



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
November 16, 2021

CALL TO ORDER

Board of Trustees Vice Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held in the Learning Resource Center, Room LRC 122. Vice Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Rescheduled Meeting of the Board of Trustees was provided on November 12, 2021. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/>.

OATH OF OFFICE

Vice Chair Advokat administered of Oath of Office to Morris County Board of Commissioners Appointed Trustees George J. Milonas and Devanshu L. Modi. The oath was recited as follows:

I, *George J. Milonas / Devanshu L. Modi*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

Trustees Milonas and Modi were congratulated on their appointments.

ROLL CALL

Trustees Frost, Hadzima, Inganamort, Licitra, Milonas, Purnell, Weisberg and Vice Chair Advokat were in attendance. President Iacono and Attorney Flaum were also in attendance. Trustee Dredde was absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on November 16, 2021, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Learning Resource Center, Room 122.

1. Compensation for Professional Services
2. New Personnel Appointments
3. Adjunct Faculty Appointments and Salaries for Fall 2021 Semesters
4. Employee Resignations and Retirements

5. Memorandum of Agreement with CCMSA
6. Reclassification of Institutional Effectiveness/Information Systems position
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. in the Learning Resource Center, Room 121, with the exception of Item #7.

Upon the motion of Trustee Licitra and the second of Trustee Milonas, Vice Chair Advokat called for discussion by members of the Board. There being no discussion, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:06 p.m. The public meeting reconvened at 6:45 p.m. in the Learning Resource Center, Room 121.

PLEDGE OF ALLEGIANCE

Vice Chair Advokat invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Vice Chair Advokat led the Board of Trustees and others in a moment of silence.

APPROVAL OF MINUTES

Vice Chair Advokat called for consideration of the regular meeting of October 19, 2021, including the closed session. Upon the motion of Trustee Weisberg and the second of Trustee Milonas, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed; Trustee Modi abstained from the vote.

Vice Chair Advokat introduced newly appointed Trustee Modi and the other Board members to the public in attendance.

ORGANIZATION OF THE BOARD

Attorney Flaum was appointed as the Chairman Pro Tem to conduct the election of officers of the Board. Attorney Flaum called for a report of the Committee on Organization, Bylaws, Planning and Nomination with the proposed slate of officers. Committee Chair Advokat reported that the slate is as follows: Chair – Jeffrey Advokat; Vice Chair – George Milonas; Secretary – Barbara Hadzima; Treasurer – Jack Frost. Attorney Flaum called for nominations from the floor. Hearing none, Attorney Flaum called for a motion to consider the slate proposed by the Committee on Organization, Bylaws, Planning and Nomination. Trustee Purnell offered the motion and Trustee Inganamort offered the second. Attorney Flaum called for discussion. There being no discussion, Attorney Flaum called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor. The motion carried. Trustee Advokat thanked the Board for the honor to serve as Chair.

Continuing, Chair Advokat stated that the designation of Standing Committees to function during the ensuing year and the appointment of Standing Committee Chairs and members is deferred until the next meeting.

Chair Advokat called for consideration of the following resolutions as consent items, with the exception of Resolution #2021-11-16-07F which is being tabled. It was the intent to vote on these consent items under the organization of the Board as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2021-11-16-07E Determination of date, time and place of regular monthly meetings of the Board, and official newspaper for legal notices
- Resolution #2021-11-16-07G Appointment of the Recording Secretary
- Resolution #2021-11-16-07H Continuation of the Bylaws of the Board of Trustees
- Resolution #2021-11-16-07I Depositories of the County College of Morris

Trustee Frost provided the motion. Trustee Licitra seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor; Trustee Modi abstained from the vote. The motion carried.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The written report provided information on enrollment, a financial update, CCM Foundation information, and a campus safety report.

President Iacono introduced Dr. Shelley Kurland, Dean of the Virtual Campus and Professor Joseph Bilotti, Music, Performing Arts, and Music Technologies. Dr. Kurland provided an update on the Virtual Campus. Professor Bilotti shared his experience teaching an online course. The power point presentation is on file with the Office of the President.

REPORT OF THE TREASURER

Trustee Licitra provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2021-11-16-09A Purchase orders following public bidding under Bid B2122-19DDP
- Resolution #2021-11-16-09B Purchase orders to state contract vendors
- Resolution #2021-11-16-09C Purchase order to vendor through the Joint Purchase Agreements – Consortium
- Resolution #2021-11-16-09D Purchase orders exempt from public advertisement

Trustee Frost seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor; Trustee Modi abstained from the vote. The motion carried. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Chair Advokat stated that it is the intent to take the following resolutions under Personnel Matters as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Committee Chair Weisberg moved for the adoption of the following resolutions.

- Resolution #2021-11-16-10A Compensation for Professional Services
- Resolution #2021-11-16-10B New Personnel Appointments
- Resolution #2021-11-16-10C Adjunct Faculty Appointments and Salaries for Fall 2021 Semesters
- Resolution #2021-11-16-10D Employee Resignations and Retirements

Trustee Licitra seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor; Trustee Modi abstained from the vote. The motion carried.

- Resolution #2021-11-16-10E Memorandum of Agreement with CCMSA

Trustee Inganamort seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor; Trustee Modi abstained from the vote. The motion carried.

- Resolution #2021-11-16-10F Reclassification of Institutional Effectiveness/Information Systems position

Trustee Inganamort seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor; Trustee Modi abstained from the vote. The motion carried. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Chair Advokat stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2021-11-16-11A Contract for commencement regalia
- Resolution #2021-11-16-11B Contract not solicited by public advertisement, awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution
- Resolution #2021-11-16-11C Report of Legal Fees

Trustee Frost seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor; Trustee Modi abstained from the vote. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON STUDENT SUCCESS

Committee Chair Hadzima introduced Vice President Dr. Bette Simmons. Dr. Simmons provided the Board with a presentation on the fall 2021 enrollment profile and noted the designation of being a Hispanic service institution (HSI). The power point presentation is on file with the Office of the President. Trustee Licitra asked about the number of students graduating high school and needing remediation at CCM. The Report of the Committee on Student Success was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Secretary Hadzima commented that she is looking forward to the performing arts production of “Anything Goes.”

Chair Advokat thanked all those involved with the relocation of the meeting to the Learning Resource Center, specifically Joseph Schilp, the Plant and Maintenance staff, and the Public Safety officers.

NEW BUSINESS

Trustee Milonas provided the motion and read the following resolution honoring the service of Maria Aprile to the County College of Morris Board of Trustees.

Whereas, Maria Aprile has served the College faithfully and well from 2018 to 2021 as a member of the Board of Trustees of County College of Morris; and

Whereas, Throughout her tenure she has been, through foresight, wisdom and patience, personally instrumental in developing and guiding this College to its present level of excellence; and

Whereas, Trustee Aprile has provided determined leadership and direction through her Board assignments over the years; and

Whereas, Throughout these specific duties and responsibilities and her general trusteeship she has demonstrated an abiding concern for the welfare and progress of the College;

Now, Therefore, Be It Resolved, That the Board of Trustees of County College of Morris does hereby express to Maria Aprile its sincere gratitude and deep appreciation for her generous support during the course of her trusteeship.

Chair Advokat provided the second which was echoed by all Trustees present. Chair Advokat called for discussion by members of the Board. Trustee Frost and Milonas commented on her valued contributions to the Board, specifically to the Committees on Audit, and Finance and

Budget. There being no further discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor

REPORT ON THE NEW JERSEY COUNCIL OF COUNTY COLLEGES

Trustee Licitra reported on the November 15, 2021 organizational meeting of the New Jersey Council of County Colleges (NJCCC). CCM now holds leadership positions at NJCCC with Chair Advokat and President Iacono serving on the Executive Committee. President Iacono was also elected as Treasurer of NJCCC. Trustee Licitra was appointed to the NJCCC Legislative and Policy Committee. It was noted that this adds to the CCM's recognition statewide and nationally with the Association of Community College Trustees.

President Iacono added that Dr. Aaron Fichtner, President of NJCCC, will attend a CCM Board of Trustees meeting in 2022 and plans to provide information on the performance based funding formula.

President Iacono added that Chair Advokat was presented with the NJCCC Trustee Spotlight Award recognizing his contributions to the community college sector.

COMMENTS FROM THE PUBLIC

Chair Advokat stated that the Board will take comments from the public in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Chair Advokat outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Ian Colquhoun, FACCM President, presented statistics about CCM enrollment, tuition, legal expenses, public relations expenses, the president's salary, and the number of employees that have left employment at the college since 2016. Professor Colquhoun also discussed his thoughts on the rebranding of the college.

Dee McAree, FACCM Secretary, welcomed the new Trustee to the Board; noted her opinion of the Board's complicity with the toxic leadership of CCM; reminded the Board of the votes of no-confidence in President Iacono; stated that there was no support of the faculty for the necessary online instruction during the height of the pandemic and the stipend was not sufficient for the amount of work involved; and commented on the decline in full time English faculty.

Michelle Altieri, CCM employee, Professor in the Communication Department, commented on the six faculty members who were not reappointed mentioning her thoughts on each of the six individuals and their impact to the college.

Laura Murray, CCMSA president, thanked the Board for approving the Memorandum of Agreement with CCMSA. Ms. Murray thanked Vice President Ray and Ms. Ragany-Bayer (Human Resources Department) and expressed her appreciation of President Iacono's leadership.

There being no further public comment, the public comment portion of the meeting was adjourned at 8:25 p.m.

There being no further business to conduct, the public meeting was adjourned at 8:25 p.m. by a motion from Trustee Licitra and a second by Trustee Milonas.

*Board of Trustees
County College of Morris
Minutes; November 16, 2021*

Respectfully submitted,
Denise M. Bell
Recording Secretary

Resolution #2021-11-16-07E

- A. The Board of Trustees shall hold its regular monthly meetings, until the next organizational meeting, on the following dates. Unless otherwise modified by resolution of the Board of Trustees, the regular monthly public meetings shall be held in the designated locations.

Tuesday, December 14, 2021	Board Room, Henderson Hall
Tuesday, January 18, 2022	Board Room, Henderson Hall
Tuesday, February 22, 2022	Board Room, Henderson Hall
Tuesday, March 22, 2022	Board Room, Henderson Hall
Tuesday, April 19, 2022	Board Room, Henderson Hall
Tuesday, May 17, 2022	Board Room, Henderson Hall
Tuesday, June 21, 2022	Board Room, Henderson Hall
<i>No meeting in July 2022</i>	
Tuesday, August 23, 2022	Board Room, Henderson Hall
Tuesday, September 20, 2022	Board Room, Henderson Hall
Tuesday, October 18, 2022	Board Room, Henderson Hall
Tuesday, November 15, 2022	Board Room, Henderson Hall

The Board Room, Henderson Hall is located on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

All regular meetings shall commence at 6:00 p.m. for the sole purpose of publicly adopting resolutions required by the “Open Public Meetings Act,” P.L. 1975, Chapter 231, following which the Board will meet in closed session and reconvene in public session at 6:45 p.m.

The next organizational meeting of the Board of Trustees will be held in public session, November 15, 2022, at 6:45 p.m., in the Board Room, Henderson Hall on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

- B. Except as hereinafter provided, notice of special or rescheduled meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:

The bulletin board outside the President’s Office.

- C. The following newspaper, circulating in Morris County, is hereby designated the official newspaper for the publishing of all legal notices of the Board of Trustees:

Daily Record.

A copy of this resolution, together with the advance notice of special and rescheduled meetings of the Board of Trustees, shall be mailed to the above-named newspaper.

The annual schedule of regular meetings shall be published in said newspaper within seven days of adoption of this resolution.

Resolution #2021-11-16-07E

- D. A copy of this resolution and advance notices of special and rescheduled meetings of the Board of Trustees shall be filed with the Clerk of the County of Morris.
- E. Any person may request in writing that the Board of Trustees mail to him/her a copy of the annual schedule of regular meetings of the Board of Trustees and/or advance written notice of special or rescheduled meetings of the Board of Trustees. Upon prepayment by such person of the applicable fee hereinafter set forth, such annual schedule and/or advance notices shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, December 31st of the current year, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees, together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge.

SCHEDULE OF MAILING FEES

For copy of annual schedule of regular meetings and revisions thereto.....\$10
For advance written notice of all special or rescheduled meetings during the calendar year.....\$20

- F. All advance written notices referred to in this resolution of special or rescheduled meetings of the Board of Trustees, shall to the extent known include: (a) the agenda, and (b) those matters upon which formal action may be taken.
- G. Accommodation will be made for individuals with a disability, pursuant to the Americans with Disabilities Act (ADA), provided the individual with the disability provides 48 hours advance notice to the Board Secretary before the public meeting.

With respect to individuals with a hearing disability who require live transcription services, such as the services of a CART transcriber, seven days advance notice to the Board Secretary before the public meeting is required.

Resolution #2021-11-16-07G

*Appointment by Board of its two representatives and alternate to the Board of School Estimate.
(Bylaws provide that unless otherwise ordered, the Board Chair and the Chair of the Committee
on Finance and Budget are automatically designated.)*

BE IT RESOLVED, That _____ and _____ shall serve as two representatives, and
_____ shall serve as alternate to the Board of School Estimate for the period November 16,
2021 through November 15, 2022.

Resolution #2021-11-16-07G

Appointment of the Board of Trustees Recording Secretary

BE IT RESOLVED, That Denise M. Bell be appointed Recording Secretary to the Board of Trustees for the period November 16, 2021 through November 15, 2022, at a stipend of \$11,000.00 prorated for the period.

Resolution #2021-11-16-07H

Bylaws of the Board of Trustees

BE IT RESOLVED, That the Board of Trustees of the County College of Morris shall continue the Bylaws, and continue the policies and procedures now in force for the ensuing year, except as they may be changed from time-to-time by the Board of Trustees.

Resolution #2021-11-16-07I

Depositories of the County College of Morris

BE IT RESOLVED That the following depositories of the County College of Morris be approved, with the maximum investment set at \$20,000,000.00 per depository, except as they may be changed from time to time by the Board of Trustees:

Bank of America
137 Center Grove Rd.
Randolph, NJ 07869

Investors Bank
453 Speedwell Avenue
Morris Plains, NJ 07950

Columbia Bank
19-01 Route 208 North
Fair Lawn, NJ 07410

Lakeland Bank
350 Main St.
Wharton, NJ 07885

ConnectOne Bank
214 South St.
Morristown, NJ 07960

Peapack Gladstone Bank
59 E. Mill Rd.
Long Valley, NJ 07853

First Bank
1206 Sussex Turnpike
Randolph, NJ 07869

Provident Bank
1185 Sussex Turnpike
Randolph, NJ 07869

First Hope Bank
P.O. Box 296
Hope, NJ 07844

Spencer Savings Bank
1699 Littleton Rd.
Parsippany, NJ 07054

Fulton Bank
272 Route 46
Rockaway, NJ 07866

Valley National Bank
250 Rt. 10
Succasunna, NJ 07876

BE IT FURTHER RESOLVED, That the State of New Jersey Cash Management Fund be continued as a depository of the County College of Morris with the maximum investment set at \$20,000,000.00;

BE IT FURTHER RESOLVED, That the Vice President for Business & Finance of the County College of Morris be an authorized signer to open bank accounts and investment instruments for the purpose of cash management and maximizing interest income.

Resolution #2021-11-16-09A

WHEREAS, The County College of Morris pursuant to public advertisement for Engineering Equipment received one bid proposal, under Bid B2122-19DDP, which was publicly opened on October 26, 2021; and

WHEREAS, the Bid Proposal submitted by Allendale Machinery Systems, Inc. submitted a bid without the required bid bond and therefore should be rejected as non-conforming; and

NOW, THEREFORE BE IT RESOLVED ON THIS 16th DAY of November 2021 by the Board of Trustees of the County College of Morris, the bid proposal from Allendale Machinery Systems, Inc. be rejected; and

NOW, THEREFORE BE IT RESOLVED ON THIS 16th DAY of November 2021 by the Board of Trustees of the County College of Morris after two unsuccessful bids, as no bids were received for the first bid and the second bid was non-conforming, the College administration may per the statute 18A:64A-25.5C(iii) negotiate pricing for this bid; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Director of Purchasing and in accordance with NJ State Statute 18A:64A-25.5C(iii) the purchase of the (1) Acer Dynamic 1340G Lathe with Acer DP700 2-Axis D.R.O., installation, bracket, and chuck guard @ \$12,712.00, (3) Acer E-Mills 3VS-II with upgrade to Servo Package, upgrade to 440V/3 phase, and Acer LED work light @ \$39,516.00, (1) Haas Field Install 4AXBL 9 amp for TM-1P with labor and travel @ \$3,488.36 Freight & Rigging @ \$4,500.00, Special Discount of \$2,611.40 and ocean freight surcharge @ \$2,500.00, be awarded directly to Allendale Machinery Systems, Inc. in the amount of \$60,104.96.

Resolution #2021-11-1609B

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendor:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
21-TELE-01517	Aruba Equipment and Installation for Wireless System Upgrade	PKA Technologies, Inc. Montvale, NJ	\$76,724.56

Aruba equipment @ \$56,524.36 and installation services @ \$20,200.20 for wireless system upgrade. For Information Systems.

Resolution #2021-11-1609C

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NCPA 01-93	Rave Alert System Renewal	Lyme Computer Systems Lebanon, NH	\$32,319.35

Rave Alert System (mass notification system) renewal for a 19-month term commencing 12/1/21, through 6/30/23. For Public Safety.

Resolution #2021-11-1609D

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	New Directions Leawood, KS	\$6,720.00 estimated

Employee Assistance Program for all full-time and part-time employees. For Human Resources.

Resolution #2021-11-1610A

BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Adamczyk, Barbara	05/26/21-08/04/21	\$1,500.00	Quality Matters Online Teaching Certificate
Andrew, Lesley	09/25/2021	\$330.00	Peripheral IV Therapy Skills for WFD
Archibald, Constance	09/24/2021	\$204.00	Certified Nurse Aide - Pine Acres for WFD
Baker, JoAnn	09/08/2021	\$70.50	Virtual Open House - Medical Billing and Coding for WFD
Balish, Alexander	09/15/21-09/24/21	\$752.00	OSHA-10/CPR for WFD
Balish, Alexander	09/18/2021	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Birrer, Terri	09/27/21-11/04/21	\$480.00	Assist with Biology & Chemistry Lab in Absence of Lab Assistant
Cardaci, Paulina	09/27/21-11/04/21	\$450.00	Assist with Biology & Chemistry Lab in Absence of Lab Assistant
Crespo-DiStefan Leonor	09/09/2021	\$70.50	Virtual Open House - Accounting/QuickBooks for WFD
Crespo-DiStefan Leonor	09/20/21-10/04/21	\$141.00	Fundamentals for Fundraising Professionals - 9/29/21 for WFD
DiMaria, Karen	09/20/21-10/04/21	\$126.00	Fundamentals for Fundraising Professionals - 9/22/21 for WFD
DuHamel, Thomas	09/09/2021	\$70.50	Virtual Open House - WordPress/Web Development for WFD
Eberhardt, Nancy	09/20/21-10/04/21	\$252.00	Fundamentals for Fundraising Professionals - 9/27/21 and 10/04/21 for WFD
Faines, Ronald	09/21/21-09/23/21	\$408.00	C201-Introduction to Counseling for WFD
Faines, Ronald	09/28/21-09/30/21	\$408.00	C202-Introduction to Techniques and Approaches for WFD
Fameux, Edna	09/17/2021	\$200.00	Certified Nurse Aide - Skills Exam - Pine Acres 4 Students for WFD
Ferreira, Sharon	09/20/21-10/04/21	\$510.00	ESL Advanced for WFD
Fitzpatrick, Kelly	09/08/2021	\$75.00	Virtual Open House - Data Analytics and Visualization for WFD
Fitzpatrick, Kelly	09/21/21-09/30/21	\$400.00	Tableau I - 8 Students for WFD
Flanagan, Keri	10/05/21-10/25/21	\$180.00	Assist with Biology & Chemistry Lab in Absence of Lab Assistant
Gaffney, Anthony	09/10/2021	\$70.50	Virtual Open House - AutoCAD for WFD
Gordon, Ramon	09/20/21-10/05/21	\$1,080.00	ESL Early Beginner for WFD
Grundfest, Robert	09/10/2021	\$70.50	Virtual Open House - Alternate to Teaching for WFD
Hagopian, Brittany	08/08/21-12/23/21	\$210.00	EPIC Training for AHS Facilities
Hudzik, Jason	09/27/21-11/04/21	\$1,050.00	Assist with Biology & Chemistry Lab in Absence of Lab Assistant
Lemme, Bryan	09/01/21-09/30/21	\$1,150.00	Center for Teaching and Learning Co-Director - September Assistance
Mach, Mary-Helen	09/21/21-10/05/21	\$470.00	ESL Intermediate for WFD
Martino, Nicole	09/20/21-10/04/21	\$470.00	ESL Beginner for WFD
Moore, Clifford	09/23/21-09/23/21	\$240.00	Pharm Tech Core - Apprenticeship for WFD

Resolution #2021-11-1610A

Name	Date(s) of Service	Payment	Reason
Nachevnik, Igor	09/10/2021	\$76.50	Virtual Open House - CompTIA+ and Network+ Certifications for WFD
Oleksak, Brian	09/10/2021	\$76.50	Virtual Open House - Horticulture/Landscape Design for WFD
Patten, Ann	Summer 2021	\$1,500.00	Quality Matters Training
Poetsch, Deborah	09/01/21-09/10/21	\$300.00	Center for Teaching and Learning Co-Director - September Assistance
Pravec, Norma	09/20/21-10/04/21	\$510.00	ESL Early Beginner for WFD
Pravec, Norma	09/21/21-10/05/21	\$510.00	ESL Intermediate for WFD
Principe, Roberta	09/08/2021	\$70.50	Virtual Open House - Coding/Programming for WFD
Principe, Roberta	09/22/21-10/06/21	\$282.00	Introduction to Coding and Computer Programming for WFD
Publik, Stacy	09/21/21-10/05/21	\$470.00	ESL Advanced for WFD
Puizina, Donna	09/21/21-10/05/21	\$470.00	ESL Beginner for WFD
Roff, Patrick	09/08/2021	\$76.50	Virtual Open House - Certified Peer Recovery Specialist for WFD
Schnipp, Thomas	09/09/2021	\$78.00	Virtual Open House - Project Management Certification for WFD
Sferra, Brian	09/20/21-10/04/21	\$470.00	ESL Conversational - Level 1 for WFD
Shin, Yoonha	Summer 2021	\$1,500.00	Quality Matters Training
Stearns, Jeff	09/10/2021	\$70.50	Virtual Open House - SolidWorks, Solid Modeling CAD for WFD
Sterzer, Kenneth	09/10/2021	\$70.50	Virtual Open House - Human Resources for WFD
Swern, Lauren	09/10/2021	\$70.50	Virtual Open House - Non-profit Leadership for WFD
Swern, Lauren	09/20/21-10/04/21	\$705.00	Fundamentals for Fundraising Professionals for WFD
Sykes, Michelle	09/23/21-10/06/21	\$658.00	Medical Terminology - Pine Acres for WFD
Taylor, Anna	09/20/21-10/05/21	\$1,020.00	ESL Beginner for WFD
Viola, Thomas	09/08/2021	\$76.50	Virtual Open House - CADC for WFD
Viola, Thomas	09/20/21-09/20/22	\$306.00	C101-Initial Interviewing Process for WFD
Viola, Thomas	09/27/21-10/06/21	\$612.00	C102-Biopsychosocial Assessment for WFD

Resolution #2021-11-1610B

BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2022.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
AAPF:				
REPLACEMENT	Colio-Andrade, Yvette	25-Oct-21	<u>Appointed to:</u> <i>Grant Funded</i> CareerAdvance USA Apprenticeship Development & Coordination Specialist Scaling Apprenticeship Grant	\$57,844
REPLACEMENT	Rachko, Dana	6-Dec-21	<u>Appointed to:</u> Grant Development Coordinator Institutional Grants	\$60,000
CCMSA:				
REPLACEMENT	Williams, Nicole	30-Nov-21	<u>Appointed to:</u> Division Admin Assist, School of HP&NS School of HP&NS	\$45,485
REPLACEMENT	Calabrese, Christiana	29-Nov-21	<u>Appointed to:</u> Accounting Assistant III, Bursar Student Receivables Accounting	\$36,000
REPLACEMENT	Wesson, Leigha	29-Nov-21	<u>Appointed to:</u> Accounting Assistant II, Bursar Student Receivables Accounting	\$34,500
REPLACEMENT	Geigges, Wayne	6-Dec-21	<u>Appointed to:</u> Maintenance Mechanic Repairs and Maintenance	\$44,000
REPLACEMENT	Heye, Jaclyn	2-Dec-21	<u>Appointed to:</u> Department Administrative Assistant, Admissions Admissions	\$35,847

Resolution #2021-11-1610C

RESOLVED, That the Adjunct Faculty appointments and salaries for the Fall 2021 2-Week Late and 7-Week Late semesters be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
AAD	Avi	Erez	\$ 2,595.00
AAD	Stephanie	Schwiederek	\$ 1,550.00
AAD	Jon	Weiman	\$ 775.00
AAD	Jon	Weiman	\$ 775.00
BICHM	Anthony	Di Stasio	\$ 2,595.00
BICHM	Richard	Finizio	\$ 1,550.00
BICHM	Richard	Finizio	\$ 775.00
BICHM	Salvatore	Gammaro	\$ 2,595.00
BICHM	Salvatore	Gammaro	\$ 865.00
BICHM	Joel	Levy	\$ 1,730.00
BICHM	Joel	Levy	\$ 865.00
BUS	John	Bale	\$ 2,595.00
BUS	John	Bale	\$ 865.00
BUS	Curtiss	Cale	\$ 2,595.00
BUS	Susan	Christensen	\$ 2,325.00
BUS	Lisa	Fagan	\$ 2,325.00
BUS	Lisa	Fagan	\$ 775.00
BUS	Raye Jean	Leastman	\$ 3,174.55
BUS	Magdy	Sharoupim	\$ 3,174.55
BUS	James	Weinfeldt	\$ 3,174.55
BUS	James	Weinfeldt	\$ 865.00
COM	Margaret	Carey	\$ 3,893.00
COM	Margaret	Carey	\$ 865.00
ENGPH	Thomas	Carlock	\$ 2,325.00
ENGPH	Richard	Carpenter	\$ 2,595.00
ENGPH	Judith	Herman	\$ 2,325.00
ENGPH	Emily	Hoeflinger	\$ 2,325.00
ENGPH	James	Lavin	\$ 2,595.00
ENGPH	Kellie	McKinney	\$ 3,893.00
ENGPH	Diane	Moscaritolo	\$ 2,325.00
ENGPH	Michael	Steier	\$ 2,325.00
ESET	Daniel	Gallagher	\$ 2,595.00
ESET	Daniel	Gallagher	\$ 865.00
HESD	Trayer	Run-Kowzun	\$ 1,159.10
IT	Barbara	Adamczyk	\$ 1,159.10
IT	Ira	Friesheim	\$ 6,643.20
IT	Barbara	Pisciotta	\$ 4,913.20
IT	Carolyn	Wade	\$ 2,889.10
MATH	Jessica	Alonso	\$ 3,100.00
MATH	Jessica	Alonso	\$ 775.00
MATH	Inessa	Goldberg	\$ 1,730.00

Resolution #2021-11-1610C

Dept Name	First Name	Last Name	Salary (\$)
MATH	Anthony	Knuth	\$ 4,650.00
MATH	Jennifer	McCracken	\$ 6,055.00
MATH	Stacey	Opper	\$ 2,595.00
MATH	Anna	Philhower	\$ 2,595.00
MATH	Jessie	Wintle	\$ 2,595.00
MATH	Jessie	Wintle	\$ 865.00
PSY	Stephen	Maret	\$ 4,650.00
PSY	Stephen	Maret	\$ 775.00
PSY	Kristin	Nelson	\$ 2,595.00
SAHS	Eve	Taub	\$ 2,325.00
SAHS	Eve	Taub	\$ 775.00

Resolution #2021-11-1610D

BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following resignations and retirements:

Zachary Bonilla, resignation effective 11.10.21
Juan Bonilla-Fernandez, resignation 11.10.21
Barbara Capsouras, retirement effective 01.31.22
Patricia Dixon, resignation effective 10.28.21
Janet Eber, retirement effective 01.14.22
Dorothy Hollowell, retirement effective 01.14.22
Alexander Kucsma, retirement effective 01.14.22
Linda Lopez, resignation effective 11.03.21
Christopher Wright, resignation effective 11.02.21

Resolution #2021-11-1610E

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the Memorandum of Agreement dated November 4, 2021 for the County College of Morris Staff Association (CCMSA) relating to grade and salary adjustments to Department Administrative Assistant, Division Administrative Assistant and Accounting Assistant positions.

Resolution #2021-11-1610F

BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to reclassify the Institutional Effectiveness/ Information Systems position of Senior Systems Analyst, AAPF Grade 16, to Reporting and Business Analyst, AAPF Grade 13.

Resolution #2021-11-1611A

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR COMMENCEMENT REGALIA**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for commencement regalia; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing December 1, 2021, through November 30, 2022 with the option to renew for one additional year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on October 14, 2021, in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for student keeper caps, gowns, tassels, embroidered stoles, honor cords, and faculty rental regalia dated October 14, 2021 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on October 19, 2021; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Oak Hall (“Contractor”) based upon the proposal submitted by the Contractor dated October 19, 2021 , to provide student keeper gowns @ \$11.50 each, caps @ \$2.00 each, tassels @ \$1.75 each, embroidered stoles @ \$11.90 each, honor cords @ \$2.75 each, to be purchased, and rental of Bachelor gowns @ \$12.00 each, Master gowns @ \$12.00 each, Doctor gowns @ \$16.00 each, Associate hoods @ \$12.00 each, Bachelor hoods @ \$12.00 each, Master hoods @ \$12.00 each, Doctor hoods @ \$16.00 each, with black tassels included. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

Resolution #2021-11-1611B

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR SPRINKLER MAINTENANCE, REPAIR AND
TESTING OF FIRE SYSTEMS**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for sprinkler maintenance, repair, and testing of fire systems; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of past, current, and future contracts exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing November 17, 2021, through November 16, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Protective Measures (“Contractor”) has submitted a proposal for goods or services dated October 25, 2021, indicating that Contractor will provide goods or services for testing of fire systems, for a value of \$17,490.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2021-11-1611C

BE IT RESOLVED, That the Board of Trustees of the County College of Morris accepts the Report of Expenditures of Legal Fees, Governmental and Public Relations, for the fiscal year ending June 30, 2021.

Legal Fees (Note 1)	\$146,210.56
Government Relations	0.00
Public Relations	<u>667,882.25</u>
Total	\$814,092.81

Note 1: The legal fees expense was incurred by the Operating Fund.