

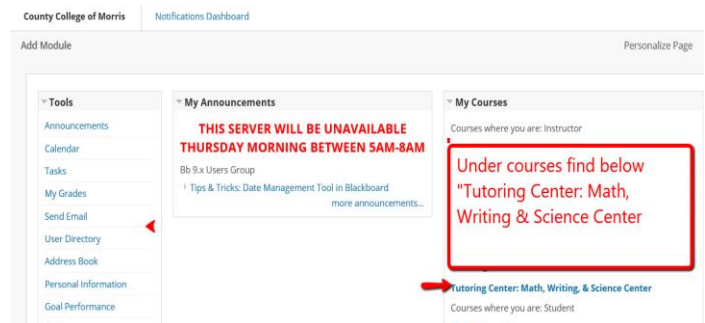


ONLINE TUTORING QUICK STUDENT USER LOGIN GUIDE – VIA BLACKBOARD LEARN

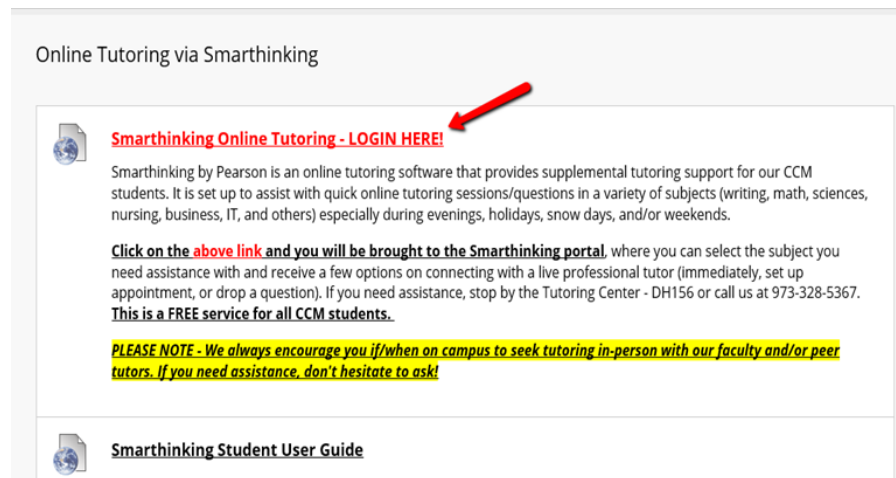
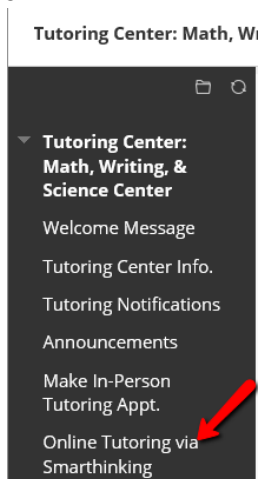
1. **Log in Blackboard** - <https://courses.ccm.edu/> (using your CCM login & password used for email, Titans Direct & Blackboard. For any login issues, contact the Solution Center at 973-328-5600).



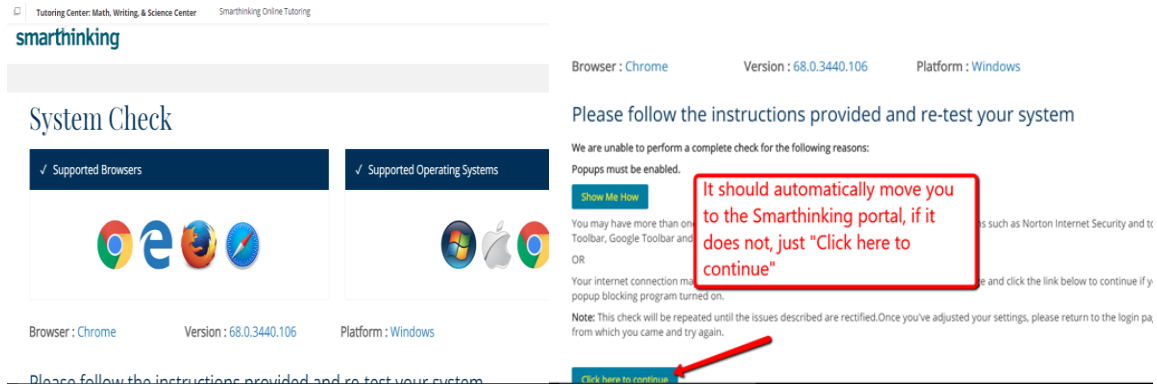
2. Go To My Courses – Click on **“Tutoring Center: Math, Writing & Science Center”** (if you do not see the Tutoring Center listed under your courses, let the staff at the Center know immediately, so you can be added; it may be a day before you see it).



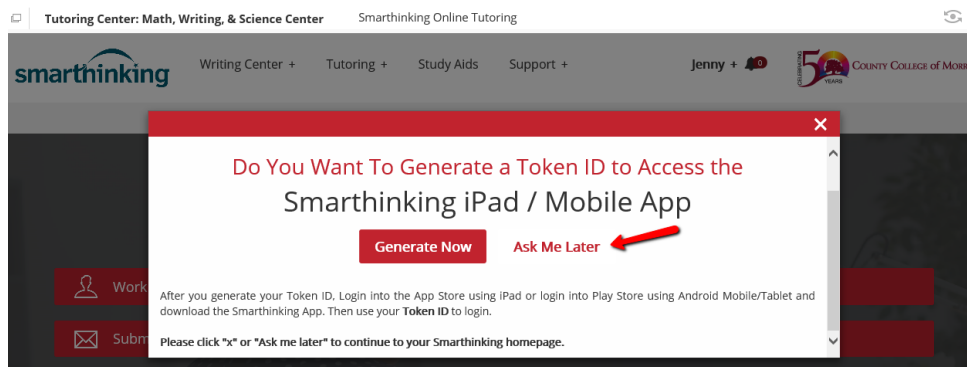
3. Select **“Online Tutoring via Smarthinking”** & click on **“Smarthinking Online Tutoring – Login Here”**



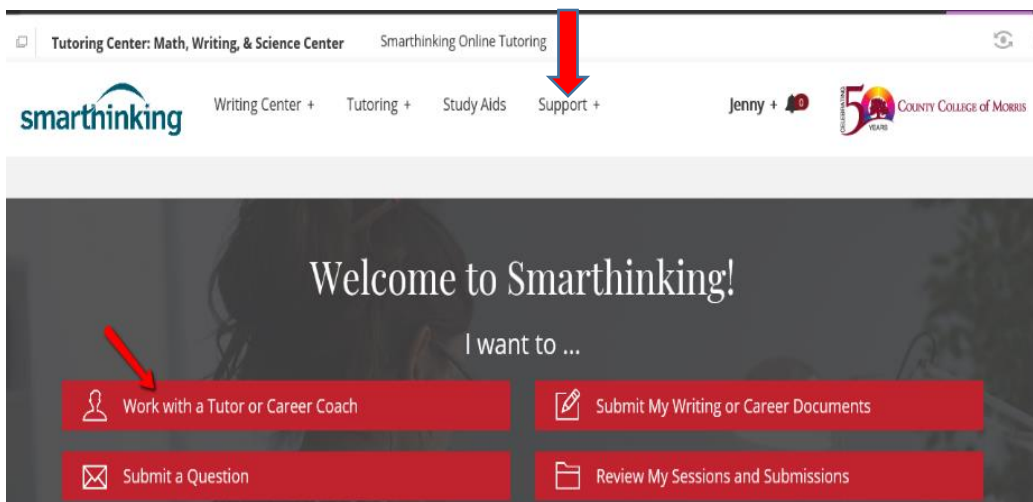
4. You will be brought to the Smarthinking Portal; it will do a system check first. If it does not go to the next page automatically, **“Click Here to Continue”** at the bottom of page.



5. You have the option to access a Token ID, if using a mobile device or tablet to use their app. You can bypass this by clicking “X” out of pop up.



There are four options to choose. To connect with a tutor immediately or to make an appointment select, “Work with a Tutor or Career Coach.”



Students have 180 minutes of tutoring time available via Smarthinking. If a student runs out of minutes, they are instructed contact the Tutoring Center to request additional time. For any technical issues, click “Support” and you can access their tech support team directly by phone, live chat, or drop a question 24/7.

Any other questions, please contact the Tutoring Center – DH156 in person or by phone at 973-328-5367. Hours of operation – Academic Year: M – TH 8:30 am – 6:30 pm F – 8:30 am – 3:00 pm (check for summer hours).