



BOARD OF TRUSTEES MINUTES
RESCHEDULED REGULAR MEETING VIA TELECONFERENCE
June 15, 2021

CALL TO ORDER

Board of Trustees Vice Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:02 p.m. The meeting was held using a teleconference format. Vice Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Rescheduled Meeting of the Board of Trustees was provided on June 9, 2021. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/>.

Vice Chair Advokat added that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

ROLL CALL

Trustees Aprile, Frost, Hadzima, Inanamort, Licitra, Milonas, Purnell, Weisberg and Vice Chair Advokat were in attendance. President Iacono and Attorney Marcus were also in attendance. Trustee Dredden and Alumni Trustee Mendoza were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on June 15, 2021, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., via teleconference.

1. New Employee Appointments
2. Adjunct Faculty Appointments and Salaries, Summer 2021 Early 8-Week Semester
3. Employee Retirement
4. AAPF Professional Recognition Award
5. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. with the exception of Item #5.

Upon the motion of Trustee Weisberg and the second of Trustee Licitra, Vice Chair Advokat called for discussion by members of the Board. There being no discussion, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:05 p.m. The public meeting reconvened at 6:45 p.m.

Vice Chair Advokat reported for the public in attendance that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

PLEDGE OF ALLEGIANCE

Vice Chair Advokat invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Vice Chair Advokat led the Board of Trustees and others on the teleconference in a moment of silence.

APPROVAL OF MINUTES

Vice Chair Advokat called for consideration of the minutes of the regular meeting, including the closed session, of May 18, 2021. Upon the motion of Trustee Licitra and the second of Trustee Weisberg, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President. In addition to the Report, President Iacono reported on the increase in Foundation scholarships available for students, the increase in grants awarded to the college, and the Strategic Plan. Vice Chair Advokat asked if the pandemic or the drop in high school graduates contributed to the decrease in enrollment. President Iacono responded that the pandemic was the accelerator to the expected decrease; CCM retention rates have increased but there is a steep decline in high school graduation rates through 2025.

REPORT OF THE TREASURER

Treasurer Licitra moved for the adoption of the following resolutions.

- A. WHEREAS, a bid for the purchase of engineering equipment was awarded to Allendale Machinery Systems, Inc. on January 26, 2021; and

WHEREAS, the bidder advised the College five days prior to the Perkins deadline that they could not meet the May 31, 2021 delivery date of ten MIG/TIG welders; and

WHEREAS, Allendale Machinery Systems, Inc. was the only responsive bidder for the welders; and

WHEREAS, the College was able to find a NJ State contract vendor that had the welding equipment in inventory and was able to meet the delivery deadline;

NOW, THEREFORE, IT IS RESOLVED that the award of the bid to Allendale Machinery Systems, Inc. for the ten MIG/TIB welders be rescinded; and

NOW, THEREFORE, IT IS RESOLVED that the award for the ten MIG/TIB welders be awarded to W.W. Grainger Inc. at better than state contract pricing (as per 18A:64A-25-5(24)) as follows: three Lincoln Electric MIG Welders K3068-1 @ \$3,181.92; five Lincoln Electric TIG Welders K2525-1 @ \$3,419.29; two Miller Electric MIG Welders #907321 @ \$3,164.40.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	Craig Barth Morristown, NJ	\$300.00 estimated

Audiometric testing at \$30.00 per person for the Groundskeepers in the Business and Finance Division.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$40,000.00 estimated

Renewal of Long-Term Disability from 7/1/21 thru 6/30/22 for County College of Morris Employees. (C.271 on file)

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Health Services	FastER Urgent Care Morris Plains, NJ	\$5,000.00 estimated

FastER Services for Student Athletic Physicals @ \$200.00/hour (2 hour minimum), Faculty/Employee Pre-Employment Physical Exam @ \$70.00, AED program/review and any AED uses @ \$125.00/review, Consultative services @ \$225.00/hour, Fitness for Duties exams @ \$157.00, drug screening @ \$50.00/each, and other test and immunization as required at the FastER Facility from 7/1/21 through 6/30/22 for Health Services, Nursing & Allied Health, and Human Resources.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Medical Director	Dr. William Gluckman FastER Urgent Care Morris Plains, NJ	\$6,000.00

Medical Director fee for Northwest New Jersey Respiratory Care Education effective July 1, 2021 through June 30, 2023 @ an estimated \$3,000.00 per year.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Subscription for VALEnj	NJEdge.net Newark, NJ	\$44,536.08 estimated

Subscription for the Virtual Academic Library Environment of New Jersey databases for fiscal year 2021-2022. For the Learning Resource Center in the Division of Academic Affairs.

<u>Description</u>	<u>Contract #</u>	<u>Vendor</u>	<u>Amount</u>
Internet and Related Services	EMSS-19-002	NJEdge.net Newark, NJ	\$43,629.96 estimated

Internet Services and Extended Services provider @ \$31,629.96 estimated; and annual dues @ \$12,000.00 for fiscal year 2021-2022. For Information Systems.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the employee appointments listed on Attachment #2 be approved.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the Adjunct Faculty appointments and salaries for the Summer 2021 Early 8-week semester be approved as stated on Attachment #3.

Trustee Milonas seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. BE IT RESOLVED, That the Board of Trustees accept the retirement James Reynolds, effective September 17, 2021.

Trustee Milonas seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. BE IT RESOLVED, That Lori Kruppo and Eric Pedersen be granted the AAPF Professional Recognition Award with the corresponding adjustment to their base salaries as provided for in the AAPF collective bargaining agreement effective July 1, 2021.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

Vice Chair Advokat noted for the public that all action items considered by the Trustees at this evening's meeting have been fully analyzed and vetted during Committee meetings.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Aprile provided the motion for the adoption of the following resolutions.

- A. BE IT RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
Elsevier Sciences	Books for resale and Curriculum Materials	7/1/21-6/30/23	\$30,000.00 annually
Honeywell International	Honeywell Fire Alarm Equipment and Services	7/1/21-6/30/22	\$541,748.00
Yankee Book Peddlers, Inc. dba GOBI Library Solutions	Library Books/Electronic Books/DVD/CD Acquisition	7/1/21-6/30/23	\$65,000.00 annually

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #4.

Trustee Milonas seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, that the following contracts solicited by public advertisement, be awarded pursuant to a fair and open contract solicitation process.

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
Culinary Ventures Vending	Vending Services	7/1/21-6/30/22	Will Exceed \$17,500.00
ProctorU, Inc.	On-line Proctoring Services (CARES Funded)	7/1/21-6/30/22	\$72,000.00
Dougherty, Clifford & Wadsworth Corporation (DCW Media)	Media Buying Partner	7/1/21-06/30/22	\$300,000.00

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #5.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the Board of Trustees hereby authorizes application for the Perkins postsecondary federal grant allocation funded through the *Strengthening Career and Technical Education for the 21st Century Act* passed through the New Jersey Department of Education for fiscal year starting July 1, 2021 and ending June 30, 2022 (Project Number: 277155) in the amount of \$462,817.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all voting were in favor. The Report of the Committee on Finance and Budget was concluded.

NEW BUSINESS

Vice Chair Advokat provided the motion for consideration of the following resolution.

- A. RESOLVED, That in accordance with the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, notice is hereby given that the regular meeting of the Board of Trustees scheduled and advertised for July 20, 2021 at 6:00 p.m., Board Room, Henderson Hall, **will meet via teleconference call only**, in accordance with the "Open Public Meetings Act," NJSA 10:4-8(b). No in person attendance will be permitted.

Upon the second of Trustee Weisberg, Vice Chair Advokat called for discussion by members of the Board. There being no discussion, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

COMMENTS FROM THE PUBLIC

Vice Chair Advokat noted that no written communication was received from the public. Vice Chair Advokat stated if written communication is sent to the Board that such communication is read and considered. It was explained that written communication should be directed to Denise Bell, Recording Secretary of the Board of Trustees. Ms. Bell will forward to the Board any received written communication.

*Board of Trustees
County College of Morris
Minutes; June 15, 2021*

At this time, 7:25 p.m., Vice Chair Advokat stated that the Board will take comments from the public in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Vice Chair Advokat outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Marianne Perfetto, President of the AAPF bargaining unit, thanked the Board of Trustees, President and administration for consideration and awarding of the AAPF Professional Recognition Awards.

Dee McAree, FACCM Officer, reported that written communication will be sent to the Board documenting President Iacono's leadership and reiterated a call to remove Dr. Iacono from office.

There being no further business to conduct, the public meeting was adjourned at 7:29 p.m. by a motion from Trustee Weisberg and a second by Trustee Licitra.

Respectfully submitted,
Denise M. Bell
Recording Secretary

DRAFT

REMUNERATION FOR PROFESSIONAL SERVICES

Name	Date(s) of Service	Payment	Reason
Archibald, Constance	04/22/21-05/05/21	\$510.00	Certified Nurse Aide-Comp for WFD
Archibald, Constance	05/06/21-05/19/21	\$1,275.00	Certified Nurse Aide-Comp for WFD
Aria, Diana	Completed by 05/21	\$1,500.00	Quality Matters Training
Bahner, Hilda	04/19/21-05/03/21 & 05/05/21- 05/19/21	\$1,080.00	ESL Early Beginner - Part 3 for WFD
Bahner, Hilda	04/19/21-05/03/21 & 05/05/21- 05/19/21	\$1,080.00	ESL Early Beginner - Part 2 for WFD
Bahner, Hilda	04/21/2021	\$152.00	Human Resource Training - PNY for WFD Business Solutions
Baker, JoAnn	03/23/21-05/06/21	\$1,974.00	ICD-10-CM/CPT 4 Code Prac. App for WFD
Balish, Alexander	04/17/2021	\$329.00	HC Prof BLS (Basic Life Supp) for WFD
Bilotti, Joseph	Spring 2021	\$1,468.25	Accompanist/Assistant to CCM Chamber Choir - Spring 2021
Callahan, Patricia	05/22/2021	\$188.00	PowerPoint Introduction for WFD
Cardacci, Paulina	05/01/21-05/31/21	\$500.00	Stipend to develop and deliver transfer of learning presentation from NAPE
Cecala, Anna	01/19/21-04/30/21	\$500.00	Course Development for Virtual Campus - Math for Liberal Arts
Cosgrove, Mark	03/31/21-05/20/21	\$1,800.00	Culinary Opportunity Program for WFD
Crisonino, Karen	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Principles of Accounting II
Danna, Karen	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Social Psychology
Donahue, Michael	01/20/21-03/05/21	\$1,500.00	Director for PA Spring Drama 2021
Duncan, Terence	04/15/21-05/15/21	\$500.00	Choreographer/Spring Musical
Faines, Ronald	04/20/21-05/06/21	\$1,224.00	C403 Biochemical/Med Client Ed for WFD
Faines, Ronald	05/11/21-05/13/21	\$408.00	C404 Sociocultural Client Ed for WFD
Faines, Ronald	05/18/21-05/20/21	\$408.00	C405 Addiction Recovery for WFD
Fitzpatrick, Kelly	04/13/21-04/27/21	\$300.00	Introduction to R Programming for WFD
Frye, Joshua	04/28/2021	\$100.00	Workshop 4: unit Circle Workshop for Precalculus
Gaffney, Anthony	04/10/21-05/22/21	\$329.00	AutoCAD Level 1: Supervised Lab for WFD
Gaffney, Anthony	04/24/21-05/22/21	\$705.00	AutoCAD Civil 3D for WFD
Gordon, Ramon	04/19/21-05/03/21	\$1,080.00	ESL Early Beginner - Part 2 for WFD
Gordon, Ramon	04/20/21-05/04/21	\$1,080.00	ESL Early Beginner - Part 1 for WFD
Grant, Rosemary	02/02/21-05/15/21	\$300.00	Job Search Workshops - Job Search for WFD
Grundfest, Robert	04/12/21-05/10/21	\$705.00	NPTNJ Preservice Component for WFD
Gruneiro, Nieves	By 6/30/21	\$500.00	Stipend to develop and deliver transfer of learning presentation from NAPE
Halo, Candace	04/18/21-04/20/21	\$500.00	Presenting at NJ Council on the Humanities' Democracy Conversation Project
Hamersma, Carol	09/24/2020	\$150.00	Performer/Festival de las Americas
Hopper-Ford, Melissa	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Principles of Marketing II
Jacobs, Samuel	04/29/21-05/20/21	\$612.00	Python Introduction for WFD
Jones, Matthew	04/18/21-04/20/21	\$500.00	Presenting at NJ Council on the Humanities' Democracy Conversation Project
Kaifa, Stephen	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Principles of Economics I

Name	Date(s) of Service	Payment	Reason
Kasmin, Melissa	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - General Psychology
Kazaba, Maureen	05/01/21-05/30/21	\$500.00	Stipend to develop and deliver transfer of learning presentation from NAPE
Keremedjiev, Victor	09/24/2020	\$150.00	Performer/Festival de las Americas
Knill, Dawn	04/22/21-05/06/21	\$378.00	Events Raise Funds and Friends for WFD
Lauzon, Robb	04/28/21-04/30/21	\$1,250.00	Presenting at NJ Council on the Humanities' Democracy Conversation Project
Lauzon, Robb	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Speech Fundamentals
Lemme, Bryan	03/04/21-04/19/21	\$275.00	Co-Director Center for Teaching and Learning
Lemme, Bryan	10/02/20-10/31/20	\$875.00	Co-Director Center for Teaching and Learning - October Remote Assistance
Mammon, Marielaine	03/02/21-04/24/21	\$2,000.00	Director for PA Spring Musical 2021
May, Edwin	03/23/21-05/18/21	\$1,224.00	Director for PA Spring Musical 2021
McArdle, Colleen	03/02/21-04/24/21	\$255.12	Choreographer for PA Spring Musical 2021
McCoy, Jabou	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Cultural Diversity in America
McCoy, Jabou	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Principles of Sociology (SOC120)
McNeil, Kathleen	09/2020-08/2021	\$4,422.00	Advisor to the Promethean/Promethean Project
Miller, Susan	05/01/21-05/31/21	\$500.00	Stipend to develop and deliver transfer of learning presentation from NAPE
Morales, Frank	05/04/2021	\$100.00	Job Search Workshops - Virtual Job Interviews for WFD
Morales, Frank	05/11/2021	\$100.00	Job Search Workshops - LinkedIn for WFD
Morano, Marianne	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Personal Health & Wellness
Mulholland, Vance	04/10/21-05/15/21	\$1,128.00	Cert Peer Recovery Specialist for WFD
Nachevnik, Igor	04/10/21-05/08/21	\$1,657.50	CompTIA A+ Core 1 for WFD
Occhipinti, Georgann	04/27/21-04/29/21	\$212.00	Unconscious Bias in Workplace for WFD
Occhipinti, Georgann	05/04/21-05/06/21	\$212.00	Leverage Diversity & Inclusion for WFD
Pallant, David	04/18/21-04/20/21	\$500.00	Presenting at NJ Council on the Humanities' Democracy Conversation Project
Peck, Geoffrey	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Composition 1
Petti, Ciro	03/01/21-04/28/21	\$2,268.00	Project Management Essentials for WFD
Petti, Ciro	05/03/21-05/17/21	\$810.00	Microsoft Project 2016 for WFD
Pietropollo, Frank	05/01/21-05/31/21	\$500.00	Stipend to develop and deliver transfer of learning presentation from NAPE
Poetsch, Deborah	03/16/21-03/19/21	\$100.00	Co-Director Center for Teaching and Learning
Publik, Stacy	04/20/21-05/04/21	\$470.00	ESL Advanced for WFD
Publik, Stacy	05/06/21-05/20/21	\$470.00	ESL Advanced for WFD
Puizina, Donna	04/20/21-05/04/21	\$470.00	ESL Intermediate - Part 2 for WFD
Puizina, Donna	05/06/21-05/20/21	\$470.00	ESL Intermediate - Part 2 for WFD
Ragany-Bayer, Rita	01/21-05/21	\$750.00	Stipend for special project on behalf of the NJCCC Human Resources Affinity Group
Reilly, Buffy	Completed by 05/21	\$1,500.00	Completion of Quality Matters Certification
Sabella, David	04/29/2021	\$100.00	Workshop 5: Integration Review for Calculus I
Schicho, Bernadette	By 05/21	\$1,500.00	Completion of QM Certification Seven Modules & Submission of Copy of Cert.
Scott, June	05/01/21-05/30/21	\$500.00	Stipend to develop and deliver transfer of learning presentation from NAPE

Name	Date(s) of Service	Payment	Reason
Shepherd, Jessica	04/24/2021	\$280.50	Peripheral IV Therapy Skills for WFD
Shepherd, Jessica	05/15/2021	\$280.50	Peripheral IV Therapy Skills for WFD
Shin, Yoonha	05/04/2021	\$100.00	Presentation for Event for Asian/Pacific Heritage Month
Soltes, John	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Principles of Marketing II
Stoll, Stephen	04/29/2021	\$100.00	Teaching in a Hybrid Environment - CTL Guess Facilitator
Swern, Laura	04/13/21-05/04/21	\$611.00	Grant Research/Proposal Write for WFD
Swern, Lauren	05/10/21-05/17/21	\$282.00	Creating Annual Fund Plan for WFD
Taylor, Anna	04/19/21-05/03/21	\$470.00	ESL Intermediate - Part 1 for WFD
Taylor, Anna	04/20/21-05/04/21	\$470.00	ESL Beginner - Part 1 for WFD
Taylor, Anna	05/05/21-05/19/21	\$470.00	ESL Intermediate - Part 1 for WFD
Taylor, Anna	05/06/21-05/20/21	\$470.00	ESL Beginner - Part 1 for WFD
Thurman, Alexis	01/19/21-04/30/21	\$500.00	Course Development for Virtual Campus - Math for Liberal Arts
Uffelman, Mark	04/28/21-04/30/21	\$500.00	Presenting at NJ Council on the Humanities' Democracy Conversation Project
Uffleman, Mark	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Ethics
Vincelette, Kathy	03/30/2021	\$100.00	Job Search Workshops - Resume Writing for WFD
Vincelette, Kathy	04/27/2021	\$100.00	Job Search Workshops - Changing your Career for WFD
Viola, Thomas	04/26/21-04/28/21	\$282.00	C504 Professional Growth for WFD
Viola, Thomas	05/03/21-05/05/21	\$282.00	C505 Personal Growth for WFD
Viola, Thomas	05/10/21-05/12/21	\$282.00	C506 Dimensions of Recovery for WFD
Viola, Thomas	05/17/21-05/19/21	\$282.00	C507 Supervision for WFD
Wayne, Celeste	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Medical Terminology
Winston, Susan	01/19/21-04/30/21	\$500.00	Course Development for Virtual Campus - Math for Liberal Arts
Winston, Susan	01/19/21-04/30/21	\$500.00	Course Development for Virtual Campus - Math for Liberal Arts
Williams-Bogar, Rita	04/21/2021	\$174.00	Human Resources Training - PNY for WFD Business Solutions
Williams-Bogar, Rita	04/28/2021	\$65.00	Human Resources Training - PNY for WFD Business Solutions
Zejnnullahi, Rreze	04/16/21-05/12/21	\$1,400.00	Excel Essentials for WFD
Zejnnullahi, Rreze	05/12/21-05/14/21	\$300.00	PowerPoint Advanced for WFD

The following actions commence as of the date indicated and end on June 30, 2022.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FACULTY:				
REPLACEMENT	Hagopian, Brittany	7-Sep-21	<u>Appointed to:</u> Instructor Nursing	\$71,125
MANAGEMENT:				
REPLACEMENT	Isaza, Maria	1-Jul-21	<u>Appointed to:</u> Dean, School of HPNS Dean, School of Health Professions & Natural Sci.	\$123,000
AAPF:				
REPLACEMENT	Ragno, Lissette	1-Jul-21	<u>Appointed to:</u> Counselor/Recruiter Admissions	\$54,673

**ADJUNCT FACULTY APPOINTMENTS AND SALARIES
Summer 2021 Early 8-Week**

Dept Name	First Name	Last Name	Salary
Paramedic Science	Andres	Diaz	500.16
Paramedic Science	Kyle	Egan	750.24
Paramedic Science	Michael	Manchester	500.16
Paramedic Science	Ryan	Murray	2,000.64
Paramedic Science	Daniel	Vitale	250.08

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR BOOKS FOR RESALE AND CURRICULUM MATERIALS**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for books for resale and curriculum materials; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is estimated to be \$30,000.00 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2021 through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Elsevier Sciences (“Contractor”) is a sole source contractor and will provide books for resale and curriculum materials estimated at \$30,000.00 annually based upon the published price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR HONEYWEL FIRE ALARM EQUIPMENT AND SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Honeywell fire alarm equipment, services, and upgrade to the existing fire alarm systems; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Honeywell International (“Contractor”) as a sole source has submitted a proposal for goods or services dated April 26, 2021 indicating that Contractor will provide goods or services for the fire alarm equipment, services, and upgrade in the academic buildings for a value of \$541,748.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR LIBRARY BOOKS/ELECTRONIC BOOKS/DVD/CD AQUISITION**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for library books/electronic books/DVDs/CDs; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is estimated at \$65,000.00 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2021 through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Yankee Book Peddlers, Inc. dba GOBI Library Solutions from EBSCO (“Contractor”) will provide library books/electronic books/DVDs/CDs estimated at \$65,000.00 annually based upon the published price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR VENDING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for food vending services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022 (option to renew - maximum allowed by law - 30 years, as per N.J.S.A. 18A:64A-25.28(h)); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on May 16, 2019, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals Vending Services dated May 16, 2019 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two proposals were received and opened on May 30, 2019; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Culinary Ventures Vending (“Contractor”) based upon the proposal submitted by the Contractor dated May 29, 2019, to provide vending services and will guarantee a minimum commission of 35% on beverages, snacks, sundries, electronics, and fresh food. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ON-LINE PROCTORING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for On-Line Proctoring Services (CARES Funded); and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 13, 2021 in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for on-line proctoring services dated April 13, 2021 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, six proposals were received and opened on April 26, 2021; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to ProctorU, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 20, 2021, to provide on-line proctoring services at a cost of \$6.00 per exam for an estimated 12,000 exams with an estimated value of \$72,000.00. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR MEDIA BUYING PARTNER**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for a media buying partner; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 13, 2021 in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for a Media Buying Partner dated April 13, 2021 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, six proposals were received and opened on April 26, 2021; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Dougherty, Clifford & Wadsworth Corporation (DCW Media) (“Contractor”) based upon the proposal submitted by the Contractor dated April 26, 2021, to provide media buying services at an estimated cost of \$300,000.00. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.