

COUNTY COLLEGE OF MORRIS
BOARD OF TRUSTEES MINUTES
REGULAR MEETING VIA TELECONFERENCE
December 15, 2020

CALL TO ORDER

Board of Trustees Vice Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held using a teleconference format. Vice Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of the revised format of this Regular Meeting of the Board of Trustees was provided on December 10, 2020. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/>.

Vice Chair Advokat added that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

ROLL CALL

Trustees Advokat, Aprile, Dredden, Frost, Hadzima, Inganamort, Jinks, Licitra, Milonas, Weisberg, and Chair Pepe were in attendance. President Iacono, Attorney Schneider, and Attorney Marcus were also in attendance. Alumni Trustee Mendoza was absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on December 15, 2020, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., via teleconference.

1. Compensation for Professional Services
2. New Employee Appointments
3. Adjunct Faculty Appointment and Salary Revision, Fall 2020 Semester
4. Authorization of Stipend, Business and Finance Division
5. Employee Retirements and Terminations
6. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. with the exception of Item #6.

Upon the motion of Chair Pepe and the second of Trustee Weisberg, Vice Chair Advokat called for discussion by members of the Board. There being no discussion, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:03 p.m. The public meeting reconvened at 6:45 p.m.

Vice Chair Advokat reported for the public in attendance that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

PLEDGE OF ALLEGIANCE

Vice Chair Advokat invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute, Vice Chair Advokat led the Board of Trustees and others on the teleconference in a moment of silence.

APPROVAL OF MINUTES

Vice Chair Advokat called for consideration of the minutes of the regular meeting of November 17, 2020, including the closed session. Upon the motion of Trustee Weisberg and the second of Trustee Licitra, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President.

Vice Chair Advokat commented on the virtual opening of the Advanced Manufacturing and Engineering Center and commended those involved with the YouTube video.

In response to a question from Vice Chair Advokat, student scholarships continue to be distributed in addition to the available CARES funds available for direct student aid.

REPORT OF THE TREASURER

Treasurer Licitra moved for the adoption of the following resolutions.

- A. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref. #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance	Union Mutual Insurance Company	\$40,500.00 estimated

Renewal of UNUM Voluntary Life (100 percent paid by CCM employee participants) effective from 1/1/21 thru 12/31/21.

Trustee Weisberg seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Various	Paramedic Supplies	VE Ralph Kearny, NJ	\$40,000.00 estimated

Miscellaneous equipment and supplies for the new Paramedic Program and other Health and Natural Science programs.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
Camden # FY19JPC-45	Paramedic Supplies	Pocket Nurse Monaca, PA	\$40,000.00 estimated

Miscellaneous equipment supplies for the new Paramedic Program and other Health and Natural Science programs.

Trustee Weisberg seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJ NASPO HPE M-0483-E-40116	HP SimpliVity Maintenance Support for VDI	PKA Technologies, Inc. Montvale, NJ	\$30,314.68

HP SimpliVity Maintenance Support for VDI effective 11/1/20 thru 10/31/21 for Institutional Effectiveness.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269EMCPS-19-001	Microsoft Campus Agreement	Software House International Somerset, NJ	\$47,218.81 estimated

Microsoft Campus Agreement to be renewed for a 12-month term. The Agreement will commence on February 1, 2021 with a termination date of January 31, 2022. The Agreement gives CCM the right to run the following platform products at a cost per FTE (FTE count of approximately 475): Microsoft Campus Desktop (consisting of Office Pro, Windows Upgrade, Microsoft Publisher and Core CAL). The Agreement also includes the licensing of Windows Servers and the SQL environment, and licensing renewal of the College’s email server software and prepaid Azure server services.

Chair Pepe seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That in accordance with the County College Contracts Law, the following emergency purchase orders be issued to the following vendor:

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
CDW-Government	(35) Surface Pro 7’s, (35) Surface Pro Covers, (15) Surface Go 2’s and (15) Surface Go Covers	\$51,980.45
Fastenal Company	Misc. PPE Supplies (i.e. disposable coveralls, nitrile gloves, safety glasses)	\$10,933.15
Fastenal Company	Misc. Air Filters for HVAC	\$15,254.59
W.W. Grainger Inc.	(24) Ultraviolet Germicidal Fixtures and (800) Surgical Gowns	\$6,226.96
Scoles Floorshine Industries	(3) Commodore Carpet Extractors, (10) Victory Electrostatic Handheld Sprayers and (10) Victory Electrostatic Backpack EA Sprayers	\$60,276.50
Garden State Highway Products	(2) Solar Tech Message Boards – Mid Size (46 x 78) @ \$19,693.00 each.	\$39,386.00

These emergency purchases are required to address a public exigency and are made pursuant to Executive Order 103 and is exempt from Pay to Play compliance. The above items were purchased against the Coronavirus Relief Fund which had to be delivered and invoiced by December 23, 2020.

Chair Pepe seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

On behalf of Treasurer Licitra, Vice Chair Advokat provided the motion for the adoption of the following resolution.

- E. WHEREAS, by Resolution dated November 19, 2020, the County College of Morris awarded a Bid for snow removal and de-icing services pursuant to Bid #2021-07DD-CV19 to Clarke Moynihan Landscaping and Construction (“Clarke Moynihan”) as the low bidder; and

WHEREAS, Shauger Property Services, Inc. (“Shauger”) was the second lowest bidder pursuant to Bid# B2021-07DD-CV19; and

WHEREAS, on November 24, 2020 Shauger filed a Petition Challenging the Award of the contract to Clarke Moynihan under the County College Contracts Law; and

WHEREAS, on December 4, 2020, Clarke Moynihan filed a Notice of Intervention and Answer to the Petition of Shauger; and

WHEREAS, in accordance with the County College of Morris Rules for Hearings before the Board of Trustees, a hearing was noticed and scheduled for December 16, 2020; and

WHEREAS, Clarke Moynihan has requested that its bid be withdrawn pursuant to the terms and conditions herein set forth, and has agreed that it will release any and all claims against the College arising out of its bid submission.

NOW, THEREFORE, BE IT RESOLVED by the County College of Morris as follows:

1. Based upon the agreement of Clarke Moynihan to release any and all claims, the College accepts the withdrawal of the Bid by Clarke Moynihan.
2. The College agrees that Clarke Moynihan shall not be liable for any damages, including the difference in the bid price between that of Clarke Moynihan and Shauger and that Clarke Moynihan shall otherwise not be deemed to be in default of the contract.
3. Based on the withdrawal of the bid submission by Clarke Moynihan, Bid #B2021-07DD-CV19 is hereby awarded to Shauger, and the County College of Morris is hereby authorized to execute a contract with Shauger in accordance with the requirements of the Bid Specifications.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.

Trustee Dredde seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the employee appointments listed on Attachment #2 be approved.

Chair Pepe seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Fall 2020 semester be approved as stated on Attachment #3.

Trustee Dredden seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. BE IT RESOLVED, That the Board of Trustees approve a weekly stipend of \$340.00 to the Business Services Coordinator & Government Records Custodian while assuming the duties of the position of Executive Administrative Assistant in the Office of Business and Finance effective November 9, 2020 and until the vacancy is filled.

Trustee Dredden seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. BE IT RESOLVED, That the Board of Trustees approve the retirement and termination of the following employees as indicated below:

Kerry Connallon, termination, effective 11/06/20
 Nicholas Falone, retirement, effective 12/23/20
 Monica Maraska, retirement, effective 05/03/21
 Vitus Tindana, termination, effective 11/20/20

Trustee Milonas seconded the motion. Vice Chair Advokat called for discussion by members of the Board. The retirement of Dean Monica Maraska was noted. Trustee Licitra commented that Dean Maraska is an asset to the college, a fine person, and wishes her well. There being no further questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. BE IT RESOLVED, That the Board of Trustees approve the filing of the report of positions to be exempt from the residency requirements under the New Jersey First Act as stated on Attachment #4.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that 10 Trustees were in favor and one Trustee, Trustee Frost, was opposed; motion carried. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Aprile provided the motion for the adoption of the following resolutions.

- A. BE IT RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
Automatics Unlimited	Automatic Doors – Maintenance, Equipment and Repairs (Partially Corona Relief Fund Funded)	7/1/20-6/30/21	Not to exceed \$36,400.00

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
German American Chamber of Commerce	Advanced Manufacturing Apprenticeship Program (Grant Funded)	12/1/20-11/30/22	Will exceed \$17,500.00
Laerdal Medical Corp.	Equipment, Extended Warranties and Maintenance	7/1/20-6/30/21	Will exceed \$17,500.00
Lambda Labs, Inc.	Lambda Blade GPU Server with Custom Software and Maintenance for Engineering (Perkins Grant Funded)	12/16/20-12/15/21	\$35,956.00
NCS Pearson	Smarthinking (on-line tutoring) and Other Misc. Software Licenses (Partially CARES Funded)	7/1/20-6/30/22	Will exceed \$17,500.00

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #5.

Trustee Weisberg seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That the contract for custom athletic apparel be awarded to Ampro Sportswear as indicated on Attachment #6.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the Board of Trustees hereby authorizes an amendment to the application for the Perkins postsecondary federal grant allocation funded through the *Strengthening Career and Technical Education for the 21st Century Act* passed through the New Jersey Department of Education for fiscal year starting July 1, 2020 and ending June 30, 2021 (Project Number: 277155) in the amount of \$447,774.

Chair Pepe seconded the motion. Vice Chair Advokat called for discussion by members of the Board. Vice President VanDerhoof was acknowledged for her service during the health emergency. There being no further discussion, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS

On behalf of Committee Chair Hadzima, Trustee Frost provided the motion for adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the establishment of the Data Analytics Certificate of Achievement (CIP Code: 30.7101).

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

Trustee Jinks left the meeting at this time, 7:24 p.m.

Continuing, Trustee Frost provided the motion for adoption of the following resolution.

- B. BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve and adopt the Academic Calendar for the academic year 2021-2022 as indicated on Attachment #7.

Chair Pepe seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Academic and Educational Programs was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Treasurer Milonas recognized and thanked Dr. Iacono and the college employees who assisted with the reopening of the Morris County COVID testing site on the campus.

COMMENTS FROM THE PUBLIC

Vice Chair Advokat stated that the Board will take comments from the public at this time, 7:28 p.m. Vice Chair Advokat stated that public comments will be received in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Vice Chair Advokat noted that no written statements from the public were received by the Board of Trustees prior to this meeting. There were no comments from the public.

There being no further business to conduct, the public meeting was adjourned at 7:29 p.m. by a motion from Trustee Licitra and a second by Trustee Aprile.

Respectfully submitted,
Denise M. Bell
Recording Secretary

REMUNERATION FOR PROFESSIONAL SERVICES

Name	Date(s) of Service	Payment	Reason
Adamczyk, Barbara	08/12 & 09/29/20	\$200.00	CTL Training
Aschoff, Steven	08/11/2020	\$100.00	Stipend for Training - 1 CTL session
Bahner, Hilda	10/26/20-11/04/20 & 11/09/20- 11/18/20	\$864.00	ESL Early Beginner Part 1 for WFD
Baker, JoAnn	10/06/20-10/20/20	\$705.00	AAPC CPC National Coding Certification Preparation Review Course and Coding Exam for WFD
Balish, Alexander	11/14/2020	\$235.00	HC Prof BLS (Basic Life Support) for WFD
Bamford, Colleen	06/09/2020	\$200.00	Facilitation of Learning Session for CTL
Barlowe, Elizabeth	07/27/2020	\$100.00	CTL Training
Bowman, Isabel Maria	10/27/20-11/05/20 & 11/10/20- 11/19/20	\$752.00	ESL Beginner Part 1 for WFD
Burke, Patrick	08/12/2020	\$100.00	CTL Training
Burns, Caitlin	07/07/2020	\$100.00	Stipend for Training - 1 CTL session
Callahan, Patricia	10/14/20-10/28/20	\$282.00	Outlook Intro for WFD
Callahan, Patricia	11/11/20-11/18/20	\$188.00	PowerPoint Intro for WFD
Carmeli, Colleen	08/06 & 08/12/20	\$200.00	CTL Training
Carozza, Lou	07/20/2020	\$100.00	Stipend for Training - 1 CTL session
Cecala, Anna	08/12 & 08/13/20	\$200.00	CTL Training
Crespo-DiStefan, Leonor	09/28/20-11/02/20	\$752.00	Accounting Fundamentals for WFD
Elmuccio, John	07/01/20-08/24/20	\$600.00	CTL Training
Faines, Ronald	11/03/20-11/19/20	\$1,224.00	C204 Individual Addict Counsel for WFD
Faines, Ronald	10/20/20-10/22/20	\$408.00	C203 Crisis Intervention for WFD
Fameux, Edna	10/22/20-11/18/20	\$2,295.00	Certified Nurse Aide-Comp for WFD
Ferreira, Sharon	10/26/20-11/04/20 & 11/09/20- 11/18/20	\$816.00	ESL Advanced for WFD
Fitzpatrick, Kelly	10/20/20-10/29/20	\$400.00	Tableau IV for WFD
Frye, Joshua	07/03, 07/08 & 07/13/20	\$300.00	CTL Training
Gaffney, Anthony	09/12/20-10/31/20	\$1,128.00	AutoCAD Level 1: Basic 2D Draw for WFD
Garver, Alyce	10/27/20-10/29/20	\$350.00	Google Cloud for WFD
Gigliotti, Samantha	07/07 & 09/30/20	\$200.00	Stipend for Training - 2 CTL sessions
Gigliotti, Samantha	07/07/20-08/04/20	\$1,305.00	Close Captioning Editing in Distance Education Course (BIO-101)
Goldberg, Inessa	07/20, 08/03, 08/11 & 08/12/20	\$400.00	CTL Training
Gordon, Ramon	10/27/20-11/05/20 & 11/10/20- 11/19/20	\$816.00	ESL Early Beginner Part 1 for WFD
Grivoyannis, Beth	07/27/2020	\$100.00	CTL Training
Grundfest, Robert	10/26/20-11/23/20	\$705.00	NPTNJ Preservice Component for WFD
Halo, Candace	07/20/2020	\$100.00	CARES CTL Courses
Hester, John	10/07/20-11/18/20	\$630.00	WordPress - Bus, Entrep, Bio for WFD
Iaconetti, Tom	07/20/2020	\$100.00	CTL Training
Jacobs, Samuel	10/07/20-10/28/20	\$663.00	Python Introduction for WFD
Katz, Joel	07/29 & 08/03/20	\$200.00	CTL Training

Name	Date(s) of Service	Payment	Reason
Kazaba, Maureen	07/20/20-08/25/20	\$800.00	CTL Training
Kilhaney, Anastasia	08/07/20 & 08/14/20	\$200.00	Stipend for Training - 2 CTL sessions
Knill, Dawn	10/08/20-10/29/20	\$504.00	Create Donor-Centric Communication for WFD
Knill, Dawn	11/05/20-11/19/20	\$378.00	Events Raise Funds and Friends for WFD
Krejci, John	07/01 & 08/03/20	\$200.00	CTL Training
Leibowitz, David	08/03/20-08/26/20	\$600.00	Stipend for Training - 6 CTL sessions
Levy, Joel	07/20, 07/29 & 08/11/20	\$300.00	Stipend for Training - 3 CTL sessions
Liocely, Thomas	07/07/20-08/04/20	\$1,690.00	Close Captioning Editing in Distance Education Course (BIO-101)
Mach, Mary-Helen	10/27/20-11/05/20 & 11/10/20- 11/18/20	\$376.00	ESL Beginner Part 1 for WFD
Malkoff, Jason	09/29/2020	\$100.00	CTL Training
Maraska, Monica	08/03/20 - 08/26/20	\$600.00	Stipend for Training - 6 CTL sessions
Martin, Jenifer	08/07 & 08/14/20	\$200.00	Stipend for Training - 2 CTL sessions
Martino, Nicole	10/26/20-11/04/20 & 11/09/20- 11/18/20	\$752.00	ESL Beginner Part 2 for WFD
McCormack, Cathleen	08/12/2020	\$100.00	Stipend for Training - 1 CTL session
McHugh, William	07/21, 08/03 & 08/11/20	\$300.00	Stipend for Training - 3 CTL sessions
McLoughlin, Robert	08/11 & 08/26/20	\$200.00	CTL Training
Merritt, Elizabeth	07/07/20 - 08/04/20	\$400.00	Close Captioning Editing in Distance Education Course (BIO-101)
Moore, Kevin	10/27/2020	\$100.00	Workshop 2: Module Two Review: Commas, Illogical Shifts, Pronoun
Morales, Frank	11/10/20-11/17/20	\$200.00	Strategic Use of Social Media for WFD
Mulholland, Vance	09/19/20-10/24/20	\$1,128.00	Cert Peer Recovery Specialist for WFD
Mulondo, Allan	07/20 & 08/11/20	\$200.00	CTL Training
Nachevnik, Igor	08/11 & 08/13/20	\$200.00	CTL Training
Parriott, Donald	08/12/2020	\$100.00	Stipend for Training - 1 CTL session
Petti, Ciro	09/21/20-11/18/20	\$2,268.00	Project Management Essentials for WFD
Pietropollo, Frank	07/07/20-08/04/20	\$965.00	Close Captioning Editing in Distance Education Course (BIO-101)
Pietropollo, Frank	08/13 & 09/29/20	\$200.00	Stipend for Training - 2 CTL sessions
Pisciotta, Barbara	07/01 & 07/21/20	\$200.00	CTL Training
Prinz, Ralph-Peter	08/07/20-08/24/20	\$600.00	CTL Training
Publik, Stacy	10/27/20-11/05/20 & 11/10/20- 11/18/20	\$752.00	Esl Advanced for WFD
Qvotrup, Jennifer	07/20, 08/12, 08/25, 08/26 & 09/30/20	\$500.00	CTL Training
Restaino, Dena	07/07/20-08/04/20	\$1,112.50	Close Captioning Editing in Distance Education Course (BIO-101)
Rothman, Nancy	10/27/20-11/02/20 & 11/5/20- 11/20/20	\$1,300.00	CNA Program Coordination, candidate screening, scheduling and CAN Makeup if Needed for WFD
Sabella, David	07/27 & 08/24/20	\$200.00	CTL Training
Salinas, Dorothy	07/07/2020	\$100.00	Stipend for Training - 1 CTL session

Name	Date(s) of Service	Payment	Reason
Sarmiento, Jorge	08/12/2020	\$100.00	CTL Training
Schennum, Jill	11/12/2020	\$100.00	Commemoration Committee American Indian Heritage Month Event Talk
Scott, June	08/12/2020	\$100.00	CTL Training
Stoler, Loryn	08/07 & 08/14/20	\$200.00	Stipend for Training - 2 CTL sessions
Sutton, Maureen	09/30/2020	\$100.00	CTL Training
Swern, Lauren	10/19/20-11/02/20	\$282.00	Prospecting for Grants for WFD
Sykes, Michelle	10/12/20-11/05/20	\$1,128.00	Anatomy for Healthcare Prof for WFD
Sykes, Michelle	07/01/20-08/26/20	\$1,400.00	Stipend for Training - 14 CTL sessions
Taghdissi, Shahrzad	09/30/2020	\$100.00	Stipend for Training - 1 CTL session
Taylor, Anna	10/26/20-11/04/20 & 10/09/20- 11/18/20	\$752.00	ESL Beginner Part 2 for WFD
Taylor, Anna	10/26/20-11/04/20 & 11/09/20- 11/18/20	\$752.00	ESL Intermediate Part 1 for WFD
Vincelette, Kathy	11/03/2020	\$100.00	Job Search Workshops - Changing Your Career for WFD
Vincelette, Kathy	11/20/2020	\$100.00	Job Search Workshops - Writing for WFD
Viola, Thomas	11/02/20-11/18/20	\$846.00	C302 Consultation (Case Mgmt) for WFD
Williams-Bogar, Rita	10/28/20-10/30/20	\$212.00	Intro Finance Non-Finance Prof for WFD
Wintle, Jessie	07/20/2020	\$100.00	CTL Training
Wolfgang, Heather	08/12/2020	\$100.00	CTL Training
Wong, Chung	08/11/2020	\$100.00	CTL Training
Zejnnullahi, Rreeze	10/12/20-10/26/20	\$400.00	Business Analytics With Excel for WFD
Zejnnullahi, Rreeze	11/02/2020	\$200.00	Excel Advanced Functions
Zejnnullahi, Rreeze	10/16/20-11/11/20	\$1,400.00	Excel Essentials

The following actions commence as of the date indicated and end on June 30, 2021.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	Roche, Sharon	19-Jan-21	<u>Appointed to:</u> Assistant Professor Nursing	\$73,315
CCMSA:				
REPLACEMENT	Lee, Danielle	16-Dec-20	<u>Appointed to:</u> Buyer Purchasing	\$39,484
Coaches:				
REPLACEMENT	Biale, Jonathan	Seasonal	<u>Appointed to:</u> Assistant Coach (Tier 2) Men's Baseball	\$3,500 Stipend

**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS
Fall 2020**

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
Monica Bianco	Allied Health	\$4,480.00	\$2,240.00	Decrease in Credit Hours

**COUNTY COLLEGE OF MORRIS EXEMPTION REPORT
 UNDER NEW JERSEY FIRST ACT**

EXEMPT POSITION		RATIONALE	
1.	a.	Full Time Professors	These teaching positions require special expertise and specific academic, scientific, and professional qualifications.
	b.	Part Time (Adjunct) Professors	
	c.	Instructors, Center for Workforce Development	
2.	a.	Vice President, Academic Affairs	These administrative and management positions require special expertise and extraordinary academic and higher education administrative qualifications.
	b.	Vice President, Business & Finance	
	c.	Vice President, Student Development & Enrollment Mgt.	
	d.	Vice President, Human Resources & Labor Relations	
	e.	Vice President, Institutional Effectiveness & CIO	
	f.	Vice President, Professional Studies & Applied Sciences	
	g.	Assistant Vice President, Business & Finance	
	h.	Executive Director, Foundation	
	i.	Executive Director of Marketing & Public Relations	
	j.	Dean, School of Business, Mathematics, Engineering & Technologies	
	k.	Dean, School of Health Professions & Natural Sciences	
	l.	Dean, School of Liberal Arts	
	m.	Dean, Virtual Campus	
	n.	Dean, Learning Support & Opportunity Services	
	o.	Dean, Learning Resource Center	
3.	a.	Director, Institutional Grants	These administrative and management positions require special expertise and extraordinary academic and higher education administrative qualifications.
	b.	Director, Accessibility Services	
	c.	Director, Operations-Professional Development Programs	
	d.	Coordinator, Academic Advisement	
	e.	Director, Admissions	
	f.	Director, Athletics	
	g.	Director, Campus Life	
	h.	Director, Career Services & Cooperative Education	
	i.	Director, Counseling & Student Success	
	j.	Counselor, Counseling & Student Success	
	k.	Director, Financial Aid	
	l.	Director, Marketing & Public Relations	
	m.	Director, College Events & Foundation Programs	
	n.	Director, Alumni Affairs	
	o.	Coordinator, Health Services	
	p.	Registrar	
	q.	Coordinator, Business Services/Government Records Custodian	
	r.	Coordinator, Transfer Services	
	s.	Associate Director, Workforce Development	
	t.	College Architect	
u.	Associate Director, Career Services		
v.	Associate Director, Admissions		
w.	Associate Director, Applications		
x.	Associate Director, LRC		

y.	Associate Director, Plant & Maintenance
z.	Associate Director, Media Center
aa.	Director, Workforce Development & Community Partnerships
bb.	Associate Director, Workforce Development
cc.	Bursar
dd.	Director, Accounting
ee.	Manager, Payroll & Special Projects
ff.	Director, Budget & Compliance
gg.	Manager, Budget & Compliance
hh.	Director, Auxiliary Services
ii.	Director, Public Safety
jj.	Director, Plant and Maintenance
kk.	Director, Purchasing
ll.	Manager, Purchasing
mm.	Planetarium Astronomer
nn.	Director, Network and User Services
oo.	Associate Director, Human Resources
pp.	Compliance Officer
qq.	Manager, Benefits
rr.	Theater Technician
ss.	System Administrator
tt.	SQL Database Administrator
uu.	System Administrator II
vv.	Business Intelligence Analyst
ww.	Coordinator of Advance Manufacturing & Engineering Lab Spvr.
xx.	Coordinator of Instruction
yy.	Counselor/Recruiter (Admissions)
zz.	Grant Development Coordinator

Failure to grant exemption of the above positions from the New Jersey First Act would seriously impede the ability of the college to compete successfully with similar educational institutions in other states, because:

- County College of Morris recruiting draws upon a competitive marketplace that is beyond the state of New Jersey.
- County College of Morris uses publications and websites that reach candidates beyond New Jersey.
- County College of Morris’s recruiting experience confirms the receipt of applications from out-of-state applicants for these types of positions.
- County College of Morris competes with out-of-state employers for persons with similar skill sets.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR AUTOMATIC DOORS – MAINTENANCE, EQUIPMENT AND
REPAIRS**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for automatic doors – maintenance equipment and repairs; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for prior, current and future orders or will not exceed \$36,400.00; and

WHEREAS, the anticipated term of this contract is one year(s) commencing July 1, 2020 through June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Automatics Unlimited (“Contractor”) has submitted a proposal for goods or services dated November 17, 2020 indicating that Contractor will provide goods or services for the automatic door openers for the SCC bathrooms due to COVID 19, for a value of \$10,000.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ADVANCED MANUFACTURING APPRENTICESHIP PROGRAM**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for an Advanced Manufacturing Apprenticeship Program which includes Train-the-Trainer workshops and skills assessment; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is two year(s) commencing December 1, 2020 through November 30, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, German American Chamber of Commerce (“Contractor”) has submitted a proposal (MOU) for goods or services dated October 28, 2020 indicating that Contractor will provide goods or services for the Advanced Manufacturing Apprenticeship Program which includes Train-the-Trainer workshops at a cost of \$10,000.00 per workshop and skills assessment at a cost of \$25,000.00 per assessment; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR EQUIPMENT, EXTENDED WARRANTIES AND
MAINTENANCE FOR HEALTH AND NATURAL SCIENCES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Equipment, Extended Warranties and Maintenance for Health and Natural Sciences; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for prior and future orders will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2020 through June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Laerdal Medical Corporation (“Contractor”) has submitted proposals for goods or services dated October 8, 2020 and October 30, 2020 indicating that Contractor will provide goods or services for the Patient Simulator Warranty and Maintenance for Nursing Patient Simulators, for a total value of \$16,475.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR LAMBDA BLADE GPU SERVER FOR ENGINEERING**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for a Lambda Blade GPU Server with Custom Software and Maintenance for Engineering (Perkins Grant Funded); and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$35,956.00; and

WHEREAS, the anticipated term of this contract is one year commencing December 16, 2020 through December 15, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Lambda Labs, Inc. (“Contractor”) has submitted a proposal for goods or services dated December 3, 2020 indicating that Contractor will provide goods or services for the Lambda Blade GPU Server with Custom Software and Maintenance for Engineering, for a value of \$35,956.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ON-LINE TUTORING SERVICES AND
OTHER MISCELLANEOUS SOFTWARE LICENSES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Pearson - Smarthinking On-Line Tutoring Services and other Miscellaneous Pearson Software (not for resale); and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for prior and future orders will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year(s) commencing July 1, 2020 through June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, NCS Pearson (“Contractor”) has submitted a proposal for goods or services dated October 19, 2020 indicating that Contractor will provide goods or services for the Pearson - Smarthinking On-Line Tutoring Services and other Miscellaneous Pearson Software (not for resale), for a value of \$8,100.00 (300 hours @ \$27.00 per hour); and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR CUSTOM ATHLETIC APPAREL**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Custom Athletic Apparel; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will not exceed \$36,400.00; and

WHEREAS, the anticipated term of this contract is one year commencing January 1, 2021 through December 31, 2021, second year option renewal; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on November 18, 2019 in the following manner: CCM Website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals Custom Athletic Apparel dated November 18, 2019 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Ampro Sportswear (“Contractor”) based upon the proposal submitted by the Contractor dated December 4, 2019, for a contract term of one year, to provide Custom Athletic Apparel. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

ACADEMIC CALENDAR

FALL 2021

4/5/2021	Fall 2021 open registration
9/8/2021	Classes begin - full semester, Early Start 2 Week and Early Finish 7 Week classes
9/10/2021	Last day to drop classes - Early Start 2 Week classes
9/14/2021	Last day to drop classes - Early Finish 7 Week classes
9/16/2021	Last day to withdraw from classes with a "W" - Early Start 2 Week classes
9/21/2021	Last day to drop classes - full semester classes
9/21/2021	Early Start 2 Week classes end
9/22/2021	Mid Start 2 Week classes and 13 Week classes begin
9/24/2021	Final Grades Due - Early Start 2 Week classes
9/24/2021	Last day to drop classes - Mid Start 2 Week classes
9/30/2021	Last day to withdraw from classes with a "W" - Mid Start 2 Week classes
10/5/2021	Mid Start 2 Week classes end
10/5/2021	Last day to drop classes - 13 Week classes
10/6/2021	Late Start 2 Week classes begin
10/7/2021	Final Grades Due - Mid Start 2 Week classes
10/8/2021	Last day to drop classes - Late Start 2 Week classes
10/14/2021	Last day to withdraw from classes with a "W" - Early Finish 7 Week and Late Start 2 Week classes
10/19/2021	Late Start 2 Week classes end
10/21/2021	Final Grades Due - Late Start 2 Week classes
10/26/2021	Early Finish 7 Week classes end
10/28/2021	Final Grades Due - Early Finish 7 Week classes
11/3/2021	Late Start 7 Week classes begin
11/5/2021	Last day to drop classes - Late Start 7 Week classes
11/24/2021	Thanksgiving Break
11/29/2021	Classes resume
12/2/2021	Last day to withdraw from classes with a "W" - full semester classes
12/2/2021	Last day to withdraw from classes with a "W" - 13 Week classes
12/9/2021	Last day to withdraw from classes with a "W" - Late Start 7 Week classes
12/23/2021	Classes end - full semester, 13 Week and Late Start 7 Week classes
12/23/2021	Semester ends
12/27/2021	Final Grades Due - full semester, 13 Week and Late Start 7 Week classes

WINTERIM 2022

11/1/2021	Winterim 2021 open registration
12/22/2021	Winterim 4 Week classes begin
12/24/2021 - 1/6/2022	Winter Break - College Closed
12/24/2021	Last day to drop classes - Winterim 4 Week classes

1/3/2022 Winterim 2 Week classes begin
1/5/2022 Last day to drop - Winterim 2 Week classes
1/10/2022 Last day to withdraw from classes with a "W" - 4 week and 2 Week
classes
1/15/2022 Winterim 2 Week classes end
1/17/2022 Final Grades Due - 2 Week classes
1/18/2022 Winterim 4 Week classes end
1/20/2022 Final Grades Due - 4 Week classes

SPRING 2022

11/1/2021 Spring 2021 open registration begins
1/19/2022 Class begin - full semester classes, Early Start 2 Week and Early
Finish 7 Week classes
1/21/2022 Last day to drop classes - Early Start 2 Week classes
1/25/2022 Last day to drop classes - Early Finish 7 Week classes
1/27/2022 Last day to withdraw from classes with a "W" - Early Start 2 Week
classes
2/1/2022 Last day to drop classes - full semester classes
2/1/2022 Early Start 2 Week classes end
2/2/2022 Mid Start 2 Week classes and 13 Week classes begin
2/3/2022 Final Grades Due - Early Start 2 Week classes
2/4/2022 Last day to drop classes - Mid Start 2 Week classes
2/10/2022 Last day to withdraw from classes with a "W" - Mid Start 2 Week
classes
2/15/2022 Mid Start 2 Week classes end
2/15/2022 Last day to drop classes - 13 Week classes
2/16/2022 Late Start 2 Week classes begin
2/17/2022 Final Grades Due - Mid Start 2 Week classes
2/18/2022 Last day to drop classes - Late Start 2 Week classes
2/24/2022 Last day to withdraw from classes with a "W" - Early Finish 7 Week
and Late Start 2 Week classes
3/1/2022 Late Start 2 Week classes end
3/3/2022 Final Grades Due - Late Start 2 Week classes
3/8/2022 Early Finish 7 Week classes end
3/10/2022 Final Grades Due - Early Finish 7 Week classes
3/14/2022 - 3/18/2022 Spring Break
3/21/2022 Classes resume
3/21/2022 Late Start 7 Week classes begin
3/25/2022 Last day to drop classes - Late Start 7 Week classes
4/21/2022 Last day to withdraw from classes with a "W" - full semester and 13
Week classes
4/21/2022 Last day to withdraw from classes with a "W" - Late 7 Week classes
5/7/2022 Classes end - Late Start 7 Week classes
5/10/2022 Final Grades Due - Late Start 7 Week classes
5/10/2022 Classes end - full semester, 13 Week and Late Start 7 Week classes
5/13/2022 Semester ends

5/15/2022	Final Grades Due - full semester, 13 Week and Late Start 7 Week classes
5/20/2022	Commencement