

Policy on the Review and Self-Evaluation of a Trustee

Purpose:

The commitment and performance of those who serve as a member of the Board of Trustees are essential to the continued vitality and strength of County College of Morris. A periodic review of Trustees who are eligible for reappointment is an important part of assessing the commitment and performance of Trustees and gives the Trustee an opportunity to assess his/her ability and desire to continue as a Trustee.

Process:

The Committee on Organization, Bylaws, Planning & Nomination will be responsible for coordinating the Trustee evaluation process. The performance of individual Trustees will be evaluated formally at least every four years near the conclusion of a Board member's term. The evaluation process will be based on the Trustee self-evaluation and other factors including attendance at Board and committee meetings, participation in fundraising activities, and other examples of involvement and commitment to the College and Trusteeship.

Steps in the evaluation process:

1. In June of a Trustee's last year of a term, the Chair of the Committee on Organization, Bylaws, Planning & Nomination will ask the incumbent Trustee if he/she wishes to be considered for reappointment to another four-year term.
2. A Trustee who wishes to be considered for reappointment will be asked to complete a confidential self-evaluation. The self-evaluation asks the Trustee to assess his/her service on the board in relation to the Statement of Trustee Responsibility. The self-evaluation would be completed and returned to the Chair of the Committee on Organization, Bylaws, Planning & Nomination.
3. The self-evaluation and other relevant information related to the Trustee's commitment and performance will be reviewed by the Committee on Organization, Bylaws, Planning & Nomination, the Board Chair, and the President. Incumbent trustees who are candidates for reappointment shall not participate in the Committee's review of self-assessment data and leadership input.
- 4.A. For Trustees appointed by the Board of Chosen Freeholders, if a Trustee wishes to be considered for reappointment to another four-year term, the Board of Trustees may provide the Trustee Search Committee and the Freeholder Board with relevant information concerning the Trustee's service and commitment.
- 4.B. For Trustees appointed by the Governor, if a Trustee wishes to be considered for reappointment to another four-year term, the Board of Trustees may provide the Governor with relevant information concerning the Trustee's service and commitment in accordance with the Policy on Recommendation of Trustee Appointments.