

**COUNTY COLLEGE OF MORRIS**  
**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*July 16, 2019*

**CALL TO ORDER**

Board of Trustees Vice Chair Thomas A. Pepe called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m., in the Board Room, Henderson Hall. Vice Chair Pepe stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board outside the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 20, 2018.

**ROLL CALL**

Trustees Advokat, Aprile, Dredden, Hadzima, Milonas, and Vice Chair Pepe were in attendance. Trustees Allen-McMillan, Frost, Weisberg, and Chair Licitra were absent. President Iacono and Attorney Chait were also in attendance.

**ADMINISTRATION OF OATH OF OFFICE**

President Iacono administered the oath of office to Alumni Trustee Natalie Otero Lopez. The oath was recited as follows.

I, Natalie Otero Lopez, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

Alumni Trustee Otero Lopez was welcomed by the Trustees present.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on July 16, 2019, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Acceptance of Employee Resignations and Retirements
3. New Employee Appointments
4. Adjunct Faculty Appointments and Salaries, Summer 19SU5L Semester
5. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Item #5.

Upon the motion of Trustee Advokat and the second of Trustee Dredden, Vice Chair Pepe called for discussion by members of the Board. There being no discussion, Vice Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:03 p.m. The public meeting reconvened at 6:30 p.m.

Alumni Trustee Otero Lopez was introduced to the public in attendance.

**PLEDGE OF ALLEGIANCE**

Vice Chair Pepe invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute the Board of Trustees and others present at the meeting observed a moment of silence.

APPROVAL OF MINUTES

Vice Chair Pepe called for consideration of the minutes of the regular meeting of June 18, 2019, including the closed session. Upon the motion of Trustee Dredden and the second of Trustee Milonas, Vice Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

RECOGNITION OF RETIRING EMPLOYEE

President Iacono and Vice President Tom Burk introduced and shared words of appreciation to Joan Brueche for her 36 years of service and dedication to the college.

ADVANCED MANUFACTURING AND ENGINEERING BUILDING UPDATE

Vice President Karen VanDerhoof provided an update on the Advanced Manufacturing and Engineering building. All necessary permits have been received. Currently the contractor is working on the retaining wall and building footings. Current projection is that the building will be complete in time for Fall 2020 classes.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file in the Office of the President. President Iacono also reported on a conference call with community college presidents, David Socolow of New Jersey Higher Education Student Assistance Authority, and Secretary of Higher Education Zakiya Smith Ellis. The call included discussions of the Community College Opportunity Grant (CCOG), regionalization, charge-backs, and specialized education centers.

Trustee Advokat discussed the gift of the robot from The Knotts Company. President Iacono clarified that the gift comes through the CCM Foundation and reported that companies such as The Knotts Company need trained employees to which CCM is prepared to respond.

Trustee Advokat inquired about the recent merger of southern New Jersey community colleges with Rowan University. Attorney Chait commented that counties lose governance input on the appointment of Trustees to the community colleges that merged with Rowan University. President Iacono noted that students attending the merged community colleges are given priority access to Rowan University which is attractive to students and their parents. The regionalization design for other community colleges in the State may be different from the Rowan model. President Iacono also noted that faculty from Cumberland County College lost tenure upon the merger with Rowan University. President Iacono and Vice Chair Pepe mentioned the prospect of CCM becoming a center for specialized education in manufacturing.

REPORT OF THE TREASURER

Treasurer Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, That the checks numbered 16723 and 16927 in the total amount of \$243,292.80 be approved and payment authorized for capital improvements.

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1819-36DD	On-Call Asphalt, Concrete and Excavation Work	D & L Paving Contractors, Inc. Nutley, NJ	\$16,500.00

On-call asphalt, concrete and excavation work as needed throughout the campus for an 11 month period – August 1, 2019 through June 30, 2020. Repair of Henderson Hall Stairs, plus additional

work that may be needed as outlined in the terms and conditions of the bid specifications. (Plant and Maintenance Department).

Trustee Hadzima seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. WHEREAS, The County College of Morris pursuant to public advertisement for Temporary Employment Services received two bid proposals under Bid B1819-81SK which was publicly opened on June 21, 2019; and

WHEREAS, upon review of the Bid Proposal submitted it was determined that the following bidder did not provide a signed Disclosure of Investment Activities in Iran form as required in the bid specifications and therefore should be rejected as non-conforming and non-responsive: Accounting Principals Inc. (DBA Ajilon and Parker + Lynch);

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that the bid proposal from Accounting Principals Inc. (DBA Ajilon and Parker + Lynch) be rejected; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Purchasing Manager the contract be awarded to TeleSearch Staffing Solutions estimated at \$45,000.00 for various divisions on campus for a one year term commencing July 1, 2019 with a termination date of June 30, 2020. The option to renew for a second one-year term is at the discretion of the College. The College periodically requires temporary full or part-time services from outside firms to (i) cover short term position vacancies; (ii) address a temporary need for an increased workforce; or (iii) provide professional administrative support required for projects with a definite duration.

Trustee Hadzima seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

#### PERSONNEL MATTERS

On behalf of Committee Chair Weisberg, Trustee Hadzima moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.
- B. BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirements:
- Kelsey Boeff, resignation effective, 07/03/19
  - Thomas C. Burk, retirement effective 01/15/20
  - Shijie Gu, resignation effective 06/21/19

Trustee Milonas seconded the motion. Vice Chair Pepe called for discussion by members of the Board. Trustees Advokat, Dredden, Hadzima, and Pepe praised Vice President Burk and noted that his retirement will be a loss for CCM. There being no further questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. BE IT RESOLVED, That the new employee appointments listed on Attachment #2 be approved.

Trustee Advokat seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. BE IT RESOLVED, That the adjunct faculty appointments and salaries for the Summer 19SU5L semester be approved as stated on Attachment #3.

Trustee Dredden seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

**COMMITTEE ON FINANCE AND BUDGET**

On behalf of Committee Chair Pepe, Trustee Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

<b>Contractor</b>	<b>Nature of Contract</b>	<b>Term of Contract</b>	<b>Estimated Contract Value</b>
ASR Analytics, LLC	Professional services: implementation of Data Warehouse software and Student Success analytics migration to the SAP cloud	07/01/19 – 06/30/20	\$30,240.00
McGraw-Hill Global Education, LLC	Books for Resale	07/01/19 – 06/30/21	\$350,000.00 annually
Morris County School of Glass	Instruction for Glassblowing I and II	09/04/19 – 09/03/21	Will exceed \$17,500.00
Morton Publishing Company	Books for Resale	07/01/19 – 06/30/21	Will exceed \$17,500.00
MPS, c/o Bedford, Freeman & Worth Publishing Group	Books for Resale	07/01/19 – 06/30/21	\$35,000.00 annually
Nebraska Book Company	Books for Resale	07/01/19 – 06/30/21	\$35,000.00 annually
Symbiosis Educational Consultants	Professional services: convert and customize course for online delivery for Virtual Campus	07/01/19 – 06/30/20	\$27,500.00
Yankee Book Peddlers, Inc. dba GOBI Library Solutions from EBSCO	Books for Resale	07/01/19 – 06/30/21	\$65,000.00 annually

The form of resolution hereby adopted awarding the contracts is set forth in Attachment #4.

- B. RESOLVED, That the contract for Communication Access Real time Translation (CART) Services be awarded to Karasch and Associates as indicated on Attachment #5.
- C. RESOLVED, That the contracts for printing and mailing of five postcard campaigns be awarded to Hummel Printing as indicated on Attachment #6.

Trustee Aprile seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

**COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS**

Committee Chair Hadzima moved for the adoption of the following resolution.

- A. BE IT RESOLVED, That the following programs be granted waivers to the standard 60 credit requirement of N.J.S.A. 18A: 62-58 as set forth in Attachment #7.

Associate in Arts Liberal Arts and Sciences-Music Option  
Associate in Arts Musical Theater  
Associate in Science Music Technology-Music Recording Option  
Associate in Science Music Technology-Music Option  
Associate in Science Nursing  
Associate in Science Radiography  
Associate in Science Respiratory Therapy

Trustee Milonas seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Academic and Educational Programs was concluded.

#### COMMITTEE ON STUDENT SUCCESS

Committee Chair Hadzima reported that the Committee received a presentation on course pattern analysis. As a result of the review of this analysis the presentation will be provided to other members of the Board of Trustees in August. The August meeting will be extended to allow time for college administrators to respond to Trustee questions. The Report of the Committee on Student Success was concluded.

#### COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Committee Chair Advokat provided a motion for the adoption of the following resolution.

- A. BE IT RESOLVED by the Board of Trustees of County College of Morris that the following policies be continued without revision.
- Code of Ethics for County College of Morris Trustees
  - Rules for Hearings Before the Board of Trustees
  - Policy on Recommendation of Trustee Appointments
  - Notice of Availability of a Confidential Reporting Process to the Board of Trustees  
Committee on Audit

Trustee Aprile seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

Committee Chair Advokat also reported that the Committee is planning a retreat with a facilitator, and planning the Board's self-assessment. The Report of the Committee on Organization, Bylaws, Planning and Nomination was concluded.

#### NOTICE OF RESCHEDULED MEETING

Vice Chair Pepe provided the motion for the adoption of the following resolution to reschedule the August 2019 meeting.

RESOLVED, That in accordance with the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, notice is hereby given that the regular meeting of the Board of Trustees scheduled and advertised for August 20, 2019 is rescheduled to Tuesday, August 27, 2019 at 6:00 p.m., Board Room, Henderson Hall. It is anticipated that formal action will be taken by the Trustees at this meeting.

Trustee Advokat seconded the motion. Vice Chair Pepe called for discussion by members of the Board. There being no questions or comments, Vice Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Vice Chair Pepe called for questions or comments from the public at 7:20 p.m. Prof. Dee McAre, FACCM Secretary, addressed the Board and expressed that the faculty have ideas on how to be innovative in terms of regionalization opportunities, and she commented that the faculty look forward to being a part of the conversation. There were no further questions or comments from the public.

The being no further business to conduct, the public meeting was adjourned at 7:21 p.m.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES  
FOR THE MONTH OF JULY 2019**

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Agnihotri, Vivek	5/22/19-6/4/19	\$2,394.00	Taught RN Refresher for CPP
Agnihotri, Vivek	6/6-13/19	\$2,646.00	Taught RN Refresher for CPP
Allen, Clayton	Jan-May 2019	\$1,400.00	Director - Teen Arts Festival
Ayres, Matthew	4/24,5/22,5/30	\$168.00	Placement tests readings
Ayres, Matthew	May 2019	\$180.00	English Placement Essay Reading/grading
Bahner, Hilda	6/3-13/19	\$1,632.00	Taught ESL Early Beg. Book 1 for CPP
Ballone, Carrie	5/23/19,6/11/19	\$800.00	Taught PowerPoint & Emotional Intelligence for CBT
Bell, Denise	06/08/2019	\$480.00	Site Manager, Gateway to the Arts
Bilotti, Joseph	Jan-May 2019	\$1,043.00	Coordinator - Teen Arts Festival
Bowers, Glenn	04/18/2019	\$70.00	Announcer for Softball games
Bowman, Isabel	6/4-13/19	\$376.00	Taught ESL Beginner book 2 part 1 for CPP
Braun, Jutta	06/07/2019	\$200.00	CCE Refresher
Braun, Jutta	05/20/2019	\$189.00	Taught RN Refresher for CPP
Briggs, William	05/17/2019	\$200.00	Music Mentor - Teen Arts Festival
Callahan, Patricia	5/20/19-6/5/19	\$630.00	Taught MS PowerPoint Essentials for CPP
Cantelmo, Concetta	5/9,11,13,16,23,29,30; 6/6,10,12,13,17/19	\$795.00	Testing Center Admin. & Proctoring Coverage
Cartano, Jefferson	2/8/19-6/21/19	\$720.00	Consultant for special project for EOF
Castriotta, Ralph	6/3-12/19	\$376.00	Taught ESL Intermed. For CPP
Collins, Todd	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Cosgrove, Mark	5/20/19-6/17/19	\$2,000.00	Taught Culinary Opportunity program 1 for CPP
Crespolini, Russ	1/1/19-5/1/19	\$4,028.50	Youngtown Edition Advisor
Cutrone, Marco	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Cutrone, Marco	May 2019	\$300.00	Art Workshop - Teen Arts Festival
Cutrone, Marco	Jan-May 2019	\$1,000.00	Gallery Assistant
Danna, Karen	06/07/2019	\$200.00	CCE Refresher
Danna, Karen	1/18/19-5/16/19	\$834.00	Honors option, SOC 224
Danna, Karen	1/18/19-5/16/19	\$556.00	Honors option, SOC 221
Deardorff, Rick	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
DeFazio, Angelo	4/28-30/19	\$2,000.00	Drama Director/Spring Cabaret Performances
DeDuca, Lennie	6/1,2,8,9/19	\$2,000.00	Audio Manager for 14th Annual G.T.A. Variety Show
DeMattio, Deb	05/17/2019	\$200.00	Day Tripper - Teen Arts Festival
Dimas, Christine	6/2,9/19	\$840.00	Site Manager, Gateway to the Arts
Doney, Todd	Jan-May 2019	\$1,043.00	Coordinator - Teen Arts Festival
Doney, Todd	05/17/2019	\$250.00	Art Juror - Teen Arts Festival
Driver, Laura	May 2019	\$195.00	English Placement Essay Reading/grading
Driver, Laura	1/18/19-5/16/19	\$278.00	Honors option, English 119
Duncan, Terence	Jan-May 2019	\$600.00	Coordinator - Teen Arts Festival
Duncan, Terence	05/17/2019	\$200.00	Dance Prep - Teen Arts Festival
Duncan, Terence	05/17/2019	\$200.00	Dance Mentor - Teen Arts Festival
Eber, Janet	4/24,5/22,5/30	\$42.00	Placement tests readings
Eber, Janet	May 2019	\$15.00	English Placement Essay Reading/grading
Edwards, Naomi	06/07/2019	\$200.00	CCE Refresher
Elliott, Elizabeth	05/23/2019	\$189.00	Taught RN Refresher for CPP
Emma, Evelyn	06/07/2019	\$200.00	CCE Refresher

*Board of Trustees  
County College of Morris  
July 16, 2019  
Attachment #1*

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Erez, Avi	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Faines, Ronald	5/11/19-6/1/19	\$1,224.00	Taught Biochemical/Med Client Ed for CPP
Favia, Dale	4/2/19-5/28/19	\$800.00	Taught Neighbors Helping Neighbors for CBT
Favia, Dale	05/16/2019	\$400.00	Taught Elevate the Customer Serv. Experience for CBT
Favia, Dale	06/11/2019	\$400.00	Taught Elevate the Customer Serv. Experience for CBT
Ferreira, Sharon	6/3-12/19	\$816.00	Taught ESL Advanced & Intermed for CPP
Fitzgerald, Elizabeth	5/15,16/19	\$378.00	Taught RN Refresher for CPP
Fitzpatrick, Kelly	5/9-13/19	\$400.00	Taught Visual Basic for Excel for CPP
Fitzpatrick, Kelly	06/12/2019	\$400.00	Taught Excel Intermediate for CBT
Fulton, Diane	5/16/19-6/6/19	\$756.00	Taught Physician's Practice Mgmt. for CPP
Gabrielsen, Laura	4/24,5/22,5/30	\$168.00	Placement tests readings
Gabrielsen, Laura	May 2019	\$330.00	English Placement Essay Reading/grading
Gallagher, Patrick	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Gerepka, Mary	05/14/2019	\$189.00	Taught RN Refresher for CPP
Gettinger, Marilyn	2/23/19-4/13/19	\$2,040.00	Taught Supply Chair Mgmt for Professionals for CPP
Gigliotti, Samantha	06/07/2019	\$200.00	CCE Refresher
Goron, Ramon	6/3-13/19	\$816.00	Taught ESL Early Beg. & Beg. for CPP
Grant, Rosemary	5/13,14,15,20/19;6/17/19	\$255.00	Testing Center Admin. & Proctoring Coverage
Grundfest, Robert	4/8/19-6/17/19	\$1,410.00	Taught NPTNJ Preservice Component for CPP
Gruneiro, Nieves	1/18/19-5/16/19	\$834.00	Honors option, PHO 213
Halo, Candace	06/07/2019	\$200.00	CCE Refresher
Heuer, Albert	06/03/2019	\$150.00	Guest speaker for Respiratory Therapy
Hughes, Joanne	06/01/2019	\$400.00	Site Manager, Gateway to the Arts
Huron-Carmona, Wendy	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Iden, Michelle	06/07/2019	\$200.00	CCE Refresher
Kafel, Brian	6/1,2,8,9/19	\$2,000.00	Site Manager, Gateway to the Arts
Kelly, Andrea	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Lam, James	05/18/2019	\$188.00	Taught CompTIA Network + for CPP
Lemme, Bryan	5/13/19-6/7/19	\$1,000.00	Facilitate online workshop for teaching DE courses
Lemme, Bryan	5/1/19-3/30/19	\$1,725.00	CTL Blackboard Tutor
Mach, Mary-Helen	4/22/19-6/13/19	\$987.00	Taught ESL Early Beg. & Beg. & Prog. Dev. for CPP
Mach, Mary-Helen	6/17/19-7/1/19	\$752.00	Taught ESL Beginner for CPP
Maione, RoseAnn	5/9,13,14,15,23,29,30, 6/3/19	\$622.50	Testing Center Admin. & Proctoring Coverage
Martinez, Christina	5/14/19,6/4/19	\$800.00	Taught Presentation Skills & Peer to Supervisor for CBT
Martinez, Christina	6/6,13/19	\$800.00	Taught Presentation Skills Deliver your Message for CBT
Martinez, Christina	06/19/2019	\$400.00	Taught Mgt. Skills for First Time Supervisors for CBT
Martino, Nicole	6/4-13/19	\$376.00	Taught ESL Beginner book 2 part 1 for CPP
Martino, Nicole	3/27/19-6/27/19	\$846.00	Taught ESL Beginner & ESL Program Dev. for CPP
McAree, Dee	06/07/2019	\$200.00	CCE Refresher
McNeil, Kathleen	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
McNeil, Kathleen	2018-2019	\$1,000.00	Advisor to the Promethean
Miller, Kelly	05/17/2019	\$200.00	Music Mentor - Teen Arts Festival
Mosso, Ray	3/24/19-4/27/19	\$280.00	Announcer for Softball games
Mosso, Ray	5/4,6,11/19	\$315.00	Announcer for Softball games
Neibart, Barbara	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
O'Brien, Emily Rae	6/4,5/19	\$800.00	Taught Excel Intermediate & Beginner for CBT
O'Brien, Emily Rae	6/13,17/19	\$800.00	Taught Excel Advanced & PowerPoint 1,2 for CBT
Occhipinti, Georgann	05/22/2019	\$400.00	Taught Problem Solving Using Root Cause Analysis for CBT
Olson, Mary	4/4/19, 6/6/19	\$500.00	Taught American Sign Language for CBT



*Board of Trustees  
County College of Morris  
July 16, 2019  
Attachment #1*

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Pallant, David	06/07/2019	\$200.00	CCE Refresher
Picallo, Marcia	06/07/2019	\$200.00	CCE Refresher
Poetsch, Debbie	5/21,29/19	\$75.00	Co-Director, CTL
Poetsch, Debbie	06/04/2019	\$63.00	Meeting with Parsippany HS, Next Gen. Accuplacer
Poetsch, Debbie	6/3,6,11,12,17,18,20,24/19	\$550.00	Co-Director, CTL
Pravac, Norma	6/3-13/19	\$816.00	Taught ESL Beginner book 3 part 1 & 3 for CPP
Pravec, Norma	6/17/19-7/1/19	\$816.00	Taught ESL Intermed. For CPP
Prokop, Kathleen	05/21/2019	\$189.00	Taught RN Refresher for CPP
Publik, Stacy	6/4-13/19	\$376.00	Taught ESL Beginner for CPP
Publik, Stacy	6/18-27/19	\$376.00	Taught ESL Beginner for CPP
Puizina, Donna	6/4-13/19	\$376.00	Taught ESL Intermed. For CPP
Puizina, Donna	6/18-27/19	\$376.00	Taught ESL Intermed. For CPP
Reilly, Buffy	06/07/2019	\$200.00	CCE Refresher
Rodriguez, Edgar	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Roff, Patrick	4/6/19-6/8/19	\$2,448.00	Taught Cert Peer Recovery Specialist for CPP
Rothman, Nancy	5/23/19-6/5/19	\$2,040.00	Taught Certified Nurse Aid for CPE
Rothman, Nancy	6/6-19/19	\$2,320.50	Taught Certified Nurse Aid for CPE
Run-Kowzun, Trayer	05/17/2019	\$200.00	Dance Mentor - Teen Arts Festival
Sahotsky, Brian	06/07/2019	\$200.00	CCE Refresher
Sains, Scott	3/24/19-4/27/19	\$560.00	Stats for Softball games
Sains, Scott	5/4,6,11/19	\$315.00	Stats for Softball games
Salinas, Dorothy	06/07/2019	\$200.00	CCE Refresher
Samour, Samir	05/13/2019	\$189.00	Taught RN Refresher for CPP
Savio, Gianmarco	06/07/2019	\$200.00	CCE Refresher
Schennum, Jill	06/07/2019	\$200.00	CCE Refresher
Sferra, Brian	6/3-12/19	\$376.00	Taught Early Beg. Book 1, Part 1 for CPP
Sferra, Brian	6/17/19-7/1/19	\$376.00	Taught Early Beg. Book 1, Part 1 for CPP
Shoenfelt, Nanette	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Smith, Keith	05/17/2019	\$200.00	Portfolio Review - Teen Arts Festival
Soltes, John	06/07/2019	\$200.00	CCE Refresher
Stigliano, Deanne	06/04/2019	\$63.00	Meeting with Parsippany HS, Next Gen. Accuplacer
Swern, Lauren	5/16-30/19	\$378.00	Taught Interactive Proposal Writing & Ethics in Grant Write./CPP
Taylor, Anna	6/3-12/19	\$752.00	Taught ESL Beginner & Intermed. For CPP
Taylor, Anna	6/17/19-7/1/19	\$452.00	Taught ESL Beginner & Intermed. For CPP
Tomaino, Leah	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Uffelman, Mark	06/07/2019	\$200.00	CCE Refresher
Viola, Thomas	5/13/19-6/3/19	\$846.00	Taught C302 Consultation for CPP
Viola, Thomas	6/10-19/19	\$564.00	Taught C303 Documentation for CPP
Watson, Gail	May 2019	\$90.00	English Placement Essay Reading/grading
Whalen, Kelly	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Williams-Bogar, Rita	06/07/2019	\$400.00	Taught Essential Traits of Successful Women Leaders for CBT
Wise, Susan	1/19/19-3/23/19	\$987.00	Taught Intercon Network Devices, Part 2 for CPP
Wise, Susan	3/30/19-5/18/19	\$987.00	Taught Intercon Network Devices, Part 1 for CPP
Yanagi, Yuka	05/17/2019	\$200.00	Music Mentor - Teen Arts Festival
Yermal, William	05/17/2019	\$200.00	Art Workshop - Teen Arts Festival
Zejnnullahi, Reze	5/17,21,28,30/19; 6/4,6/19	\$2,400.00	Taught Word Intermed., Excel Intermed., Excel Adv. PP for CBT
Zejnnullahi, Reze	6/7,11/19	\$800.00	Taught Excel Advanced & PowerPoint 1,2 for CBT
Zejnnullahi, Reze	6/14,17/19	\$650.00	Taught Excel Intermed. & additional compensation for CBT

The following actions commence as of the date indicated and end on June 30, 2020.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>CCMSA:</b>				
REPLACEMENT	Drum, Colleen	22-Jul-19	<u>Appointed to:</u> Administrative Assistant Psychology & Education	\$33,473
REPLACEMENT	Lopez, Linda	18-Jul-19	<u>Appointed to:</u> Custodian I (evenings) Plant & Maintenance	\$30,395
REPLACEMENT	Hull, Lori	5-Aug-19	<u>Appointed to:</u> Accounting Assistant III Campus Store	\$33,300
<b>PART-TIME:</b>				
REPLACEMENT	Kalan, Michelle	18-Jul-19	<u>Appointed to:</u> PT Lab Assistant II Photography Technology	\$15.25
NEW	Basista, Christine	22-Jul-19	<u>Appointed to:</u> PT Campus Store Assistant (Shift I) Campus Store	\$15.00
NEW	Pignatelli, Victoria	1-Aug-19	<u>Appointed to:</u> PT Campus Store Assistant (Shift II) Campus Store	\$15.00

**ADJUNCT FACULTY APPOINTMENTS AND SALARIES**  
**Summer 19SU5L**

<u>Department</u>	<u>Name</u>		<u>Salary</u>
LGESL	Biondi	Megan	\$3,300.00
LGESL	Miers	Brenda	\$2,205.00
LGESL	Regueiro-Caskey	Iris	\$4,410.00
LGESL	Russell	Valerie	\$2,940.00
AAD	Sahotsky	Brian	\$2,475.00
MUS	Roccanova	Teresa	\$2,970.00
MUS	Yanagi	Yuka	\$330.00
ENGP	Carpenter	Richard	\$1,470.00
ENGP	Cioffi	Robert	\$2,475.00
ENGP	Dill	Linda	\$2,475.00
ENGP	Driver	Laura	\$2,475.00
ENGP	Edwards	Naomi	\$2,475.00
ENGP	Furlong	Thomas	\$1,237.50
ENGP	Mohan	Jude	\$4,125.00
ENGP	Moore	Kevin	\$4,950.00
ENGP	Uffelman	Mark	\$4,950.00
ENGP	Wah	Lindsey	\$1,237.50
COM	Bromberg	Shelley	\$4,950.00
SAHS	Chanda	Jerry	\$4,410.00
SAHS	Danna	Karen	\$7,425.00
SAHS	Kaifa	Stephen	\$4,950.00
SAHS	Kloby	Gerald	\$2,475.00
SAHS	O'Hara	John	\$4,455.00
PSY	Aria	Diana	\$2,475.00
PSY	Reilly	Dolores	\$7,425.00
PSY	Williford	John	\$4,950.00
HIS	Clemente	Alexander	\$4,950.00
HIS	Iden	Michelle	\$2,475.00
HIS	Pilant	Craig	\$4,950.00
CJS	Hurd	John	\$5,280.00
BUS	Adamo	Michael	\$6,600.00
BUS	Crisonino	Karen	\$12,100.00
BUS	Miller	Susan	\$2,475.00
BUS	Nealis	Daniel	\$825.00
BUS	Rizzo	Lawrence	\$735.00
BUS	Sutton	Maureen	\$4,950.00
HOS	Cosgrove	Mark	\$8,415.00
HOS	Iftikhar	Najib	\$4,290.00

<u>Department</u>	<u>Name</u>		<u>Salary</u>
MATH	Barlowe	Elizabeth	\$1,470.00
MATH	Cecala	Anna	\$2,475.00
MATH	Cutrone	John	\$1,650.00
MATH	Elmuccio	John	\$2,062.50
MATH	Ghosh Dastidar	Aditi	\$1,176.00
MATH	Goldberg	Inessa	\$2,475.00
MATH	Gu	Shijie	\$3,300.00
MATH	Gulistan	Evren	\$4,950.00
MATH	Krejci	John	\$515.63
MATH	Ottino	Brad	\$5,880.00
MATH	Persau	Meimee	\$4,950.00
MATH	Shoenfelt	Nanette	\$4,950.00
MATH	Theis	John	\$2,205.00
MATH	Thurman	Alexis	\$3,300.00
MATH	Weinfeldt	James	\$3,300.00
ESET	Cartano	Jefferson	\$3,300.00
ESET	Duffin	Robert	\$2,337.50
ESET	Klages	John	\$4,125.00
IT	Adamczyk	Barbara	\$1,100.00
IT	Sawh	Vickram	\$5,500.00
HPNS	McHugh	William	\$1,100.00
HPNS	Morano	Marianne	\$5,775.00
BICHM	Berger	John	\$1,650.00
BICHM	Burns	Caitlin	\$5,775.00
BICHM	Cardaci	Paulina	\$3,675.00
BICHM	Carozza	Louis	\$2,940.00
BICHM	Gigliotti	Samantha	\$4,125.00
BICHM	Hudzik	Jason	\$9,693.75
BICHM	Isaza	Maria	\$4,743.75
BICHM	Mure	Timothy	\$3,300.00
BICHM	Ondimu	Ben	\$4,125.00
BICHM	Pietropollo	Frank	\$4,125.00
BICHM	Woodring	Lise	\$4,125.00
AH	Rutkowski	John	\$4,950.00
AH	Fong	Gracielle	\$6,498.00
RTH	Bianco	Monica	\$2,736.00
RTH	Casey	Karen	\$1,368.00
RTH	Fisher	Dawn	\$1,368.00
RTH	Heuer	Albert	\$1,368.00
RTH	Mathai	Kunjumon	\$1,368.00
RTH	Patel	Purvi	\$1,368.00
RTH	Salow	Jeremy	\$1,368.00
RTH	Sanchez Mendez	Salma	\$1,368.00
RTH	Smith	Katie	\$1,368.00
RTH	Sterling	Maikell	\$1,368.00
RTH	Sylvester	Michele	\$1,368.00
RTH	Thomas	Jecil	\$3,096.00

<u>Department</u>	<u>Name</u>		<u>Salary</u>
RTH	Torres-Shakkour	Lucie	\$1,368.00
RTH	Vasquez	Amanda	\$1,368.00
RTH	Whitney	Malou	\$1,368.00
RAD	Andrascik	Diane	\$5,962.50
RAD	Badini	Alannah	\$6,797.50
RAD	Becmer	Barbara	\$2,782.50
RAD	Bibeault	Roberta	\$2,910.00
RAD	Blough	Theresa	\$4,770.00
RAD	Burghart	Geraldine	\$2,175.00
RAD	Carney	Betty Lou	\$1,987.50
RAD	Cleaves	Robin	\$3,180.00
RAD	Davis	Victoria	\$7,395.00
RAD	Donohue	Mary	\$2,175.00
RAD	Dowzycki	Maureen	\$3,975.00
RAD	Duffy	Laura	\$2,175.00
RAD	Gonzalez	Maureen	\$2,610.00
RAD	Grigoras	Nicole	\$3,179.00
RAD	Kelchner	Peter	\$7,830.00
RAD	Lillo	Monique	\$2,782.50
RAD	Niemczyk	Faye	\$6,757.50
RAD	Quiceno	Diego	\$2,385.00
RAD	Romano	Lindsay	\$1,987.50
RAD	Sobotka	Jayne	\$7,395.00
RAD	Vasile-Diesel	Diana	\$4,770.00
RAD	Vasquez	Ana	\$2,385.00
RAD	Verna	Prof. Sueanne	\$7,830.00
RAD	Verschuuren	Prof. Ann	\$870.00
RAD	Vill'Nueve	Prof. Denise	\$10,440.00
RAD	Wilson	Nicole	\$2,385.00
RAD	Wolfrum	Nicole	\$3,965.00

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR PROFESSIONAL SERVICES FOR IMPLEMENTATION OF THE DATA WAREHOUSE  
SOFTWARE AND THE STUDENT SUCCESS ANALYTICS MIGRATION TO THE SAP CLOUD**

WHEREAS, the County College of Morris (“College”) has a need to acquire professional services for the implementation of the Data Warehouse software and the Student Success Analytics migration to the SAP cloud; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$30,240.00; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2020; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, ASR Analytics (“Contractor”) has submitted a proposal dated April 18, 2019 indicating that Contractor will provide professional services for the implementation of the Data Warehouse software and the Student Success Analytics migration to the SAP cloud for a value of \$30,240.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$350,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, McGraw-Hill Global Education, LLC (“Contractor”) is a Sole Source Contractor and will provide books for resale for \$350,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR GLASS BLOWING CLASSES**

WHEREAS, the County College of Morris (“College”) has a need to acquire glass blowing classes for the Art & Design Department; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above good or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is September 4, 2019 through September 3, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Morris County School of Glass, LLC (“Contractor”) will provide instruction in glass blowing based upon current adjunct one rate for each 3 credit class plus a course fee per student of \$1,500.00 for ART 250 and \$1,750.00 for ART 251; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.



**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Morton Publishing Company (“Contractor”) is a Sole Source Contractor and will provide books for resale that will exceed \$17,500.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale, and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$35,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, MPS, c/o Bedford, Freeman & Worth Publishing Group (“Contractor”) will provide books for resale for \$35,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO YEAR CONTRACT FOR USED BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire used books for resale, and provide a method for students to sell textbooks; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$35,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Nebraska Book Company (“Contractor”) will provide used textbooks for resale based on current discounted publishers retail pricing; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR CONVERTING AND CUSTOMIZING COURSES FOR ONLINE DELIVERY FOR THE  
VIRTUAL CAMPUS**

WHEREAS, the County College of Morris (“College”) has a need to acquire professional services for the conversion and customization of courses for online delivery for the Virtual Campus; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$27,500.00; and

WHEREAS, the anticipated term of this agreement is July 1, 2019 through June 30, 2020; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Symbiosis Educational Consultants (“Contractor”) has submitted a proposal dated June 20, 2019 indicating that Contractor will provide professional services to convert and customize courses for online delivery for a value of \$27,500.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO YEAR CONTRACT FOR LIBRARY BOOKS/ELECTRONIC BOOKS/DVD/CD AQUISITION**

WHEREAS, the County College of Morris (“College”) has a need to acquire library books/ electronic books/DVDs/CDs; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$65,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2019 – June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Yankee Book Peddlers, Inc. dba **GOBI Library Solutions from EBSCO** (“Contractor”) will provide library books/electronic books/DVDs/CDs for \$65,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING WEBSITE PUBLIC SOLICITATION  
CONTRACT FOR COMMUNICATION ACCESS REALTIME TRANSLATION  
(CART) SERVICES - AGENCIES**

WHEREAS, the County College of Morris (“College”) has a need to acquire CART Services through agencies; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is from July 1, 2019 and ending June 30, 2020; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on June 11, 2019 in the following manner. CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for CART Services agencies dated June 11, 2019 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, one proposal was received and opened on June 21, 2019; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Karasch & Associates (“Contractor”) as secondary agency for the contract term from July 1, 2019 to June 30, 2020 to provide Remote CART Services at an hourly rate of \$80.00 based upon the proposal submitted by the Contractor dated June 19, 2019. This contract award is based upon determination that the named Contractor:

- has submitted the lowest responsible proposal; and
- has submitted the most advantageous proposal, price and other factors considered.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING WEBSITE PUBLIC SOLICITATION  
CONTRACT FOR PRINTING AND MAILING OF POSTCARD CAMPAIGNS IN FISCAL YEAR 2019-2020**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing for postcard campaigns; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services is \$24,300.70; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on June 4, 2019 in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals (RFP), dated June 4, 2019, for postcard campaigns to be printed four-color on both sides, with bleeds, on glossy 10 pt. card stock, including mailing. The RFP sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, six proposals were received and opened on June 14, 2019; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Hummel Printing (“Contractor”) for a contract term of July 1, 2019 to June 30, 2020 to provide printing and mailing of two Open House Campaigns and one Spring Adult Open House Campaign of 175,600 postcards per campaign for \$5,756.17 each (\$22.78 additional per thousand); printing and mailing one Come Home This Summer 2019 Campaign of 18,000 postcards for \$1,276.02 (\$50.89 additional per thousand); and two Optional Campaigns for printing and mailing of 175,000 postcards for \$5,756.17 each (\$22.78 additional per thousand), based upon the proposal submitted by the Contractor dated June 13, 2019. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION TO OFFER AN ASSOCIATE IN ARTS  
LIBERAL ARTS AND SCIENCES DEGREE: MUSIC OPTION  
IN EXCESS OF 60 CREDITS**

WHEREAS, The Board of Trustees of County College of Morris hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to offer an Associate in Arts Degree in Liberal Arts and Sciences Degree: Music Option in excess of 60 credits; and

WHEREAS, This program will be offered beginning September 4, 2019; and

WHEREAS, This program will provide students transfer opportunities to out of the state of New Jersey partner schools who offer a baccalaureate degree in Music;

WHEREAS, These partner schools are not bound by the 60 credit hour legislation N.J.S.A. 18A:62-57(a) and accept greater than 60 credit hours for transfer; and,

WHEREAS, Reducing this program to 60 credits will threaten the time-to-completion at the baccalaureate level;

NOW, THEREFORE, BE IT RESOLVED, That The Board of Trustees of County College of Morris hereby authorizes and directs the approval of the resolution to offer an Associate in Arts Degree in Liberal Arts and Sciences Degree: Music Option in excess of 60 credits beginning September 4, 2019.



**RESOLUTION TO OFFER AN  
ASSOCIATE IN ARTS DEGREE IN MUSICAL THEATRE  
IN EXCESS OF 60 CREDITS**

WHEREAS, The Board of Trustees of County College of Morris hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to offer an Associate in Arts Degree in Musical Theatre in excess of 60 credits; and

WHEREAS, This program will be offered beginning September 4, 2019; and

WHEREAS, This program will provide students transfer opportunities to out of the state of New Jersey partner schools who offer a baccalaureate degree in Musical Theatre;

WHEREAS, These partner schools are not bound by the 60 credit hour legislation N.J.S.A. 18A:62-57(a) and accept greater than 60 credit hours for transfer; and,

WHEREAS, Reducing this program to 60 credits will threaten the time-to-completion at the baccalaureate level;

NOW, THEREFORE, BE IT RESOLVED, That The Board of Trustees of County College of Morris hereby authorizes and directs the approval of the resolution to offer an Associate in Arts Degree in Musical Theatre in excess of 60 credits beginning September 4, 2019.

**RESOLUTION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN  
MUSIC TECHNOLOGY: MUSIC RECORDING OPTION  
IN EXCESS OF 60 CREDITS**

WHEREAS, The Board of Trustees of County College of Morris hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to offer an Associate in Science Degree in Music Technology: Music Recording Option in excess of 60 credits; and

WHEREAS, This program will be offered beginning September 4, 2019; and

WHEREAS, This program will provide students transfer opportunities to out of the state of New Jersey partner schools who offer a baccalaureate degree in Music Recording;

WHEREAS, These partner schools are not bound by the 60 credit hour legislation N.J.S.A. 18A:62-57(a) and accept greater than 60 credit hours for transfer; and,

WHEREAS, Reducing this program to 60 credits will threaten the time-to-completion at the baccalaureate level;

NOW, THEREFORE, BE IT RESOLVED, That The Board of Trustees of County College of Morris hereby authorizes and directs the approval of the resolution to offer an Associate in Arts Degree in Music Technology: Music Recording Option in excess of 60 credits beginning September 4, 2019.

**RESOLUTION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN  
MUSIC TECHNOLOGY: ELECTRONIC MUSIC OPTION  
IN EXCESS OF 60 CREDITS**

WHEREAS, The Board of Trustees of County College of Morris hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to offer an Associate in Science Degree in Music Technology: Electronic Music Option in excess of 60 credits; and

WHEREAS, This program will be offered beginning September 4, 2019; and

WHEREAS, This program will provide students transfer opportunities to out of the state of New Jersey partner schools who offer a baccalaureate degree in Music Technology: Electronic Music Option;

WHEREAS, These partner schools are not bound by the 60 credit hour legislation N.J.S.A. 18A:62-57(a) and accept greater than 60 credit hours for transfer; and,

WHEREAS, Reducing this program to 60 credits will threaten the time-to-completion at the baccalaureate level;

NOW, THEREFORE, BE IT RESOLVED, That The Board of Trustees of County College of Morris hereby authorizes and directs the approval of the resolution to offer an Associate in Arts Degree in Music Technology: Electronic Music Option in excess of 60 credits beginning September 4, 2019.

**RESOLUTION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN  
NURSING  
IN EXCESS OF 60 CREDITS**

WHEREAS, The Board of Trustees of County College of Morris hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to offer an Associate in Science Degree in Nursing in excess of 60 credits; and

WHEREAS, This program will be offered beginning September 4, 2019; and

WHEREAS, This program, as a professionally accredited program through the Accreditation Commission for Education in Nursing (ACEN), must meet standards and criteria for the associates degree; and

WHEREAS, This program leads to a professional certification and the degree requirements for that certification results in a need for credit hours to exceed 60;

NOW, THEREFORE, BE IT RESOLVED, That The Board of Trustees of County College of Morris hereby authorizes and directs the approval of the resolution to offer an Associate in Arts Degree in Nursing in excess of 60 credits beginning September 4, 2019.

**RESOLUTION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN  
RADIOGRAPHY  
IN EXCESS OF 60 CREDITS**

WHEREAS, The Board of Trustees of County College of Morris hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to offer an Associate in Science Degree in Radiography in excess of 60 credits; and

WHEREAS, This program will be offered beginning September 4, 2019; and

WHEREAS, This program, as a professionally accredited program through the Joint Review Committee on Education in Radiologic Technology (JRCERT), must meet standards and criteria for the associates degree; and

WHEREAS, This program leads to a professional certification and the degree requirements for that certification results in a need for credit hours to exceed 60;

NOW, THEREFORE, BE IT RESOLVED, That The Board of Trustees of County College of Morris hereby authorizes and directs the approval of the resolution to offer an Associate in Arts Degree in Radiography in excess of 60 credits beginning September 4, 2019.

**RESOLUTION TO OFFER AN ASSOCIATE IN SCIENCE DEGREE IN  
RESPIRATORY THERAPY  
IN EXCESS OF 60 CREDITS**

WHEREAS, The Board of Trustees of County College of Morris hereby certifies that in compliance with the waiver directives by legislation N.J.S.A. 18A:62-58 permission has been granted to offer an Associate in Science Degree in Respiratory Therapy in excess of 60 credits; and

WHEREAS, This program will be offered beginning September 4, 2019; and

WHEREAS, This program, as a professionally accredited program through the Commission on Accreditation for Respiratory Care (CoARC), must meet standards and criteria for the associates degree; and

WHEREAS, This program leads to a professional certification and the degree requirements for that certification results in a need for credit hours to exceed 60;

NOW, THEREFORE, BE IT RESOLVED, That The Board of Trustees of County College of Morris hereby authorizes and directs the approval of the resolution to offer an Associate in Arts Degree in Respiratory Therapy in excess of 60 credits beginning September 4, 2019.