJS220)
Callahan, Patricia	03/07/23-03/16/23	\$400.00	Microsoft Word for Beginners for WFD Business Solutions
Callahan, Patricia	03/18/2023	\$200.00	Computer Basics for WFD Business Solutions
Callahan, Patricia	03/21/23-03/23/23	\$300.00	Outlook in a Nutshell for WFD Business Solutions
Callahan, Patricia	02/28/23-03/02/23	\$300.00	What's in the cloud: Introduction to Microsoft Office (365) for WFD Business Solutions
Canales, Karina	02/16/23-02/23/23	\$1,128.00	ESL Advanced Intermediate Part 1 for WFD
Carroll, Steven	03/07/23-03/09/23	\$188.00	Building Relationships for Success in Sales for WFD Business Solutions
Costigan, Theresa	03/09/23-03/22/23	\$423.00	Pharmacy Technician Core for WFD
Cota, Christopher	2/23/2023-03/22/23	\$564.00	AWS Level 1 - Welding for WFD
DeOliveira, Ana Christina	02/14/23-03/14/23	\$252.00	Total Rewards: Compensation and Benefits for WFD
Eannetta, Joseph	02/23/23-03/22/23	\$1,657.50	AWS Level 1 - Welding Bundle for WFD
Ejigu, Genetie	02/27/23-03/29/23	\$940.00	ESL Early Beginner-Book 1-Part 1 for WFD
Ejigu, Genetie	02/28/23-03/30/23	\$940.00	ESL Beginner-Book 2-Part 1 for WFD
Ejigu, Genetie	02/28/23-03/30/23	\$940.00	ESL Beginner-Book 2-Part 2 for WFD
Ejigu, Genetie	03/17/2023	\$70.50	ELL Substitute Instructor - Early and Late Spring; Orientation and Onboarding of New Instructors for WFD
Faines, Ronald	02/28/23-03/09/23	\$816.00	C104 - Differential Diagnosis for WFD
Faines, Ronald	03/14/23-03/16/23	\$408.00	C105 - Pharmacology for WFD
Faines, Ronald	03/14/23-03/16/23	\$408.00	C107 - Compulsive Gambling for WFD
Ferreira, Sharon	02/27/23-03/29/23	\$1,020.00	ESL Advanced Intermediate - Part 2 for WFD

Resolution #2023-04-25-J

Name	Date(s) of Service	Payment	Reason
Ferreira, Sharon	02/28/23-03/30/23	\$1,020.00	ESL Early Beginner-Book 1-Part 2 for WFD
Garbarino, Claude	02/11/23-03/04/23	\$816.00	ICD-10-CM Introduction and Applications for WFD
Grant, Rosemary	03/14/2023	\$100.00	Advancing Your Career Workshops - Interview for WFD
Grundfest, Robert	02/27/23-03/27/23	\$705.00	Alternate Route to Teaching - 50 Hour Preservice Component for WFD
Herlihy, William	03/09/23-03/22/23	\$255.00	Pharmacy Technician Core for WFD
Hoeflinger, Deborah	03/07/2023	\$100.00	Lecture on Title IX for the Legacy Project's Commemoration Committee
Jahn, Candice	12/30/22-01/14/23	\$470.00	Program Development - ESL for WFD
Jahn, Candice	02/28/23-03/30/23	\$940.00	ESL Intermediate-Book 3-Part 1 for WFD
Kaitsa, Celeste	02/27/23-03/29/23	\$940.00	ESL Beginner-Book 2-Part 2 for WFD
Keane, Michael	01/03/23-01/10/23	\$470.00	Program Development-ELL for WFD
Keane, Michael	02/27/23-03/29/23	\$940.00	ESL Intermediate Book 3-Part 1 for WFD
Landolfi, Sherri	02/28/23-03/30/23	\$940.00	ESL Beginner-Book 2-Part 1 for WFD
Lemme, Bryan	12/28/22-01/09/23	\$225.00	CTL Co-Director
Li, Weiwen	02/21/23-02/24/23	\$235.00	Tutoring - Advanced R for WFD
Montoya, Melissa	03/06/23-04/05/23	\$940.00	ESL Early Beginner-Book 1-Part 1 for WFD
Moore, Clifford	03/06/23-03/22/23	\$1,020.00	Pharmacy Technician Core for WFD
Nachevnik, Igor	02/11/23-03/11/23	\$1,755.00	CompTIA A+ Core 1-Core 2 for WFD
O'Brien, Emily Rae	03/14/23-03/16/23	\$300.00	Top Excel Tools for Efficiency for WFD Business Solutions
O'Brien, Emily Rae	03/20/23-03/22/23	\$200.00	PowerPoint Introduction for WFD Business Solutions
O'Brien, Emily Rae	02/21/23-02/22/23	\$400.00	Excel for Beginners for WFD Business Solutions
O'Brien, Emily Rae	02/28/23-03/01/23	\$400.00	Excel Intermediate for WFD Business Solutions
Occhipinti, Georgann	03/14/23-03/15/23	\$318.00	Supporting Employees Emotional Well-Being for WFD Business Solutions
Occhipinti, Georgann	03/22/23-03/23/23	\$318.00	Basic Principles of Workplace Risk Assessment for WFD Business Solutions
Pang, Jimmy	02/23/23-03/22/23	\$918.00	Advanced Manufacturing - Spring 2023 for WFD
Petkovska, Meri	02/28/23-03/29/23	\$940.00	ESL Intermediate, Book 3-Part 2 for WFD
Pezzuti, Lorie	02/21/23-02/28/23	\$282.00	Visual Basic Applications in Excel for WFD
Pezzuti, Lorie	03/07/23-03/08/23	\$376.00	Excel Advanced for WFD Business Solutions
Poetsch, Deborah	01/02/23-01/20/23	\$500.00	CTL Co-Director
Pravec, Norma	02/23/23-03/30/23	\$1,020.00	ESL Early Beginner-Book 1-Part 1 for WFD
Pravec, Norma	02/27/23-03/29/23	\$1,020.00	ESL Early Beginner-Book 1-Part 2 for WFD
Pravec, Norma	03/17/2023	\$76.50	ELL Substitute Instructor - Early and Late Spring for WFD
Sa, Catherine	02/27/23-03/29/23	\$940.00	ESL Beginner-Book 2-Part 1
Sa, Catherine	02/27/23-03/29/23	\$940.00	ESL Intermediate-Book 3-Part 2 for WFD
Sa, Catherine	03/17/2023	\$70.50	ELL Substitute Instructor for WFD
Sferra, Brian	02/27/23-03/29/23	\$940.00	ESL Conversational for WFD
Sferra, Brian	03/17/2023	\$70.50	ELL Substitute Instructor for WFD
Shouler, Kenneth	08/31/22-12/21/22	\$2,202.90	Youngtown Edition Advisor
Sterzer, Kenneth	02/14/23-03/14/23	\$141.00	Total Rewards: Compensation and Benefits for WFD

Resolution #2023-04-25-J

Name	Date(s) of Service	Payment	Reason
Sykes, Michelle	02/09/23-03/09/23	\$1,222.00	Medical Terminology for Healthcare Professionals for WFD
Taylor, Anna	02/27/23-03/29/23	\$1,020.00	ESL Beginner-Book 2-Part 2 for WFD
Taylor, Anna	02/28/23-03/30/23	\$1,020.00	ESL Early Beginner-Book 1-Part 2 for WFD
Taylor, Anna	03/17/2023	\$76.50	ELL Substitute Instructor for WFD
Thomas-McFarland, Dawn	02/23/23-03/22/23	\$658.00	ESL Level 1 - VitaQuest for WFD Business Solutions
Thomas-McFarland, Dawn	02/23/23-03/22/23	\$752.00	ESL Level 3 - VitaQuest for WFD Business Solutions
Treibman, Judy	02/14/23-03/14/23	\$282.00	Total Rewards: Compensation and Benefits for WFD
Uong, Rebecca	02/27/23-03/29/23	\$940.00	ESL Early Beginner-Book 1-Part 1 for WFD
Vincelette, Kathy	03/07/2023	\$100.00	Advancing Your Career Workshops - Job Search and Network for WFD
Viola, Thomas	03/06/23-03/15/23	\$612.00	C303 - Documentation for WFD
Viola, Thomas	03/20/23-03/22/23	\$306.00	C304 - HIV & Resources for WFD
Viola, Thomas	02/13/23-03/01/23	\$918.00	C302 - Consultation (Case Management) for WFD
Williams-Bogar, Rita	03/14/23-03/21/23	\$390.00	Writing for Results at Work: Business Writing Essentials - AHS for WFD Business Solutions
Williams-Bogar, Rita	03/15/23-03/17/23	\$318.00	Critical Thinking Skills to Become a Problem Solver for WFD Business Solutions
Williams-Bogar, Rita	03/18/2023	\$212.00	Mastering the Delivery of Performance Reviews for Managers for WFD Business Solutions
Williams-Bogar, Rita	03/20/2023	\$450.00	Problem Solving and Decision Making - Civil Service (CSC) for WFD Business Solutions
Young, Thomas	02/22/23-03/08/23	\$423.00	Accounting Basics for Non-Accountants for WFD
Zejnnullahi, Rreze	03/07/23-03/16/23	\$400.00	Business Analytics with Excel for WFD
Zirkel, Jennifer	12/04/22-12/18/22	\$235.00	Program Development - UACCNJ Development for WFD
Zirkel, Jennifer	02/28/23-03/30/23	\$940.00	ESL Early Beginner-Book 1-Part 1 for WFD

Resolution #2023-04-25-K
RESOLUTION APPROVING REVISIONS TO THE
ADJUNCT FACULTY APPOINTMENTS AND SALARIES, SPRING 2023

WHEREAS, the Personnel Committee has reviewed the revisions to the appointment of Adjunct Faculty for the Spring 2023 semester;

NOW, THEREFORE, BE IT RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Spring 2023 semester be approved as stated below.

Dept Name	First Name	Last Name	From	To	Code
ENGP	Kimberly	Kinder	\$5,028.00	\$2,849.20	C
ENGP	Nancy	Thaiss	\$2,514.00	\$4,357.60	C

Code:

C = Course/Credit Hours Added/Deleted

Resolution #2023-04-25-L

**RESOLUTION APPROVING ADJUNCT FACULTY APPOINTMENTS AND SALARIES,
SPRING 2023 LATE 7-WEEK**

BE IT RESOLVED, That the Adjunct Faculty appointments and salaries for the Spring 2023 Late 7-week semester be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
AAD	Jon	Weiman	838.00
BICHM	Salvatore	Gammaro	2,808.00
BICHM	Gregorio	Spinelli	1,692.00
BUS	Michael	Albanese	3,352.00
BUS	Jordan	Fried	3,184.40
BUS	Dennis	Huzey	2,849.20
BUS	William	Schumm	2,346.40
CJS	John	Hurd	2,514.00
COM	Margaret	Carey	2,808.00
COM	Devon	Gifis	2,808.00
COM	Danielle	Lenar Cummins	2,808.00
ENGPH	Shana	Kisatsky	2,808.00
ENGPH	James	Lavin	2,808.00
ENGPH	Joann	Liuzzo	2,514.00
HESD	Glenn	Hopler	1,128.00
HESD	Marianne	Morano	3,744.00
HESD	Trayer	Run-Kowzun	1,254.00
HOS	Michael	Atanasio	1,128.00
IT	Barbara	Adamczyk	1,254.00
IT	Regina	Ashford	5,608.00
IT	Carolyn	Wade	1,254.00
MATH	Anthony	Knuth	2,514.00
MATH	Anna	Philhower	5,616.00
MATH	Jason	Wilke	1,872.00
PSY	Danielle	Massaro	3,352.00
PSY	Lynda	Wright	2,514.00

Resolution #2023-04-25-M

**RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS, RETIREMENTS,
AND SEPARATION**

WHEREAS, the Personnel Committee has reviewed the employee resignations and retirements received by the college, and the employee separation;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirements, and the employee separation:

Kristi Baker; Retirement effective 07.28.23
ID# 958509; Separation effective 03.16.23
Cheryl Gangemi; Retirement effective 04.28.23
Katie Olsen; Resignation effective 05.26.23
Victoria Pignatelli; Resignation effective 04.06.23
Buffy Reilly; Resignation effective 06.21.23
Denise Roy; Retirement effective 05.31.23
Richard Watt; Retirement effective 06.30.23

Resolution #2023-04-25-N

**RESOLUTION APPROVING TENURED FACULTY PROMOTIONS,
ESTABLISHMENT OF TEACHING ASSIGNMENTS OF TENURED FACULTY, AND
REAPPOINTMENT OF NON-TENURED FACULTY FOR 2023-2024**

WHEREAS, the Personnel Committee has reviewed the recommended reappointments, promotions, and teaching assignments;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees hereby approves the tenured faculty promotions, the establishment of teaching assignments of tenured faculty, and the reappointments of non-tenured faculty for the Academic Year 2023-2024 as indicated below.

**TENURED FACULTY RECOMMENDED FOR PROMOTION
ACADEMIC YEAR 2023-2024**

Name	Present Rank and Department	Proposed Rank and Department
Caitlin Burns	Assistant Professor HPNS/Biology & Chemistry	Associate Professor HPNS/Biology & Chemistry
Samantha Gigliotti	Assistant Professor HPNS/Biology & Chemistry	Associate Professor HPNS/Biology & Chemistry
Michelle Iden	Assistant Professor Liberal Arts/History & Political Science	Associate Professor Liberal Arts/History & Political Science
Dorothy Salinas	Assistant Professor HPNS/Biology & Chemistry	Associate Professor HPNS/Biology & Chemistry
Brian Schorr	Assistant Professor Liberal Arts/Languages & ESL	Associate Professor Liberal Arts/Languages & ESL
John Soltes	Assistant Professor Liberal Arts/Communication	Associate Professor Liberal Arts/Communication
Deanne Stigliano	Assistant Professor BMET/Mathematics	Associate Professor BMET/Mathematics

Resolution #2023-04-25-N

**ESTABLISHMENT OF TEACHING ASSIGNMENTS
 OF TENURED FACULTY
 Effective for the Academic Year 2023-2024**

Name	Rank	Department	Discipline
Adamo, Michael **	Assistant Professor	Business	Business
Agnihotri, Dr. Vivek	Associate Professor	Nursing	Nursing
Allen, Clayton	Associate Professor	Art & Design	Art & Design
Altieri, Michelle	Associate Professor	Communication	Communication
Aria, Diana	Assistant Professor	Psychology & Education	Psychology
Ayres, Matthew	Associate Professor	English & Philosophy	English
Bamford, Colleen	Associate Professor	Information Technologies	Information Technologies
Berger, Dr. John	Professor	Biology & Chemistry	Biology & Chemistry
Beviá, Dr. José	Professor	Music, Perf. Arts, Music Tech.	Music
Bilotti, Joseph	Professor	Music, Perf. Arts, Music Tech.	Music
Binowski, Nancy	Professor	Information Technologies	Information Technologies
Biondi, Dr. Megan **	Assistant Professor	Languages & ESL	Languages
Birrer, Dr. Teresa	Assistant Professor	Biology & Chemistry	Biology & Chemistry
Burns, Caitlin *	Associate Professor	Biology & Chemistry	Biology & Chemistry
Cecala, Anna **	Assistant Professor	Mathematics	Mathematics
Chambers, Catherine	Assistant Professor	Mathematics	Mathematics
Chase, Dr. Philip	Professor	English & Philosophy	English & Philosophy
Collins, Todd	Professor	Music, Perf. Arts, Music Tech.	Music, Perf. Arts, Music Tech.
Cosgrove, Mark	Professor	Hospitality Management	Hospitality Management
Crisonino, Dr. Karen	Associate Professor	Business	Business
Danna, Dr. Karen	Professor	Sociology, Econ. & Anthro.	Sociology
Demattio, Debra	Associate Professor	English & Philosophy	English & Philosophy
Doney, Todd	Associate Professor	Art & Design	Art & Design
Driver, Laura	Assistant Professor	English & Philosophy	English & Philosophy
Duncan, Terence	Assistant Professor	Music, Perf. Arts, Music Tech.	Dance
Emma, Evelyn	Associate Professor	English & Philosophy	English
Fitzpatrick, Kelly	Associate Professor	Mathematics	Mathematics
Flanagan, Dr. Keri	Associate Professor	Biology & Chemistry	Chemistry
Fong, Gracielle	Assistant Professor	Allied Health	Respiratory Therapy
Gigliotti, Samantha *	Associate Professor	Biology & Chemistry	Biology
Gradone, Dr. Richard A.	Professor	Music, Perf. Arts, Music Tech.	Music
Halo, Dr. Candace	Associate Professor	History & Political Science	Political Science
Hart, James	Associate Professor	Languages & ESL	Languages & ESL
Heller, Dr. Rita	Associate Professor	History & Political Science	History
Hoy, Dr. Calvin	Professor	Sociology, Econ. & Anthro.	Economics
Hudzik, Dr. Jason	Associate Professor	Biology & Chemistry	Chemistry
Iden, Dr. Michelle *	Associate Professor	History & Political Science	History
Jones, Dr. Matthew	Associate Professor	Communication	Communication
Kaddour, Nadir	Professor	Languages & ESL	ESL
Kaifa, Dr. Stephen	Professor	Sociology, Econ. & Anthro.	Economics
Kalas, Ray	Assistant Professor	Communication	Communication
Kasmin, Dr. Melissa	Associate Professor	Psychology & Education	Education

Teaching Assignment Indicates Primary Discipline.

- * Recommended for Promotion to Rank Listed effective on the first day of academic year 2023-2024
- ** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment
- *** Sabbatical (Only Fall 2023)

Resolution #2023-04-25-N

Name	Rank	Department	Discipline
Kazaba, Dr. Maureen	Assistant Professor	Engineering Tech/Eng. Sci.	Criminal Justice
Kelly, Christine	Associate Professor	Biology & Chemistry	Biology
Klages, John M.	Professor	Engineering Tech./Eng. Sci.	Physics
Lee, Dr. Maria	Associate Professor	History & Political Science	History
Lemme, Bryan	Associate Professor	Health & Exercise Science	Health & Exercise Science
Levitch, Dr. Allison **	Associate Professor	Psychology & Education	Psychology
Longo, Stephen	Professor	Art & Design	Graphic Design
Mammon, Marielaine R.	Professor	Music, Perf. Arts, Music Tech.	Music
Martin, Jenifer	Associate Professor	Biology & Chemistry	Biology
McAree, Dymphna	Associate Professor	English & Philosophy	English
McCoy, Dr. Jabou	Assistant Professor	Sociology, Econ. & Anthro.	Sociology
McHugh, William	Assistant Professor	Health & Exercise Science	Health & Exercise Science
Miller, Susan	Associate Professor	Business	Business
Minitter, Kelly	Assistant Professor	Health & Exercise Science	Health & Exercise Science
Oleksak, Brian	Associate Professor	Landscape/Horticultural Tech.	Landscape/Horticultural Tech.
Olson, Dr. Brian **	Assistant Professor	Biology & Chemistry	Chemistry
Pallant, David	Associate Professor	Communication	Communication
Parker, Laura	Professor	Nursing	Nursing
Patten, Ann **	Assistant Professor	English & Philosophy	English
Persau, Meimee	Professor	Mathematics	Mathematics
Picallo, Dr. Marcia	Professor	Languages & ESL	Languages
Pietropollo, Frank **	Assistant Professor	Biology & Chemistry	Biology
Poetsch, Deborah	Associate Professor	Mathematics	Mathematics
Prokop, Kathleen	Professor	Nursing	Nursing
Qvotrup, Jennifer	Assistant Professor	Business	Business
Roskop, Thomas	Associate Professor	Engineering Tech.	Engineering Technologies
Rutkowski, John	Associate Professor	Allied Health	Respiratory Therapy
Sabella, David	Assistant Professor	Mathematics	Mathematics
Sahotsky, Dr. Brian	Assistant Professor	Art & Design	Art & Design
Salinas, Dorothy *	Associate Professor	Biology & Chemistry	Biology
Samour, Samir	Associate Professor	Nursing	Nursing
Sarmiento, Dr. Jorge	Professor	Mathematics	Mathematics
Savio, Dr. Gianmarco	Assistant Professor	Sociology, Econ. & Anthro.	Sociology
Sawh, Vickram	Assistant Professor	Information Technologies	Information Technologies
Schennum, Dr. Jill	Professor	Sociology, Econ. & Anthro.	Sociology
Schicho, Bernadette	Associate Professor	Nursing	Nursing
Schorr, Brian *	Associate Professor	Languages & ESL	ESL
Scott, June	Professor	Information Technologies	Information Technologies
Shin, Dr. Yoonha	Assistant Professor	English & Philosophy	English
Shouler, Dr. Kenneth	Professor	English & Philosophy	Philosophy
Sidas-Tirrito, Michael	Associate Professor	Information Technologies	Information Technologies
Slovenec, Hrvoje	Associate Professor	Art & Design	Art & Design
Smith, Keith	Professor	Art & Design	Art & Design

Teaching Assignment Indicates Primary Discipline.

* Recommended for Promotion to Rank Listed effective on the first day of academic year 2023-2024

** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment

*** Sabbatical (Only Fall 2023)

Resolution #2023-04-25-N

Name	Rank	Department	Discipline
Solomons, Dr. William	Assistant Professor	Engineering Tech./Eng. Sci.	Criminal Justice
Soltes, John *	Associate Professor	Communication	Communication
Stigliano, Deanne *	Associate Professor	Mathematics	Mathematics
Stoler, Dr. Loryn	Associate Professor	Biology & Chemistry	Chemistry
Stoll, Stephen	Assistant Professor	Information Technologies	Information Technologies
Sullivan, Deborah	Assistant Professor	Psychology & Education	Psychology
Sutton, Maureen	Associate Professor	Business	Business
Thurman, Alexis	Professor	Mathematics	Mathematics
Tolley, Craig	Assistant Professor	Landscape/Horticultural Tech.	Landscape/Horticultural Tech.
Uffelman, Dr. Mark D	Associate Professor	English & Philosophy	Philosophy
Ved, Apurv Vinay	Assistant Professor	Business	Business
Verna, Sueanne	Assistant Professor	Allied Health	Radiography
Vill'Neuve, Denise	Professor	Allied Health	Radiography
Washburne, Mark	Professor	History & Political Science	History
Wayne, Dr. M. Celeste	Professor	Nursing	Nursing
Whalen, Kelly	Associate Professor	Art & Design	Art & Design
Williford, John ***	Associate Professor	Psychology & Education	Psychology
Wolfgang, Heather	Assistant Professor	Mathematics	Mathematics
Wong, Dr. Chung	Assistant Professor	Mathematics	Mathematics

Teaching Assignment Indicates Primary Discipline.

* Recommended for Promotion to Rank Listed effective on the first day of academic year 2023-2024

** Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment

*** Sabbatical (Only Fall 2023)

Resolution #2023-04-25-N

**NON-TENURED FACULTY
 REAPPOINTMENT
 ACADEMIC YEAR 2023-2024**

Name	Department	Discipline
Agnihotri, Natasha	Nursing	Nursing
*Alikhani, Dr. Maryam	English & Philosophy	English
Andrew, Dr. Lesley	Nursing	Nursing
Badini, Alannah	Allied Health	Radiography
Bibeault, Roberta	Allied Health	Radiography
Broderick, Catherine	Engineering Tech	Criminal Justice
Cardaci, Paulina	Biology	Biology
Costa, Tatiana	Nursing	Nursing
Dag, Yusuf	Engineering Tech	Engineering Tech
Frye, Joshua	Mathematics	Mathematics
Hagopian, Brittany	Nursing	Nursing
*Hopper-Ford, Dr. Melissa	Business	Business
Khalkhali, Dr. Zahra	Engineering Tech	Mechanical Engineering
Kucerovy, Joyce	Nursing	Nursing
*Moore, Kevin	English & Philosophy	English
*Restaino, Dr. Dena	Biology & Chemistry	Biology
Roche, Sharon	Nursing	Nursing
*Rywalt, Dawn	Information Tech	Information Tech
Schwartz, Nicole	Art & Design	Photography
Shepherd, Jessica	Nursing	Nursing

*Pursuant to New Jersey statute tenure will accrue on the first day of the Spring Semester.

Resolution #2023-04-25-O

**RESOLUTION APPROVING
FACULTY SABBATICAL LEAVE**

WHEREAS, In accordance with the contract with the Faculty Association of the County College of Morris, the Personnel Committee has reviewed the recommendation to grant the following faculty sabbatical leave;

NOW, THEREFORE BE IT RESOLVED, That the following faculty be granted a sabbatical leave effective for the stated semester:

Faculty Member
John Williford

Sabbatical Leave Term
Fall 2023 Semester

Resolution #2023-04-25-P

**RESOLUTION APPOINTING
FACULTY EMERITA**

WHEREAS, In accordance with Procedures and Criteria for the Selection of Faculty Emeritus and Emerita, the Personnel Committee has reviewed the recommendation and supportive material;

NOW THEREFORE BE IT RESOLVED, That retired Professor Dr. Dorothy Hollowell be appointed Professor Emerita of the Department of English and Philosophy at the County College of Morris, with all the rights and privileges pertaining thereto. The administration is to prepare an appropriate formal resolution on behalf of the Board of Trustees for presentation at the 2023 Commencement ceremony.

Resolution #2023-04-25-Q

**RESOLUTION APPROVING THE
MEMORANDUM OF AGREEMENT BETWEEN
COUNTY COLLEGE OF MORRIS AND THE MORRIS CHAPTER OF THE UNITED
ADJUNCT FACULTY**

WHEREAS, the Personnel Committee has reviewed the recommended Memorandum of Agreement between County College of Morris and the Morris Chapter of the United Adjunct Faculty;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the Memorandum of Agreement with the Morris Chapter of the United Adjunct Faculty dated April 12, 2023 to amend ARTICLE III (Employment), PARAGRAPH F. Reemployment.

Resolution #2023-04-25-R

RESOLUTION APPROVING INTERIM APPOINTMENT

WHEREAS, the Personnel Committee has reviewed the recommended interim employment appointment;

NOW, THEREFORE, BE IT RESOLVED, That the interim employee appointment listed below be approved. The following action commences as of the date indicated and continues until a permanent employee is appointed.

- Ms. Alexandra Hoffman to serve as Interim Director of Workforce Development and Community Partnerships effective May 8, 2023, at a salary of \$94,000.00

Resolution #2023-04-25-S

**RESOLUTION AWARDING GENERAL CONSTRUCTION CONTRACT
FOR UNDERGROUND STORAGE TANK TO ABOVEGROUND STORAGE TANK
CONVERSION AND GARAGE REPLACEMENT PROJECT**

BID No. B2223-51JK-DD

WHEREAS, County College of Morris publicly advertised for bids for the contract for Underground Storage Tank to Aboveground Storage Tank Conversion and Garage Replacement Project, Bid No. B2223-51JK-DD; and

WHEREAS, bids were received and opened on March 29, 2023, from two contractors; and

WHEREAS, the Board accepted the recommendation of the Project Architect that the bid proposal of the lowest, responsive bidder be accepted; and

NOW THEREFORE BE IT RESOLVED, on April 25, 2023, that Epic Management, Inc. of Piscataway, New Jersey be awarded the contract for general construction for the Underground Storage Tank to Aboveground Storage Tank Conversion and Garage Replacement Project Bid No. B2223-51JK-DD in the base bid amount of \$1,747,000.

Resolution #2023-04-25-T

RESOLUTION APPROVING NOMENCLATURE CHANGE

WHEREAS, the Personnel Committee has reviewed the recommended change in nomenclature to better reflect the program's purpose and content;

BE IT RESOLVED, That the name of the Associate of Arts Liberal Arts and Sciences: Human Services Option be changed to Associate of Arts Liberal Arts and Sciences: Pre-Social Work Option; and

BE IT FURTHER RESOLVED, That President Anthony J. Iacono send notice of change in nomenclature to the New Jersey Presidents' Council Academic Issues Committee, and Office of the Secretary of Higher Education.

Resolution #2023-04-25-U

RESOLUTION APPROVING NOMENCLATURE CHANGE

WHEREAS, the Personnel Committee has reviewed the recommended change in nomenclature to better reflect the program's purpose and content;

BE IT RESOLVED, That the name of the Child Development Associate (CDA) Educational Endorsement Certificate of Achievement be changed to Child Development Associate (CDA) Education Certificate of Achievement; and

BE IT FURTHER RESOLVED, That President Anthony J. Iacono send notice of change in nomenclature to the New Jersey Presidents' Council Academic Issues Committee, and Office of the Secretary of Higher Education.

Resolution #2023-04-25-V

RESOLUTION APPROVING NOMENCLATURE CHANGE

WHEREAS, the Personnel Committee has reviewed the recommended change in nomenclature to better reflect the program's purpose and content;

BE IT RESOLVED, That the name of the Associate of Arts Liberal Arts and Sciences Media Studies Journalism Emphasis be changed to Associate of Arts Liberal Arts and Sciences Journalism Option; and

BE IT FURTHER RESOLVED, That President Anthony J. Iacono send notice of change in nomenclature to the New Jersey Presidents' Council Academic Issues Committee, and Office of the Secretary of Higher Education.

Resolution #2023-04-25-W

**RESOLUTION ACCEPTING THE
SIX-YEAR REVIEW OF THE
RADIOGRAPHY PROGRAM**

WHEREAS, the College Council accepted and recommended the six-year review of the Radiography Program to the college president for further consideration; and

WHEREAS, upon the recommendation of the college president, the Committee on Academic and Educational Programs reviewed favorably the six-year review of the Radiography Program;

NOW, THEREFORE, BE IT RESOLVED, That the six year review of Radiography Program be accepted and be continued without reservation.

Resolution #2023-04-25-X

RESOLUTION APPROVING POLICY REVISION

WHEREAS, the Board of Trustees Committee on Organization, Bylaws, Planning and Nomination have reviewed the rationale to revise the Academic Bankruptcy Policy;

NOW THEREFORE, Upon the recommendation of the Committee on Organization, Bylaws, Planning and Nomination, the County College of Morris Board of Trustees approve and adopt the revisions to Policy 5.4002 retitled Academic Forgiveness Policy as indicated below effective immediately.

ACADEMIC FORGIVENESS POLICY

Background:

Many faculty and administrators have indicated the need for a policy that would allow students who attended County College of Morris in the past, and who had very poor academic records, to resume their studies at the College with a “clean slate.” The primary argument offered to the Academic Standards Committee was that an immature student fresh from high school who fares poorly in their classes very often becomes a mature, goal-oriented student who is eager to pursue serious study. Such a student should be afforded an opportunity to resume their academic career without being penalized for a long-standing record that does not reflect their present determination to succeed.

Recommendations:

1. Any student, full or part-time, may declare academic forgiveness once in their career at County College of Morris.
2. There must be a five-year interim between the time a student takes their last course and the time they becomes eligible to declare academic forgiveness, and resume their career at CCM.
3. The student’s “old” record is retained, with “forgiveness policy applies” indicated on the official transcript. There must be a clear and distinct separation from the old record and the new.
4. The forgiveness policy will be printed on the back of the official transcript.
5. Total forgiveness includes all courses taken during the student’s first affiliation with the College. There is no “selective forgiveness.” Forgiveness includes the student’s entire record.
6. There is no minimum number of credits required before a student is eligible to declare academic forgiveness.

Resolution #2023-04-25-Y

**RESOLUTION APPOINTING
TRUSTEE EMERITUS**

WHEREAS, In accordance with County College of Morris Selection Criteria for Trustee Emeritus/ Emerita, the Committee on Organization, Bylaws, Planning and Nomination has reviewed the recommendation and supportive material;

NOW THEREFORE BE IT RESOLVED, That Thomas A. Pepe be appointed Trustee Emeritus of the County College of Morris with presentation to be made to his family at a future date.