

**COUNTY COLLEGE OF MORRIS**  
**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*May 15, 2018*

**CALL TO ORDER**

Board of Trustees Vice Chair Thomas A. Pepe called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m., in the Board Room, Henderson Hall. Vice Chair Pepe stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board outside the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 16, 2017.

**ROLL CALL**

Trustees Advokat, Dredden, Hadzima, Jinks, Pepe, and Raymond were in attendance. Trustees Bogaard, Frost, Weisberg, and Chair Licitra were absent. Alumni Trustee Abat, President Iacono, and Attorney Chait were also in attendance.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on May 15, 2018, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Employee Resignations and Retirements
3. New Employee Appointments
4. Adjunct Faculty Appointment and Salary Revisions, Spring 2018 Semester
5. Minimum Wage for Part Time Employees
6. Creation of and Authorization to Recruit for New Positions
7. Reclassification of Positions
8. Reappointment of Management, Confidential Administrative Support Staff, Academic-Administrative Personnel Federation, CCM Staff Association, and Part-Time Employees
9. Establishment of Wages for Management, and Confidential Administrative Support Staff Employees
10. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Item #10.

Upon the motion of Trustee Jinks and the second of Trustee Raymond, Vice Chair Pepe called for discussion by members of the Board. There being no discussion, Vice Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:02 p.m. The public meeting reconvened at 6:30 p.m.

Freeholder Heather Darling, liaison to the County College of Morris Board of Trustees, was in attendance at the meeting and was invited by Vice Chair Pepe to sit at the table with the Trustees.

**PLEDGE OF ALLEGIANCE**

Vice Chair Pepe invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute the Board of Trustees and others present at the meeting observed a moment of silence.

**APPROVAL OF MINUTES**

Vice Chair Pepe called for consideration of the minutes of the regular meeting of April 17, 2018, including the closed session. Upon the motion of Trustee Advokat and the second of Trustee Jinks, Vice Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor of the minutes as distributed.

### RECOGNITION OF STUDENTS

#### Student Athletes - CCM Titans

Vice President Bette Simmons and Athletic Director Jack Sullivan introduced members of various athletic teams. The students were recognized for their accomplishments in the classroom and on the field.

#### Business Students, NJC<sup>4</sup>

Dean Patrick Enright and Professor Susan Miller commented on the success of CCM students winning first place at the annual NJC4 competition held at Rutgers University. Due to weather related traffic impediments, the students were unable to attend this meeting for recognition. Former trustee Frank Giarratano and Associate Dean of Undergraduate Programs at Rutgers Business School – Newark Rob Kurland were in attendance at this meeting. They served as judge and organizer, respectively, of this event and were thanked for their support of the competition.

#### PTK All-NJ Academic Team

Vice President Simmons recognized Jaida Schettino and Allison Allocco as the CCM nominees for the All-USA & Coca-Cola Academic Team. Due to weather related traffic impediments, the students were unable to attend this meeting for recognition.

#### Hites Transfer Scholarship

Vice President Simmons recognized Andrea Lucia Alfonso upon her receipt of the Hites Transfer Scholarship.

### RECOGNITION OF RETIRING EMPLOYEE

Shirl Lindstedt was recognized for her years of service to County College of Morris in the Office of Record and Registration. Vice President Simmons and Registrar Laura Lee Bowens commented on Ms. Lindstedt's service to the college.

### RECOGNITION OF ACCOUNTING DEPARTMENT

On behalf of the Department of Accounting, Jessica Wander, Director of Accounting, was recognized for earning the Certificate of Achievement for Excellence in Financial Reporting. This is the fifteenth consecutive year this award has been granted to the County College of Morris.

### REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file in the Office of the President. Vice Chair Pepe commented on the successes to date of the 50<sup>th</sup> Anniversary Capital Campaign.

Trustee Raymond left the room at this time.

### UNFINISHED BUSINESS

Vice Chair Pepe noted there was no unfinished business to consider at this time.

### NEW BUSINESS

Trustee Advokat thanked Freeholder Darling for attending the meeting. Vice Chair Pepe added that Freeholder Darling is a good ambassador for the college.

Trustee Raymond returned to the room at this time.

### REPORT OF THE TREASURER

Treasurer Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

County College of Morris  
Board of Trustees  
Minutes – May 15, 2018

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
9	Streaming Video Services	College Anywhere Blackwood, NJ	\$22,500.00 estimated

Streaming video services for online courses utilizing the Annenberg and Governors State video libraries with an annual license fee of \$14,000.00. Videos streamed outside of those in the above libraries are priced as follows: Video Producers fee per video @ \$500.00, License fee per student @ \$22.00 and streaming fee per student @ \$16.00. The College is billed in arrears for services rendered. (Information Systems Department).

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Consortium	Associates in Pulmonary Medical Dr. Goldshlack Denville, NJ	\$4,000.00 estimated

Medical Director Fee for Northwest New Jersey Respiratory Care Education for FY18/19 and FY19/20 @ \$2,000.00 per year = \$4,000.00. (Respiratory Therapy Department).

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
9	Blackboard License Fees	NJ Council of County Colleges Trenton, NJ	\$40,262.93 estimated

Blackboard, Inc. annual licensing fees for Product Services AS-LC-HE-P (Formerly WebCt Licensing) for FY18/19. This represents year two (2) of a three (3) year contract. (Learning Resource Center).

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	VALEnj Subscription	NJEDge.net Newark, NJ	\$59,000.00 estimated

Subscription to the Virtual Library Environment of New Jersey databases for FY18/19. (Learning Resource Center).

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Health Services	FastER Urgent Care Morris Plains, NJ	\$5,000.00 estimated

FastER Services for Student Athletic Physicals @ \$200.00/hour (2 hour minimum), Faculty/Employee Pre-Employment Physical Exam @ \$70.00, AED program/review and any AED uses @ \$125.00/review, Consultative services @ \$225.00/hour, Fitness for Duties exams @ \$157.00, drug screening @ \$50.00/each and other tests and immunizations as required at the FastER Facility from 7/1/18 through 6/30/19. (Health Services).

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$40,000.00 estimated

Renewal of Long Term Disability from 7/1/18 thru 06/30/19 for County College of Morris Employees.

Trustee Jinks seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
G2075, #40469	Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$103,000.00 Estimated

Full-service maintenance agreements for FY18/19 on Nuvera DPS 144 for \$23,000.00, Nuvera MFF 120 for \$19,000.00, Color Press 1000 XC1000P \$50,000.00 and printing supplies for \$11,000.00. The total contract amount for maintenance is based on projected usage – actual usage will be determined based on the number of printing requisitions received from both CCM, County of Morris and outside non-profit organizations. (Print Shop).

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A87720	Smartnet Renewals for Maintenance Svcs. for software and hardware	Core BTS Chicago, IL	\$29,087.48 estimated

Smartnet Maintenance Service Agreement for FY18/19 for networking infrastructure, switches, routers, software and licensing. (Information Systems Department).

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
MCCPC 1	Mid-grade 89 Octane	Allied Oil, LLC	\$35,000.00
MCCPC #12	Gasoline and Ultra Low Sulfur Diesel Fuel	Hillsborough, NJ	estimated

Blanket Order term 7/1/18 thru 12/31/19 for payment and delivery of mid-grade 89 octane gasoline and ultra low sulfur diesel fuel as needed. (Plant and Maintenance Department).

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15-86	Internet and Related Services	NJEdge.net Newark, NJ	\$70,000.00 estimated

Internet Services and Extended Services provider @ \$66,000.00; Annual dues @ \$4,000.00 estimated for FY18/19. (Information Systems Department).

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
75179	Electrical Supplies	Jewel Electric Jersey City, NJ	\$35,000.00 estimated

Miscellaneous electrical supplies such as ballasts, power poles, connectors and electrical tools for FY18/19. (Plant and Maintenance Department).

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
88130	Aruba ClearPass Security Management Software	PKA Tech Suffern, NY	\$62,441.11 estimated

Aruba ClearPass is a policy management platform which the college will be utilizing to onboard new devices, grant varying access levels, and keep the networks secure. ClearPass will allow

business and personal devices to safely connect to the campus network and be in compliance with campus security policies. (Information Systems Department).

Trustee Jinks seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1718-05DD	Snow Removal	Shauger Property Services, Inc. East Orange, NJ	\$275,750.00 estimated

Snow Removal and De-Icing Services for FY18/19 (second year of three year contract). Pricing estimate of \$275,750.00. Estimated hourly pricing for labor and vehicle rates are: Class A Single Axle 10-20 ton Plow Vehicle with 10' Plow/11' Plow = \$175.00/hr; Class C ½-5 ton Plow Vehicle with 8' Plow/9' Plow = \$160.00/hr; Front End Loader with Minimum 2 Cubic Yard Bucket Capacity = \$250.00/hr; Class A Single Axle 10-20 ton Vehicle with Minimum 10 Ton Spreader = \$100.00/hr; Salt per Ton = \$100.00; Rock Salt/Grit Mix per Ton = \$150.00; Standard Hourly Labor Rate (Flat Rate) = \$75.00. (Plant and Maintenance Department).

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1516-40JB	Garbage Collection and Disposal	T Farese & Sons Belleville, NJ	\$26,341.08 estimated

Collection and disposal of garbage for a one (1) year period – August 1, 2018 through July 31, 2019 for \$26,341.08 (third year of three year contract). Alternate items: one 30 cubic yard pull-off container for \$195.00 per ton/per pull; additional containers as needed for \$95.00 each. (Plant and Maintenance Department).

Trustee Jinks seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

#### PERSONNEL MATTERS

On behalf of Committee Chair Weisberg, Trustee Hadzima moved for the adoption of the following resolutions.

- A. RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.
- B. RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirements:
- Pasquale Iannuzzelli, resignation, effective 4/10/18
  - Alaa Abdelhady, resignation effective 5/4/18
  - Margaret Shepard, resignation, effective 5/11/18
  - Bruce Dutra, resignation, effective 6/29/18
  - Dwight Smith, retirement, effective 6/29/18
  - Eugene Soltys, resignation effective 6/29/18
  - Loretta Clayton, retirement, effective 7/6/18
  - Yhannels Limongi, resignation, effective 7/13/18
  - Nicholas Falone, retirement, effective 10/31/18

Trustee Advokat seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the new employee appointments listed on Attachment #2 be approved.

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That the revisions to the adjunct faculty appointments and salaries for the 2018 Spring semester be approved as stated on Attachment #3.

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to increase the minimum hourly pay rates for all regular part-time employees to \$12.00 per hour effective May 16, 2018.

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to create the following-positions:
- 3 Tenure track Faculty positions: 1 each in Biology, Business, & Computer Science
  - 1 Network & Telecommunications Administrator, Information Systems, CCMSA grade G-35
  - 1 Part-time Administrative Assistant, Health Professions, 19.5 hours per week
  - 1 Part-time Administrative Assistant, Tutoring Center, 19.5 hours per week
  - 1 Part-time Student Success Specialist, Student Development and Enrollment Management, 24.5 hours per week

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- G. BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the reclassification of the following positions effective May 16, 2018:
- Dean of Student Dev. & Enrollment Mgmt., Mgt. grade 37 to Mgt. grade 38, base salary \$106,938;
  - Part-Time Administrative Assistant to Executive Administrative Assistant, President Office, Mgt. grade 28, base salary \$43,288;
  - Associate Director of Campus Life, AAPF grade 16 to Director of Campus Life, Mgt. grade 33, base salary \$87,000;
  - Supervisor, Aquatics, AAPF grade 12 to AAPF grade 14, base salary \$49,894;
  - Director of Academic Operations, Mgt. grade 34 to Student Success Specialist, Student Development & Enrollment Mgmt., AAPF grade 14

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- H. BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Part-Time employees listed on Attachment #4 be reappointed with the salaries/wages indicated on Attachment #4 effective July 1, 2018 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the Academic-Administrative Personnel Federation employees be reappointed with salaries/wages subject to negotiation on Attachment #4 effective July 1, 2018 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the CCM Staff Association employees be reappointed on Attachment #4 effective July 1, 2018 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That those employees not on the lists be notified in writing of their non-reappointment from the College.

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

COMMITTEE ON LANDS AND BUILDINGS

On behalf of Committee Chair Frost, Trustee Advokat moved for the adoption of the following resolution.

- A. WHEREAS, The County College of Morris has publicly advertised for bids for the Academic Complex Fan Coil Unit Replacement Project under Bid #B1718-57JK; and

WHEREAS, DeSesa Engineering Corporation, located at 38 Dorsa Avenue, Livingston, NJ submitted a bid in the amount of \$569,600.00; and

WHEREAS, DeSesa Engineering Corporation, was the low bidder for the said project; and,

WHEREAS, By correspondence dated April 30, 2018, the architects, EI Associates recommend award of the bid to DeSesa Engineering Corporation;

NOW, THEREFORE, BE IT RESOLVED, On this 15<sup>th</sup> day of May, 2018, by the Board of Trustees of the County College of Morris that DeSesa Engineering Corporation be awarded the contract for Bid # B1718-57JK in the amount of \$569,600.00.

Trustee Jinks seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON FINANCE AND BUDGET

Trustee Dredden moved for the adoption of the following resolutions.

- A. RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

<b>Contractor</b>	<b>Nature of Contract</b>	<b>Term of Contract</b>	<b>Estimated Contract Value</b>
DeSesa Engineering Co., Inc.	Repair of Condenser Water Piping	Three Months	\$21,894.00
Outfront Media	Advertising	06/25/18 – 06/23/19	\$75,465.00

The forms of resolutions hereby adopted awarding the contracts are set forth in Attachment #5.

Trustee Jinks seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That the resolution set forth in Attachment #6 be adopted awarding the contract for printing and mailing services of brochures to Engle Printing & Publishing Company, Inc.

Trustee Jinks seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. WHEREAS, County College of Morris desires to apply for and obtain a grant from the State of New Jersey Department of Children and Families for approximately \$150,000 to carry out the Displaced Homemaker Program in Morris County,

BE IT THEREFORE RESOLVED,

1. That, on behalf of the Women’s Center, the County College of Morris hereby authorizes the application for such a grant; and
2. That, on behalf of the Women’s Center, the County College of Morris recognizes and accepts that the State of New Jersey Department of Children and Families may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the State of New Jersey Department of Children and Families does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the State of New Jersey Department of Children and Families, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County College of Morris Women’s Center and the State of New Jersey Department of Children and Families; and
3. That, the Board endorses the commitments defined in the grant agreement related to the Health Insurance Portability and Accountability Act (HIPAA); the acknowledgement that the Department of Children and Families does not and will not provide legal advice regarding the contract or any facet of its relationship with the County College of Morris; and, the agreement that all forms submitted with the contract are accurate and complete.

BE IT FURTHER RESOLVED, that the President, Vice President of Student Development and Enrollment Management, and the Vice President of Business and Finance are authorized to sign the application, the contract, and all other financial documents, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

Trustee Jinks seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor; Trustee Advokat abstained from the vote. The Report of the Committee on Finance and Budget was concluded.

At this time, Vice President Karen VanDerhoof presented information on the site chosen for the new Advanced Manufacturing and Engineering Building. Three site options were proposed with the final selection considered based on infrastructure, parking, and ease in egress. It was noted that many individuals, both internal and external, participated in the site selection process. President Iacono reported that once the engineering labs are relocated to the new building, the health care space will largely increase and provide enough space to construct a simulated medical center. The new building is funded through public and private ventures. The floor plan was described. The anticipated time line for construction was reviewed. Freeholder Darling suggested the college review the design with the County Sheriff’s office for safety considerations.



QUESTIONS AND COMMENTS FROM THE PUBLIC

Vice Chair Pepe called for questions or comments from the public at 7:47 p.m. Freeholder Darling commented that she supports CCM and the efforts to benefit the economic development of Morris County. There were no further questions or comments from the public.

The being no further business to conduct, the public meeting was adjourned at 7:49 p.m.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES  
FOR THE MONTH OF MAY 2018**

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Bahner, Hilda	3/13/18-4/6/18	\$4,258.00	Taught ESL Beginner, Beginner 2, & Advanced for CPP
Balish, Alexander	03/24/2018	\$210.00	Taught HC Prof BLS for CPP
Bamford, Colleen	3/1-28/18	\$150.00	CTL Blackboard Tutor
Cantelmo, Concetta	3/15,29/18; 4/5,7/18	\$225.00	Testing Center Admin & Proctoring Coverage
Capozzi, James	1/21/18-5/30/18	\$500.00	Poetry Submission Fees
Crespolini, Russ	1/17/18-5/15/18	\$4,028.50	Youngtown Edition Advisor Spring 2018
Cupo, Marina	3/13/18-4/24/18	\$1,000.00	Taught ESL 2 for CBT
Cupo, Marina	3/12/18-4/11/18	\$918.00	Taught ESL Beginner 2 for CPP
DePope, Jason	4/8-14/18	\$625.00	Bass for Spring Musical - Follies
Faines, Ronald	1/9/18-5/31/18	\$586.50	Taught Program development, revision work, admin for CPP
Faines, Ronald	03/31/2018	\$408.00	Taught Consultation for CPP
Favia, Dale	3/6-20/18	\$300.00	Taught Neighbors Helping Neighbors Facilitation for CBT
Favia, Dale	03/13/2018	\$400.00	Taught Achieving Customer Excellence for CBT
Ferreira, Sharon	3/12/18-4/12/18	\$1,785.00	Taught ESL Advance & TOEFL Prep for CPP
Garver, Alyce	03/28/2018	\$200.00	Taught One Drive for CBT
Garver, Alyce	03/28/2018	\$200.00	Taught SKYPE for Business for CBT
Gilberti, Laraine	3/6,13,15,20/18	\$420.00	Taught Word 2 for Women's Center Clients
Gordon, Ramon	3/12/18-4/11/18	\$1,020.00	Taught ESL Beginner 2 for CPP
Grant, Rosemary	03/22/2018	\$45.00	Testing Center Admin & Proctoring Coverage
Hammersma, Carol	4/8-14/18	\$625.00	Guitar for Spring Musical - Follies
Harris, Lisa	03/06/2018	\$400.00	Taught The Art of Thinking Critically for CBT
Kari, Jessica	3/12/18-4/6/18	\$1,104.50	Taught ESL Beginner and Testing for CPP
Kenneweg, Lisa	03/08/2018	\$400.00	Taught Access Level 2 for CBT
Lemme, Bryan	2/1/18-3/28/18	\$1,125.00	CTL Blackboard Tutor
Lenyk, Vivian	3/12/18-4/11/18	\$1,020.00	Taught ESL Intermediate for CPP
Maione, RoseAnn	3/15,19,18;4/2,5,9/18	\$300.00	Testing Center Admin & Proctoring Coverage
Mammon, Marielaine	2/11/18-4/14/18	\$2,000.00	Director for PA Spring Musical
McArdle, Colleen	4/11/18-4/14/18	\$850.00	Choreographer for the PA Spring Musical
McNeil, Kathleen	10/2017-5/2018	\$1,000.00	Advisor to the Promethean
Petti, Ciro	2/21/18-3/14/18	\$612.00	Taught Lean Production for CPP
Pravec, Norma	3/12/18-4/11/18	\$1,020.00	Taught ESL Intermediate for CPP
Roccanova, Teresa	04/15/2018	\$250.00	Site Manager for MTC Event (NJMTA)
Roff, Patrick	2/6/18-3/19/18	\$2,448.00	Taught Cert. Peer Recovery Specialist for CPP
Salinas, Dorothy	04/05/2018	\$100.00	Taught Biology Workshop
Sandonato, Claudia	03/29/2018	\$400.00	Taught Managing Multiple Priorities for CBT
Sharoupim, Magdy	3/3/18-4/17/18	\$918.00	Taught QuickBooks, Essentials for CPP
Sideris, Gina	3/6-27/18	\$504.00	Taught Create Donor Written Comm for CPP
Solomons, William	03/01/2018	\$50.00	CTL Blackboard Tutor
Sterzer, Kenneth	3/6/18	\$126.00	Taught Strat HR Mgt & Capstone Proj for CPP
Swiss, Matthew	2/20/18-4/14/18	\$2,000.00	Musical Director for Spring Musical - Follies
Treibman, Judy	3/13-20/18	\$252.00	Taught Strat HR Mgt & Capstone Proj for CPP
Vill'Neuve, Denise	7/1/18-3/31/18	\$500.00	Taught MRI Clinical for CPP
Wayne, Celeste	2/1/14-3/14/18	\$150.00	CTL Blackboard Tutor
Williams-Bogar, Rita	03/28/2018	\$400.00	Taught Strategies to Optimize Team Performance for CBT
Wolfgang, Heather	04/05/2018	\$100.00	Taught Math Workshop, Tutoring Center
Yanagi, Yoka	04/15/2018	\$250.00	Site Manager for MTC Event (NJMTA)

The following actions commence as of the date indicated and end on June 30, 2019.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>FAC:</b>				
REPLACEMENT	Kilhaney, Anastasia	30-Aug-18	<b><u>Appointed to:</u></b> Assistant Professor Biology	\$58,017
<b>AAPF:</b>				
REPLACEMENT	Gilbert, Nicholas	21-May-18	<b><u>Appointed to:</u></b> Admissions Counselor/Recruiter Admissions	\$51,900
REPLACEMENT	Tariq, Wareesha	11-Jun-18	<b><u>Appointed to:</u></b> Admissions Counselor/Recruiter Admissions	\$51,900
REPLACEMENT	Wenrich, Mary Beth	1-Jun-18	<b><u>Appointed to:</u></b> Science Lab Supervisor Biology/Chemistry	\$51,900
REPLACEMENT	Walter, Katie	4-Jun-18	<b><u>Appointed to:</u></b> Accessibility Support Specialist Accessibility Services	\$55,000
<b>CCMSA:</b>				
REPLACEMENT	Hildebrand, Paul	16-May-18	<b><u>Appointed to:</u></b> Security Sergeant Public Safety	\$43,605
REPLACEMENT	Ruiz Diaz, Santiago	16-May-18	<b><u>Appointed to:</u></b> HVAC Maintenance Mechanic Plant & Maintenance	\$39,925
REPLACEMENT	LaBruna, Christine	16-May-18	<b><u>Appointed to:</u></b> Accounting Assistant III Accounting	\$32,656

<b>PART-TIME:</b>				
NEW	McCarrick, Aubrey	19-Apr-18	<u><b>Appointed to:</b></u> PT Security Officer Public Safety	\$14.00ph
REPLACEMENT	Pereyra, Brian	21-May-18	<u><b>Appointed to:</b></u> PT Lab Assistant II Photography	\$14.00 ph
REPLACEMENT	Weissman, Nicole	7-May-18	<u><b>Appointed to:</b></u> PT Administrative Assistant Communication	\$14.00ph
NEW	Przyhocki, Karissa	4-Jun-18	<u><b>Appointed to:</b></u> PT Accessibility Support Specialist Accessibility Services	\$20.00ph
<b>COACHES:</b>				
REPLACEMENT	Wolfson, Justin	Seasonal	<u><b>Appointed to:</b></u> Head Coach Lacrosse	\$8,500 Stipend
REPLACEMENT	Fehey, Greg	Seasonal	<u><b>Appointed to:</b></u> Assistant Coach - Tier 1 Lacrosse	\$5,000 Stipend
REPLACEMENT	McAndrew, Thomas	Seasonal	<u><b>Appointed to:</b></u> Assistant Coach - Tier 2 Lacrosse	\$3,500 Stipend

**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS**  
Spring 2018 Semester

<u>Name</u>	<u>Dept.</u>	<u>Salary</u>		<u>Code</u>
		<u>From</u>	<u>To</u>	
Hammer, Dennis	01260	\$0.00	\$528.00	C
Run-Kowzun, T.	01620	\$8,405.00	\$9,161.48	C
Nerbak, S.	01640	\$1,238.00	\$773.80	C
Malachowski, Ralph	01060	\$0.00	\$918.00	C

**Codes:**  
C = COURSE/CREDIT HOURS ADDED OR DELETED

***Management Employees***

<u>Name</u>	<u>Title</u>	<u>FY18/19 Annual Salary (\$)</u>
Janet Akeson	Executive Administrative Assistant to V.P.	52,957
Denise Bell	Executive Administrative Assistant to the President	83,165
Laura Lee Bowens	Registrar	90,310
Kathleen Brunet-Eagan	Director, Marketing & Public Relations	85,512
Thomas Burk	Vice President, Human Resources & Labor Relations	138,375
Janique Caffie	Dean of Student Development & Enrollment Management	109,611
John Carey	Associate Director of Plant & Maintenance	78,925
Heather Craven	Dean, Learning Resource Center	100,738
Christine Dimas	Executive Administrative Assistant to the Vice President	51,250
Patrick Enright	AVP Workforce Development & Dean of School of Prof. Studies	131,200
Thomas Gillon	Director, Network and User Services	95,584
Glenn Hamilton	College Architect & Director of Facilities Planning	109,263
Joanne Hugues	Executive Administrative Assistant, President's Office	44,370
Harvey Jackson	Director of Public Safety	99,581
Irena Kaler	Director, Workforce Development & Community Partnerships	92,250
Mary Kampas	Executive Administrative Assistant to CIO	52,712
Shelley Kurland	Dean, Virtual Campus	83,435
Dawn Latincsics	Compliance Officer	71,968
Jeffrey Lubnow	Director of Auxiliary Enterprises	82,516
Monica Maraska	Dean, School of Health Professions & Natural Sciences	117,059
Jenny Marcenaro	Dean, Learning Support & Opportunity Services	86,404
Patricia McGrath	Executive Administrative Assistant	60,077
Barbara McShane	Health Professions Site Coordinator**	55,683
Kelly Meola	Business Services Coordinator	56,375
Karyn Norberg	Benefits Manager	62,970
Katie Olsen	Executive Director, Foundation	109,675
Donald Phelps	Director of Campus Life	89,175
Joseph Ponturo	Director of Plant & Maintenance	117,934
Rita Ragany-Bayer	Associate Director of Human Resources	94,415
Elizabeth Rodgers	Associate Director, Workforce Development	66,387
Maria Schiano	Director, Accessibility Services	78,702
Joseph Schilp	Associate Director, Media Center	84,339
Denise Schmidt	Director of Career Services & Cooperative Education	98,552
Bette Simmons	Vice President, Student Development & Enrollment Management	158,875
Phebe Soliman	Dean of Institutional Research	98,486
Edward Stirton	Vice President, Institutional Effectiveness & CIO	158,875
John Sullivan	Director of Athletics	85,626
R. Mark Tolleson	Associate Director of L.R.C.	90,202
Karen Van Derhoof	Vice President, Business & Finance	158,875
Jessica Wander	Director of Accounting	95,772
Harvey Willis	Director of Financial Aid	88,163
John Young	Director of Budget and Compliance	108,180

***Confidential Administrative Support Staff***

<u>Name</u>	<u>Title</u>	<u>FY18/19 Annual Salary (\$)</u>
Joan Brueche	Administrative Assistant, Human Resources	55,863
Joanne Leong Louie	Division Program Assistant	50,172
Virginia Lepore	Support Services Coordinator	46,523
Mary Ellen Poh	Administrative Assistant, Budget Office	48,340
Lori Sanchez	Human Resources Assistant, Recruitment	43,704
Lori Zarandona	HR Asst, HRIS & Temporary Staffing Liaison	46,536

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

***Part Time Employees***

<u>Name</u>	<u>Title</u>	<u>FY18/19 Annual Salary (\$)</u>
Bonny Ames	PT Library Services Assistant	12.30
Adrienne Black	PT Dept Admin Asst, Engr. Tech/Engr. Science	17.57
Patricia Borowski	PT Legal Program Administrator & Administrative Assistant**	15.76
Carla Bortnick	PT Reference Librarian	25.72
Wendy Brener	PT Office Assistant	12.32
Barbara Cassidy	PT Lab Asst. III- Landscape & Horticultural Technology	14.98
Christine Cullen-Reed	PT Administrative Assistant	15.54
Scott Davan	PT Reference Librarian	29.10
Robert Delaney	PT Lab Assistant II, Graphic Design	16.33
Kathryn Edwards	PT Office Assistant, Mathematics	13.11
Tracy Goerlitz	Pt Paraprofessional	14.66
Maureen Haggerty	PT Counselor, Women's Center**	25.77
Mary Anne Hannon	PT Lab Assistant	14.05
Diana Hawley	PT Support Services Assistant	16.71
Wendy Huron Carmona	PT Lab Assistant II, Visual Arts - Design	15.51
Marina Karpovitch-Belov	PT Program Analyst, E.O.F.	21.43
Donna Koenig	PT Administrative Assistant	12.30
Christopher Kolwicz	PT Facilities Assistant, Theatre	17.43
Michele Lee	Part-Time Department Administrative Assistant, Radiography	14.35
Priscilla Lobos	PT Custodian I (Evenings)	12.30
Nina Loiodice	PT Office Assistant, Business Administration	12.61
Eduardo Lopez	PT E.O.F. Counselor	23.58
Suzanne Maida	PT Job Development Specialist, Job Locator Program (CWS)**	25.44
Nancy McDonough	PT Office Assistant/Receptionist	12.57
Sharon Meade*	PT Computer Solution Specialist Eve/Wknd	15.00
Frank Murphy	PT Lab Assistant I, Music Department	14.21
Kofi Nantwi	PT Reference Librarian	26.28
Paul Naval	PT Equipment Coordinator	19.55
Jeanette Negron	PT Custodian I (Evenings)	14.94
Christina Pellegrino*	PT Program Coordinator**	24.00
Edgar Pittenger	PT Library Services Assistant	12.30
Ramon Rivera	PT Custodian I (Evenings)	12.30
Marisol Ross	PT Lab Assistant II, Fine Arts	19.02
Edgar Santiago	PT Sr. Pre-Press Technician	17.15
Kathleen Sauerman	PT Office Assistant	13.38
Bilal Shah	PT Custodian I (Evenings)	12.30
Catherine Siciliano	PT Lab Coordinator, Nursing	40.14
Diana Simon	PT Administrative Assistant	15.61
Jaime Simon	PT Program Director, Women's Center**	44.13
Susan Stepan	PT Office Assistant	12.82
Steven Travers	PT Security Officer	14.35
Clyde Turner	PT Custodian I (Evenings)	18.15
Kathy Vincelette	PT Job Developer, Women's Center**	23.06

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

***AAPF Employees***

<u>Name</u>		<u>Title</u>
Michael	Arabitg*	Business Intelligence Analyst
Katrina	Bell	Director of Institutional Grants
Danielle	Boeninghaus	Assistant Registrar
Regina	Cannizzaro	Coordinator of Technical Services
Concetta	Cantelmo	Lab Coordinator
Barbara	Capsouras	Director of Alumni Affairs
Kevin	Chen	Supervisor, Testing Center
Shew-Mei	Chen	Coordinator of Academic Services
David	Choe	Job Developer & Business Relations Coordinator**
Daniel	Cleary	Media Engineer
Rick	Deardorff	Lab Assistant I
Jennie	Denaro Saum	Associate Director of Applications, Information Systems
Kaitlin	Dias	Counselor I, Counseling Department
Robert	Dizinno	Supervisor of Receiving & Distribution
Lynne	Dokus	Coordinator of L.R.C. Instructional Services
George	Faro	Contract/Grants Accountant
Christopher	Fenwick	Planetarium/Astronomer
John	Fichter	Assistant Director of Public Safety
Ana	Figueroa	Sr. Programmer Analyst
Taylor	Fox	Athletics Trainer & Summer Events Coordinator
Gina	Garcia	Graphic Designer
Michael	Gilchrist	Assistant Director of Network Systems
Rosemary	Grant	Associate Dir. Career Services & Coop Ed Programs
Daniel	Guillen*	Colleague Systems Administrator
Efrain	Guzman	Supervisor, Custodial Services (Evening Shift)
Debra	Hatchard	Bursar
Kari	Hawkins	Coordinator of Transfer Services
Michelle	Hendry*	Financial Aid Advisor
John	Hester	Digital Communications Coordinator
Christina	Higgins	Accountant
Elizabeth	Hoban	Coordinator, Health Care Services
Krystal	Hoffman	Supervisor, Aquatics
Rongshen	Hsiao	Systems Administrator
Jessica	Jackson	Accessibility Support Specialist
Brian	Kafel	Theater Technician
Joanne	Kearns	Purchasing Manager
Jill	Kepler	Payroll/Grant Accountant
Jane	Kingsland	Reference Librarian
Lori	Kruppo	Nursing Laboratory Coordinator
Geraldine	LaBruna	Programmer Analyst
Lisa	Laskaris	Reference Librarian
Yhannels	Limongi	Lab Coordinator - Hospitality
Sandra	Lopez	Financial Aid Advisor
Roseann	Maione	Supervisor of Computer Labs
Louise	Massoni	Financial Aid Advisor
Karen	May	Associate Registrar
Colleen	McArdle	Director of College Events & Foundation Programs
Cynthia	McLoughlin	Library Services Assistant/Technology Systems
Damaris	Medina	Counselor Recruiter, Admissions
Edith	Nelson	Counselor II, E.O.F. Program

\* Pending successful completion of probationary period

\*\* Pending continued grant funding



***AAPF Employees (continued)***

<u>Name</u>	<u>Title</u>
Allison Ognibene	Marketing & Public Relations Specialist
Ariella Panek	Counselor I, Counseling Department
Mary Jane Pappas	Lab Coordinator
Eric Pedersen	Lab Coordinator
Marianne Perfetto	Technology Help Desk Specialist
Scott Perino	Network & Telecommunications Administrator
Ronald Pluskota	Manager of Payroll & Special Projects
Edgar Rodriguez	Sr. Media Systems Engineer
Amy Sciuto	LRC Multimedia Designer
Anthony Spagnuolo	Sr. Systems Analyst
Roger Stephens	Assistant Director, Athletics
Maureen Stivala	Student Success Specialist
Judith Ulmer	Associate Director of Admissions
John Urgola	Counselor I, Counseling Department
Kathleen Vaccaro	Coordinator, Bursar Services
Eugene Van Der Toorn	Supervisor of Printing Services
Sheri Ventura	Coordinator of Virtual Campus Services
Lisa Volante	Counselor I, Counseling Department
Richard Watt	Media Services/Facilities Supervisor
Joan Weiss	Coordinator, Tutoring Center
Jill Wells	Coordinator of Academic Advisement
Daniel Wills	Supervisor of Grounds & Custodial Services

***CCMSA Employees***

<u>Name</u>	<u>Title</u>
Marisol Acevedo	Dept Admin Asst, Health/Exercise Science
William Ackerman	Groundskeeper II
David Ackerman	Security Officer
John Akeson	Maintenance Mechanic
Kim Andriani	Division Administrative Assistant
David Apolinaro*	Groundskeeper II
Elizabeth Bahnatka	Department Administrative Assistant
Kristi Baker	Accounting Asst III
Deborah Bell	Dept Admin Asst, Plant & Maintenance
Barry Bilinkas	Security Officer
Gloria Bolen	Accounting Asst III, Campus Store
Cheryl Borer	Textbook Coordinator
Nancy Branca	Dept. Administrative Assistant
Joseph Breitweiser	Senior Maintenance Mechanic
Julie Butler	Financial Aid Assistant
Elaine Cadden	Dept Admin Asst, Electrical Engineering
Richard Cagnoni	Custodian I (Evenings)
Martha Callahan	Office Assistant, Admissions
Wilfredo Cardona	Custodian I (Evenings)
Luis Casiano	Custodian II (Days)
Won Chang	Computer Solution Specialist
Anzhelika Chorny	Department Administrative Assistant, Admissions
Loretta Clayton	Accounting Asst III
Patrick Connolly	Custodian II (Evenings)
Karla Conzen	Enrollment Specialist II

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

**CCMSA Employees (continued)**

<u>Name</u>	<u>Title</u>
Diane Davis	Department Administrative Assistant, Athletics
Teresa De Jesus	Dept Admin Asst, Languages & E S L
Rita DeLillo	Dept Admin Asst, Music
Doreen DeMarco	Buyer
Elaine DeVivo	Dept Admin Asst, Counseling
Paul DiPrimo	Electrical Specialist
Dawn Doland	Campus Life Assistant III
Nancy Dreyfus	Department Administrative Assistant, Biology/Chemistry
Stephen Dreyfus	Campus Store Receiving & Distribution Assistant
Colleen Drum*	Dept Admin Asst, Nursing
Brian Eberly	Coordinator of Athletic Events, Facilities & Equipment Management
William Faber	HVAC Specialist
Nicholas Falone	Custodian III (Evenings)
Ann Fhi	Records Analyst
Christopher Furth	Electrical Specialist
Donna Garrity	Office Assistant, Biology
Tilcia Garzon	Custodian I (Evenings)
Theresa Gehring	Production Coordinator
Mayelly Godoy Amaya	Custodian II (Days)
Thomasina Gwaltney	Financial Aid Assistant
Maria Hidalgo	Custodian I (Evenings)
Ryan Hoban	Groundskeeper I
Sandra Hyder	Dept Admin Asst, Registrar
Andrea Jennings	Sr. Payroll Associate
Cindy Johnson	Dept Admin Asst, Psychology & Education
John Kearns	HVAC Maintenance Mechanic
William Kelly	Security Officer
Annette Kopacka	Depart Admin Asst, Comp Info Systems
Marilyn Kruger	Buyer
Susan Kunz	Purchasing Specialist
Ray Larsen	Custodian II (Days)
Erica Lewis	Dept Admin Asst, Mathematics
William Lineburg	Offset Specialist
John Lippiello	Computer Solution Specialist
Annmarie Lippiello	Department Administrative Assistant, Campus Life
Leslie Longo	Transcript Specialist
Eddie Lorenzo	Custodian II (Days)
George Loveless	Senior Security Officer
Crystal Lutton*	Department Administrative Assistant
Steven Macmillan	Computer Solution Specialist
Catherine Maldonado	Custodian I (Evenings)
Sandra Mangrella	Accounting Assistant II
Porfirio Martinez	Maintenance Mechanic
Mark McCollough	Custodian I (Evenings)
Raymond McConnell	Custodian II (Evenings)
Claire Menzer	Data Systems Coordinator
Joanne Metro	Campus Life Assistant II
Frank Mezle	Receiving & Distribution Assistant II
Alexandra Mohr	Dept Admin Asst, Visual Arts

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

**CCMSA Employees (continued)**

<u>Name</u>	<u>Title</u>
Gene Moss	Dept Admin Asst, E.O.F.
Charles Munk	Security Sergeant
Laura Murray	Library Services Assistant
Robert Nagy	Receiving & Distribution Assistant II
Mary Nasse	Department Administrative Assistant
Bonnie Nichols	Accounting Asst III
Silvia Nietz	Enrollment Specialist I
Derek Nietz	Custodian II (Days)
Kaitlin Norris*	Office Assistant, Admissions
Margaret O'Brien-Feld	Library Services Assistant
Benjamin Palmer	Security Dispatcher
Elizabeth Potenza	Library Services Assistant
Miriam Pottinger	Department Administrative Assistant, Bus Programs
Ronee Lynn Power	Research Technician
Sheila Pra Sisto	Dept Admin Asst, Career Sevices
Laurie Quinn	Department Administrative Assistant
Christopher Rader	Custodian I (Evenings)
James Reynolds	Maintenance Mechanic
Joseph Reynolds	Custodian II (Evenings)
Rafael Rivera	Offset Specialist
Caitlin Roach	Dept Admin Asst, English
Owen Rowe	HVAC Specialist
Denise Roy	Dept Admin Asst, History & Political Science
Ramon Ruiz	Computer & AV Support Technician
Ovimmar Ruiz*	Custodian II (Evenings)
David Saunders	Data Systems Coordinator - Admissions
Matthew Selems	Security Officer
Snehal Shah	Offset Operator
Katharine Sheehy	Department Administrative Assistant
Gertrude Simmons	Maintenance Systems Coordinator
Lois Slaski	Purchasing Coordinator
Cheryl Smarth	Department Administrative Assistant/Scheduling
Micheal Snook	Automotive Mechanic
Vicky Stauffer	Dept Admin Asst, Sociology/Anthropology
Robert Stoner	Custodian II (Days)
Adalin Suarez	Custodian II (Days)
Michael Suarez	Senior Security Dispatcher
Christopher Tacinelli	Groundskeeper II
Richard Ter Linden	Senior Custodian (Days)
Nancy Veloso	Office Assistant, Admissions
Donna Ver Hoven	Dept Admin Asst, L R C
Dylan Vetter	Library Services Assistant
Andrew Vittoria	Offset Operator
Jean Wallace*	Department Administrative Assistant/Budgeting
Kelly Wallace	Campus Store Assistant
Ruby Watts	Accounting Asst III
Anita Williams	Test Center Assistant
Pamela Williams	Administrative Assistant, College Advancement
Mark Wizner Jr	Custodian II (Evenings)

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

***CCMSA Employees (continued)***

<u>Name</u>		<u>Title</u>
Sharon	Yeager	Dept Admin Asst, English
Anthony	Yermal	Maintenance Mechanic
Jessica	Zaragoza	Custodian I (Evenings)

*\* Pending successful completion of probationary period  
\*\* Pending continued grant funding*

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR REPAIR OF CONDENSER WATER PIPING**

WHEREAS, the County College of Morris (“College”) has a need to acquire repair of condenser water piping; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$21,894.00; and

WHEREAS, the anticipated term of this contract is three months; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, DeSesa Engineering Co., Inc. (“Contractor”) has submitted a proposal dated April 19, 2018 indicating that Contractor will provide repair of condenser water piping for \$21,894.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR ADVERTISING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire advertising services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$75,465.00; and

WHEREAS, the anticipated term of this contract is from June 27, 2018 to June 23, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Outfront Media (formerly CBS Outdoor) (“Contractor”) has submitted a proposal dated April 11, 2018 indicating that Contractor will provide outdoor advertising on Poster Billboards for a contracted price of \$65,640.00 plus estimated imprinting and shipping costs of \$6,825.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making any reportable contributions through the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING WEBSITE PUBLIC SOLICITATION  
CONTRACT FOR PRINTING AND MAILING OF TWO ISSUES OF THE 2018/2019 FOUR COLOR CPE  
BROCHURES**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing of two issues of the 2018-2019 CPE brochures; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 9, 2018 in the following manner: the CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for printing 186,000 copies, 48 pages to be printed on 35 lb. #80 bright newsprint paper for two issues (Fall 2018 and Spring/Summer 2019) CPE brochures and mailing; dated April 17, 2018 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, one proposal was received and opened on April 19, 2018; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Engle Printing & Publishing Company, Inc. (“Contractor”) for a contract term of 2018-2019 to provide printing and mailing of the Fall 2018 and the Spring/Summer 2019 issues of CPE Brochures for a total of \$23,011.21 for printing and \$2,877.50 for mailing for Fall 2018 and \$23,011.21 for printing and \$2,877.50 for mailing for Spring/Summer 2019; based upon the proposal submitted by the Contractor dated April 17, 2018. CPE printing of an additional four pages (52 pages) to be an additional \$1,850.81 and printing of four fewer pages (44 pages) to be minus \$1,431.05. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.