



**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*May 17, 2022*

**CALL TO ORDER**

Board of Trustees Chair George J. Milonas called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:02 p.m. The meeting was held in the Henderson Hall Board Room. Chair Milonas stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings was posted on the bulletin board outside the President's Office, was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris on November 17, 2021.

**OATH OF OFFICE TO STATE APPOINTED TRUSTEE**

Attorney Flaum administered the Oath of Office to State Appointed Trustee Laura M. Gabrielsen. The oath was recited as follows:

I, *Laura M. Gabrielsen*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

**ROLL CALL**

Trustees Gabrielsen, Inganamort, Licitra, Modi, Paugh, Pepe, and Chair Milonas were in attendance. Trustee Frost arrived during the closed session. President Iacono and Attorney Flaum were also in attendance. Trustees Hadzima, Purnell and Weisberg were absent.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on May 17, 2022, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Board Room HH 103.

1. Compensation for Professional Services
2. New Personnel Appointments
3. Adjunct Faculty Appointment and Salary Revisions, Spring 2022 Semester
4. Employee Retirements and Resignations
5. Organizational Changes
6. Reappointment of Management, Confidential Administrative Support Staff, Academic-Administrative Personnel Federation, CCM Staff Association, and Part-Time Employees
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. in the Henderson Hall, Board Room HH 103, with the exception of Item #7.

Upon the motion of Trustee Licitra and the second of Trustee Pepe, Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:07 p.m. The public meeting reconvened at 6:55 p.m. in the Henderson Hall Board Room.

PLEDGE OF ALLEGIANCE

Chair Milonas invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Milonas led the Board of Trustees and others in a moment of silence.

APPROVAL OF MINUTES

Chair Milonas called for consideration of the regular meeting of April 19, 2022, including the closed session. Upon the motion of Trustee Inganamort and the second of Trustee Licitra, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed; Trustee Gabrielsen abstained from the vote.

PRESENTATION ON THE CCM FOUNDATION

Executive Director Olsen provided a Power Point presentation on the CCM Foundation that is on file with the Office of the President.

REPORT OF THE PRESIDENT

President Iacono commented that the Foundation staff was creative with fundraising during the pandemic with a position impact to be a more inclusive, equitable college. Continuing, President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting. President Iacono reported on admissions and enrollment for summer and fall; graduation statistics showing the increased diversity of our students; financial reports; grants received for the year in two main areas of concentration being student success and faculty initiatives; partnerships; the success of workforce development programs; and events including Criminal Justice Day, Engineering Day, Health Care Professions Day; Open House; and Teen Arts.

REPORT OF THE TREASURER

Treasurer Frost provided the motion for the adoption of the following resolutions and stated that it is the intent is to take the following resolutions as consent items, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2022-05-17-8A Purchase order Following Public Bidding
- Resolution #2022-05-17-8B Purchase order through Joint Purchasing Agreements
- Resolution #2022-05-17-8C Purchase Exempt from and Exception to the Requirements for Public Bidding

Trustee Pepe seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor; Trustee Gabrielsen abstained from the vote. The motion carried. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Milonas provided the motion for the adoption of resolutions 2022-05-17-9A through 2022-05-17-9F noting that Resolution #2022-05-17-9E Organizational Changes has been modified to delete the text “State Mandate” and stated that it is the intent to take these resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

- Resolution #2022-05-17-9A Compensation for Professional Services
- Resolution #2022-05-17-9B New Personnel Appointments
- Resolution #2022-05-17-9C Adjunct Faculty Appointment and Salary Revisions, Spring 2022 Semester
- Resolution #2022-05-17-9D Employee Retirements and Resignations
- Resolution #2022-05-17-9E Organizational Changes
- Resolution #2022-05-17-9F Reappointment of Management, Confidential Administrative Support Staff, Academic-Administrative Personnel Federation, CCM Staff Association, and Part-Time Employees

Trustee Frost seconded the motion. Chair Milonas called for discussion by members of the Board. Trustee Frost commented that the Committee on Finance and Budget requested no tuition increase for the next year and the cost savings projected with the recommended organizational changes will move the college in that direction. There being no further discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all present and voting were in favor; Trustee Gabrielsen abstained from the vote. The motion carried.

Continuing, Committee Chair Milonas provided the motion for the adoption of the following Resolution #2022-05-17-9G.

BE IT RESOLVED, That Dr. Janet Eber be appointed Professor Emerita of the Department of English and Philosophy, at the County College of Morris, with all the rights and privileges pertaining thereto.

The administration is to prepare the appropriate formal resolution on behalf of the Board of Trustees for presentation at the 2022 Commencement ceremony.

Trustee Licitra seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a roll call vote of the Board. The roll call vote of the Board indicated that all voting were in favor; Trustees Frost, Inganamort, Modi, and Milonas abstained from the vote. The motion carried. The Report of the Committee on Personnel was concluded.

#### COMMITTEE ON FINANCE AND BUDGET

Committee Chair Frost provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-05-17-10A Award of Contract for Printing and Mailing Services for the Workforce Development Brochure

Resolution #2022-05-17-10B Award of Contract for Printing and Mailing Services for Postcard Campaigns

Resolution #2022-05-17-10C Authorization to Apply for Grant Funding, Displaced Homemaker Program in Morris County

Trustee Pepe seconded the motion. Chair Milonas called for discussion by members of the Board. There being no discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gabrielsen abstained from the vote. The motion carried. The Report of the Committee on Finance and Budget was concluded.

#### COMMITTEE ON LANDS AND BUILDINGS

Committee Chair Licitra provided the motion for the adoption of the following resolution and stated that it is the intent to take the following resolution as a consent item, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-05-17-11A Adoption of the Emergency Operations Plan

Trustee Inganamort seconded the motion. Chair Milonas called for discussion by members of the Board. Committee Chair Licitra commented that the development of the Emergency Operations Plan is no small task; and thanked Vice President VanDerhoof and AVP Hamilton for their work developing the Plan. There being no further discussion, Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present and voting were in favor; Trustee Gabrielsen abstained from the vote. The motion carried. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS

Committee Chair Inganamort reported that the Committee reviewed the enrollment plan for the Landscape and Horticulture Technology program. There were no action items from the Committee at this time. The Report of the Committee on Academic and Educational Programs was concluded.

COMMITTEE ON AUDIT

Committee Chair Frost reported that the Committee received a presentation on cybersecurity. There were no action items from the Committee at this time. The Report of the Committee on Audit was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Chair Milonas commented on the Campus Life Appreciation Dinner Dance; a resolution of recognition received from the County of Morris for partnership during the pandemic; the nurses pinning ceremony, and the upcoming commencement ceremony.

NEW BUSINESS

Trustee Licitra reported on the New Jersey Council of County Colleges State and Federal Policy Committee meeting.

COMMENTS FROM THE PUBLIC

Chair Milonas stated that the Board will take comments from the public at this time, 7:45 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Chair Milonas outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Danielle Pecci, CCM Student, Editor in Chief of the Youngtown Edition student newspaper. asked that the Board of Trustees remove Professor Ken Shouler as advisor to the Youngtown Edition student newspaper due to his act of prior restraint . Ms. Pecci noted that she sent the Board a recording of a Zoom meeting with Professor Shouler discussing the writing of an article on the anniversary of the non-reappointment of non-tenured faculty. Professor Shouler expressed concern with writing any article that is against the administration and concern with being fired if such an article was published. Ms. Pecci cited a new law: New Voices of New Jersey Act. Ms. Pecci noted that Professor Shouler refers to himself as the moderator where based the CCM Student Handbook refers to that position as Advisor to the student paper. Ms. Pecci is asking that Professor Shouler face consequences for his actions in attempting to censor student journalists.

Ken Shouler, Professor of Philosophy and Moderator of the Youngtown Edition, noted that the article referenced by Ms. Pecci was published three days after it was written; there was no prior restraint; and he did say to publish the article. Dr. Shouler stated that a week ago his Department Chair told him that the Communication Department had a tape and will play the tape unless he steps down as moderator of the Youngtown Edition. Dr. Shouler believed that was blackmail and he is addressing the Board to refute any claims against him. There is an investigation going on; he will not step down as the moderator; and the article did run.

Matthew Jones, Randolph resident, Faculty, Communication Department Chair, and President of the Academic Chairperson and Assistant Chairperson bargaining unit, addressed the Board regarding Ms. Pecci's concerns. Dr. Jones stated that Ms. Pecci came to him seeking advice regarding an article she wanted published that her advisor, Dr. Shouler, was prohibiting and her concern with her first amendment rights and the New Voices legislation. Ms. Pecci provided Dr. Jones with emails and a recording that supported her claims. The article was eventually published however there are concerns that future editors in chief of the newspaper would face the same censoring if Dr. Shouler continued as advisor. Dr. Jones thought her concerns were justified and asked the Chair of the English and Philosophy Department to speak with Dr. Shouler to ask Dr. Shouler to step down. Dr. Jones wanted to preserve the fundamental rights of the student journalists for a free and open press to guide public discourse.

Debbie Poetsch, Assistant Chair of Mathematics and Co-Director of the Center for Teaching and Learning, thanked the Board for the review and appointment of Dr. Eber to Faculty Emerita and hopes that in depth examination be applied to other management issues.

Ian Colquhoun, President of the Faculty Association, welcomed Trustee Gabrielsen to the Board. Professor Colquhoun talked about a bully-workplace environment at CCM, noted that 350 employees have left the college since President Iacono joined the college. There is increasing evidence that administrators, faculty, staff, students are being intimidated, bribed, coerced, monitored and harassed. He stated that the individuals carrying out these acts are receiving promotions and substantial raises by Board action at this meeting. Professor Colquhoun feels that creating division, and a threatening and manipulating environment is not leadership but bullying. He questioned why the Board promotes and condones such behavior, noted the vote of no confidence in the president, noted the legal matters and related expenses with two bargaining units. Professor Colquhoun stated that the Board allowed CCM to be the only county college not to apply CARES funding to students during the pandemic based on the absence of this information on the college website; there is no transparency in how the college spent the CARES funds, only OPRA requests provide this information; the received accolades of the college overshadow empty parking lots, dejected and misled students and employee morale which is at an all time low. Professor Colquhoun questioned the Board's inaction to claims with the words of toxic, harassment, intimidation, hostile work environment and believed that no investigation was conducted by the Human Resources Department. He also questioned the Board's policy to limit public comment to three minutes.

Jill Schennun, Chair of the Sociology, Economics and Anthropology Department, commented that two faculty in the department were granted tenure this year. Dr. Schennun described the amount of work involved in preparing new faculty for tenure that she recommends as the department chair starting with the hiring process, interviews, and mentoring. Dr. Schennun stated that it is a learning process over the five full years for the new faculty in terms of teaching strategies, projects, college-wide opportunities, annual evaluations, becoming involved in collegial and departmental duties and responsibilities, and continuing the pursuit of scholarship and professional development. Dr. Schennun stated that when the six faculty members were "fired," 30 years of mentoring was wasted and it was an enormous loss to the students, college, and Morris County community.

There being no further public comment, the public comment portion of the meeting was adjourned at 8:04 p.m.

There being no further business to conduct, the public meeting was adjourned at 8:05 p.m. by a motion from Trustee Licitra and a second by Trustee Pepe. Chair Milonas called for a voice vote of the Board. The voice vote of the Board indicated that all Trustees present were in favor.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

**Resolution #2022-05-17-8A**

**PURCHASE ORDER FOLLOWING PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for purchase following public advertising:

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2122-49DD	Collection and Disposal of Garbage and Refuse	Direct Waste Services Inc. Newark, NJ	\$64,891.01 estimated

Collection and disposal of garbage for a one year period – July 1, 2022, through July 31, 2023 for an estimated \$64,891.01 (first year of three-year contract). Alternate items: one 30 cubic yard pull-off container for \$285.00 per ton/per pull; additional containers as needed for \$102.50 each. (Plant and Maintenance Department).

**Resolution #2022-05-17-8B**

**PURCHASE ORDER THROUGH JOINT PURCHASING AGREEMENTS**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>NJEdge #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
269EMCPS-20-004-LA-OCE	Ocelot Chatbot	CareerAmerica, LLC DBA Ocelot Boulder, CO	\$105,000.00

Ocelot Chatbot for FY 2022-2023 and FY 2023-2024 at \$52,500.00 per year for the entire campus use of AI and LiveChat services. For Information Systems.

**Resolution #2022-05-17-8C**

**PURCHASE EXEMPT FROM AND EXCEPTION TO  
THE REQUIREMENTS FOR PUBLIC BIDDING**

RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	Subscription for VALEnj (Virtual Library Environmental of NJ)	NJEdge.net Newark, NJ	\$56,000.00 estimated

Subscription for the Virtual Library Environment of New Jersey databases for fiscal year 2022 – 2023. For the Learning Resource Center in the Division of Academic Affairs.



**Resolution #2022-05-17-9A**

**RESOLUTION APPROVING COMPENSATION FOR  
PROFESSIONAL SERVICES TO THE COLLEGE**

WHEREAS, the Personnel Committee has reviewed the rationale for compensation of professional services to the College as listed below;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Archibald, Constance	03/24/22-04/06/22	\$663.00	Certified Nurse Aide - Comp for WFD
Archibald, Constance	04/07/22-04/20/22	\$943.50	Certified Nurse Aide-Comp for WFD
Aria, Diana	07/14/21-10/29/21	\$1,500.00	Course Development for VC - Psychology & Education for Disabled (PSY116)
Aria, Diana	07/14/21-10/19/21	\$1,500.00	Course Development for VC - Educational Psychology (PSY217)
Balish, Alexander	03/26/2022	\$282.00	Certified Nurse Aide - Comp - CPR for WFD
Balish, Alexander	04/09/2022	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Birrer, Teresa	03/07/2022	\$100.00	Workshop 4: Effective Study & Test-Taking Strategies for Biology Students
Birrer, Teresa	04/18/22-05/06/22	\$75.00	Assist with Biology & Chemistry Lab in Absence of Lab Supervisor
Burns, Caitlin	03/31/2022	\$100.00	A&P I (BIO 101): Session 6 - Muscle Physiology, Skeletal Muscle Contraction
Burns, Caitlin	03/09/2022	\$100.00	A&P I (BIO 101): Session 5 - Skeletal Anatomy
Callahan, Patricia	03/26/2022	\$200.00	Computer Basics for WFD Business Solutions
Callahan, Patricia	03/29/22-03/31/22	\$300.00	Microsoft SharePoint for WFD Business Solutions
Callahan, Patricia	04/07, 04/08, 04/11 & 04/12/22	\$300.00	Microsoft Outlook - Lapp Group for WFD Business Solutions
Callahan, Patricia	04/13/2022	\$75.00	Microsoft OneDrive - Lapp Group for WFD Business Solutions
Callahan, Patricia	04/15/2022	\$50.00	Microsoft Teams Overview - Lapp Group for WFD Business Solutions
Callahan, Patricia	04/19/22-04/21/22	\$300.00	Introduction to Microsoft Office and 365 for WFD Business Solutions
Capoano, Denise	03/18/22-04/08/22	\$867.00	Horticultural Opportunity Program for WFD
Cardaci, Paulina	04/18/22-05/06/22	\$90.00	Assist with Biology & Chemistry Lab in Absence of Lab Supervisor
Carroll, Steven	03/22/22-03/29/22	\$188.00	Building Relationships for Success in Sales for WFD Business Solutions
Clark, Selena	04/12/22-04/21/22	\$336.00	Excel for Beginners for WFD Business Solutions
DeOliveira, Ana Christin	03/29/22-04/19/22	\$252.00	Strategic HR Mgmt and Capstone Project for WFD
DePope, Jason	04/06/22-04/09/22	\$750.00	Musical Accompaniment for 2022 Spring Musical
Driver, Laura	03/01/2022	\$100.00	Integrating Sources & Avoiding Plagiarism
Duncan, Terence	01/20/22-04/09/22	\$850.00	Choreographer for 2022 Spring Musical
Eannetta, Joseph	03/17/22-03/25/22	\$1,275.00	Program Development - Welding for WFD

### Resolution #2022-05-17-9A

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Fagan, Lisa	04/02/22-04/09/22	\$282.00	Facebook for your Business for WFD Business Solutions
Faines, Ronald	04/05/22-04/07/22	\$408.00	C401 Addiction Recovery for WFD
Faines, Ronald	04/12/22-04/14/22	\$408.00	C402 Psychological Client Ed for WFD
Fitzpatrick, Kelly	03/29/22-04/07/22	\$400.00	Tableau I for WFD
Frye, Joshua	03/31/2022	\$100.00	Rational Equations & Applications
Frye, Joshua	03/03/2022	\$100.00	Factoring
Garver, Alyce	03/29/22-03/30/22	\$300.00	Creating a Google Ads Campaign for WFD Business Solutions
Gigliotti, Samantha	01/15/22-05/01/22	\$875.00	Co-Director Duties for the Legacy Project
Gigliotti, Samantha	03/22/2022	\$100.00	A&P II (BIO 102): Session 5 - Immunity
Gigliotti, Samantha	03/01/2022	\$100.00	A&P II (BIO 102): Session 4 - Blood Typing & Blood Tracing
Grant, Rosemary	03/15/2022	\$100.00	Job Search Workshops - Navigating Key Elements of Job Search for WFD
Grant, Rosemary	04/12/2022	\$100.00	Job Search Workshops - Elevator Pitch for WFD
Hoeflinger, Deborah	03/03/2022	\$100.00	Women's History Month Event
Hudzik, Jason	04/18/22-05/06/22	\$90.00	Assist with Biology & Chemistry Lab in Absence of Lab Supervisor
Iden, Michelle	01/15/22-05/01/22	\$875.00	Co-Director Duties for the Legacy Project
Lemme, Bryan	03/01/22-04/04/22	\$1,000.00	Facilitate Distance Education Training Courses
Lemme, Bryan	03/04/22-03/21/22	\$325.00	Center for Teaching and Learning Co-Director - March 2022
Levitch, Allison	07/14/21-10/19/21	\$1,500.00	Course Development for Virtual Campus - Child Psychology (PSY213)
Mammon, Marielaine	01/20/22-04/09/22	\$2,000.00	Director for PA Spring Musical 2022
McArdle, Colleen	01/20/22-04/09/22	\$850.00	Choreographer for 2022 Spring Musical
Moore, Clifford	03/24/22-04/06/22	\$2,400.00	Pharmacy Tech Core - Apprenticeship for WFD
Moore, Clifford	04/07/22-04/20/22	\$1,500.00	Pharmacy Tech Core - Apprenticeship for WFD
Moore, Kevin	03/08/2022	\$100.00	Grammar & Writing Basics: Punctuation, Shifts, Agreements, Essays (Mod 2)
Murray, Robert	03/16/22-04/20/22	\$752.00	Accounting Fundamentals for WFD
Nalepka, Stephen	03/08/22-03/23/22	\$178.50	Program Orientation for WFD
Nalepka, Stephen	03/10/22-04/06/22	\$1,377.00	Advanced Manufacturing for WFD
Occhipinti, Georgann	04/11/22-04/13/22	\$318.00	Essentials for Exceptional Customer Service for WFD Business Solutions
Olson, Brian	08/02/21-11/15/21	\$1,500.00	Course Development for Virtual Campus - Forensic Science (CHM105)
Pang, Jimmy	02/24/22-04/06/22	\$1,428.00	Advanced Manufacturing for WFD
Pietropollo, Frank	03/24/2022	\$100.00	A&P II (BIO 102): Session 6 - Respiratory Pressures & Calculations
Pietropollo, Frank	03/07/2022	\$100.00	Workshop 4: Effective Study & Test-Taking Strategies for Biology Students
Poetsch, Deborah	03/24/2022	\$100.00	Operations on Rational Expressions
Pravec, Norma	01/17/22-04/11/22	\$306.00	Orientation and Mentoring of ESL Instructors for WFD

**Resolution #2022-05-17-9A**

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Rocanova, Teresa	01/20/22-04/09/22	\$650.00	Producer for 2022 Spring Musical 2022
Sabella, David	03/02/2022	\$100.00	Differentiation Review for Calc I Students
Schennum, Jill	01/15/22-05/01/22	\$875.00	Co-Director Duties for the Legacy Project
Schnipp, Thomas	02/15/22-04/07/22	\$2,184.00	Project Management Essentials for WFD
Soltes, John	01/15/22-05/01/22	\$875.00	Co-Director Duties for the Legacy Project
Stearns, Jeff	03/15/22-04/19/22	\$705.00	SolidWorks 1: Introduction for WFD
Sterzer, Kenneth	03/29/22-04/19/22	\$141.00	Strategic HR Mgmt and Capstone Project for WFD
Stigliano, Deanne	03/03/2022	\$100.00	Graphing & Writing the Equations of Lines
Stoler, Loryn	03/22/2022	\$100.00	Workshop 5: Solving Problems Involving Aqueous Solution Stoichiometry
Swiss, Matthew	01/20/2022-04/09/2022	\$2,000.00	Music Director for PA Spring Musical 2022
Treibman, Judy	03/29/22-04/19/22	\$141.00	Strategic HR Mgmt and Capstone Project for WFD
Whiddon, Greg	03/27/2022	\$250.00	Site Manager - National League of Performing Arts
Williams-Bogar, Rita	03/14/22-03/18/22	\$106.00	Program Development - General Business Course Development for WFD
Williams-Bogar, Rita	04/08/2022	\$325.00	CCM Library Professional Development for WFD
Williams-Bogar, Rita	04/01/22-04/06/22	\$318.00	Microsoft Teams Collaborative Communication in the Workplace for WFD Business Solutions
Williams-Bogar, Rita	04/01/22-04/06/22	\$318.00	Leading with Confidence for WFD Business Solutions
Williams-Bogar, Rita	04/05/22-04/07/22	\$260.00	Leading with Confidence - KPM Exceptional for WFD Business Solutions
Williams-Bogar, Rita	04/05/22-04/07/22	\$318.00	Conversational Leadership for WFD Business Solutions
Williams-Bogar, Rita	04/12/22-04/14/22	\$318.00	Critical Thinking Skills to Become a Problem Solver for WFD Business Solutions
Williams-Bogar, Rita	04/19/22-04/21/22	\$318.00	Successful Negotiation: Essential Strategies and Skills for WFD Business Solutions
Wolfgang, Heather	03/01/2022	\$100.00	Factoring
Yanagi, Yuka	03/20/2022	\$250.00	Site Manager - NJFMC
Zejnnullahi, Reze	02/26/22-04/02/22	\$1,200.00	Microsoft Office Excel MO-200 Certification for WFD
Zejnnullahi, Reze	03/21/22-03/29/22	\$200.00	PowerPoint Advanced Design Skills to Create Cutting Edge Presentations for WFD Business Solutions
Zejnnullahi, Reze	04/05/22-04/007/22	\$400.00	Excel Pivot - Zufall Health for WFD Business Solutions

**Resolution #2022-05-17-9B**

**RESOLUTION APPROVING NEW PERSONNEL APPOINTMENTS**

WHEREAS, the Personnel Committee has reviewed the recommended employee appointments;

NOW, THEREFORE, BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2023.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>MANAGEMENT:</b>				
REPLACEMENT	Meola, Kelly	19-May-22	<u>Appointed to:</u> Director of Grants Institutional Grants	\$82,500
<b>CCMSA:</b>				
REPLACEMENT	Jose de herrera, Juana	2-Jun-22	<u>Appointed to:</u> Custodian II (Days) Custodial Services	\$36,588
<b>PART-TIME:</b>				
REPLACEMENT	Carey, David	2-May-22	<u>Appointed to:</u> PT Security Officer Public Safety	\$18.96ph
REPLACEMENT	Hawrylo, Marek	16-May-22	<u>Appointed to:</u> PT Security Officer Public Safety	\$18.96ph

**Resolution #2022-05-17-9C**

**RESOLUTION APPROVING ADJUNCT FACULTY  
APPOINTMENT AND SALARY REVISIONS, SPRING 2022**

WHEREAS, the Personnel Committee has reviewed the rationale for the revisions to the appointment of Adjunct Faculty for the Spring 2022 semester;

NOW, THEREFORE, BE IT RESOLVED, That the revisions to the Adjunct Faculty appointments and salaries for the Spring 2022 semester be approved as stated below.

Dept No	Dept Name	First Name	Last Name	From	To	Code
01661	AH	Ana	Vasquez	\$ 6,412.50	\$ 5,557.50	C
01490	IT	Colleen	Carmeli	\$ 7,092.00	\$ 8,172.00	C
01490	IT	Albert	Stark	\$ 6,012.00	\$ 6,534.81	C
01420	MATH	Brad	Ottino	\$ 4,836.00	\$ 6,601.14	C

C = Course/Credit Hours Added/Deleted

**Resolution #2022-05-17-9D**

**RESOLUTION ACCEPTING RETIREMENTS AND RESIGNATIONS**

WHEREAS, the Personnel Committee has reviewed the retirements and resignations received by the college;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following retirements and resignations:

Kim Andriani, Resignation effective 07.08.22  
Anne Beacken, Resignation effective 05.10.22  
Suzanne Gilmore, Retirement effective 01.13.23  
Rosemary Maldonado, Resignation effective 04.29.22  
Julia Murawinski, Resignation effective 04.20.22  
Kathleen Naasz, Resignation effective 06.01.22  
Eugene van der Toorn, Retirement effective 05.20.22

**Resolution #2022-05-17-9E**

**ORGANIZATIONAL CHANGES**

WHEREAS, The college administration identified greater organizational efficiencies and cost saving measures; and

WHEREAS, The Personnel Committee has reviewed the rationale for the following organizational changes that result in an overall institutional cost savings of \$204,836; that aligns with the County College of Morris Strategic Plan; and is designed to promote higher levels of student success;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees approve the following organizational changes recommended by the college administration:

- Eliminate the position of Vice President of Student Development and Enrollment Management, effective July 1, 2022.
- Eliminate the position of Health Services Coordinator, effective May 18, 2022.
- Eliminate the position of Director of Career Services and Cooperative Opportunities, effective July 1, 2022.
- Create the new position of Assistant Vice President of Workforce Development and Experiential Learning, Management Grade 37, and appoint Dr. Katrina Bell to this position effective May 18, 2022, at a salary of \$130,000.
- Create the new position of Creative Services Manager, Marketing and Public Relations, AAPF Grade 16, and appoint Gina Garcia to this position effective May 18, 2022, at a salary of \$90,000.
- Create the new position of Executive Director of Diversity, Equity, and Inclusion, Management Grade 36.
- Reclassify the vacant position of Associate Director of Admissions, Enrollment Management, AAPF Grade 16, to the position of Associate Director, Dual Enrollment, Enrollment Management, AAPF Grade 16.
- Reassign Dr. Pam Marcenaro to the position of Assistant Vice President, Enrollment Management, Management Grade 37, effective July 1, 2022, at a salary of \$130,000.
- Reassign Melissa Albright to the position of Vice President of Marketing and Enrollment Management, Management Grade 39, effective July 1, 2022, at a salary of \$177,912.
- Reassign Patrick Enright to the position of Senior Vice President of Academic Affairs, Workforce Development, and Student Success, Management Grade 39, effective May 18, 2022, at a salary of \$190,000.
- Reassign Karen VanDerhoof to the position of Executive Vice President of Business and Finance, Management Grade 39, effective May 18, 2022, at a salary of \$198,152.

**Resolution #2022-05-17-9F**

**REAPPOINTMENT OF MANAGEMENT, CONFIDENTIAL ADMINISTRATIVE SUPPORT STAFF, ACADEMIC-ADMINISTRATIVE PERSONNEL FEDERATION, CCM STAFF ASSOCIATION, AND PART-TIME EMPLOYEES**

BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Part-time employees listed below be reappointed as indicated effective July 1, 2022 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the Academic-Administrative Personnel Federation employees listed below be reappointed effective July 1, 2022 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the CCM Staff Association employees listed below be reappointed effective July 1, 2022 for the terms and conditions indicated.

*Management Employees*

<u>Name</u>		<u>Title</u>
Steven	Ackerman	Director of Public Safety
Janet	Akeson	Executive Administrative Assistant to V.P.
Melissa	Albright	Executive Director, Marketing & Public Relations
Denise	Bell	Executive Administrative Assistant to the President
Katrina	Bell	Assistant Vice President
Laura Lee	Bowens	Registrar
Kathleen	Brunet	Director, Marketing & Public Relations
Elaine	Cadden	Executive Administrative Assistant to VP
Janique	Caffie	Dean of Student Development & Enrollment Management
John	Carey	Associate Director of Plant & Maintenance
Shailendra	Chainani	Environmental Safety Coordinator
Heather	Craven	Dean, Learning Resource Center
Christine	Dimas	Executive Administrative Assistant to the Vice President
Casey	Dolan	Associate Director of Development
Patrick	Enright	Vice President, Academic Affairs and Workforce Development
Michael	Gilchrist	Associate Director, Network Systems
Thomas	Gillon	Director, Network/User Svs. & Chief Info. Security Officer
Nieves	Gruneiro-Roadcap	Dean, School of Liberal Arts
Glenn	Hamilton	Assistant Vice President, Business & Finance
Cheryl	Hogh	Executive Administrative Assistant
Anthony	Horbert	Coordinator of Advanced Manufacturing & Eng. Lab Supervisor
Joanne	Hugues	Executive Administrative Assistant
Maria	Isaza	Dean, School of Health Professions & Natural Sciences
Irena	Kaler	Director, Workforce Development & Community Partnerships
Mary	Kampas	Executive Administrative Assistant to CIO
Joanne	Kearns	Director of Purchasing
Shelley	Kurland	Dean, Virtual Campus
Jeffrey	Lubnow	Director of Auxiliary Enterprises
Jenny	Marcenaro	Dean, Learning Support & Opportunity Services
Patricia	Mattia	Budget & Compliance Manager

Note:

\*<sup>1</sup> - Pending continued grant funding

\*<sup>2</sup> - Pending successful completion of probationary period



**Resolution #2022-05-17-9F**

***Management Employees (continued)***

<u>Name</u>		<u>Title</u>
Kelly	Meola	Director of Grants
Karyn	Norberg	Benefits Officer
Katie	Olsen	Executive Director, Foundation
Amber	Pantiliano *1	CareerAdvance USA Program Manager
Charlene	Peterson	Director of Plant & Maintenance
Donald	Phelps	Director of Campus Life
Rita	Ragany-Bayer	Associate Director of Human Resources
Vivyen	Ray	Vice President, Human Resources & Labor Relations
Maria	Schiano	Director, Accessibility Services
Joseph	Schilp	Associate Director, Media Center
Phebe	Soliman	Dean of Institutional Research
Anthony	Spagnuolo	Director of ERP Applications
Edward	Stirton	VP, Institutional Effectiveness & Chief Information Officer
John	Sullivan	Director of Athletics
Donna	Tatarka	Director of Admissions
R. Mark	Tolleson	Associate Director of the Learning Resource Center
Alexandra	Unis	Associate Director, Workforce Development
Karen	Van Derhoof	Vice President, Business & Finance
Jessica	Wander	Director of Accounting
Pamela	Williams	Executive Administrative Assistant
Harvey	Willis	Director of Financial Aid
Ivette	Wright	Executive Administrative Assistant to the Vice President

***Confidential Administrative Support Staff***

<u>Name</u>		<u>Title</u>
Diana	Hawley	Support Services Coordinator
Mary Ellen	Poh	Administrative Assistant, Budget Office
Lori	Sanchez	Human Resources Specialist, Recruitment

***Part Time Employees***

<u>Name</u>		<u>Title</u>
Darnell	Angulo	PT Enrollment Assistant
Christine	Basista	PT Campus Store Assistant - Shift 1
Patricia	Borowski *1	PT Legal Program Administrator & Administrative Assistant
Christine	Cullen-Reed	PT Administrative Assistant
Evelin	Fischer *1	PT Administrative Assistant & Technical Support Specialist
Alexandra	Fulton	PT Administrative Assistant
Antoine	Gayles *1*2	PT Program Coordinator
Sebastian	Gomez *1	PT Program Coordinator - CCAMPIS Grant
Sergio	Jimenez *1	PT Career Advance USA Lab Assistant
Shannon	Lengares *1	PT Program Director, Women's Center
Linda	Lopez *2	PT Custodian I (evenings)
Roberta	McGrath	PT Office Assistant
Kara	O'Connor	PT Security Officer
Juan	Osorio *1*2	PT Education Specialist - (gf - Dover College)
Victoria	Pignatelli	PT Campus Store Assistant - Shift 2
Kristin	Reroma *1	PT Financial Aid Specialist – CCOG

Note:

\*1 - Pending continued grant funding

\*2 - Pending successful completion of probationary period

**Resolution #2022-05-17-9F**

***Part Time Employees (continued)***

<u>Name</u>	<u>Title</u>
Michael Ronchi	PT Custodian I (evenings)
Kathleen Sauerman	PT Office Assistant
Kathy Vincelette *1	PT Job Developer, Women's Center

***AAPF employees***

<u>Name</u>	<u>Title</u>
Michael Arabitg	Business Intelligence Analyst
Marcos Arteaga *2	Financial Aid Advisor
Annemarie Bahnsen	Accessibility Support Specialist
Katy-Ann Blacker	Student Success Analyst
Danielle Boeninghaus	Assistant Registrar
Regina Cannizzaro	Coordinator of Technical Services
Concetta Cantelmo	Lab Coordinator
Kevin Chen	Supervisor, Testing Center
Shew-Mei Chen	Coordinator of Academic Operations
Amanda Ciesla *1	Student Success Specialist
Daniel Cleary	Media Engineer
Yvette Colio-Andrade *1	CareerAdvance USA Apprenticeship Development & Coord. Spec.
Tamara Dawkins *1	Student Success Specialist
Rick Deardorff	Lab Assistant I
Doreen DeMarco	Technical Purchasing Agent
Lynee Dokus	Coordinator of L.R.C. Instructional Services
Tannia Dominguez	Counselor I, Counseling Department
George Faro	Contract/Grants Accountant
John Fichter	Associate Director of Public Safety
Ana Figueroa	Associate Director of ERP Applications
Danielle Fox	Student Success Specialist
Amy Garcia	Coordinator of Virtual Campus Services
Gina Garcia	Graphic Designer
Christopher Gardner *2	Theater Technician
Nicholas Gilbert	Counselor Recruiter, Admissions
Rosemary Grant	Associate Dir. Career Services & Coop Ed Programs
Emily Guderian	Lab Coordinator - Hospitality
Daniel Guillen	Colleague Systems Administrator
Efrain Guzman	Supervisor, Custodial Services (Evening Shift)
Debra Hatchard	Bursar
Kari Hawkins	Coordinator of Transfer Services & University Partnerships
Brian Heise	Supervisor of Grounds & Custodial Services
Michelle Hendry	Financial Aid Advisor
John Hester	Digital Communications Coordinator
Christina Higgins	Accountant
Paul Hildebrand	Public Safety Sergeant
Krystal Hoffman	Supervisor, Aquatics
Rongshen Hsiao	Systems Administrator
Brezhnev Ibeh	Counselor I, Counseling Department
Jessica Jackson	Accessibility Support Specialist
Agnieszka Janiak *2	Lab Assistant I, Biology/Chemistry
Brendan Jones	System Administrator II

Note:

\*1 - Pending continued grant funding

\*2 - Pending successful completion of probationary period

**Resolution #2022-05-17-9F**

***AAPF employees (continued)***

<u>Name</u>	<u>Title</u>
Marjory Jones	Manager of Payroll & Special Projects
Jill Kepler	Payroll/Grant Accountant
Lori Kruppo	Nursing Laboratory Coordinator
Geraldine LaBruna	Programmer Analyst
Joanne Leong Louie	Workforce Business Services Coordinator
Eduardo Lopez *1	Counselor II, EOF & Dover College Promise Coordinator
Nathally Lopez	Athletics Trainer & Summer Events Coordinator
Sandra Lopez	Financial Aid Advisor
Steven Macmillan *1	Learning Support & Opportunity Services Programming Analyst
Roseann Maione	Lab Coordinator
Stacy Maldonado *2	Communications Specialist
Louise Massoni	Assistant Director of Financial Aid
Karen May	Associate Registrar
Colleen McArdle	Director of College Events & Foundation Programs
Victor McNeil	Coordinator, Bursar Services
Charles Munk	Public Safety Sergeant
Edith Nelson	Counselor II, E.O.F. Program
Elizabeth Ouimet	Student Success Specialist
Ariella Panek	Coordinator of Counseling Services
Mary Jane Pappas	Lab Coordinator
Eric Pedersen	Lab Coordinator
Marianne Perfetto	Solution Center Administrator
Scott Perino	Network & Telecommunications Administrator
Karissa Przyhocki	Accessibility Support Specialist
Lisette Ragno	Counselor Recruiter, Admissions
Sandra Riano Fernandez *2	Assistant Director of Auxiliary Enterprises
Edgar Rodriguez	Sr. Media Systems Engineer
Shannon Seritella	Counselor Recruiter, Admissions
Roger Stephens	Assistant Director, Athletics
Maureen Stivala	Student Success Specialist
Lisa Volante	Counselor I, Counseling Department
Richard Watt	Media Services/Facilities Supervisor
Joan Weiss	Coordinator, Tutoring Center
Jill Wells	Coordinator of Advisement & Student Success
Marybeth Wenrich	Science Lab Supervisor
Kimberly Whelan *1	CareerAdvance USA Apprenticeship Development & Coord. Spec.

***Part Time Employees - AAPF***

<u>Name</u>	<u>Title</u>
Scott Davan	PT Reference Librarian
Julie Gause	PT Relationship & Social Media Coordinator
Michele Johnson *1	PT Career Counselor, Women's Center
Michelle Kalan	PT Lab Assistant II, Photography
Suzanne Maida	PT Job Development Specialist, Job Locator Program (CWS)
Frank Murphy	PT Lab Assistant I, Music Department
Allison Ognibene	PT Social Media Specialist
Marisol Ross	PT Lab Assistant II, Fine Arts
Catherine Siciliano	PT Lab Coordinator, Nursing

Note:

\*1 - Pending continued grant funding

\*2 - Pending successful completion of probationary period

**Resolution #2022-05-17-9F**

***CCMSA Employees***

<u>Name</u>	<u>Title</u>
Marisol Acevedo	Dept Admin Asst, Health/Exercise Science
William Ackerman	Senior Groundskeeper
John Akeson	Senior Maintenance Mechanic
Kim Andriani	Division Administrative Assistant
David Apolinaro	Groundskeeper II
Vickimara Arrieta	Accounting Assistant III
Bret Babich *1	CareerAdvance USA Data Specialist
Kristi Baker	Accounting Asst III
Kelly Bodnarchuk	Department Administrative Assistant, Bus Programs
Anita Bryant Williams	Dept Admin Asst, Counseling
Julie Butler	Financial Aid Assistant
Eric Byk	Custodian II (Evenings)
Richard Cagnoni	Custodian I (Evenings)
Christiana Calabrese	Accounting Assistant III
Wilfredo Cardona	Custodian II (Evenings)
Robert Carper	Groundskeeper II
Luis Casiano	Custodian II (Days)
Won Chang	Computer Solution Specialist
David Cicenia	Groundskeeper I
Patrick Connolly	Custodian II (Evenings)
Karla Conzen	Student Records Specialist
Teresa De Jesus	Dept Admin Asst, Languages & ESL
Rita DeLillo	Dept Admin Asst, Music
Elaine DeVivo	Department Administrative Assistant
Paul DiPrimo	Electrical Specialist
Dawn Doland	Campus Life Assistant III
Stephen Dreyfus	Campus Store Receiving & Distribution Assistant
Colleen Drum	Dept Admin Asst, Psychology & Education
Michael Duffy	Security Officer
Mary Earl	Department Administrative Assistant, Athletics
Janet Eggert	Dept Admin Asst, Plant & Maintenance
William Faber	HVAC Specialist
Ann Fhi	Records Analyst
Christopher Furth	Electrical Specialist
Patricia Galardi	Dept Admin Asst, Mathematics
Cheryl Gangemi	External Events Specialist
Donna Garrity	Office Assistant, Biology
Tilcia Garzon	Custodian I (Evenings)
Theresa Gehring	Production Coordinator
Wayne Geigges *2	Maintenance Mechanic
Mayelly Godoy Amaya	Custodian II (Days)
Marlene Gonzalez *2	Custodian I (Evenings)
Edward Harris	Security Officer
Jaclyn Heye *2	Department Administrative Assistant, Admissions
Lori Hull	Accounting Asst III, Campus Store
Sandra Hyder	Dept Admin Asst, Registrar
Donna Iansito	Office Assistant, Nursing
Andrea Jennings	Sr. Payroll Associate
William Kelly	Security Officer

Note:

\*1 - Pending continued grant funding

\*2 - Pending successful completion of probationary period

**Resolution #2022-05-17-9F**

**CCMSA Employees (continued)**

<u>Name</u>		<u>Title</u>
Cody	Kinney *2	Groundskeeper I
Ray	Larsen	HVAC Maintenance Mechanic
Danielle	Lee	Buyer
Erica	Lewis	Assignment Contract Specialist
John	Lippiello	Computer Solution Specialist
Kelly	Lockman *2	Department Administrative Assistant, Biology/Chemistry
Eddie	Lorenzo	Custodian II (Days)
Crystal	Lutton	Department Administrative Assistant
Catherine	Maldonado	Custodian I (Evenings)
Donovan	Mantone *2	Maintenance Mechanic
Porfirio	Martinez	Maintenance Mechanic
Raymond	McConnell	Custodian II (Evenings)
Joseph	McGinniss	Custodian I (Evenings)
Christopher	Mellon *2	Custodian II (Evenings)
Claire	Menzer	Data Systems Coordinator
Joanne	Metro	Campus Life Assistant II
Frank	Mezle	Receiving & Distribution Assistant II
Nicholas	Miller	Security Officer
Gene	Moss	Department Administrative Assistant, EOF
Laura	Murray	Department Administrative Assistant
Mary	Nasse	Grant Technician
Bonnie	Nichols	Accounting Asst III
Derek	Nietz	Custodian II (Days)
Kaitlin	Norris	Office Assistant, Admissions
Alex	Novillo	Security Officer
Margaret	O'Brien-Feld	Library Services Assistant
Fukie	Otsuka *2	Custodian I (Evenings)
Benjamin	Palmer	Senior Security Dispatcher
Any	Parra Ochoa *2	Custodian I (Evenings)
Elizabeth	Potenza	Library Services Assistant
Sheila	Pra Sisto	Dept Admin Asst, Career Services
Laurie	Quinn	Department Administrative Assistant
Christopher	Rader	Custodian I (Evenings)
Margarita	Rankin	Financial Aid Assistant
Patrick	Reilly	Enrollment Specialist II
Rafael	Rivera	Offset Specialist
Caitlin	Roach	Department Administrative Assistant, Communication
Owen	Rowe	HVAC Specialist
Denise	Roy	Dept Admin Asst, History & Political Science
Ovimmar	Ruiz	Custodian III (Evenings)
Santiago	Ruiz Diaz	HVAC Maintenance Mechanic
William	Satmaria	Dept Admin Asst, Nursing
Kenneth	Sauter	Network & Telecommunications Support Specialist
Matthew	Selems	Security Officer
Snehal	Shah	Offset Operator
Katharine	Sheehy	Department Administrative Assistant
Gertrude	Simmons	Maintenance Systems Coordinator
Connie	Steger	Dept Admin Asst, Sociology/Anthropology
Robert	Stoner	Custodian II (Days)

Note:

\*1 - Pending continued grant funding

\*2 - Pending successful completion of probationary period

**Resolution #2022-05-17-9F**

***CCMSA Employees (continued)***

<u>Name</u>		<u>Title</u>
Adalin	Suarez	Custodian II (Days)
Christopher	Tacinelli	Groundskeeper II
Richard	Ter Linden	Senior Custodian (Days)
Steven	Travers	Senior Security Officer
Nancy	Veloso	Office Assistant, Admissions
Donna	Ver Hoven	Dept Admin Asst, L R C
Andrew	Vittoria	Offset Operator
Kelly	Wallace	Depart Admin Asst, Comp Info Systems
Ruby	Watts	Accounting Assistant III
Leigha	Wesson	Accounting Assistant II
Darcy	White	Division Administrative Assistant
Nicole	Williams	Division Administrative Assistant
Emily	Wills <sup>*1</sup>	HealthWorks Success Coach
Mark	Wizner Jr	Custodian II (Evenings)
Sharon	Yeager	Dept Admin Asst, English
Anthony	Yermal	Maintenance Mechanic
Karina	Yermeni	Dept Admin Asst, Visual Arts
Dora	Zapata Mejia	Custodian I (Evenings)

Note:

\*1 - Pending continued grant funding

\*2 - Pending successful completion of probationary period

**Resolution #2022-05-17-10A**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing of two issues of the 2022-2023 Workforce Development brochures; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2022, through June 30, 2023; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 14, 2022 in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing 207,000 copies of 56 pages on 35 lb., #80 bright newsprint paper for two issues of the WFD brochures (Fall 2022 and Spring/Summer 2023) and mailing; dated April 14, 2022 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, one proposal was received and opened on April 27, 2022; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Engle Printing & Publishing Company, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 22, 2022, to provide printing and mailing of Workforce Development Brochures for a total of \$35,557.74 for printing and \$4,753.20 for mailing of Fall 2022, and \$36,980.05 for printing and \$4,753.20 for mailing of Spring/Summer 2023; based upon the proposal submitted by the Contractor dated April 22, 2022. Printing of an additional four pages (60 pages) to be an additional \$1,877.36 and printing of four fewer pages (52 pages) to be minus \$1,877.36. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**Resolution #2022-05-17-10B**

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing for five postcard campaigns; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract and future orders for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2022, through June 30, 2023; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 14, 2022 in the following manner: The CCM website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing and mailing of five postcards printed four-color, two-sided, with bleeds, on glossy 10 pt. card stock; dated April 14, 2022, which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two proposals were received and opened on April 27, 2022; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Hummel Printing (“Contractor”) based upon the proposal submitted by the Contractor dated April 27, 2022 for \$24,060, to provide printing and mailing of two Open House campaigns of 175,600 postcards per campaign for \$5,268 each (\$30 additional per thousand); one Come Home This Summer 2023 campaign of 18,000 postcards for \$1,134 (\$63 additional per thousand); and two Optional Campaigns of 175,600 postcards for \$5,268 each (\$30 additional per thousand). This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.



**Resolution #2022-05-17-10C**

**RESOLUTION AUTHORIZING THE  
APPLICATION FOR AND OBTAIN GRANT FUNDING**

WHEREAS, County College of Morris desires to apply for and obtain a grant from the State of New Jersey Department of Children and Families for approximately \$150,000 to carry out the Displaced Homemaker Program in Morris County,

BE IT THEREFORE RESOLVED,

1. That, County College of Morris hereby authorizes application for such a grant; and
2. That, the Women's Center at County College of Morris recognizes and accepts that the State of New Jersey Department of Children and Families may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the State of New Jersey Department of Children and Families does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the State of New Jersey Department of Children and Families, does further authorize the expenditure of funds pursuant to the terms of the agreement between the County College of Morris and the State of New Jersey Department of Children and Families; and
3. That, the Board endorses the commitments defined in the grant agreement related to the Health Insurance Portability and Accountability Act (HIP AA); the acknowledgment that the Department of Children and Families does not and will not provide legal advice regarding the contract or any facet of its relationship with the County College of Morris; and, the agreement that all forms submitted with the contract are accurate and complete.

BE IT FURTHER RESOLVED, that the President and the Vice President of Business and Finance are authorized to sign the application, the contract, and all other financial documents, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

**Resolution #2022-05-17-11A**

**ADOPTION OF THE EMERGENCY OPERATIONS PLAN**

WHEREAS the County College of Morris is required, pursuant to New Jersey Statute Title 18A:3B-69 and guided by PL 2011 c.214, to develop and coordinate an emergency operations plan; and

WHEREAS the statute directs that the College governing board adopts the emergency operations plan; and

WHEREAS the statute directs that upon adopting the emergency operations plan, the College will submit for review to the Secretary of Higher Education, the State Office of Emergency Management, the Department of Health, and the Office of Homeland Security and Preparedness; and

WHEREAS the statute directs that the Board of Trustees shall review, update, and resubmit the plan to the offices every five years unless an emergency incident occurs, in which case the plan shall be reviewed immediately and recertified by its governing board, and the plan was last updated and reviewed July 2017;

THEREFORE, BE IT RESOLVED, that the Board of Trustees adopts the County College of Morris Emergency Operations Plan dated May 17, 2022.