

# **Google Drive**

Bryan Lemme County College of Morris

# Google Drive

My Drive - Google Drive - Chromium

My Drive - Google Drive x

https://drive.google.com/?usp=chrome\_app&usp=chrome\_app&authuser=0#my-drive

Imported Fro... Horizon - Sign In

Google

blemme@ccm.edu

Drive

CREATE

My Drive

- Google Drive Presentation
- Old Documents
- Personal Family Nutrition Fall 13

Shared with Me

Starred

Recent

More

<input type="checkbox"/>	TITLE	OWNER	LAST MODIFIED
<input type="checkbox"/>	Google Drive Presentation	me	6:10 pm me
<input type="checkbox"/>	Old Documents	me	6:11 pm me
<input type="checkbox"/>	Personal Family Nutrition Fall 13	me	Oct 13 me

0 GB (0%) of 15 GB used

[Manage](#)

# Options

Drive



More ▾

Sort ▾



My Drive

CREATE



Folder



Document



Presentation



Spreadsheet



Form



Drawing

TITLE

OWNER ▾

LAST MODIFIED ▾



Google Drive Presentation

me

6:10 pm me



Old Documents

me

6:11 pm me



Personal Family Nutrition Fall 13

me

Oct 13 me

# Sharing

## Sharing settings





Link to share (only accessible by collaborators)

[https://docs.google.com/presentation/d/1EdgrYh8aed2Q9gi7fz7Sk2ZkFdDg8bi\\_8Dza](https://docs.google.com/presentation/d/1EdgrYh8aed2Q9gi7fz7Sk2ZkFdDg8bi_8Dza)

Share link via:



## Who has access

	Private - Only the people listed below can access	<a href="#">Change...</a>
	Bryan Lemme (you) blemme@ccm.edu	<a href="#">Can edit</a> ▾ ×
	Bryan Lemme bryan.lemme1@gmail.com	Is owner
	Shelley Kurland shelley.kurland@gmail.com	<a href="#">Can edit</a> ▾ ×

Invite people:

Editors will be allowed to add people and change the permissions.

[Done](#)

# Permissions and Link Sharing






## Sharing settings

Link to share (only accessible by collaborators)

[https://docs.google.com/presentation/d/1EdgrYh8aed2Q9gi7fz7Sk2ZkFdDg8bi\\_8Dza](https://docs.google.com/presentation/d/1EdgrYh8aed2Q9gi7fz7Sk2ZkFdDg8bi_8Dza)

Share link via:    

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	Private - Only the people listed below can access	<a href="#">Change...</a>
	Bryan Lemme (you) blemme@ccm.edu	<a href="#">Can edit</a> ▾ ×
	Bryan Lemme bryan.lemme1@gmail.com	Is owner
	Shelley Kurland shelley.kurland@gmail.com	<a href="#">Can view</a> ▾ ×
	brettbuffinton@me.com brettbuffinton@me...	<a href="#">Can comment</a> ▾ ×

Invite people:

Editors will be allowed to add people and change the permissions.

Done

## Sharing settings

### Visibility options:

-  **Public on the web**  
Anyone on the Internet can find and access. No sign-in required.
-  **Anyone with the link**  
Anyone who has the link can access. No sign-in required.
-  **Private**  
Only people explicitly granted permission can access. Sign-in required.

Note: Items with any visibility option can still be published to the web. [Learn more](#)

Save

Cancel

[Learn more about visibility](#)

# Sharing with the Masses

The screenshot displays the Blackboard LMS interface for a course. At the top, the header includes the CCM County College of Morris logo and the user name 'Bryan Lemme'. Below the header, the course title 'FA13-83280 HED115 - Personal & Family Nutrition - Bryan Lemme - (FA13-S-83280)' and the page title 'Lectures & Weekly Content > Edit Blank Page' are visible. The 'Edit Mode is: ON' indicator is present in the top right corner.

The left sidebar contains a navigation menu with the following items: Start Here, Instructor Contact Info, Syllabus & Book Information, Announcements, Course Content, Lectures & Weekly Content, Resources, Presentations & Assignments, Academic Tools, Course Notifications, Calendar, My Grades, and Blackboard Help. Below this menu is the 'COURSE MANAGEMENT' section, which includes 'Control Panel' and 'Files'.

The main content area shows a document titled 'Vitamins Link' with a 'Black' color selection. A message states: '\* Indicates a required field.' In the top right of the content area, there are three buttons: 'Cancel', 'Delete Page', and 'Submit'.

The content area is divided into sections, with the first section titled '1. Content'. Below this, the text 'Content' is followed by a rich text editor toolbar. The toolbar includes options for text formatting (bold, italic, underline, strikethrough), paragraph alignment, font color, background color, bulleted and numbered lists, indentation, link, unlink, insert link, insert image, insert video, insert audio, insert table, insert grid, and HTML/CSS source editing.

The text within the rich text editor is a Google Docs sharing link: [https://docs.google.com/document/d/1BVAldaxyqJlzBqwwqbTT4mZjoGrQSGADPewvzFH\\_5Vc/edit?usp=sharing](https://docs.google.com/document/d/1BVAldaxyqJlzBqwwqbTT4mZjoGrQSGADPewvzFH_5Vc/edit?usp=sharing)

At the bottom right of the page, the text 'Words:1' is displayed.

# Example Vitamin Assignment

The image shows a Google Docs interface. At the top, the document title is "Vitamins" with a star icon. The menu bar includes "File", "Edit", "View", "Insert", "Format", "Tools", "Table", and "Help". A status bar indicates "Last edit was made 6 days ago by anonymous". On the right, there are "Comments" and "Share" buttons, and the user email "blemme@ccm.edu" is visible. The toolbar shows various editing tools like undo, redo, bold, italic, underline, text color, background color, bulleted list, numbered list, indent, and link. The main text area contains the following content:

Please put information about the vitamins you are assigned below. The goal is to create a wiki type of format and use the link provided below.

<http://www.nlm.nih.gov/medlineplus/vitamins.html>

<http://ods.od.nih.gov/factsheets/VitaminE-HealthProfessional/>

**Fat-Soluble Vitamins**

**A (retinol)**

**D**  
Vitamin D helps your body absorb calcium, which your bones need to grow. A lack of vitamin D can lead to bone diseases such as osteoporosis or rickets. Vitamin D also has a role in your nerve, muscle, and immune systems.

You can get vitamin D in three ways: through your skin, from your diet, and from supplements. Your body forms Vitamin D naturally after exposure to sunlight. However, too much sun exposure can lead to skin aging and skin cancer. So many people try to get their vitamin D from other sources.

# Examples Vitamin Assignment Con't

**D**  
Vitamin D helps your body absorb calcium, which your bones need to grow. A lack of vitamin D can lead to bone diseases such as osteoporosis or rickets. Vitamin D also has a role in your nerve, muscle, and immune systems.

You can get vitamin D in three ways: through your skin, from your diet, and from supplements. Your body forms Vitamin D naturally after exposure to sunlight. However, too much sun exposure can lead to skin aging and skin cancer. So many people try to get their vitamin D from other sources.

Vitamin D-rich foods include egg yolks, saltwater fish, and liver. Some other foods, like milk and cereal, often have added vitamin D.

You can also take vitamin D supplements. Check with your health care provider to see how much you should take. People who might need extra vitamin D include

- Seniors
- Breastfed infants
- People with dark skin
- People with certain conditions, such as liver diseases, cystic fibrosis and Crohn's disease
- People who are obese or have had gastric bypass surgery



# Example Presentation Rough Draft

Group Presentations Nutrition Outline from Class ☆

File Edit View Insert Format Tools Table Help Saving...

Comments [Share](#)

100% Normal text Arial 11 B I U A ↕

1 2 3 4 5 6 7

High protein Diets outline |

1. overview
2. protein facts
3. Paleo diet
4. Atkins diet
5. Ketosis benefits
6. Ketosis risks
7. bodybuilding diets

# Group Work

The image shows a Google Slides presentation interface. The main slide is titled "Collaboration" and contains the text: "This is an example of what it is like to collaborate with other individuals on a document". A blue selection box is drawn around this text. On the left, a slide navigation pane shows thumbnails for slides 5 through 10, with slide 10 being the current slide. At the top, the "NJEDGE" logo and a star icon are visible, along with a menu bar (File, Edit, View, Insert, Slide, Format, Arrange, Tools, Table, Help) and a status bar ("All changes saved in Drive"). In the top right corner, there are buttons for "Present", "Comments", and "Share", and the email address "bryan.lemme1@gmail.com". A chat window is open in the bottom right corner, showing a conversation between "me" and "Wayne Lemme".

**NJEDGE** ☆

File Edit View Insert Slide Format Arrange Tools Table Help All changes saved in Drive

Present Comments Share bryan.lemme1@gmail.com

## Collaboration

This is an example of what it is like to collaborate with other individuals on a document

Click to add notes

(2) Bryan Lemme, Wayne Lem

me 9:08 PM  
can you please look over the presentati on

me 9:08 PM  
If you feel I am leaving something out please let me know

me 9:10 PM  
What do you think of the pictures?

me 9:11 PM  
Do they fit or look like they are stretched out?

Wayne Lemme 9:11 PM  
sure not problem

# Revision History

The image shows a Google Slides interface. The main slide is titled "Revision History" and is highlighted with a green border. The sidebar on the left shows a list of slides, with slide 11 titled "Revision History" selected. The top menu bar includes "NJEDGE" and various editing options. The bottom right corner features a "Revision history" panel with a list of changes.

**Revision history**

- November 16, 9:21 PM  
■ Bryan Lemme
- November 16, 9:07 PM  
■ Bryan Lemme  
■ Wayne Lemme
- November 16, 8:59 PM  
■ Bryan Lemme
- November 16, 8:12 PM  
■ Bryan Lemme
- November 16, 6:58 PM  
■ Bryan Lemme  
■ blemme
- November 16, 5:48 PM  
■ Bryan Lemme
- November 13, 10:54 PM  
■ Bryan Lemme
- November 11, 1:19 PM  
■ Bryan Lemme
- November 10, 5:12 PM  
■ Bryan Lemme
- November 10, 4:20 PM  
■ Bryan Lemme
- October 28, 7:03 PM

Show changes  
[Show more detailed revisions](#)

# Challenges

- Many individuals on at once
  - Organize document
- Can be complicated for some
  - Need to be specific and detailed
- App on mobile devices
  - Log out
- Experiment yourself and learn

# Now Your Turn

[Google Docs + 3D Brain App](#)

# Take Home Message

- Classroom experience
- Collaboration
- Communication
- Fortifying material and lessons
- Class participation
- Hidden agenda
- Give it a try