



PUBLIC SAFETY

## FIREPLACE SAFETY

**DPS – ENVIRONMENTAL SAFETY COORDINATOR**

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**Event:**

**Date:**

**Responsible Person:**

- Dry, seasoned firewood only. No wet or soft wood.
- Identify who is going to light the fire and maintain the fire?
- What will be used to start the fire?
- Keep a minimum 7 lb fire extinguisher or garden hose accessible
- Ensure that the fire is extinguished properly. Ashes must be placed in a metal container and the container is to be filled with water and soaked for 3 days until the ashes can be dumped out.
- Who will extinguish the fire and dispose the ashes?
- Barricade the fireplace so that it cannot be used without authorization.
- Provide the time of the event, any and all responsible staff names and phone numbers.