



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
May 23, 2023

CALL TO ORDER

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:03 p.m. The meeting was held in the Henderson Hall Board Room, HH 103. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 16, 2022.

ROLL CALL

Trustees Frost, Gartenberg, Inganamort, Licitra, Modi, Paugh, and Chair Milonas were in attendance. President Iacono, Alumni Trustee Balluffi-Fry and Attorney Flaum were also in attendance. Trustees Gabrielsen, Hadzima, Pepe, and Weisberg were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on May 23, 2023, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. New Personnel Appointments
2. Compensation for Professional Services
3. Employee Resignation and Retirements
4. Reappointment of Management, Academic-Administrative Personnel Federation, Confidential Administrative Support Staff, CCM Staff Association, and Part-Time Employees, 2023-2024
5. Memorandum of Agreement with the Association of Academic Chairs and Assistant Chairs
6. Memorandum of Agreement with the Academic Administrative Personnel Federation
7. Position Reclassifications
8. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 7:00 p.m. in Henderson Hall, Board Room HH 103, with the exception of Item #8.

Upon the motion of Trustee Inganamort and the second of Trustee Licitra, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a

voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:04 p.m. The public meeting reconvened at 7:16 p.m. in the Henderson Hall Board Room, HH 103.

PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise for the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance, Vice Chair Licitra led the Board of Trustees and others in a moment of silence.

APPROVAL OF MINUTES

Chair Milonas called for consideration of the minutes of the regular meeting of April 25, 2023, including the closed session. Upon the motion of Trustee Frost and the second of Trustee Inganamort, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. The Report of the President includes information on enrollment, finances, Foundation fundraising, campus safety and campus safety training.

President Iacono also reported on CCM's graduation rates being above the national average; the press conference on the partnership with the New Jersey Manufacturing Extension Program providing veterans and their families with training in advanced manufacturing which attained national attention by *CC Daily*; provided an update on meetings with state legislative bodies requesting increased state for the community college sector; and reported that new programs are being created at CCM in response to industry and community demand.

COMMUNICATIONS

- A. Reports of the Standing Committees. Committee Chairs Inganamort for Lands and Buildings, and Frost for Finance and Budget reported on the resolutions being presented at this meeting.
- B. Unfinished or new business. There was no unfinished or new business.

RESOLUTIONS

Trustee Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2023-05-23-A Purchases following Public Bidding
- Resolution #2023-05-23-B Purchases through State Contract Vendors
- Resolution #2023-05-23-C Purchases Exempt from and Exception to the Requirements for Public Bidding

- Resolution #2023-05-23-D Purchase through a Joint Purchasing Agreement
- Resolution #2023-05-23-E Award of Contract for Printing and Mailing of Postcard Campaigns
- Resolution #2023-05-23-F Award of Contract for Printing and Mailing of Workforce Development Brochures
- Resolution #2023-05-23-G Award of Contract for Ellucian CRM Lite User Advise
- Resolution #2023-05-23-H Award of Contract for Books for Resale
- Resolution #2023-05-23-I Award of Contract for Parking Lot #8 Crack Sealing
- Resolution #2023-05-23-J Award of Contract for Paper Supply Services
- Resolution #2023-05-23-K Authorization for Grant Funding Application
- Resolution #2023-05-23-L Approval of Capital Improvements Vouchers
- Resolution #2023-05-23-M New Personnel Appointments
- Resolution #2023-05-23-N Compensation for Professional Services
- Resolution #2023-05-23-O Employee Resignation and Retirements
- Resolution #2023-05-23-P Reappointment of Management, Academic-Administrative Personnel Federation, Confidential Administrative Support Staff, CCM Staff Association, and Part-Time Employees, 2023-2024
- Resolution #2023-05-23-Q Memorandum of Agreement with the Association of Academic Chairs and Assistant Chairs
- Resolution #2023-05-23-R Memorandum of Agreement with the Academic Administrative Personnel Federation
- Resolution #2023-05-23-S Position Reclassifications
- Resolution #2023-05-23-T Change of Scope of Project and Fee Increase, Entrepreneurship and Culinary Science Center
- Resolution #2023-05-23-U Amendment to Grant of Easement

Trustee Inganamort seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a roll call vote of the Board. The roll call vote of the Board indicated that all Trustees present and voting were in favor; Trustee Modi abstained from Resolution #2023-05-23-L Approval of Capital Improvements Vouchers; Resolution #2023-05-23-M New Personnel Appointments; Resolution #2023-05-23-T Change of Scope of Project and Fee Increase, Entrepreneurship and Culinary Science Center; and Resolution #2023-05-23-U Amendment to Grant of Easement. The motion carried.

REPORT OF ANY OTHER OFFICERS OR MEMBERS OF THE BOARD OF TRUSTEES

Trustees Inganamort and Frost commented on the Commencement Ceremony scheduled for May 25, 2023 at the Mennen Arena. Chair Milonas commented on the recent college events.

COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:34 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Seven individuals naming themselves as students or graduates of the college read statements supporting a fair contract with the faculty bargaining unit negotiations. Each individual stated they were making their statements on behalf of other named students. There was also comment in

support of Professor Denholtz reappointment. One student commented that unqualified faculty are teaching marketing courses.

Dee McAree, President of the Faculty Association, reported that she was elected president of the bargaining unit. Also elected were Professors Halo, Poetsch, and Schorr. It was noted that Professor Altieri serves as the Pride Chair for the bargaining unit. Professor McAree acknowledged the students that provided statements on behalf of the faculty bargaining unit. She commented on the restructuring of the campus with the elevator project which require faculty to relocate or pack up their office; and the restructuring of the School of Liberal Arts which has not been explained well. She stated that FACCM is also encouraging increased state funding; the faculty are still dealing with the impact and fallout of the pandemic; and many faculty will be attending the commencement ceremony.

Kevin Moore, Professor of English, thanked the Board for approving the Emerita recognition of Dr. Dorothy Hollowell.

There being no public comment, the public comment portion of the meeting was adjourned at 7:58 p.m.

There being no further business to conduct, the public meeting was adjourned at 7:58 p.m. by a motion from Trustee Licitra and a second by Trustee Frost. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,
Denise M. Bell
Recording Secretary

Resolution #2023-05-23-A

PURCHASE ORDERS FOLLOWING PUBLIC BIDDING

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for purchase following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2122-49DD	Garbage Collection and Disposal	Direct Waste Services, Inc. Newark, NJ	\$66,837.74 estimated

Collection and disposal of garbage for a one-year period – July 1, 2023, through June 30, 2024, for an estimated \$66,837.74 (second year of three-year contract). Alternate items: one 30 cubic yard pull-off container for \$285 per ton/per pull; additional containers as needed for \$102.50 each. For the Plant and Maintenance Department.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2223-46DD	Temporary Employment Services	Telesearch Staffing Solutions Flanders, NJ	\$50,000.00 estimated

Temporary Employment Services for a one-year period – July 1, 2023, through June 30, 2024, for an estimated \$50,000 with the option to renew for one additional year. Administrative Percentage Fee for administrative support positions at 42%, campus store assistant at 39%, security/parking lot attendants at 39%, cashiers at 39%, stockroom/general at 39%, stockroom/online order fulfillment at 39% and all other positions at 42%. For the Human Resources Department.

Resolution #2023-05-23-B

PURCHASE ORDERS THROUGH STATE CONTRACT VENDORS

RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendor:

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A87720	Cisco Collaboration Flex Plan for Education	Core BTS Chicago, IL	\$34,271.25

Cisco Collaboration Flex Plan for Education for Fiscal Year 2023 - 2024 for annual maintenance of our on-premises telecommunications system (phone system, Jabber, WebEx licensing). For Information Systems.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
G2075, #40469	Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$45,000.00 estimated

Full-service maintenance agreements for the term July 1, 2023, through June 30, 2024, on Nuvera DPS 144 for \$23,000.00, Nuvera /MFF 120 for \$15,000, and printing supplies for \$7,000. The total contract amount for maintenance is based on projected usage; actual usage will be determined based on the number of printing requisitions received from both CCM, County of Morris, and outside non-profit organizations. For the Print Shop.

State

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
G2075, #40469	Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$40,000.00 estimated

Full-service maintenance agreement for the term July 1, 2023, through June 30, 2024, on Xerox IR 120 estimated at \$40,000 (second year of a five-year contract). For the Print Shop.

Resolution #2023-05-23-C

**PURCHASE EXEMPT FROM AND EXCEPTION TO
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	Subscription for VALEnj (Virtual Library Environmental of NJ)	NJEdge.net Newark, NJ	\$42,000.00 estimated

Subscription for the Virtual Library Environment of New Jersey (VALEnj) databases for Fiscal Year 2023 – 2024. For the Learning Resource Center.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	Specialized Library Software – WorldShare Management Services	Online Computer Library Center Dublin, OH	\$43,073.61 estimated

Specialized library software that incorporates catalog control, interlibrary loan, globally shared records, and metadata functions for Fiscal Year 2023 – 2024. For the Learning Resource Center.

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$44,000.00 estimated

Renewal of Long-Term Disability from July 1, 2023, through June 30, 2024 for County College of Morris Employees. For the Human Resources Department.

Resolution #2023-05-23-D

PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENT

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreement - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
MCCPC 1*	Mid-grade 89 Octane Gasoline and Ultra Low Sulfur Diesel Fuel	Griffith-Allied Trucking DBA Allied Oil, LLC Manville, NJ	\$40,000.00 estimated

* (valid through 12/31/23, MCCPC #12 (valid through 12/31/23)

Blanket Order term July 1, 2023, through June 30, 2024 for payment and delivery of mid-grade 89 octane gasoline and ultra-low sulfur diesel fuel as needed. For the Plant and Maintenance Department.

Resolution #2023-05-23-E

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire services for printing and mailing of five postcard campaigns; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2023, through June 30, 2024; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 4, 2023 in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing and mailing of five postcards printed four-color, two-sided, with bleeds, on glossy 10 pt. card stock; dated April 14, 2023, which sets forth the contract terms and specifications of proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on April 21, 2023; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Hummel Printing, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 20, 2023, to provide printing and mailing of two Open House campaigns of 175,600 postcards per campaign for \$5,443.60 each (\$31.00 additional per thousand); one Come Home This Summer 2024 campaign of 18,000 postcards for \$1,170.00 (65.00 additional per thousand); and two Optional Campaigns one for 175,600 postcards for \$5,443.60 each (\$31.00 additional per thousand) and one for 18,000 postcards for \$1,170 each . This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2023-05-23-F

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire services for printing and mailing of two issues of the 2023-2024 Workforce Development brochures; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2023, through June 30, 2024; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 4, 2023 in the following manner: CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing 207,000 copies of 4 color, 48 pages on 35 lb. #80 bright newsprint including 60 lb. Glossy cover, for two issues of WFD brochures (Fall 2023 and Spring/Summer 2024) and mailing; dated April 4, 2023 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two proposals were received and opened on April 21, 2023; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of County College of Morris that a contract be awarded to Engle Printing & Publishing Company, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 17, 2023, to provide printing and mailing of Workforce Development Brochures for an estimated total of \$45,084.88 for printing and \$5,040.58 for mailing of Fall 2023, and \$46,212.03 for printing and \$5,040.58 for mailing of Spring/Summer 2024. Optional printing of an additional four pages (52 pages) to be an additional \$2,019.53 (Fall) and \$2,070.02 (Spring) and printing of four fewer pages (44 pages) to be less \$2,019.53 (Fall) and \$2,070.02 (Spring); 1,000 additional copies \$195.75 (Fall) and \$200.64 (Spring). This contract award is based upon the determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

Resolution #2023-05-23-G

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ELLUCIAN CRM LITE USER, ADVISE, AND ELEVATE**

WHEREAS, County College of Morris (“College”) has a need to acquire Ellucian CRM Lite User, Advise for student advisement and Elevate for Workforce Development student information system; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$267,726; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2023 – June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ellucian Company, L.P. (“Contractor”) is a sole source contractor and has submitted a proposal dated April 3, 2023 indicating that the contractor will provide software licenses for year one at \$129,336 and year two at \$138,390; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor as described herein and in the April 3, 2023, proposal; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-05-23-H

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is two years commencing July 1, 2023, through June 30, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Jones & Bartlett Learning, LLC (“Contractor”) is a Sole Source Contractor and will provide books for resale based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-05-23-I

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PARKING LOT #8 CRACK SEALING**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for parking lot #8 crack sealing; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will be \$22,000; and

WHEREAS, the anticipated term of this contract commencing May 24, 2023, through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Precision Striping & Sealcoating (“Contractor”) has submitted a proposal for goods or services dated April 3, 2023, indicating that Contractor will provide goods or services for parking lot #8 crack sealing, for a value of \$22,000; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-05-23-J

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PAPER SUPPLY SERVICES**

WHEREAS, County College of Morris (“College”) has a need to acquire goods or services for paper supply services; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will not exceed \$37,500; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2023, through June 30, 2024; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Veritiv Operating Company (“Contractor”) will provide goods or services for paper supply services, that will not exceed \$37,500 utilizing TIPS Consortium pricing; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

Resolution #2023-05-23-K

**RESOLUTION AUTHORIZING THE APPLICATION FOR
AND TO OBTAIN GRANT FUNDING**

WHEREAS, County College of Morris desires to apply for and obtain a grant from the State of New Jersey Department of Children and Families for approximately \$150,000 to carry out the Displaced Homemaker Program in Morris County;

NOW, THEREFORE, BE IT RESOLVED,

1. That, County College of Morris hereby authorizes application for such a grant; and
2. That, the Women's Center at County College of Morris recognizes and accepts that the State of New Jersey Department of Children and Families may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the State of New Jersey Department of Children and Families does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the State of New Jersey Department of Children and Families, does further authorize the expenditure of funds pursuant to the terms of the agreement between County College of Morris and the State of New Jersey Department of Children and Families; and
3. That, the Board of Trustees endorses the commitments defined in the grant agreement related to the Health Insurance Portability and Accountability Act (HIPAA); the acknowledgment that the Department of Children and Families does not and will not provide legal advice regarding the contract or any facet of its relationship with County College of Morris; and, the agreement that all forms submitted with the contract are accurate and complete.

BE IT FURTHER RESOLVED that the President and the Executive Vice President of Business and Finance are authorized to sign the application, the contract, and all other financial documents, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

Resolution #2023-05-23-L

RESOLUTION APPROVING CAPITAL IMPROVEMENTS VOUCHERS

RESOLVED, That the following vouchers be approved and payment authorized for capital improvements.

<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
NK Architects, PA	58129	\$9,663.86
USA Architects	58362	\$2,837.50
NV5, Inc.	58483	\$6,480.00
Brahma Construction	58751	\$904,358.12
CJ Vanderbeck & Son, Inc.	58752	\$49,100.00

Resolution #2023-05-23-M

RESOLUTION AUTHORIZING NEW PERSONNEL APPOINTMENTS

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2024.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
AAPF:				
REPLACEMENT	Gilbert, Ryan	19-Jun-23	<u>Appointed to:</u> Counselor/Recruiter Admissions	\$59,579
REPLACEMENT	Wang, Mia	30-May-23	<u>Appointed to:</u> Student Success Specialist Student Success	\$59,579
CCMSA:				
REPLACEMENT	Castellano Diaz, Yaritza	8-Jun-23	<u>Appointed to:</u> Accounting Assistant III-Bursar/Student Receivables Accounting	\$41,889
PART-TIME:				
REPLACEMENT	Jorge, Demi	12-Jun-23	<u>Appointed to:</u> PT Enrollment Assistant Admissions	\$18.00ph

Resolution #2023-05-23-N

**RESOLUTION AUTHORIZING COMPENSATION FOR
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Alum, Suja	03/23/23-04/05/23	\$153.00	Pharmacy Technician Core for WFD
Archibald, Constance	03/23/23-04/19/23	\$2,244.00	Certified Nurse Aide-Compreh for WFD
Ashley, Maraline	03/11/23-04/07/23	\$470.00	Program Development - ELL for WFD
Bahner, Hilda	04/10/23-04/15/23	\$648.00	ESL Placement Testing for WFD
Balish, Alexander	04/15/2023	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Callaghan, Patricia	03/27/23-03/29/23	\$300.00	Exploring and understanding how to use Microsoft SharePoint for WFD Business Solutions
Callaghan, Patricia	04/04/23-04/06/23	\$300.00	What's in the Cloud: Introduction to Microsoft Office (365) for WFD Business Solutions
Capoano, Denise	03/10/23-04/28/23	\$1,530.00	Horticultural Opportunity Program (HOP) for WFD
Cardaci, Paulina	03/28/2023	\$100.00	Session 4 - Oxygen Dissociation Curve & Transport of Oxygen & Carbon...
Cardaci, Paulina	03/29/2023	\$100.00	Session 5 - Secretion in the GI Tract and Absorption of Macromolecules...
Carroll, Steven	04/04/23-04/06/23	\$188.00	How to Build Your Executive Presence for WFD Business Solutions
Cosgrove, Mark	03/03/23-04/28/23	\$1,312.50	Culinary Opportunity Program (COP) for WFD
Costigan, Theresa	03/23/23-04/19/23	\$893.00	Pharmacy Technician Core for WFD
Cota, Christopher	03/23/23-04/05/23	\$376.00	AWS Level 1 - Welding - Bundle for WFD
DeOliveira, Ana Christina	03/28/23-04/18/23	\$252.00	Strategic HR Mgmt. and Capstone Project for WFD
DiMaria, Karen	04/03/2023	\$126.00	Nonprofit Fundraising Essentials for WFD
Donatello, Christine	02/01/23-04/05/23	\$940.00	Community ESL Program for WFD
Donatello, Christine	01/26/23-01/30/23	\$470.00	Program Development UACCNJ Development for WFD
Driver, Laura	03/07/2023	\$100.00	Workshop: Don't Get Caught: Integrating Sources and Avoiding Plagiarism
Duncan, Terence	01/19/23-04/22/23	\$850.00	Choreographer for 2023 Spring Musical
Eannetta, Joseph	03/23/23-04/15/23	\$1,122.00	AWS Level 1 - Welding - Bundle for WFD
Eberhardt, Nancy	03/29/23-04/05/23	\$252.00	Nonprofit Fundraising Essentials for WFD
Emma, Evelyn	03/07/2023	\$100.00	Workshop: Why Not Just EasyBib? MLA Citations, Works Cited, Sources...
Faines, Ronald	04/11/23-04/13/23	\$408.00	C201 - Introduction to Counseling for WFD

Resolution #2023-05-23-N

Name	Date(s) of Service	Payment	Reason
Faines, Ronald	04/18/23-04/20/23	\$408.00	C202 - Introduction to Techniques & Approaches for WFD
Finnigan, Shawn	11/07/22-12/30/22	\$435.00	Adjuncts will be field preceptors for PAR-235
Gaffney, Anthony	02/11/23-04/01/23	\$1,504.00	AutoCAD 2 D Level 2 for WFD
Garbarino, Claude	03/11/23-04/01/23	\$1,020.00	CPT & HCPCS Coding Course for WFD
Garrett, Lakeisha	03/20/23-03/29/23	\$376.00	Excel Intermediate for WFD Business Solutions
Guderian, Emily	03/03/23-04/28/23	\$1,575.00	Culinary Opportunity Program (COP) - OSHE Center Adult Trans FY23
Herlihy, William	03/23/23-04/19/23	\$714.00	Pharmacy Technician Core for WFD
Jahn, Candice	11/27/22-12/21/22	\$235.00	Program Development - UACCNJ Development for WFD
Jahn, Candice	01/30/23-04/03/23	\$940.00	Community ESL Program Level 1 for WFD
Johnson, Michele	04/18/2023	\$100.00	Advancing Your Career Workshops - Path to Success for WFD
Malik, Shehroz	03/28/23-04/06/23	\$376.00	Tableau I for WFD
Malik, Shehroz	04/11/23-04/20/23	\$376.00	Tableau II for WFD
Mammon, Marielaine	01/19/23-04/22/23	\$2,000.00	Director for PA Spring Musical 2023
Martin, Jenifer	09/01/22-05/15/23	\$1,500.00	Course Development for Virtual Campus - Microbiology (BIO215)
McArthur, Rachael	03/06/2023	\$300.00	Guest Speaking in PHO-116, Photo II. Talk on How to Create Body of Work
Moore, Clifford	02/27/23-04/19/23	\$540.00	Program Management and Coordination - Pharm Tech for WFD
Moore, Clifford	03/23/23-04/01/23	\$720.00	Pharmacy Technician Core for WFD
Moore, Kevin	03/22/2023	\$100.00	Workshop: Grammar and Writing Basics: Punctuation, Shifts, Agreement....
Murray, Laura	01/01/23-3/31/23	\$1,000.00	Support for Advanced Manufacturing Bootcamps and Apprenticeships
Nachevnik, Igor	03/18/23-04/22/23	\$1,755.00	CompTIA A+ Core 1-Core 2 for WFD
Nalepka, Stephen	02/23/23-04/19/23	\$1,836.00	Advanced Manufacturing - Spring 2023 for WFD
Nazy, Nicole	03/06/23-04/19/23	\$459.00	Pharmacy Technician Core for WFD
Oleksak, Brian	02/20/23-03/27/23	\$765.00	Plant ID and Palettes for WFD
Pang, Jimmy	03/23/23-04/19/23	\$1,096.50	Advanced Manufacturing - Spring 2023 for WFD
Patten, Ann	03/21/2023	\$100.00	Workshop: Using Literary Terms
Persau, Meimee	02/20/2023	\$300.00	Career Awareness Speaker
Persau, Meimee	03/02/2023	\$100.00	Workshop: Graphing Rational Functions
Pietropollo, Frank	03/03/2023	\$100.00	Workshop 5 - Effective Study & Test-Taking Strategies for Biology Students
Pietropollo, Frank	03/21/2023	\$100.00	Session 3 - Immunity
Poestch, Deborah	1/26/2023 & 3/23/23	\$84.00	CRN IX - Summer 23 Plan Programming Meetings - Faculty
Restaino, Dena	03/03/2023	\$100.00	Workshop 5 - Effective Study & Test-Taking Strategies for Biology Students

Resolution #2023-05-23-N

Name	Date(s) of Service	Payment	Reason
Roccanova, Teresa	01/19/23-04/22/23	\$650.00	Producer For Spring Musical 2023
Rywalt, Dawn	01/09/23-04/24/23	\$1,875.00	NetLab System Maintenance and Upgrades
Sabella, David	03/02/2023	\$100.00	Workshop: Differentiation Review for Calculus I Students
Santangelo-Mosley, Linda	03/21/2023	\$300.00	Guest Speaking in DSN-250-Portfolio, Establishing Your Brand as a Designer
Schnipp, Thomas	02/23/23-04/11/23	\$2,184.00	Project management Essentials for WFD
Sferra, Brian	04/12/23-4/15/23	\$376.00	ESL Placement Testing for WFD
Shepherd, Jessica	03/25/2025	\$280.50	Peripheral IV Therapy Skills for WFD
Shera, Kathleen	01/28/23-03/25/23	\$1,504.00	Medical Billing for WFD
Soccio, Adam	11/07/22-12/30/22	\$435.00	Adjuncts will be field preceptors for PAR-235
Sterzer, Kenneth	03/28/23-04/18/23	\$141.00	Strategic HR Mgmt and Capstone Project for WFD
Stigliano, Deanne	01/26/2023	\$84.00	CRN IX - Summer 23 Plan Programming Meetings - Faculty
Stoler, Loryn	03/30/2023	\$100.00	Workshop 6 - Solving Problems Involving Aqueous Solution Stoichiometry
Sykes, Michelle	03/13/23-04/06/23	\$1,128.00	Anatomy for Healthcare Professionals for WFD
Thomas-McFarland, Dawn	03/23/23-04/05/23	\$282.00	ESL Level 1 - VitaQuest for WFD Business Solutions
Thomas-McFarland, Dawn	03/23/23-04/05/23	\$376.00	ESL Level 3 - VitaQuest for WFD Business Solutions
Thurman, Alexis	03/08/2023	\$100.00	Workshop: Exponential and Logarithmic Functions
Treibman, Judy	03/28/23-04/18/23	\$141.00	Strategic HR Mgmt and Capstone Project for WFD
Viola, Thomas	04/03/23-04/19/23	\$918.00	C301-Community Resources for WFD
Williams-Bogar, Rita	04/05/2023	\$195.00	SharePoint Introduction - ADI for WFD Business Solutions
Zirkel, Jennifer	01/30/23-04/03/3	\$940.00	Community ESL Program Level 2 for WFD
Zirkel, Jennifer	04/10/2023	\$188.00	ESL Placement Testing for WFD

Resolution #2023-05-23-O

RESOLUTION ACCEPTING EMPLOYEE RESIGNATION AND RETIREMENTS

WHEREAS, the Personnel Committee has reviewed the employee resignation and retirements received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignation and retirement:

Kathleen Brunet, Retirement effective 09.01.23
Brezhnev Ibeh, Resignation effective 05.26.23
Geraldine LaBruna, Retirement effective 06.30.23

Resolution #2023-05-23-P

REAPPOINTMENT OF REAPPOINTMENT OF MANAGEMENT, ACADEMIC-ADMINISTRATIVE PERSONNEL FEDERATION, CONFIDENTIAL ADMINISTRATIVE SUPPORT STAFF, CCM STAFF ASSOCIATION, AND PART-TIME EMPLOYEES

BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Part-time employees listed below be reappointed as indicated effective July 1, 2023 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the Academic-Administrative Personnel Federation employees listed below be reappointed effective July 1, 2023 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the CCM Staff Association employees listed below be reappointed effective July 1, 2023 for the terms and conditions indicated.

Management Employees

<u>Name</u>		<u>Title</u>
Steven	Ackerman	Director of Public Safety
Janet	Akeson	Executive Admin. Assist. to the VP of Marketing, PR & Enroll. Mgmt.
Melissa	Albright	Vice President of Marketing, Public Relations & Enrollment
Denise	Bell	Executive Administrative Assistant to the President
Katrina	Bell	Assistant VP of Workforce Development & Experiential Learning
Laura Lee	Bowens	Registrar
Kathleen	Brunet	Director, Marketing & Public Relations
Elaine	Cadden	Executive Admin. Assist. to the SVP of AA, WFD and Student Success
Aslihan	Cakmak	Dean School of Business, Math, Engineering & Technologies
John	Carey	Associate Director of Plant & Maintenance
Shailendra	Chainani	Environmental Safety Coordinator
Heather	Craven	Dean, Learning Resource Center
Christine	Dimas	Business Services Coordinator
Casey	Dolan	Associate Director of Development
Patrick	Enright	Sr. Vice President of Academic Affairs, WFD & Student Success
Michael	Gilchrist	Associate Director, Network Systems
Thomas	Gillon	Director, Network/User Services. & Chief Info. Security Officer
Julian	Gomez	Executive Director-Diversity, Equity, Inclusion & EOF
Glenn	Hamilton	Assistant Vice President, Business & Finance
Cheryl	Hogh	Executive Admin. Assist. to the VP of HR & Labor Relations
Anthony	Horbert	Coordinator of the Advanced Manufacturing & Engineering Center
Joanne	Hugues	Executive Admin. Assist., Office of the President
Maria	Isaza	Dean, School of Health Professions and Natural Sciences
Mary	Kampas	Executive Admin. Assist. to Chief Information Officer
Joanne	Kearns	Director of Purchasing
Shelley	Kurland	Dean, Virtual Campus
Thomson	Ling	Dean, School of Liberal Arts
Jeffrey	Lubnow	Director of Auxiliary Enterprises
Jenny	Marcenaro	Assistant Vice President of Enrollment Management
Patricia	Mattia	Budget & Compliance Manager
Kelly	Meola	Director of Grants & Federal Liaison

Note:

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2023-05-23-P

Management Employees (continued)

<u>Name</u>	<u>Title</u>
Karyn Norberg	Benefits Officer
Amber Pantiliano	CareerAdvance USA Program Manager
Charlene Peterson	Director of Plant & Maintenance
Donald Phelps	Director of Campus Life
Rita Ragany-Bayer	Associate Director of Human Resources
Vivyen Ray	Vice President, Human Resources & Labor Relations
Maria Schiano	Director, Accessibility Services
Joseph Schilp	Associate Director, Media Center
Phebe Soliman	Dean of Institutional Research
Edward Stirton	Vice President, Institutional Effectiveness & Chief Information Officer
John Sullivan	Director of Athletics
Donna Tatarka	Director of Admissions
Kimberly Theiler	Executive Admin. Assist. to the Exec. VP of Business and Finance
R. Mark Tolleson	Associate Director of L.R.C.
Alexandra Unis	Associate Director, Workforce Development
Karen Van Derhoof	Executive Vice President of Business and Finance
Jessica Wander	Director of Accounting
Pamela Williams	Executive Admin. Assist., CCM Foundation
Harvey Willis	Director of Financial Aid
Ivette Wright	Executive Admin. Assist. to the SVP of AA, WFD and Student Success

AAPF employees

<u>Name</u>	<u>Title</u>
Marcos Arteaga	Financial Aid Advisor
Annemarie Bahnsen	Accessibility Support Specialist
Katy-Ann Blacker	Student Success Analyst
Danielle Boeninghaus	Assistant Registrar
Regina Cannizzaro	Coordinator of Technical Services
Concetta Cantelmo	Lab Coordinator
Delia Carruthers	Reference Librarian
Kevin Chen	Supervisor, Testing Center
Shew-Mei Chen	Coordinator of Academic Operations
Amanda Ciesla	Student Success Specialist
Daniel Cleary	Media Engineer
Marva Cole-Friday	Associate Director, Dual Enrollment
Yvette Colio-Andrade	CareerAdvance USA Apprenticeship Development & Coord. Specialist
Tamara Dawkins	Student Success Specialist
Rick Deardorff	Lab Assistant I
Ivan Degante	Supervisor of Receiving & Distribution
Doreen DeMarco	Technical Purchasing Agent
Paul DiPrimo	Electrical Systems Supervisor
Lynee Dokus	Coordinator of L.R.C. Instructional Services
Tannia Dominguez	Counselor I, Counseling Department
George Faro	Contract/Grants Accountant
John Fichter	Associate Director of Public Safety
Ana Figueroa	Associate Director of ERP Applications
Christine Flon	Coordinator of Institutional Effectiveness
Danielle Fox	Student Success Specialist

Note:

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2023-05-23-P

AAPF employees (continued)

<u>Name</u>	<u>Title</u>
Jacob Fried	CareerAdvance USA Apprenticeship Development & Coord. Specialist
Gina Garcia	Creative Services Manager
Amy Garcia	Coordinator of Virtual Campus Services
Christopher Gardner	Theater Technician
Theresa Gehring	Supervisor of Printing Services
Rosemary Grant	Associate Director Career Services & Coop Ed Programs
Emily Guderian	Lab Coordinator - Hospitality
Daniel Guillen	Colleague Systems Administrator
Efrain Guzman	Supervisor, Custodial Services (Evening Shift)
Debra Hatchard	Bursar
Kari Hawkins	Coordinator of Transfer Services & University Partnerships
Brian Heise	Supervisor of Grounds & Custodial Services
Michelle Hendry	Financial Aid Advisor
John Hester	Digital Communications Coordinator
Christina Higgins	Accountant
Paul Hildebrand	Public Safety Sergeant
Krystal Hoffman	Supervisor, Aquatics
Rongshen Hsiao	Systems Administrator
Jessica Jackson	Accessibility Support Specialist
Agnieszka Janiak	Lab Assistant I, Biology/Chemistry
Sergio Jimenez	Lab Assistant II
Marjory Jones	Manager of Payroll & Special Projects
Brendan Jones	System Administrator II
Jill Kepler	Payroll/Grant Accountant
Michael Kingman	Lab Assistant II
Lori Kruppo	Nursing Laboratory Coordinator
Joanne Leong Louie	Workforce Business Services Coordinator
Eduardo Lopez	Counselor II, EOF & Dover College Promise Coordinator
Sandra Lopez	Financial Aid Advisor
Nathally Lopez	Athletics Trainer & Summer Events Coordinator
Roseann Maione	Lab Coordinator
Louise Massoni	Assistant Director of Financial Aid
Karen May	Associate Registrar
Colleen McArdle	Director of College Events & Foundation Programs
Victor McNeil	Coordinator, Bursar Services
Adriana Mendez	Adult Transition Program Coordinator (Grant Funded)
Brian Moore	Graphic Designer
Charles Munk	Public Safety Sergeant
Edith Nelson	Counselor II, E.O.F. Program
Matthew Nielsen	Grant Development Coordinator
Kaitlin Norris	Admissions Systems Coordinator
Merlina Nunez	Learning Support & Opportunity Services Programming Analyst
Elizabeth Ouimet	Student Success Specialist
Ariella Panek	Coordinator of Counseling Services
Mary Jane Pappas	Lab Coordinator
Marianne Perfetto	Solution Center Administrator
Scott Perino	Network & Telecommunications Administrator
Karissa Przyhocki	Accessibility Support Specialist
Lisette Ragno	Counselor Recruiter, Admissions

Note:

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2023-05-23-P

AAPF employees (continued)

<u>Name</u>		<u>Title</u>
Sandra	Riano Fernandez	Assistant Director of Auxiliary Enterprises
Edgar	Rodriguez	Sr. Media Systems Engineer
Shannon	Seritella	Counselor Recruiter, Admissions
Roger	Stephens	Assistant Director, Athletics
Maureen	Stivala	Student Success Specialist
Lisa	Volante	Counselor I, Counseling Department
Joan	Weiss	Coordinator, Tutoring Center
Jill	Wells	Coordinator of Advisement & Student Success
Marybeth	Wenrich	Science Lab Supervisor
Stacy	Zagar-Maldonado	Communications Specialist

AAPF Part Time Employees

<u>Name</u>		<u>Title</u>
Morgan	Constable	PT Social Media Specialist
Scott	Davan	PT Reference Librarian
Julie	Gause	PT Relationship & Social Media Coordinator
Michele	Johnson	PT Career Counselor, Women's Center
Suzanne	Maida	PT Job Development Specialist, Job Locator Program (CWS)
Frank	Murphy	PT Lab Assistant I, Music Department
Catherine	Siciliano	PT Lab Coordinator, Nursing
Miao	Wang	PT Student Success Specialist

Confidential Administrative Support Staff

<u>Name</u>		<u>Title</u>
Donna	Barnes	HR Specialist, HRIS & Temporary Staffing Liaison
Diana	Hawley	Support Services Coordinator
Mary Ellen	Poh	Administrative Assistant, Budget Office
Lori	Sanchez	Human Resources Specialist, Recruitment

CCMSA Employees

<u>Name</u>		<u>Title</u>
Marisol	Acevedo	Department Administrative Assistant, Health/Exercise Science
William	Ackerman	Senior Groundskeeper
John	Akeson	Senior Maintenance Mechanic
David	Apolinaro	Groundskeeper II
Vickimara	Arrieta	Accounting Asst III
Bret	Babich	CareerAdvance USA Data Specialist
Kristi	Baker	Accounting Asst III
Benjamin	Baldini	AV Support Specialist
Kelly	Bodnarchuk	Department Administrative Assistant, Business Programs
Dwight	Borden	Automotive Mechanic
Troy	Bowers, Sr.	Security Officer
Anita	Bryant Williams	Department Administrative Assistant, Counseling
Julie	Butler	Financial Aid Assistant
Eric	Byk	Custodian II (Evenings)
Richard	Cagnoni	Custodian I (Evenings)
Wilfredo	Cardona	Custodian II (Evenings)
Robert	Carper	Groundskeeper II
Luis	Casiano	Custodian II (Days)

Note:

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2023-05-23-P

CCMSA Employees (continued)

<u>Name</u>	<u>Title</u>
Won Chang	Computer Solution Specialist
David Cicenia	Groundskeeper I
Patrick Connolly	Custodian II (Evenings)
Karla Conzen	Student Records Specialist
Teresa De Jesus	Department Administrative Assistant, Languages & ESL
Rita DeLillo	Department Administrative Assistant, Music
Elaine DeVivo	Department Administrative Assistant, Academic Advisement
Dawn Doland	Campus Life Assistant III
Stephen Dreyfus	Campus Store Receiving & Distribution Assistant
Colleen Drum	Department Administrative Assistant, Psychology & Education
Michael Duffy	Senior Security Officer
Mary Earl	Department Administrative Assistant, Athletics
Janet Eggert	Department Administrative Assistant, Plant & Maintenance
John Esposito	Receiving & Distribution Assistant II
Jacob Feldman	Computer Solution Specialist
Ann Fhi	Records Analyst
Christopher Furth	Electrical Specialist
Patricia Galardi	Department Administrative Assistant, Mathematics
Donna Garrity	Office Assistant, Biology
Tilcia Garzon	Custodian I (Evenings)
Wayne Geigges	Maintenance Mechanic
Mayelly Godoy Amaya	Custodian II (Days)
Marlene Gonzalez	Custodian I (Evenings)
Edward Harris	Security Officer
Jaclyn Heye	Department Administrative Assistant, Admissions
Lori Hull	Accounting Asst III, Campus Store
Sandra Hyder	Department Administrative Assistant, Registrar
Donna Iansito	Office Assistant, Nursing
Andrea Jennings	Sr. Payroll Associate
Juana Jose de Herrera	Custodian II (Days)
William Kelly	Security Officer
Cody Kinney	Groundskeeper I
Ray Larsen	HVAC Maintenance Mechanic
Danielle Lee	Purchasing Specialist
Erica Lewis	Assignment Contract Specialist
Kelly Lockman	Department Administrative Assistant, Biology/Chemistry
Randy Loessel	HVAC Specialist
Eddie Lorenzo	Custodian II (Days)
Crystal Lutton	Department Administrative Assistant, Workforce Development
Catherine Maldonado	Custodian II (Evenings)
Donovan Mantone	Maintenance Mechanic
Porfirio Martinez	Maintenance Mechanic
Ian McCleary	Custodian II (Days)
Raymond McConnell	Custodian II (Evenings)
Joseph McGinniss	Custodian I (Evenings)
Claire Menzer	Data Systems Coordinator
Joanne Metro	Campus Life Assistant II
Frank Mezle	Receiving & Distribution Assistant II
Gene Moss	Department Administrative Assistant, EOF

Note:

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2023-05-23-P

CCMSA Employees (continued)

<u>Name</u>	<u>Title</u>
Laura Murray	Department Administrative Assistant, Eng. Technologies/Eng. Science
Mary Nasse	Grant Technician
Bonnie Nichols	Accounting Asst III
Alex Novillo	Security Officer
Margaret O'Brien-Feld	Library Services Assistant
Fukie Otsuka	Custodian I (Evenings)
Benjamin Palmer	Senior Security Dispatcher
Any Parra Ochoa	Custodian I (Evenings)
Elizabeth Potenza	Library Services Assistant
Sheila Pra Sisto	Department Administrative Assistant, Career Services
Laurie Quinn	Department Administrative Assistant, Accessibility Services
Christopher Rader	Custodian I (Evenings)
Margarita Rankin	Financial Aid Assistant
Patrick Reilly	Enrollment Specialist II
Rafael Rivera	Production Coordinator
Owen Rowe	HVAC Specialist
Ovimmar Ruiz	Custodian III (Evenings)
Santiago Ruiz Diaz	HVAC Maintenance Mechanic
William Satmaria	Division Administrative Assistant
Kenneth Sauter	Network & Telecommunications Support Specialist
Matthew Seals	Security Officer
Matthew Selems	Security Officer
Snehal Shah	Printing Technologies Specialist II
Katharine Sheehy	Department Administrative Assistant, Workforce Development
Gertrude Simmons	Maintenance Systems Coordinator
Dennis Simon	Security Dispatcher
Camil Soltysik	Maintenance Mechanic
Connie Steger	Department Administrative Assistant, Sociology/Anthropology
Robert Stoner	Custodian II (Days)
Adalin Suarez	Custodian II (Days)
Christopher Tacinelli	Groundskeeper II
Richard Ter Linden	Senior Custodian (Days)
Carlos Tobon	Custodian I (Evenings)
Rebecca Uong	Enrollment Specialist I
Nancy Veloso	Enrollment Specialist I
Subashini Venkatesan	Library Services Assistant
Donna Ver Hoven	Department Administrative Assistant, L R C
Andrew Vittoria	Printing Technologies Specialist I
Kelly Wallace	Department Administrative Assistant, Comp Info Systems
Ruby Watts	Accounting Asst III
Darcy White	Division Administrative Assistant
Nicole Williams	Division Administrative Assistant
Mark Wizner Jr	Custodian II (Evenings)
Anthony Yermal	Maintenance Mechanic
Karina Yermeni	Department Administrative Assistant, Visual Arts
Dora Zapata Mejia	Custodian I (Evenings)

Note:

*1 - Pending continued grant funding

*2 - Pending successful completion of probationary period

Resolution #2023-05-23-P

Part Time Employees (Unaffiliated)

<u>Name</u>		<u>Title</u>
Hector	Agmont	PT Custodian I (evenings)
Christine	Basista	PT Campus Store Assistant - Shift 1
Patricia	Borowski	PT Legal Program Administrator & Administrative Assistant
David	Carey	PT Security Officer
Marie	Connuck	PT Tutoring Center Assistant
Kevin	Conod	Pt Planetarium Astronomer
Christine	Cullen-Reed	Pt Administrative Assistant
Blaine	Edlefsen	P/T Lab Assistant, ETES
Leonora	Escobar Olave	PT Custodian I (evenings)
Edwin	Fernandez	PT Custodian I (evenings)
Evelin	Fischer	PT Tutoring Center Admin Assist & Tech Support Specialist
Alexandra	Fulton	PT Administrative Assistant
Sebastian	Gomez	PT Program Coordinator - CCAMPIS Grant
Marek	Hawrylo	PT Security Officer
Daniela	Illera	PT Library Services Assistant
Shannon	Lengares	PT Program Director, Women's Center
Roberta	McGrath	PT Office Assistant
Kara	O'Connor	PT Security Officer
Juan	Osorio	PT Education Specialist - (gf - Dover College)
Kristin	Reroma	PT Financial Aid Specialist - CCOG
Felicia	Rodriguez	PT Custodian I (evenings)
Kathleen	Sauerman	PT Office Assistant
Dawn	Thomas-Mcfarland	Workforce Development Success Coach (P/T) -Grant Funded
Cristalia	Turck	CTE Internship Coordinator (Grant Funded)
Clyde	Turner	PT Custodian I (evenings)
Kathy	Vincelette	PT Job Developer, Women's Center

Note:

*¹ - Pending continued grant funding

*² - Pending successful completion of probationary period

Resolution #2023-05-23-Q

**RESOLUTION APPROVING THE
MEMORANDUM OF UNDERSTANDING BETWEEN
COUNTY COLLEGE OF MORRIS AND THE
ASSOCIATION OF ACADEMIC CHAIRS AND ASSISTANT CHAIRS**

WHEREAS, the Personnel Committee has reviewed the recommended Memorandum of Agreement between County College of Morris and the Association of Academic Chairs and Assistant Chairs;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the Memorandum of Understanding with the Association of Academic Chairs and Assistant Chairs dated May 4, 2023 regarding Virtual Campus for Distance Education administration.

Resolution #2023-05-23-R

**RESOLUTION APPROVING THE
MEMORANDUM OF UNDERSTANDING BETWEEN
COUNTY COLLEGE OF MORRIS AND THE
ACADEMIC ADMINISTRATIVE PERSONNEL FEDERATION**

WHEREAS, the Personnel Committee has reviewed the recommended Memorandum of Agreement between County College of Morris and the Academic Administrative Personnel Federation;

BE IT RESOLVED, That the Board of Trustees of the County College of Morris approve the Memorandum of Agreement with the Academic Administrative Personnel Federation dated May 8, 2023 to have the College provide annual work shoe and/or uniform shoe replacement which meets the College's safety standards.

Resolution #2023-05-23-S

RESOLUTION APPROVING POSITION RECLASSIFICATIONS

WHEREAS, the Personnel Committee has reviewed the recommended position reclassifications in the Records and Registration Department;

NOW, THEREFORE, BE IT RESOLVED, That the following position reclassifications be approved effective May 24, 2023.

- The position of Enrollment Specialist II, Records and Registration, CCMSA Grade D35 be reclassified to Enrollment Specialist III, Records and Registration, CCMSA Grade E35 with the incumbent, Mr. Patrick Reilly, receiving an adjusted salary of \$36,791.00.
- The position of Student Records Specialist, Records and Registration, CCMSA Grade E35 be reclassified to Records and Registration Coordinator, Records and Registration, AAPF Grade 11 with the incumbent, Ms. Karla Conzen, receiving an adjusted salary of \$43,650.00.

Resolution #2023-05-23-T

**RESOLUTION AUTHORIZING
CHANGE TO SCOPE OF PROJECT AND FEE INCREASE**

WHEREAS, County College of Morris needs to change the scope of the Entrepreneurship and Culinary Science Center project for electrical design and upgrades;

BE IT THEREFORE RESOLVED that County College of Morris authorizes the fee increase of \$120,000 to the professional services agreement with NK Architects.

Resolution #2023-05-23-U

**RESOLUTION OF SIGNING AUTHORITY
AMENDMENT TO GRANT OF EASEMENT**

WHEREAS, County College of Morris needs to execute an amendment updating the August 29, 1989, Agreement with the Township of Randolph;

THEREFORE BE IT RESOLVED, that the County College of Morris Board of Trustees authorizes the College President to sign the Amendment to Grant of Easement.