



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
January 31, 2023

CALL TO ORDER

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:08 p.m. The meeting was held in the Henderson Hall Board Room, HH 103. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 16, 2022.

ADMINISTRATION OF OATH OF OFFICE

Attorney Flaum administered the Oath of Office to Morris County Executive County Superintendent, Dr. Nancy Gartenberg. The oath was recited as follows.

I, *Nancy Gartenberg*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

Chair Milonas introduced Trustee Gartenberg. Trustee Gartenberg was welcomed to the Board of Trustees.

ROLL CALL

Trustees Frost, Gartenberg, Hadzima, Inganamort, Licitra, Modi, Pepe, and Chair Milonas were in attendance. President Iacono and Attorney Flaum were also in attendance. Trustee Gabrielsen, Paugh, Weisberg and Alumni Trustee Balluffi-Fry were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on January 31, 2023, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Adjunct Faculty Appointment and Salary Revisions, Fall 2022
4. Faculty and Adjunct Faculty Appointments and Salaries, Winterim 2023
5. Employee Retirements and Resignations
6. Ratification of Contract with the CCM Staff Association
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in Henderson Hall, Board Room HH 103, with the exception of Item #7.

Upon the motion of Trustee Licitra and the second of Trustee Hadzima, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:13 p.m. The public meeting reconvened at 7:03 p.m. in the Henderson Hall Board Room, HH 103.

PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance led by Trustee Licitra. Following the Pledge of Allegiance, Trustee Licitra led the Board of Trustees and others in a moment of silence.

APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the December 20, 2022 regular meeting, including the closed session. Upon the motion of Trustee Frost and the second of Trustee Licitra, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed; Trustee Gartenberg abstained from the vote.

At this time Chair Milonas welcomed Commissioner Liaison Christine Myers, Deputy Director, to the meeting. Commissioner Deputy Director Myers offered comments complimenting the college for the service to the community and shared that she is happy to be at this meeting.

Chair Milonas then introduced Dr. Nancy Gartenberg, Morris County Executive Superintendent, who serves as an ex-officio member of the Board of Trustees.

COLLEGE BUDGET, TUITION RATES AND COLLEGE FEE, AND THE SCHEDULE OF FEES FOR FISCAL YEAR 2023-2024

Chair Milonas called for the adoption of the proposed College budget for fiscal year 2023-2024 and the revisions to the tuition rates and college fee, and the revisions to the Schedule of Fees. Chair Milonas stated that in compliance with NJSA 18A:3B-6, adequate notice of the January 31, 2023 public hearing on adoption of the College budget for fiscal year 2023-2024, in the form attached, was provided in the following manner:

On January 25, 2023, advanced written notice of this meeting was posted on the bulletin board outside the President's Office; posted on the CCM Website; sent to each bargaining unit representative and the President of the Student Government Association; and was published in the CCMemo.

Executive Vice President VanDerhoof provided a power point presentation with an overview of the proposed College budget for fiscal year 2023-2024 and the college fee, tuition rates, and the Schedule of Fees. The power point presentation is on file in the Office of the President.

At 7:17 p.m. Chair Milonas opened the meeting for comments from the public regarding the proposed College budget for fiscal year 2023-2024 and the college fee, tuition rates, and the Schedule of Fees. There being no public comment on these topics, the public comment portion of the meeting was adjourned at 7:17 p.m.

Chair Milonas called for discussion by Board of Trustees. Trustee Licitra complimented the Committee on Finance and Budget for an outstanding job in developing the budget. Chair Milonas described the process for discussion and deliberating on the budget. Trustee Frost thanked the members of the Committee on Finance and Budget for their time in developing the budget. It was explained that the college could not keep the tuition flat due to the increased costs of utilities and health care premiums. It was noted that tuition support in multiple forms is available to our students to assist with the rise in tuition.

Chair Milonas called for a vote on resolutions approving the College budget for fiscal year 2023-2024 and the college fee, tuition rates, and the Schedule of Fees. Trustee Frost provided the motion and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2023-01-31-7A College budget for fiscal year 2023-2024

Resolution #2023-01-31-7B Tuition Rate, College Fee, Schedule of Fees for 2023-2024

Trustee Pepe seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gartenberg abstained from the vote. The motion carried.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. President Iacono introduced Julian Gomez, newly hired Executive Director of Diversity, Equity, and Inclusion.

Continuing, President Iacono expressed appreciation for the members of the Committee on Finance and Budget developing the budget and noted that the committee began discussions in March, reviewed lots of data and discussed multiple scenarios. The original goal of the Committee was flat or a small tuition increase. Then the million dollar increase in health benefit premiums plus the utility rate increase was made known. Executive Vice President VanDerhoof met with our student leaders to review the budget. The students indicated that they understand and are supportive of the budget. Additionally, the two union representatives present at this meeting had been briefed on the budget in advance. President Iacono said that the budget should have a narrative telling what the college values. CCM spends more money on instruction and the education of our students as compared with our peers and sector as a whole. CCM runs very lean as is typical of community colleges and put our money where our values and mission lies. We spend the least amount of money on administration. The small administration at CCM is very dedicated. They pulled the college through the pandemic. As with other institutions of higher education, CCM experienced a decline in enrollment. We developed a plan to come out of the drop in enrollment, citing the reorganization of the college. Merging of marketing with enrollment and registration has worked exceedingly well. President Iacono reported that enrollment for the Winterim and Spring semesters is up. We make sure we keep students on track for graduation. The budget is built on a flat budget. For the Spring term enrollment is up and represents dollars that were not built into the budget. We have much to make up for since the pandemic. Classes are aligned with what students need. We plan to make adjustments to advising. We also make sure that students are aware of the finances available to them. There are a lot of areas working on enrollment such as administrative assistants calling students and financial aid counseling. We now have the highest graduation rates among NJ's colleges. We have outstanding retention rates, currently 80% fall to spring. For the fifth consecutive year, CCM is the number one in alumni salaries. We have made a lot of changes and the data shows that improvements have been made for our students.

Continuing, President Iacono reported that the Radiography Program has been recertified for eight years – the maximum period allowed; five years is typical. Senior Vice President Enright, Dean Isaza, and the program faculty and staff were commended. This shows that it is an exemplary program operating at the highest standards.

Additionally, President Iacono reported that Vice President Albright will receive the national recognition of Rising Star in community college marketing. This award follows the national recognition and receipt of \$100,000 from the Lumina Foundation for CCM's marketing program. These funds are being directed to building a new website.

REPORT OF THE TREASURER

Treasurer Frost provided the motion for the adoption of the following resolutions and stated that it is the intent is to take the following resolutions as consent items, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2023-01-31-9A Purchase Exempt from and Exception to the Requirements for Public Bidding
Resolution #2023-01-31-9B Purchase order through Joint Purchasing Agreements

Trustee Pepe seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gartenberg abstained from the vote. The motion carried. The Report of the Treasurer was concluded.

COMMITTEE ON PERSONNEL

Committee Chair Licitra provided the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2023-01-31-10A New Personnel Appointments
- Resolution #2023-01-31-10B Compensation for Professional Services
- Resolution #2023-01-31-10C Adjunct Faculty Appointment and Salary Revisions, Fall 2022
- Resolution #2023-01-31-10D Faculty and Adjunct Faculty Appointments and Salaries, Winterim 2023
- Resolution #2023-01-31-10E Employee Retirements and Resignations
- Resolution #2023-01-31-10F Ratification of Contract with the CCM Staff Association

Trustee Inganamort seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gartenberg abstained from the vote. The motion carried.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2023-01-31-11A Award of Contract for Printing Services of the Youngtown Edition
- Resolution #2023-01-31-11B Award of Contract for Online Course Development

Trustee Licitra seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gartenberg abstained from the vote. The motion carried. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON LANDS AND BUILDINGS

Committee Vice Chair Inganamort provided the motion for the adoption of the following resolution and stated that it is the intent to take the following resolution as a consent item, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2023-01-31-12A Award of Contract for Additions and Alterations at Sheffield, Cohen, and DeMare Halls
- Resolution #2023-01-31-12B Request for Chapter 12 Funding of Capital Projects

Trustee Pepe seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gartenberg abstained from the vote. The motion carried. President Iacono thanked Commissioner Deputy Director Myers for her support of past and future funding of building projects. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Committee Chair Frost reported that the Committee has planned a retreat meeting for February 25, 2023. A facilitator will be guiding the discussions at this meeting. Committee Chair Frost provided the motion for the adoption of the following resolution providing notice of the retreat meeting.

- Resolution #2023-01-31-13A Notice of Retreat Meeting

Trustee Modi seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gartenberg abstained from the vote. The motion carried. The Report of the Committee on Organization, Bylaws, Planning and Nomination was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Chair Milonas thanked Attorney Flaum for providing the Board with a higher education employment law update. Chair Milonas noted that this educational discussion follows the goal of the Board for continuing professional development.

COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:43 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Marianne Perfetto, President of the Academic-Administrative Personnel Federation (AAPF) bargaining unit, announced for the information of the Board of Trustees the 2023 elected officers of the AAPF bargaining unit: President: Marianne Perfetto; Vice President: Dr. Kevin Chen; Treasurer: Dr. Maureen Stivala; and Secretary: Amy Garcia. Ms. Perfetto stated that they look forward to working with everyone throughout the year.

Laura Murray, President of the County College of Morris Staff Association (CCMSA), thanked the Board of Trustees for approving the new CCMSA contract. She also thanked Vice President Ray and Executive Vice President VanDerhoof for their help. This is the third contract negotiations at which Ms. Murray participated as a lead negotiator and she shared her thoughts on what she learned during the negotiating process: you can still disagree while still showing respect and kindness, you can stand up for your members without being adversarial, and you put your personal feelings aside and do what is best for the people you represent. CCMSA looks forward to working with and for CCM.

There being no further public comment, the public comment portion of the meeting was adjourned at 7:45 p.m.

There being no further business to conduct, the public meeting was adjourned at 7:45 p.m. by a motion from Trustee Licitra and a second by Trustee Gartenberg. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary



**NOTICE OF CONSIDERATION OF THE
ANNUAL BUDGET,
TUITION RATES, COLLEGE FEE
AND THE SCHEDULE OF FEES**

NOTICE is hereby given that at the regular public meeting of the Board of Trustees of County College of Morris to be held on **Tuesday, January 31, 2023, at 7:00 p.m.**, in the Henderson Hall Board Room, Room HH 103, on the campus of the County College of Morris, 214 Center Grove Road, Randolph, NJ, the Board of Trustees will consider approval of the college budget for fiscal year 2023-2024 and submission of the budget to the Board of School Estimate pursuant to NJSA 18A:64A-17; and the Board of Trustees will consider the tuition rates and college fee, and revisions to the Schedule of Fees.

At the regular public meeting on January 31, 2023, and prior to the Board's consideration and action, the Board of Trustees shall afford an opportunity for members of the college community to comment on the proposed budget, tuition rates and fees. An itemized statement of the college budget, together with comparative data for the prior year, is now on file and open to examination by the public at the offices of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey, 9:00 a.m. to 3:30 p.m., Monday through Friday, until consideration by the Board of Trustees.

Board of Trustees
County College of Morris
January 25, 2023

**COUNTY COLLEGE OF MORRIS
FY2024 BUDGET SUMMARY
July 1, 2023 - June 30, 2024**

	FY2024 BUDGET
CURRENT INCOME	
Education & General	
Tuition and Fees	\$ 30,494,059
State of New Jersey	7,541,436
County of Morris	11,880,000
Chargeback/Self Pay OC	3,382,738
Investment Income	964,925
Other	900,000
Application of Fund Balance	4,603,908
Sub-total Education & General	\$ 59,767,066
Auxiliary Enterprises	\$ 1,938,000
Student Clubs & Organizations	238,500
Student Aid	14,018,668
Grants & Contracts	3,881,571
TOTAL CURRENT REVENUES	\$ 79,843,805
 CURRENT EXPENDITURES	
Education & General	
Instruction	\$ 29,285,862
Academic Support	5,379,036
Public Service	119,534
Student Services	6,574,377
Institutional Support	11,971,919
Operation of Plant	5,976,707
Transfers	459,631
Sub-total Education & General	\$ 59,767,066
Auxiliary Enterprises	\$ 1,938,000
Student Clubs & Organizations	238,500
Student Aid	14,018,668
Grants & Contracts	3,881,571
TOTAL CURRENT EXPENDITURES	\$ 79,843,805

Resolution #2023-01-31-7A

**RESOLUTION APPROVING THE
COLLEGE BUDGET FOR FISCAL YEAR 2023-2024:**

As required by law, this Board has given notice and conducted a public hearing on January 31, 2023, prior to adoption of the Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of County College of Morris, that pursuant to N.J.S.A. 18A:64A-17 the amount of money estimated to be necessary for the fiscal year commencing July 1, 2023 is \$79,843,805;

BE IT FURTHER RESOLVED, That a copy of this resolution, together with an itemized statement showing how said amount of \$79,843,805 was calculated, be delivered to each member of the Board of School Estimate of County College of Morris;

BE IT FURTHER RESOLVED, That February 22, 2023 at 3:30 p.m. via Zoom, is hereby fixed as the time and method for the holding of a public hearing by said Board of School Estimate with respect to said itemized statement and the amounts of money estimated to be necessary.

BE IT FURTHER RESOLVED, That notice of this public hearing and said itemized statement shall be published as required by law, said notice set forth that said itemized statement will be on file, and open to examination to the public at the office of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, NJ, during the hours said office is open, from date of publication of said notice.

Resolution #2023-01-31-7B

RESOLUTION APPROVING THE COLLEGE FEE AND THE TUITION RATES, AND THE ESTABLISHMENT OF THE SCHEDULE OF FEES.

As required by law, this Board has given notice and conducted a public hearing on January 31, 2023, prior to approving the increase in the tuition rates and the college fee, and establishment of the Schedule of Fees.

NOW, THEREFORE, BE IT RESOLVED, That the following college fee and tuition rates shall be effective commencing with the Summer 2023 semester:

College Fee	from	\$29.00	to	\$29.00 per credit
Tuition Rate	from	\$155.00	to	\$164.00 per credit
Out-of-County Tuition Rate and Differential Fee:				
Tuition	from	\$155.00	to	\$164.00 per credit
Differential Fee	from	<u>\$144.00</u>	to	<u>\$144.00</u> per credit
		\$299.00		\$308.00
Out-of-State Tuition Rate and Differential Fee:				
Tuition	from	\$155.00	to	\$164.00 per credit
Differential Fee	from	<u>\$270.00</u>	to	<u>\$270.00</u> per credit
		\$425.00		\$434.00

The above per credit fees and tuition changes shall be applicable to all credits for which the student is registered.

BE IT FURTHER RESOLVED, That the Board of Trustees adopts the revisions to the Schedule of Fees as set forth on Attachment #2 effective the Summer 2023 semester.

Resolution #2023-01-31-7B

SCHEDULE OF FEES

COURSE FEES

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
ACC 111	Principles of Accounting I	40	40
ACC 112	Principles of Accounting II	40	40
ART 122	Drawing I	75	75
ART 123	Drawing II	75	75
ART 124	Figure Drawing	75	75
ART 130	2D Design	75	75
ART 131	Color Theory	75	75
ART 132	3D Design	75	75
ART 219	Painting I	75	75
ART 220	Painting II	75	75
ART 228	Sculpture I	75	75
ART 229	Sculpture II	75	75
ART 230	Portfolio and Presentation	75	75
ART 233	Independent Study I	75	75
ART 234	Independent Study II	75	75
ART 238	Independent Study III	250	250
ART 241	Ceramics I	75	75
ART 242	Ceramics II	75	75
ART 250	Beginning Glassblowing I	1500	1500
ART 251	Intermediate Glassblowing	1750	1750
ART 291	Special Topics in Art	75	75
ART 292	Special Topics in Art	75	75
BIO 101	Anatomy Physiology I	105	105
BIO 102	Anatomy Physiology II	105	105
BIO 121	General Biology I	105	105
BIO 122	General Biology II	105	105
BIO 127	Biology Environmental Concerns	105	105
BIO 129	Introduction to Botany	105	105
BIO 132	Concepts in Biology	105	105
BIO 133	Human Biology	105	105
BIO 180	General Biology I-Honors	105	105
BIO 181	General Biology II-Honors	105	105
BIO 201	Genetics	105	105
BIO 202	Ecology	105	105
BIO 215	Microbiology	105	105
BIO 223	Cell and Molecular Biology	105	105
BIO 233	Independent Study in Biology	105	105
BIO 295	Special Topics in Biology	105	105
BUS 119	Business Information Systems and Applications	40	40
BUS 136	Personal Finance	35	35

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
BUS 211	Money and Banking	35	35
BUS 212	Principles of Finance	35	35
BUS 218	Investment Principles	35	35
BUS 222	International Finance	35	35

CHM 105	Forensic Science	105	105
CHM 118	Introductory Chemistry-Lab	105	105
CHM 126	General Chemistry I-Lab	105	105
CHM 128	General Chemistry II-Lab	105	105
CHM 210	Essentials of Organic Chemistry	105	105
CHM 212	Biochemistry	105	105
CHM 218	Analytical Chemistry-Instrumental Analysis	105	105
CHM 232	Organic Chemistry I-Lab	105	105
CHM 234	Organic Chemistry II-Lab	105	105
CHM 235	Independent Study in Chemistry	105	105
CHM 295	Special Topics in Chemistry	105	105

CMP 101	Computer Information Literacy	40	40
CMP 108	Game Design Concepts	40	40
CMP 120	Foundations of Information Security	40	40
CMP 124	Network Security	40	40
CMP 125	Information Security Management	40	40
CMP 126	Computer Technology & Applications	40	40
CMP 128	Computer Science I	40	40
CMP 129	Computer Science II	40	40
CMP 130	Introduction to Information Technology	40	40
CMP 131	Fundamentals of Programming (Python)	40	40
CMP 135	Computer Concepts with Applications	40	40
CMP 149	Critical Game Play	40	40
CMP 150	Game Programming	40	40
CMP 160	Digital Forensics I	40	40
CMP 170	Mobile Applications Design	40	40
CMP 200	Computer Operating Systems and Utilities	40	40
CMP 207	Electronic Spreadsheets (MS Excel)	40	40
CMP 230	Computer Assembly Language	40	40
CMP 233	Data Structures and Algorithms	40	40
CMP 239	The Internet and Web Page Design	40	40
CMP 241	Database Programming (SQL)	40	40
CMP 243	Ethical Hacking and Systems Defense	40	40
CMP 244	Web Design II	40	40
CMP 246	Operating Systems	40	40
CMP 249	Advanced Web Programming	40	40
CMP 250	Game Production	40	40
CMP 255	Linux	40	40
CMP 261	Digital Forensics II	40	40
CMP 263	Web Development Workflow	40	40
CMP 262	Data Science Programming	40	40

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
CMP 264	Machine Learning	40	40
CMP 271	Mobile Applications Programming	40	40
CMP 280	Software Engineering	40	40
CMP 290	Independent Study in Information Technology	20	20
CMP 291	Special Topics in Information Technology	40	40
CMP 292	Special Topics in Information Technology	40	40
CMP 293	Special Topics in Information Technology	40	40

COM 114	Media Aesthetics	40	0
COM 120	Broadcast Journalism	48	48
COM 209	Editing & Publication Design	48	48
COM 211	Television Production	40	40
COM 212	Television Production II	40	40
COM 214	Sports Journalism	40	40

DAN 111	Introduction to Dance	25	25
DAN 117	Introduction to Ballet	25	25
DAN 125	Jazz I	25	25
DAN 126	Jazz II	25	25
DAN 130	Tap Dance I	25	25
DAN 134	Dance History	25	25
DAN 135	Dance Theatre Workshop I	25	25
DAN 136	Dance Theatre Workshop II	25	25
DAN 137	Ballet I	25	25
DAN 138	Ballet II	25	25
DAN 141	Modern Dance I	25	25
DAN 142	Modern Dance II	25	25
DAN 146	Dance for Musical Theatre	25	25
DAN 211	Intermediate Ballet	25	25
DAN 212	Advanced Ballet	25	25
DAN 216	Intermediate Modern Dance	30	30
DAN 217	Advanced Modern Dance	30	30
DAN 220	Dance Theatre Workshop III	25	25
DAN 222	Dance Theatre Workshop IV	25	25
DAN 224	Choreography I	30	30
DAN 226	Choreography II	30	30

DSN 120	Design Concepts I	75	75
DSN 125	Design Rendering	75	75
DSN 135	Fashion Construction Technology I	75	75
DSN 145	Introduction to Fashion & Visual Merchandising	75	75
DSN 146	Fashion Merchandising II	75	75
DSN 155	Custom Design and Construction	75	75
DSN 160	Fashion Construction Technology II	75	75
DSN 165	Drawing for Designers	75	75
DSN 220	Design Concepts II	75	75

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
DSN 291	Special Topics in Design I	75	75
DSN 292	Special Topics in Design II	75	75

ELT 100	Circuit Analysis DC/AC	65	65
ELT 102	Circuit Measurement and Fundamentals	65	65
ELT 110	Digital Principles	65	65
ELT 115	Active Circuit Components	65	65
ELT 121	Circuit Analysis	60	60
ELT 123	Studio Maintenance	75	75
ELT 201	Electricity and Electronics	60	60
ELT 209	Advanced Digital and Microprocessors	65	65
ELT 210	Electronic Fabrication	65	65
ELT 213	Active Circuit Design	65	65
ELT 215	Industrial Electronics	65	65
ELT 227	Biomedical Clinical Experience	80	80
ELT 230	Optoelectronics	55	55
ELT 231	Electronic Communication Systems	65	65
ELT 250	Solar Photovoltaic and Alternative Energy System	60	60

ENR 117	Computer-Aided Drafting I	60	60
ENR 118	Computer-Aided Drafting II	60	60
ENR 119	Technical Computer Applications	45	45
ENR 120	Technical Computer Programming	45	45
ENR 121	Engineering Graphics	60	60
ENR 124	Instrumentation and Measurements	55	55
ENR 125	Computer Programming for Engineers	55	55
ENR 126	CAD and Applications	55	55
ENR 132	Introduction to Experimentation and Design	65	65
ENR 220	Hydraulics and Fluid Power	40	40
ENR 230	Engineering Strength of Materials	60	60
ENR 236	Engineering Circuit Analysis Lab I	60	60
ENR 238	Engineering Circuit Analysis Lab II	60	60
ENR 240	Engineering Technology Project	60	60
ENR 241	Instrumentation and Controls	65	65
ENR 264	Machine Learning	40	40

GRD 118	Typography	75	75
GRD 120	Graphic Design I	75	75
GRD 215	Commercial Illustration	75	75
GRD 218	Typography II	75	75
GRD 220	Graphic Design II	75	75
GRD 230	Computer Assisted Illustration	75	75
GRD 240	Computer Assisted Page & Cover Design	75	75
GRD 250	Brochure and Magazine Design	75	75
GRD 255	Advertising Design	75	75
GRD 291	Special Topics in Graphic Design	75	75

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
GRD 292	Special Topics in Graphic Design	75	75
GRD 293	Special Topics in Graphic Design	75	75
HED 112	Drugs, Society and Human Behavior	35	35
HED 115	Personal and Family Nutrition	35	35
HED 128	Lifetime Wellness	35	35
HED 130	Mind-Body Health	35	35
HED 132	Stress Management	25	25
HED 283	Cardiopulmonary Resuscitation	40	40
HED 286	Personal Health and Wellness	35	35
HED 295	First Aid and Emergency Care	35	35
HES 104	Foundations of Personal Training	40	40
HES 107	Program Design and Implementation	40	40
HES 111	Introduction to Exercise Science	40	40
HES 125	Stretching & Strengthening	40	40
HES 126	Personal Fitness	40	40
HES 127	Weight Training	40	40
HES 128	Yoga	40	40
HES 129	Self Defense	40	40
HES 130	Tai Chi	40	40
HES 131	Pilates	40	40
HES 132	Cardio Conditioning	40	40
HES 141	Personal Challenge I	65	65
HES 162	Basic Swimming	40	40
HES 186	Badminton	40	40
HES 211	Kinesiology	95	95
HES 212	Exercise Physiology	95	95
HES 213	Exercise Measurement and Prescription	95	95
HOS 101	Introduction to Food	100	100
HOS 103	Food Production	100	100
HOS 105	Food Science and Nutrition	100	100
HOS 117	Introduction to Baking	100	100
HOS 121	Advanced Baking	100	100
HOS 123	International Cuisines	100	100
HOS 125	Chocolates	100	100
HOS 126	American Regional Cuisine	50	50
HOS 127	Italian Cuisine	50	50
HOS 128	Chinese Cuisine	50	50
HOS 129	Latin Cuisine	50	50
HOS 210	Dining Room Management	100	100
HOS 233	Food as Art	100	100
HOS 235	Restaurant Operations	100	100
HOS 250	Food Truck Entrepreneur	100	100
LHT 101	Introduction to Turf Management	95	95

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
LHT 108	Herbaceous Plant Materials	95	95
LHT 110	Plant Science	95	95
LHT 111	Introduction to Horticulture	95	95
LHT 114	Land Plant Identification Management and Use	95	95
LHT 115	Horticultural Computer Software Applications	95	95
LHT 116	Horticultural Soils	95	95
LHT 124	Grounds Maintenance and Development	95	95
LHT 130	Arboriculture	95	95
LHT 211	Landscape Design and Planning I	105	105
LHT 212	Landscape Design and Planning II	105	105
LHT 215	Plant Pest Management	95	95
LHT 231	Landscape Construction & Equipment	95	95
LHT 234	Landscape and Turf Installation	95	95
LHT 235	Irrigation Systems	95	95
LHT 291	Special Topics in Agriculture I	55	55
LHT 292	Special Topics in Agriculture II	55	55
MAT 006	Elements of Algebra	50	50
MEC 109	Manufacturing Processing for Engineering Technology	110	110
MEC 110	Materials for Engineering Technology	75	75
MEC 117	Mechanical Prototyping	60	60
MEC 118	Computer Integrated Manufacturing (CIM)	60	60
MEC 141	Strength of Materials For Engineering Technology	60	60
MEC 209	Introduction to Advanced Manufacturing and CNC Programs	110	110
MEC 235	Kinematics	35	35
MEC 236	Machine Design	55	55
MED 110	Multimedia I	40	40
MED 113	Multimedia II	40	40
MED 119	Digital Media Production	40	40
MED 210	Digital Video Editing	40	40
MED 213	Multimedia Authoring and Design	40	40
MED 220	Animation	40	40
MED 224	Independent Study in Media Studies	20	20
MED 240	Advanced Animation	40	40
MED 291	Special Topics in Media Studies	20	20
MED 292	Special Topics in Media Studies	40	40
MED 293	Special Topics in Media Studies	40	40
MUS 112	Introduction to Electronic Music	100	100
MUS 124	Electronic Music II	100	100
MUS 135	Applied Music Primary I	300	425
MUS 136	Applied Music Primary II	300	425
MUS 137	Applied Music Primary III	300	425

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
MUS 138	Applied Music Primary IV	300	425
MUS 165	Introduction to Music Recording	100	100
MUS 167	Music Recording II	100	100
MUS 176	Aural Comprehension I	35	35
MUS 177	Aural Comprehension II	35	35
MUS 178	Aural Comprehension III	35	35
MUS 179	Aural Comprehension IV	35	35
MUS 180	Microphone Techniques	100	100
MUS 182	Audio Production Techniques	100	100
MUS 233	Independent Study in Music	150	150
MUS 234	Independent Study in Music	150	150
MUS 244	Independent Study-Electronic Music I	150	150
MUS 245	Independent Study-Electronic Music II	150	150
MUS 249	Practicum	150	150
MUS 250	Internship in Music Recording	250	250
MUS 252	Internship to Theatre Technology	150	150
MUS 253	Independent Study in Music II	150	150
MUS 254	Independent Study in Music III	150	150
MUS 255	Independent Study in Music IV	150	150
MUS 259	Hard Disc Recording	100	100

NUR 012	Nursing Transition: Advanced Placement Status	90	90
NUR 121	Fundamentals of Nursing	1200	1700
NUR 123	Basic Medical/Surgical Nursing	1150	1650
NUR 213	Maternal-Child/Mental Health Nursing	1175	1675
NUR 214	Advanced Medical/Surgical Nursing	1305	1805

PAR 120	Paramedic Science I	500	500
PAR 125	Paramedic Clinical Experience I	320	320
PAR 130	Paramedic Clinical Experience II	320	320
PAR 220	Paramedic Science II	500	500
PAR 225	Paramedic - Clinical Experience III	400	400
PAR 230	Paramedic - Clinical Experience IV	320	320
PAR 235	Paramedic Internship - Field Experience	1000	1000

PHO 115	Photography I	75	75
PHO 116	Photography II	75	75
PHO 117	Color Photography I	75	75
PHO 204	Digital Imaging I	75	75
PHO 213	Documentary Photography	75	75
PHO 216	Studio Lighting Techniques	75	75
PHO 224	Digital Imaging II	75	75
PHO 226	Portfolio Preparation	75	75
PHO 227	Professional Studio Photography	75	75
PHO 290	Independent Study I in Photography	75	75
PHO 291	Special Topics in Photography	75	75
PHO 292	Special Topics in Photography	75	75

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
PHO 293	Special Topics in Photography	75	75
PHY 103	Concepts of Physics	65	65
PHY 111	Technical Physics I	65	65
PHY 112	Technical Physics II	65	65
PHY 118	Meteorology	65	65
PHY 126	General Physics I-Lab	65	65
PHY 128	General Physics II-Lab	65	65
PHY 134	Lab for Engineering Physics II	65	65
PHY 233	Lab for Engineering Physics III	65	65
PKG 101	Packaging Technology I	75	75
PKG 120	Packaging Design I	75	75
PKG 202	Packaging Technology II	75	75
PKG 219	CAD for Packaging Design and Manufacturing	75	75
PKG 220	Packaging Design II	75	75
RAD 104	Principles of Radiography I	470	470
RAD 107	Radiography Clinical Practice I	725	850
RAD 114	Principles of Radiography II	550	675
RAD 117	Radiography Clinical Practice II	700	825
RAD 120	Intermediate Clinical Practice	700	825
RAD 204	Principles of Radiography III	470	470
RAD 213	Radiography Clinical Practice III	700	825
RAD 220	Principles of Radiography IV	550	675
RAD 227	Radiography Clinical Practice IV	700	825
RAD 230	Advanced Clinical Practice	700	825
RTH 199	Respiratory Therapeutics	320	345
RTH 204	Cardiopulmonary Evaluation	320	345
RTH 206	Mechanical Ventilation	320	345
RTH 210	Clinical Practice I	525	625
RTH 211	Clinical Practice II	525	625
RTH 212	Clinical Practice III	525	625
SCI 101	Natural Science	60	60
SCI 106	Introduction to Astronomy	60	60
SCI 118	General Astronomy	60	60
TEL 110	Routing I (CISCO)	60	60
TEL 120	Routing II (CISCO)	60	60
TEL 220	Routing III (CISCO CCNA3& CCNA4)	60	60
TEL 232	Data Communication	50	50
TEL 233	Network Operating Systems	60	60
TEL 234	Telecommunications Systems	50	50
TEL 291	Special Topics in Telecommunications Systems Technology	50	50

Resolution #2023-01-31-7B

Course ID	Course Title	Fees as of Summer 2022 (\$)	Proposed Fees 2023-2024 (\$)
TEL 292	Special Topics in Telecommunications Systems Technology	50	50

Resolution #2023-01-31-7B

STUDENT DEVELOPMENT FEES

Fee Description	Current Fee	Proposed Fee as of Summer 2023
Application Fee (Non-Refundable)	\$30	\$30
Late Payment	\$40	\$40
Registration Fee	\$7 per course	\$7 per course
Technology Fee	\$35 per course	\$35 per course
Reinstatement Fee	\$100	\$100
Return Check Fee	\$50	\$50
Graduation Fee	\$30	\$30
Replacement Diploma/Certificate Fee	\$25	\$25
Department Exam	\$50	\$50
External Proctor Services (\$50 for each additional 0-2 hr. time block past initial 2-hour appointment)	\$50	\$50
Make-up Exams	\$20	\$20
Accuplacer Re-Testing Fee	\$10	\$10
Nursing Pins	\$78	\$78
CLEP Testing Fee	\$30	\$30
Criminal Background Check	\$100	\$100
Transcript Fee	\$5	\$5
Health Records Transcript	\$15	\$15
International Studies		
1. Study Abroad: Consortium Fee	\$125	\$125
ID Card Replacement		
First Replacement	\$5	\$5
Second Replacement	\$10	\$10
Third Replacement	\$25	\$25
Senior Citizens (65 and Over)		
College Fees	Waived	Waived
Application Fee	Waived	Waived
Tuition-in-County	\$50 per credit	\$53 per credit
Out-of-County - Tuition + Current Differential	Current rate	Current rate
Out-of-State	No Discount	No Discount
Workforce Development and Continuing Education Professional Education		
Registration Fee	\$5 per course	\$5 per course
General Fees		
Laboratory fees for credit courses apply to credit free courses and are pro-rated on an hourly basis as appropriate.		
WFD Refund Policy		
Students will receive a full refund if notification is received in writing two business days prior to the first class. Thereafter, there is no refund without the approval of the Vice President of Professional Studies and Applied Sciences.		

Resolution #2023-01-31-7B

LIBRARY FEES/FINES

Fee/Fine Description	Current Fee/Fine	Proposed Fee/Fine as of Summer 2023
All materials - overdue fines	\$.10/day to a max. of \$3	\$.10/day to a max. of \$3
After max is reached, item is considered lost.		
Charges for lost materials		
Hardcover book	\$50	\$50
Paperback Book	\$35	\$35
CD/DVD	\$20 each	\$20 each
CD/DVD set	Full replacement value	Full replacement value
CD-ROM, Blu-ray, interactive media	\$70	\$70
Misc. Media	\$75	\$75
Misc. equipment	Full replacement value	Full replacement value
Reserve items for in-library use	\$10 per hour to max. of \$50	\$10 per hour to max. of \$50

Resolution #2023-01-31-7B

PUBLIC SAFETY FINES

Fine Description	Current Fine (\$)	Proposed Fine as of Summer 2023 (\$)
Failure to obtain authorized use of walkway	25	25
Failure to obtain a temporary parking permit	25	25
Parking in a posted reserve area-first offense	35	35
Parking in a posted reserve area-second offense	70	70
Parking in a posted reserve area-third offense	100	100
Parking in a handicapped or medical reserve area	250	250
Disregarding parking/traffic control signs	25	25
Vehicles parked in other than authorized areas	25	25
Overnight parking first offense	35	35
Overnight parking second offense	70	70
Overnight parking third offense	100	100
Misc. parking and moving violations first offense	35	35
Misc. parking and moving violations second offense	70	70
Misc. parking and moving violations third offense	100	100
Failure to obtain a parking decal sticker	25	25
Failure to display a permit	25	25
Failure to present Student ID	25	25
Exceeded posted speed limit (1-13 mph over)	100	100
Exceeded posted speed limit (14-19 mph over)	125	125
Exceeded posted speed limit (20 mph and over)	225	225
Fire Zone violation	75	75
Careless driving-improper operation (as interpreted by N.J. Title 39:4-97 MV Law)	125	125
Reckless driving-improper operation (as interpreted by N.J. Title 39:4-96 MV Law)	225	225
Failure to obey an officer's direction	75	75
Moving violation – first offense	100	100
Moving violation - second offense	150	150
Moving violation - third offense	200	200
Smoking fines - first offense	75	75
Smoking fines - second offense	100	100
Smoking fines – third offense	125	125
NOTE: Fines must be paid within 10 days of the issuance of a campus summons. If an appeal is filed and upheld, the fine will be refunded.		

Resolution #2023-01-31-9A

**PURCHASE EXEMPT FROM AND EXCEPTION TO
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Consulting Services	Rutgers, The State University New Brunswick, NJ	\$75,000.00

Professional Consulting Services for Federal CareerAdvance USA Grant for eight Member Colleges with County College of Morris as the administrator of this grant: Phase One for Fiscal Year 2022/2023 totaling \$37,500 for set up and administration of student surveys, data tracking, and analysis; Phase Two for Fiscal Year 2023/2024 totaling \$37,500 for administration of student surveys, data tracking and final evaluation. For Workforce Development.

Resolution #2023-01-31-9B

PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENT

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreement - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269EMCPS- 21-001-EM-SHI	Veeam Backup for Microsoft Office 365	Software House International Somerset, NJ	\$24,650

Veeam Backup for Microsoft Office 365 for the term beginning 3/30/23 through 3/30/24. For Information Systems.

Resolution #2023-01-31-10A

RESOLUTION APPROVING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2023.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
CCMSA:				
REPLACEMENT	Feldman, Jacob	2-Feb-23	<u>Appointed to:</u> Computer Solution Specialist Information Systems - Administration	\$48,500
PART-TIME:				
REPLACEMENT	Constuble, Morgan	17-Jan-23	<u>Appointed to:</u> PT Social Media Specialist Marketing and Public Relations	\$22.00ph
NEW	Edlefsen, Blaine	1-Feb-23	<u>Appointed to: Grant Funded</u> PT Lab Assistant, Engineering Tech & Engineering Science Perkins Grant	\$25.00ph
NEW	Turck, Cristalia	20-Feb-23	<u>Appointed to: Grant Funded</u> PT Internship Coordinator, Career Services Perkins Grant	\$20.00ph

Resolution #2023-01-31-10B

**RESOLUTION APPROVING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Archibald, Constance	11/17/22-11/30/22 & 12/01/22- 12/17/22	\$2,193.00	Certified Nurse Aide - Comp for WFD
Bahner, Hilda	11/05/22-12/17/22	\$468.00	CNA English Tutoring for WFD
Bahner, Hilda	12/17/2022	\$216.00	ESL Placement Testing for WFD
Balish, Alexander	11/19/2022 & 12/10/22	\$564.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bilotti, Joseph	09/01/22-12/02/22	\$1,468.25	Accompanist/Assistant to CCM Chamber Choir
Binowski, Nancy	07/01/22-01/31/23	\$1,500.00	Course Development for VC - Database Programming (SQL) (CMP262)
Birrer, Teresa	09/01/22-12/31/22	\$800.00	Grant Funded BIO 101 Reviews for Science
Burns, Caitlin	09/01/22-12/31/22	\$800.00	Grant Funded BIO 101 Reviews for Science
Burns, Caitlin	12/01/2022	\$100.00	Session 6 - Nephron Anatomy and Glomerular Filtration
Capoano, Denise	11/04/22-12/16/22	\$1,530.00	Horticultural Opportunity Program (HOP) for WFD
Cardaci, Paulina	09/01/22-12/31/22	\$800.00	Grant Funded BIO 101 Reviews for Science
Carmeli, Colleen	By 12/31/2022	\$1,600.00	Faculty Stipend Data Science NSF Grant #2000887
Carroll, Steven	10/11/22-11/29/22	\$200.00	Job Search Workshops - Creating a Professional Network for WFD
Catizone, Vince	11/15/22-12/10/22	\$240.00	SB, SC, Stat, Ann, Video, DJ
Cecala, Anna	09/01/22-12/31/22	\$400.00	Grant Funded Workshops, Tutoring Math Center - Faculty Liaison
Chegwidden, Jim	11/05/22-12/17/22	\$405.00	SB, SC, Stat, Ann, Video, DJ
Cosgrove, Mark	10/21/22-12/16/22	\$1,312.50	Culinary Opportunity Program (COP) for WFD
Costigan, Theresa	11/17/22-11/30/22	\$799.00	Pharmacy Technician Core for WFD
Cota, Christopher	12/01/22-12/14/22	\$329.00	AWS Level 1 - Welding - Bundle for WFD
Deardorff, Rick	08/31/22-12/19/22	\$1,182.00	Music Special Projects
DeOliveira, Ana Christina	10/18/22-11/22/22	\$378.00	Employment Law for WFD
DeOliveira, Ana Christina	11/29/22-12/13/22	\$126.00	Training and Staff Development for WFD
Donahue, Michael	10/26/22-12/10/22	\$1,500.00	Director for PA Fall Drama 2022
Eannetta, Joseph	11/17/22-11/30/22	\$1,071.00	AWS Level 1 - Welding Bundle for WFD
Ejigu, Genetie	10/25/22-11/29/22	\$940.00	ESL Beginner Part 1 for WFD
Ejigu, Genetie	10/24/22-11/28/22	\$940.00	ESL Early Beginner Part 2 for WFD
Ferreira, Sharon	11/01/22-12/13/22	\$1,122.00	ESL Early Beginner Part 1 for WFD

Resolution #2023-01-31-10B

Name	Date(s) of Service	Payment	Reason
Fitzpatrick, Kelly	09/01/22-12/15/22	\$2,400.00	Faculty Stipend Data Science NSF Grant #2000887
Fitzpatrick, Kelly	07/01/22-12/13/22	\$950.00	Program Coordination and Supervision - Data Analytics and Visualization Programs for WFD
Frye, Joshua	11/29/2022	\$100.00	Calculus II: Sequences & Series
Frye, Joshua	12/06/2022	\$100.00	Precalculus: Unit Circle
Gaffney, Anthony	10/01/22-12/03/22	\$1,504.00	AutoCAD 2D Level 1 for WFD
Garbarino, Claude	10/29/22-11/29/22	\$1,020.00	CPT & HCPCS Coding Course for WFD
Gigliotti, Samantha	07/1/22-12/30/22	\$5,070.00	NSF Clear Path 2 Yr 1 with ESU - Liaison to Assist with Recruitment Activities
Gigliotti, Samantha	11/10/2022	\$100.00	Workshop 6 - Scientific Writing
Guderian, Emily	09/02/22-12/16/22	\$472.50	Culinary Opportunity Program (COP) for WFD
Herlihy, William	11/17/22-11/30/22	\$153.00	Pharmacy Technician Core for WFD
Lemme, Bryan	10/14/22-11/09/22 & 10/11/22-11/8/22	\$1,000.00	Facilitator - Distance Education Professional Learning Series
Malik, Shehroz	11/15/22-11/29/22	\$376.00	Tableau IV for WFD
Matarazzo, Joe	11/05/22-12/17/22	\$360.00	SB, SC, Stat, Ann, Video, DJ
Moore, Clifford	10/21/22-11/25/22	\$180.00	Program Management and Coordination - Pharm Tech for WFD
Moore, Clifford	11/17/22-11/30/22 & 12/01/22-12/07/22	\$1,320.00	Pharmacy Technician Core for WFD
Moore, Kevin	11/08/2022	\$100.00	The Nuts & Bolts of Writing an Essay
Moore, Kevin	09/01/22-12/31/22	\$800.00	Grant Funded Workshops, Tutoring Writing Center - Faculty Liaison
Mosso, Ray	12/13/22-12/17/22	\$80.00	SB, SC, Stat, Ann, Video, DJ
Murphy, Frank	10/11/22-12/13/22	\$500.10	Assistant to Jazz Ensemble and Advisor/Coordinator for Performing Arts Club
Nachevnik, Igor	11/08/22-12/13/22	\$1,080.00	CompTIA Network+ for WFD
Nachevnik, Igor	11/12/22-12/17/22	\$1,755.00	CompTIA Network+ Core 1-Core 2 for WFD
Nalepka, Stephen	11/03/22-11/10/22	\$459.00	Advanced Manufacturing - NIMS for WFD
O'Brien, Emily Rae	12/05/22-12/08/22	\$400.00	Excel for Beginners for WFD Business Solutions
Pang, Jimmy	11/03/22-11/16/22	\$918.00	Advanced Manufacturing for WFD
Petkovska, Meri	10/21/22-11/25/22	\$470.00	Program Development - ELL for WFD
Pezzuti, Lorie	12/06/22-12/13/22	\$282.00	Visual Basic Applications in Excel for WFD
Pietropollo, Frank	11/02/2022	\$100.00	Session 5 - Respiratory Pressures and Calculations
Pietropollo, Frank	09/01/22-12/31/22	\$800.00	Grant Funded BIO 101 Reviews for Science
Pietropollo, Frank	09/01/22-12/31/22	\$800.00	Grant Funded Workshops, Tutoring Science Center - Faculty Liaison
Pietropollo, Frank	12/09/2022	\$100.00	Session 7 - Reproductive System: Gametogenesis & Ovarian/Uterine Cycles

Resolution #2023-01-31-10B

Name	Date(s) of Service	Payment	Reason
Poetsch, Deborah	10/20/2022	\$105.00	Workshop: Course Design for MAT006/MAT016: How the courses should run
Poetsch, Deborah	12/01/2022	\$100.00	Precalculus: Solving Trigonometric Equations
Principe, Roberta	12/05/22-12/08/22	\$376.00	Excel: Pivot Tables & Beyond for WFD Business Solutions
Principe, Roberta	12/12/22-12/14/22	\$376.00	Excel Functions: Enhance Your Worksheets for WFD Business Solutions
Principe, Roberta	11/28/22-12/01/22	\$376.00	Excel Advanced for WFD Business Solutions
Roff, Patrick	10/01/22-11/19/22	\$2,448.00	Certified Peer Recovery Specialist Course for WFD
Rollins, Cliff	11/15/22-12/17/22	\$340.00	SB, SC, Stat, Ann, Video, DJ
Rywalt, Dawn	07/01/22-01/31/23	\$1,500.00	Course Development for VC - Database Programming (CMP241)
Sa, Catherine	12/07/2022	\$94.00	Community ESL Program - Fall 2022 for WFD
Sabella, David	12/08/2022	\$100.00	Calculus I: Integration Review for Calculus I Students
Sains, Scott	11/15/22-12/17/22	\$320.00	SB, SC, Stat, Ann, Video, DJ
Schnipp, Thomas	11/08/22-12/20/22	\$1,872.00	Project Management, PMP, CAPM Exam Prep for WFD
Shin, Yoonha	11/01/2022	\$100.00	Crafting Compelling Resumes and Cover Letters
Sterzer, Kenneth	10/18/22-11/22/22	\$282.00	Employment Law for WFD
Sterzer, Kenneth	11/29/22-12/13/22	\$141.00	Training and Staff Development for WFD
Swern, Lauren	11/14/22-12/07/22	\$987.00	Grant Writing Certificate for WFD
Sykes, Michelle	10/24/22-11/17/22	\$1,128.00	Anatomy for Healthcare Professionals for WFD
Thomas-McFarland, Dawn	11/17/22-11/30/22	\$282.00	ESL Level 2 - VitaQuest for WFD Business Solutions
Thomas-McFarland, Dawn	11/17/22-11/30/22	\$282.00	ESL Intermediate Part 2 for WFD
Thomas-McFarland, Dawn	11/23/22-11/26/22	\$470.00	Program Development - ELL for WFD
Thomas-McFarland, Dawn	12/01/22-12/14/22	\$282.00	ESL Level 2 - VitaQuest for WFD Business Solutions
Treibman, Judy	10/18/22-11/22/22	\$141.00	Employment Law for WFD
Treibman, Judy	11/29/22-12/13/22	\$141.00	Training and Staff Development for WFD
Vincelette, Kathy	10/18/22-12/06/22	\$200.00	Job Search Workshops - Finding Your New Opportunity for WFD
Williams-Bogar, Rita	11/30/22-12/02/22	\$424.00	Build Confidence and Sharpen Your Public Speaking Skills to Win at Work for WFD Business Solutions
Williams-Bogar, Rita	11/30/22-12/02/22	\$318.00	Business Etiquette - Gaining That Competitive Edge for WFD Business Solutions
Williams-Bogar, Rita	11/08/22-12/06/22	\$780.00	Team Building - James Alexander Corporation for WFD Business Solutions
Williams-Bogar, Rita	11/21/22-12/05/22	\$1,350.00	S3 for WFD Business Solutions

Resolution #2023-01-31-10B

Name	Date(s) of Service	Payment	Reason
Williams-Bogar, Rita	12/12/22-12/14/22	\$318.00	Team Building - Developing High Performing Teams for WFD Business Solutions
Williams-Bogar, Rita	12/12/22-12/14/22	\$318.00	Microsoft Teams: Collaborative Communication in the Workplace for WFD Business Solutions
Wolfgang, Heather	09/01/22-12/31/22	\$400.00	Grant Funded Workshops, Tutoring Math Center - Faculty Liaison
Zejnnullahi, Rreze	10/29/22-12/10/22	\$1,200.00	Microsoft Office Excel MO-200 Certification for WFD
Zirkle, Jennifer	10/25/22-11/29/22	\$188.00	ESL Beginner Part 2 for WFD

Resolution #2023-01-31-10C

**RESOLUTION APPROVING REVISIONS TO THE
ADJUNCT FACULTY APPOINTMENTS AND SALARIES, FALL 2022**

WHEREAS, the Personnel Committee has reviewed the revisions to the appointment of Adjunct Faculty for the Fall 2022 semester;

NOW, THEREFORE, BE IT RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Fall 2022 semester be approved as stated below.

Dept Name	First Name	Last Name	From	To	Code
BUS	Curtiss	Cale	\$ 8,424.00	\$ 8,798.40	C
BUS	Judith	Ginder	\$ 8,106.00	\$ 8,525.00	C
BUS	William	Schumm	\$ 9,218.00	\$ 8,463.80	C

Code:

C = Course/Credit Hours Added/Deleted

Resolution #2023-01-31-10D

BE IT RESOLVED, That the Full-Time and Adjunct Faculty appointments and salaries for the Winterim 2023 semester be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
BUS	Michael	Adamo	\$ 7,200.00
BUS	Karen	Crisonino	\$ 9,200.01
BUS	Melissa	Hopper-Ford	\$ 4,800.00
BUS	Susan	Miller	\$ 7,866.67
BUS	Maureen	Sutton	\$ 4,800.00
CJS	Maureen	Kazaba	\$ 2,400.00
CJS	William	Solomons	\$ 2,400.00
HESD	Marianne	Morano	\$ 5,616.00
HIS	Maria	Lee	\$ 7,200.00
HIS	William	Lorenzo	\$ 2,808.00
HOS	Mark	Cosgrove	\$ 6,400.00
IT	Nancy	Binowski	\$ 2,933.33
IT	June	Scott	\$ 2,933.33
LGESL	Nina	Hefter	\$ 936.00
MATH	Anna	Cecala	\$ 6,400.00
MATH	Keith	Eberhardt	\$ 838.00
MATH	Kelly	Fitzpatrick	\$ 5,600.00
MATH	Stacey	Opper	\$ 936.00
MATH	Meimee	Persau	\$ 5,600.00
MATH	Deborah	Poetsch	\$ 2,400.00
MATH	Nanette	Shoenfelt	\$ 936.00
MATH	Deanne	Stigliano	\$ 4,800.00
MATH	Alexis	Thurman	\$ 3,200.00
NUR	Lesley	Andrew	\$ 1,333.33
PSY	Timothy	Gagliano	\$ 2,514.00
PSY	Stephen	Maret	\$ 7,542.00
SAHS	Stephen	Kaifa	\$ 4,800.00

Resolution #2023-01-31-10E

RESOLUTION ACCEPTING EMPLOYEE RETIREMENTS AND RESIGNATIONS

WHEREAS, the Personnel Committee has reviewed the employee retirements and resignations received by the college,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee retirements and resignations:

Janique Caffie; Retirement effective 06.14.23
Kayla Cruz; Resignation effective 12.07.22
Patricia Tamburelli; Retirement effective 01.13.23
Leigha Wesson; Resignation effective 01.13.23

Resolution #2023-01-31-10F

RATIFICATION OF CONTRACT WITH THE CCM STAFF ASSOCIATION

Having been notified that the County College of Morris Staff Association (CCMSA) has ratified the terms of a two-year contract, beginning July 1, 2023 through June 30, 2025 as set forth in the Memorandum of Agreement dated December 5, 2022;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve and ratify the contract as set forth in the Memorandum of Agreement dated December 5, 2022.

Resolution #2023-01-31-11A

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING SERVICES FOR YOUNGTOWN EDITION**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or printing services for the Youngtown Edition; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of past and future orders will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is five months commencing February 1, 2023, through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Engle Printing & Publishing Company, Inc. (“Contractor”) has submitted a proposal for goods or services dated January 9, 2023, indicating that Contractor will provide goods or services for printing services for the Youngtown Edition, for an estimated value of \$8,720.67; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2023-01-31-11B

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ONLINE COURSE DEVELOPMENT SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for Online Course Development for approximately 27 courses; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$135,000; and

WHEREAS, the anticipated term of this contract is five months commencing February 1, 2023, through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Symbiosis Educational Consultants (“Contractor”) has submitted a proposal for goods or services dated November 8, 2022, indicating that Contractor will provide goods or services for Online Course Development Services for approximately 27 courses, for a value of \$135,000; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient grant funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-01-31-12A

**RESOLUTION AWARDING GENERAL CONSTRUCTION CONTRACT FOR
ADDITIONS AND ALTERATIONS AT SHEFFIELD, COHEN, AND DEMARE HALLS**

BID No. B2223-26DD

WHEREAS, County College of Morris publicly advertised for bids for the contract for Additions and Alterations at Sheffield, Cohen, and DeMare Halls, Bid No. B2223-26DD; and

WHEREAS, bids were received and opened on December 13, 2022, from two contractors; and

WHEREAS, the Board accepted the recommendation of the Project Architect that the bid proposal of the lowest, responsive bidder be accepted; and

NOW THEREFORE BE IT RESOLVED on January 31, 2023, that Brahma Construction of Wayne, New Jersey be awarded the contract for general construction for the Additions and Alterations at Sheffield, Cohen, and DeMare Halls Bid No. B2223-26DD in the base bid amount of \$7,430,000.

Resolution #2023-01-31-12B

REQUEST FOR CHAPTER 12 FUNDING OF CAPTIAL PROJECTS

WHEREAS, the estimated cost of the building modifications, water penetration, HVAC improvements, exterior facilities improvements, roads, walkways and parking lots (the "Project") is \$5,300,000 (of the amount so estimated, the sum of \$2,650,000 is to be provided pursuant to Chapter 12 of the Laws of 1971);

NOW THEREFORE, BE IT RESOLVED, that pursuant to NJSA 18A:64A-19(1), the Board of Trustees of County College of Morris deems it necessary to raise money for the Project.

The amount of the estimated cost and the estimated amount of money needed for such purposes is \$5,300,000 (of which \$2,650,000 is expected to be provided pursuant to Chapter 12 of the Laws of 1971). The Statement of Estimated Cost of the Project, attached hereto as Exhibit A, is hereby adopted by the Board of Trustees. It is proposed to the Board of School Estimate that \$5,300,000 or an amount equal to the Chapter 12 funding, whichever is less, shall be raised by the County of Morris by bond ordinance or other means authorized by law.

BE IT FURTHER RESOLVED, that February 22, 2023, at 3:30 p.m. is hereby fixed as the date and place for public meeting by said Board of School Estimate to fix and determine the sum of money needed for the purposes specified in Exhibit A and the amount to be raised by the County of Morris.

Resolution #2023-01-31-12B

EXHIBIT A

The Board of Trustees of County College of Morris (the “Board of Trustees”) herewith estimates that the cost of the capital projects (the “Project”) including building modifications is \$1,700,000; water penetration is \$1,200,000; HVAC improvements is \$600,000; exterior facilities improvements is \$800,000; and roads, walkways and parking lots is \$1,000,000 totaling \$5,300,000 (of the amount so estimated, the sum of \$2,650,000 is to be provided pursuant to Chapter 12 of the Laws of 1971. The County share of the cost is expected to be \$2,650,000. The expected sources of funding are set forth in Schedule A attached hereto and made part hereof.).

The Board of Trustees makes this statement in accordance with NJSA 18A:64A-19(1). A copy of this statement shall be delivered to each member of the Board of School Estimate.

IN WITNESS WHEREOF, this statement has been signed by the Chair of the Board of Trustees and the seal of the College has been affixed hereto and attested by its Recording Secretary.

Resolution #2023-01-31-12B

SCHEDULE A

APPROVAL OF CAPITAL PROJECTS

The Board of Trustees of County College of Morris has determined the funding for the capital expenditures will be \$5,300,000;

The funding is to be shared between the State and the County;

The State share will be \$2,650,000 and the County share will be \$2,650,000.

Resolution #2023-01-31-13A

NOTICE OF RETREAT MEETING

BE IT RESOLVED, that in accordance with the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, notice is hereby given that the Board of Trustees of County College of Morris will hold a Special meeting on Saturday, February 25, 2023 at 9:00 a.m., Learning Resource Center Café.

This special meeting of the Board of Trustees shall be held under the leadership of the Board Chair and President of the College for (i) Board development as it relates to enabling and reviewing the college strategic plan; and (ii) adoption of a resolution to meet in a session closed to the public to discuss matters involving Attorney-Client privilege. Formal action will not be taken by the trustees at this meeting.

The recording secretary of this Board is directed to provide the requisite advance notice of this Special meeting pursuant to the Open Public Meetings Act of the State of New Jersey.