

COUNTY COLLEGE OF MORRIS Business and Finance Division Procedures	
Subject: VEGETATIVE WASTE – STANDARD OPERATING PROCEDURE (SOP)	Page: 14.12.01
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General

This SOP contains the basic practices of vegetative waste disposal at the County College of Morris. The purpose of this SOP is to provide a set of guidelines for the County College of Morris vegetative waste disposal operation.

This SOP applies to all vegetative waste disposal practices on the County College of Morris property.

Authority

Vice President for Business and Finance
Director of Plant and Maintenance
Director of Public Safety

Responsibility

Day Custodial and Grounds Supervisor
Grounds Staff

Procedure

1. All vegetative waste pertaining to grass clippings will be left on the turf areas mowed.
2. No vegetative waste (leaves) will be piled closer than 10 feet from any stormwater inlet during the spring and fall clean-up.
3. All vegetative waste pertaining to leaves will be collected and disposed of at the Morris County Municipal Utilities Authority, Vegetative Waste Division.

Reporting

1. All Recycling Material Receipt Forms will be filed in the appropriate Annual Stormwater Pollution Prevention Plan.
2. Contact the County College of Morris **Department of Public Safety at 973-328-5550.**