



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
December 20, 2022

CALL TO ORDER

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:10 p.m. The meeting was held in the Henderson Hall Board Room, HH 103. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 16, 2022.

ROLL CALL

Trustees Frost, Gabrielsen, Hadzima, Inganamort, Licitra, Modi, Paugh, Pepe, and Chair Milonas were in attendance. President Iacono and Attorney Flaum were also in attendance. Trustee Weisberg and Alumni Trustee Balluffi-Fry were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on December 20, 2022, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Adjunct Faculty Appointment and Salary Revisions, Fall 2022
4. Employee Retirement, Resignations and Separation
5. Reclassification of Plant and Maintenance Position
6. Ratification of Contract with the CCM Staff Association
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in Henderson Hall, Board Room HH 103, with the exception of Item #7.

Upon the motion of Trustee Licitra and the second of Trustee Gabrielsen, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:13 p.m. The public meeting reconvened at 7:09 p.m. in the Henderson Hall Board Room, HH 103.

PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Trustee Licitra led the Board of Trustees and others in a moment of silence.

APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the November 15, 2022 regular meeting, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Frost, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. President Iacono also provided a year end review listing the accomplishments for the 2022 calendar year:

- Enrollment Recovery. Appreciation was extended to VP Melissa Albright, AVP Pam Marcenaro, and their team for leading many changes and aligning marketing with enrollment, resulting in a marketing response rate above national norms, increase in new student enrollment, and increase in the yield rate. The hard work of SVP Patrick Enright, the academic Deans, chairs and department administrative assistants; and of EVP Karen VanDerhoof and the Business and Finance team was commended. Chair Milonas was thanked for his suggestion of aligning marketing with enrollment management.
- Data Warehouse and Predictive Analytics is more advanced than any other community college and most universities. VP Rob Stirton, Dean Phebe Soliman, and their team were commended.
- The national rankings were listed including the recent ranking of #1 for two consecutive years as the best College for Transfer Students by Intelligent.com.
- CCM is a highly affordable college with tuition below \$10,000 for the entire degree.
- Marketing: Appreciation was extended to Trustee Pepe and VP Albright for their vision, leadership, and building a strong team. They received national recognition, partly because of new national partners, grants, and donor gifts. The team brings solid results and they shape our image in the community.
- New Data Science program: Imagined and led by Professor Kelly Fitzpatrick and generated \$700,000 in grant funding.
- Institutional Grants, led by Dr. Katrina Bell, Kelly Meola, and Mary Nasse, just brought in a NJMEP grant of \$1,800,000 and awaiting \$28,000,000 in capital facilities and infrastructure grants.
- Foundation received just under \$400,000 for the fall and is expecting larger gifts in the spring. ED Katie Olsen and her team are working on the Morristown Promise Program, scholarships for nursing students of color; the Paragano Family Foundation for Nursing Simulation Center; the golf tournament to support student athletes; and general scholarships.
- Development Education reform initiative was launched saving our students time and money. This effort was led by Dr. Philip Chase and Prof. Laura Driver.
- Honors Program led by Dr. Shelly Iden and Prof. Samantha Gigliotti continues to grow.
- Virtual Campus led by Dean Shelley Kurland under SVP Enright continues to add new degree, certificate and workforce programs.
- Athletics led by AD Jack Sullivan was recognized for the national placement of the golf team, naming of the gymnasium for founding AD Jack Martin, and the unveiling of the Hall of Fame.
- Culinary and Theatre programs partnered on events this fall.
- Community connections were forged with the Vietnam Memorial Wall hosted by CCM, the Table of Hope food distribution with Backpack and then with turkey give away; and the Dover College Promise.
- Facilities rentals are growing toward a pre-pandemic level providing an additional source of revenue for the college.

President Iacono reported on the initiatives for 2023 indicating a growth mindset where partnerships will be more important than ever. There will be an intense focus on enrollment, retention, completion, transfer and placement. The department chairs completed a program outcomes mapping to evidence quality for continuous improvement purposes. The college will be breaking ground on several buildings; new programs will be added to the virtual campus; the revised general education curriculum will be launched (Prof. John Soltes was recognized); the DEI initiative will be expanded with the hiring of the new Executive Director; and the college will be entering the metaverse of virtual, augmented, and mixed reality through the efforts of Professors Brian Olson, Hrvoje Slovinc, and Nicole Schwartz.

President Iacono thanked the Board of Trustees for their support and making sure our students have what they need to succeed.

Trustee Licitra added that the college will be improving the support of veterans with a veteran support center.

REPORT OF THE TREASURER

Treasurer Frost reported that all Trustees will have an opportunity to review the proposed budget in small group meetings prior to consideration by the full Board. Continuing, Treasurer Frost provided the motion for the adoption of the following resolutions and stated that it is the intent is to take the following resolutions as consent items, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-12-20-7A Approval of Capital Improvements Voucher
Resolution #2022-12-20-7B Purchase Exempt from and Exception to the Requirements for Public Bidding
Resolution #2022-12-20-7C Purchase orders through State Contract Vendors
Resolution #2022-12-20-7D Purchase order through Joint Purchasing Agreements

Trustee Gabrielsen seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor; Chair Milonas abstained from the vote on Resolution #2022-12-20-7B. The motion carried. The Report of the Treasurer was concluded.

COMMITTEE ON PERSONNEL

Committee Chair Milonas provided the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-12-20-8A New Personnel Appointments
Resolution #2022-12-20-8B Compensation for Professional Services
Resolution #2022-12-20-8C Adjunct Faculty Appointment and Salary Revisions, Fall 2022
Resolution #2022-12-20-8D Employee Retirement, Resignations and Separation
Resolution #2022-12-20-8E Reclassification of Plant and Maintenance Position

Trustee Licitra seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all voting were in favor. The motion carried.

Chair Milonas stated that consideration of Resolution #2022-12-20-8F Ratification of Contract with the CCM Staff Association is being tabled as it requires more discussion by committees of the Board. Chair Milonas stated that no negative assumptions should be made by tabling the resolution. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-12-20-9A Award of Contract for Paramedic Equipment
Resolution #2022-12-20-9B Award of Contract for Legal Counsel
Resolution #2022-12-20-9C Award of Contract for Advanced Manufacturing Apprenticeship Program
Resolution #2022-12-20-9D Award of Contract for Telecommunications Voice Services

Trustee Pepe seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS

Committee Chair Inganamort provided the motion for the adoption of the following resolution.

Resolution #2022-12-20-10A Acceptance of the Biology Six-Year Review

Trustee Gabrielsen seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor. The motion carried. The Report of the Committee on Academic and Educational Programs was concluded.

COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Trustee Frost reported that the Committee is planning a retreat meeting and discussing policies related to budget reserves.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Vice Chair Licitra commented on the Holiday Market Brunch hosted by Hospitality & Culinary Arts.

Secretary Inganamort reported on the Foundation Board of Directors meeting.

Chair Milonas offered gratitude to the Committee on Finance and Budget, President Iacono, Executive Vice President VanDerhoof, and Associate Vice President Hamilton for their work on the budget; noted that there is so much to be proud of at CCM; new standing committee chairs and members will begin in January; noted the importance of the newly hired Executive Director of Diversity, Equity and Inclusion; and thanked the Trustees and Institution for their contributions to the college over the years.

NEW BUSINESS

Trustee Hadzima commented on the production of "The Christmas Carol," and thanked the Landscape and Horticultural Technology Department for the poinsettia plants.

COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:54 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Dee McAree, President of the Faculty Association of CCM (FACCM), made a statement for the record that FACCM disapproves of the decision to condone the verbal assault of President Iacono towards the FACCM Treasurer Prof. Poetsch. Prof. McAree stated the following: in September during a convocation meeting with about 250 faculty and staff in attendance; President Iacono presented that tenure is not the gold standard; that comment was discussed later that day by members of FACCM and the 50 FACCM members present unanimously agreed to put in writing and share their concerns with the Board of Trustees; FACCM Treasurer Prof. Poetsch volunteered to read the written concerns as a statement to the Board. Prof. McAree described that President Iacono was enraged, shouted, and verbally assaulted Prof. Poetsch and called her a liar. The college attorney, Jed Marcus, determined that the behavior of President Iacono does not violate the Employee Code of Conduct. Prof. McAree stated that FACCM is asking the Board of Trustees to consider the ramifications of ignoring the conduct of the president and believes that ignoring the behavior in effect tells employees that they are not safe from free expression and should expect to be publicly berated, especially if they are active FACCM members. Prof. McAree stated that Mr. Marcus deflected responsibility for President Iacono's behavior to others such as Prof. McAree and Prof. Poetsch. She stated this is an example of a long lineage of empowered men who scapegoat to others, specifically women, rather than take responsibility for their own behavior. Prof. McAree reported that she and the other faculty members in attendance at this meeting described as faculty, colleagues and women, present their concerns to the Board regarding the structure in place to ignore the behavior of the college president.

There being no public comment, the public comment portion of the meeting was adjourned at 7:58 p.m.

There being no further business to conduct, the public meeting was adjourned at 7:58 p.m. by a motion from Trustee Licitra and a second by Trustee Hadzima. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary

Resolution #2022-12-20-7A

APPROVAL OF CAPITAL IMPROVEMENTS VOUCHER

RESOLVED, That the check numbered 54620 payable to C.J. Vanderbeck & Son, Inc. in the amount of \$162,000.00 be approved and payment authorized for capital improvements.

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Resolution #2022-12-20-7B

**PURCHASE EXEMPT FROM AND EXCEPTION TO
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Professional Services	Christine Schloesser, Psy.D. Morristown, NJ	\$2,500.00 estimated

Consultant Services plus estimated reimbursable expenses for Psychological Services for Fiscal Year 2022/2023 (7/1/22 – 6/30/23) including Psychological Assessment Services @ \$300 per hour; Educational Seminars @ \$500 per presentation hour; Consultation Services @ \$300 per hour; Legal Consultation Services @ \$400 per hour and Travel Expenses @ \$0.625 per mile.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance – Flexible Spending	National Benefit Services West Jordan, UT	\$3,000.00 estimated

Medical Care Expense Reimbursement (FSA) and Dependent Care (DCP) with NBS for the contract period 1/1/23 through 12/21/23. Administrative fee is \$3.00 per participant per month.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$40,000.00 estimated

Renewal of UNUM Voluntary Life (100 percent paid by CCM employee participants) effective from 1/1/23 through 12/31/23.

Resolution #2022-12-20-7C

PURCHASE ORDERS THROUGH STATE CONTRACT VENDORS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendor:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
M0483/19	Alienware m15 R7	Dell Marketing, L.P.	\$6,056.37
TELE00656	AMD Computers	Round Rock, TX	

Three Alienware m15 R7 AMD Computers, AMD Ryzen 7 6800H, 16GB 2x8GB DDR5 4800MHz @ \$2,018.79 each. For Media Center.

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Resolution #2022-12-20-7D

PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENT

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreement - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJEdge 269EMCPS-19-001	Microsoft Campus Agreement and IT Academy	Software House International Somerset, NJ	\$77,100.71

Microsoft Campus Agreement to be renewed for a 12-month term. The Agreement will commence on February 1, 2023, with a termination date of January 31, 2024. The Agreement gives CCM the right to run the following platform products at a cost per FTE (FTE count of approximately 475): Microsoft Campus Desktop (consisting of Office Pro, Windows Upgrade, Microsoft Publisher and Core CAL). The Agreement also includes the licensing of Windows Servers and the SQL environment, and licensing renewal of the College's email server software and prepaid Azure server services.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
ESCNJ/ AEPA-22G	MSI AEGIS R17 Gaming Computers	CDW-Government Inc. Vernon Hills, IL	\$42,528.75

(25) MSI AEGIS R17 Gaming Computers with Intel Core i7, 16GB DDR4, 1TB M.2 NVMe SSD and NVIDIA GeForce RTX 3070 8GB Graphics Card @ \$1,701.15 each. Perkins Funded.

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Resolution #2022-12-20-8A

RESOLUTION APPROVING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2023.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
MANAGEMENT:				
NEW	Gomez, Julian	9-Jan-23	<u>Appointed to:</u> Executive Director Diversity, Equity, Inclusion and EOF Program	\$126,500
REPLACEMENT	Cakmak, Aslihan	17-Jan-23	<u>Appointed to:</u> Dean School of Business, Mathematics, Engineering and Technologies	\$130,000
REPLACEMENT	Ling, Thomson	17-Jan-23	<u>Appointed to:</u> Dean School of Liberal Arts	\$130,000
FACULTY:				
REPLACEMENT	Yiin, Yeh-Wen Nancy	17-Jan-23	<u>Appointed to: Extension One Semester Appt</u> Assistant Professor Engineering Technology/Engineering Science	\$72,670
REPLACEMENT	Badini, Alannah	17-Jan-23	<u>Appointed to:</u> Instructor Radiography	\$76,205
REPLACEMENT	Costa, Tatiana	17-Jan-23	<u>Appointed to:</u> Instructor Nursing	\$69,848
AAPF:				
REPLACEMENT	Carruthers, Lia	9-Jan-23	<u>Appointed to:</u> Reference Librarian Learning Resource Center	\$65,000
REPLACEMENT	Nunez, Merlina	9-Jan-23	<u>Appointed to:</u> Learning Support & Opportunity Services Analyst EOF Article IV	\$55,499

Resolution #2022-12-20-8A

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
CCMSA:				
REPLACEMENT	Seals, Matthew	8-Dec-22	<u>Appointed to:</u> Security Officer Public Safety	\$39,596
REPLACEMENT	Pignatelli, Victoria	9-Jan-23	<u>Appointed to:</u> Department Administrative Assistant Nursing	\$41,889
PART-TIME:				
REPLACEMENT	Dahik, Sonia	5-Dec-22	<u>Appointed to:</u> PT Custodian I (Evening) Custodial Services	\$15.75ph

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Resolution #2022-12-20-8B

**RESOLUTION APPROVING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alikhani, Maryam	10/04/2022	\$100.00	Poetry Writing for Stem Majors
Alum, Suja	10/20/22-11/16/22	\$714.00	Pharmacy Technician Core for WFD
Archibald, Constance	10/20/22-11/16/22	\$1,326.00	Certified Nurse Aide-Comp for WFD
Archibald, Constance	10/22/2022	\$153.00	Certified Nurse Aide-Skills Testing for WFD
Bahner, Hilda	10/24/22-11/28/22	\$2,160.00	ESL Early Beginner Part 1 for WFD
Bahner, Hilda	10/25/22-11/19/22	\$1,080.00	ESL Early Beginner Part 2 for WFD
Balish, Alexander	10/23/22-10/23/22	\$282.00	Certified Nurse Aide-CPR for WFD
Bayder, Mikhail	10/05/22-10/26/22	\$612.00	Python Introduction for WFD
Birrer, Teresa	10/19/2022	\$100.00	Workshop 4 - Effective Study & Test Taking Strategies for Biology Students
Bouziotis, Christy	10/25/22-10/27/22	\$282.00	The Basics in Business Writing for WFD Business Solutions
Bouziotis, Christy	10/04/22-11/15/22	\$200.00	Job Search Workshops - Resume Refresh for WFD
Callahan, Patricia	10/24/22-10/26/22	\$300.00	Introduction to Microsoft Office and 365 for WFD Business Solutions
Callahan, Patricia	11/15/22-11/17/22	\$300.00	Microsoft SharePoint for WFD Business Solutions
Capoano, Denise	09/15/22-10/28/22	\$1,530.00	Horticultural Opportunity Program (HOP) for WFD
Carroll, Steven	11/14/22-11/16/22	\$188.00	How to Build Your Executive Presence for WFD Business Solutions
Catizone, Vince	10/17/22-10/20/22	\$130.00	SB, SC, STAT, Site, Announce, Video, DJ
Chegwidden, Jim	09/01/22-10/18/22	\$135.00	SB, SC, STAT, Site, Announce, Video, DJ
Costigan, Theresa	10/20/22-11/02/22	\$376.00	Pharmacy Technician Core for WFD
Cota, Christopher	10/20/22-11/16/22	\$705.00	AW Level 1 - Welding - Bundle for WFD
Duncan, Terence	08/31/22-10/29/22	\$850.00	Choreographer for 2022 Fall Musical
Eannetta, Joseph	10/17/22-11/02/22	\$1,657.50	AW Level 1 - Welding - Bundle for WFD
Faines, Ronald	10/25/22-11/03/22	\$816.00	C104 - Differential Diagnosis for WFD
Faines, Ronald	11/08/22-11/10/22	\$408.00	C105-Pharmacology for WFD
Faines, Ronald	11/15/22-11/17/22	\$408.00	C107-Compulsive Gambling for WFD
Fameux, Edna	10/22/2022	\$150.00	Certified Nurse Aide - Skills Testing for WFD
Ferreira, Sharon	10/24/22-11/28/22	\$1,020.00	ESL Advanced Intermediate for WFD
Frye, Joshua	10/18/2022	\$100.00	Calculus II: Integration Techniques in Calculus II
Garrett, Lakeisha	10/25/22-11/03/22	\$376.00	Excel Intermediate for WFD Business Solutions

Resolution #2022-12-20-8B

Name	Date(s) of Service	Payment	Reason
Gigliotti, Samantha	10/11/2022	\$100.00	Session 3 - Blood Typing and Blood Tracing
Gigliotti, Samantha	10/20/2022	\$100.00	Session 4 - Immunity
Ginder, Judith	10/12/22-11/16/22	\$705.00	Accounting Fundamentals and More for WFD
Grant, Rosemary	09/27/22-11/08/22	\$200.00	Job Search Workshops - Using Education to Advance Your Career for WFD
Grundfest, Robert	10/24/22-11/21/22	\$705.00	NPTNJ Preservice Component for WFD
Herlihy, William	10/20/22-11/16/22	\$714.00	Pharmacy Technician Core for WFD
Johnson, Michele	09/20/22-11/01/22	\$200.00	Job Search Workshops - Career Planning: Your Path to Success for WFD
Kaitsa, Celeste	10/24/22-11/28/22	\$940.00	ESL Beginner Part 1 for WFD
Kim, Gloria	11/03/2022	\$100.00	Performer - Spotlight on Music
Knill, Dawn	10/17/22-10/26/22	\$504.00	Nonprofit Fundraising Essentials Certificate for WFD
Latham, Karl	11/03/2022	\$100.00	Performer - Spotlight on Music
Mach, Mary-Helen	09/19/22-10/21/22	\$783.02	Sick Time - 09/19/22-10/21/22 for WFD
Malik, Shehroz	11/01/22-11/10/22	\$376.00	Tableau III for WFD
Mammon, Marielaine	08/31/22-10/29/22	\$2,000.00	Director for PA Fall Musical 2022
McArdle, Colleen	08/31/22-10/29/22	\$850.00	Choreographer for 2022 Fall Musical
Mitrano-Duffy, Melanie	11/03/2022	\$100.00	Performer - Spotlight on Music
Montoya, Melissa	10/24/22-11/28/22	\$940.00	ESL Early Beginner Part 1 for WFD
Moore, Clifford	10/20/22-11/16/22	\$360.00	Pharmacy Technician Core for WFD
Moore, Kevin	10/18/2022	\$100.00	Grammar & Writing Basics: Punctuation, Shifts, Agrmnt. & Essay Structure
Nachevnik, Igor	10/04/22-11/03/22	\$1,080.00	CompTIA Network+ for WFD
Nachevnik, Igor	10/08/22-11/05/22	\$1,755.00	CompTIA A+ Core 1-Core 2 for WFD
Nalepka, Stephen	10/06/22-11/02/22	\$1,530.00	Advanced Manufacturing for WFD
Nazy, Nicole	10/06/22-11/02/22	\$1,020.00	Pharmacy Technician Core for WFD
O'Brien, Emily Rae	10/25/22-10/27/22	\$200.00	PowerPoint Introduction for WFD Business Solutions
O'Brien, Emily Rae	11/01/22-11/03/22	\$300.00	Top Excel Tools for Efficiency for WFD Business Solutions
Occhipinti, Georgann	11/08/22-11/09/22	\$318.00	Women in Leadership for WFD Business Solutions
Occhipinti, Georgann	11/15/22-11/17/22	\$318.00	Implicit Bias in the Workplace for WFD Business Solutions
Occhipinti, Georgann	11/15/22-11/16/22	\$318.00	Resilience in the Face of Change for WFD Business Solutions
Pallant, David	07/01/22-01/31/23	\$1,500.00	Course Development for Virtual Campus - Intro to Mass Media (COM115)
Pang, Jimmy	10/20/22-11/02/22	\$612.00	Advanced Manufacturing for WFD
Patten, Ann	10/06/2022	\$100.00	Using Literary Terms
Petkovska, Meri	10/24/22-11/28/22	\$940.00	ESL Intermediate Part 1 for WFD
Pietropollo, Frank	10/19/2022	\$100.00	Workshop 4 - Effective Study & Test-Taking Strategies for Biology Students

Resolution #2022-12-20-8B

Name	Date(s) of Service	Payment	Reason
Pinto, Joan	10/25/22-11/29/22	\$846.00	ESL Beginner Part 1 for WFD
Pravec, Norma	10/24/22-11/29/22	\$2,040.00	ESL Early Beginner Part 1 for WFD
Pravec, Norma	10/25/22-11/29/22	\$1,020.00	ESL Intermediate Part 1 for WFD
Principe, Roberta	11/07/22-11/10/22	\$376.00	Excel for Beginners for WFD Business Solutions
Principe, Roberta	11/14/22-11/17/22	\$376.00	Excel Intermediate for WFD Business Solutions
Rivera, Oliver Santana	11/03/2022	\$100.00	Performer - Spotlight on Music
Rocanova, Teresa	08/31/22-10/29/22	\$650.00	Producer for 2022 Fall Musical
Rollins, Cliff	08/24/22-10/03/22	\$225.00	SB, SC, STAT, Site, Announce, Video, DJ
Sa, Catherine	10/24/22-11/28/22	\$940.00	ESL Beginner Part 2 for WFD
Sa, Catherine	10/24/22-11/28/22	\$940.00	ESL Intermediate Part 1 for WFD
Sabella, David	10/18/2022	\$100.00	Calculus I: Differentiation Review for Calculus I Students
Schnipp, Thomas	09/13/22-10/27/22	\$2,236.00	Project Management Essentials for WFD
Sferra, Brian	10/24/22-11/28/22	\$940.00	ESL Conversational for WFD
Shepherd, Jessica	11/05/2022	\$280.50	Peripheral IV Therapy Skills for WFD
Shin, Yoonha	10/11/2022	\$100.00	Introductions and Conclusions
Stigliano, Deanne	10/13/2022	\$63.00	CRN Planning Meeting with the Morris School District
Stoler, Loryn	10/31/2022	\$100.00	Workshop 5 - Solving Problems Involving Aqueous Solution Stoichiometry
Swern, Lauren	10/03/22-11/07/22	\$1,551.00	Nonprofit Fundraising Essentials Certificate for WFD
Swiss, Matthew	08/31/22-10/29/22	\$2,000.00	Music Director for PA Fall Musical 2022
Taub, Eve	10/12/2022	\$100.00	Career Paths in Social Work Speaking Event
Taylor, Anna	10/24/22-11/28/22	\$1,020.00	ESL Beginner Part 1 for WFD
Taylor, Anna	10/25/22-11/29/22	\$1,020.00	ESL Early Beginner Part 1 for WFD
Thomas-McFarland, Dawn	10/20/22-11/02/22	\$376.00	ESL Level 2 - VitaQuest for WFD Business Solutions
Thomas-McFarland, Dawn	10/20/22-11/29/22	\$752.00	ESL Intermediate Part 2 for WFD
Thurman, Alexis	10/17/2022	\$100.00	Exponential & Logarithmic Functions
Viola, Thomas	10/24/22-10/26/22	\$306.00	C506 - Dimensions of Recovery for WFD
Viola, Thomas	10/31/22-11/02/22	\$306.00	C507 - Supervision for WFD
Viola, Thomas	11/07/22-11/09/22	\$306.00	C508 Community Involvement for WFD
Viola, Thomas	11/14/22-11/16/22	\$306.00	C509 Consultation Professional for WFD
Williams-Bogar, Rita	09/12/22-10/31/22	\$3,150.00	STEP for WFD Business Solutions
Williams-Bogar, Rita	11/01/22-11/04/22	\$424.00	Develop Your Emotional Intelligence for WFD Business Solutions
Yanagi, Yuka	11/03/2022	\$100.00	Performer - Spotlight on Music
Yanagi, Yuka	11/06/2022	\$250.00	MEA Honors Audition
Yanagi, Yuka	11/13/2022	\$250.00	NJ FMC Competition
Zirkel, Jennifer	09/03/22-10/25/22	\$470.00	Program Development - ELL for WFD
Zirkel, Jennifer	10/25/22-11/29/22	\$846.00	ESL Beginner Part 2 for WFD

Resolution #2022-12-20-8C

**RESOLUTION APPROVING REVISIONS TO THE
ADJUNCT FACULTY APPOINTMENTS AND SALARIES, FALL 2022**

WHEREAS, the Personnel Committee has reviewed the revisions to the appointment of Adjunct Faculty for the Fall 2022 semester;

NOW, THEREFORE, BE IT RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Fall 2022 semester be approved as stated below.

Dept Name	First Name	Last Name	From	To	Code
AH	Katie	Smith	\$5,177.00	\$6,231.54	C
AH	Malou	Whitney	\$5,177.00	\$6,468.12	C
ENGPH	Christy	Bouziotis	\$1,759.80	\$2,514.00	C
ENGPH	Kimberly	Kinder	\$0.00	\$2,011.20	N
NUR	Alexandra	Ponsiglione	\$15,120.00	\$13,104.00	C

Code:

C = Course/Credit Hours Added/Deleted

N = New Faculty Added

DRAFT

Resolution #2022-12-20-8D

RESOLUTION ACCEPTING EMPLOYEE RETIREMENT, RESIGNATIONS AND EMPLOYEE SEPARATION

WHEREAS, the Personnel Committee has reviewed the employee retirement and resignations received by the college, and the notice of an employee separation;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee retirement, resignations and the employee separation:

Christiana Calabrese; Resignation effective 12.09.22
Larissia Crosby; Resignation effective 11.04.22
Antoine Gayles; Resignation effective 11.30.22
John Lippiello; Retirement effective 01.17.23
Corey Meyer; Resignation effective 11.17.22
ID# 751982; Separation effective 12.19.22

DRAFT

Resolution #2022-12-20-8E

RESOLUTION APPROVING POSITION RECLASSIFICATION

WHEREAS, the position description of the Electrical Specialist position, Plant and Maintenance, has substantially changed; and

WHEREAS, the Personnel Committee has reviewed the rationale presented by the administration;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the reclassification of the Electrical Specialist position, Plant and Maintenance, CCMSA Grade G-40, to Electrical Systems Supervisor position, Plant and Maintenance, AAPF, Grade 15, with Paul DiPrimo, the incumbent receiving a starting salary of \$70,000.00 effective December 21, 2022.

DRAFT

Resolution #2022-12-20-8F

TABLED

RATIFICATION OF CONTRACT WITH THE CCM STAFF ASSOCIATION

Having been notified that the County College of Morris Staff Association (CCMSA) has ratified the terms of a two-year contract, beginning July 1, 2023 through June 30, 2025 as set forth in the Memorandum of Agreement dated December 5, 2023;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve and ratify the contract as set forth in the Memorandum of Agreement dated December 5, 2023.

DRAFT

Resolution #2022-12-20-9A

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PARAMEDIC EQUIPMENT
X SERIES MONITOR/DEFIBRILLATOR**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for Paramedic Equipment – X Series Monitor/Defibrillator (Perkins Grant Funded); and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods is \$26,103.51; and

WHEREAS, the anticipated term of this contract is 90 days commencing December 21, 2022, through March 21, 2023; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on November 11, 2022, in the following manner: County College of Morris’ website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals RFP2223-35DDP - Paramedic Equipment dated November 11, 2022, (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, one proposal was received and opened on November 29, 2022; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to ZOLL Medical Corporation (“Contractor”) based upon the proposal submitted by the Contractor dated November 22, 2022, to provide Paramedic Equipment – X-Series Monitor/Defibrillator. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2022-12-20-9B

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PROFESSIONAL LEGAL SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire professional legal services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing February 1, 2023, through January 31, 2024, subject to the right to terminate at any time with the option to renew for one additional year; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. (“Contractor”) has submitted a proposal for goods or services dated November 1, 2022, indicating that Contractor will provide professional legal counsel, which services will be compensated at the following hourly rates for the first year and for the optional additional year:

- \$235.00 per hour for any member of the Firm including Stephen Davis
- \$215.00 per hour for any Associate of the Firm
- \$100.00 per hour for any Paralegal employed by the Firm
- Reimbursable services will include:
 - Photocopies - \$0.10/copy
 - Express mail services at cost
 - Toll Calls/Faxes no charge
 - Travel Expenses (Tolls & Mileage) no charge
 - Lexis/Nexis legal research (as required and upon pre-approval) at cost
- DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. will render monthly invoices to the College that will itemize services by the file matter and will describe the date and nature of the services rendered.

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2022-12-20-9C

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ADVANCED MANUFACTURING APPRENTICESHIP PROGRAM**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for an Advanced Manufacturing Apprenticeship Program which includes Train-the-Trainer workshops and skill assessments; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for seven and a half months commencing December 1, 2022, through July 14, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, German American Chamber of Commerce (“Contractor”) has submitted a proposal (MOU) for goods or services dated November 27, 2022 indicating that Contractor will provide goods or services for the Advanced Manufacturing Apprenticeship Program which includes Train-the-Trainer workshops at a cost of \$10,000 per workshop and skill assessments at a cost of \$25,000 per assessment; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2022-12-20-9D

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR TELECOMMUNICATION VOICE SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Telecommunication Voice Services; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services not to exceed \$37,500; and

WHEREAS, the anticipated term of this contract is one year commencing January 1, 2023, through December 31, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, IntelePeer Holdings, Inc. (“Contractor”) has submitted a proposal for goods or services dated November 22, 2022, indicating that Contractor will provide goods or services for Telecommunication Voice Services, for a value of \$27,600; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2022-11-15-10B

**RESOLUTION ACCEPTING THE
SIX-YEAR REVIEW OF THE
BIOLOGY, SCIENCE AND MATH OPTION PROGRAM**

WHEREAS, the College Council accepted and recommended the six-year review of the Science and Math: Biology Associate in Science Degree, to the college president for further consideration; and

WHEREAS, upon the recommendation of the college president, the Committee on Academic and Educational Programs reviewed favorably the six-year review of the Science and Math: Biology Associate in Science Degree;

NOW, THEREFORE, BE IT RESOLVED, That the six year review of Science and Math: Biology Associate in Science Degree be accepted and be continued without reservation.

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