

BOARD OF SCHOOL ESTIMATE
OF
COUNTY COLLEGE OF MORRIS
Meeting Minutes
February 11, 2021

Recording Secretary Denise Bell, who was designated as the Chair Pro Tem, called the meeting of the Board of School Estimate of County College of Morris to order at 2:02 p.m. The meeting was held via teleconference. Recording Secretary Bell read the following public announcement of meeting notice requirements in compliance with the Open Public Meetings Act:

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of the February 11, 2021 meeting of the Board of School Estimate of County College of Morris, in the form attached, was provided in the following manner:

On January 27, 2021, advance written notice of this meeting was posted by the Board of County Commissioners on the bulletin board, Commissioners' Office, 5th Floor, Administration and Records Building, Morristown, New Jersey, and on the bulletin board outside the President's Office, County College of Morris. On January 27, 2021, advance written notice of this meeting was sent to the Daily Record, Star Ledger and filed with the Clerk of the County of Morris.

Morris County Commissioner Director Stephen Shaw, Commissioner Deputy Director Deborah A. Smith, Commissioner John Krickus, County College of Morris Board of Trustees Chair Thomas A. Pepe, County College of Morris Trustees Paul R. Licitra and Maria Aprile were in attendance. County College of Morris Trustee Secretary George Milonas was absent. County College of Morris President Anthony J. Iacono, Attorney Richard Flaum, and Vice President Karen VanDerhoof were also in attendance.

Recording Secretary Bell stated that, pursuant to law (N.J.S.A. 18A:64A-16), Trustee George Milonas, Secretary of the Board of Trustees of County College of Morris, is automatically Secretary of the Board of School Estimate. On behalf of Trustee Secretary Milonas, Trustee Aprile assumed the duties of Secretary for this meeting.

Trustee Aprile acknowledged prior receipt of confirmation from the County Commissioners that Commissioner Krickus and Commissioner Deputy Director Smith have been appointed to this Board. Pursuant to law (N.J.S.A. 18A:64A-15), Commissioner Director Shaw is automatically a member of this Board. Trustee Aprile also acknowledged confirmation from the Board of Trustees of County College of Morris that Chair Thomas A. Pepe and Treasurer Paul R. Licitra have been appointed to this Board. Trustee Maria Aprile has been designated as an alternate member.

Commissioner Director Shaw nominated Commissioner Krickus for the permanent Chair of the Board of School Estimate for 2021. Commissioner Deputy Director Smith seconded the nomination. There being no further nominations, voice vote of the Board indicated that all present were in favor of the election of Commissioner Krickus as Chair.

Commissioner Krickus called for the election of the Vice Chair of the Board of School Estimate for 2021. Commissioner Krickus nominated Commissioner Deputy Director Smith to the position of Vice Chair of the Board of School Estimate for 2021. Commissioner Director Shaw seconded the motion. Voice vote of the Board indicated that all present were in favor of the election of Commissioner Deputy Director Smith to Vice Chair of the Board of School Estimate for 2021.

Commissioner Krickus called for consideration of the minutes of the Board of School Estimate meeting held on November 20, 2020. Upon the motion of Commissioner Director Shaw and the second of Commissioner Deputy Director Smith, voice vote indicated that all Board of School Estimate members present were in favor of accepting the minutes of November 20, 2020, as written.

Trustee Aprile noted that written notice of the February 11, 2021 meeting was forwarded to all members on January 27, 2021 as required by the Bylaws, together with a copy of the resolutions of the Board of Trustees, with itemized statements in explanation thereof attached. Copies of the budget, the resolutions and attachments were made available to all members of the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/> .

Commissioner Director Shaw provided the motion for consideration of the following resolution certifying \$74,934,203 as the amount needed for the operating budget of the College for the fiscal year commencing July 1, 2021 and \$11,855,000 as the County's share. Commissioner Deputy Director Smith seconded the motion.

The resolution is as follows:

WHEREAS, The Board of Trustees of County College of Morris has delivered to each and every member of this Board of School Estimate of County College of Morris, a certified copy of a resolution with itemized statement in support thereof, adopted by said Board of Trustees on January 26, 2021, estimating that the amount of money necessary for the operating budget of the College for the fiscal year commencing July 1, 2021, is \$74,934,203; and

WHEREAS, This Board has met and considered the said resolution and statement of the Board of Trustees and is satisfied that the sum set forth therein is the amount of money necessary for the purpose set forth in said resolution and statement of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, That this Board of School Estimate of County College of Morris does hereby fix and determine that the amount of money necessary for the operation of the College for the fiscal year commencing July 1, 2021--exclusive of the amounts expected to be received from the State and other sources--is \$11,855,000.

BE IT FURTHER RESOLVED, That a certificate of said amount so fixed and determined shall be made and executed in accordance with the law, and copies of said certificate shall be delivered to the Board of Trustees of County College of Morris and the Board of Chosen Commissioners of Morris County, each accompanied by a copy of the said resolution and itemized statement received from the Board of Trustees of County College of Morris.

Trustee Aprile announced that the itemized annual budget request for 2021-2022 was published in the Daily Record on January 30, 2021, pursuant to law (NJSA 18A:64A-17).

Commissioner Krickus called for discussion of the resolution by Board members. There being no discussion by members of the Board of School Estimate, Commissioner Krickus opened the meeting to the public for comments and questions at 2:07 p.m. There being no public discussion, the meeting was closed to the public.

A roll call vote of the Board of School Estimate indicated that all members present were in favor of the adoption of the County College of Morris 2021-2022 college budget certifying \$74,934,203 as the amount needed for the operating budget of the College for the fiscal year commencing July 1, 2021 and \$11,855,000 as the County's share.

The Commissioners indicated that the County budget will be considered at the February 24, 2021 public meeting of the Morris County Board of County Commissioners.

In response to a comment from Commissioner Deputy Director Smith, President Iacono confirmed that the State allocation for Chapter 12 funding has been increased.

Commissioner Deputy Director Smith thanked the college for partnering with the County as a COVID-19 testing site. Commissioner Deputy Director Smith appreciates the support the college provides to the community.

Trustee Licitra thanked Commissioner Deputy Director Smith for her attendance at the January 26, 2021 Board of Trustees meeting.

There being no further business to be conducted by the Board of School Estimate at this meeting, the meeting was adjourned at 2:13 p.m. upon a motion from Commissioner Deputy Director Smith; seconded by Commissioner Director Shaw.

Respectfully submitted,

Denise M. Bell
Recording Secretary



NOTICE OF MEETING OF THE
BOARD OF SCHOOL ESTIMATE OF
COUNTY COLLEGE OF MORRIS

TAKE NOTICE that at 2:00 p.m., February 11, 2021, the Board of School Estimate of County College of Morris will hold a public hearing. Due to the restrictions enacted in Executive Order 104 and in accordance with NJAC 5:39-1, and for the concern and safety of the public, the meeting of the Board of School Estimate of County College of Morris **will meet via teleconference call only**, in accordance with the “Open Public Meetings Act,” NJSA 10:4-8(b). No in person attendance will be permitted.

Subject to revision at such meeting, the proposed agenda is to fix and determine the amount of money necessary for the operation of County College of Morris for the fiscal year commencing July 1, 2021 -- exclusive of the amounts expected to be received from the State and other sources. Formal action may be taken on the above.

Individuals wishing to remotely access this Board of Trustees meeting may do so by calling 1-646-876-9923, and enter the following access code: 936 6141 3603#, Passcode 919916.

No later than 24 hours before this meeting, the tentative agenda, subject to such additional items as members of the Board of School Estimate wish to bring before the meeting, and minutes to be approved can be accessed at this link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/> .

Board of School Estimate of
County College of Morris
January 27, 2021



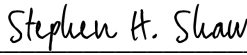
**CERTIFICATE OF THE BOARD OF SCHOOL ESTIMATE
OF
COUNTY COLLEGE OF MORRIS**

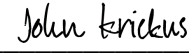
The Board of School Estimate of County College of Morris, Morris County, New Jersey, acting upon an itemized statement by the Board of Trustees of County College of Morris of the amount of money estimated to be necessary for the fiscal year commencing July 1, 2021, hereby certifies that this Board of School Estimate has fixed and determined that the amount of money necessary for the operation of the College for the fiscal year commencing July 1, 2021, exclusive of the amounts expected to be received from the State and from other sources is \$11,855,000.


The Board of School Estimate of County College of Morris further certifies that the document attached hereto, marked Exhibit "1," is a true, correct and complete copy of said statement by said Board of Trustees.

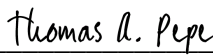
Dated: February 11, 2021


Members of the Board of School Estimate
of County College of Morris:

By: 
FFC8BD87125A74D6...
Stephen H. Shaw
Commissioner Director

By: 
68D1C480FD484D0...
John Krickus
Commissioner

By: 
D9BE608F60DF490...
Deborah A. Smith
Commissioner Deputy Director

By: 
AF5A580FB4AA448...
Thomas A. Pepe
Chair, Board of Trustees

By: 
2929C55BAF8B431...
Paul R. Licitra
Treasurer, Board of Trustees

By: _____
Maria Aprile, (Alternate)
Board of Trustees



EXHIBIT 1

**BOARD OF TRUSTEES
COUNTY COLLEGE OF MORRIS
RESOLUTION APPROVING THE COLLEGE BUDGET
FOR FISCAL YEAR 2021-2022**

As required by law, this Board has given notice and conducted a public hearing on January 26, 2021, prior to adoption of the Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of County College of Morris, that pursuant to N.J.S.A. 18A:64A-17 the amount of money estimated to be necessary for the fiscal year commencing July 1, 2021 is \$74,934,203;

BE IT FURTHER RESOLVED, That a copy of this resolution, together with an itemized statement showing how said amount of \$74,934,203 was calculated, be delivered to each member of the Board of School Estimate of County College of Morris.

BE IT FURTHER RESOLVED, That February 11, 2021 at 2:00 p.m. via teleconference, is hereby fixed as the time and method for the holding of a public hearing by said Board of School Estimate with respect to said itemized statement and the amounts of money estimated to be necessary.

BE IT FURTHER RESOLVED, That notice of this public hearing and said itemized statement shall be published as required by law, said notice set forth that said itemized statement will be on file, and open to examination to the public at the office of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, NJ, during the hours said office is open, from date of publication of said notice.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Trustees of County College of Morris at a regular meeting held on January 26, 2021.

A handwritten signature in cursive script that reads "Denise M. Bell".

Denise M. Bell, Recording Secretary
Board of Trustees of County College of Morris



**COUNTY COLLEGE OF MORRIS
FY2022 BUDGET SUMMARY**

	FY2022	
	<u>BUDGET</u>	<u>%</u>
CURRENT INCOME:		
Education & General		
Tuition and Fees	\$29,088,375	50.4%
State of New Jersey	7,350,000	12.7%
County of Morris	11,855,000	20.6%
Chargeback	257,426	.5%
Self Pay & OC	4,666,573	8.1%
Investment Income	265,000	.5%
Other	650,000	1.1%
Application of Fund Balance	3,551,424	6.1%
Sub-Total Education & General	\$57,683,798	100.0%
Auxiliary Enterprises	2,989,000	
Student Clubs & Organizations	284,405	
Student Aid	10,528,000	
Grants & Contracts	3,449,000	
TOTAL CURRENT REVENUES	\$74,934,203	
CURRENT EXPENDITURES:		
Education & General		
Instruction	\$28,278,025	49.0%
Academic Support	5,142,373	9.0%
Public Service	120,165	0.2%
Student Services	6,309,272	11.0%
Institutional Support	11,807,369	20.4%
Operation of Plant	5,782,332	10.0%
Transfers	244,262	0.4%
Sub-Total Education & General	\$57,683,798	100.0%
Auxiliary Enterprises	2,989,000	
Student Clubs & Organizations	284,405	
Student Aid	10,528,000	
Grants & Contracts	3,449,000	
TOTAL CURRENT EXPENDITURES	\$74,934,203	



COUNTY COLLEGE OF MORRIS OPERATING REVENUES		
ITEM	2020/2021 BUDGET	2021/2022 BUDGET
State Support	7,350,000	7,350,000
County Support	11,855,000	11,855,000
Tuition & Fees	34,357,281	29,088,375
Chargeback/Self-Paid	5,111,029	4,923,999
Investment Income	782,000	265,000
Other Income	1,449,951	65,000
Application of Fund Balance	252,210	3,551,424
TOTAL	61,157,471	57,683,798

COUNTY COLLEGE OF MORRIS OPERATING EXPENDITURES BY OBJECT CODE CATEGORY		
ITEM	2020/2021 BUDGET	2021/2022 BUDGET
Salaries & Wages	39,329,228	36,365,931
Fringe Benefits	12,948,214	12,191,019
Contractual Services	7,326,363	7,592,287
Materials & Supplies	1,272,754	1,282,862
Minor Capital	36,650	0
Transfers	244,262	251,700
TOTAL	61,157,471	57,683,798

COUNTY COLLEGE OF MORRIS STUDENT ENROLLMENT AND STAFFING		
ITEM	2020/2021 BUDGET	2021/2022 BUDGET
FTE Student Enrollment	5,510	4,855
Full-Time Employment	449	440
Part-time Employment	<u>88</u>	<u>51</u>
Total Employment *	537	491

* Excludes Part-time Adjunct Faculty

* Includes Grant Funded Positions