

COUNTY COLLEGE OF MORRIS
BOARD OF TRUSTEES MINUTES
REGULAR MEETING
December 19, 2019

CALL TO ORDER

Board of Trustees Chair Thomas A. Pepe called the rescheduled regular meeting of the Board of Trustees of the County College of Morris to order at 5:30 p.m., in the Henderson Hall Board Room. Chair Pepe stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this rescheduled Regular Meeting of the Board of Trustees was provided on December 17, 2019. Advance written notice of this meeting was posted on the bulletin board outside the President's Office, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris.

ROLL CALL

Trustees Advokat, Allen-McMillan, Dredde, Frost, Hadzima, Licitra, Weisberg, and Chair Pepe were in attendance. Trustees Aprile, Milonas and Alumni Trustee Otero Lopez were absent. President Iacono, Attorney Chait, Attorney Schneider, and Attorney Trimboli were also in attendance. Attorney Trimboli left the meeting at the conclusion of the closed session.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on December 19, 2019, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Employee Termination and Resignation
3. New Employee Appointments
4. Adjunct Faculty Appointment and Salary Revisions, Fall 2019 Semester
5. Tutoring Center Stipend
6. NJ First Act Exemption List
7. Matters involving the attorney-client privilege and collective negotiation issues.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. with the exception of Item #7.

Upon the motion of Trustee Advokat and the second of Trustee Allen-McMillan, Chair Pepe called for discussion by members of the Board. There being no discussion, Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 5:32 p.m. The public meeting reconvened at 6:42 p.m. in Henderson Hall, Room HH 103.

PLEDGE OF ALLEGIANCE

Chair Pepe invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute, Trustee Licitra led the Board of Trustees and others present at the meeting in a moment of silence.

APPROVAL OF MINUTES

Chair Pepe called for consideration of the minutes of the regular and reorganization meeting of November 19, 2019, including the closed session; and the retreat meeting of December 7, 2019. Upon the motion of Trustee Advokat and the second of Trustee Licitra, Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

RECOGNITION OF RETIRING EMPLOYEE

President Iacono shared words of appreciation to Vice President Thomas C. Burk in recognition of his planned retirement.

RECOGNITION OF IMPACT 100 GARDEN STATE GRANT FOR DOVER COLLEGE PROMISE

Dean Pam Marcenaro and Eduardo Lopez were recognized for their efforts in securing the Impact 100 grant.

RECOGNITION OF MORRIS COUNTY HISPANIC-AMERICAN CHAMBER OF COMMERCE AWARD

President Iacono described the award received from the Morris County Hispanic-American Chamber of Commerce.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file in the Office of the President. President Iacono added that the Titans Express Dual Enrollment Program agreement with Mount Olive and Randolph High School serves as a statewide model.

The Trustees acknowledged comments they have received from community members and the various awards bestowed on CCM recognizing the excellence of the college, the great accomplishments of the college, the excellent administration, and leadership of President Iacono. It was noted that the community is more aware of County College of Morris and we need to continue to build bridges to the community. President Iacono commented that the entire college community works hard for the students and community.

REPORT OF THE TREASURER

Treasurer Licitra moved for the adoption of the following resolutions.

- A. RESOLVED, That the check numbered 21792 in the amount of \$301,500.00 be approved and payment authorized for capital improvements.
- B. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
24	Hewlett Packard SimpliVity Network Servers and Associate Hardware and Support	PKA Technologies Inc. Suffern, NY	\$85,303.98

Two Hewlett Packard state of the art SimpliVity network servers with associated racks, power supplies, FIO's kits and support. These two additional servers will allow an automatic failover of our virtual servers that cannot be performed with our current systems.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$40,500.00 Estimated

Renewal of UNUM Voluntary Life (100 percent paid by CCM employee participants) effective from 1/1/20 thru 12/31/20.

- C. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	Blackboard Ally Software (web-based)	NJEdge.net Newark, NJ	\$18,700.00

Blackboard Ally software for Blackboard's Learning Management Systems offers accessibility features which automatically generates alternative formats for website content giving users added flexibility and choices. Users of all abilities will have access to content in formats that are more suitable for their specific needs.

<u>NJEdge Ref#</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
269EMCPS-19-01	Microsoft Campus Agreement and IT Academy	Software House International Somerset, NJ	\$43,229.37 estimated

Microsoft Campus Agreement to be renewed for a 12-month term. The Agreement will commence on February 1, 2020 with a termination date of January 31, 2021. The Agreement gives CCM the right to run the following platform products at a cost per FTE (FTE count of approximately 515): Microsoft Campus Desktop (consisting of Office Pro, Windows Upgrade, Microsoft Publisher and Core CAL). The Agreement also includes the licensing of Windows Servers and the SQL environment, and licensing renewal of the College's email server software, as well as the renewal of the College's membership/subscription into the Microsoft IT Academy.

Trustee Advokat seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

ADVANCED MANUFACTURING AND ENGINEERING BUILDING UPDATE

Vice President Karen VanDerhoof provided an update on the Advanced Manufacturing and Engineering building. The project is running on schedule with current projection that the building will be complete in March 2020.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.
- B. BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee termination and resignation:

Chris Fenwick, termination effective 12/9/19
Kelly Miller, resignation, effective 12/17/19

Trustee Dredde seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. BE IT RESOLVED, That the new employee appointments listed on Attachment #2 be approved.
- D. RESOLVED, That the revisions to the adjunct faculty appointments and salaries for the 2019 Fall semester be approved as stated on Attachment #3.

Trustee Hadzima seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. BE IT RESOLVED, That Donna Koenig, Tutoring Center Part-Time Assistant, receive a monthly stipend of \$250 for support of additional duties during the leave of the Tutoring Center Coordinator effective November 5, 2019.

Trustee Dredde seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. BE IT RESOLVED, That the Board of Trustees approve the filing of the report of positions to be exempt from the residency requirements under the New Jersey First Act as stated on Attachment #4.

Trustee Hadzima seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that a majority were in favor; Trustee Frost opposed the vote. The motion carried. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

On behalf of Committee Chair Aprile, Trustee Licitra moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, that the following contract not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
Blackboard, Inc.	Migration of the Learning Management Systems from a self-hosted model to a hosted model	07/01/20 – 06/30/21	\$84,625.00 estimated

The form of resolution hereby adopted awarding the contract is set forth in Attachment #5.

- B. RESOLVED, That the contract for custom athletic apparel be awarded to Ampro Sportswear as indicated on Attachment #6.

Trustee Allen-McMillan seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON AUDIT

On behalf of Committee Chair Aprile, Trustee Licitra moved for the adoption of the following resolution.

- A. RESOLVED, That the Board of Trustees of the County College of Morris accept the Report of the Audit of Financial Statements, year ended June 30, 2019, conducted by Nisivoccia LLP, certified public accountants, Mount Arlington, New Jersey.

Trustee Advokat seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Audit was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Vice Chair Advokat reported that the Committee on Organization, Bylaws, Planning and Nomination is reviewing policies on the handling of Board meetings.

COMMENTS FROM THE PUBLIC

Chair Pepe stated that the Board will take comments from the public at this time, 7:14 p.m.

Professor Dee McAree, Secretary of the Faculty Association of CCM, commented on recent changes at CCM and how those changes impact faculty. She criticized the change to the academic calendar approved last year and the absence of a contingency plan.

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Professor James Capozzi, President of the Faculty Association of CCM, called the attention of the board members to the faculty's concerns raised at the November Trustee meeting and the article published in the Student Press Law Center. In response to a question raised by Chair Pepe, Professor Capozzi responded that he was not aware if the Student Press Law Center formally represents any CCM interest group or student journalists.

There were no further comments from the public.

The being no further business to conduct, the public meeting was adjourned at 7:20 p.m. by a motion from Trustee Licitra and a second by Trustee Allen-McMillan.

Respectfully submitted,
Denise M. Bell
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES
FOR THE MONTH OF DECEMBER 2019**

NAME	DATES OF SERVICE	PAYMENT	REASON
Andrew, Lesley	11/09/19	\$240.00	Peripheral IV Therapy Skills for CPP
Ayres, Matt	11/12/19	\$100.00	Workshop 5: Don't be Afraid - How to Write an Effective Research Paper
Bahner, Hilda	11/04-11/14/19	\$864.00	ESL Early Beginner - Part 1 for CPP
Bahner, Hilda	11/05-12/04/19	\$864.00	ESL Early Beginner - Part 3 for CPP
Bahner, Hilda	11/18-12/05/19	\$864.00	ESL Early Beginner - part 3 for CPP
Bahner, Hilda	11/19-12/05/19	\$432.00	ESL Early Beginner- part 1 for CPP
Baker, JoAnn	10/07-10/26/19	\$1,081.00	AAPC Prep Seminar for CPP
Balish, Alexander	11/16/19	\$210.00	Healthcare Professional BLS (Basic Life Support) for CPP
Binowski, Nancy	9/25-12/15/19	\$630.00	Work on CCM App Design
Birrer, Teresa	11/05/19	\$100.00	Workshop 5 (Pt. 2): Effective Study Strategies-Success in Gen. Bio & A&P
Bowman, Isabel Maria	11/05-11/14/19	\$376.00	ESL Beginner - Part 2 for CPP
Bowman, Isabel Maria	11/19-12/05/19	\$376.00	ESL Beginner - part 2 for CPP
Burns, Caitlin	11/05/19	\$100.00	Workshop 5 (Pt. 2): Effective Study Strategies-Success in Gen. Bio & A&P
Cantelmo, Concetta	10/24-11/14/19	\$375.00	Testing Center Administration and Proctoring Coverage
Castriotta, Ralph	11/04-11/13/19	\$376.00	ESL Intermediate - Part 1 for CPP
Castriotta, Ralph	11/18-12/04/19	\$376.00	ESL Intermediate - part 1 for CPP
Catizone, Vincent	11/9-11/10/19	\$210.00	SB, SC, Stat: Announ: Etc
Cosgrove, Mark	11/02/19	\$250.00	Baking Opportunity Program for CPP
Cosgrove, Mark	11/19-11/16/19	\$500.00	Baking Opportunity for CPP
Cupo, Marina	11/04-11/14/19	\$800.00	ESL for Beginners for CBT
Cupo, Marina	11/18-11/27/19	\$700.00	ESL for Beginners for CBT
DePope, Jason	10/27-11/02/19	\$625.00	Guitar for Fall Musical
Faines, Ronald	10/26/19	\$408.00	C505-Personal Growth for CPP
Faines, Ronald	11/02/19	\$408.00	C506-Dimensions of Recovery for CPP
Faines, Ronald	11/09/19	\$408.00	C507-Supervision for CPP
Faines, Ronald	11/16/19	\$408.00	C508-Consultation Professional for CPP
Fameux, Edna	10/24-11/06/19	\$1,173.00	Certified Nurse Aide for CPP
Fameux, Edna	11/07-11/20/19	\$943.50	Certified Nurse Aide for CPP
Favia, Dale	11/15/19	\$400.00	Elevate the Customer Service Experience for CBT
Ferreira, Sharon	11/04-12/04/19	\$816.00	ESL Advanced for CPP
Ferreira, Sharon	11/05-12/05/19	\$816.00	ESL Intermediate - Part 3 for CPP
Fitzpatrick, Kelly	09/26-10/24/19	\$750.00	Introduction to R Programming and Data Science - 16 students for CPP
Gabarino, Claude	10/19-11/09/19	\$1,020.00	CPT & HCPCS Coding for CPP
Gaffney, Anthony	09/14-11/02/20/19	\$1,128.00	AutoCAD Level 1: Basic 2-D Drawing for CPP
Gigliotti, Samantha	11/07/19	\$100.00	Workshop 6: Scientific Writing
Gordon, Ramon	11/04-11/14/19	\$816.00	ESL Early Beginner - Part 1 for CPP
Gordon, Ramon	11/18-12/05/19	\$816.00	ESL Early Beginner - Part 1 for CPP
Grant, Rosemary	11/11 & 11/18/19	\$82.50	Testing Center Administration and Proctoring Coverage
Grundfest, Robert	10/28-11/25/19	\$705.00	NPTNJ Introduction to Teaching - 50 Hour Preservice Component
Hamersma, Carol	10/27-11/02/19	\$625.00	Guitar for Fall Musical

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Attachment #1*

NAME	DATES OF SERVICE	PAYMENT	REASON
Hester, John	10/01-10/29/19	\$630.00	WordPress for Businesses, Entrepreneurs And Bloggers for CPP
Hudzik, Jason Dr.	10/28-10/30 & 11/4-11/06/19	\$687.50	Assist with Bio/Chem lab in absence of Lab Asst
Hudzik, Jason, Dr.	11/07/19-11/20/19	\$737.50	Assist with BIO_CHM lab in absence of Lab Assistant
Isaza, Maria	10/24 & 10/28/19	\$100.00	Assist with Bio/Chem lab in absence of Lab Asst
Kenneweg, Lisa	09/21-10/26/20/19	\$1,128.00	Microsoft Word Novice to MOS Certified for CPP
Lemme, Bryan	07/01-10/30/19	\$975.00	CTL Support and Responsibilities
Lowery, Suzanne	11/15/19	\$250.00	Baking Opportunity Program for CPP
Luciano, Nick	11/9-11/20/19	\$210.00	DII VB District Tournament
Mach, Mary-Helen	11/04-12/04/19	\$752.00	ESL Early Beginner - Part 2 for CPP
Mach, Mary-Helen	11/05-12/05/19	\$752.00	ESL Early Beginner - Part 1 for CPP
Maione, RoseAnn	10/24-11/13/19	\$300.00	Testing Center Administration and Proctoring Coverage
Mammon, Marielaine	09/05-11/02/19	\$2,000.00	Director for Fall Performing Arts Musical 2019
Martinez, Christina	10/28/19	\$400.00	Managing Multiple Priorities Under Pressure for CBT
Martino, Nicole	11/04-12/04/19	\$752.00	ESL Beginner - Part 1 for CPP
Martino, Nicole	11/05-12/05/19	\$752.00	ESL Beginner - Part 2 for CPP
McArdle, Colleen	09/05-11/02/19	\$850.00	Choreographer for the Performing Arts Fall Musical 2019
Moore, Kevin	11/19/19	\$100.00	Workshop 6: Module Three Review: testing and revising essays, using words
Nachevnik, Igor	09/20-10/25/19	\$1,020.00	CompTIA Network+ for CPP
O'Brien, Emily Rae	10/30/19	\$400.00	Excel Intermediate for CBT
O'Brien, Emily Rae	11/12/19	\$400.00	Excel Advanced for CPP
O'Brien, Emily Rae	11/14/19	\$200.00	Excel for Intermediate for CBT
O'Brien, Emily Rae	11/14/19	\$200.00	Excel for Beginners for CBT
O'Brien, Emily Rae	11/20/19	\$200.00	Word Intermediate for CBT
O'Brien, Emily Rae	11/20/19	\$200.00	PowerPoint Intermediate for CBT
Occhipinti, Georgann	10/23-11/07/19	\$600.00	New Supervisor Training for CBT
Occhipinti, Georgann	11/08/19	\$400.00	Managing Change for Positive Results for CPP
Perry, Toni	10/25-11/08/19	\$1,000.00	Baking Opportunity Program for CPP
Petti, Ciro	10/19-11/12/19	\$1,134.00	Project Management Practical Application II for CPP
Poetsch, Deborah	10/23/19	\$42.00	College Readiness NOW VI, Roxbury, Randolph, Parsippany High/Hills
Poetsch, Deborah	11/11/19	\$42.00	College Readiness NowVI, Randolph, Roxbury & Parsippany
Pravec, Norma	11/04-12/04/19	\$816.00	ESL Intermediate - Part 1 for CPP
Pravec, Norma	11/05-12/05/19	\$816.00	ESL Intermediate - Part 2 for CPP
Publik, Stacy	11/10-12/05/19	\$752.00	ESL Beginner - Part 1 for CPP
Rocanova, Teresa	11/03/19	\$250.00	MEA Honors Recital Audition
Rothman, Nancy	09/19-11/17/19	\$2,000.00	CNA Program coordination, candidate screening, scheduling for CPP
Schoenfelt, Nan	09/30, 10/24, 11/07/19	\$45.00	Exam Scribe (Scribe exams for students with disabilities per dept. request).
Sferra, Brian	11/04-12/04/19	\$752.00	ESL Beginner - Part 1 for CPP
Sferra, Brian	11/04-12/04/19	\$752.00	ESL Early Beginner - Part 2 for CPP
Sferra, Brian	11/05-12/05/19	\$752.00	ESL Advanced for CPP
Sferra, Brian	11/05-12/05/19	\$752.00	ESL Early Beginner - Part 1 for CPP
Shera, Kathleen	10/26/19	\$336.00	AAPC Prep Seminar for CPP
Sideris, Gina	10/10-10/31/19	\$504.00	Create Donor-Centric Communications for CPP
Stearns, Jeff	09/26-10/24/19	\$470.00	SolidWorks Solid Modeling CAD for CPP

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Attachment #1*

NAME	DATES OF SERVICE	PAYMENT	REASON
Stearns, Jeff	09/26-10/31/19	\$470.00	Program Development-SolidWorks Solid Modeling CAD for CPP
Stigliano, Deanne	10/23/19	\$42.00	College Readiness NOW VI, Roxbury, Randolph, Parsippany High/Hills
Stigliano, Deanne	11/11/19	\$42.00	College Readiness NowVI, Randolph, Roxbury & Parsippany
Swern, Lauren	10/21-11/04/19	\$252.00	Prospecting for Grants for CPP
Swiss, Matthew	09/05-11/02/19	\$2,000.00	Musical Director for the Performing Arts Fall Musical 2019
Sykes, Michelle	10/14-11/07/19	\$1,008.00	Anatomy for Healthcare Professionals for CPP
Taylor, Anna	11/04-12/04/19	\$752.00	ESL Beginner - Part 3 for CPP
Taylor, Anna	11/18-12/04/19	\$752.00	ESL Intermediate - Part 1 for CPP
Viola, Thomas	10/28-10/30/19	\$282.00	C404-Sociocultural Client Education
Viola, Thomas	11/04-11/06/19	\$282.00	C405-Addiction Recovery & Family Psychological Education for CPP
Viola, Thomas	11/11-11/13/19	\$282.00	C406-Biochemical and Sociological Family Education
Viola, Thomas	11/18-11/20/19	\$282.00	C407-Community & Professional Education
Wheatley, Steven	09/24 10/01, 10/09, 10/16, 11/06/19	\$153.75	Exam Scribe (Scribe exams for students with disabilities per dept. request).
Williams-Bogar, Rita	10/17-10/24/19	\$400.00	Public Speaking: Deliver your Message with Confidence (Half Days) for CBT
Williams-Bogar, Rita	10/10-10/31/19	\$1,690.00	Women's Leadership Certification Program
Zejnnullahi, Rreze	11/01/19	\$400.00	PowerPoint-Learn Design Skills to Create a Cutting Edge Presentation for CBT

The following actions commence as of the date indicated and end on June 30, 2020.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
MANAGEMENT:				
REPLACEMENT	Ray, Vivyen	6-Jan-20	<u>Appointed to:</u> VP, Human Resources & Labor Relations	\$163,245
REPLACEMENT	Ball, Margaret	13-Jan-20	<u>Appointed to:</u> Dean, School of Liberal Arts	\$113,000
REPLACEMENT	Naasz, Kathleen	6-Jan-20	<u>Appointed to:</u> Dean, School of Business, Mathematics, Engineering and Technologies	\$118,000
AAPF:				
REPLACEMENT	Wright, Christopher	13-Jan-20	<u>Appointed to:</u> Laboratory Assistant I Biology/Chemistry	\$52,000
CCMSA:				
REPLACEMENT	Byk, Eric	6-Jan-20	<u>Appointed to:</u> Custodian I (Evening) Plant & Maintenance	\$30,395
REPLACEMENT	Palmer, Benjamin	6-Jan-20	<u>Appointed to:</u> Sr. Dispatcher	\$36,240
PART-TIME:				
REPLACEMENT	Yermeni, Karina	6-Jan-20	<u>Appointed to:</u> PT Administrative Assistant Communication	\$14.00ph

ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS
Fall 2019

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
Swiss, Matthew	01050 –MUS	\$4,379	\$5,134	Credit hours added
Mitrano, Melanie	01050-MUS	\$9,244	\$8,399	Credit hours deleted
Tedholm, Carolyn	01060-ENG	\$0	\$2,265	Course added
Herman, Judith	01060-ENG	\$4,530	\$6,795	Course added
Philhower, Anna	01420-MAT	\$6,760	\$7,605	Course added
Crew, Patricia	01270-HOS	\$1,132	\$0	Course deleted
Orologas, Vasilios	01670-BICHM	\$0	\$3,782	Course added
Moore, Carol	01060-ENG	\$2,265	\$0	Course deleted
Carpenter, Richard	01060-ENG	\$10,055	\$8,365	Course deleted
Lavin, James	01060-ENG	\$3,380	\$1,690	Course deleted
Lopez, Hayley	01490-IT	\$2,265	\$3,020	Credit hours added

**COUNTY COLLEGE OF MORRIS EXEMPTION REPORT
 UNDER NEW JERSEY FIRST ACT**

EXEMPT POSITION		RATIONALE	
1.	a.	Full Time Professors	These teaching positions require special expertise and specific academic, scientific, and professional qualifications.
	b.	Part Time (Adjunct) Professors	
	c.	Instructors, Center for Workforce Development	
2.	a.	Vice President, Academic Affairs	These administrative and management positions require special expertise and extraordinary academic and higher education administrative qualifications.
	b.	Vice President, Business & Finance	
	c.	Vice President, Student Development & Enrollment Mgt.	
	d.	Vice President, Human Resources & Labor Relations	
	e.	Vice President, Institutional Effectiveness & CIO	
	f.	Vice President, Professional Studies & Applied Sciences	
	g.	Executive Director, Foundation	
	h.	Dean, School of Business, Mathematics, Engineering & Technologies	
	i.	Dean, School of Health Professions & Natural Sciences	
	j.	Dean, School of Liberal Arts	
	k.	Dean, Virtual Campus	
	l.	Dean, Learning Support & Opportunity Services	
	m.	Dean, Learning Resource Center	
3.	a.	Director, Institutional Grants	These administrative and management positions require special expertise and extraordinary academic and higher education administrative qualifications.
	b.	Director, Accessibility Services	
	c.	Director, Operations-Professional Development Programs	
	d.	Coordinator, Academic Advisement	
	e.	Director, Admissions	
	f.	Director, Athletics	
	g.	Director, Campus Life	
	h.	Director, Career Services & Cooperative Education	
	i.	Director, Counseling & Student Success	
	j.	Counselor, Counseling & Student Success	
	k.	Director, Financial Aid	
	l.	Director, Marketing & Public Relations	
	m.	Director, College Events & Foundation Programs	
	n.	Director, Alumni Affairs	
	o.	Coordinator, Health Services	
	p.	Registrar	
	q.	Coordinator, Business Services/Government Records Custodian	
	r.	Coordinator, Transfer Services	
	s.	Associate Director, Workforce Development	
	t.	College Architect	
	u.	Associate Director, Career Services	
v.	Associate Director, Admissions		
w.	Associate Director, Applications		
x.	Associate Director, LRC		
y.	Associate Director, Plant & Maintenance		
z.	Associate Director, Media Center		

aa.	Director, Workforce Development & Community Partnerships
bb.	Bursar
cc.	Director, Accounting
dd.	Manager, Payroll & Special Projects
ee.	Director, Budget & Compliance
ff.	Director, Auxiliary Services
gg.	Director, Public Safety
hh.	Director, Plant and Maintenance
ii.	Manager, Purchasing
jj.	Planetarium Astronomer
kk.	Director, Network and User Services
ll.	Associate Director, Human Resources
mm.	Compliance Officer
nn.	Manager, Benefits
oo.	Theater Technician
pp.	System Administrator
qq.	SQL Database Administrator
rr.	System Administrator II
ss.	Business Intelligence Analyst
tt.	Coordinator of Instruction

Failure to grant exemption of the above positions from the New Jersey First Act would seriously impede the ability of the college to compete successfully with similar educational institutions in other states, because:

- County College of Morris recruiting draws upon a competitive marketplace that is beyond the state of New Jersey.
- County College of Morris uses publications and websites that reach candidates beyond New Jersey.
- County College of Morris’s recruiting experience confirms the receipt of applications from out-of-state applicants for these types of positions.
- County College of Morris competes with out-of-state employers for persons with similar skill sets.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
FOR CAMPUS-WIDE BLACKBOARD LEARNING MANAGEMENT SYSTEMS (LMS) UPGRADE FROM A
SELF-HOSTED MODEL TO A HOSTED MODEL**

WHEREAS, the County College of Morris (“College”) has a need to upgrade Blackboard LMS from a self-hosted model to a hosted model that will provide zero downtime and continuous delivery of features, functionality and updates to the virtual classroom experience; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services at \$84,625; and

WHEREAS, the anticipated term of this agreement is July 1, 2020 to June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Blackboard, Inc. (“Contractor”) has submitted a proposal dated November 30, 2019 indicating the contractor will provide software, data migration and training services; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING WEBSITE PUBLIC SOLICITATION
CONTRACT FOR CUSTOM ATHLETIC APPAREL**

WHEREAS, the County College of Morris (“College”) has a need to acquire custom athletic apparel; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500; and

WHEREAS, the anticipated term of this contract is from January 1, 2020 to December 31, 2020 with the option to renew for one additional year, January 1, 2021 to December 31, 2021; and

WHEREAS, notice of request for proposals for the above contract was publicly solicited on November 18, 2019 in the following manner: posted on the CCM Website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for Custom Athletic Apparel dated November 18, 2019 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on December 4, 2019; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Ampro Sportswear for a contract term of January 1, 2020 through December 31, 2020 to provide custom athletic sports apparel at a cost not to exceed \$36,000; based upon the proposals submitted by the Contractors dated December 4, 2019. This contract award is based upon determination that the named Contractors have submitted the most advantageous proposals based on the lowest extended price by group.

This Contract is awarded pursuant to a fair and open contract solicitation process.