



BOARD OF TRUSTEES

Tentative Agenda Summary for the Regular Meeting of October 19, 2021

Subject to such additional items as members of the Board of Trustees wish to bring before the meeting.

Zoom Video Conference: <https://ccm-edu.zoom.us/j/92268592635>

Meeting ID: 922 6859 2635

Passcode: CCMBT

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**BOARD OF TRUSTEES
TENTATIVE AGENDA
FOR THE REGULAR MEETING OF
OCTOBER 19, 2021**

Subject to such additional items as members of the Board of Trustees wish to bring before the meeting.

1. Meeting called to order.

A. Reading of public announcement:

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Rescheduled Meeting of the Board of Trustees was provided on October 14, 2021. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris.

The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link:

<https://www.ccm.edu/trustees/public-meeting-schedule-agenda/> .

I direct that this public announcement be entered in the minutes of this meeting.

B. Announcement from Meeting Chair.

This remote meeting of the County College of Morris Board of Trustees is being conducted via Zoom video conference due to the State declaration of a health emergency. Please be aware of the following:

- This meeting is being audio recorded.
- All members of the public are asked to mute their connection until such time as they wish to address the Board during the public comment portion of the meeting.
- To unmute phones, enter * 6.

2. Roll Call

3. Adoption of resolution to discuss matters in closed session.

RESOLVED, At the Regular Meeting of the Board of Trustees on October 19, 2021, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., via Zoom video conference.

1. Compensation for Professional Services
2. Creation of Grant Funded Position
3. New Personnel Appointments
4. Adjunct Faculty Appointments and Salaries for Fall 2021 Semesters
5. Employee Resignations, Retirements and Termination
6. Adjunct II Designations
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. with the exception of Item #7.

RECONVENED PUBLIC SESSION

Reminder of Announcement from Meeting Chair.

This remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Please be aware of the following:

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 - *To unmute phones, enter * 6.*
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4. Pledge of Allegiance
 - A. Moment of Silence
5. Consideration of the minutes of the retreat meeting of September 18, 2021 and the regular meeting of September 21, 2021, including the closed sessions.
6. Report of the President – Dr. Iacono
7. Report of the Treasurer – Trustee Licitra
The intent is to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately.

Resolution #2021-10-19-07A Purchase orders following public bidding under Bid B2122-12DDP

Resolution #2021-10-19-07B Purchase orders following public bidding

Resolution #2021-10-19-07C Purchase orders to state contract vendors

Resolution #2021-10-19-07D Purchase order to vendor through the Joint Purchase Agreements – Consortium

8. Committee on Personnel – Trustee Weisberg

The intent is to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately.

Resolution #2021-10-19-08A Compensation for Professional Services to the College

Resolution #2021-10-19-08B Creation of Grant Funded Position

Resolution #2021-10-19-08C New Employee Appointments

Resolution #2021-10-19-08D Adjunct Faculty Appointments and Salaries for Fall 2021

Resolution #2021-10-19-08E Acceptance of Resignations, Retirements, and Termination

Resolution #2021-10-19-08F Adjunct II Designation

9. Committee on Finance and Budget – Trustee Aprile

The intent is to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately.

Resolutions #2021-10-19-09A(1-2) Contracts not solicited by public advertisement, awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

10. Committee on Lands and Buildings – Trustee Licitra

The intent is to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately.

Resolution #2021-10-19-10A to Fund Projects with the Securing Our Future Bond Act

11. Committee on Academic and Educational Programs – Trustee Frost

The intent is to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately.

Resolution #2021-10-19-11A Acceptance of the six year review of the AS in Engineering Science Program

Resolution #2021-10-19-11B Acceptance of the six year review of the AS in Criminal Justice Program

12. Committee on Organization, Bylaws, Nomination and Planning – Vice Chair Advokat
The intent is to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately.

Resolution #2021-10-19-12A County College of Morris Foundation By-Laws

13. Any matters to be brought to the attention of the Board by officers of the Board
14. Unfinished business
15. New business
 - A. Report on the Association of Community College Trustees Leadership Congress – Trustee Hadzima
16. Comments from the public. Public Comments will be received in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.
17. Adjournment

Resolution #2021-10-19-07A

WHEREAS, The County College of Morris pursuant to public advertisement for Nursing Equipment received three bid proposals, under Bid B2122-12DDP, which was publicly opened on September 30, 2021; and

WHEREAS, the Bid Proposal for Category 3 submitted by DiaMedical USA Equipment LLC submitted a bid for reconditioned, instead of new, B. Braun Infusomat Space Pump Kits, and therefore should be rejected as non-conforming;

NOW, THEREFORE BE IT RESOLVED ON THIS 19th DAY OF October 2021 by the Board of Trustees of the County College of Morris the bid proposal for Category 3 from DiaMedical USA Equipment LLC be rejected; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Director of Purchasing, the contract be awarded to Laerdal Medical for Category 1 – (1) SimBaby with Tracheostomy – Medium @ \$36,052.00, (1) Laptop for use with LLEAP, Ultrasound or as a Patient Monitor @ \$1,985.00, (1) All in One Panel PC @ \$2,515.00, (1) SimBaby Course Getting Started @ \$3,245.00, (1) ASL Lung Adapter @ \$3,806.00, (1) ASL Lung Adapter Install @ \$1,994.00, (1) IngMar ASL 5000 Webinar for SimBaby @ \$819.00, plus shipping of \$57.61, installation is free; and award to DiaMedical USA Equipment LLC for Category 2 - (1) Pedigo 500 Pediatric Stretcher Crib @ \$4,899.95, and (1) Bassinet Carrier with Drawer @ \$1,929.95. Additional quantities may be ordered if funding is available. For Nursing Department. Perkins Grant Funded.

Resolution #2021-10-19-07B

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2122-05DD	Temporary Employment Services	Various	\$50,000.00 estimated

Temporary Employment Services on an as-needed basis. Laine Federal Solutions, Inc., Atlanta, GA was given first placement with a 25.5% administrative fee and a \$33.00 background check fee, TeleSearch Staffing Solutions, Flanders, NJ was given second placement with 42% administrative fee for administrative support positions and 39% administrative fee for all other position, and an \$8.00 background check fee, Cogent Infotech, Pittsburgh, PA was given tertiary placement with a 49% administrative fee and a \$30.00 background check fee, and Infojini, Inc., Edison, NJ was given tertiary placement also with a 45% administrative fee for administrative support and bookstore assistance, and 50% administrative fee for all other positions and a \$50.00 background check fee. For Human Resources.

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2122-13DDP	Engineering Equipment (T)	Allegheny Educational Systems Natrona Heights, PA	\$121,565.20

1 Tormach AF50 Autofeed Bandsaw with blade brush, owner's kit, and delivery (no rigging needed) @ \$6,192.95; (2) Tormach 15L Slant-PRO CNC Lathe with Turret Package, accessories, and delivery (no rigging needed) @ \$50,205.10; (1) Tormach 1100M CNC Mill with Premium Package, accessories, and delivery (no rigging needed) @ \$28,980.65; and (1) Tormach 1100MX CNC Mill with Standard Package, accessories, and delivery (no rigging needed) @ \$36,186.50. For Engineering Department. Perkins Grant Funded.

Resolution #2021-10-19-07C

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendor:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/ 19TELE00656	Wyse 5470 Thin Clients	Dell Technologies Round Rock, TX	\$3,806.40

10 Wyse 5470 Thin Clients, Intel Celeron N4000 (2 Core/4MB/2TB/up to 2.6 GHz/6W) @ \$380.64 each. For Information Systems.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/ 19TELE00656	Dell Mobile Precision Workstation	Dell Technologies Round Rock, TX	\$33,556.40

20 Dell Mobile Precision Workstation 3560 BTX, Intel Core Processor i7-1165G7 (4 Core, 12MB Cache, 2.8 GHz up to 4.70 GHz Turbo, 17.5W) @ \$1,677.82 each. For Information Systems.

Resolution #2021-10-19-07D

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ 18/19-03	Microsoft Surface Pro 7+	CDW-Government, Inc. Vernon Hills, IL	\$65,374.00

50 Microsoft Surface Pro 7+, 12.3-inch, Core i5, 8GB RAM – 256 GB SSD @ \$1,307.48 each. For Information Systems.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269EMCPS- 21-001-EM-SHI	Security Cameras	Software House International Somerset, NJ	\$25,430.60

(20) IndigoVision HD Ultra Mini-Dome Cameras @ \$1,206.38; (20) IndigoVision Mini-Dome In-Ceiling Mount @ \$48.39; and (4) Commercial Series TnTech Motion Sensors @ \$83.80. For Public Safety.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269EMCPS- 21-001-EM-SHI	Network Cameras	Software House International Somerset, NJ	\$65,290.00 estimated

(13) Aver PTZ 330 Professional Network Cameras @ \$1,550.00 each, and (37) Aver PTZ 310 Professional Network Cameras @ \$1,220.00 for classrooms (quantities are estimated). For Information Systems.

Resolution #2021-10-19-08A

BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

REMUNERATION FOR PROFESSIONAL SERVICES

Name	Date(s) of Service	Payment	Reason
Alikhani, Maryam	09/23/2021	\$100.00	Grant Funded Workshop: Building Body Paragraphs
Alikhani, Maryam	09/30/2021	\$100.00	Workshop: Business Professional & Casual Comm: Letter, Email & Memo
Archibald, Constance	08/12/21-08/25/21 & 08/26/21-09/08/21	\$2,397.00	Certified Nurse Aide - Pine Acres - Reschedule 7/28-9/24 (was 7/19-9/17) for WFD
Birrer, Teresa	06/01/21-08/31/21	\$6,913.00	Northern NJ Bridges to Baccalaureate Grant (B2B) Year 3
Burns, Caitlin	09/16/2021	\$100.00	Grant Funded Workshop: (A&P I) Anatomy & Physiology Resources
Burns, Caitlin	09/21/2021	\$100.00	Grant Funded Workshop: (A&P II) Endocrine System: Hypothalamus & Pit.
Buzby, Cheryl	08/31/2021	\$152.34	Prepare Final Report for College Readiness Now Grant
Cardaci, Paulina	09/14/2021	\$100.00	Workshop 1: Effective Study & Test Taking Strategies for Success in A&P
Faines, Ronald	08/17/21-08/19/21	\$408.00	C105-Pharmacology for WFD
Faines, Ronald	08/24/21-08/26/21	\$408.00	C107-Compulsive Gambling for WFD
Fitzpatrick, Kelly	07/01/21-08/30/21	\$7,832.00	Data Science Curriculum Development and Efforts NSF Grant #2000887
Frye, Joshua	09/16/2021	\$100.00	Grant Funded Workshop: Solving Linear Equations & Inequalities; Application
Gigliotti, Samantha	09/16/2021	\$100.00	Grant Funded Workshop: (A&P I) Anatomy & Physiology Resources
Lemme, Bryan	08/01/21-08/21/21	\$862.50	Center for Teaching and Learning Co-Director
Levitch, Alison	05/14/21 through Summer 2021	\$1,500.00	Quality Matters Training
Moore, Clifford	08/12/21-08/25/21 & 08/26/21-09/08/21	\$4,500.00	Pharm Tech Core - Apprenticeship for WFD
Moore, Kevin	Summer 2021	\$2,520.00	Development Summer Bridge, Daily Prep. Teaching Hours
Moore, Kevin	09/28/2021	\$100.00	Grant Funded Workshop: Sentence Constructions: Types & Errors (Module 1)
O'Brien, Emily Rae	08/18/2021	\$100.00	Excel Tools: PIVOT TABLE for WFD
Patten, Ann	08/01/21-09/30/21	\$2,520.00	Development Summer Bridge, Daily Prep. Teaching Hours
Persau, Meimee	09/23/2021	\$100.00	Workshop 3: Parent Functions & Transformations for Precalculus
Pietropollo, Frank	09/16/2021	\$100.00	Grant Funded Workshop: (A&P I) Anatomy & Physiology Resources
Pietropollo, Frank	09/14/2021	\$100.00	Workshop 1: Effective Study & Test Taking Strategies for Success in A&P
Poetsch, Deborah	08/02/21-08/30/21	\$437.50	Center for Teaching and Learning Co-Director

Resolution #2021-10-19-08A

Name	Date(s) of Service	Payment	Reason
Prokop, Kathleen	Completion by 12/31/21	\$1,500.00	Completion of QM Certification Seven Modules and Submission of QM Certificate
Roche, Sharon	Completion by 12/31/21	\$1,500.00	Completion of QM Certification Seven Modules and Submission of QM Certificate
Sabella, David	09/15/2021	\$100.00	Workshop 1: Precalculus Highlights for Calc I and Calc II Students
Sabella, David	09/16/2021	\$100.00	Workshop 2: Calc I Basics for Calc II Students
Sahotsky, Brian	01/19/21-04/30/21	\$1,500.00	Course Development for Virtual Campus - Art History (ART133)
Savio, Gianmarco	05/26/21-06/11/21	\$1,500.00	Quality Matters Training
Shera, Kathleen	07/13/21-08/17/21	\$1,504.00	Medical Billing for WFD
Stigliano, Deanne	09/21/2021	\$100.00	Grant Funded Workshop: Graphing & Writing the Equations of Lines
Stoler, Loryn	09/21/2021	\$100.00	Workshop 2: Solving Problems Using Dimensional Analysis
Viola, Thomas	08/11/21-08/16/21	\$282.00	C507 Supervision for WFD
Viola, Thomas	08/18/21-08/23/21	\$282.00	C508 Community Involvement for WFD
Viola, Thomas	08/25/21-08/30/21	\$282.00	C509 Consultation Professional for WFD
Williams-Bogar, Rita	08/25/2021	\$130.00	Professional Development Training in Zoom for WFD
Williams-Bogar, Rita	08/17/21-08/19/21	\$260.00	Writing/Delivering Performance Reviews - PNY for WFD Business Solutions
Williams-Bogar, Rita	08/24/21-08/26/21	\$212.00	Leading With Confidence for WFD Business Solutions
Williams-Bogar, Rita	02/10, 02/25, 03/09, 03/10, 04/15 & 04/23/21	\$390.00	Custom Course Development - PNY for WFD Business Solutions
Williams-Bogar, Rita	08/25/21-08/31/21	\$325.00	Women in Leadership - Lakeland Bank for WFD Business Solutions
Zejnnullahi, Rreze	08/18/21-08/20/21 & 08/25/21-08/27/21	\$800.00	Excel for Beginners for WFD Business Solutions

Resolution #2021-10-19-08B

RESOLVED, That the Board of Trustees approved the creation of a grant funded position of Strategies Tutor, Accessibility Services, Part-Time for up to 24.5 hours per week.

Resolution #2021-10-19-08C

BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2022.

RATIONALE	NAME	EFFECTIVE DATE	ACTION/ POSITION	SALARY/ WAGE
CCMSA:				
REPLACEMENT	McGinniss, Joseph	21-Oct-21	<u>Appointed to:</u> Custodian I (Evening) Plant & Maintenance	\$32,872
REPLACEMENT	Zapata Mejia, Dora	21-Oct-21	<u>Appointed to:</u> Custodian I (Evening) Plant & Maintenance	\$32,872
REPLACEMENT	Cardona, Wilfredo	21-Oct-21	<u>Appointed to: (Promotion)</u> Custodian II (Evening) Plant & Maintenance	\$36,588
REPLACEMENT	Mellon, Christopher	21-Oct-21	<u>Appointed to:</u> Custodian II (Evening) Plant & Maintenance	\$36,588
PART-TIME:				
REPLACEMENT	Johnson, Michele	4-Oct-21	<u>Appointed to: Grant Funded</u> PT Career Counselor Women's Center	\$24.00hr
REPLACEMENT	Ronchi, Michael	21-Oct-21	<u>Appointed to:</u> PT Custodian I (Evening) Plant & Maintenance	\$13.00ph
NEW	Beacken, Anne	2-Sep-21	<u>Appointed to: Grant Funded</u> PT Strategies Tutor Accessibility Services	\$20.00ph
Coaches:				
REPLACEMENT	Mondelli, Daniel	Seasonal	<u>Appointed to:</u> Assistant Coach - Tier 1 Men's Baseball	\$5,000 Stipend
REPLACEMENT	Poulin, Tyler	Seasonal	<u>Appointed to:</u> Assistant Coach - Tier 2 Baseball	\$3,500 Stipend
REPLACEMENT	Wilson, Todd	Seasonal	<u>Appointed to:</u> Assistant Coach - Tier 2 Men's Soccer	\$3,500 Stipend
REPLACEMENT	Borozon, Michael	Seasonal	<u>Appointed to:</u> Assistant Coach - Tier 1 Women's Softball	\$5,000 Stipend
REPLACEMENT	Saint-Preux, Jonathan	Seasonal	<u>Appointed to:</u> Assistant Coach Women's Basketball	\$5,000 Stipend

Resolution #2021-10-19-08D

RESOLVED, That the Adjunct Faculty appointments and salaries for the Fall 2021 semesters be approved as stated below.

Dept Name	First Name	Last Name	Salary (\$)
AAD	Luis	Carrasquillo	\$ 8,650.00
AAD	Fabio	Castellanos	\$ 12,110.00
AAD	Kulvinder	Dhew	\$ 3,875.00
AAD	Avi	Erez	\$ 6,920.00
AAD	Patrick	Gallagher	\$ 11,245.00
AAD	Marco	Hernandez	\$ 6,920.00
AAD	Andrea	Kelly	\$ 7,785.00
AAD	Paul	Kiesche	\$ 4,325.00
AAD	Kathleen	McNeil	\$ 2,595.00
AAD	Kathleen	McNeil	\$ 12,110.00
AAD	Charles	Mulford	\$ 5,190.00
AAD	Andrew	Murad	\$ 3,875.00
AAD	Barbara	Neibart	\$ 8,650.00
AAD	Nicole	Schwartz	\$ 9,515.00
AAD	Stephanie	Schwiederek	\$ 6,975.00
AAD	Audrey	Sedlak-Barbati	\$ 8,650.00
AAD	Gregory	Somjen	\$ 3,460.00
AAD	Natalia	Szabla	\$ 3,875.00
AAD	Leah	Tomaino	\$ 8,650.00
AAD	William	Yermal	\$ 865.00
AAD	William	Yermal	\$ 7,785.00
AAD	Fan	Zhang	\$ 3,875.00
AH	Diane	Andrascik	\$ 12,375.00
AH	Alannah	Badini	\$ 12,375.00
AH	Barbara	Becmer	\$ 12,375.00
AH	Zuleyma	Bell	\$ 6,187.50
AH	Monica	Bianco	\$ 4,480.00
AH	Theresa	Blough	\$ 6,750.00
AH	Geraldine	Burghart	\$ 13,500.00
AH	Karen	Casey	\$ 4,480.00
AH	Robin	Cleaves	\$ 12,375.00
AH	Juliet	Colvin	\$ 6,187.50
AH	Scott	Coppolo	\$ 416.80
AH	Andres	Diaz	\$ 2,917.60
AH	Kyle	Egan	\$ 1,000.32
AH	Nicole	Galizia	\$ 11,550.00
AH	Nicole	Grigoras	\$ 12,375.00
AH	Richard	Hathaway	\$ 4,334.72
AH	Albert	Heuer	\$ 5,040.00
AH	Joseph	Kitchell	\$ 1,417.12
AH	Michael	Manchester	\$ 166.72

Resolution #2021-10-19-08D

Dept Name	First Name	Last Name	Salary (\$)
AH	Kunjumon	Mathai	\$ 4,480.00
AH	Ryan	Murray	\$ 6,918.88
AH	Faye	Niemczyk	\$ 21,980.00
AH	Rachit	Patel	\$ 416.80
AH	Gainda	Rampersaud	\$ 4,480.00
AH	Bonnetter	Rodrigues-Irving	\$ 4,480.00
AH	Lindsay	Romano	\$ 6,187.50
AH	Katie	Smith	\$ 4,480.00
AH	Jacquelyn	Stouch	\$ 12,375.00
AH	Jecil	Thomas	\$ 10,080.00
AH	Diana	Vasile-Diesel	\$ 12,375.00
AH	Ana	Vasquez	\$ 6,187.50
AH	Daniel	Vitale	\$ 833.60
AH	Nicole	Wilson	\$ 6,187.50
AH	Brianna	Wolff	\$ 6,187.50
AH	Nicole	Wolfrum	\$ 12,375.00
AH	James	Woods	\$ 166.72
BICHM	Steven	Aschoff	\$ 6,920.00
BICHM	Louis	Carozza	\$ 1,550.00
BICHM	Yeon	Cha	\$ 1,550.00
BICHM	Edward	Cooke	\$ 3,100.00
BICHM	Dennis	Daly	\$ 4,325.00
BICHM	Anthony	Di Stasio	\$ 4,325.00
BICHM	Kimberly	Dunn	\$ 1,550.00
BICHM	Richard	Finizio	\$ 3,100.00
BICHM	Fariborz	Firooznia	\$ 6,200.00
BICHM	Salvatore	Gammaro	\$ 4,325.00
BICHM	Deanna	Gardner	\$ 4,325.00
BICHM	Aoife	Hernon	\$ 9,515.00
BICHM	Bruce	Kahn	\$ 5,190.00
BICHM	David	Leibowitz	\$ 1,730.00
BICHM	Joel	Levy	\$ 3,460.00
BICHM	Elizabeth	Merritt	\$ 7,785.00
BICHM	Timothy	Mure	\$ 9,082.50
BICHM	Allison	Nadler	\$ 4,325.00
BICHM	Bright	Nyamekye	\$ 1,550.00
BICHM	Robert	Pauwels	\$ 1,730.00
BICHM	Lawrence	Peters	\$ 3,100.00
BICHM	Vrushank	Shah	\$ 1,550.00
BICHM	Lise	Woodring	\$ 9,298.75
BICHM	Jersey	Wulster	\$ 1,550.00
BUS	Ashmead	Abdool	\$ 5,169.25
BUS	John	Bale	\$ 5,190.00
BUS	Curtiss	Cale	\$ 3,460.00

Resolution #2021-10-19-08D

Dept Name	First Name	Last Name	Salary (\$)
BUS	Glen	Caplin	\$ 2,595.00
BUS	Susan	Christensen	\$ 5,425.00
BUS	Joseph	Downey	\$ 3,619.25
BUS	Lisa	Fagan	\$ 3,100.00
BUS	Judith	Ginder	\$ 4,650.00
BUS	Marybeth	Hall	\$ 3,100.00
BUS	Iris	Kaifa	\$ 3,460.00
BUS	Robert	Kern	\$ 2,595.00
BUS	Raye Jean	Leastman	\$ 2,595.00
BUS	Allan	Mulondo	\$ 3,619.25
BUS	Mona	Ressaissi	\$ 7,785.00
BUS	Sugeily	Rodriguez	\$ 8,532.75
BUS	David	Rodriguez	\$ 10,388.65
BUS	William	Schumm	\$ 2,325.00
BUS	James	Weinfeldt	\$ 2,595.00
COM	Shelley	Bromberg	\$ 2,595.00
COM	Glen	Caplin	\$ 2,595.00
COM	Julian	Costa	\$ 2,595.00
COM	Devon	Gifis	\$ 2,325.00
COM	Danielle	Lenar Cummins	\$ 5,190.00
COM	Cynthia	Mayer	\$ 6,975.00
ENGPH	Patrick	Andriani	\$ 2,325.00
ENGPH	Michele	Atkins	\$ 2,595.00
ENGPH	Margaret	Carey	\$ 2,596.00
ENGPH	Richard	Carpenter	\$ 7,612.00
ENGPH	Peter	Clavin	\$ 6,200.00
ENGPH	Daniela	Conte	\$ 5,190.00
ENGPH	Holley	Cornetto	\$ 4,650.00
ENGPH	William	Forman	\$ 2,595.00
ENGPH	Thomas	Furlong	\$ 10,207.00
ENGPH	Michael	Giffoniello	\$ 10,294.00
ENGPH	Judith	Herman	\$ 1,550.00
ENGPH	Peggy	Kurtz	\$ 4,650.00
ENGPH	James	Lavin	\$ 1,730.00
ENGPH	Anthony	Lodato	\$ 2,595.00
ENGPH	Jennifer	Moran-Campbell	\$ 4,325.00
ENGPH	Peter	Panos	\$ 5,190.00
ENGPH	Donald	Peterson	\$ 3,460.00
ENGPH	Cheryl	Thompson	\$ 2,325.00
ENGPH	Susan	Toth	\$ 2,595.00
ENGPH	Lindsey	Wah	\$ 2,595.00
ENGPH	Daniel	Warhol	\$ 2,325.00
ESET	William	Barnes	\$ 3,100.00
ESET	Glen	Berg	\$ 3,875.00

Resolution #2021-10-19-08D

Dept Name	First Name	Last Name	Salary (\$)
ESET	Mark	Chiarolanza	\$ 2,325.00
ESET	Joseph	Cristiani	\$ 2,889.10
ESET	Anthony	D'Angelo	\$ 3,875.00
ESET	Daniel	Gallagher	\$ 2,595.00
ESET	Preethi	Ganapathy	\$ 3,363.50
ESET	Russell	Hatzel	\$ 9,947.50
ESET	Christopher	Houthuysen	\$ 3,100.00
ESET	John	Hurd	\$ 7,785.00
ESET	Tom	Iaconetti	\$ 6,349.10
ESET	Samuel	Jacobs	\$ 2,588.50
ESET	Richard	Johnson	\$ 6,634.55
ESET	Albert	Messano	\$ 7,114.50
ESET	Colleen	Pascale	\$ 2,325.00
ESET	Eric	Pedersen	\$ 3,460.00
ESET	David	Robinson	\$ 2,889.10
ESET	Lawrence	Roscoe	\$ 2,889.10
ESET	Thomas	Roskop	\$ 2,588.50
ESET	William	Stitt	\$ 2,325.00
ESET	David	Tedesco	\$ 3,875.00
ESET	Andrew	VandenHeuvel	\$ 3,363.50
ESET	Frederick	Wawra	\$ 6,349.10
ESET	William	Wenrich	\$ 2,595.00
HESD	James	Breiten	\$ 2,595.00
HESD	Frank	Doto	\$ 2,595.00
HESD	Nathally	Lopez	\$ 2,325.00
HESD	Marianne	Morano	\$ 8,373.20
HESD	Robyn	Powell	\$ 4,619.10
HESD	Patrick	Roff	\$ 2,325.00
HESD	Trayer	Run-Kowzun	\$ 8,096.40
HIS	Alexander	Clemente	\$ 5,190.00
HIS	Deborah	Hoeflinger	\$ 2,595.00
HIS	Steven	Isaacson	\$ 2,595.00
HIS	Matthew	Johnston	\$ 5,190.00
HIS	Diana	Olsen	\$ 3,460.00
HOS	Michael	Atanasio	\$ 3,100.00
HOS	Robert	Kern	\$ 6,055.00
HOS	Suzanne	Lowery	\$ 2,889.10
HOS	Lynn	McAndrew	\$ 3,363.50
IT	Barbara	Adamczyk	\$ 8,667.30
IT	John	Agar	\$ 8,021.25
IT	Regina	Ashford	\$ 2,588.50
IT	Waseem	Awan	\$ 2,889.10
IT	Kali	Baker-Johnson	\$ 2,588.50
IT	Gabriel	Cabedelo	\$ 3,363.50

Resolution #2021-10-19-08D

Dept Name	First Name	Last Name	Salary (\$)
IT	Colleen	Carmeli	\$ 5,778.20
IT	Geoffrey	Cullen	\$ 6,349.10
IT	Ira	Friesheim	\$ 2,889.10
IT	Daniel	Gallagher	\$ 3,754.10
IT	Michael	Gellas	\$ 2,844.25
IT	Steven	Gladin	\$ 2,325.00
IT	Brandon	Groves	\$ 6,200.00
IT	Timothy	Guella	\$ 2,325.00
IT	John	Hankin	\$ 3,100.00
IT	Gloria	Lagerman	\$ 7,508.20
IT	James	Lam	\$ 2,595.00
IT	Hailey	Lopez	\$ 2,325.00
IT	Jason	Malkoff	\$ 2,844.25
IT	Lynmarie	McCullough	\$ 2,595.00
IT	Barbara	Pisciotta	\$ 4,913.20
IT	Michael	Renda	\$ 2,588.50
IT	Kandice	Ross	\$ 2,325.00
IT	Victor	Rudow	\$ 2,595.00
IT	Thomas	Shuman	\$ 2,171.15
IT	Albert	Stark	\$ 2,889.10
IT	Carolyn	Wade	\$ 5,778.20
IT	Stan	Wasilewski	\$ 7,785.00
LGESL	Tatyana	Babych	\$ 2,595.00
LGESL	Winfield	Bennett	\$ 3,633.00
LGESL	Rubens	Correa	\$ 2,595.00
LGESL	GinaMaria	Correia	\$ 2,325.00
LGESL	David	Gunness	\$ 7,785.00
LGESL	Nina	Hefter	\$ 2,941.00
LGESL	Lakshmi	Kattepur	\$ 2,595.00
LGESL	Michael	Keane	\$ 3,100.00
LGESL	Renata	Kessler	\$ 2,595.00
LGESL	Jun	Lewin	\$ 692.00
LGESL	Vita	Morales	\$ 2,595.00
LGESL	Mariko	Nakane	\$ 7,785.00
LGESL	Daneiah	Nasser	\$ 2,325.00
LGESL	Edith	Nelson	\$ 1,730.00
LGESL	Maria	Picouto	\$ 2,595.00
LGESL	Hilary	Porteous-Nye	\$ 5,190.00
LGESL	Norma	Pravec	\$ 3,100.00
LGESL	Jennifer	Schafer	\$ 2,595.00
LGESL	Tamar	Schattner-- Elmaleh	\$ 3,100.00
LGESL	Elissa	Teepie	\$ 2,595.00
LHT	Richard	Close	\$ 1,294.25

Resolution #2021-10-19-08D

Dept Name	First Name	Last Name	Salary (\$)
LHT	Anthony	Spagnuolo	\$ 5,363.00
MATH	Thomas	Barto	\$ 3,100.00
MATH	Keith	Eberhardt	\$ 4,650.00
MATH	John	Elmuccio	\$ 6,920.00
MATH	Aditi	Ghosh Dastidar	\$ 8,525.00
MATH	Inessa	Goldberg	\$ 1,730.00
MATH	Beth	Grivoyannis	\$ 9,515.00
MATH	Mihriban	Gulistan	\$ 1,550.00
MATH	Lisa	Mathus	\$ 8,217.50
MATH	Howard	McKenzie	\$ 5,017.00
MATH	Robert	McLoughlin	\$ 5,190.00
MATH	Kathia	Nieves	\$ 5,425.00
MATH	Stacey	Opper	\$ 6,920.00
MATH	Brad	Ottino	\$ 2,325.00
MATH	Anna	Philhower	\$ 6,920.00
MATH	Kyle	Plucinsky	\$ 3,100.00
MATH	Ralph	Prinz	\$ 2,325.00
MATH	Cheryl	Riehl	\$ 9,515.00
MATH	Gitanjali	Rizk	\$ 8,650.00
MATH	Brittany	Schiano	\$ 3,460.00
MATH	Nanette	Shoenfelt	\$ 9,515.00
MATH	Fred	Shubert	\$ 2,595.00
MATH	Maureen	Stivala	\$ 2,325.00
MATH	Kevin	Tevis	\$ 2,325.00
MATH	Jason	Wilke	\$ 2,595.00
MATH	Jessie	Wintle	\$ 3,460.00
MATH	Yusif	Yafai	\$ 3,460.00
MUSIC	Lori	Alden-Briggs	\$ 1,550.00
MUSIC	Denise	Barbarita	\$ 5,190.00
MUSIC	Richard	Barrieres	\$ 2,024.10
MUSIC	Susan	Braden	\$ 6,055.00
MUSIC	William	Briggs	\$ 6,349.10
MUSIC	William	Briggs	\$ 865.00
MUSIC	Rick	Deardorff	\$ 4,325.00
MUSIC	Michael	Donahue	\$ 3,875.00
MUSIC	Angelica	Gonzalez	\$ 4,138.50
MUSIC	Carol	Hamersma	\$ 8,650.00
MUSIC	Emily	James	\$ 2,325.00
MUSIC	Brian	Kafel	\$ 1,240.00
MUSIC	Victor	Keremedjiev	\$ 6,055.00
MUSIC	Gloria	Kim	\$ 1,085.00
MUSIC	Karl	Latham	\$ 865.00
MUSIC	Colleen	McArdle	\$ 1,038.50
MUSIC	Melanie	Mitrano-Duffy	\$ 7,560.10

Resolution #2021-10-19-08D

Dept Name	First Name	Last Name	Salary (\$)
MUSIC	Cheol-Woo	Nam	\$ 5,363.00
MUSIC	Daniel	Palladino	\$ 5,190.00
MUSIC	Teresa	Roccanova	\$ 6,695.10
MUSIC	Oliver	Santana Rivera	\$ 3,806.00
MUSIC	Kyle	Spender	\$ 2,595.00
MUSIC	Matthew	Swiss	\$ 3,875.00
MUSIC	Gregory	Whiddon	\$ 6,643.20
MUSIC	Yuka	Yanagi	\$ 7,162.20
NUR	Carolina	Arencibia	\$ 9,516.00
NUR	Margaret	Babcock	\$ 12,810.00
NUR	Kristina	Barkey	\$ 12,810.00
NUR	Ann Marie	Bunty	\$ 14,070.00
NUR	Marianne	Cavanaugh	\$ 12,810.00
NUR	Lisa	Diana	\$ 6,405.00
NUR	James	Gaido	\$ 14,070.00
NUR	Laura	Ishmael	\$ 10,431.00
NUR	Julie-Ann	Jacobs	\$ 14,070.00
NUR	Alexandra	Ponsiglione	\$ 12,810.00
NUR	Jennifer	Rodriguez	\$ 10,431.00
NUR	Lisa	Whittle	\$ 14,070.00
PSY	Sheila	Brodhead	\$ 5,190.00
PSY	Kim	Finn	\$ 7,785.00
PSY	Randolph	Fodali	\$ 5,190.00
PSY	Stephen	Maret	\$ 2,325.00
PSY	Kristin	Nelson	\$ 6,055.00
PSY	Nelta	Paul	\$ 2,325.00
PSY	Jane	Rufino	\$ 2,595.00
PSY	Vanessa	Shields	\$ 7,750.00
SAHS	Richard	Kasmin	\$ 2,325.00
SAHS	Steven	Macmillan	\$ 2,325.00
SAHS	John	Pinkard	\$ 7,785.00
SAHS	Norman	Richter	\$ 5,190.00

Resolution #2021-10-19-08E

BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following resignations, retirements, and position elimination:

Joseph Breitweiser; Retirement effective 01.18.22
Wendy Huron Carmona; Termination effective 10.15.21
MaryAnne Garbowsky; Retirement effective 01.14.22
Janet Johannessen; Retirement effective 01.14.22
Scott Kramer; Resignation effective 09.24.21
Cynthia McLoughlin; Retirement effective 01.07.22
Sharon Meade; Resignation effective 10.09.21
Stephanie Soulios; Resignation effective 09.29.21
Lori Zarandona; Resignation effective 10.20.21

Resolution #2021-10-19-08F

RESOLVED, That the adjunct faculty listed below qualify for placement at the Adjunct II level, with a pay rate in accordance with the Adjunct Faculty Promotion and Evaluation Procedures, effective Spring 2022.

School of Business, Mathematics, Engineering and Technologies

Marybeth Soutar Engineering Technologies/Engineering Science

School of Health Professions and Natural Sciences

Kristina Barkey Nursing
Alessandra Cervone Nursing
Richard Finizio Biology and Chemistry

School of Liberal Arts

(none for Spring 2022)

Resolution #2021-10-19-9A(1)

**AUTHORIZATION OF CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will be estimated at \$100,000.00 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2021, through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, MPS, c/o Bedford, Freeman & Worth Publishing Group (“Contractor”) is a sole source contractor and will provide books for resale for an estimated value of \$100,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2021-10-19-08F

**AUTHORIZATION OF CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is estimated at \$90,000.00 annually; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2021, through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Vista Higher Learning, Inc. (“Contractor”) is a sole source contractor and will provide books for resale for an estimated value of \$90,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2021-10-19-10A

**RESOLUTION TO FUND PROJECTS WITH
THE SECURING OUR FUTURE BOND ACT**

Resolution approving and authorizing the undertaking and implementation of the project (the “Project”) authorizing the financing of all or a portion of the Project through programs made available by the State of New Jersey for New Jersey institutions of higher education and other available funding sources; approving and authorizing the execution and delivery of any and all agreements in connection with undertaking, implementing and financing the Project in the forms approved by the officers of the County College of Morris (the “College”) executing such agreements; and designating and authorizing the officers of the institution to take the aforementioned actions and to take any and all such other actions deemed necessary or desirable to undertake, implement and finance the Project

WHEREAS: The Board of Trustees (the “Board”) of the County College of Morris desires to approve the undertaking, implementation, and financing of the Project; and

WHEREAS: The Board desires to approve the aggregate costs of the Project paid and or financed through all sources in an amount not to exceed \$5,340,000; and

WHEREAS: The Board desires to finance all or a portion of the Project through the Saving Our Children’s Future Bond; and

WHEREAS: The Board has determined that the Project will assist in serving the needs of its students and provide a benefit to the College; and

WHEREAS: The Board approved the Project as part of the Master Plan of the College; and

WHEREAS: The Board desires to authorize certain officers of the College to determine the financing structure which is most economically advantageous to the College provided the financing structure includes utilization of the proposed programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds of other financings (“Financing Costs”);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE COUNTY COLLEGE OF MORRIS AS FOLLOWS:

SECTION 1. The Board approved the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed \$5,340,000 (including Financing Costs).

SECTION 2. The Board approves the financing of all or any portion of the Project through the Building Our Children’s Future Bond Act.

Resolution #2021-10-19-10A

SECTION 3. The President, Vice President for Business and Finance, and the Board of Trustees' Recording Secretary (each an "Authorized Officer") are each hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the College, in as many counterparts as may be necessary, and to affix or impress the official seal of the College thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and payment and/or repayment thereof.

SECTION 4. All resolutions, orders, and other actions of the Board in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 5. This resolution shall take effect immediately; and

BE IT FURTHER RESOLVED: That no further approvals by the Board are necessary to implement this resolution.

Resolution #2021-10-19-11A

BE IT RESOLVED, That the six year review of the AS in Engineering Science Program be accepted and that the AS in Engineering Science Program be continued without reservation.

Resolution #2021-10-19-11B

BE IT RESOLVED, That the six year review of the AS in Criminal Justice Program be accepted and that the AS in Criminal Justice Program be continued without reservation.

Resolution #2021-10-19-12A

BE IT RESOLVED, That the Board of Trustees of County College of Morris approve and adopt the following amended **By-Laws of the County College of Morris Foundation**.

Article I – Name and Offices

1. The name of the non-profit corporation for which these By-Laws are written is County College of Morris Foundation (“Foundation”).
2. The principal office of the Foundation shall be County College of Morris, Center Grove Road, Dover, New Jersey.
3. The registered office of the Foundation required by the New Jersey Nonprofit Corporation Act to be maintained in the State of New Jersey may be, but not need be, identical with the principal office in the State of New Jersey, and the address of the registered agent may be changed from time to time by the Board of Directors, but must remain in the State of New Jersey.

Article II – Purposes and Objectives of the Foundation

The Foundation was organized on May 19, 1972 to operate exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, (the “Code”), and in this connection, the Foundation is organized:

- (a) To foster the growth and improvement of the County College of Morris in the development of its physical facilities, programs and activities, so as to provide broader and richer educational opportunities of the highest quality for all the residents of Morris County and other persons to whom the College is made available.
- (b) To operate exclusively for charitable and educational purposes, including receiving contributions and paying them over to organizations which are described in Section 501(c) (3) and exempt from taxation under Section 501(a) of the Internal Revenue Code of 1954, as now in force or as hereinafter amended or supplemented.
- (c) To accept, hold, invest, re-invest and administer any gifts, bequests, devises, benefits of trusts and property of any sort, without limitation as to amount or value, and to use, disburse or donate the income or principal thereof for the benefit of County College of Morris, its students, faculty and staff, including but not limited to the following: to make grants of financial assistance to the College, its faculty and students, including scholarships and loans to students, the endowing of professorships, and assisting financially the continuing development of faculty and staff programs; to act without profit as Trustee of educational or charitable trusts established by Foundation donors.
- (d) To do any lawful activities and exercise any powers suitable, convenient, proper or incidental for the accomplishment of any of the charitable and educational objects enumerated herein.
- (e) No provision of these By-Laws shall be interpreted or applied in such a manner so as to disqualify the Foundation from tax-exempt status under the laws or regulations of the United States.

These By-Laws establish the rules and procedures for conducting the affairs of the Foundation. They are binding on the Board of Directors (“the Board”), on members of any committees established by the Board, and on the Foundation's officers, whether those persons served in the applicable capacity at the time that these By-Laws were adopted or were appointed or elected to the position at a later

Resolution #2021-10-19-12A

date. These By-Laws are subject to the provisions of the New Jersey Nonprofit Corporation Act ("the Act") and the corporation's Foundation's Certificate of Incorporation, as they may be amended from time to time. If any provision in these By-Laws is inconsistent with a provision in the Act or the Certificate of Incorporation, the provision of the Act or the Certificate of Incorporation shall govern, to the extent of such inconsistency.

Article III – Foundation Management

The general management of the affairs of this Foundation shall be vested in the Foundation Executive Director. The Executive Director shall have general charge, supervision, and authority over the daily activities and affairs of the Foundation subject to the direction of the Board of Directors and Chair. It shall have power to employ necessary staff and other help, authorize expenditures and take all necessary and proper steps to carry out the purposes of the Foundation and to promote its best interests.

Article IV – Foundation Board of Directors

Section 1. Members

The Foundation Board of Directors shall consist of no less than 17 Directors and no more than 25 Directors, which number shall be determined by the Board from time to time.

Group 1: Non-Voting County College of Morris Board of Trustees:

Two (2) members of the County College of Morris Board of Trustees shall be appointed by the Chair of the Board of Trustees of the County College of Morris at their annual meeting and shall serve as non-voting Directors of the Foundation. All members of the County College of Morris Board of Trustees shall be entitled to attend all of the meetings of the Foundation Board.

Group 2: From the College:

- a) The President of County College of Morris shall serve as a non-voting Director of the Foundation coincident with the term of office with the College.
- b) The Executive Director of the Foundation shall serve as a non-voting Director of the Foundation coincident with the term of employment in that capacity.
- c) The Vice President of Business and Finance of the County College of Morris shall serve as a non-voting Director of the Foundation coincident with the term of office with the College. The list of representatives from the College administration who may serve on the Board in an ex-officio, non-voting capacity will be reviewed annually.

Group 3: Directors at Large

These Directors are to be elected by vote of the Board of Directors from the candidates developed by the Nominating Committee.

Group 4: Non-Voting Emeritus Director

The Board of Directors may by election bestow upon past members of the Foundation Board the title of Director Emeritus, good for life. Director Emeritus shall be entitled to attend all of the meetings of the Foundation Board, but shall not have the right to vote on matters of business.

Resolution #2021-10-19-12A

Section 2. Term of Office

The term of office for a Board of Directors member shall be three years. One-third of the members shall be elected every three years. There are four exceptions: the two Trustees of County College of Morris who are appointed by Chair of the Board of Trustees; the ex officio members who serve by virtue of their employment with the college, such as, the President of County College of Morris, the Executive Director of the County College of Morris Foundation and the County College of Morris Vice President of Business and Finance.

Section 3. Absences

A Director who has missed three (3) consecutive meetings without reasonable cause may be asked to resign or may be subject to removal. A Director may be subject to removal with cause by a majority vote of the Board of Directors.

Section 4. Vacancy

If for any reason a vacancy occurs, to the extent that there are fewer Directors than the allotted number of Directors of the Board, the Nominating Committee will solicit a candidate to be elected to fill the vacancy whose name shall be presented to the Board at the next regular or special meeting for consideration. Board Members shall take office immediately upon announcement of the election results.

Section 5. Compensation

No Director shall receive any compensation from the Foundation for services performed in his or her official capacity, but Directors may be reimbursed for reasonable and necessary expenses incurred in the performance of their official duties.

Article V – Meetings

Section 1. General Meetings

The Board of Directors shall meet quarterly. Notification by mail or e-mail of the date, time and location of each meeting shall be provided to each Board member no less than ten (10) days before each meeting at the mailing address and/or email address provided by each Director and as on file with the Executive Director of the Foundation.

Section 2. Annual Meeting

The Annual Meeting of Directors of the Foundation shall be held with the County College of Morris Board of Trustees during the month of October, on a day and time coincident with the regular meeting of the County College of Morris Board of Trustees.. The business of the Annual Meeting of the Board of Directors of the Foundation will include an appointment of the Directors of the Foundation; receipt of the annual reports of officers; consideration of proposed amendments to these By-Laws; and the transaction of any other business which may properly be brought before the members. The annual meeting and special meetings of the members will be held at the County College of Morris or at such other place in the County of Morris, State of New Jersey, as the Board of Directors may designate. The Chairperson of the Foundation Board of Directors shall be the presiding officer at its meetings.

Section 3. Special Meetings

Resolution #2021-10-19-12A

Special meetings of the Board of Directors may be called by the Chairperson of the Board of Directors or Executive Director of the Foundation, or by written request of a majority of the Board with at least five (5) days prior notice before the meeting.

Section 4. Quorum

The presence of a majority of the members of the Foundation Board of Directors who are eligible to vote shall constitute a quorum for the transaction of business at any meeting of the members. No business shall be transacted without a quorum being present.

Section 5. Voting

Each voting member shall be entitled to one (1) vote at any meeting of the Board. Voting by proxy will not be permitted. All questions coming before the members shall be determined and decided by a majority vote of the members present at the meeting, unless otherwise stipulated in these By-Laws. Abstentions shall not be counted as a vote and shall be recorded as “not voting.”

Section 6. Participation

Directors may participate in any Board of Directors or committee meeting in person or via teleconference, or computer generated communication such as Skype, or similar means of electronic communication, provided that the means utilized allows all the participants of the meeting to hear each other at all times.

Section 7. Chairperson

The Chairperson of the Board of Directors shall preside over meetings. In his or her absence, the Vice Chairperson shall preside. If neither can be present, the Chairperson may appoint a designee to preside.

Article VI – Officers

Section 1: Officers, Election

The Board shall elect by majority vote a Chairperson, Vice Chairperson, Secretary, and Treasurer, who shall be given such duties, powers and functions as hereinafter provided. Each officer shall hold office for the term for which he or she is elected and until his or her successor has been elected. The Executive Director of the Foundation is automatically a non-voting Officer as an employee of County College of Morris and is not elected by the Board Members.

Section 2: Removal, Resignation

Officers serve at the discretion of the Board of Directors. The Board, by majority vote, may remove any officer elected by the Board. In the event of the death, resignation or removal of an officer, the Nominating Committee of the Board of Directors shall appoint an acting successor to fill the unexpired term. This appointment shall be confirmed or disapproved by the full Board at the next regular or special meeting of the Board of Directors.

Section 3: Duties, Terms

3.1 Chairperson

Resolution #2021-10-19-12A

The Chairperson shall preside at all meetings of the Directors. He or she shall execute, in the name and on behalf of, the Foundation, all documents required by law to be executed by the Foundation and shall perform such other duties as requested by the Board of Directors. He or she shall appoint members to the standing committees and be a voting member on all committees. He or she shall be elected for a term of one (1) year. The President, Executive Director, and Vice-President of Business and Finance of the College may not serve as Chairperson.

3.2 Vice Chairperson

The Board of Directors shall elect one (1) of their members as Vice Chairperson. This person shall perform all duties assigned to the Chairperson in the absence of the Chairperson and shall perform such other duties as requested by the Board of Directors. He or she shall be elected for a term of one (1) year. The President, Executive Director, and Vice-President of Business and Finance of the College may not serve as Vice Chairperson.

3.3 Treasurer

The Board of Directors shall elect one (1) of their members as Treasurer of the Foundation Board of Directors. He or she shall be responsible for the supervision of an account of all monies received or expended by the Foundation. He or she shall report to the Board, at all meetings according to a format prescribed by the Board and the Chairperson of the Finance Committee and perform such other duties as are requested by the Chair or Board. He or she shall be elected for a term of one (1) year.

3.4 Secretary

The Board of Directors shall elect one (1) of their members as Secretary. The Secretary shall take and record the minutes of all the meetings of the Foundation, see that all notices are duly given in accordance with the provisions of these By-Laws or required by law, and be custodian of the records of the Foundation. The Secretary shall keep a register of each Board member's pertinent contact information, and in general, perform all duties incident to the office, and such other duties as from time to time may be assigned by the Chairperson. In addition, the Secretary shall notify members of their election to office or their appointment to committees and keep a record of the transactions of the Foundation and Executive Committee. The Secretary may direct a staff member of the Foundation or County College of Morris to do the above tasks.

The Secretary shall keep the Seal of the Foundation and shall, when necessary, attest to the official acts of the Board of Directors and the other officers. The Secretary shall be elected for a term of one (1) year.

3.5 Executive Director of the Foundation

The Executive Director of the Foundation is an employee of County College of Morris and reports to the President of the County College of Morris. He or she shall be the principal administrative officer of the Foundation, charged with the duties of effectuating the purposes of the Foundation.

Article VII – Committees

Section 1: Board Standing Committees

The standing committees of the Foundation Board of Directors shall be: an Executive Committee, a Finance Committee, a Nominating Committee, and a Conflict of Interest/Audit Committee.

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Additional ad-hoc committees may be created and appointed by the Chairperson with the consent of the Board of Directors as needed for special purposes. Committee Chairs must be members of the Board of Directors but other members need not be, except as otherwise provided herein.

Section 2: Executive Committee

The Executive Committee shall consist of the Chairperson, Vice Chairperson, Treasurer, Secretary, and Executive Director of the Foundation. The Chairperson of the Board shall serve as the Chairperson of the Executive Committee. The Executive Committee shall maintain oversight of the business and affairs of the Foundation and shall be empowered to transact only such business as may be necessary between Board meetings, and to set the agenda for full Board meetings. The Committee shall submit a report of its actions at the next regularly scheduled or special Board meeting. The Chairperson or three members of the Committee may call the meetings of the Executive Committee.

Section 3: Finance Committee

The Finance Committee shall be chaired by the Treasurer of the Board of Directors and shall consist of the Chair of the Board, appointed members of the Board, the Executive Director of the Foundation, and the County College of Morris Vice President of Business and Finance. The Executive Director of the Foundation shall be a non-voting member of the Finance Committee. The finance committee is responsible for fiscal growth and viability for the Foundation. They shall develop a budget for approval by the Board of Directors and recommend policies governing the finances and investments of the Foundation for adoption by the Board of Directors.

Section 4: Nominating Committee

The Nominating Committee, which shall consist of a minimum of four (4) and no more than six (6) Board members, shall develop, for election by the Board of Directors, a cadre of potential board candidates and officers who will advance the needs of the Foundation. Two (2) members of the Board of Trustees appointed by the Chairperson of the Board of Trustees of the County College of Morris shall serve as members of the Nominating Committee.

The Nominating Committee shall also be responsible for the orientation and training of new Board members, as well as continuous training for the Board as needed. The Committee shall identify Board responsibilities and ensure that all Board members are aware of these responsibilities and have the tools they need to carry them out. The Committee shall regularly review and assess the By-Laws of the Foundation to confirm they address the needs of the Foundation.

Article VIII – Assets and Funds

Section 1. Ownership

All assets and funds of the Foundation shall be owned exclusively by the Foundation for the benefit of the College.

Section 2. Disposition

In accordance with the County College of Morris Foundation Investment Policies, all funds of the Foundation shall be deposited in an account or accounts in the name of the Foundation. Funds shall be expended only to advance the purposes and to pay the proper expenses of the Foundation. Funds

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shall be withdrawn from such bank or investment accounts and invested or reinvested upon written authorization and signature of the County College of Morris Vice President of Business and Finance.

Section 3. Investment

Subject to the limitations and conditions contained in any gift, devise or bequest, the Foundation may invest its funds in such mortgages, bonds, debentures, shares of preferred and common stock and other securities, property, and any other legal investments as the Board of Directors shall deem advisable.

Section 4. Financial Agent.

The Board of Directors may appoint a financial agent or agents to represent and advise the Foundation in the investment of its funds.

Section 5. Insurance

The Board shall have the right to authorize and direct the County College of Morris Vice President of Business and Finance to purchase and maintain insurance to the fullest extent permitted by law on behalf of the Foundation's officers, directors, and other agents, against any liability asserted against or incurred by any officer, director, or agent in such capacity arising out of the officer, director, or agent's status as such. The insurance maintained under this Section will be provided by and through the College.

Article IX – Restrictions

Section 1. Legislative and Political Activities Prohibited

The Foundation shall not, directly or indirectly, support or influence any legislation, participate or intervene in any political campaign, or support or oppose any candidate for public office.

Section 2. Prohibited Transactions

The Foundation shall not engage in any of the prohibited transactions described in Section 501(c) of the Internal Revenue Code, as now in force or afterwards amended. The Foundation shall at all times operate within the limitations of the Code and other applicable laws pertaining to tax-exempt foundations.

Section 3. Accumulation of Income

The Foundation will not have objectives and will not engage in activities which are characterized as an "action" organization as defined by the Internal Revenue Code of 1954 and the regulations thereto.

Section 4. Trade or Business

The Foundation shall not be operated for the primary purpose of carrying on an unrelated trade or business as defined in Section 513 of the Internal Revenue Code, as now in force or afterwards amended.

Section 5. Distribution of Earnings

No part of the net earnings of the Foundation shall inure to the benefit of any private shareholder or individual within the meaning of Section 501(c)(3) of the Internal Revenue Code, as now in force or afterwards amended.

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Section 6. Compensation

No compensation shall be paid to any member, elected officer, director, trustee, creator, or organizer of the Foundation or substantial contributor to it except as a reasonable allowance for services actually rendered to or for the Foundation.

Section 7. Public Purpose

The Foundation is organized to serve public interests. Accordingly, it shall not be operated for the benefit of private interests, such as contributors to, or persons controlled directly or indirectly by such private interests.

Article X – Limitations of Liability and Indemnification

Section 1. Limitation of Liability of Members, Directors and Elected Officers

No person serving without compensation, other than reimbursement for actual expenses, as a Director, officer, or member of the Foundation shall be personally liable to the Foundation for damages resulting from (a) the exercise of judgment or discretion in connection with the duties of his/her office, or (b) acts of commission or omission arising out of or in the course of his/her volunteer services, unless the acts or omissions are the result of willful or criminal conduct or gross negligence. Nothing in Section 1 shall be deemed to grant immunity to any person causing injury or damage as the result of his/her negligent operation of a motor vehicle.

Section 2. Indemnification

Whenever any claim is made or a civil action is brought against a member, Director or officer of the Foundation for any act or omission arising out of and in the course of the performance of the duties as a member, Director or officer of the Foundation, the Foundation shall defray all costs of defending against the claim or action, including reasonable counsel fees and expenses, together with costs of appeal, if any, and the Foundation shall indemnify and save harmless and protect such person from any resulting financial loss, except that the foregoing indemnification shall exclude any claim, liability or expense determined by a court of competent jurisdiction to have arisen from the willful or unethical conduct, gross negligence, or a criminal act of the member, Director or officer of the Foundation.

Section 3. Limitation of Liability

In the absence of fraud or bad faith, no Director shall be personally liable for the debts, obligations or liabilities of the Foundation.

Article XI – Amendments

These By-Laws may be altered, amended, or repealed and new By-Laws may be adopted at any meeting of the Board of Trustees by the affirmative vote of two-thirds (2/3) of the voting membership. Amendments must be presented to the Board of Trustees, in printed form, ten (10) days in advance of the meeting at which the vote will be taken on the amendments.

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Article XII – Conflict of Interest

Section 1. Conflict of Interest Policy

The Board of Directors has adopted a Conflict of Interest Policy, the purpose of which is to protect the Foundation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private Interest of an officer or Director of the Foundation.

Section 2. Abstention

A Director shall abstain from voting on any matter before the Board that may place him or her in a conflict of interest. Any conflict of interest questions or concerns that arise shall be referred to the Conflict of Interest/Audit Committee which may, at its option, request an opinion of legal counsel for the Foundation.