

**BOARD OF TRUSTEES**

Tentative Agenda Summary for the  
Regular Meeting of January 29, 2019

*Subject to such additional items as members of the  
Board of Trustees wish to bring before the meeting.*

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*Board of Trustees  
County College of Morris  
Tentative Agenda  
January 29, 2019*

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**BOARD OF TRUSTEES  
TENTATIVE AGENDA FOR THE REGULAR MEETING OF  
JANUARY 29, 2019**

*Subject to such additional items as members of the  
Board of Trustees wish to bring before the meeting.*

1. Meeting called to order. Reading of public announcement:  
In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board outside the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 20, 2018.

I direct that this public announcement be entered in the minutes of this meeting.

2. Administration of Oath of Office to Freeholder Appointed Maria Aprile, for the term ending October 31, 2021.  
I, *Maria Aprile*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.
3. Roll Call.
4. Adoption of resolution to discuss matters in closed session.

RESOLVED, At the Regular Meeting of the Board of Trustees on January 29, 2019, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Employee Resignation
3. New Employee Appointments
4. Revision to Adjunct Faculty Appointments and Salaries, Fall 2018 Semester
5. Faculty Appointments and Salaries, Winterim 2019 Semester
6. Reclassification of Institutional Effectiveness Position
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Items #7.

**PERSONNEL MATTERS BEGIN ON PAGE 7.**

5. Pledge of Allegiance

A. Moment of Silence

6. Adoption of the proposed College budget for fiscal year 2019-2020.

A. Public announcement of public hearing notice in compliance with the Public Hearing Notice Requirements:

In compliance with N.J.S.A. 18A:3B-6, adequate notice of the January 29, 2019 public hearing on adoption of the College budget for fiscal year 2019-2020, in the form attached, was provided in the following manner:

On January 23, 2019, advanced written notice of this meeting was posted on the bulletin board outside the President's Office; posted in the Student Community Center, the CCM Library, and the academic buildings; and sent to each bargaining unit representative and the President of the Student Government Association.

I direct the Secretary to enter in the minutes of this meeting this public announcement and the advance written notice of this meeting.

B. Summary Overview of the Budget – John Young.

C. Open meeting for questions/comments from the public regarding the proposed College budget for fiscal year 2019-2020.

D. Discussion by Board of Trustees.

E. Vote on resolution approving the College budget for fiscal year 2019-2020:

As required by law, this Board has given notice and conducted a public hearing on January 29, 2019, prior to adoption of the Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of County College of Morris, that pursuant to N.J.S.A. 18A:64A-17 the amount of money estimated to be necessary for the fiscal year commencing July 1, 2019 is \$74,087,464;

BE IT FURTHER RESOLVED, That a copy of this resolution, together with an itemized statement showing how said amount of \$74,087,464 was calculated, be delivered to each member of the Board of School Estimate of County College of Morris.

BE IT FURTHER RESOLVED, That February 13, 2019 at 4:00 p.m., in the Knox Room, Morris County Administration and Records Building, Morristown, NJ, is hereby fixed as the time and place for the holding of a public hearing by said Board of School Estimate with respect to said itemized statement and the amounts of money estimated to be necessary.

BE IT FURTHER RESOLVED, That notice of this public hearing and said itemized statement shall be published as required by law, said notice set forth that said itemized statement will be on file, and open to examination to the public at the office of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, NJ, during the hours said office is open, from date of publication of said notice.

7. Adoption of the revisions to the tuition rates and college fee, and the revisions to the Schedule of Fees:
  - A. Public announcement of public hearing notice in compliance with the Public Hearing Notice Requirements:

In compliance with NJSA 18A:3B-6, adequate notice of the January 29, 2019 public hearing on adoption of the revisions to the Tuition Rates and College Fee, and the revisions to the Schedule of Fees, in the form attached, was provided in the following manner:

On January 23, 2019, advanced written notice of this meeting was posted on the bulletin board opposite the President's Office; posted in the Student Community Center, the CCM Library, and the academic buildings; and sent to each bargaining unit representative and the President of the Student Government Association.

I direct the Secretary to enter in the minutes of this meeting this public announcement and the advance written notice of this meeting.

- B. Summary Overview of the Tuition Rates and College Fee, and the Schedule of Fees – Vice President VanDerhoof.
    - C. Open meeting for questions/comments from the public regarding the revisions to the tuition rates and college fee, and the revisions to the Schedule of Fees.
    - D. Discussion by Board of Trustees.
    - E. Vote on resolution approving the increase in the tuition rates and the college fee, and establishment of the Schedule of Fees.

As required by law, this Board has given notice and conducted a public hearing on January 29, 2019, prior to approving the increase in the tuition rates and the college fee, and establishment of the Schedule of Fees.

NOW, THEREFORE, BE IT RESOLVED, That the following college fee and tuition rates shall be effective commencing with the Summer 2019 semester:

College Fee	from	\$29.00	to	\$29.00 per credit
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Tuition Rate	from	\$128.00	to	\$137.00 per credit
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Out-of-County Tuition Rate and Differential Fee:

Tuition	from	\$128.00	to	\$137.00 per credit
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Differential Fee	from	<u>\$128.00</u>	to	<u>\$137.00</u> per credit
		\$256.00		\$274.00

Out-of-State Tuition Rate and Differential Fee:

Tuition	from	\$128.00	to	\$137.00 per credit
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Differential Fee	from	<u>\$238.00</u>	to	<u>\$256.00</u> per credit
		\$366.00		\$393.00

The above per credit fees and tuition changes shall be applicable to all credits for which the student is registered.

BE IT FURTHER RESOLVED, That the Board of Trustees adopts the revisions to the Schedule of Fees as set forth on Attachment #1 effective the Summer 2019 semester.

**Attachment #1 is on pages 11 through 21.**

8. Consideration of the minutes of the regular meeting of December 11, 2018, including the closed session.
9. Report of the President – Dr. Iacono
  - A. Advanced Manufacturing and Engineering Building Update – Vice President VanDerhoof
10. Report of the Treasurer – Trustee Advokat

Motion for the adoption of items 10.A. - 10.B. on the Consent Agenda of the Report of the Treasurer, which resolutions are available to the public.

- A. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>Consortium #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge	Microsoft Campus	Software House International	\$38,018.40
269EMCPS-19-01	Agreement and IT Academy	Somerset, NJ	estimated

Microsoft Campus Agreement to be renewed for a twelve (12) month term. The Agreement will commence on February 1, 2019 with a termination date of January 31, 2019. The Agreement gives CCM the right to run the following platform products at a cost per FTE (FTE count of approximately 515): Microsoft Campus Desktop (consisting of Office Pro, Windows Upgrade, Microsoft Publisher and Core CAL). The Agreement also includes the licensing of Windows Servers and the SQL environment (6 physical cores), and licensing renewal of the College's email server software, as well as the renewal of the College's membership/subscription into the Microsoft IT Academy.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483	Computer Equipment, Peripherals and Related Software and Services	PKA Tech IT Solutions Suffern, NY	\$113,513.88

Hewlett Packard HPE DL380 Gen10 CTO Storage Servers and supporting equipment to support the HP Thin Client Project; 2 @ \$56,756.94 each. For Information Systems.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ITS58 89851	VMware Horizon 7 Enterprise license renewal and support	Software House International Somerset, NJ	\$37,256.00

The College will be purchasing the renewal of the VMware Horizon 7 Enterprise licenses totaling \$30,277.00 and licenses support and maintenance at a cost of \$6,979.00.

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- C. WHEREAS, The County College of Morris pursuant to public advertisement for Scientific, Nursing and Respiratory Equipment received four (4) bid proposals under Bid B1819-46DDP which was publicly opened on January 9, 2019; and

WHEREAS, a review of the Bid Proposal, Category 2 for Biology/Chemistry, submitted by the following bidder did not meet and satisfy the bid specifications and therefore should be rejected as non-conforming and non-responsive: Fisher Scientific Co. LLC; and

NOW, THEREFORE BE IT RESOLVED ON THIS 29<sup>th</sup> DAY OF January, 2019 by the Board of Trustees of the County College of Morris the bid proposal from Fisher Scientific Co. LLC be rejected. After two (2) unsuccessful bids that resulted in, receipt of a non-conforming bid for Category 2, the College administration may per the statute 18A:64A-25.5C (iii) negotiate pricing for un-awarded items; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Purchasing Manager and in accordance with NJ State Statute 18A:64A-25.5C(iii) the purchase of the Evolution 201 PC UV-VIS Spectrometer be awarded directly to the manufacturer, Fisher Scientific Company, Suwanee, GA in the amount of \$6,166.99.

- D. WHEREAS, The County College of Morris pursuant to public advertisement for Scientific, Nursing and Respiratory Equipment received four (4) bid proposals under Bid B1819-46DDP which was publicly opened on January 9, 2019; and

WHEREAS, no bids were received for Category 3 for Biology/Chemistry; and

NOW, THEREFORE BE IT RESOLVED ON THIS 29<sup>th</sup> DAY OF January, 2019 by the Board of Trustees of the County College of Morris after two (2) unsuccessful bids as the first bid was non-conforming and no bids received for the second bid, the College administration may per the statute 18A:64A-25.5C (iii) negotiate pricing for un-awarded item; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Purchasing Manager and in accordance with NJ State Statute 18A:64A-25.5C(iii) the purchase of the Trace 1300 Gas Chromatograph, Model #14800301 plus accessories and software licenses, be awarded directly to the manufacturer, Thermo Electron North America, Madison, WI in the amount of \$16,315.65.

- E. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:



<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1819-46DDP	Scientific, Nursing and Respiratory Equipment	Thermo Electron North America Madison, WI	\$16,679.00
		IngMar Medical Pittsburgh, PA	\$5,502.00
		Pocket Nurse Enterprises Inc. Ambridge, PA	\$3,649.20

Thermo Electron North America LLC for One (1) Nicolet IS5 FT-IR, KBr Windows Spectrometer @ \$12,870.00, with OMNIC 9 Lite Software @ \$188.00, Four (4) Transmission Windows @ \$46.00 each = \$184.00, One (1) iD7 ATR Optical Base for nicolet iS5 @ \$1,030.00, One (1) AR Diamond Crystal Plate for Smart iTX and iD7 ATR @ \$2,407.00 with installation and training included for a total of \$16,679.00. IngMar Medical; One (1) RespiTrainger Infant System Multi-skill Ventilation Task Trainer @ \$4,753.00 and One (1) RespiTrainer Infant Intubation Package @ \$299.00 for a total of \$5,052.00. Pocket Nurse Enterprises Inc.; Four (4) 3B Scientific Injection Trainers @ \$93.47 each = \$373.88, Two (2) Progra-Temp Simulated Thermometer @ \$209.46 each = \$418.92, One Hundred Ninety-Two (192) Baxter Healthcare Continu-Flo Solution Sets @ \$5.26 each = \$1,009.92, Four Hundred (400) Braun Secondary Admin Sets f/ADDitIV Primary Sets @ \$1.90 each = \$760.00, One Hundred Ninety-Two (192) Baxter Healthcare Secondary Medication Sets @ \$1.90 each = \$364.80, Four (4) cases Braun Outlook Safety Infusion System Pump Sets @ \$180.42 = \$721.68 for a total of \$3,649.20. For the School of Health Professions and Natural Sciences.

11. Committee on Personnel – Trustee Weisberg

Motion for the adoption of items 11.A. – 11.B. on the Consent Agenda of the Report of the Committee on Personnel, which resolutions are available to the public.

- A. RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #2 for professional services to the College for the purposes stated on Attachment #2.

**Attachment #2 is on pages 22 through 24.**

- B. RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignation:

- Raymond McConnell, resignation, effective 12/21/18

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- C. RESOLVED, That the new employee appointments listed on Attachment #3 be approved.

**Attachment #3 is on page 25.**

- D. RESOLVED, That the revision to the adjunct faculty appointments and salaries for the 2018 Fall semester be approved as stated on Attachment #4.

**Attachment #4 is on page 26.**

- E. RESOLVED, That the faculty appointments and salaries for the 2019 Winterim semester be approved as stated on Attachment #5.

**Attachment #5 is on page 27.**

- F. WHEREAS, The Personnel Committee has reviewed the rationale to reclassify the vacant position of Research Technician, Institutional Effectiveness, from CCMSA F-35, to the position of Business Intelligence Analyst, AAPF Grade 15, effective January 30, 2019, resulting in a second Business Intelligence Analyst position.

BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to reclassify the vacant position of Research Technician, Institutional Effectiveness, CCMSA F-35, to the position of Business Intelligence Analyst, AAPF Grade 15, effective January 30, 2019.

12. Committee on Lands and Buildings – Trustee Frost

- A. WHEREAS, The estimated cost of the renovations of the Buildings, Accessibility, and HVAC improvements (the “Project”) is \$3,400,000 (of the amount so estimated, the sum of \$1,700,000 is to be provided pursuant to Chapter 12 of the Laws of 1971);

NOW THEREFORE, BE IT RESOLVED, That pursuant to NJSA 18A:64A-19(1), the Board of Trustees of the County College of Morris deems it necessary to raise money for the Project.

The amount of the estimated cost and the estimated amount of money needed for such purposes is \$3,400,000 (of which \$1,700,000 is expected to be provided pursuant to Chapter 12 of the Laws of 1971). The Statement of Estimated Cost of the Project, attached hereto as Exhibit A, is hereby adopted by the Board of Trustees. It is proposed to the Board of School Estimate that \$3,400,000 or an amount equal to the Chapter 12 funding, whichever is less, shall be raised by the County of Morris by bond ordinance or other means authorized by law.

BE IT FURTHER RESOLVED, That February 13, 2019 at 4:00 p.m., in the Knox Room, Morris County Administration and Records Building, Morristown, NJ, is hereby fixed as the time and place for public meeting by said Board of School Estimate to fix and determine the sum of money needed for the purposes specified in Exhibit A and the amount to be raised by the County of Morris.

**Exhibit #A is on pages 28 through 29.**

13. Committee on Finance and Budget – Trustee Pepe

- A. RESOLVED, That the Board of Trustees adopts the revisions to the Schedule of Facility Rental Fees as set forth on Attachment #6 effective January 30, 2019.

**Attachment #6 is on pages 30 through 31.**

- B. RESOLVED, That the resolution set forth in Attachment #7 be adopted awarding the contract for CART Services Agencies to Karasch & Associates and Total Caption.

**Attachment #7 is on page 32.**

- C. WHEREAS, The County College of Morris pursuant to public advertisement for CART Services – Individuals received one (1) RFP proposals under RFP1819-48DD which was publicly opened on December 18, 2018; and

WHEREAS, a review of the RFP Proposal submitted by the following bidder was non-conforming as required in the RFP specifications and therefore should be rejected as non-conforming: Renee Russo, CRR; and

NOW, THEREFORE BE IT RESOLVED ON THIS 29<sup>th</sup> DAY OF January, 2019 by the Board of Trustees of the County College of Morris the RFP proposal from Renee Russo, CRR be rejected.

- D. RESOLVED, That the Board of Trustees hereby authorizes an amendment to the application for the Carl D. Perkins Career and Technical Education Improvement Act of 2006 Grant for fiscal year starting July 1, 2018 and ending June 30, 2019 (Project Number: 277155) in the amount of \$397,627.

14. Committee on Audit – Trustee Pepe

- A. RESOLVED, That the Board of Trustees of the County College of Morris accept the Report of the Audit of Financial Statements, year ended June 30, 2018, conducted by Nisivoccia LLP, certified public accountants, Mount Arlington, New Jersey.

15. Any matters to be brought to the attention of the Board by officers of the Board.
16. Unfinished business.
17. New business.

A. Notice of Special Meeting – Chair Licitra

RESOLVED, that in accordance with the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, notice is hereby given that the Board of Trustees of County College of Morris will hold a Special meeting on Saturday, February 16, 2019 at 9:00 a.m., Henderson Hall Room 110, for the sole purpose of adoption of a resolution to meet in a session closed to the public to discuss personnel matters and labor relations.

The Secretary of this Board is directed to provide the requisite advance notice of this Special meeting pursuant to the Open Public Meetings Act of the State of New Jersey. Formal action will not be taken by the Trustees at this meeting.

B. Standing Committees of the Board of Trustees

1. Committee on Legislative Affairs – Trustee Dredde
  2. Committee on Student Success – Trustee Hadzima
18. Questions and comments from the public.
  19. Adjournment.

## Schedule of Fees

### Course Fees

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
ACC 111	Principles of Accounting I	40	40
ACC 112	Principles of Accounting II	40	40
ART 122	Drawing I	75	75
ART 123	Drawing II	75	75
ART 124	Figure Drawing	75	75
ART 130	2D Design	75	75
ART 131	Color Theory	75	75
ART 132	3D Design	75	75
ART 219	Painting I	75	75
ART 220	Painting II	75	75
ART 228	Sculpture I	75	75
ART 229	Sculpture II	75	75
ART 230	Portfolio and Presentation	75	75
ART 233	Independent Study I	75	75
ART 234	Independent Study II	75	75
ART 238	Independent Study III	75	75
ART 241	Ceramics I	75	75
ART 242	Ceramics II	75	75
ART 250	Beginning Glassblowing I	1500	1500
<b>ART 251</b>	<b>Intermediate Glassblowing</b>		<b>1750</b>
ART 291	Special Topics in Art	50	50
ART 293	Special Topics in Art	50	50
BIO 100	Elements in Biology	95	95
BIO 101	Anatomy Physiology I	95	95
BIO 102	Anatomy Physiology II	95	95
BIO 121	General Biology I	95	95
BIO 122	General Biology II	95	95
BIO 123	Cell Biology	95	95
BIO 127	Biology Environmental Concerns	95	95
BIO 129	Introduction to Botany	95	95
BIO 132	Concepts in Biology	95	95
BIO 133	Human Biology	95	95
BIO 180	General Biology I-Honors	95	95
BIO 181	General Biology II-Honors	95	95
BIO 201	Genetics	95	95
BIO 202	Ecology	95	95
BIO 215	Microbiology	95	95
BIO 223	Cell and Molecular Biology	95	95
BIO 233	Independent Study in Biology	95	95
BIO 295	Special Topics in Biology	95	95
BUS 119	Business Info Systems and Applications	40	40

Code:  
 New fee  
~~Deleted fee~~

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
BUS 136	Personal Finance	35	35
BUS 211	Money and Banking	35	35
BUS 212	Principles of Finance	35	35
BUS 218	Investment Principles	35	35
BUS 222	International Finance	35	35
CHM 105	Forensic Science	95	95
CHM 118	Introductory Chemistry-Lab	95	95
CHM 126	General Chem I-Lab	95	95
CHM 128	General Chem II-Lab	95	95
CHM 210	Essentials of Organic Chemistry	95	95
CHM 212	Biochemistry	95	95
<b>CHM 218</b>	<b>Analytical Chem. - Instrumental Analysis</b>		<b>95</b>
CHM 219	Quantitative Chemical Analysis	95	95
<del>CHM 220</del>	<del>Instrumental Methods of Analysis</del>	<del>95</del>	
CHM 232	Organic Chemistry I-Lab	95	95
CHM 234	Organic Chemistry II-Lab	95	95
CHM 235	Independent Study in Chemistry	95	95
CHM 295	Special Topics in Chemistry	95	95
CMP 101	Computer Information Literacy	40	40
CMP 108	Game Design Concepts	40	40
CMP 120	Foundations of Information Security	40	40
<del>CMP 123</del>	<del>Systems Analysis and Design</del>	<del>40</del>	
CMP 124	Network Security	40	40
CMP 125	Information Security Management	40	40
CMP 126	Computer Technology & Applications	40	40
CMP 128	Computer Science I	40	40
CMP 129	Computer Science II	40	40
CMP 130	Introduction to Information Technology	40	40
CMP 135	Computer Concepts with Applications	40	40
CMP 150	Game Programming	40	40
CMP 160	Digital Forensics I	40	40
CMP 170	Mobile App Design	40	40
CMP 200	Computer Operating Sys & Utilities	40	40
CMP 205	Database Programming (MS Access)	40	40
CMP 207	Electronic Spreadsheets (MS Excel)	40	40
CMP 209	Introduction to Unix	40	40
CMP 230	Computer Assembly Language	40	40
CMP 233	Data Structures and Algorithms	40	40
CMP 235	Advanced Unix	40	40
CMP 237	Visual Basic (VB.NET)	40	40
CMP 239	The Internet and Web Page Design	40	40
CMP 241	Database Programming (Oracle)	40	40
CMP 243	Ethical Hacking and Systems Defense	40	40
CMP 244	Web Design II	40	40
CMP 245	Web Design Tools	40	40
CMP 246	Operating Systems	40	40

Code:  
New fee  
~~Deleted fee~~

Board of Trustees  
County College of Morris  
January 29, 2019  
Attachment #1

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
CMP 249	Advanced Web Programming	40	40
CMP 250	Game Production	40	40
CMP 261	Digital Forensics II	40	40
CMP 271	Mobile App Programming	40	40
CMP 280	Software Engineering	40	40
CMP 290	Independent Study in IT	20	20
CMP 291	Special Topics in IT	40	40
CMP 292	Special Topics in IT	40	40
CMP 293	Special Topics in IT	20	20
COM 114	Media Aesthetics	40	40
COM 120	Broadcast Journalism	48	48
COM 209	Editing & Publication Design	48	48
COM 210	Digital Video Editing	40	40
COM 211	Television Production	40	40
COM 212	Television Production II	40	40
DAN 111	Introduction to Dance	15	15
DAN 117	Introduction to Ballet	15	15
DAN 125	Jazz I	15	15
DAN 126	Jazz II	15	15
DAN 130	Tap Dance I	15	15
DAN 134	Dance History	25	25
DAN 135	Dance Theatre Workshop I	15	15
DAN 136	Dance Theatre Workshop II	15	15
DAN 137	Ballet I	20	20
DAN 138	Ballet II	20	20
DAN 141	Modern Dance I	20	20
DAN 142	Modern Dance II	20	20
DAN 146	Dance for Musical Theatre	20	20
DAN 211	Intermediate Ballet	25	25
DAN 212	Advanced Ballet	25	25
DAN 216	Intermediate Modern Dance	25	25
DAN 217	Advanced Modern Dance	25	25
DAN 220	Dance Theatre Workshop III	15	15
DAN 222	Dance Theatre Workshop IV	15	15
DAN 224	Choreography I	25	25
DAN 226	Choreography II	25	25
DSN 120	Design Concepts I	75	75
DSN 125	Design Rendering	75	75
DSN 135	Fashion Construction Technology I	75	75
DSN 145	Intro to Fashion & Visual Merchandising	75	75
DSN 146	Fashion Merchandizing II	75	75
DSN 155	Custom Design and Construction	75	75
DSN 160	Fashion Construction Tech. II	75	75
DSN 165	Drawing for Designers	75	75
DSN 220	Design Concepts II	75	75

Code:  
New fee  
~~Deleted fee~~

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
DSN 291	Special Topics in Design I	75	75
DSN 292	Special Topics in Design II	75	75
<b>ELT 110</b>	<b>Digital Principles</b>	<b>55</b>	<b>60</b>
<b>ELT 115</b>	<b>Active Circuit Components</b>	<b>55</b>	<b>60</b>
<b>ELT 121</b>	<b>Circuit Analysis</b>	<b>55</b>	<b>60</b>
ELT 123	Studio Maintenance	75	75
ELT 201	Electricity and Electronics	55	60
<b>ELT 209</b>	<b>Advanced Digital and Microprocessors</b>	<b>55</b>	<b>65</b>
ELT 210	Electronic Fabrication	65	65
<b>ELT 213</b>	<b>Active Circuit Design</b>	<b>55</b>	<b>65</b>
<b>ELT 215</b>	<b>Industrial Electronics</b>	<b>55</b>	<b>65</b>
ELT 227	Biomedical Clinical Experience	80	80
ELT 230	Optoelectronics	55	55
<b>ELT 231</b>	<b>Electronic Communication Systems</b>	<b>55</b>	<b>60</b>
ENR 117	Computer-Aided Drafting I	55	55
ENR 118	Computer-Aided Drafting II	55	55
ENR 119	Technical Computer Applications	45	45
ENR 120	Technical Computer Programming	45	45
ENR 121	Engineering Graphics	55	55
ENR 124	Instrumentation and Measurements	55	55
ENR 125	Computer Programming for Engineers	55	55
ENR 126	CAD and Applications	55	55
ENR 220	Hydraulics and Fluid Power	40	40
<b>ENR 230</b>	<b>Engineering Strength of Materials</b>	<b>55</b>	<b>60</b>
<b>ENR 236</b>	<b>Engineering Circuit Analysis Lab I</b>	<b>40</b>	<b>60</b>
<b>ENR 238</b>	<b>Engineering Circuit Analysis Lab II</b>	<b>40</b>	<b>60</b>
<b>ENR 240</b>	<b>Engineering Technology Project</b>	<b>55</b>	<b>60</b>
<b>ENR 241</b>	<b>Instrumentation and Controls</b>	<b>55</b>	<b>60</b>
GRD 111	Introduction to Computer Graphics	75	75
GRD 116	Electronic Prepress	75	75
GRD 118	Typography	75	75
GRD 120	Graphic Design I	75	75
GRD 215	Commercial Illustration	75	75
GRD 218	Typography II	75	75
GRD 220	Graphic Design II	75	75
GRD 230	Computer Assisted Illustration	75	75
GRD 240	Computer Assisted Page & Cover Design	75	75
GRD 250	Brochure and Magazine Design	75	75
GRD 255	Advertising Design	75	75
GRD 291	Special Topics in Graphic Design	50	50
GRD 292	Special Topics in Graphic Design	50	50
HED 112	Drugs, Society and Human Behavior	30	30
HED 115	Personal and Family Nutrition	30	30
HED 128	Lifetime Wellness	30	30

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Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
HED 130	Mind-Body Health	30	30
HED 132	Stress Management	20	20
HED 283	Cardiopulmonary Resuscitation	35	35
HED 286	Personal Health and Wellness	30	30
HED 295	First Aid and Emergency Care	30	30
HES 104	Foundations of Personal Training	30	30
HES 107	Program Design and Implementation	30	30
HES 111	Introduction to Exercise Science	30	30
HES 125	Stretching & Strengthening	30	30
HES 126	Personal Fitness	30	30
HES 127	Weight Training	30	30
HES 128	Yoga	30	30
HES 129	Self Defense	30	30
HES 130	Tai Chi	30	30
HES 131	Pilates	30	30
HES 132	Cardio Conditioning	30	30
HES 141	Personal Challenge I	60	60
HES 162	Basic Swimming	30	30
HES 186	Badminton	30	30
HES 211	Kinesiology	90	90
HES 212	Exercise Physiology	90	90
HES 213	Exercise Measurement and Prescription	90	90
HOS 101	Introduction to Food	75	75
HOS 103	Food Production	75	75
HOS 105	Food Science and Nutrition	75	75
HOS 117	Introduction to Baking	75	75
HOS 121	Advanced Baking	75	75
HOS 123	International Cuisines	75	75
HOS 126	American Regional Cuisine	25	25
HOS 127	Italian Cuisine	25	25
HOS 128	Chinese Cuisine	25	25
HOS 129	Latin Cuisine	25	25
HOS 210	Dining Room Management	75	75
HOS 233	Food as Art	75	75
HOS 235	Restaurant Operations	75	75
LHT 101	Introduction to Turf Management	85	85
LHT 108	Herbaceous Plant Materials	85	85
LHT 110	Plant Science	85	85
LHT 111	Introduction to Horticulture	85	85
LHT 114	Land Plant Ident Management and Use	85	85
LHT 115	Horticultural Comp Soft Applications	90	90
LHT 116	Horticultural Soils	85	85
LHT 124	Grounds Maintenance and Development	85	85
<b>LHT 130</b>	<b>Arboriculture</b>		<b>85</b>
LHT 211	Landscape Design and Planning I	90	90

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Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
LHT 212	Landscape Design and Planning II	90	90
LHT 215	Plant Pest Management	85	85
LHT 231	Landscape Construction & Equipment	90	90
LHT 234	Landscape and Turf Installation	85	85
LHT 235	Irrigation Systems	90	90
LHT 291	Special Topics in Agriculture I	50	50
LHT 292	Special Topics in Agriculture II	50	50
MAT 006	Elements of Algebra	50	50
MEC 109	Manufacturing Processing for Engineering Technology	100	100
<b>MEC 110</b>	<b>Materials for Engineering Technology</b>	<b>55</b>	<b>65</b>
MEC 117	Mechanical Prototyping	60	60
MEC 118	Comp. Integrated Manufacturing (CIM)	60	60
<b>MEC 141</b>	<b>Strength of Materials For Engineering Technology</b>	<b>55</b>	<b>60</b>
MEC 209	Intro to Advanced Manufacturing and CNC Programs	100	100
MEC 235	Kinematics	35	35
MEC 236	Machine Design	55	55
MED 110	Multimedia I	40	40
MED 113	Multimedia II	40	40
<del>MED 114</del>	<del>Media Aesthetics</del>	<del>40</del>	
MED 119	Digital Media Production	40	40
MED 210	Digital Video Editing	40	40
<del>MED 211</del>	<del>TV Production I</del>	<del>48</del>	
MED 213	Multimedia Authoring and Design	40	40
MED 220	Animation	40	40
MED 224	Independent Study in Media Studies	20	20
MED 240	Advanced Animation	40	40
MED 291	Special Topics in Media Studies	20	20
MED 292	Special Topics in Media Studies	40	40
MED 293	Special Topics in Media Studies	40	40
MUS 112	Introduction to Electronic Music	50	50
MUS 124	Electronic Music II	50	50
MUS 135	Applied Music Primary I	150	150
MUS 136	Applied Music Primary II	150	150
MUS 137	Applied Music Primary III	150	150
MUS 138	Applied Music Primary IV	150	150
MUS 165	Introduction to Music Recording	50	50
MUS 167	Music Recording II	75	75
MUS 176	Aural Comprehension I	35	35
MUS 177	Aural Comprehension II	35	35
MUS 178	Aural Comprehension III	35	35
MUS 179	Aural Comprehension IV	35	35
MUS 180	Microphone Techniques	75	75
MUS 182	Audio Production Techniques	75	75
MUS 233	Independent Study in Music	75	75

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Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
MUS 234	Independent Study in Music	75	75
MUS 244	Independent Study-Electronic Music I	75	75
MUS 245	Independent Study-Electronic Music II	75	75
MUS 249	Practicum	75	75
MUS 250	Internship in Music Recording	125	125
MUS 253	Independent Study in Music II	75	75
MUS 254	Independent Study in Music III	75	75
MUS 255	Independent Study in Music IV	75	75
MUS 259	Hard Disc Recording	75	75
NUR 012	Nursing Transition: Advanced Placement Status	90	90
<b>NUR 121</b>	<b>Fundamentals of Nursing</b>	<b>650</b>	<b>675</b>
<b>NUR 123</b>	<b>Basic Medical/Surgical Nursing</b>	<b>600</b>	<b>625</b>
<b>NUR 213</b>	<b>Maternal-Child/Mental Health Nursing</b>	<b>620</b>	<b>650</b>
<b>NUR 214</b>	<b>Advanced Medical/Surgical Nursing</b>	<b>600</b>	<b>700</b>
<b>PAR 120</b>	<b>Paramedic Science I</b>		<b>500</b>
<b>PAR 125</b>	<b>Paramedic Clinical Experience I</b>		<b>200</b>
<b>PAR 130</b>	<b>Paramedic Clinical Experience II</b>		<b>200</b>
<b>PAR 220</b>	<b>Paramedic Science II</b>		<b>500</b>
<b>PAR 225</b>	<b>Paramedic - Clinical Experience III</b>		<b>400</b>
<b>PAR 230</b>	<b>Paramedic Clinical Experience IV</b>		<b>100</b>
<b>PAR 235</b>	<b>Paramedic Internship - Field Experience</b>		<b>500</b>
PHO 115	Photography I	75	75
PHO 116	Photography II	75	75
PHO 117	Color Photography I	75	75
PHO 204	Digital Imaging I	75	75
PHO 213	Documentary Photography	75	75
PHO 216	Studio Lighting Techniques	75	75
PHO 224	Digital Imaging II	75	75
PHO 226	Portfolio Preparation	75	75
PHO 227	Professional Studio Photography	75	75
PHO 290	Independent Study I in Photography	75	75
PHO 291	Special Topics in Photography	50	50
PHO 292	Special Topics in Photography	50	50
PHO 293	Special Topics in Photography	50	50
PHY 103	Concepts of Physics	60	60
PHY 111	Technical Physics I	55	60
PHY 112	Technical Physics II	60	60
<b>PHY 118</b>	<b>Meteorology</b>	<b>55</b>	<b>60</b>
PHY 126	General Physics I-Lab	60	60
PHY 128	General Physics II-Lab	60	60
PHY 134	Lab for Engineering Physics II	60	60
PHY 233	Lab for Engineering Physics III	60	60
PKG 101	Packaging Technology I	75	75

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Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2019 (\$)
PKG 120	Packaging Design I	75	75
PKG 202	Packaging Technology II	75	75
PKG 219	CAD for Packaging Design and Manufacturing	75	75
PKG 220	Packaging Design II	75	75
RAD 104	Principles of Radiography I	400	400
<b>RAD 107</b>	<b>Radiography Clinical Practice I</b>	<b>550</b>	<b>575</b>
RAD 114	Principles of Radiography II	400	400
<b>RAD 117</b>	<b>Radiography Clinical Practice II</b>	<b>500</b>	<b>550</b>
<b>RAD 120</b>	<b>Intermediate Clinical Practice</b>	<b>500</b>	<b>550</b>
RAD 204	Principles of Radiography III	400	400
RAD 213	Radiography Clinical Practice III	520	550
RAD 220	Principles of Radiography IV	400	400
<b>RAD 227</b>	<b>Radiography Clinical Practice IV</b>	<b>500</b>	<b>550</b>
<b>RAD 230</b>	<b>Advanced Clinical Practice</b>	<b>500</b>	<b>550</b>
RTH 199	Respiratory Therapeutics	280	280
RTH 204	Cardiopulmonary Evaluation	280	280
RTH 206	Mechanical Ventilation	280	280
<b>RTH 210</b>	<b>Clinical Practice I</b>	<b>400</b>	<b>450</b>
<b>RTH 211</b>	<b>Clinical Practice II</b>	<b>350</b>	<b>400</b>
<b>RTH 212</b>	<b>Clinical Practice III</b>	<b>400</b>	<b>450</b>
<b>SCI 101</b>	<b>Natural Science</b>	<b>50</b>	<b>60</b>
<b>SCI 106</b>	<b>Introduction to Astronomy</b>	<b>55</b>	<b>60</b>
<b>SCI 118</b>	<b>General Astronomy</b>	<b>55</b>	<b>60</b>
<b>TEL 110</b>	<b>Routing I (CISCO)</b>	<b>55</b>	<b>60</b>
<b>TEL 120</b>	<b>Routing II (CISCO)</b>	<b>50</b>	<b>60</b>
<b>TEL 220</b>	<b>Routing III (CISCO CCNA3&amp; CCNA4)</b>	<b>50</b>	<b>60</b>
TEL 232	Data Communication	50	50
<b>TEL 233</b>	<b>Network Operating Systems</b>	<b>50</b>	<b>60</b>
TEL 234	Telecommunications Systems	50	50
TEL 291	Special Topics in Telecommunications Systems Technology	50	50
TEL 292	Special Topics in Telecommunications Systems Technology	50	50

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**OTHER FEES**

Description	Current fee (\$)	Fee as of summer 2019 (\$)
Application Fee (NON-REFUNDABLE)	30	30
Online	25	25
Online with Streaming Video	45	45
Late Payment	40	40
Registration Fee	7 per course	7 per course
Technology Fee	14 per course	14 per course
Reinstatement Fee	100	100
Service Fee (Withdrawal Fee)	10 per course	10 per course
Return Check Fee	50	50
Graduation Fee	30	30
Replacement Diploma/Certificate Fee	25	25
Department Exam	50	50
External Proctor Services (\$50 for each additional 0-2 hr. time block past initial 2-hour appointment)	50	50
<b>Make-up Exams</b>	<b>5</b>	<b>15</b>
Accuplacer Re-Testing Fee	10	10
Nursing Pins	78	78
CLEP Testing Fee	25	25
Criminal Background Check	100	100
Transcript Fee	5	5
<b>Health Records Transcript</b>	<b>5</b>	<b>15</b>
<b>International Studies</b>		
1. Study Abroad: Consortium Fee	125	125
<b>ID Card Replacement</b>		
First Replacement	5	5
Second Replacement	10	10
Third Replacement	25	25
<b>Senior Citizens (65 and Over)</b>		
College Fees	Waived	Waived
Application Fee	Waived	Waived
<b>Tuition-in-County</b>	<b>40 per credit</b>	<b>42 per credit</b>
<b>Plus Differential - Out-of- County</b>	<b>128 per credit</b>	<b>137 per credit</b>
Out-of-State		NO DISCOUNT
<b>Workforce Development and Continuing Education Professional Education</b>		
Registration Fee	5 per course	5 per course
<b>General Fees</b>		
Laboratory fees for credit courses apply to credit free courses and are pro-rated on an hourly basis as appropriate.		
<b>WFD Refund Policy</b>		
Students will receive a full refund (minus a \$10 drop fee) if notification is received in writing three business days prior to the first class. Thereafter, there is no refund with the approval of the Associate Vice President of Workforce Development.		

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**SECURITY FINES**  
 Penalties for Violation of Regulations

Description	Current fee (\$)	Fee as of summer 2019 (\$)
Failure to obtain authorized use of walkway	25	25
Failure to obtain a temporary parking permit	25	25
Parking in a posted reserve area-first offense	35	35
Parking in a posted reserve area-second offense	70	70
Parking in a posted reserve area-third offense	100	100
Parking in a handicapped or medical reserve area	250	250
Disregarding parking/traffic control signs	25	25
Vehicles parked in other than authorized areas	25	25
Failure to obtain a parking decal sticker	25	25
Failure to display a permit	25	25
Failure to present Student ID	25	25
Exceeded posted speed limit (1-13 mph over)	100	100
Exceeded posted speed limit (14-19 mph over)	125	125
Exceeded posted speed limit (20 mph and over)	225	225
Fire Zone violation	75	75
Careless driving-improper operation (as interpreted by N.J. Title 39:4-97 MV Law)	125	125
Reckless driving-improper operation (as interpreted by N.J. Title 39:4-96 MV Law)	225	225
Failure to obey an officer's direction	75	75
Moving violation – first offense	100	100
Moving violation - second offense	150	150
Moving violation - third offense	200	200
Smoking fines - first offense	75	75
Smoking fines - second offense	100	100
Smoking fines – third offense	125	125
NOTE: Fines must be paid within 10 days of the issuance of a campus summons. If an appeal is filed and upheld, the fine will be refunded.		

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**LIBRARY FEES**

Description	Current fee (\$)	Fee as of summer 2019 (\$)
<b>All materials - overdue fines</b>	\$.10/day to a max. of \$3	\$.10/day to a max. of \$3
After max is reached, item is considered lost.		
<b>Charges for lost materials</b>		
Hardcover book	\$50	\$50
Paperback Book	\$35	\$35
CD/DVD	\$20 each	\$20 each
CD/DVD set	Full replacement value	Full replacement value
CD-ROM, Blu-ray, interactive media	\$70	\$70
Misc. Media	\$75	\$75
Misc. equipment	Full replacement value	Full replacement value
<b>Reserve items for in-library use</b>	\$10 per hour to max. of \$50	\$10 per hour to max. of \$50

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**REMUNERATION FOR PROFESSIONAL SERVICES  
FOR THE MONTH OF JANUARY 2019**

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Adamczyk, Barbara	10/29/18-12/3/18	\$350.00	Taught Blackboard Coordinator for CBT
Badami, Christopher	12/17/2018	\$100.00	Eval. & critique final projects for Practicum/Music bus. Class
Bahner, Hilda	10/22/18-11/27/18	\$3,009.00	Taught ESL for Early Beginners & Advanced for CPP
Baker, JoAnn	11/3/18-12/22/18	\$1,974.00	Taught ICD-10-CM/CPT 4 Code Prac App for CPP
Balish, Alex	12/15/2018	\$210.00	Taught Basic Life Support for CPP
Ballone, Carrie	11/13/2018	\$400.00	Taught Public Speaking: Deliver your message w/ Confidence/CBT
Ballone, Carrie	11/15-18/18	\$400.00	Taught Understanding Your Behaviors for CPP
Ballone, Carrie	11/14,28/18	\$800.00	Taught Emotional Intelligence & Coaching & Mentoring Skills/CBT
Ballone, Carrie	12/21/2018	\$400.00	Classroom Management for CBT
Ballone, Carrie	12/06/2018	\$400.00	Taught Improve Your Communications, Improve Your Success for CBT
Barrieres, Richard	Fall 2018	\$368.06	Assistant to CCM Wind Ensemble
Bilotti, Joseph	Fall 2018	\$1,468.25	Accompanist/assistant to CCM Chamber Choir
Binowski, Nancy	7/2/18-12/28/18	\$861.00	CCM App's Development Project
Bosch, Jodi	11/1/18-12/8/18	\$2,000.00	Director of Fall Play
Bowers, Glen	11/8,17,18,27/18; 12/1,13/18	\$405.00	Scoreboard & shotclock for Men's & women's basketball games
Braden, Susan	12/17/2018	\$250.00	Piano accompanist for FA18 Music Dept. student juries
Cagno, Kristina	10/29/18-12/3/18	\$500.00	Taught Career Readiness for CBT
Callahan, Patricia	9/3/18-11/2/18	\$504.00	Program Development-PowerPoint, Excel, Word for CPP
Callahan, Patricia	11/7/18-12/19/18	\$756.00	Taught MS-Word Essentials for CPP
Cantelmo, Concetta	12/6,8,13,15/18	\$225.00	Testing Center Admin & Proctoring Coverage
Capozzi, James	9/1/18-1/1/2019	\$500.00	Poetry Submission Fees
Catizone, Vince	11/17,27/18; 12/1,8,11/18	\$285.00	Stats & Shotclock for Men's & Women's Basketball games
Chegwidden, Jim	11/,817,18/18; 12/8,12,18/18	\$340.00	Scoreboard & shotclock for Men's & women's basketball games
Crespo-DiStefan, Leonor	10/27/18-12/8/18	\$756.00	Taught QuickBooks Essentials for CPP
Crespolini, Russ	9/1/18-12/25/18	\$4,028.50	Youngtown Edition Advisor
Cupo, Marina	10/22/18-12/4/18	\$2,000.00	Taught ESL for Beginners & Level 3 for CBT
Deardorff, Rick	8/31/18-12/20/18	\$1,182.00	Music Special Projects
Faines, Ronald	11/17/18-12/1/18	\$816.00	Taught Family Counseling for CPP
Favia, Dale	11/6-27/18	\$200.00	Taught Neighbors Helping Neighbors for CBT
Ferreira, Sharon	10/22/18-11/26/18	\$1,020.00	Taught ESL Advanced for CPP
Gaffney, Anthony	11/10/18-12/22/18	\$987.00	Taught AutoCAD Level 2: Beyond Basic for CPP
Gaver, Alyce	12/07/2018	\$400.00	Taught Google Cloud for CBT
Giraldo, Sebastian	12/18/2018	\$60.00	Shotclock for Men/Women Basketball games
Giuriceo, Marie	11/29/2018	\$100.00	Avoid Slang & Clichés Workshop
Gordon, Ramon	10/22/18-11/27/18	\$2,040.00	Taught ESL Beginner for CPP
Grant, Rosemary	12/10,17,18/18	\$142.50	Testing Center Admin & Proctoring Coverage
Grundfest, Robert	9/17/18-11/19/18	\$1,260.00	NPTNJ Preservice Component for CPP
Gruneir-Roadcap, Nieves	12/11/2018	\$200.00	New Trustee Portrait Photography
Halbach, Chuck	11/17,18/18	\$120.00	Shotclock for Women's Basketball games
Hubbard, Susan	10/29/18-12/3/18	\$500.00	Taught Career Readiness for CBT
Jacobs, Samuel	9/27/18-10/25/18	\$470.00	Taught SolidWorks Solid Modeling CAD for CPP
Jacobs, Samuel	11/8/18-12/13/18	\$470.00	Taught Python Programming for CPP
Kafel, Brian	12/10/2018	\$320.00	Site Manager for New Pathways
Kafel, Brian	12/14-15/18	\$760.00	Site Manager for Dance Performances



<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Kari, Jessica	10/23/18-11/27/18	\$940.00	Taught ESL Beginner for CPP
Kenneweg, Lisa	12/07/2018	\$400.00	Taught Excel: Pivot Tables & Beyond for CBT
Kenneweg, Lisa	10/31/2018	\$400.00	Taught Access Intermediate for CBT
Kenneweg, Lisa	12/12/2018	\$200.00	Taught Outlook - Organization Tips for CBT
Lemme, Bryan	11/5/18-12/7/18	\$1,000.00	Facilitate Distance Education Professional Learning Series 3
Lilley, Jeff	11/09/2018	\$400.00	Taught Six Sigma: An Intro for CBT
Lutton, Crystal	11/17/2018	\$270.00	Civil Service - Firefighter Exam for CBT
Lutton, Crystal	12/1,8/18	\$540.00	Civil Service - Firefighter Exam for CBT
Mach, Mary-Helen	10/23/18-11/27/18	\$940.00	Taught ESL Beginner for CPP
Mach, Mary-Helen	9/22/18-12/15/18	\$1,760.00	Taught ESL Level 1 for CBT
Mach, Mary-Helen	9/19/18-12/1/18	\$90.00	SEIU ESL for CPP
Manziona, Toni	10/29/18-11/14/18	\$846.00	Taught C104 Diagnostic Summaries & Pharmacology for CPP
Manziona, Toni	11/19-26/18	\$282.00	Taught Compulsive Gambling for CPP
Martinz, Christina	11/15/2018	\$260.00	Taught Communicating with Clarity for CBT
Martinz, Christina	11/14/2018	\$400.00	Taught Presentation Skills for CBT
Martinz, Christina	11/27,28/18	\$780.00	Taught Peer to Supervisor & Time Management for CBT
Martinz, Christina	11/29/2018	\$520.00	Taught Service Excell. Private Practice & Bus. Prof. for CBT
Martinz, Christina	12/4,5/18	\$910.00	Taught Peer to Supervisor & Art of Delegation for CBT
Martinz, Christina	12/12,13/18	\$910.00	Taught Peer to Supervisor & Art of Delegation for CBT
Martinz, Christina	12/06/2018	\$520.00	Taught Communicating with Clarity & Conscious Comm. for CBT
Martinz, Christina	12/11/2018	\$400.00	Taught Auditors Communications for CBT
McAree, Dee	12/04/2018	\$100.00	Final Exam Techniques Workshop
McWilliams, Robin	10/1/18-11/26/18	\$2,256.00	Agile Proj Mgmt Cert Prep Course for CPP
Mosso, Ray	11/17,18,27/18; 12/1,8,12,13,18/18	\$630.00	Announcer for Men's & Women's Basketball games
O'Brien, Emily Rae	11/13/2018	\$400.00	Taught Excel for Beginners & Intermediate for CBT
O'Brien, Emily Rae	10/29/18-12/3/18	\$350.00	CPR program coordinator for CBT
O'Brien, Emily Rae	10/29/18-12/3/18	\$900.00	Taught Career Readiness & Excel for CBT
Occhipinti, Georgann	12/04/2018	\$400.00	Taught Problem Solving: Eliminate Barriers for CBT
Occhipinti, Georgann	11/16/18,12/11/18	\$800.00	Taught Navigating Conflict & Leadership for CBT
Perini, Carl	9/19/18-12/8/18	\$2,040.00	Green Belt Certification for CPP
Petti, Ciro	10/24/18-11/14/18	\$612.00	Taught Sourcing Suppliers for CPP
Petti, Ciro	10/30/18-11/20/18	\$612.00	Taught Plan Quality in the Project for CPP
Petti, Ciro	11/27/18-12/18/18	\$612.00	Taught Identify/Manage Project Risk for CPP
Petti, Ciro	11/28/18-12/19/18	\$612.00	Taught Answering Demand for CPP
Petti, Ciro	11/16/18,12/5/18	\$600.00	Taught Tracking Projects w/ MS Project, Excel Advanced for CBT
Pravec, Norma	10/22/18-11/27/18	\$2,040.00	Taught ESL Intermediate for CPP
Puizina, Donna	10/23/18-11/27/18	\$940.00	Taught ESL Intermediate for CPP
Sains, Scott	11/8,18,27/18; 12/1,8,12,13,18/18	\$525.00	Stats for Men's & Women's Basketball games
Schoenfelt, Nan	12/12,18/18	\$45.00	Exam Scribe
Sheehy, Kathy	11/17/2018	\$180.00	Civil Service - Firefighter Exam for CBT
Sheehy, Kathy	12/1,8/18	\$360.00	Civil Service - Firefighter Exam for CBT
Sideris, Gina	10/30/18-11/20/18	\$504.00	Taught Create Donor-Centric Communication for CPP
Sideris, Gina	11/27/18-12/4/18	\$252.00	Taught Events Raise Funds & Friends for CPP
Smarth, Cheryl	12/06/2018	\$250.00	Site Manager for MC Hispanic-American Chamber of Commerce
Smarth, Cheryl	12/10/2018	\$220.00	Site Manager for New Pathways/Break the Cycle
Smarth, Cheryl	12/14,15/18	\$720.00	Site Manager for Dance Performances
Smith, Keith	AY 2018-19	\$600.00	CTE Fellowship
Smith, Keith	December 2018	\$600.00	CTE Fellowship
Smith, Keith	12/01/2018	\$600.00	CTE Fellowship

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Smith, Keith	01/10/2019	\$600.00	CTE Fellowship
Sterzer, Kenneth	10/23/18-11/27/18	\$252.00	Taught Employment Law for CPP
Sterzer, Kenneth	12/4-18/18	\$126.00	Training and Staff development for CPP
Swern, Lauren	11/15/18-12/18/18	\$630.00	Taught Interactive Prop. Writing, Ethics/Grant Writing & Creating/ CPP
Sykes, Michelle	10/15/18-11/8/18	\$1,008.00	Taught Anatomy for Healthcare Prof. for CPP
Taylor, Anna	10/22/18-11/26/18	\$1,880.00	Taught ESL Beginner & Intermediate for CPP
Treibman, Judy	7/2/18-9/6/18	\$168.00	Program Development, revision work, admin. HR for CPP
Treibman, Judy	10/23/18-11/27/18	\$252.00	Taught Employment Law for CPP
Treibman, Judy	12/4-18/18	\$126.00	Training and Staff development for CPP
Tse, John	11/15/2018	\$400.00	Taught Project Management Fundamentals for CBT
Vill'Neuve, Denise	7/1/18-12/31/18	\$500.00	MRI Clinical for CPP
Wardlow, Greg	11/17/18, 12/13/18	\$140.00	Scoreboard for Men's & women's basketball games
Weinfeldt, James	10/29/18-12/3/18	\$500.00	Taught Career Readiness for CBT
Weiss, Joan	12/8,13,15/18	\$157.50	Testing Center Admin & Proctoring Coverage
Wheatley, Steven	11/6/18, 12/12,13/18	\$97.50	Exam Scribe
Williams-Bogar, Rita	11/08/2018	\$260.00	Taught Getting Comfortable for Uncomfortable Conv. for CBT
Williams-Bogar, Rita	12/04/2018	\$400.00	Taught Understanding & Managing Generational Differences for CPP
Wise, Susan	9/29/18-11/10/18	\$987.00	Taught Intercon Network Devices, Part 1 for CPP
Wise, Susan	11/19/18-12/17/18	\$705.00	Taught Google Education & Cert Prep for CPP
Yost, Vivian	10/23/18-11/27/18	\$252.00	Taught Employment Law for CPP
Yost, Vivian	12/4-18/18	\$126.00	Training and Staff development for CPP

The following actions commence as of the date indicated and end on June 30, 2019.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>FAC:</b>				
REPLACEMENT	Moore, Kevin	18-Jan-19	<u>Appointed to:</u> Instructor English & Philosophy	\$26,632 (\$53,264 annual)
REPLACEMENT	Clemente, Alexander	18-Jan-19	<u>Appointed to: One semester</u> Assistant Professor History	\$27,742 (\$55,484 annual)
<b>CCMSA:</b>				
REPLACEMENT	Lamberto, Maureen	30-Jan-19	<u>Appointed to:</u> Department Administrative Assistant Psychology	\$32,700
REPLACEMENT	Cicenia, David	31-Jan-19	<u>Appointed to:</u> Groundskeeper I Plant & Maintenance	\$33,331
REPLACEMENT	Bidgood, Stuart	18-Feb-19	<u>Appointed to:</u> Custodian II (Evenings) Plant & Maintenance	\$33,331
REPLACEMENT	Wallace, Kelly	4-Feb-19	<u>Appointed to:</u> Department Administrative Assistant Information Technologies	\$32,656
<b>PART-TIME:</b>				
NEW	Ayers, Bonnie	10-Dec-18	<u>Appointed to:</u> GRANT FUNDED PT Student Support Coordinator NSF B2B Grant	\$15.00ph
REPLACEMENT	Rahey, Megan	30-Jan-19	<u>Appointed to:</u> PT Lab Assistant Hospitality Management & Culinary Arts	\$13.50ph
REPLACEMENT	Lopez, Linda	14-Jan-19	<u>Appointed to:</u> PT Custodian I (Evenings) Plant & Maintenance	\$12.00ph
REPLACEMENT	Jadue, Zulema	14-Jan-19	<u>Appointed to:</u> PT Custodian I (Evenings) Plant & Maintenance	\$12.00ph

**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISION  
Fall 2018**

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>	<u>Code</u>
J. O'Hara	01220	\$6,615	\$7,425	Course/Credit Hours Added

**FACULTY APPOINTMENTS AND SALARIES  
 Winterim 2019**

<b>Department</b>	<b>Acct</b>	<b>Name</b>	<b>Amount</b>
IT	01490-9123	Binowski, Nancy	\$2,701
ENGLPH	01060-9122	Carey, Margaret	\$1,182
MATH	01420-9123	Chambers, Catherine	\$4,428
HOS	01270-9123	Cosgrove, Mark	\$7,970
BUS	01260-9123	Crisonino, Karen	\$5,653
ENGLPH	01060-9122	Deshchidn, Suzanne	\$1,576
MATH	01420-9123	Fitzpatrick, Kelly	\$5,904
ESET	01470-9123	Fuentes, Venancio	\$738
ENGLPH	01060-9122	Furlong, Thomas	\$3,152
NUR	01650-9123	Gilmore, Suzanne	\$1,476
ESET/CJS	01250-9123	Hurd, John	\$4,428
HIS	01240-9123	Iden, Michelle	\$4,428
BUS	01260-9123	Iftikhar, Najib	\$2,214
SAHS	01220-9123	Kaifa, Stephen	\$4,428
ESET/CJS	01250-9123	Kazaba, Maureen	\$2,214
HIS	01240-9123	Lee, Marie	\$7,380
BUS	01260-9123	Miller, Susan	\$5,041
ENGLPH	01060-9122	Mohan, Jude	\$2,364
HESD	01620-9122	Morano, Marianne	\$2,475
MATH	01420-9123	Persau, Meimee	\$2,214
HIS	01240-9123	Pilant, Craig	\$6,642
MATH	01420-9123	Poetsch, Deborah	\$2,952
NUR	01650-9123	Reilly, Buffy	\$738
PSY	01230-9123	Reilly, Dolores	\$8,856
MATH	01420-9123	Sarmiento, Jorge	\$2,214
LGESL	01020-9123	Schorr, Brian	\$1,476
IT	01490-9123	Scott, June	\$2,701
MATH	01420-9123	Stigliano, Deanne	\$2,214
BUS	01260-9123	Sutton, Maureen	\$4,428
IT	01490-9123	Tamburelli, Patricia	\$6,642
MATH	01420-9123	Thurman, Alexis	\$5,904
MATH	01420-9123	Winston, Susan	\$5,166
MATH	01420-9123	Wolfgang, Heather	\$738

**EXHIBIT A**

The Board of Trustees of the County College of Morris (the "Board of Trustees") herewith estimates that the cost of the capital projects (the "Project") including renovation of the Building Modifications is \$2,100,000, HVAC Improvements is \$100,000 and Accessibility is \$1,200,000; totaling \$3,400,000 (of the amount so estimated, the sum of \$1,700,000 is to be provided pursuant to Chapter 12 of the Laws of 1971. The County share of the cost is expected to be \$1,700,000. The expected sources funding are set forth in Schedule A attached hereto and made part hereof.).

The Board of Trustees makes this statement in accordance with NJSA 18A:64A-19(1). A copy of this statement shall be delivered to each member of the Board of School Estimate.

IN WITNESS WHEREOF, This statement has been signed by the Chair of the Board of Trustees and the seal of the College has been affixed hereto and attested by its Recording Secretary.

COUNTY COLLEGE OF MORRIS

By: \_\_\_\_\_  
Paul R. Licitra, Chair  
Board of Trustees  
January 29, 2019

ATTEST:

By: \_\_\_\_\_  
Denise Bell, Recording Secretary  
January 29, 2019

**SCHEDULE A**

**APPROVAL OF CAPITAL PROJECTS**

The Board of Trustees of the County College of Morris has determined the funding for the capital expenditures will be \$3,400,000;

The funding is to be shared between the State and the County;

The State share will be \$1,700,000 and the County share will be \$1,700,000.

**SCHEDULE OF FACILITY RENTAL FEES**

Facility Name	Current Fee	Fee as of January 30, 2019
Pool (season rate)	\$12,000	\$12,000
<b>Pool</b>	\$265/hr./\$135	<b>\$270/hr./\$135</b>
Individual Swim Team	\$190/hr.	\$190/hr.
Gym (full)	\$200/hr./\$100	\$200/hr./\$100
Gym (half)	\$100/hr./\$50	\$100/hr./\$50
Gym (quarter)	\$75/hr./\$25	\$75/hr./\$25
Fields	\$100/hr./\$50	\$100/hr./\$50
<b>Field Prep</b>	\$50	<b>\$80</b>
Pavilion	\$100/hr.	\$100/hr.
Tennis Courts	\$750/\$375	\$750/\$375
<b>Auditorium</b>	\$200/hr.	<b>\$250/hr.</b>
Grounds/parking lot	\$100/hr.	\$100/hr.
Classroom	\$35/hr.	\$35/hr.
<b>Conference Room</b>	\$50/hr.	<b>\$35/hr.: 0-10 people \$50: 11-19 people \$65: 20-30 people</b>
<b>Lecture Hall</b>	\$75/hr.	<b>\$100/hr.</b>
<b>Multipurpose Room(LRC)</b>	\$100/hr.	<b>\$125/hr.</b>
Gallery (LRC)	\$100/hr.	\$100/hr.
Planetarium	\$10/person	\$10/person
Planetarium - School Groups (prek-12)	\$5/person	\$5/person
Cafeteria		
<b>Cohen Hall</b>	\$50/hr.	<b>\$75/hr.</b>
Student Center Café	\$75/hr.	\$75/hr.
LRC Café	\$50/hr.	\$50/hr.
Student Center Lounge	\$60/hr.	\$60/hr.
Student Center Multipurpose	\$50/hr.	\$50/hr.
TV Studio	\$100/hr./\$50	\$100/hr./\$50
TV Control Room	\$100/hr./\$50	\$100/hr./\$50
Director/Producer	\$100/hr./\$50	\$100/hr./\$50
Technician	\$80/hr./\$40	\$80/hr./\$40
Audio Engineer	\$50/hr./\$25	\$50/hr./\$25
Camera/Remote Shoot Operator	\$50/hr./\$25	\$50/hr./\$25
Studio Operator	\$40/hr./\$20	\$40/hr./\$20
Nonlinear video/audio editing	\$100/hr./\$50	\$100/hr./\$50
Multi-format Dubbing	\$20/hr./\$10	\$20/hr./\$10
Projector (portable)	\$20/hr.	\$20/hr.
Unstructured Space	\$100/hr.	\$100/hr.
Public Safety	\$35/hr.	\$35/hr.
Plant & Maintenance	\$35/hr.	\$35/hr.
Site Manager	\$45/hr.	\$45/hr.
Grand Piano	\$700 (move & tune)	\$700 (move & tune)
<b>Studio A&amp;B</b>		<b>\$150/hr.</b>
<b>Studio Engineer</b>		<b>\$100/hr.</b>
<b>Piano Room (Auditions)</b>		<b>\$500/8hr.</b>
<b>Piano Room (Recital)</b>		<b>\$300/3hr.</b>
<b>Black Box Studio</b>		<b>\$100/hr.</b>

Code:

New fee

Deleted fee



<b>Facility Name</b>	<b>Current Fee</b>	<b>Fee as of January 30, 2019</b>
Folding Chairs	\$0.50 per chair/hr.	\$0.50 per chair/hr.
Tables	\$5.00 per table/hr.	\$5.00 per table/hr.
Portable Sound System	\$15/hr.	\$15/hr.
Rubber mats for Gym and SCC floors	\$15 per roll/hr.	\$15 per roll/hr.
Stage risers and platform	\$25/hr.	\$25/hr.

Code:  
New fee  
~~Deleted fee~~

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING WEBSITE PUBLIC SOLICITATION  
CONTRACT FOR CART (COMMUNICATION ACCESS  
REALTIME TRANSLATION) SERVICES - AGENCIES**

WHEREAS, the County College of Morris (“College”) has a need to acquire CART Services through agencies; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is from January 30, 2019 and ending September 30, 2019; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on December 6, 2018 in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for CART Services agencies dated December 6, 2018 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two (2) proposals were received and opened on December 18, 2018; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to: Karasch & Associates (“Contractor”) as secondary agency for the contract term from January 30, 2019 to September 30, 2019 to provide On-Site CART Services at an hourly rate of \$105.00 and Remote CART Services at an hourly rate of \$80.00 based upon the proposal submitted by the Contractor dated December 18, 2018; and Total Caption (“Contractor”) as tertiary agency for the contract term from January 30, 2019 to September 30, 2019 to provide On-Site CART Services at an hourly rate of \$165.00 and Remote CART Services at an hourly rate of \$124.00 based upon the proposal submitted by the Contractor dated December 18, 2018. This contract award is based upon determination that the named Contractor:

- has submitted the lowest responsible proposal; and
- has submitted the most advantageous proposal, price and other factors considered

This Contract is awarded pursuant to a fair and open contract solicitation process.