

**COUNTY COLLEGE OF MORRIS**  
**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING VIA TELECONFERENCE**  
*April 21, 2020*

**CALL TO ORDER**

Board of Trustees Chair Thomas A. Pepe called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held using a teleconference format. Chair Pepe stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of the revised format of this Regular Meeting of the Board of Trustees was provided on April 14, 2020. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris.

Chair Pepe stated that the meeting agenda and referenced attachments were made available to the public and can be accessed on the CCM website at the following link:  
<https://www.ccm.edu/trustees/public-meeting-schedule-agenda/> .

Attorney Richard Schneider provided procedural guidelines for the conduct of this meeting being held via conference call. These guidelines were intended to benefit those listening on the telephone.

**ROLL CALL**

Trustees Advokat, Allen-McMillan, Aprile, Dredden, Frost, Hadzima, Licitra, Weisberg, and Chair Pepe were in attendance. Alumni Trustee Otero Lopez, President Iacono, and Attorney Schneider were also in attendance.

**PLEDGE OF ALLEGIANCE**

Chair Pepe invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute, Chair Pepe led the Board of Trustees and others on the teleconference in a moment of silence.

**APPROVAL OF MINUTES**

Chair Pepe called for consideration of the minutes of the regular meeting of March 24, 2020, including the closed session. Upon the motion of Trustee Weisberg and the second of Trustee Hadzima, Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

**REPORT OF THE PRESIDENT**

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President. Trustee Hadzima recognized the excellent leadership of President Iacono during the pandemic.

**REPORT OF THE TREASURER**

Treasurer Licitra moved for the adoption of the following resolutions.

- A. RESOLVED, That the check numbered 26088 in the amount of \$1,311,750.00 be approved and payment authorized for capital improvements.

Trustee Advokat seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendor:

State	<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
	81711	Furniture	Exemplis Corporation c/o BFI Cypress, CA	\$48,376.16

Focus Highback Chairs, 12 @ \$362.32 totaling \$4,347.84; Focus Highback Chairs, 46 @ \$403.76 totaling \$18,572.96; Rio Armless Chairs, 84 @ \$145.04 totaling \$12,183.36; Rio Armless Chairs, 44 @ \$167.44 totaling \$7,367.36; Rio Armless Chairs, 16 @ \$132.16 totaling \$2,114.56; Rio Armless Chair, 1 @ \$239.68; Rio Armless Chairs, 3 @ \$217.28 totaling \$651.84; Rio Armless Chairs, 3 @ \$217.28 totaling \$651.84; Rio Armless Chairs, 9 @ \$132.16 totaling \$1,189.44; Rio Armless Chairs, 8 @ \$132.16 totaling \$1,057.28. For the Advanced Manufacturing and Engineering Center.

Trustee Weisberg seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, the following emergency purchase orders be issued to the following vendor:

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
On-line proctoring services	ProctorU, Inc. Pleasanton, CA	\$84,800.00

Immediate need for on-line proctoring services during campus shut down due to COVID-19. For the Academic Departments. This emergency purchase is required to address a public exigency and made pursuant to Executive Order 103 and is exempt from Pay to Play compliance.

Trustee Advokat seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

## PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.

Trustee Dredden seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignation, retirement, and notification of a death:

John Kearns, retirement effective May 29, 2020  
Susan Kunz, deceased effective April 1, 2020  
Maria Mantlik, resignation effective March 12, 2020

Trustee Hadzima seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Spring 2020 semester be approved as stated on Attachment #2.

Trustee Licitra seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That having been recommended by the President, the Board of Trustees hereby approves the faculty promotions, reappointments of non-tenured faculty, and establishment of teaching assignments for the Academic Year 2020-2021 as indicated on Attachment #3; and

BE IT FURTHER RESOLVED, That the following faculty members: Robert Duffin and Ben Ondimu, are not reappointed and they shall be notified in writing of their non-reappointment.

Trustee Advokat seconded the motion. Chair Pepe called for discussion by members of the Board. There were no discussion by members of the Board. At this time Attorney Schneider asked if any members of the public on this teleconference call meeting wished to be heard regarding this resolution. There were no questions or comments by members of the public. There being no questions or comments by the Trustees or members of the public, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Aprile moved for the adoption of the following resolution.

- A. BE IT RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

<b>Contractor</b>	<b>Nature of Contract</b>	<b>Term of Contract</b>	<b>Estimated Contract Value</b>
DeSesa Engineering Co., Inc.	HVAC Replacement	03/01/20-02/28/21	Not to exceed \$36,400.00
Nisivoccia LLP	Auditing and Tax Preparation Services	05/01/20-04/30/22	\$86,050.00

The forms of resolution hereby adopted awarding the contracts is set forth in Attachment #4.

Trustee Licitra seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

#### COMMITTEE ON LANDS AND BUILDINGS

Committee Chair Licitra commented that the Committee received a good report on the new Advanced Manufacturing and Engineering Center. The building construction should be complete in the timeframe expected. The Report of the Committee on Lands and Buildings was concluded.

#### MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Vice Chair Advokat commented on the social media campaigns #TrusteeProud and New Jersey Community College Heroes. The New Jersey Council of County Colleges launched this social media campaign to highlight college staff, faculty, students and alumni who are responding to the pandemic during community college month (April).

#### NEW BUSINESS

Chair Pepe moved for the adoption of the following resolution.

- A. RESOLVED, that the April 2, 2020 Memorandum from John Marlin and Patrick J. Enright, providing for a pass/fail grading option for the spring semester 2020 in the form attached as Exhibit A is hereby approved as an interim addendum to the Policy Establishing Standards for Granting Degrees and Certificates for the spring semester 2020.

Trustee Advokat seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

Chair Pepe encouraged Trustees to attend the Morris County Chamber Government Affairs Committee and ELC event on April 24 to hear from New Jersey State Senators regarding business and government operation during COVID-19.

COMMENTS FROM THE PUBLIC

Chair Pepe stated that the Board will take comments from the public at this time, 6:32 p.m. There were no comments from the public.

Chair Pepe echoed the comments of Trustee Hadzima from earlier in the meeting expressing gratitude for the efforts of faculty, staff, and administration to move to an online setting. Chair Pepe also acknowledged that the college administration is well informed and connected with the state legislative efforts and financial ramifications of this pandemic.

The being no further business to conduct, the public meeting was adjourned at 6:34 p.m. by a motion from Trustee Weisberg and a second by Trustee Hadzima.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES**

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Alikhani, Maryam Dr.	02/27/2020	\$100.00	Workshop 3: Principles of Business & Professional Communications, Email, Letters, Memos
Bahner, Hilda	02/24-03/05/20	\$864.00	ESL Early Beginner - Part 2 for CPP
Bahner, Hilda	02/24-03/05/20	\$864.00	ESL Early Beginner - Part 1 for CPP
Baker, JoAnn	01/23-02/15/20	\$1,081.00	AAPC CPC National Coding Certification Preparation Review Course and Coding Exam for CPP
Balish, Alexander	02/23/2020	\$235.00	Certified Nurse Aide - BLS for CPP
Balish, Alexander	02/29/2020	\$235.00	Healthcare Professional BLS (Basic Life Support) for CPP
Birrer, Teresa Dr.	03/03/2020	\$100.00	Workshop 5: Effective Study Strategies-Success in Gen. Bio. & A&P
Bowman, Isabel Maria	02/25-03/05/20	\$376.00	ESL Beginner - Part 1 for CPP
Burns, Caitlin	03/03/2020	\$100.00	Workshop 5: Effective Study Strategies-Success in Gen. Bio. & A&P
Cantelmo, Concetta	02/13, 02/18, 02/20, 02/27, 03/05 & 03/07/20	\$292.50	Testing Center Administration and Proctoring Coverage
Cartano, Jefferson	03/02/2020	\$150.00	Workshop: Do Your Best When You're Unstressed!
Cartano, Jefferson	03/10/2020	\$150.00	Workshop: Math Anxiety
Catizone, Vincent	02/13, 02/15, 03/07 & 03/08/20	\$225.00	As Assigned: SB, SC, Ann, Stat, Site, Etc.: (WBB Districts)
Chegwidden, Jim	03/07 & 03/08/20	\$135.00	WBB Districts
Cupo, Marina	02/24-03/04/20	\$432.00	ESL 2 - Beginner - Part A for CBT
Cupo, Marina	02/25-03/05/20	\$432.00	ESL Intermediate - Part 2 for CBT
Danna, Karen	09/04/19-05/12/20	\$738.00	CCE@CCM-Interdisciplinary Learning Community: The Yellow Wallpaper Project
DeMattio, Deb	03/05/20	\$100.00	Workshop: Introductions & Conclusions: Making Essays Exciting and Excel.
Faines, Ronald	02/15-02/22/20	\$816.00	C103-Differential Diagnosis for CPP
Fameux, Edna	02/15-02/26/20	\$816.00	Certified Nurse's Aide - Compr for CPP
Ferreira, Sharon	02/24-03/04/20	\$408.00	ESL Advanced for CPP
Ferreira, Sharon	02/25-03/05/20	\$408.00	ESL Intermediate - Part 1 for CPP
Fitzpatrick, Kelly	01/23-02/20/20	\$750.00	Introduction to R Programming and Data Science - 19 Students for CPP
Fitzpatrick, Kelly	02/28/20	\$350.00	VBA - Visual Basic Application for CPP
Garbarino, Claude	01/25-02/15/20	\$816.00	ICD-10-CM Introduction and Applications for CPP
Gilberti, Laraine	01/28-02/20/20	\$1,008.00	Word Essentials for CPP
Gordon, Ramon	02/25-03/05/20	\$408.00	ESL Early Beginner - Part 1 for CPP
Gordon, Ramon	02/24-03/04/20	\$408.00	ESL Early Beginner - Part 2 for CPP
Grant, Rosemary	2/24, 03/02 & 03/09/20	\$135.00	Testing Center Administration and Proctoring Coverage
Grundfest, Robert	01/27-02/24/20	\$705.00	NPTNJ Introduction to Teaching - 50 Hour Preservice Component for CPP
Jacobs, Samuel	02/08/20-02/15/20	\$408.00	Introduction to Computer Programming for CPP
Jones, Matthew Dr.	03/02/20	\$150.00	Workshop: Do Your Best When You're Unstressed!

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Kasmin, Melissa	02/15/20-09/30/20	\$1,000.00	Child Care Access Means Parents in School Grant (CCAMPIS)
Lemme, Bryan	12/02/19-02/26/20	\$800.00	Co-Director Center for Teaching and Learning
Lemme, Bryan	07/01/19-01/07/20	\$4,500.00	Course Design for NJMEP cGMP, Food Allergens. Food Recall & Withdrawals for CBT
Mach, Mary-Helen	02/24-03/04/20	\$376.00	ESL Early Beginner - Part 3 for CPP
Mach, Mary-Helen	02/25-03/05/20	\$376.00	ESL Beginner - Part 2 for CPP
Maione, RoseAnn	02/18, 02/20 & 02/27/20	\$195.00	Testing Center Administration and Proctoring Coverage
Martinez, Christina	02/17-02/27/20	\$742.00	Presentation Skills for CBT
Martino, Nicole	02/24-03/04/20	\$376.00	ESL Beginner - Part 2 for CPP
Medina, Damaris	02/13, 02/17, 02/24 & 03/02/20	\$150.00	Testing Center Administration and Proctoring Coverage
Mero, Dave	02/13/20	\$30.00	As Assigned: SB, SC, Ann, Stat, Site, Etc.: SC
Nachevnik, Igor	02/01-02/29/20	\$1,657.50	CompTIA A+ Core 1 for CPP
Petti, Ciro	02/28-03/20/20	\$1,134.00	Project Management Essentials for CPP
Poetsch, Deborah	2/7, 2/21 & 03/06/20	\$147.00	College Readiness Now VI Roxbury, Parsippany, Randolph
Pravec, Norma	02/24-03/04/20	\$408.00	ESL Intermediate - Part 2 for CPP
Pravec, Norma	02/25-03/05/20	\$408.00	ESL Intermediate - Part 3 for CPP
Publik, Stacy	02/25-03/05/20	\$376.00	ESL Beginner - Part 2 for CPP
Puizina, Donna	02/25-03/05/20	\$376.00	ESL Intermediate - Part 1 for CPP
Schennum, Jill	09/04/19-05/12/20	\$738.00	CCE@CCM-Interdisciplinary Learning Community: Food, Agriculture and Sustainability
Sferra, Brian	02/24-03/04/20	\$376.00	ESL Early Beginner - Part 1 for CPP
Sferra, Brian	02/24-03/04/20	\$376.00	ESL Early Beginner - Part 3 for CPP
Sferra, Brian	02/25-03/05/20	\$376.00	ESL Advanced for CPP
Sferra, Brian	02/25-03/05/20	\$376.00	ESL Early Beginner - Part 2 for CPP
Shera, Kathleen	02/15/20	\$376.00	AAPC CPC National Coding Certification Preparation Review Course and Coding Exam for CPP
Stigliano, Deanne	02/21/20	\$42.00	College Readiness Now VI Roxbury, Parsippany, Randolph
Tamburelli, Joseph	01/11/20	\$150.00	Open House - Cybersecurity for CPP
Taylor, Anna	02/24-03/04/20	\$376.00	ESL Intermediate - Part 2 for CPP
Taylor, Anna	02/24-03/04/20	\$376.00	ESL Beginner - Part 1 for CPP
Viola, Thomas	02/17-02/19/20	\$282.00	C504-Professional Growth for CPP
Viola, Thomas	02/24-02/26/20	\$282.00	C505-Personal Growth for CPP
Weinfeldt, James	03/02/20	\$150.00	Workshop: Do Your Best When You're Unstressed!
Williams-Bogar, Rita	02/27/20	\$371.00	Improve Your Business Writing for CPP
Wolfgang, Heather	03/03/20	\$150.00	Workshop: Factoring
Zejnnullahi, Rreze	02/17-02/19/20	\$300.00	Pivot Tables for Advanced Users for CPP

**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS**  
**Spring 2020**

<b>Name</b>	<b>Department</b>	<b>From</b>	<b>To</b>	<b>Reason</b>
Quiceno, Diego	01661-RAD	\$12,150.00	\$13,014.00	Hours Added
Schwartz, Nicole	01080-AAD	\$5,889.00	\$8154.00	Course Added
Debiec, William	01620-HES	\$1,011.70	\$0.00	Course Deleted
Lavin, James	01060-ENGPH	\$3,380.00	\$1,690.00	Course Deleted
Philhower, Anna	01420-MATH	\$8,450.00	\$6,760.00	Course Deleted
Shah, Grishma	01420-MATH	\$6,040.00	\$4,530.00	Course Deleted
McKenzie, Howard	01420-MATH	\$9,295.00	\$7,605.00	Course Deleted
Rizk, Gitanjali	01420-MATH	\$8450.00	\$6,760.00	Course Deleted
Barlowe, Elizabeth	01420-MATH	\$3,020.00	\$1,510.00	Course Deleted
Beacken, Anne	01020-LGESL	\$5,915.00	\$4,225.00	Course Deleted
Nelson, Edith	01020-LGESL	\$0.00	\$1,510.00	Course Added
Pisciotta, Barbara	01490-IT	\$9,599.00	\$8,467.00	Course Deleted
Hoffart, Virginia	01420-MATH	\$2,535.00	\$0.00	Course Deleted
Opper, Stacey	01420-MATH	\$5,070.00	\$2,535.00	Course Deleted
Riehl, Cheryl	01420-MATH	\$2,535.00	\$0.00	Course Deleted
Giffoniello, Michael	01060-ENGPH	\$9,802.00	\$8,112.00	Course Deleted
Collinson, Marie	01060-ENGPH	\$6,760.00	\$4,225.00	Course Deleted
Panos, Peter	01060-ENGPH	\$2,535.00	\$0.00	Course Deleted
Leastman, RayeJean	01260-BUS	\$7,047.00	\$7,892.00	Hours Added



**TENURED FACULTY RECOMMENDED FOR PROMOTION  
ACADEMIC YEAR 2020-2021**

<b>Name</b>	<b>Present Rank and Department</b>	<b>Proposed Rank and Department</b>
Joseph Bilotti	Associate Professor Music, Performing Arts & Music Tech/- Music	Professor Music, Performing Arts & Music Tech/- Music-
Todd Collins	Associate Professor Music, Performing Arts & Music Tech/Music	Professor Music, Performing Arts & Music Tech/Music
Kelly Fitzpatrick	Assistant Professor Professional Studies & Applied Sciences/Math	Associate Professor Professional Studies & Applied Sciences/Math
Dr. Jason Hudzik	Assistant Professor Professional Studies & Applied Sciences/Biology & Chemistry	Associate Professor Professional Studies & Applied Sciences/Biology & Chemistry
Dr. Maria Isaza	Associate Professor Professional Studies & Applied Sciences/Biology & Chemistry	Professor Professional Studies & Applied Sciences/Biology & Chemistry
Christine Kelly	Assistant Professor Professional Studies & Applied Sciences/Biology & Chemistry	Associate Professor Professional Studies & Applied Sciences/Biology & Chemistry
Dymphna McAree	Assistant Professor School of Liberal Arts/English & Philosophy	Associate Professor School of Liberal Arts/English & Philosophy
David Pallant	Assistant Professor School of Liberal Arts/Communication	Associate Professor School of Liberal Arts/Communication
Kathryn Shuck	Assistant Professor Professional Studies & Applied Sciences/Math	Associate Professor Professional Studies & Applied Sciences/Math

**NON-TENURED FACULTY  
RECOMMENDED FOR REAPPOINTMENT  
ACADEMIC YEAR 2020-2021**

<b>Name</b>	<b>Department</b>	<b>Discipline</b>
Adamo, Michael	Business	Business
Alikhani, Dr. Maryam	English/Philosophy	English
Andrew, Dr. Lesley	Nursing	Nursing
Aska, Gerald	Engineering Tech	Engineering
Bamford, Colleen	Information Tech	Information Tech
Biondi, Dr. Megan	Languages & ESL	Languages
Burns, Caitlin	Biology, Chemistry	Biology
Capozzi, Dr. James	English/Philosophy	English
Cardaci, Paulina	Biology	Biology
Cecala, Anna	Mathematics	Mathematics
Denholz, Joshua	Engineering Tech	Engineering Tech
Dolan, Sara	Nursing	Nursing
Driver, Laura	English/Philosophy	English
Elliot, Elizabeth	Nursing	Nursing
Fitzgerald, Elizabeth	Nursing	Nursing
Fong, Gracielle	Allied Health	Respiratory Therapy
Ford, Melissa	Business	Business
Frye, Joshua	Mathematics	Mathematics
Guadara, Eric	Information Tech	Information Tech
Iden, Dr. Michelle	History/Political Science	History
Iftikhar, Najib	Business/Hospitality	Business/Hospitality
Kasmin, Dr. Melissa	Psychology/Education	Education
Kazaba, Dr. Maureen	Engineering/Science	Criminal Justice
Kelchner, Peter	Radiography	Radiography
Kilhaney, Anastasia	Biology/Chemistry	Biology
Kucerovy, Joyce	Nursing	Nursing
Lauzon, Robb	Communication	Communication
Lesce, Lauren	Languages/ESL	Languages/ESL
Levitch, Allison	Psychology/Education	Psychology
McCoy, Dr. Jabou	Sociology/Economics	Sociology
McHugh, William	Health/Exercise Science	Health/Exercise Science
Moore, Kevin	English/Philosophy	English
Olson, Brian	Biology/Chemistry	Chemistry
Patten, Ann	English/Philosophy	English
Peck, Dr. Geoffrey	English/Philosophy	English
Pietropollo, Frank	Biology/Chemistry	Biology
Qvotrup, Jennifer	Business	Business
Restaino, Dr. Dena	Biology/Chemistry	Biology
Roskop, Thomas	Engineering Tech	Mechanical Engineering
Ryan, Jennifer	Nursing	Nursing
Rywalt, Dawn	Information Tech	Information Tech
Sabella, David	Mathematics	Mathematics
Sahotsky, Dr. Brian	Art and Design	Art History
Samour, Samir	Nursing	Nursing
Savio, Dr. Gianmarco	Sociology/Economics	Sociology
Schmidt, Mark	English/Philosophy	English

<b>Name</b>	<b>Department</b>	<b>Discipline</b>
Shin, Dr. Yoonha	English/Philosophy	English
Stoll, Stephen	Information Technology	Information Technology
Ved, Apurv Vinay	Business	Business
Wolfgang, Heather	Mathematics	Mathematics
Wong, Dr. Chung	Mathematics	Mathematics

**ESTABLISHMENT OF TEACHING ASSIGNMENTS  
 OF TENURED FACULTY  
 Effective for the Academic Year 2020-2021**

<b>Name</b>	<b>Rank</b>	<b>Department</b>	<b>Discipline</b>
Agnihotri, Dr. Vivek	Associate Professor	Nursing	Nursing
Allen, Clayton	Associate Professor	Art/Design	Visual Arts
Altieri, Michelle	Assistant Professor	Communication	Communication
Apwah, John	Associate Professor	English/Philosophy	English
Aria, Diana	Assistant Professor	Psychology/Education	Psychology
Ayres, Matthew	Associate Professor	English/Philosophy	English
Berger, Dr. John	Professor	Biology/Chemistry	Chemistry
Beviá, Dr. José	Professor	Music/PA/Music Tech.	Music
Bilotti, Joseph*	Professor	Music/PA/Music Tech.	Music
Binowski, Nancy	Professor	Info. Technologies	Information Technologies
Birrer, Teresa**	Assistant Professor	Biology/Chemistry	Biology
Braun, Jutta	Associate Professor	Nursing	Nursing
Cartano, Jefferson	Assistant Professor	Engineering Tech	Engineering Tech.
Chambers, Catherine	Assistant Professor	Mathematics	Mathematics
Chase, Dr. Philip	Professor	English/Philosophy	English
Cioffi, Dr. Robert J.	Professor	English/Philosophy	English/Philosophy
Collins, Todd*	Professor	Music/PA/Music Tech.	Music
Colquhoun, Ian	Assistant Professor	ETES	Engineering Technologies
Cosgrove, Mark	Professor	Hospitality Management	Hospitality Management
Crisonino, Karen	Associate Professor	Business	Business
Danna, Karen**	Associate Professor	Sociology	Sociology
Demattio, Debra	Associate Professor	English/Philosophy	English
Doney, Todd	Associate Professor	Art/Design	Art & Design
Duncan, Terence	Assistant Professor	Music, PA & Mus Tech	Dance
Eber, Dr. Janet E.	Professor	English/Philosophy	English
Emma, Evelyn	Assistant Professor	English/Philosophy	English
Fitzpatrick, Kelly*	Associate Professor	Mathematics	Mathematics
Flanagan, Keri	Associate Professor	Biology/Chemistry	Chemistry
Fuentes, Venancio	Professor	ETES	Engineering Technologies
Gabrielsen, Laura M.	Professor	English/Philosophy	English
Garbowsky, Dr. Maryanne	Professor	English/Philosophy	English
Gigliotti, Samantha	Assistant Professor	Biology/Chemistry	Biology
Gilmore, Suzanne	Associate Professor	Nursing	Nursing
Gradone, Dr. Richard A.	Professor	Music/PA/Music Tech.	Music
Gruneiro-Roadcap, Nieves	Associate Professor	Art and Design	Art and Design
Halo, Dr. Candace	Assistant Professor	History/Poli Sci.	Political Science
Hart, James	Associate Professor	Languages/ESL	Languages/ESL
Heller, Dr. Rita	Associate Professor	History/Poli. Sci.	History
Hollowell, Dr. Dorothy	Professor	English/Philosophy	English
Hoy, Dr. Calvin	Professor	Soc./Econ./Anthro.	Economics
Hudzik, Dr. Jason*	Associate Professor	Biology/Chemistry	Chemistry

*Teaching Assignment Indicates Primary Discipline.*

\* Recommended for Promotion to Rank Listed effective on the first day of academic year 2020-2021

\*\* Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment

<b>Name</b>	<b>Rank</b>	<b>Department</b>	<b>Discipline</b>
Isaza, Dr. Maria*	Professor	Biology/Chemistry	Biology
Johannessen, Janet	Professor	Biology/Chemistry	Chemistry
Jones, Dr. Matthew	Associate Professor	Communication	Communication
Kaddour, Nadir	Professor	Languages/ESL	ESL
Kaifa, Dr. Stephen	Professor	Soc./Econ./Anthro.	Economics
Kalas, Ray	Assistant Professor	Communication	Communication
Kelly, Christine*	Associate Professor	Biology/Chemistry	Biology
Klages, John M.	Professor	ETES	Physics
Kucsma, Alexander J.	Associate Professor	English/Philosophy	English
Lee, Dr. Maria	Associate Professor	History/Poli. Sci.	History
Lemme, Bryan	Assistant Professor	Health/Exercise Science	Health/Exercise Science
Longo, Stephen	Professor	Art/Design	Graphic Design
Mammon, Marielaine R.	Professor	Music/PA/Music Tech	Music
Martin, Jenifer	Associate Professor	Biology/Chemistry	Biology
McAree, Dymphna*	Associate Professor	English/Philosophy	English
Miller, Susan	Associate Professor	Business	Business
Minitier, Kelly	Assistant Professor	Health/Exercise Science	Health/Exercise Science
Nelson, Dr. Kristin	Associate Professor	Psychology/Ed.	Psychology
Oleksak, Brian	Associate Professor	LHT	Landscape/Horticultural Technologies
Pallant, David*	Associate Professor	Communication	Communication
Parker, Laura	Associate Professor	Nursing	Nursing
Parrella, Dr. Michael	Professor	History/Poli.Sci.	History
Paul, Dr. Michael	Professor	Health/Exercise Sci	Health/Exercise Science
Persau, Meimee	Professor	Mathematics	Mathematics
Picallo, Dr. Marcia	Professor	Languages/ESL	Languages
Pilant, Dr. Craig	Professor	History/Poli.Sci.	History
Poetsch, Deborah	Assistant Professor	Mathematics	Mathematics
Prokop, Kathleen	Professor	Nursing	Nursing
Reilly, Buffy	Associate Professor	Nursing	Nursing
Reilly, Dolores	Associate Professor	Psychology/Ed.	Psychology
Rosende, Mirna	Associate Professor	Languages/ESL	Languages
Rutkowski, John	Associate Professor	Allied Health	Respiratory Therapy
Salinas, Dorothy**	Assistant Professor	Biology/Chemistry	Biology
Sarmiento, Dr. Jorge	Professor	Mathematics	Mathematics
Sawh, Vickram	Assistant Professor	Info. Technologies	Information Technologies
Schennum, Dr. Jill	Professor	Soc./Econ./Anthro.	Sociology
Schicho, Bernadette	Assistant Professor	Nursing	Nursing
Schorr, Brian	Assistant Professor	Languages/ESL	ESL
Scott, June	Professor	Info. Technologies	Information Technologies
Selengut, Dr. Charles	Professor	Soc./Econ./Anthro.	Sociology
Shouler, Dr. Kenneth	Associate Professor	English/Philosophy	Philosophy
Shuck, Kathryn*	Associate Professor	Mathematics	Mathematics
Siegelman, Dr. Stuart	Professor	Languages/ESL	Languages
Sidas-Tirrito, Michael**	Assistant Professor	Info Technologies	Information Technologies

*Teaching Assignment Indicates Primary Discipline.*

\* Recommended for Promotion to Rank Listed effective on the first day of academic year 2020-2021

\*\* Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment

<b>Name</b>	<b>Rank</b>	<b>Department</b>	<b>Discipline</b>
Slovenec, Hrvoje	Assistant Professor	Art/Design	Art & Design
Smith, Keith	Professor	Art and Design	Art & Design
Solomons, Dr. William	Assistant Professor	ESET	Criminal Justice
Soltes, John	Assistant Professor	Languages/ESL	Languages/ESL
Stigliano, Deanne	Assistant Professor	Mathematics	Mathematics
Stoler, Dr. Loryn	Assistant Professor	Biology/Chemistry	Chemistry
Sullivan, Deborah	Assistant Professor	Psychology/Education	Psychology
Sutton, Maureen	Associate Professor	Business	Business
Tamburelli, Patricia	Assistant Professor	Information Tech.	Information Technology
Thurman, Alexis	Professor	Mathematics	Mathematics
Tolley, Craig	Assistant Professor	LHT	Landscape/Horticultural Technology
Uffelman, Dr. Mark D	Assistant Professor	English & Philosophy	Philosophy
Verna, Sueanne	Assistant Professor	Allied Health	Radiography
Verschuuren, Ann	Associate Professor	Allied Health	Radiography
Vill'Neuve, Denise	Professor	Allied Health	Radiography
Washburne, Mark	Associate Professor	History/Poli. Sci.	History
Watson, Dr. Gail	Professor	English/Philosophy	English
Wayne, Dr. M. Celeste	Professor	Nursing	Nursing
Whalen, Kelly	Associate Professor	Art and Design	Art & Design
Williford, John	Associate Professor	Psychology/Education	Psychology
Winston, Susan	Associate Professor	Mathematics	Mathematics

*Teaching Assignment Indicates Primary Discipline.*

\* Recommended for Promotion to Rank Listed effective on the first day of academic year 2020-2021

\*\* Pursuant to New Jersey State Statute tenure will accrue on the first day of the sixth year of employment

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR REPLACEMENT OF CLIMA COOL COMPRESSOR**

WHEREAS, the County College of Morris (“College”) has a need to acquire replacement of a Clima Cool Compressor; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$13,574.70; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, DeSesa Engineering Co., Inc. (“Contractor”) has submitted a proposal dated July 10, 2019 indicating that Contractor will provide replacement of a Clima Cool Compressor for \$13,574.70; this work and the value of prior and future purchase orders for the above goods or services will not exceed \$36,400.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR AUDITING AND TAX PREPARATION SERVICES**

WHEREAS, the County College of Morris ("College") has a need to acquire auditing and tax preparation services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted for the above goods and services will exceed \$17,500.00; and

WHEREAS, the anticipated term of contract is for May 1, 2020 to April 30, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Nisivoccia LLP ("Contractor") has submitted a proposal dated April 8, 2020 indicating that Contractor will provide auditing and tax preparation services for FY2020 for \$42,600, and for FY2021 for \$43,450; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contact language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.



April 2, 2020

Memorandum for: CCM Faculty, Staff, and Students

From: John Marlin, Vice President of Academic Affairs, and Patrick J. Enright, Vice President for Professional Studies and Applied Sciences

Subject: Pass-Fail Grading for Spring 2020

Students enrolled in courses in Spring of 2020 (15, 13, and late 7-week terms) may opt for Pass/Fail grading rather than a traditional academic grade (A, B, C, etc.).

**This directive will be in force only during Spring term 2020 unless ratified by regular order of the College.**

This option is subject to approval by the chairperson of the student's major program of study, and is not available in nursing, education, or other programs as designated by department chairpersons that require students to maintain a minimum GPA.

Faculty will award to students the final grade they have earned in the course. Students will have 10 business days after Spring 2020 grades have been posted to opt to substitute a grade of P for grades of D or above in any permitted courses that they receive.

The grade of P will award academic credit for the course but will not be included in calculating a student's cumulative grade-point average. The grade of P will satisfy course prerequisite requirements. An F will be counted in a student's GPA.

Those who wish to do so should use the attached form to apply to their department chairperson not later than 5 p.m. on June 12, 2020. Students applying for this option will be counseled about the potential impact this grade may have on transfer credit, financial aid eligibility, and employee educational benefits.

This form serves as a waiver indicating the student understands the implications of her or his decision. The chairperson will submit approved requests to Records and Registration, who will notify the student that their approved request has been entered.

**Once a student opts for Pass/Fail grading, that choice may not be revoked.**

### REQUEST FOR PASS/FAIL GRADING

Date

I, \_\_\_\_\_ (name) wish to have Pass/Fail grading in the following courses in Spring 2020:

Course #	Section	Course Title

I understand some programs may not permit Pass/Fail grading in some courses and the following potential implications of opting for Pass/Fail grading:

- A grade of P may not receive full transfer credit at some colleges and universities.
- A grade of P may affect my eligibility for some categories of financial aid.
- I will receive academic credit for a P but it will neither improve nor lower my GPA.
- A grade of P may not be eligible for employee educational benefits. Consult with your employer to be sure.

\_\_\_\_\_  
Signed Date

\_\_\_\_\_  
Department Chairperson Date

\_\_\_\_\_  
Approved Disapproved

\_\_\_\_\_  
Received by Records & Registration Date