



**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*March 22, 2022*

**CALL TO ORDER**

Board of Trustees Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 5:06 p.m. The meeting was held in the Henderson Hall Board Room. Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 17, 2021.

**ROLL CALL**

Trustees Frost, Inganamort, Licitra, Milonas, Purnell, and Chair Advokat were in attendance. President Iacono, Attorney Flaum, and Attorney Marcus were also in attendance. Trustees Hadzima, Modi, Paugh, Pepe, and Weisberg were absent.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on March 22, 2022, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 5:00 p.m., Henderson Hall, Board Room HH 103.

1. Compensation for Professional Services
2. New Personnel Appointments
3. Adjunct Faculty Appointment and Salary Revisions, Spring 2022
4. Employee Resignations and Retirements
5. Adjunct II
6. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. in the Henderson Hall, Board Room HH 103, with the exception of Item #6.

Upon the motion of Trustee Milonas and the second of Trustee Inganamort, Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 5:08 p.m. The public meeting reconvened at 7:29 p.m. in the Henderson Hall Board Room.

**PLEDGE OF ALLEGIANCE**

Chair Advokat invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Advokat led the Board of Trustees and others in a moment of silence.

**APPROVAL OF MINUTES**

Chair Advokat called for consideration of the regular meeting of February 22, 2022, including the closed session. Upon the motion of Trustee Frost and the second of Trustee Inganamort, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor of the minutes as distributed.

**RECOGNITION OF ARNOLD H. CHAIT, ESQ.**

Chair Advokat recognized and thanked Arnold Chait for his 50 years of legal services to County College of Morris. President Emeritus Edward J. Yaw offered remarks and gratitude of his time with Mr. Chait as the legal counsel for the college. President Iacono added remarks and appreciation for the legal counsel of Mr. Chait. Chair Advokat read letters of recognition received from former Trustee Elaine Johnson, Trustee Emeritus Thomas Margetts, and the

New Jersey Council of County Colleges (NJCCC). The gift of a glass acorn accompanied the NJCCC letter of appreciation.

Chair Advokat provided a motion for the CCM Trustees resolution honoring Arnold H. Chait, Esq. The resolution was read as follows:

WHEREAS, Arnold H. Chait, Esq. provided legal counsel to the County College of Morris faithfully and well from 1974 through 2021; and

WHEREAS, Arnold H. Chait, Esq. is a valued source of legal counsel and is held in high esteem by his peers for his legal knowledge of the laws that govern higher education; and

WHEREAS, Because Arnold H. Chait, Esq. is well known for his wise counsel, sound judgment and exceptional dedication to higher education which extended beyond County College of Morris, as is evident through, his past service as legal counsel for the New Jersey Council of County College; and

WHEREAS, Throughout his service to County College of Morris, Arnold H. Chait, Esq. has served nobly and skillfully in matters of every nature and has always met the challenges with confidence, composure and courage; and has enriched those fortunate enough to know and work with him; and

WHEREAS, Through his legal counsel Arnold H. Chait, Esq. has demonstrated an abiding concern for the welfare and progress of the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of County College of Morris does hereby express to Arnold H. Chait, Esq. its appreciation and gratitude for those contributions and wishes him well in all the years to come.

Trustee Licitra seconded the motion. Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were greatly in favor. Mr. Chait responded with remarks on his time serving the college and the Board.

#### REPORT OF THE PRESIDENT

President Iacono reported on recent accolades of the college and the Criminal Justice program; and the national, state and local news coverage of the Virtual Reality program. President Iacono noted that workforce development programs are growing with 47 new courses and 11 new programs over the past five years; and the college has developed 134 new credit courses and 15 new credit programs over the past five years; and remarked that school mergers are being discussed at the state and federal level. Continuing, President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting.

#### REPORT OF THE TREASURER

Treasurer Frost provided the motion for the adoption of the following resolution and stated that it is the intent is to take the following resolution as a consent item, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-03-22-8A Purchase orders through State Contract Vendors

Trustee Licitra seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The motion carried. The Report of the Treasurer was concluded.

#### PERSONNEL MATTERS

Committee Chair Milonas provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College

Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-03-22-9A Compensation for Professional Services  
Resolution #2022-03-22-9B New Personnel Appointments  
Resolution #2022-03-22-9C Adjunct Faculty Appointment and Salary Revisions, Spring 2022  
Resolution #2022-03-22-9D Employee Resignations and Retirements  
Resolution #2022-03-22-9E Adjunct II Designations

Trustee Frost seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The motion carried. The Report of the Committee on Personnel was concluded.

#### COMMITTEE ON FINANCE AND BUDGET

Committee Chair Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-03-22-10A Authorization to Apply for the Perkins Postsecondary Federal Grant through the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act  
Resolution #2022-03-22-10B Award of Contract for Automatic Door Maintenance, Equipment and Repairs

Trustee Licitra seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried. The Report of the Committee on Finance and Budget was concluded.

#### COMMITTEE ON AUDIT

Committee Chair Frost thanked Vice President VanDerhoof and the Accounting team for a clean audit with no exceptions and noted that the Committee has requested a review of the internal controls of the Accounting Department. Continuing, Committee Chair Frost provided the motion for the adoption of the following resolution and stated that it is the intent to take the following resolution as a consent item, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-03-22-11A Acceptance of Report of Audit of Financial Statements for Year Ended June 30, 2021

Trustee Inganamort seconded the motion. Chair Advokat called for discussion by members of the Board. Chair Advokat and Trustee Licitra commented with gratitude and congratulations to the staff on the perfect audit. There being no further discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried. The Report of the Committee on Audit was concluded.

#### COMMITTEE ON LANDS AND BUILDINGS

Committee Chair Licitra provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-03-22-12A Award of Contract, Engineer of Record for the Henderson Hall Boiler Replacement Project  
Resolution #2022-03-22-12B Award of Contract, Engineer and Architect of Record for UST to AST Conversion/Grounds Garage Replacement Project

Resolution #2022-03-22-12C Award of Contract, Reconstruction and Repaving of Parking Lot #1, Stairs by Lot #1, and Tennis Court Stairs

Trustee Inganamort seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Committee Chair Milonas reported on the March 15, 2022 meeting of the Committee and provided the motion for the adoption of the following resolution and stated that it is the intent to take the following resolution as a consent item, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-03-22-13A Approval of the County College of Morris Strategic Plan

Trustee Inganamort seconded the motion. Chair Advokat called for discussion by members of the Board. Trustee Licitra noted that it was an aggressive plan. President Iacono commented that the plan was created with campus-wide input, and appreciates the support of the Board. There being no further discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried. The Report of the Committee on Organization, Bylaws, Planning and Nomination was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Vice Chair Milonas thanked Public Safety Director Steve Ackerman for information provided to the Board on safety and security. Chair Advokat commented on the Association of Community College Trustees Leadership Congress, and upcoming special events.

NEW BUSINESS

Trustee Licitra reported on the New Jersey Council of County Colleges committee meeting on trustee training which he attended with Chair Advokat.

COMMENTS FROM THE PUBLIC

Chair Advokat stated that the Board will take comments from the public at this time, 8:20 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Chair Advokat outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Dee McAree, Secretary of the Faculty Association (FACCM), recognized President Emeritus Edward Yaw and believed that under his leadership there were years without litigation. She stated that FACCM is concerned with the eroding of students' constitutional rights and mental health. FACCM has launched a Citizen Series of events and read the planned events through July. She stated that FACCM is fighting for the survival of their union and is proud of Jim Capozzi's leadership.

Michelle Altieri, full time faculty member and FACCM Pride Chair, commented that course caps and cancelling of classes is rising at an alarming rate. She commented that students' program completion and program enrollments are impacted by the rising course caps and cancelling of classes. She mentioned the non-reappointment of six non-tenured faculty and asked the Board to evaluate and reverse that decision.

There being no further public comment, the public comment portion of the meeting was adjourned at 8:26 p.m.

There being no further business to conduct, the public meeting was adjourned at 8:27 p.m. by a motion from Trustee Licitra and a second by Trustee Milonas.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

**Resolution #2022-03-22-8A**

**RESOLUTION APPROVING PURCHASE ORDERS  
THROUGH STATE CONTRACT VENDORS**

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendor:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81721	Furniture for P&M Building Remodeling	National Office Furniture Jasper, IN	\$328.80

One square laminate table top. For Plant and Maintenance.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81620	Furniture for P&M Building Remodeling	Business Furniture Inc. Parsippany, NJ	\$27,012.10

Pedestal desk, lateral files, bookcase, and chair for room 201. Pedestal desk, sit to stand desk, bookcase, and chair for room 202. Desk, sit to stand desk, lateral files, bookcases, credenza, and chair for room 203. Desk, lateral files, bookcase and chair for room 205. Desk, sit to stand desk, lateral file, bookcase, and chairs for room 206. For Plant and Maintenance.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81620	Furniture for P&M Building Remodeling	Business Furniture Inc. Parsippany, NJ	\$30,913.86

Lateral files and storage cabinets for room 100. Tables for room 101. Desk, bookcase, and chair for room 102. Pedestal desk, storage cabinet, bookcases, and chair for room 106. Pedestal desks, storage cases, and chairs for room 111. Storage cases for room 112. Storage cases for room 115. For Plant and Maintenance.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81711	Furniture for P&M Building Remodeling	Exemplis Corp. Cypress, CA	\$3,391.91

Stacking guest chairs for vestibule and rooms 203, 205, and 206. Upholstered side chairs for rooms 201 and 202. For Plant and Maintenance.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81711	Furniture for P&M Building Remodeling	Exemplis Corp. Cypress, CA	\$6,125.38

Upholstered light task chairs for room 101 computer stations. Upholstered chairs for room 101. Stacking guest chairs for room 102. For Plant and Maintenance.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81631	Furniture for P&M Building Remodeling	Great Openings Ludington, MI	\$19,751.34

Single door lockers. For Plant & Maintenance.

**Resolution #2022-03-22-9A**

**RESOLUTION APPROVING COMPENSATION FOR  
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Adamo, Michael	07/01/21-01/31/22	\$100.00	Distance Education Coach
Bahner, Hilda	01/15/2022	\$150.00	Workforce Information Session for WFD
Bahner, Hilda	01/24/22-02/23/22	\$1,080.00	ESL Beginner-Book 2 Part 2 for WFD
Bahner, Hilda	01/24/22-02/23/22	\$1,080.00	ESL Early Beginner-Book 1, Part 1 for WFD
Bahner, Hilda	01/25/22-02/24/22	\$2,160.00	ESL Early Beginner-Book 1, Part 2 for WFD
Baker, JoAnn	01/15/2022	\$150.00	Workforce Information Session for WFD
Balish, Alexander	01/29/22-01/30/22	\$564.00	OSHA-10 for WFD
Balish, Alexander	02/19/2022	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bayder, Mikhail	01/25/22-02/15/22	\$408.00	Introduction to Coding and Computer Programming for WFD
Binowski, Nancy	07/01/21-01/31/22	\$125.00	Distance Education Coach
Birrer, Terri	01/10/22-03/22/22	\$240.00	Assist with Biology and Chemistry Lab in absence of Lab Assistant
Burns, Caitlin	01/27/2022	\$100.00	A&P I (BIO 101): Session 1 - Anatomy & Physiology Resources
Callahan, Patricia	01/22/2022	\$200.00	Computer Basics for WFD Business Solutions
Callahan, Patricia	01/25/22-01/27/22	\$300.00	Introduction to Microsoft Office and 365 for WFD Business Solutions
Callahan, Patricia	02/08/22-02/17/22	\$400.00	Microsoft Word for WFD Business Solutions
Cardaci, Paulina	01/25/2022	\$100.00	Workshop 1: Effective Study & Test-Taking Strategies for Success in A&P
Cardaci, Paulina	01/10/22-03/22/22	\$300.00	Assist with Biology and Chemistry Lab in absence of Lab Assistant
Carmeli, Colleen	07/27/21-11/15/21	\$1,500.00	Course Development for Virtual Campus - Fundamentals of Programming (CMP131)
Carroll, Steven	01/25/22-01/27/22	\$188.00	Building Relationships for Success in Sales for WFD Business Solutions
Carroll, Steven	02/15/22-02/17/22	\$188.00	How to Build Your Executive Presence for WFD Business Solutions
Clavin, Peter	02/16/2022	\$100.00	Black History Month Lecture and Discussion
Ejigu, Genetie	01/24/22-02/07/22	\$470.00	Program Development - ELL for WFD
Ejigu, Genetie	01/25/22-02/24/22	\$940.00	ESL Early Beginner-Book 1, Part 1 for WFD
Enser, Gabriela	01/24/22-02/23/22	\$940.00	ESL Early Beginner-Book 1, Part 1 for WFD
Fagan, Lisa	01/22/22-01/29/22	\$376.00	Social Media & Marketing for Small Business Owners for WFD Business Solutions
Faines, Ronald	01/18/22-01/20/22	\$408.00	C201-Introduction to Counseling for WFD
Faines, Ronald	01/25/22-01/27/22	\$408.00	C202-Introduction to Techniques & Approaches for WFD
Faines, Ronald	02/01/22-02/03/22	\$408.00	C203-Crisis Intervention for WFD
Faines, Ronald	02/08/22-02/24/22	\$1,224.00	C204-Addiction Focused Counseling for WFD
Favia, Dale	01/11/22-02/22/22	\$200.00	Job Search Workshops - Coaching, Networking and Support Group for WFD

**Resolution #2022-03-22-9A**

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Ferreira, Sharon	01/24/22-02/23/22	\$1,020.00	ESL Advanced - Book 4 for WFD
Fitzpatrick, Kelly	01/15/2022	\$150.00	Workforce Information Session for WFD
Fitzpatrick, Kelly	01/25/22-02/08/22	\$500.00	Advanced R Programming for Data Science - 6 students for WFD
Frye, Joshua	01/27/2022	\$100.00	Solving Linear Equations & Inequalities Applications
Garbarino, Claude	01/22/22-02/12/22	\$816.00	ICD-10-CM Introduction for WFD
Gettinger, Marilyn	02/12/2022	\$102.00	Supply Chain Orientation for WFD
Gigliotti, Samantha	01/27/2022	\$100.00	A&P I (BIO 101): Session 1 - Anatomy & Physiology Resources
Gordon, Ramon	01/24/22-02/24/22	\$2,160.00	ESL Early Beginner - Book 1, Part 2 for WFD
Grant, Rosemary	01/18/2022	\$100.00	Job Search Workshops - Navigating Key Elements of Job Search for WFD
Grant, Rosemary	02/15/2022	\$100.00	Job Search Workshops - Elevator Pitch for WFD
Grundfest, Robert	01/15/2022	\$150.00	Workforce Information Session for WFD
Grundfest, Robert	01/24/22-02/21/22	\$705.00	NPTNJ Preservice Component for WFD
Hudzik, Jason	01/10/22-03/22/22	\$600.00	Assist with Biology and Chemistry Lab in Absence of Lab Assistant
Lemme, Bryan	01/05/22-01/30/22	\$637.50	Center for Teaching and Learning Co-Director - January 2022
Mach, Mary-Helen	01/25/22-02/24/22	\$940.00	ESL Beginner-Book 2, Part 1 for WFD
Martino, Nicole	01/24/22-02/23/22	\$940.00	ESL Beginner-Book 2, Part 2 for WFD
Moore, Clifford	01/15/2022	\$150.00	Workforce Information Session for WFD
Morgan, Kobie	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus-Drug, Society & Human Behavior (HED112)
Murray, Robert	12/15/21-02/09/22	\$987.00	QuickBooks 2021 for WFD
Nachevnik, Igor	01/15/2022	\$150.00	Workforce Information Session for WFD
O'Brien, Emily Rae	01/29/22-02/05/22	\$400.00	Excel for Beginners for WFD Business Solutions
O'Brien, Emily Rae	02/14/22-02/16/22	\$200.00	PowerPoint Introduction for WFD Business Solutions
Occhipinti, Georgann	01/12/22-01/13/22	\$318.00	Essentials for Exceptional Customer Service for WFD Business Solutions
Occhipinti, Georgann	02/01/22-02/03/22	\$318.00	Women in Leadership for WFD Business Solutions
Occhipinti, Georgann	02/08/22-02/10/22	\$318.00	Respect in the Workplace for WFD Business Solutions
Occhipinti, Georgann	02/22/22-02/24/22	\$318.00	Resilience in the Face of Change for WFD Business Solutions
Pang, Jimmy	02/01/2022	\$357.00	Program Orientation for WFD
Pang, Jimmy	02/05/22-02/12/22	\$535.50	Advanced Manufacturing for WFD
Pietropollo, Frank	01/27/2022	\$100.00	A&P I (BIO 101): Session 1 - Anatomy & Physiology Resources
Pietropollo, Frank	01/25/2022	\$100.00	Workshop 1: Effective Study & Test-Taking Strategies for Success in A&P
Poetsch, Deborah	01/03/22-01/14/22	\$125.00	Center for Teaching and Learning Co-Director - January 2022
Pravec, Norma	01/24/22-02/23/22	\$1,020.00	ESL Early Beginner - Book 1, Part 2 for WFD
Pravec, Norma	01/25/22-02/24/22	\$2,040.00	ESL Intermediate - Book 3, Part 2 for WFD
Publik, Stacy	01/25/22-02/24/22	\$940.00	ESL Advanced-Book 4 for WFD
Sa, Catherine	01/24/22-02/23/22	\$1,880.00	ESL Intermediate-Book 3, Part 1 for WFD
Schattner-Elmal, Tamar	01/04/22-01/18/22	\$470.00	Program Development - ELL for WFD

**Resolution #2022-03-22-9A**

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Schattner-Elmal, Tamar	01/25/22-02/24/22	\$940.00	ESL Early Beginner-Book 1, Part 1 for WFD
Schnipp, Thomas	01/15/22-01/16/22	\$260.00	Program Development - Microsoft Project for WFD
Schnipp, Thomas	01/15/2022	\$150.00	Workforce Information Session for WFD
Schnipp, Thomas	01/18/22-02/03/22	\$780.00	Microsoft Project 2016 for WFD
Sferra, Brian	01/24/22-02/23/22	\$940.00	ESL Conversational for WFD
Shepherd, Jessica	01/02/22-05/20/22	\$210.00	Epic Training for Clinical Facility
Spender, Kyle	06/28/21-10/19/21	\$1,500.00	Course Development for Virtual Campus-Music in Early Childhood (MUS139)
Stearns, Jeff	02/01/22-02/24/22	\$1,128.00	Advanced Manufacturing for WFD
Sterzer, Kenneth	01/15/2022	\$75.00	Workforce Information Session for WFD
Sykes, Michelle	01/13/22-02/14/22	\$1,222.00	Medical Terminology for Healthcare Professionals for WFD
Taylor, Anna	01/24/22-02/23/22	\$1,020.00	ESL Beginner-Book 2, Part 2 for WFD
Taylor, Anna	01/24/22-02/23/22	\$1,020.00	ESL Early Beginner-Book 1, Part 2 for WFD
Taylor, Anna	01/24/22-02/23/22	\$1,020.00	ESL Beginner-Book 2, Part 1 for WFD
Tolley, Craig	01/24/22-02/21/22	\$765.00	Landscape Design Using Dynascape for WFD
Treibman, Judy	01/15/2022	\$150.00	Workforce Information Session for WFD
Vanden Heuvel, Andrew	08/09/21-11/15/21	\$1,500.00	Course Development for Virtual Campus - General Astronomy (SCI118)
Viola, Thomas	01/15/2022	\$150.00	Workforce Information Session for WFD
Viola, Thomas	01/17/22-02/02/22	\$918.00	C301-Community Resources for WFD
Viola, Thomas	02/07/22-02/23/22	\$918.00	C302 Consultation (Case Mgmt.) for WFD
Williams-Bogar, Rita	01/18/2022	\$159.00	CCM Professional Day - Prepare & Present Emotional Intelligence for WFD
Williams-Bogar, Rita	01/18/22-01/20/22	\$260.00	Respect in the Workplace - Arc Morris for WFD Business Solutions
Williams-Bogar, Rita	02/05/2022	\$318.00	Business Etiquette - Gaining that Competitive Edge for WFD Business Solutions
Williams-Bogar, Rita	02/08/22-02/10/22	\$318.00	Leading with Confidence for WFD Business Solutions
Williams-Bogar, Rita	02/08/22-02/10/22	\$318.00	Advanced Business Writing for Impact for WFD Business Solutions
Williams-Bogar, Rita	02/09/22-02/11/22	\$318.00	Build Confid. and Sharpen Your Public Speaking Skills to Win at Work for WFD Business Solutions
Williams-Bogar, Rita	02/22/22-02/24/22	\$260.00	Managing Multiple Priorities under Pressure - Arc Morris for WFD Business Solutions
Williams-Bogar, Rita	02/23/22-02/25/22	\$318.00	Team Building: Developing High Performing Teams for WFD Business Solutions
Yin, Nancy	06/28/21-10/19/21	\$1,500.00	Course Development for Virtual Campus: Comp-Aided Draft II (ENR118)
Zejnnullahi, Rreze	01/10/22-01/19/22	\$400.00	Excel for Beginners for WFD Business Solutions
Zejnnullahi, Rreze	02/17/22-02/24/22	\$400.00	Excel Functions Enhance Your Worksheets for WFD Business Solutions



**Resolution #2022-03-22-9B**

**RESOLUTION APPROVING NEW PERSONNEL APPOINTMENTS**

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. Those actions beginning prior to April 1, 2022 commence as of the specified date and end on June 30, 2022. Those actions beginning April 1 or after commence as of the specified date and end on June 30, 2023. The annual salaries are prorated for the period.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>AAPF:</b>				
REPLACEMENT	Gardner, Christopher	23-Mar-22	<u>Appointed to:</u> Theatre Technician Music, Performing Arts & Music Technologies	\$57,844
REPLACEMENT	Flon, Christine	11-Apr-22	<u>Appointed to:</u> Coordinator of Institutional Effectiveness Institutional Effectiveness	\$61,000
<b>CCMSA:</b>				
REPLACEMENT	Soltysik, Camil	7-Apr-22	<u>Appointed to:</u> Maintenance Mechanic Repairs and Maintenance	\$42,520

**Resolution #2022-03-22-9C**

**RESOLUTION APPROVING ADJUNCT FACULTY  
APPOINTMENT AND SALARY REVISIONS, SPRING 2022**

WHEREAS, the Personnel Committee has reviewed the revisions to the appointment of Adjunct Faculty for the Spring 2022 semester;

NOW, THEREFORE, BE IT RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Spring 2022 semester be approved as stated below.

Dept No	Dept Name	First Name	Last Name	From	To	Code
01470	ETES	Alireza	Amini	\$ -	\$ 2,418.00	N
01470	ETES	Christopher	Houthuysen	\$ -	\$ 3,224.00	C
01470	ETES	Samuel	Jacobs	\$ -	\$ 2,696.00	C
01620	HESD	Kristina	Cagno	\$ 2,700.00	\$ 675.00	C
01620	HESD	Trayer	Run-Kowzun	\$ 8,433.00	\$ 9,036.00	C
01020	LGESL	Michael	Keane	\$ 1,289.60	\$ 1,934.00	C
01020	LGESL	Renata	Kessler	\$ 1,080.00	\$ 1,440.00	C
01680	LHT	Anthony	Spagnuolo	\$ 360.00	\$ 720.00	C
01050	MUSIC	Susan	Braden	\$ 3,960.00	\$ 4,860.00	C

C = Course/Credit Hours Added/Deleted

N = New Faculty Added

**Resolution #2022-03-22-9D**

**RESOLUTION ACCEPTING EMPLOYEE RESIGNATIONS AND RETIREMENTS**

WHEREAS, the Personnel Committee has reviewed the resignations and retirements received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following resignations and retirements:

- John Ayettu Apwah, retirement effective June 29, 2022
- Alana Brown, resignation effective February 17, 2022
- Robert Dizinno, retirement effective June 15, 2022
- Jane Kingsland, retirement effective June 15, 2022
- Denise Schmidt, retirement effective June 30, 2022

**Resolution #2022-03-22-9E**

**RESOLUTION APPROVING ADJUNCT II DESIGNATIONS**

WHEREAS, the Personnel Committee has reviewed the rationale for designating Adjuncts at the Adjunct II level;

NOW, THEREFORE, BE IT RESOLVED, That the adjunct faculty listed below qualify for placement at the Adjunct II level, with a pay rate in accordance with the Adjunct Faculty Promotion and Evaluation Procedures, effective Fall 2022.

**School of Business, Mathematics, Engineering and Technologies**

(none for Spring 2022)

**School of Health Professions and Natural Sciences**

Alannah Badini, Allied Health-Radiology

Alexandra Ponsiglione, Nursing

Nicole Wolfrum, Allied Health-Radiology

**School of Liberal Arts**

Stephanie Schwiederek, Art & Design

Fan Zhang, Art & Design

Devon Gifis, Communication

**Resolution #2022-03-22-10A**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE APPLICATION FOR THE PERKINS  
POSTSECONDARY FEDERAL GRANT ALLOCATION FUNDED THROUGH THE STRENGTHENING  
CAREER AND TECHNICAL EDUCATION FOR THE 21<sup>ST</sup> CENTURY ACT**

BE IT RESOLVED, That the Board of Trustees hereby authorizes an amendment to the application for the Perkins postsecondary federal grant allocation funded through the *Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act* passed through the New Jersey Department of Education, for fiscal year starting July 1, 2021 and ending June 30, 2022 (Project Number: 277155), in the amount of \$462,817.

**Resolution #2022-03-22-10B**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR AUTOMATIC DOORS - MAINTENANCE, EQUIPMENT, AND REPAIRS**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for automatic doors – maintenance, equipment, and repairs; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for prior, current, and future orders will not exceed \$37,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Automatics Unlimited (“Contractor”) has submitted a proposal for goods or services dated December 9, 2021, indicating that Contractor will provide goods or services for the ADA Record 8000 Swing Door Unit, BEA Bodyguard Sensor and HES Electric Stick 9400 Plate for the LHT entryway, for a value of \$8,572; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**Resolution #2022-03-22-11A**

**RESOLUTION ACCEPTING  
THE REPORT OF THE AUDIT OF FINANCIAL STATEMENTS**

WHEREAS, the Committee on Audit has reviewed the independent auditors' report for Fiscal Year ending June 30, 2021;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of the County College of Morris accept the Report of the Audit of Financial Statements, year ended June 30, 2021, conducted by Nisivoccia LLP, certified public accountants, Mount Arlington, New Jersey.

**Resolution #2022-03-22-12A**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500  
FOLLOWING PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR ENGINEERING SERVICES**

WHEREAS, the County College of Morris (“College”) requires the services of an Engineering Firm for the Henderson Hall Boiler Replacement project (“Project”); and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services exceeds \$17,500; and

WHEREAS, the anticipated term of this professional service contract will be March 2022 – September 2022; and

WHEREAS, notice of request for proposals for designation of Engineers of Record was publicly advertised on March 26, 2020, and proposals were received and opened on April 20, 2020; and

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Engineering Services dated March 26, 2020, which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Engineers of Record; and

WHEREAS, by Resolution adopted on May 19, 2020, the Board of Trustees of the College appointed several engineering firms, including Becht Engineering BT, Inc. as Engineers of Record; and

WHEREAS, Becht Engineering BT, Inc. submitted a proposal dated February 16, 2022 for engineering services for the Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

Becht Engineering BT, Inc.  
410 Richmond Avenue  
Point Pleasant Beach, NJ 08742

to provide professional services for the Henderson Hall Boiler Replacement project for a lump sum fee of \$26,950.

The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Architect:

- has submitted an advantageous proposal, price and other factors considered; and
- is qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This contract is awarded pursuant to a fair and open contract solicitation process.



**Resolution #2022-03-22-12B**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500  
FOLLOWING PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR ENGINEERING AND ARCHITECTURAL SERVICES AND CONSTRUCTION  
SUPPORT**

WHEREAS, the County College of Morris (“College”) requires the services of an Engineering and Architectural Firm for engineering, architectural, and construction support for the UST to AST Conversion and Grounds Garage Replacement project (“Project”); and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services exceeds \$17,500; and

WHEREAS, the anticipated term of this professional service contract will be March 2022 – December 2023; and

WHEREAS, notices of request for proposals for designation of Engineers of Record and Architects of Records were publicly advertised on March 26, 2020, and proposals were received and opened on April 20, 2020; and

WHEREAS, the solicitation of proposals were based upon Requests for Proposals for Engineering Services and Architectural Services dated March 26, 2020, which set forth the terms and specifications of the proposals solicited, including the criteria to be used to select Engineers of Record and Architects of record; and

WHEREAS, by Resolution adopted on May 19, 2020, the Board of Trustees of the College appointed several engineering and architectural firms, including NV5, as Engineers of Record and as Architects of Record; and

WHEREAS, NV5 submitted a proposal dated February 18, 2022 for engineering and architectural services for the Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

NV5  
800 Lanidex Plaza, Suite 300  
Parsippany, NJ 07054

to provide professional services for the UST to AST Conversion and Ground Garage Replacement Project for a lump sum fee of \$134,000, reimbursables estimated at \$3,500, environmental testing expenses estimated at \$5,500, and geotechnical testing expenses estimated at \$3,000.

The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named firm:

- has submitted an advantageous proposal, price and other factors considered; and
- is qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**Resolution #2022-03-22-12C**

**RESOLUTION AUTHORIZING  
CONTRACT FOR RECONSTRUCTION AND REPAVING SERVICES**

WHEREAS, The County College of Morris has publicly advertised on February 2, 2022, for bids for the Reconstruction and Repaving of Parking Lot #1, Stairs by Lot #1, and Tennis Court Stairs project (“Project”) under Bid #B2122-36DD; and

WHEREAS, D&L Paving Contractors, Inc., rescinded the lowest cost bid due to a tabulation error; and

WHEREAS, Your Way Construction, Inc., located at 404 Coit Street, Irvington, NJ, submitted a base bid in the amount of \$1,443,800; and

WHEREAS, Your Way Construction, Inc. was the second lowest bidder for the project; and

WHEREAS, By correspondence dated March 2, 2022, the architects, NV5, recommend award of the bid to Your Way Construction, Inc.;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the County College of Morris that Your Way Construction, Inc. be awarded the contract for Bid #B2122-36DD in the amount of \$1,443,800.

**Resolution #2022-03-22-13A**

**RESOLUTION APPROVING THE STRATEGIC PLAN**

WHEREAS, A strategic plan for County College of Morris will provide guidance for institutional direction, and ensure that decisions and operations are aligned with the mission, vision and values of the college; and

WHEREAS, The Board of Trustees have reviewed the Strategic Plan for 2022-2027 throughout its development;

NOW, THEREFORE BE IT RESOLVED, That the Board of Trustees approve the Strategic Plan for Fiscal Years 2022-2027; and

BE IT FURTHER RESOLVED, That the Board of Trustees will have periodic reviews of the progress of the Strategic Plan.