



BOARD OF TRUSTEES MINUTES
REGULAR MEETING

December 19, 2023 – Via Zoom Video Conference

1. CALL TO ORDER

In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of the revised format of this Regular Meeting of the Board of Trustees was provided on December 19, 2023. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris.

2. ROLL CALL

Trustees Frost, Gabrielsen, Gartenberg, Hadzima, Inganamort, Licitra, Loveys, Modi, Pepe, and Chair Milonas were in attendance. President Iacono, Attorney Flaum, and Alumni Trustee Rida were also in attendance.

3. PRIVATE SESSION IN ACCORDANCE WITH NJSA 10:4.1 ET SEQ. ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on December 19, 2023, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., via Zoom video conference.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Employee Resignation
4. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. via Zoom video conference, with the exception of Item #4.

Upon the motion of Trustee Licitra and the second of Trustee Gartenberg, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:06 p.m. Trustee Modi left the meeting during the closed session, 6:20 p.m. The public meeting reconvened at 6:34 p.m. via Zoom video conference.

4. PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance led by Trustee Licitra. Following the Pledge of Allegiance, Trustee Licitra led the Board of Trustees and others in a moment of silence.

5. APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the regular meeting of November 20, 2023, including the closed session. Upon the motion of Trustee Licitra and the second of Trustee Gabrielsen, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed.

6. PRESENTATION TO DR. JOSEPH S. WEISBERG, TRUSTEE EMERITUS

Chair Milonas reported that since this meeting is being conducted via Zoom video conference the presentation to Dr. Weisberg has been deferred to the January meeting.

7. REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. President Iacono provided a review of the year.

The increase in registrations is due to the hard work of Vice President Melissa Albright, Assistant Vice President Pam Marcenaro, and the teams they lead; plus, the work that Senior Vice President Patrick Enright, the Deans, faculty and staff are doing across the campus. Winterim Semester has a substantial number of visiting students attending and a significant number of our own students who are just accelerating and moving ahead. The increased enrollment in Winterim and Spring semesters has a tremendous impact on the bottom line, which is helping our students to be successful, to stay on track for graduation, and to reach the finish line. We are making some extraordinary efforts to focus students to keep them on track and help them to remember that we know the pursuit of education happens, one successful semester after another, after another, and it truly takes an entire college pulling in the same direction. President Iacono stated that we are nowhere near peak registration for the spring semester yet. But we are ending the calendar year off stronger than ever.

Noted with the financial report is that our revenues remain strong, and we continue to remain fiscally conservative in managing our expenditures. Huge decisions were made last year, with the Trustee Committee on Finance and Budget at the front, on how we handle our dollars, and that continues to keep us in a very strong place. The college Foundation continues to be strong. President Iacono attended several cultivation meetings and is considering the restructuring of the Foundation which will be shared in the first quarter next year.

President Iacono also referred the Board to the brief report on Campus Safety and the many things that our public safety director, Steve Ackerman and his team working under the direction of Executive Vice President Karen Vanderhoof and Assistant Vice President Glenn Hamilton, do to ensure our campus is as safe as possible.

President Iacono reminded the Board that the primary focus is always on our students. We should take pride in our results. Graduation rates continue to climb every year demonstrating that our students are thriving and they're contributing to the growth and success of this college. Through continuous meetings with our student leaders, changes are being made collaboratively.

Additionally, this year we launched our second college promise program which is thriving under our executive director, Julian Gomez. The County Commissioners, community members, and new donors have embraced the college promise program. Bottom line our students are thriving. From our first cohort of the Dover college promise students, over 90% enrolled at CCM; these are first generation lower income students who may never have gone to college. This program was created pre-pandemic by the vision of Dr. Marcenaro, Dean Maria Isaza, Katie Olsen, and Dr.

Katrina Bell who worked hard on this program with a nice support team around them. We are changing lives. We are doing the right things and continue to strengthen the very best county and all of New Jersey. We want our students to know how to live and lead in communities. We are very appreciative to our faculty support and help with these programs.

Grants had a record-breaking, ultra successful calendar year. We expect to close out the year at 32 million dollars to innovate, build, and change lives. As our graduation rates climb, the opportunities our students have and what we are able to do with new program development and grants are at the core of that. Dr. Katrina Bell built the structure that brought growth to our grants, and Kelly Meola has taken that over. Much of the growth is in workforce which is having a very positive impact on lives. The employers and industries throughout the community are overwhelmingly pleased with what we are able to do for them.

CCM is constantly getting invited to national conferences to present and to share what we are doing. Others are learning from us. We have been repeatedly nationally ranked. New programs with new partners and strong donors like the Paragano Family Foundation. One of the highlights this year is the ribbon cutting of the Paragano Family Foundation Simulation Center, also supported by Atlantic Health and a number of other organizations. Once our new healthcare facility opens, we will move the entire SIM center to the new facility so it can continue to thrive. With that in mind we also supported Atlantic Health on a huge grant they received, and they will be using the SIM center for training of their medical professionals as well. We have a great community behind us, and a lot of hardworking people on campus. And that's what allows us to really thrive.

Huge tech upgrades are planned for the coming year due to some enormous state grants we received. The upgrades include our entire system which is over 20 years old. Vice President Rob Stirton and his team will work alongside EVP Vanderhoof and AVP Hamilton on this project.

As mentioned before, the core of everything we do is student success. The 2.3 million dollar Title 3 grant that we received will allow us to substantially upgrade how we advise students and support students more thoroughly, which we believe will have a very positive impact on student success and completing their classes and earning their degrees. We look forward to seeing those students in the near future on the graduation stage, a day we all love and celebrate as well.

We have continuously expanded our credit and workforce programs. A number of department chairs met in his office over the past couple of weeks excitedly telling him about their new programs. We have a proposal that we believe the State will be signing off on that will allow us to, through Professor Mammon's program, allow us to train people to work in the film industry. We are meeting the needs of our community and our students. We enjoy seeing what our faculty are creating, what our staff are doing to strengthen the school.

Three workgroups were formed last year to hear from faculty, staff and students on the future of working at CCM, the future of technology, and the future of teaching and learning. The workgroups brought back recommendations that are being considered. We sponsored an innovation committee that is doing some wonderful work as well. We will be bringing these recommendations to the Board over the next semester, so the Board can hear a little bit about the exciting things that they are doing.

All of which says we are a vibrant college! Very focused, doing really good things we are so unbelievably appreciative to them. President Iacono thanked the Board of Trustees for their hard work, difficult decisions made, and the passion and excitement they have for the college. As ambassadors in the community, welcoming people to our college as well, when we talk about success, Trustees should see themselves directly involved with that success. President Iacono is

appreciative to our faculty and to our staff. Also appreciated is the support received from the communities that get behind us, whether it's our own hometown community of Randolph or all the other towns, and certainly our County Commissioners. Our elected officials support CCM, and we could not achieve all we achieve without the support of all these people.

8. COMMUNICATIONS

- A. Reports of the Standing Committees. Trustee Licitra reported on the college holiday gathering attended by Trustees Inganamort, Loveys, and Licitra.
- B. Unfinished or new business. Chair Milonas stated that yesterday, our management team along with college counsel met with the FACCM union, and despite our best efforts to get a contract completed, we have not reached an agreement at this time. We understand the disappointment this may bring and want to reassure everyone that we remain fully committed to ongoing negotiations to achieve an equitable resolution that benefits all parties involved. We appreciate your understanding as we work towards a mutually satisfactory outcome.

There were no further reports from the Standing Committees, nor further unfinished or new business.

9. RESOLUTIONS

Chair Milonas called for the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2023-12-19-A Purchases Following Public Bidding

Resolution #2023-12-19-B Purchases Exempt from and Exception to the Requirements for Public Bidding

Resolution #2023-12-19-C Purchases through State Contract Vendors

Resolution #2023-12-19-D Purchases through Joint Purchasing Agreements

Resolution #2023-12-19-E Award of Contract for Henderson Hall Boiler Connection to Building Management System

Resolution #2023-12-19-F Award of Contract for Sprinkler Maintenance, Repair, and Testing of Fire Systems

Resolution #2023-12-19-G Authorization for Cooperative Pricing Agreement

Resolution #2023-12-19-H Continuation of Award of Contract for Legal Services

Resolution #2023-12-19-I Approval of Capital Improvements Vouchers

Resolution #2023-12-19-J New Personnel Appointments

Resolution #2023-12-19-K Compensation for Professional Services

Resolution #2023-12-19-L Employee Resignation

Resolution #2023-12-19-M Acceptance of the AFA in Dance Degree Program Six-Year Review

Resolution #2023-12-19-N Acceptance of the AAS in Information Technology Degree Program Six-Year Review

Resolution #2023-12-19-O Revisions to Policy #5.3002 Academic Calendar

Trustee Licitra provided the motion and Trustee Gartenberg seconded the motion. Chair Milonas called for discussion by members of the Board. In response to a question from Trustee Loveys, Treasurer Frost explained that the vehicles recommended for purchase are replacing old, unsafe vehicles in extreme disrepair. There being no further discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor. The motion carried.

10. REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

There were no reports from officers or members of the Board of Trustees.

11. COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 6:56 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Dee McAree, President of the Faculty Association of CCM, asked that the following statement be entered into the record: The Board of Trustees voted to reward the president of the college with a 7% pay increase and bonus. We, the faculty, note your resounding support for the president of this college; that is, we understand your monetary reward to be your vote of confidence in his actions, his ethics, and his vision on his actions. The President has risked the stability, governance, and ethics of the institution by going after his own professors, firing those who are active in their labor rights in a now decisively illegal union bust. He has jeopardized the ethics of the institution by failing to account, even in court, for his actions. He brought in special counsel on taxpayer dime to seemingly clean up those actions to date. He has offered no public statement, no formal address to the faculty, the students, the stakeholders of this public college for his breaking of the law. The Board has issued no statement on the President's violation of the law, his violation of the CCM's code of conduct or code of ethics. Meanwhile his abuse of power continues. We have a grievance over free speech rights that is headed to arbitration. We have defended two labor leaders, two officers against discipline, both in settlements, in mediated arbitration. We have no contract, and last month we delivered to you a vote of no confidence in the President. All we have to go on, Trustees, are your actions, and your reward of the President's actions tell us that you are in full support of his leadership at the County College of Morris.

For the record, Chair Milonas commented on Professor McAree's statement, that Attorney Flaum did make a comment a few months ago on the hearing examiner's recommendation in the matter involving six non-renewed faculty members. This is pending litigation, and it is not the position of the Board to comment on pending litigation.

For the record, Attorney Flaum stated that there is a process and a procedure relative to what is pending, and there has been no determination by any court or body that has the authority to say that the college did anything that was inappropriate. The decision that was rendered by the hearing examiner is preliminary, and it has no force of law.

As there was no further public comment, the public comment portion of the meeting was adjourned at 7:01 p.m.

12. ADJOURNMENT

There being no further business to conduct, the public meeting was reconvened to adjourn at 7:02 p.m. by a motion from Trustee Licitra and a second by Trustee Pepe. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary

DRAFT

Resolution #2023-12-19-A

PURCHASE ORDER FOLLOWING PUBLIC BIDDING

WHEREAS, County College of Morris pursuant to public advertisement for Engineering Equipment – Rebid received one bid proposal, under Bid B2324-23DDP, which was publicly opened on November 28, 2023; and

WHEREAS, the Bid Proposal for Category 1 submitted by Verisurf Software, Inc. submitted a bid using bid forms from the previous bid, and therefore should be rejected as non-conforming;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris the bid proposal for Category 1 from Verisurf Software, Inc. be rejected; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris after two unsuccessful bids, as no bids were received for Category 1 for the first bid and the second bid was non-conforming, the College administration may per the statute 18A:64A-25.5C(iii) negotiate pricing for this bid; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Director of Purchasing and in accordance with NJ State Statute 18A:64A-25.5C(iii) the purchase of (1) Verisurf Educational License @ \$1,695; (1) Education License Maintenance for one year at no charge; (1) CMM Master 300 Machine @ \$42,150; (1) NIMS CMM Programs for Mill & Lathe Parts at no charge; (1) CMM Master SH25-2 Styli Holder @ \$379; (1) Intro to Verisurf Certification Video Training for one year at no charge; (4) hours Verisurf Training @ \$297.50/hr.; (1) Verisurf 3-day Training Day @ \$6,500; (1) Verisurf Computer-Aided Inspection Workbook @ \$95; (1) Verisurf Learning Edition License at no charge; and Shop Banner, GD&T Poster, GDT Fonts and Help Icons at no charge, for a total of \$52,009, be awarded directly to Verisurf Software, Inc. Perkins Grant Funded.

PURCHASE ORDER FOLLOWING PUBLIC BIDDING

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for purchase following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2324-27DL	Passenger Ford Transit Vans	Paramus Ford, Inc. Paramus, NJ	\$107,790

(2) 2024 White Ford Transit T350 Medium Roof 15 Passenger Vans @ \$50,571 each; 3.5 Liter v-6 10 Speed Transmission, (2) 15 Passenger Seating @ \$1,361 each, (2) Title and Municipal Plates @ \$60 each, (2) Short Arm Heated Mirrors @ \$145 each, (2) Privacy Glass @ \$455 each, (2) Running Boards @ \$282 each, (2) Fog Lights @ \$95 each, (2) Additional Key Fobs (4 Total) @ \$69.00 each, (2) Reverse Sensing Systems @ \$269 each, (2) Back Up Alarms @ \$137 each, (2) Remote Engine Starter @ \$451 each. For Campus Life and Athletics.

Resolution #2023-12-19-B

**PURCHASES EXEMPT FROM AND EXCEPTION TO
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases that are exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance – Flexible Spending	National Benefit Services (NBS) West Jordan, UT	\$3,000 estimated

Medical Care Expense Reimbursement (FSA) and Care (DCP) with NBS for the contract period 1/1/24 through 12/31/24. Administrative fee is \$3.00 per participant per month. For Human Resources.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance – Voluntary Life	Union Mutual Insurance Co. Atlanta, GA	\$40,000 estimated

Renewal of UNUM Voluntary Life (100 percent paid by CCM employee participants) effective from 1/1/24 through 12/31/24. For Human Resources.

Resolution #2023-12-19-C

PURCHASE ORDERS THROUGH STATE CONTRACT VENDORS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NASPO PA#21- TELE-01506	Cisco UC Phones	Core BTS Inc. Minneapolis, MN	\$41,982.10

(145) Cisco UC Phone 8841 @ \$271.78 each; (75) CP-7800-HS Phone Cords @ \$11.44 each; (75) Spare Handset Cords for Cisco 8800, DX650 @ \$11.44 each; and (75) Spare Handset Cords White for Cisco 8800, DX600 Series @ \$11.44 each. For Information Systems. Tech Fund.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NASPO NJ#19- TELE-00656	Dell Latitude 3540 Laptop Computers	Dell Marketing, LP Round Rock, TX	\$39,952.40

(40) Dell Latitude 350, BTX Laptops @ \$998.81 each; 13th Generation Intel Core i7, 1920x1080 Full HD, 16 GB Total RAM, 12 MB cache. For Information Technology. Tech Fund.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NASPO NJ#19- TELE-00656	Dell OptiPlex 3000 Thin Client Computers	Dell Marketing, LP Round Rock, TX	\$12,600

(30) Dell OptiPlex 3000 Thin Client Computers, @ \$420.00 each; Intel Pentium, 8GB RAM, 32GB eMMC. For Information Systems. Tech Fund.

Resolution #2023-12-19-D

PURCHASE ORDERS THROUGH JOINT PURCHASING AGREEMENTS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors through the Joint Purchase Agreements - Consortiums:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
MCCPC #15-C	2024 Ford F350 Pick Up Truck with Plow	Ciocca Ford of Flemington Flemington, NJ	\$54,501.25

(1) 2024 Ford F350 Regular Cab 4x4 Pick Up Truck @ \$46,389.00, Standard Equipment includes: 6.8 Liter V-8 Engine, 10 Speed Automatic Transmission, 34 Gallon Fuel Tank, Front Mono-Beam Non-Independent Suspension, Rear Rigid Axle Leaf Suspension with HD Shocks, Hydraulic Power-Assisted Steering, Front and Rear 17" x 7.5" Argent Steel Wheels, 2 Door with Seating Capacity of 3, 4-Wheel ABS Brakes, Dual Front Impact Airbags, All Weather Mats, Ball/Pintle for Trailer Hitch, Factory Applied Tough Bed Spray in Bedliner. Additional Equipment: Limited Slip Rear Axle, 3.73 @ \$390.00, All Terrain Tires Upgrade @ \$137.25, Western 8' Pro Plus Ultramount Plow @ \$6,590.00, Cab Roof Light, Mini Lightbar @ \$995.00. Exterior Color: White, Interior Trim: Medium Dark Slate Vinyl. For Plant & Maintenance Department.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269 EMCPS-19-001	Microsoft Campus Agreement and IT Academy	Software House International Somerset, NJ	\$113,171.38

Microsoft Campus Agreement to be renewed for a 12-month term. The Agreement will commence on February 1, 2024, with a termination date of January 31, 2025. The Agreement gives CCM the right to run the following platform products at a cost per FTE (FTE count of approximately 475): Microsoft Campus Desktop (consisting of Office Pro, Windows Upgrade, Microsoft Publisher, and Core CAL). The Agreement also includes the licensing of Windows Servers and the SQL environment, and licensing renewal of the College's email server software and prepaid Azure server services. For Information Systems.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge HCESCCAT2307	Projectors and Television for Classroom Technology Upgrades	B & H Foto Electronics Corp. New York, NY	\$241,337.46

(55) Da-Lite 79041 Model C Manual Projection Screen @ \$489.99 each; (18) Gabor Suspended Ceiling Mounting Plate and 360° Projector Mount Kit @ \$84.95 each; (56) Panasonic PT-VMZ51 5200-Lumen WUXGA Laser 3LCD Projector @ \$2,049 each; (56) Panasonic 5 year Premium Extended Warranty at no charge; (2) Panasonic TH-55CQE2U 55" UHD 4K Commercial Monitor @ \$829 each; (7) Panasonic TH-65CQE2U 65" UHD 4K Commercial Monitor @ \$1,069 each; (31) Gabor Tilting Wall Mount @ \$49.99 each; (22) Panasonic TH-75CQE2U 75" UHD 4K Commercial Monitor @ 1,749 each; (3) Da-Lite 79014S Cosmopolitan Electrol Motorized Projection Screen @ \$954.95 each; (3) Da-Lite White Floating Mounting Brackets @ \$74 each;

Resolution #2023-12-19-D

(4) Panasonic PT-VMZ71 7000-Lumen WUXGA Laser Projector @ \$3,169 each; (4) Panasonic 5 year Premium Extended Warranty at no charge; (3) Pearstone 8K Hybrid Optical HDMI Cable @ \$59.99 each; (2) StarTech ST122HD4KU 1x2 UHD 4K HDMI Splitter @ \$49 each; (1) Pearstone HAD-A675 Active High-Speed HDMI Cable with Ethernet @ \$42.95; (1) Pearstone High-Speed HDMI Cable with Ethernet @ \$8.95 each; (130) Pearstone HAD-506UTB Ultra-Thin High-Speed HDMI Cable with Ethernet @ \$9.95 each; (70) Kramer HDMI Cable @ \$22.80 each; (66) Kramer TP-582T 2x1 Twisted Pair Transmitter @ \$454 each. Campus Wide. ELF Funded.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/ AEPA-22G	Apple iMacs and 3-Year AppleCare+ Service Agreements	CDW-Government Chicago, IL	\$51,229.25

(25) Apple iMac Computers @ \$1,939.41 each; 24" 4.5K Retina Display, M3, 16GB RAM, 1 TB SSD; (25) 3 Year AppleCare+ Extended Service Agreements @ \$109.76 each. For Information Technology Department. Tech Fund.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/ AEPA-22G	Apple iMacs and 3 Year AppleCare+ Service Agreements	CDW-Government Chicago, IL	\$8,909.48

(4) Apple iMac Computers @ \$2,117.61 each; 24" 4.5K Retina Display, M3, 24GB RAM, 1 TB SSD; (4) 3 Year AppleCare+ Extended Service Agreements @ \$109.76 each. For Arts & Humanities Department. ELF Funded.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269EMCPS- 19-001	Apple iMac and 3 Year AppleCare+ Service Agreement	Software House International Somerset, NJ	\$1,756.76

Apple iMac Computer @ \$1,625.65; 24" iMac with 4.5K Retina Display, M3, 16GB RAM, 512GB SSD; 3 Year AppleCare+ Extended Service Agreement @ \$131.11. For Printing Services.

Resolution #2023-12-19-E

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR HENDERSON HALL BOILER CONNECTION TO
BUILDING MANAGEMENT SYSTEM**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for the Henderson Hall boiler connection to the Building Management System; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of past, current, and future contracts will not exceed \$41,600; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2023, through June 30, 2024; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ainsworth, Inc. (“Contractor”) has submitted a proposal for goods or services dated September 6, 2023, indicating that Contractor will provide goods or services for the Henderson Hall boiler connection to the Building Management System, for an estimated value of \$5,986.31; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-12-19-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR SPRINKLER MAINTENANCE, REPAIR AND
TESTING OF FIRE SYSTEMS**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for sprinkler maintenance, repair, and testing of fire systems; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of past, current, and future contracts will not exceed \$41,600; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2023, through June 30, 2024; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Protective Measures Security and Fire Systems, LLC (“Contractor”) has submitted a proposal for goods or services dated November 9, 2023, indicating that Contractor will provide goods or services for testing of fire systems, for a value of \$15,788; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-12-19-G

**RESOLUTION AUTHORIZING
COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) and 18A:64A-25.10 authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Passaic, hereinafter referred to as the “Lead Agency” has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance #38PCCP, a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on December 19, 2023, the governing body of County College of Morris, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of County College of Morris pursuant to the provisions of N.J.S.A. 40A:11-11(5) and 18A:64A-25.10, the Director of Purchasing is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law* (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Resolution #2023-12-19-H

**RESOLUTION AUTHORIZING CONTINUATION OF CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR LEGAL SERVICES**

BE IT RESOLVED, that the contract with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C for legal services be continued until April 30, 2024 as set forth in the resolution adopted by the Board of Trustees on December 20, 2022.

Resolution #2023-12-19-I

RESOLUTION APPROVING CAPITAL IMPROVEMENTS VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvement projects.

Project	Vendor	Amount (\$)
Center for Entrepreneurship & Culinary Science	NK Architects, PA	4,891.50
Elevator Replacement	USA Architects	14,187.50
Elevator Replacement	Brahma Construction	839,341.64
UST Replacement/Grounds Garage Replacement	Epic Management	407,674.22

Resolution #2023-12-19-J

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2024.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	McSherry, Brian	16-Jan-24	<u>Appointed to:</u> Assistant Professor Graphic Design	\$76,230
REPLACEMENT	Monaco, Salma	16-Jan-24	<u>Appointed to:</u> Instructor Respiratory Therapy	\$63,845
MANAGEMENT:				
REPLACEMENT	Hoffmann, Alexandra	8-Jan-24	<u>Appointed to:</u> Director of WFD.& Community Partnerships Workforce Development	\$98,000
REPLACEMENT	Meseha, Manal	22-Jan-24	<u>Appointed to:</u> Associate Director of Accounting Accounting	\$107,000
PART-TIME:				
REPLACEMENT	Miller, Jane	8-Jan-24	<u>Appointed to:</u> PT Nursing Lab Coordinator Nursing	\$40.00ph

Resolution #2023-12-19-K

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alum, Suja	11/02/23-11/15/23	\$306.00	Pharmacy Technician Core for WFD
Archibald, Constance	10/27/23-11/15/23	\$1,380.00	Certified Nurse Aide - Compreh for WFD
Balish, Alexander	10/20/2023	\$211.50	Heartsaver First Aid CPR/AED Certification for WFD
Balish, Alexander	10/21/2023	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bevia, Jose	11/01/23-11/04/23	\$750.00	Musical Accompaniment for 2023 Fall Musical
Bouziotis, Christy	11/14/2023	\$100.00	Job Search Workshops - Resume and Cover Letters for WFD
Braden, Susan	11/01/23-11/04/23	\$750.00	Musical Accompaniment for 2023 Fall Musical
Burke, Pricilla	10/04/23-10/25/23	\$546.00	Python PCEP Prep Part 1 for WFD
Callahan, Patricia	10/23/23-10/25/23	\$300.00	Introduction to Microsoft Office and 365 for WFD Business Solutions
Callahan, Patricia	11/06/23-11/08/23	\$300.00	Microsoft SharePoint Exploring and Understanding How to Use the Platform for WFD Business Solutions
Callahan, Patricia	11/07/23-11/16/23	\$400.00	Microsoft Word for WFD Business Solutions
Callahan, Patricia	11/11/2023	\$200.00	Computer Basics for WFD Business Solutions
Cardaci, Paulina	10/4/2023	\$100.00	BIO 102 Focus Session Cardiac Output
Colio-Andrade, Yvette	11/7/2023	\$100.00	Job Search Workshops - The Interview for WFD
Costigan, Theresa	11/02/23-11/15/23	\$235.00	Pharmacy Technician Core for WFD
Donatello, Christine	10/05/23-11/02/23	\$470.00	ESL - UACCNJ for WFD
Duncan, Terence	09/05/23-11/04/23	\$850.00	Choreographer for 2023 Fall Musical
Faines, Ronald	10/24/23-10/26/23	\$408.00	C404 Sociocultural Client Ed for WFD
Faines, Ronald	10/31/23-11/02/23	\$408.00	C405 Addiction Recovery for WFD
Faines, Ronald	11/07/23-11/09/23	\$408.00	C406 - Biochem/Sociological for WFD
Faines, Ronald	11/14/23-11/16/23	\$408.00	C407 - Community & Profess Ed for WFD
Fitzpatrick, Kelly	9/02/23-12/22/23	\$2,400.00	Faculty Stipend Data Science NSF Grant #2000887
Ginder, Judith	10/11/23-11/15/23	\$752.00	Accounting Fundamentals and More for WFD
Herlihy, William	11/02/23-11/15/23	\$1,020.00	Pharmacy Technician Core for WFD
Inguanti, Connie	10/19/23-11/01/23	\$1,428.00	Pharmacy Technician Core for WFD
Leao, Michael	09/22/23-10/27/23	\$700.00	Horticultural Opportunity Program (HOP) for WFD
Lemme, Bryan	10/10/23-11/07/23	\$1,000.00	Facilitator-Distance Educational Professional Learning Series
Macrae, Emily	09/06/23-10/20/23	\$1,800.00	Culinary Opportunity Program (COP) for WFD
Malik, Shehroz	11/02/23-11/14/23	\$376.00	Tableau III for WFD

Resolution #2023-12-19-K

Name	Date(s) of Service	Payment	Reason
Mammon, Marielaine	08/31/23-11/04/23	\$2,000.00	Director for PA Fall Musical 2023
McArdle, Colleen	09/05/23-10/30/23	\$850.00	Choreographer for 2023 Fall Musical
Moore, Clifford	10/05/23-11/01/23	\$360.00	Program Management and Coordination - Pharm Tech for WFD
Moore, Clifford	10/16/23-11/15/23	\$900.00	Pharmacy Technician Core for WFD
Muller, Michael	11/07/23-11/16/23	\$408.00	Excel Functions: Enhance Your Worksheets for WFD Business Solutions
Nachevnik, Igor	09/23/23-10/21/23	\$1,755.00	CompTIA A+ Core 1-Core 2 for WFD
Nachevnik, Igor	10/02/23-11/02/23	\$1,080.00	CompTIA Network+ for WFD
Nalepka, Stephen	11/02/23-11/15/23	\$153.00	Advanced Manufacturing - Fall 2023 for WFD
O'Brien, Emily Rae	10/25/23-10/26/23	\$212.00	PowerPoint Introduction for WFD Business Solutions
O'Brien, Emily Rae	10/30/23-10/31/23	\$424.00	Excel for Beginners for WFD Business Solutions
O'Brien, Emily Rae	11/01/23-11/02/23	\$424.00	Excel Intermediate for WFD Business Solutions
Occhipinti, Georgann	10/23/23-10/24/23 & 11/14/23-11/15/23	\$636.00	Understanding your Leveraging Your Leadership Style for WFD Business Solutions
Occhipinti, Georgann	11/08/23-11/09/23	\$318.00	Women in Leadership for WFD Business Solutions
Occhipinti, Georgann	11/14/23-11/15/23	\$318.00	Mindfulness to Decrease Workplace Stress for WFD Business Solutions
Pang, Jimmy	11/02/23-11/15/23	\$306.00	Advanced Manufacturing - Fall 2023 for WFD
Poetsch, Deborah	07/01/23-08/31/23	\$250.00	Center for Teaching and Learning Co-Director Summer 2023
Rizzo, Elissa	09/19/23-11/02/23	\$1,175.00	Microsoft Office Excel MO-200 Certification for WFD
Roccanova, Teresa	08/31/23-11/04/23	\$650.16	Producer for Fall Musical 2023
Schnipp, Thomas	09/12/23-10/26/23	\$2,184.00	Project Essentials for WFD
Shepherd, Jessica	11/4/2023	\$280.50	Peripheral IV Therapy Skills for WFD
Stoler, Loryn	11/1/2023	\$100.00	Solving Problems Involving Aqueous Solution Stoichiometry
Swern, Lauren	10/02/23-11/06/23	\$1,551.00	Nonprofit Fundraising Essentials Certificate for WFD
Swiss, Matthew	08/31/23-11/04/23	\$2,000.00	Music Director for PA Fall Musical 2023
Sykes, Michelle	10/23/23-11/16/23	\$1,128.00	Anatomy for Healthcare Professionals for WFD
Vincelette, Kathy	10/24/2023	\$100.00	Job Search Workshops - How to Search and Network for WFD
Viola, Thomas	10/23/23-10/25/23	\$306.00	C506 Dimensions of Recovery for WFD
Viola, Thomas	10/30/23-11/01/23	\$306.00	C507 Supervisor for WFD
Viola, Thomas	11/06/23-11/08/23	\$306.00	C508 - Community Involvement for WFD
Viola, Thomas	11/13/23-11/15/23	\$306.00	C509 - Consultation Professional for WFD
Williams-Bogar, Rita	09/11/23-10/30/23	\$3,150.00	NJ STEP - Civil Service STEP for WFD Business Solutions
Williams-Bogar, Rita	10/17/23-10/26/23	\$455.00	Powerful, Purposeful Presentation Skills - Peapack Gladstone Bank for WFD Business Solutions

Resolution #2023-12-19-K

Name	Date(s) of Service	Payment	Reason
Williams-Bogar, Rita	10/31/23-11/01/23 & 11/14/23- 11/16/23	\$636.00	Leading with Confidence for WFD Business Solutions

Resolution #2023-12-19-L

RESOLUTION ACCEPTING EMPLOYEE RESIGNATION

WHEREAS, the Personnel Committee has reviewed the employee resignation received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignation:

Juan Osorio; Resignation effective 11/21/23

Resolution #2023-12-19-M

**RESOLUTION ACCEPTING THE
SIX-YEAR REVIEW OF THE
AFA IN DANCE DEGREE PROGRAM**

WHEREAS, the College Council accepted and recommended the six-year review of the Associate in Fine Arts Dance degree program to the college president for further consideration; and

WHEREAS, upon the recommendation of the college president, the Committee on Academic and Educational Programs reviewed favorably the six-year review of the Associate in Fine Arts Dance degree program;

NOW, THEREFORE, BE IT RESOLVED, That the six-year review of the Associate in Fine Arts Dance degree program be accepted and that the Associate in Fine Arts Dance degree program be continued without reservation.

Resolution #2023-12-19-N

**RESOLUTION ACCEPTING THE
SIX-YEAR REVIEW OF THE
INFORMATION TECHNOLOGY PROGRAM**

WHEREAS, the College Council accepted and recommended the six-year review of the Associate of Applied Science in Information Technology degree program to the college president for further consideration; and

WHEREAS, upon the recommendation of the college president, the Committee on Academic and Educational Programs reviewed favorably the six-year review of the Associate of Applied Science in Information Technology degree program;

NOW, THEREFORE, BE IT RESOLVED, That the six-year review of the Associate of Applied Science in Information Technology degree program be accepted and that the Associate of Applied Science in Information Technology degree program be continued without reservation.

Resolution #2023-12-19-O

**RESOLUTION APPROVING REVISIONS TO
POLICY #5.3002 ACADEMIC CALENDAR**

WHEREAS, the College Council approved and recommended the Academic Calendar for 2024-2025 to the college president for further consideration; and

WHEREAS, upon the recommendation of the college president, the Committee on Academic and Educational Programs has reviewed the Academic Calendar for the academic year 2024-2025;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of the County College of Morris approves and adopts the Academic Calendar for the academic year 2024-2025 as outlined below.

SUMMER 2024

02/12/2024	Summer 2024 open registration
05/20/2024	Classes begin - Summer Early 5 Week
05/21/2024	Classes begin - Summer 10 Week
05/27/2024	Memorial Day – College Closed
06/24/2024	Classes end - Summer Early 5 Week
06/26/2024	Classes begin - Summer 7 Week
06/27/2024	Classes begin - Summer Late 5 Week
07/04/2024	Independence Day - College Closed
08/01/2024	Classes end - Summer 10 Week and Late 5 Week
08/05/2024	Classes begin - Summer 3 Week
08/15/2024	Classes end - Summer 7 Week
08/24/2024	Classes end - Summer 3 Week
08/26/2024	Summer semester end

FALL 2024

04/01/2024	Fall 2024 open registration
08/28/2024	Professional Day – No Classes
08/29/2024	Classes begin – full semester and Early 7 Week
09/02/2024	Labor Day – College Closed
10/21/2024	Classes end - Early 7 Week
10/24/2024	Classes begin - Late 7 Week
11/27/2024 – 12/01/2024	Thanksgiving recess – College Closed
12/02/2024	Classes resume
12/18/2024	Classes end – full semester and Late 7 Week
12/20/2024	Fall Semester ends

WINTERIM 2025

11/04/2024	Winterim 2025 open registration
12/23/2024	Winterim 4 Week classes begin
12/22/2024 - 01/05/2025	Winter Break – College Closed
01/06/2025	Winterim 2 Week classes begin
01/18/2025	Classes end - Winterim 4 Week and 2 Week

Resolution #2023-12-19-O

01/20/2025	Winterim semester end
	SPRING 2025
11/04/2024	Spring 2025 open registration
01/20/2025	Martin Luther King Day – College Closed
01/21/2025	Classes begin – full semester and Early 7 Week
03/10/2025	Classes end - Early 7 Week
03/11/2025	Professional Day – No Classes
03/17/2025 - 03/23/2025	Spring Break
03/24/2025	Classes resume
03/24/2025	Classes begin - Late 7 Week
05/10/2025	Classes end - Late 7 Week
05/13/2025	Classes end – full semester
05/15/2025	Spring Semester ends
05/22/2025	Commencement