

**COUNTY COLLEGE OF MORRIS**  
**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING VIA TELECONFERENCE**  
*November 17, 2020*

**CALL TO ORDER**

Board of Trustees Chair Thomas A. Pepe called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m. The meeting was held using a teleconference format. Chair Pepe stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of the revised format of this Regular Meeting of the Board of Trustees was provided on November 11, 2020. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/>.

Chair Pepe added that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of \*6 allows individuals to mute and unmute telephones.

**OATH OF OFFICE**

President Iacono administered the oath of office to Freeholder Appointed Trustees Jack Frost, Dr. Barbara L. Hadzima, and Paul R. Licitra for the term ending October 31, 2024; and to Executive County Superintendent Roger A. Jinks. The oath was recited as follows.

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

The Freeholder appointed Trustees were congratulated on their reappointment and Trustee Jinks was welcomed back to the Board of Trustees.

**ROLL CALL**

Trustees Advokat, Aprile, Dredden, Frost, Hadzima, Inganamort, Jinks, Licitra, Milonas, Weisberg, and Chair Pepe were in attendance. President Iacono, Attorney Schneider, and Attorney Marcus were also in attendance. Alumni Trustee Mendoza was absent.

President Iacono introduced the Board and public to Attorney Jed Marcus, newly appointed labor attorney to the college. Attorney Marcus thanked the Board for the appointment and provided information on his background.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on November 17, 2020, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., via teleconference.

1. Compensation for Professional Services
2. New Employee Appointments
3. Employee Termination
4. Adjunct Faculty Appointments and Salaries, Fall 2020 Semester
5. Appointment of Adjunct II Level
6. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. with the exception of Item #6.

Upon the motion of Trustee Advokat and the second of Trustee Weisberg, Vice Chair Advokat called for discussion by members of the Board. There being no discussion, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:16 p.m. The public meeting reconvened at 6:49 p.m.

Chair Pepe reported for the public in attendance that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of \*6 allows individuals to mute and unmute telephones.

#### PLEDGE OF ALLEGIANCE

Chair Pepe invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute, Trustee Licitra led the Board of Trustees and others on the teleconference in a moment of silence.

#### APPROVAL OF MINUTES

Chair Pepe called for consideration of the minutes of the regular public session meeting of October 20, 2020. Upon the motion of Trustee Dredde and the second of Trustee Advokat, Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

Chair Pepe called for consideration of the minutes of the regular closed session meeting of October 20, 2020. Upon the motion of Trustee Weisberg and the second of Trustee Advokat, Chair Pepe called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

### **ORGANIZATION OF THE BOARD OF TRUSTEES**

#### ELECTION OF CHAIRMAN PRO TEM

Trustee Advokat nominated Attorney Schneider as Chairman Pro Tem to conduct the election of the Board of Trustees officers. Upon the second of Trustee Weisberg, Chair Pepe called for a voice vote of the Board. The voice vote indicated that all present were in favor of the appointment of Attorney Schneider as Chairman Pro Tem.

#### ELECTION OF OFFICERS OF THE BOARD

Chairman Pro Tem Schneider called for a report of the Committee on Organization, Bylaws, Planning and Nomination with the proposed slate of officers of the Board of Trustees for the year November 17, 2020 through November 16, 2021. Trustee Advokat, Chair of the Committee on Organization, Bylaws, Planning, and Nomination, moved for the election of the slate of officers as follows: Chair – Thomas A. Pepe; Vice Chair – Jeffrey M. Advokat; Treasurer – Paul R. Licitra, and Secretary – George Milonas. Trustee Weisberg seconded the motion. Chairman Pro Tem Schneider called for nominations from the floor. There being none, Chairman Pro Tem Schneider called for discussion. Trustee Licitra thanked Trustee Hadzima for her service as Board Secretary. There being no further discussion, Chairman Pro Tem Schneider called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

Vice Chair Advokat thanked the Board for the election. Secretary Milonas thanked the Board for being elected in this role.

#### MEETING SCHEDULE AND OFFICIAL NEWSPAPER

Trustee Advokat moved for the adoption of a resolution determining the date, time and place of the regular monthly meetings of the Board, and the official newspaper for legal notices. Trustee Advokat noted that the resolution was prepared using the present arrangement for regular monthly meetings and the designation of the Daily Record as the official newspaper. Trustee Weisberg seconded the motion.

- A. The Board of Trustees shall hold its regular monthly meetings, until the next organizational meeting, on the following dates. Unless otherwise modified by resolution of the Board of Trustees, the regular monthly public meetings shall be held in the designated locations.

Tuesday, December 15, 2020	Teleconference
Tuesday, January 26, 2021	Teleconference
Tuesday, February 23, 2021	Teleconference
Tuesday, March 23, 2021	Teleconference
Tuesday, April 20, 2021	Teleconference
Tuesday, May 18, 2021	Teleconference
Tuesday, June 15, 2021	Teleconference
Tuesday, July 20, 2021	Board Room, Henderson Hall
Tuesday, August 24, 2021	Board Room, Henderson Hall
Tuesday, September 21, 2021	Board Room, Henderson Hall
Tuesday, October 19, 2021	Board Room, Henderson Hall
Tuesday, November 16, 2021	Board Room, Henderson Hall

The Board Room, Henderson Hall is located on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

All regular meetings shall commence at 6:00 p.m. for the sole purpose of publicly adopting resolutions required by the “Open Public Meetings Act,” P.L. 1975, Chapter 231, following which the Board will meet in closed session and reconvene in public session at 6:30 p.m.

The next organizational meeting of the Board of Trustees will be held in public session, November 16, 2021, at 6:30 p.m., in the Board Room, Henderson Hall on the campus of County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey.

- B. Except as hereinafter provided, notice of special or rescheduled meetings of the Board of Trustees shall be posted 48 hours in advance at the following location:

The bulletin board outside the President’s Office.

- C. The following newspaper, circulating in Morris County, is hereby designated the official newspaper for the publishing of all legal notices of the Board of Trustees:

Daily Record.

A copy of this resolution, together with the advance notice of special and rescheduled meetings of the Board of Trustees, shall be mailed to the above-named newspaper.

The annual schedule of regular meetings shall be published in said newspaper within seven days of adoption of this resolution.

- D. A copy of this resolution and advance notices of special and rescheduled meetings of the Board of Trustees shall be filed with the Clerk of the County of Morris.

- E. Any person may request in writing that the Board of Trustees mail to him/her a copy of the annual schedule of regular meetings of the Board of Trustees and/or advance written notice of special or rescheduled meetings of the Board of Trustees. Upon prepayment by such person of the applicable fee hereinafter set forth, such annual schedule and/or advance notices shall be mailed to such person. All requests made pursuant to this paragraph shall terminate at midnight, December 31<sup>st</sup> of the current year, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees, together with prepayment of the applicable fee. Notices requested by news media shall be mailed to one representative of such media free of charge.

SCHEDULE OF MAILING FEES

For copy of annual schedule of regular meetings and revisions thereto.....\$10  
For advance written notice of all special or rescheduled meetings during the calendar year\$20

- F. All advance written notices referred to in this resolution of special or rescheduled meetings of the Board of Trustees, shall to the extent known include: (a) the agenda, and (b) those matters upon which formal action may be taken.
- G. Accommodation will be made for individuals with a disability, pursuant to the Americans with Disabilities Act (ADA), provided the individual with the disability provides 48 hours advance notice to the Board Secretary before the public meeting.

With respect to individuals with a hearing disability who require live transcription services, such as the services of a CART transcriber, seven days advance notice to the Board Secretary before the public meeting is required.

Chair Pepe called for discussion by members of the Board. There being no further discussion, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

DESIGNATION OF STANDING COMMITTEES

Chair Pepe designated the Standing Committees to function during the ensuing year; and the appointment of Standing Committee Chairs and members. Chair Pepe noted that the Standing Committee roster will remain the same.

BOARD OF SCHOOL ESTIMATE

Chair Pepe provided the motion for the adoption of a resolution appointing the Board’s two representatives and alternate to the Board of School Estimate.

BE IT RESOLVED, That Thomas A. Pepe and Paul R. Licitra shall serve as two representatives, and Maria Aprile shall serve as alternate to the Board of School Estimate for the period November 17, 2020 through November 16, 2021.

Upon the second of Trustee Advokat, Chair Pepe called for discussion by members of the Board. There being no discussion, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

APPOINTMENT OF RECORDING SECRETARY

Trustee Advokat moved for the adoption of the following resolution.

BE IT RESOLVED, That Denise M. Bell be appointed Recording Secretary to the Board of Trustees for the period November 17, 2020 through November 16, 2021, at a stipend of \$9,500.00 prorated for the period.

Upon the second of Trustee Dredden, Chair Pepe called for discussion by members of the Board. There being no discussion, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

BYLAWS

Trustee Advokat moved for the adoption of the following resolution.

BE IT RESOLVED, That the Board of Trustees of the County College of Morris shall revise the Bylaws as indicated on Attachment #1, and shall continue the policies and procedures now in force for the ensuing year, except as they may be changed from time-to-time by the Board of Trustees.

Upon the second of Trustee Weisberg, Chair Pepe called for discussion by members of the Board. There being no discussion, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

**DEPOSITORIES**

Trustee Aprile moved for the adoption of the following resolutions continuing depositories, except as they may be changed from time-to-time by the Board of Trustees.

BE IT RESOLVED That the following depositories of the County College of Morris be approved, with the maximum investment set at \$10,000,000.00 per depository, except as they may be changed from time to time by the Board of Trustees:

Bank of America 137 Center Grove Rd. Randolph, NJ 07869	Spencer Savings Bank 1699 Littleton Rd. Parsippany, NJ 07054
Columbia Bank 19-01 Route 208 North Fair Lawn, NJ 07410	Peapack Gladstone Bank 59 E. Mill Rd. Long Valley, NJ 07853
First Hope Bank P.O. Box 296 Hope, NJ 07844	Provident Bank 1185 Sussex Turnpike Randolph, NJ 07869
Investors Bank 453 Speedwell Avenue Morris Plains, NJ 07950	ConnectOne Bank 214 South St. Morristown, NJ 07960
Lakeland Bank 350 Main St. Wharton, NJ 07885	First Bank 1206 Sussex Turnpike Randolph, NJ 07869
Valley National Bank 250 Rt. 10 Succasunna, NJ 07876	Fulton Bank 272 Route 46 Rockaway, NJ 07866

BE IT FURTHER RESOLVED, That the State of New Jersey Cash Management Fund be continued as a depository of the County College of Morris with the maximum investment set at \$20,000,000.00;

BE IT FURTHER RESOLVED, That the Vice President for Business & Finance of the County College of Morris be an authorized signer to open bank accounts and investment instruments for the purpose of cash management and maximizing interest income.

Upon the second of Trustee Dredde, Chair Pepe called for discussion by members of the Board. There being no discussion, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor; Trustee Advokat abstained from the vote.

***THE ORGANIZATION OF THE BOARD WAS CONCLUDED.***

**REPORT OF THE PRESIDENT**

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President. President Iacono added information about post-Thanksgiving campus presence; and the Governor's Executive Orders relative to higher education.

REPORT OF THE TREASURER

Treasurer Licitra moved for the adoption of the following resolutions.

- A. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2021-07DD-CV19	Snow Removal and De-icing Services	Clarke Moynihan Landscaping & Construction Andover, NJ	\$259,500.00 estimated

Snow removal and de-icing services for the college campus from December 1, 2020 through October 31, 2021 with the option to renew for 2 additional years. For Plant and Maintenance in the Business and Finance Division.

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1920-22DD	Paper – Fine and Copier Bond	PaperMart East Hanover, NJ	\$29,000.00 estimated

Paper for a six-month period, January 1, 2021 through June 30, 2021 (second option on bid to extend for 6-month period). For the Print Shop in the Business and Finance Division.

Trustee Weisberg seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #2 for professional services to the College for the purposes stated on Attachment #2.
- B. BE IT RESOLVED, That the new employee appointments listed on Attachment #3 be approved.

Trustee Milonas seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. BE IT RESOLVED, That the Board of Trustees approve the employee termination of Craig Hamilton, effective 11-02-20.

Trustee Milonas seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That the Adjunct Faculty appointments and salaries for the Fall 2020 semester be approved as stated on Attachment #4.

Trustee Dredde seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. RESOLVED, That Hilary Porteous-Nye, School of Liberal Arts, Languages and ESL adjunct faculty qualifies for placement at the Adjunct II level, with a pay rate in accordance with the Adjunct Faculty Promotion and Evaluation Procedures, effective Spring 2021.

Trustee Milonas seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

**COMMITTEE ON LANDS AND BUILDINGS**

Committee Chair Licitra provided the motion for the adoption of the following resolution.

- A. WHEREAS, The estimated cost of Building Modifications and Additions (the “Project”) is \$5,340,000 (of the amount so estimated, the sum of \$4,000,000 is to be provided pursuant to the Securing Our Children’s Future Bond Act);

NOW THEREFORE, BE IT RESOLVED, That pursuant to NJSA 18A:64A-19(1), the Board of Trustees of the County College of Morris deems it necessary to raise money for the Project.

The amount of the estimated cost and the estimated amount of money needed for such purposes is \$5,340,000 (of which \$4,000,000 is expected to be provided pursuant to the Securing Our Children’s Future Bond Act). The Statement of Estimated Cost of the Project, attached hereto as Exhibit A, is hereby adopted by the Board of Trustees. It is proposed to the Board of School Estimate that \$1,340,000 or an amount equal to 25% of the project cost, whichever is less, shall be raised by the County of Morris by bond ordinance or other means authorized by law.

Trustee Advokat seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Lands and Buildings was concluded.

**COMMITTEE ON FINANCE AND BUDGET**

Committee Chair Aprile provided the motion for the adoption of the following resolutions.

- A. BE IT RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

<b>Contractor</b>	<b>Nature of Contract</b>	<b>Term of Contract</b>	<b>Estimated Contract Value</b>
Bingham Communications, Inc.	Public Address Paging System for the new AEM building	12/1/20-11/30/21	\$21,385.00
CollegeNET Inc.	Class & Event Scheduling Software Renewal and New Series 25 LYNX Interface Software	1/1/21-6/30/22	\$43,600.26
Ellucian	Ellucian Modernization – Perpetual License Exchange and Enhancement	1/1/21-12/31/25	\$2,912,956.00 estimated
Hughes Marketing Group LLC DBA ROI-NJ	Print and Digital Advertising	10/1/20-6/30/21	Will exceed \$17,500.00

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #5.

Trustee Licitra seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. WHEREAS, the County College of Morris has a need for a professional service contract for a master bank account;

NOW THEREFORE, BE IT RESOLVED, that a professional service contract be renewed with Investors Bank, based upon the proposal submitted on October 26, 2020, for a contract term of three years to provide primary depository banking services

Trustee Licitra seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. BE IT RESOLVED, That the Board of Trustees of the County College of Morris accepts the Report of Expenditures of Legal Fees, Governmental and Public Relations, for the fiscal year ending June 30, 2020. Attachment #6.

Trustee Weisberg seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

Committee Chair Aprile reported that the Audit report will not be complete next month because of a delay in the receipt of required information by the State. It is expected that a 30-day extension will be provided. The Report of the Committee on Finance and Budget was concluded.

#### COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS

Committee Chair Hadzima provided the motion for adoption of the following resolutions.

- A. BE IT RESOLVED, That the review of Communication, P1129; Broadcasting Arts and Technology, P1132; and Journalism, P1133 be accepted.

Committee Chair Hadzima added that the Committee would like a verbal update on the Communication, Broadcasting Arts and Technology, and Journalism in six months; and a formal update on these programs in one year. Trustee Aprile seconded the motion. Chair Pepe called for discussion by members of the Board. There being no further questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the six year review of Sociology, Economics, and Anthropology be accepted.

Trustee Weisberg seconded the motion. Chair Pepe called for discussion by members of the Board. There being no questions or comments, Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Academic and Educational Programs was concluded.

Chair Pepe commented that the Committee took a great deal of interest in the Communication, Broadcasting Arts and Technology, and Journalism presentation and had a robust conversation resulting in the request to have the program reviewed in six months and in a year. Chair Pepe encouraged the Committee to continue that kind of activity to demonstrate that the Board is interested, cares, and actually reads the materials provided.

#### COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Committee Chair Advokat reported that the Committee is reviewing the Foundation Bylaws, a donor vetting policy, and an Employee Code of Conduct. The Report of the Committee on Organization, Bylaws, Planning and Nomination was concluded.



MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Vice Chair Advokat remarked on the appointment of labor attorney Jed Marcus; welcomed Roger Jinks back to the Board of Trustees; and noted that Vice President Bette Simmons was recognized in a recent publication.

Treasurer Licitra reported on the recent meeting of the New Jersey Council of County Colleges attended by Trustees Licitra, Advokat, Inganamort and President Iacono. All Trustees were encouraged to participate in meetings of the New Jersey Council of County Colleges and the Association of Community College Trustees.

UNFINISHED BUSINESS

Chair Pepe reported that an ad hoc committee of the Trustees will review with the college administration the submissions received in response to the general counsel request for proposals. Chair Pepe appointed Trustee Frost to lead the review of the proposals with Trustees Advokat, Dredden, Licitra, and Milonas.

RESOLUTION HONORING DR. ANGELICA ALLEN-MCMILLAN

Trustee Jinks provided the motion on the following resolution which all Trustees present unanimously provided the motion.

WHEREAS, Dr. Angelica Allen-McMillan has served the College faithfully and well from 2018 to 2020 as a member of the Board of Trustees of County College of Morris; and

WHEREAS, Throughout her tenure she has been, through foresight, wisdom and patience, personally instrumental in developing and guiding this College to its present level of excellence; and

WHEREAS, Trustee Allen-McMillan has provided determined leadership and direction through her Board assignments over the years; and

WHEREAS, Throughout these specific duties and responsibilities and her general trusteeship she has demonstrated an abiding concern for the welfare and progress of the College;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of County College of Morris does hereby express to Angelica Allen-McMillan its sincere gratitude and deep appreciation for her generous support during the course of her trusteeship.

Chair Pepe called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

NEW BUSINESS

Chair Pepe acknowledged receipt of President Iacono's self-assessment. The Executive Committee from the last year will review the assessment and confer with the full Board at a future meeting.

COMMENTS FROM THE PUBLIC

Chair Pepe stated that the Board will take comments from the public at this time, 7:58 p.m. Chair Pepe stated that public comments will be received in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Chair Pepe noted that no written statements from the public were received by the Board of Trustees prior to this meeting. There were no comments from the public.

There being no further business to conduct, the public meeting was adjourned at 7:58 p.m. by a motion from Trustee Licitra and a second by Trustee Advokat.

Respectfully submitted,  
Denise M. Bell  
Recording Secretary

## **COUNTY COLLEGE OF MORRIS**

### **BYLAWS OF THE BOARD OF TRUSTEES**

#### **ARTICLE I NAME**

The name of the College shall be “County College of Morris.”

The name of the corporation shall be “Board of Trustees of County College of Morris.”

#### **ARTICLE II PURPOSE**

##### Section 1. Purpose

The County College of Morris, as a two-year public institution serving primarily county residents, shall offer comprehensive, educational opportunities beyond high school in three distinct areas. These areas shall include, but not be limited to, full- or part-time day or evening curricula of instruction for students who seek:

- a. pre-professional and/or liberal arts courses for transfer to a four-year college (university parallel);
- b. technical, vocational, business, and health service courses in preparation for semi-professional employment (terminal); and
- c. as adults, continuing education courses and/or retraining for various new job opportunities (continuing education).

##### Section 2.

The broader and more general purpose of the College shall be to provide an educational and cultural center for community services and activities, and to make available its facilities when deemed by the Trustees to serve public interest.

### **ARTICLE III OFFICES**

The principal office of the body corporate shall be the Board of Trustees Meeting Room, Henderson Hall, or the College, Route 10 and Center Grove Road, in the Township of Randolph. The Board of Trustees may also establish and have such other offices needed for the conduct of its business at such other place or places within the County of Morris and State of New Jersey as may be designated from time to time by the Board of Trustees.

### **ARTICLE IV SEAL**

The body corporate shall have a seal of such form and design as the Board of Trustees shall adopt. The custody of the seal shall be under the general supervision of the Secretary of the Board of Trustees.

### **ARTICLE V BOARD OF TRUSTEES**

#### Section 1. Composition

The Board of Trustees shall consist of the County Superintendent of Schools and ten other Trustees. Eight of the Trustees, at least two of whom shall be women, shall be appointed by the appointing authority of Morris County with the advice and consent of the Board of Chosen Freeholders. Two of the Trustees shall be appointed by the Governor. The term of office of the appointed Trustees, except initial appointments as otherwise provided by law, shall be four (4) years. Each Trustee shall serve until a successor shall have been appointed and qualified.

The President of the College shall serve as an ex officio member of the Board of Trustees without vote.

In addition, the student body shall be entitled to elect from the graduating class one representative to serve as a non-voting member of the Board for a term of one (1) year commencing July 1 following graduation of his or her class.

Trustees shall serve without compensation, but shall be entitled to reimbursements for all reasonable and necessary expenses.

Vacancies shall be filled in the same manner as the original appointment or election for the remainder of the unexpired term.

Section 1A. Oath of Office

Each Trustee, prior to taking a seat on this Board of Trustees, shall take and execute the following oath of office:

“I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of \_\_\_\_\_ according to the best of my ability, so help me God.”

Section 2. Duties and Powers

Board of Trustees shall have all the powers and duties granted to it by law. The Board of Trustees shall have the custody of and be responsible for the management and control of the College.

Section 3. Meetings

- a. Place:  
Meetings of the Board of Trustees shall be held at the principal office of the body corporate, or any other place which the Chair or a majority of the Board of Trustees may designate from time to time.
- b. Frequency; Calling:  
The Board of Trustees shall meet and organize annually in November. Unless otherwise directed by the Chair or a majority of the voting Trustees then in office, there shall be a regular meeting of the Board of Trustees at least eleven (11) times a year on a date to be fixed and announced by a majority of the voting Trustees at the annual meeting. Special meetings shall be held whenever called by the Chair or upon the written request of any two voting Trustees then in office. Except in the event of an emergency, it shall be a condition of the validity of any special meeting that notice thereof stating the general subjects to be considered shall have been given to each Trustee either (1) by sending such notice to the residence of each Trustee as shown on the Board records, by ordinary mail posted 72 hours in advance of the meeting, or (2) by delivering such notice to the residence of each Trustee 24 hours in advance of the meeting. Notwithstanding the foregoing, any Trustee may waive in writing notice of a special meeting.
- c. Continuation of Meetings:  
If a meeting is continued to a future named date by agreement of those members of the Board of Trustees present, the Secretary shall thereupon notify absent members. The foregoing notice requirement is intended only to describe the duties of the Secretary, and shall not be deemed a condition of the validity of the meeting.
- d. Quorum:

A majority of the voting Trustees then in office shall constitute a quorum for the transaction of business. The voting Trustees present at any meeting, if less than a quorum, may adjourn any meeting from time to time until a quorum shall be present.

e. Vote Required:

Providing a quorum is present, all questions coming before the Board of Trustees shall be determined and decided by a majority of those Trustees voting on the question, except for those questions which by law require a different vote, and except for any vote of this Board taken for the purpose of hiring or firing of personnel, or awarding of contracts on bids which require an affirmative vote of a majority of the voting Trustees then in office. Wherever in these Bylaws or elsewhere reference is made to a majority vote of the Board of Trustees, it shall refer, unless otherwise stated, to a majority of the Trustees voting on such question. A Trustee abstention shall be recorded as “not voting.”

Section 4. Agenda and Procedure

An agenda for each regular meeting of the Board of Trustees shall be prepared by the Chair of the Board of Trustees. Minutes of meetings shall be furnished to each member of the Board of Trustees by ordinary mail and/or by electronic mail at least 18 hours prior to the next meeting of the Board. Items not on the agenda for a meeting may be added thereto by a majority vote of the Trustees present at the said meeting.

Unless otherwise directed by an affirmative vote of a majority of voting Trustees present, the following order of business shall be followed at each regular meeting of the Board of Trustees, exclusive of the Organizational Meeting:

1. Roll Call;
2. Private session in accordance with NJSA 10:4.1 et seq;
3. Pledge of Allegiance;
4. Consideration of the minutes of previous meetings of Trustees and the approval of amendments thereof;
5. President’s report;
6. Communications;
7. Report of the Treasurer;
8. Report of standing and advisory committees;
9. Report of any other officers of the Board;
10. Unfinished business;
11. New business;
12. Questions from the public;
13. Adjournment.

Unless otherwise directed by majority vote of the Board of Trustees, all meetings of the Board of Trustees shall be conducted in accordance with the parliamentary procedure prescribed in the latest edition of the manual known as “Robert’s Rules of Order.”

The foregoing provisions of this section are intended to describe the desired functioning of the Board and shall not be deemed conditions of the validity of any meeting or of any action taken at a meeting.

Section 5. Rules and Regulations

The Board of Trustees shall make and promulgate from time to time such rules and regulations not inconsistent with statutory provisions and with the rules and regulations of the New Jersey Secretary of Higher Education, as may be necessary and proper for the administration and operation of a county college and to implement said statutory provisions and rules and regulations of the New Jersey Secretary of Higher Education.

**ARTICLE VI  
OFFICERS**

Section 1. Officers

The Board of Trustees shall organize annually in November of each year by the election from the membership for a term of one year a Chair, a Vice Chair, a Secretary, and a Treasurer, as provided by law. The Board of Trustees may elect such other officers as the needs of the body corporate may require from time to time. A majority vote of the voting members of the Board of Trustees shall be required for the election of officers.

Section 2. Chair

The Chair shall, when present, preside at all meetings of the Board of Trustees. The Chair shall perform all duties commonly incident to the office and shall have general supervision of the affairs of the corporation, subject to the approval of the Board of Trustees. Unless otherwise directed by the Board of Trustees, and upon proper authorization from the Board of Trustees, the Chair, or the Vice Chair in the absence of the Chair, and the Secretary shall sign and execute all contracts and other documents requiring corporate execution for and on behalf of the body corporate. The Chair, or Vice Chair in the absence of the Chair, or the President of the College, shall sign all reports required to be filed by law or by the rules and regulations of the New Jersey Secretary of Higher Education. The Chair shall also report to the Board of Trustees all matters coming to the Chair's notice relating to the interests of the body corporate that should be brought to the attention of the Board of Trustees. The Chair shall name the members and chairs of all standing and advisory committees and shall be an ex officio member of all such committees. The Chair shall have the right to vote and otherwise participate as a member at all Board meetings.

The Chair shall be the spokesperson for the Board. The Chair shall represent the Board of Trustees at college events and college-related events. In addition to overall responsibility for Board activities where not otherwise assigned, the Chair is responsible for: (i) setting the agenda of Board meetings in accordance with priorities adopted by the Board; (ii) determining the information to be provided in the agenda materials; and (iii) coordinating the Board-President relationship. The Chair is responsible for coordinating the community-linkage activities of the

Board. This includes any Board appointed advisory committees. As with all Trustees, the Chair does not have any authority over or responsibility for specific operational decisions within the College on business or academic matters.

Section 3. Vice Chair

The Vice Chair shall have and exercise all the powers and duties of the Chair in case of his/her absence or inability to act, and shall perform such other duties as may be prescribed, from time to time, by the Board of Trustees.

The Vice Chair shall mentor newly appointed Trustees as outlined in the New Trustee Orientation Process. The Vice Chair shall assist the Committee on Organization, Bylaws, Planning and Nomination with the coordination of Board retreat meetings.

Section 4. Secretary

The Secretary shall cause to be recorded all votes and the minutes of all proceedings. The Secretary shall give or cause to be given notice of all meetings of the Board of Trustees, and shall sign and affix the seal of the body corporate to all documents that may require corporate execution, and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe, and shall make such reports to the Board of Trustees as it may request, and shall prepare and file or cause to be prepared and filed such reports or statements as may be required by law and by the rules and regulations of the New Jersey Secretary of Higher Education upon authorization from the Board of Trustees.

Section 5. Treasurer

The Treasurer of the Board of Trustees shall have general supervision over the care and custody of all the funds and securities of the body corporate. The Treasurer shall supervise the deposit of such funds and securities in the name of the body corporate in such bank or banks as the Board of Trustees may from time to time designate, and shall also supervise the disbursement of same under such rules and regulations as may be made by the Board of Trustees, or as is required by law, and shall perform such other duties as the Board of Trustees may from time to time prescribe.

The Treasurer shall see that necessary and appropriate internal accountings and financial reporting systems are implemented in accordance with applicable laws and regulations of the New Jersey Secretary of Higher Education.

Pursuant to these regulations, the Treasurer shall see that the Vice President of Business and Finance, as the chief financial officer of the College, keeps or causes to be kept full and accurate accounts of all receipts and disbursements, and otherwise conducts the financial affairs of the College in accordance with said regulations.

The Treasurer shall also see that the Vice President of Business and Finance renders or causes to be rendered such financial reports to the Board of Trustees as it may require, or as are required by law or by rules and regulations of the New Jersey Secretary of Higher Education.

The Treasurer shall coordinate with the Vice President of Business and Finance a yearly review and presentation to the Board of Trustees of the financial position of the College. The Treasurer shall make known and alert the Board of any potential financial concerns that can impact the College.

## **ARTICLE VII COMMITTEES**

### Section 1. Executive Committee

There shall be an Executive Committee of the Board of Trustees whose purpose shall be to assist the Board of Trustees carry on the business and functions of the College. Members of the Executive Committee shall include the Chair, Vice Chair, Secretary and Treasurer, and any other member of the Board appointed by the Chair. The Executive Committee shall not take any action on behalf of the Board of Trustees except as may be permitted by law.

### Section 2. Standing Committees

The Board of Trustees shall have the power to create and dissolve standing committees, each consisting of at least three members, which shall report directly to the Board of Trustees to aid it in carrying on the business of the College. The existence, duties, and functions of standing committees may be created by the Board of Trustees from time to time at its pleasure. The following standing committees are hereby created:

- Academic and Educational Programs Committee
- Audit Committee
- Finance and Budget Committee
- ~~Foundation and Community Relations Committee~~
- Lands and Buildings Committee
- Organization, ByLaws, Planning and Nomination Committee
- Personnel Committee
- Student Success Committee

The Chair of the Board of Trustees shall appoint the members and designate the Chair of each standing committee. The members of the standing committee shall each be members of the Board of Trustees. The Chair of the Board of Trustees shall be a member ex officio of each standing committee. Each standing committee shall have full power to prescribe its own organization and procedure, and a majority of the members of a committee, exclusive of ex officio members, shall constitute a quorum for the transaction of committee business.

### Section 3. Administrative and Faculty Committees

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The Board of Trustees shall authorize the President of the College to create administrative and faculty committees for the purpose of carrying on the business and functions of the College. The qualifications for membership on such committees shall be determined by the President of the College with the advice and consent of the Board of Trustees. The members of the administrative and faculty committees shall be appointed by the President of the College and the committees and their members shall be responsible to and report to the President of the College.

#### Section 4. Advisory Committees

The Board of Trustees shall be empowered to create advisory committees to the Board of Trustees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the College, and upon the advice and consent of the Board of Trustees, the Chair of the Board of Trustees shall have the power to appoint the members of such advisory committees and the Chair thereof.

### **ARTICLE VIII BOARD OF SCHOOL ESTIMATE**

The members from the Board of Trustees on the Board of School Estimate shall be appointed annually at the organization meeting held in November of each year. Unless otherwise ordered by a majority vote of the Board of Trustees, the members of the Board of School Estimate from the Board of Trustees shall be the Chair of the Board of Trustees, the Chair of the Committee on Finance and Budget, and an alternate, to be appointed by the Board of Trustees at the annual organization meeting.

### **ARTICLE IX AMENDMENTS**

These Bylaws may be amended, altered, repealed, or added to in any manner not inconsistent with the laws of the State of New Jersey or the rules and regulations of the New Jersey Secretary of Higher Education by the affirmative vote of a majority of the voting Trustees then in office at any meeting of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board of Trustees by the Secretary at least ten (10) days before the meeting at which the vote upon the amendment is to be taken.

**REMUNERATION FOR PROFESSIONAL SERVICES**

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Aska, Gerald	07/01/20-08/31/20	\$6,807.00	NSF REST Grant with NJIT
Babych, Tatyana	08/11/2020	\$100.00	CTL Courses
Bahner, Hilda	09/02/2020	\$81.00	Virtual Open House - ESL for WFD
Bahner, Hilda	10/05/20-10/21/20	\$648.00	ESL Early Beginner Part 1 for WFD
Baker, JoAnn	09/02/2020	\$70.50	Virtual Open House - Medical Billing and Coding for WFD
Balish, Alexander	09/19/2020	\$235.00	HC Prof BLS (Basic Life Support) for WFD
Balish, Alexander	10/10/2020	\$235.00	HC Prof BLS (Basic Life Support) for WFD
Bevia, Jose	09/24/2020	\$300.00	Performer/Festival de las Americas
Binowski, Nancy	07/15/20-08/30/20	\$8,959.00	Curriculum Development NSF Grant #2000887
Bowman, Isabel Maria	10/06/20-10/22/20	\$564.00	ESL Beginner Part 1 for WFD
Burns, Caitlin	09/15/2020	\$100.00	Workshop 2: Effective Study and Test-Taking Strategies for Succession A&P
Burns, Caitlin	By 12/30/2020	\$1,500.00	Completion of QM Certification Seven Modules & Submission of Copy of QM Certificate
Callahan, Patricia	09/07/2020	\$235.00	Program Development - MS Office, Outlook, PowerPoint for WFD
Callahan, Patricia	09/16/20-09/30/20	\$282.00	Intro to MS Office and 365 for WFD
Cardaci, Paulina	By 12/30/2020	\$1,500.00	Completion of QM Certification Seven Modules & Submission of Copy of QM Certificate
Cartano, Jefferson	07/01/20-08/31/20	\$6,612.00	NSF REST Grant with NJIT
Crespo-DeStefan, Leonor	09/16/20-10/14/20	\$141.00	Fundamentals for Fundraising Professionals 10/7/20 for WFD
Denholtz, Joshua	08/10/20-08/31/20	\$1,549.63	Data Science Curriculum Development and efforts NSF Grant #2000887
DiMaria, Karen	09/16/20-10/14/20	\$126.00	Fundamentals for Fundraising Professionals 09/30/20 for WFD
Eberhardt, Nancy	09/16/20-10/14/20	\$252.00	Fundamentals for Fundraising Professionals 09/23/20 & 10/14/20 for WFD
Faines, Ronald	10/06/20-10/08/20	\$408.00	C201 Intro to Counseling for WFD
Faines, Ronald	10/13/20-10/15/20	\$408.00	C202 Intro to Tech & Approach for WFD
Fameux, Edna	10/03/20-10/21/20	\$1,326.00	Certified Nurse Aide-Compreh for WFD
Favia, Dale	09/16/20-10/06/20	\$150.00	Job Search Workshops - Neighbors Helping Neighbors for WFD
Ferreira, Sharon	10/05/20-10/21/20	\$612.00	ESL Advanced for WFD
Fitzpatrick, Kelly	09/03/2020	\$75.00	Virtual Open House - Data Analytics and Visualization for WFD
Fitzpatrick, Kelly	09/08/20-09/17/20	\$600.00	Tableau 1-12 Students for WFD
Fitzpatrick, Kelly	10/01/2020	\$100.00	Workshop 1: Why Math is important & Professions that Use Math
Fitzpatrick, Kelly	06/15/20-09/30/20	\$850.00	Distance Education Coach
Fitzpatrick, Kelly	09/22/20-10/01/20	\$600.00	Tableau II - 14 Students for WFD
Fitzpatrick, Kelly	10/03/20-10/10/20	\$300.00	Introduction to R Programming for WFD
Fitzpatrick, Kelly	10/06/20-10/15/20	\$400.00	Tableau III - 9 Students for WFD
Fuentes, Venancio	07/01/20-08/31/20	\$10,111.00	NSF REST Grant with NJIT
Gaffney, Anthony	09/03/2020	\$70.50	Virtual Open House - AutoCAD for WFD
Garbarino, Claude	09/15/20-10/01/20	\$841.50	Workplace Simulation Training for WFD
Garbarino, Claude	09/19/20-10/10/20	\$816.00	ICD-10-CM Intro & Application for WFD
Gettinger, Marilyn	09/01/2020	\$76.50	Virtual Open House - Supply Chain for WFD

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Gigliotti, Samantha	08/25/2020	\$200.00	Facilitation - Closed Captioning using TechSmith Knowmia
Gigliotti, Samantha	07/15/20-10/31/20	\$1,218.00	Project Yellowstone Planning and Execution of Events for COVID-19 Grant
Gordon, Ramon	10/06/20-10/22/20	\$612.00	ESL Early Beginner Part 1 for WFD
Grundfest, Robert	09/01/2020	\$70.50	Virtual Open House - Alt Route for WFD
Grundfest, Robert	09/14/20-10/19/20	\$705.00	NPTNJ Preservice Component for WFD
Hart, James	09/08/2020	\$20.00	EOF Student Semester Welcome - College Success Faculty Tips
Iden, Michelle	07/15/20-10/31/20	\$1,302.00	Project Yellowstone Planning and Execution of Events for COVID-19 Grant
Isaza, Maria	07/15/20-10/31/20	\$1,218.00	Project Yellowstone Planning and Execution of Events for COVID-19 Grant
Jacobs, Samuel	09/01/2020	\$76.50	Virtual Open House - Coding/Programming for WFD
Jacobs, Samuel	09/16/20-09/30/20	\$408.00	Intro to Computer Programming for WFD
Kelly, Christine	09/15/2020	\$100.00	Workshop 1: Best Practices - Conducting Laboratories at Home
Kilhaney, Anastasia	By 12/30/2020	\$1,500.00	Completion of QM Certification Seven Modules & Submission of Copy of QM Certificate
Lemme, Bryan	09/29/2020	\$100.00	Participant - Accessibility Tips & Tricks for Distance Education
Lesley, Andrew	10/03/2020	\$240.00	Peripheral IV Therapy Skills for WFD
Levitch, Alison	07/20, 07/21, 08/08 & 08/12/20	\$400.00	CTL Training Workshops
Lodato, Anthony	08/26/2020	\$100.00	CTL Workshop
Mach, Mary-Helen	10/06/20-10/22/20	\$564.00	ESL Beginner Part 1 for WFD
Martino, Nicole	10/05/20-10/21/20	\$564.00	ESL Beginner Part 2 for WFD
Morales, Frank	09/29/2020	\$100.00	Job Search Workshops - LinkedIn for WFD
Morales, Frank	10/13/2020	\$100.00	Job Search Workshops - Interviewing Skills for WFD
Moran-Campbell, Jennifer	07/27, 08/03, 08/11 & 08/24/20	\$400.00	CARES CTL Courses
Nachevnik, Igor	09/03/2020	\$76.50	Virtual Open House CompTIA+ and Security+ for WFD
Nachevnik, Igor	9/12/20-10/10/20	\$1,657.50	CompTIA A+ Core 1 for WFD
Nelson, Edith	09/30/2020	\$100.00	CTL Courses
Olesak, Brian	By 12/30/2020	\$1,500.00	Completion of QM Certification Seven Modules & Submission of Copy of QM Certificate
Parker, Laura	08/24/2020	\$200.00	Facilitation - Proctoring Exams Virtually
Persau, Meimee	10/08/2020	\$150.00	Workshop 2: Graphing
Petti, Ciro	09/01/2020	\$81.00	Virtual Open House - Project Management for WFD
Pietropollo, Frank	09/15/2020	\$100.00	Workshop 2: Effective Study and Test-Taking Strategies for Succession A&P
Pietropollo, Frank	By 12/30/2020	\$1,500.00	Completion of QM Certification Seven Modules & Submission of Copy of QM Certificate
Pietropollo, Frank	08/25/2020	\$200.00	Facilitation - Closed Captioning using TechSmith Knowmia
Poetsch, Deborah	09/29/2020	\$100.00	Participant - Accessibility Tips & Tricks for Distance Education
Publik, Stacy	10/06/20-10/22/20	\$564.00	ESL Advanced for WFD

<b>Name</b>	<b>Date(s) of Service</b>	<b>Payment</b>	<b>Reason</b>
Restaino, Dena	09/17/2020	\$100.00	Workshop 4: Effective Study Strategies and Navigating the Online Environ.
Rispoli, Maria	08/07 & 08/20/20	\$200.00	CTL Courses
Rothman, Nancy	09/02/20-10/09/20	\$1,350.00	CNA Program Coordination, candidate screening, scheduling and CNA makeup if needed, for WFD
Rufino, Jane	07/27, 08/03, 08/11 & 08/12/20	\$400.00	CTL Courses
Salinas, Dorothy	By 12/30/2020	\$1,500.00	Completion of QM Certification Seven Modules & Submission of Copy of QM Certificate
Sauerman, Kathleen	09/30/2020	\$100.00	Blackboard Ally Training
Siegelman, Stuart	10/09/2020	\$100.00	Commemoration Committee Hispanic Heritage Month Event Talk
Sisti, Genie	09/26, 09/29, 09/30/20	\$300.00	CTL Courses
Soltes, John	07/15/20-10/31/20	\$1,218.00	Project Yellowstone Planning and Execution of Events for COVID-19 Grant
Sterzer, Kenneth	09/08/20-10/13/20	\$126.00	HR Management and Staffing for WFD
Stoler, Loryn	09/17/2020	\$100.00	Workshop 3: Effective Study Strategies and Navigating the Online Environ.
Swern, Lauren	09/01/2020	\$70.50	Virtual Open House - Virtual Open House - Non-Profit for WFD
Swern, Lauren	09/16/20-10/14/20	\$705.00	Fundamentals for Fundraising Professionals for WFD
Swern, Lauren	10/05/20-10/12/20	\$282.00	Face to Face Communications for WFD
Sykes, Michelle	09/14/20-10/08/20	\$1,128.00	Medical Term Healthcare Prof. for WFD
Taylor, Anna	10/05/20-10/21/20	\$564.00	ESL Intermediate Part 1 for WFD
Taylor, Anna	10/05/20-10/21/20	\$564.00	ESL Beginner Part 2 for WFD
Thurman, Alexis	10/01/2020	\$100.00	Workshop 1: Why Math is important & Professions that Use Math
Treibman, Judy	09/01/2020	\$70.50	Virtual Open House - HR for WFD
Treibman, Judy	09/08/20-10/13/20	\$423.00	HR Management and Staffing for WFD
Vincelette, Kathy	09/08/2020	\$100.00	Job Search Workshops - Changing Your Career for WFD
Vincelette, Kathy	09/22/2020	\$100.00	Job Search Workshops - Resume Writing for WFD
Viola, Thomas	09/02/2020	\$70.50	Virtual Open House - CAD/C and CPRS for WFD
Viola, Thomas	10/05/20-10/21/20	\$846.00	C301 Community Resources for WFD
Williams-Bogar, Rita	09/03/2020	\$79.50	Virtual Open House - Business Courses and MS Training for WFD
Williams-Bogar, Rita	09/08/2020	\$169.00	CCM Staff Development During Convocation for WFD
Williams-Bogar, Rita	09/21/20-09/23/20	\$318.00	Microsoft Teams for WFD
Wise, Susan	09/03/2020	\$70.50	Virtual Open House - CISCO CCNA
Wolfgang, Heather	10/20/2020	\$150.00	Workshop 3: Factoring
Yost, Vivian	09/08/20-10/13/20	\$126.00	HR Management and Staffing for WFD
Zejnnullahi, Rreze	10/05/2020	\$200.00	Pivot Tables Introduction for WFD
Zejnnullahi, Rreze	10/19/20-10/19/20	\$200.00	Pivot Tables Advanced for WFD

The following actions commence as of the date indicated and end on June 30, 2021.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>CCMSA:</b>				
REPLACEMENT	Ashford, Ebony	17-Nov-20	<u>Appointed to:</u> Dispatcher Public Safety	\$31,915
<b>PART-TIME:</b>				
REPLACEMENT	Francis, Leslie	2-Nov-20	<u>Appointed to:</u> <b>GRANT FUNDED</b> PT Student Support Coordinator NSF B2B Grant	\$15.00/hr.

**ADJUNCT FACULTY APPOINTMENTS AND SALARIES  
 Fall 2020**

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
LGESL	Tatyana	Babych	\$5,190
LGESL	AnnMarie	Bacino	\$2,325
LGESL	Anne	Beacken	\$4,325
LGESL	Winfield	Bennett	\$5,190
LGESL	Winfield	Bennett	\$1,730
LGESL	Jared	Ciocco	\$2,595
LGESL	Rubens	Correa	\$2,595
LGESL	Joseph	Errante	\$2,595
LGESL	David	Gunness	\$4,650
LGESL	David	Gunness	\$775
LGESL	Nina	Hefter	\$3,460
LGESL	Nina	Hefter	\$1,730
LGESL	Lakshmi	Kattepur	\$5,190
LGESL	Jun	Lewin	\$2,325
LGESL	Jun	Lewin	\$775
LGESL	Brenda	Miers	\$7,785
LGESL	Vita	Morales	\$2,595
LGESL	Mariko	Nakane	\$6,975
LGESL	Mariko	Nakane	\$1,550
LGESL	Daneiah	Nasser	\$2,325
LGESL	Edith	Nelson	\$1,550
LGESL	Maria	Picouto	\$2,595
LGESL	Hilary	Porteous-Nye	\$6,975
LGESL	Hilary	Porteous-Nye	\$2,325
LGESL	Jennifer	Schafer	\$2,595
LGESL	Evelyn	Sisti	\$5,190
LGESL	Evelyn	Sisti	\$1,730
LGESL	Elissa	Teeple	\$5,190
ART	Marco	Cutrone	\$6,920
ART	Patrick	Gallagher	\$2,595
ART	Patrick	Gallagher	\$865
ART	Andrea	Kelly	\$3,460
ART	Charles	Mulford	\$2,595
ART	Barbara	Neibart	\$6,920
ART	John	Reinking	\$6,920
ART	Audrey	Sedlak-Barbati	\$6,055
ART	Leah	Tomaino	\$6,920
DSN	Fabio	Castellanos	\$5,944
DSN	Fabio	Castellanos	\$3,100
DSN	Anita	Collins	\$5,778
DSN	Anita	Collins	\$1,730
DSN	Marco	Hernandez	\$6,200
DSN	Marco	Hernandez	\$775
DSN	Wendy	Huron Carmona	\$2,889
DSN	Wendy	Huron Carmona	\$865

*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
DSN	Linda	Santangelo-Mosley	\$3,175
DSN	Linda	Santangelo-Mosley	\$865
DSN	Gregory	Somjen	\$3,460
DSN	Gregory	Somjen	\$865
DSN	Fan	Zhang	\$5,014
DSN	Fan	Zhang	\$3,100
MUSIC	Lori	Alden-Briggs	\$1,860
MUSIC	Denise	Barbarita	\$3,979
MUSIC	Denise	Barbarita	\$865
MUSIC	Richard	Barrieres	\$865
MUSIC	Susan	Braden	\$4,185
MUSIC	William	Briggs	\$4,905
MUSIC	William	Briggs	\$3,460
MUSIC	Rick	Deardorff	\$4,498
MUSIC	Rick	Deardorff	\$2,595
MUSIC	Jason	DePope	\$2,595
MUSIC	Michael	387	\$3,875
MUSIC	Carol	Hamersma	\$3,287
MUSIC	Carol	Hamersma	\$6,055
MUSIC	Emily	James	\$2,325
MUSIC	Emily	James	\$775
MUSIC	Brian	Kafel	\$310
MUSIC	Brian	Kafel	\$775
MUSIC	Victor	Keremedjiev	\$692
MUSIC	Victor	Keremedjiev	\$6,055
MUSIC	Gloria	Kim	\$1,550
MUSIC	Karl	Latham	\$6,055
MUSIC	Kelly	Miller	\$1,860
MUSIC	Melanie	Mitrano-Duffy	\$4,048
MUSIC	Melanie	Mitrano-Duffy	\$4,325
MUSIC	Cheol-Woo	Nam	\$5,536
MUSIC	Cheol-Woo	Nam	\$2,595
MUSIC	Daniel	Palladino	\$5,190
MUSIC	Teresa	Rocanova	\$8,719
MUSIC	Teresa	Rocanova	\$2,595
MUSIC	Oliver	Santana Rivera	\$2,595
MUSIC	Kyle	Spender	\$2,595
MUSIC	Matthew	Swiss	\$4,650
MUSIC	Gregory	Whiddon	\$5,778
MUSIC	Gregory	Whiddon	\$6,055
MUSIC	Yuka	Yanagi	\$7,110
MUSIC	Yuka	Yanagi	\$5,190
ENGPH	Patrick	Andriani	\$4,650
ENGPH	Patrick	Andriani	\$775
ENGPH	Michele	Atkins	\$4,325
ENGPH	Scott	Beatty	\$4,650
ENGPH	Margaret	Carey	\$6,488
ENGPH	Thomas	Carlock	\$6,975

*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
ENGPH	Thomas	Carlock	\$775
ENGPH	Richard	Carpenter	\$7,785
ENGPH	Richard	Carpenter	\$2,336
ENGPH	Peter	Clavin	\$3,875
ENGPH	Marie	Collinson	\$7,785
ENGPH	Marie	Collinson	\$865
ENGPH	Daniela	Conte	\$4,650
ENGPH	Daniela	Conte	\$775
ENGPH	Thomas	Furlong	\$9,083
ENGPH	Thomas	Furlong	\$1,038
ENGPH	Michael	Giffoniello	\$7,785
ENGPH	Michael	Giffoniello	\$3,201
ENGPH	Judith	Herman	\$3,488
ENGPH	Mary	Higgins	\$6,975
ENGPH	Mary	Higgins	\$388
ENGPH	Emily	Hoeflinger	\$3,875
ENGPH	Peggy	Kurtz	\$2,325
ENGPH	Peggy	Kurtz	\$775
ENGPH	James	Lavin	\$4,325
ENGPH	Danielle	Lenar Cummins	\$9,515
ENGPH	Anthony	Lodato	\$4,650
ENGPH	Anthony	Lodato	\$775
ENGPH	Laurel	Lorber	\$5,190
ENGPH	Laurel	Lorber	\$865
ENGPH	Karen	Martin	\$2,595
ENGPH	Michele	McCormick	\$4,650
ENGPH	Kellie	McKinney	\$8,650
ENGPH	Kellie	McKinney	\$649
ENGPH	Carol	Moore	\$2,325
ENGPH	Jennifer	Moran-Campbell	\$3,875
ENGPH	Diane	Moscaritolo	\$4,650
ENGPH	Abbey	Numedahl	\$6,975
ENGPH	Abbey	Numedahl	\$775
ENGPH	Stephen	Pellegrino	\$2,595
ENGPH	Donald	Peterson	\$8,650
ENGPH	Donald	Peterson	\$2,422
ENGPH	Maria	Rispoli	\$2,325
ENGPH	Michael	Steier	\$2,325
ENGPH	Michael	Steier	\$465
ENGPH	Carolyn	Tedholm	\$4,650
ENGPH	Carolyn	Tedholm	\$775
ENGPH	Cheryl	Thompson	\$6,975
ENGPH	Cheryl	Thompson	\$775
ENGPH	Susan	Toth	\$7,785
ENGPH	Susan	Toth	\$865
ENGPH	Lindsey	Wah	\$2,595
ENGPH	Matthew	Wille	\$2,325
ENGPH	Matthew	Wille	\$775



*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
COM	Shelley	Bromberg	\$2,595
COM	David	Comora	\$2,325
COM	Devon	Gifis	\$2,325
COM	Cynthia	Mayer	\$4,650
PHO	Avi	Erez	\$2,595
PHO	Donald	Mengay	\$2,325
PHO	Nicole	Schwartz	\$6,055
PHO	Nicole	Schwartz	\$1,730
PHO	Stephanie	Schwiederek	\$3,100
GRD	Luis	Carrasquillo	\$6,200
GRD	Paul	Kiesche	\$3,175
GRD	Kathleen	McNeil	\$7,093
GRD	Andrew	Murad	\$3,100
GRD	Joseph	Petraccoro	\$3,100
GRD	Jon	Weiman	\$775
GRD	William	Yermal	\$6,920
SAHS	Karanja	Carroll	\$6,975
SAHS	Lina	Caswell	\$4,650
SAHS	Jerry	Chanda	\$2,325
SAHS	Kenneth	Gattie	\$6,975
SAHS	Iris	Kaifa	\$7,785
SAHS	Richard	Kasmin	\$2,325
SAHS	Gerald	Kloby	\$2,595
SAHS	John	O'Hara	\$7,785
SAHS	John	Pinkard	\$2,595
SAHS	Brent	Rafuse	\$2,595
SAHS	Brent	Rafuse	\$865
SAHS	Richard	Reinschmidt	\$7,785
SAHS	Norman	Richter	\$7,785
PSY	Sheila	Brodhead	\$5,190
PSY	Kim	Finn	\$5,190
PSY	Randolph	Fodali	\$2,595
PSY	Timothy	Gagliano	\$4,650
PSY	Kobie	Morgan	\$2,595
PSY	Jane	Rufino	\$2,595
PSY	Vanessa	Shields	\$2,325
PSY	Eve	Taub	\$2,325
PSY	John	Urgola	\$7,785
HIS	Alexander	Clemente	\$5,190
HIS	Deborah	Hoefflinger	\$7,785
HIS	Joshua	Hurwitz	\$2,595
HIS	Joshua	Hurwitz	\$865
HIS	Steven	Isaacson	\$2,595
HIS	Matthew	Johnston	\$5,190
HIS	Matthew	Johnston	\$1,730
HIS	William	Lorenzo	\$5,190
HIS	Robert	Martin	\$2,325
HIS	Robert	Martin	\$775

*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
HIS	Diana	Olsen	\$5,190
CJS	Daniel	Gallagher	\$2,595
CJS	Daniel	Gallagher	\$865
CJS	Russell	Hatzel	\$2,595
CJS	Russell	Hatzel	\$865
CJS	John	Hurd	\$7,785
CJS	Colleen	Pascale	\$4,650
CJS	Colleen	Pascale	\$775
CJS	William	Stitt	\$2,325
CJS	Kerri-Lynn	Walsh-Wood	\$2,325
CJS	Kerri-Lynn	Walsh-Wood	\$775
BUS	John	Bale	\$5,190
BUS	Grace	Barrett	\$3,175
BUS	Curtiss	Cale	\$7,785
BUS	Glen	Caplin	\$7,785
BUS	Susan	Christensen	\$2,325
BUS	Julian	Costa	\$5,882
BUS	Julian	Costa	\$865
BUS	Judith	Ginder	\$8,533
BUS	Marybeth	Hall	\$4,650
BUS	Joel	Katz	\$2,325
BUS	John	Kelly	\$7,785
BUS	Raye Jean	Leastman	\$6,349
BUS	Raye Jean	Leastman	\$1,730
BUS	Allan	Mulondo	\$5,169
BUS	Mona	Ressaissi	\$7,785
BUS	Sugeily	Rodriguez	\$8,014
BUS	Magdy	Sharoupim	\$6,349
BUS	Maureen	Stivala	\$2,325
HOS	Robert	Kern	\$5,190
HOS	Suzanne	Lowery	\$2,889
MATH	Elizabeth	Barlowe	\$5,425
MATH	John	Cutrone	\$5,190
MATH	Emel	Demirel	\$9,515
MATH	Emel	Demirel	\$649
MATH	John	Elmuccio	\$3,460
MATH	John	Elmuccio	\$2,595
MATH	Dale	Garlick	\$6,055
MATH	Aditi	Ghosh Dastidar	\$8,525
MATH	Inessa	Goldberg	\$8,650
MATH	Inessa	Goldberg	\$1,298
MATH	Beth	Grivoyannis	\$7,785
MATH	Beth	Grivoyannis	\$1,946
MATH	Evren	Gulistan	\$2,595
MATH	Evren	Gulistan	\$1,946
MATH	Mihriban	Gulistan	\$2,325
MATH	Cristine	Hild	\$2,325
MATH	Virginia	Hoffart	\$3,460

*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
MATH	Anthony	Knuth	\$6,975
MATH	John	Krejci	\$2,595
MATH	Lisa	Mathus	\$6,055
MATH	Lisa	Mathus	\$3,893
MATH	Jennifer	McCracken	\$3,460
MATH	Howard	McKenzie	\$5,190
MATH	Howard	McKenzie	\$865
MATH	Robert	McLoughlin	\$5,190
MATH	Jeannine	Mulder	\$3,875
MATH	Kathia	Nieves	\$7,750
MATH	Stacey	Opper	\$8,650
MATH	Anna	Philhower	\$7,785
MATH	Kyle	Plucinsky	\$3,100
MATH	Cheryl	Riehl	\$8,650
MATH	Gitanjali	Rizk	\$9,515
MATH	Brittany	Schiano	\$5,190
MATH	Deborah	Seipp	\$8,650
MATH	Grishma	Shah	\$6,200
MATH	Nanette	Shoenfelt	\$7,785
MATH	Nanette	Shoenfelt	\$1,946
MATH	Fred	Shubert	\$2,595
MATH	Fred	Shubert	\$865
MATH	Kevin	Tevis	\$3,778
MATH	James	Weinfeldt	\$6,349
MATH	Steven	Wheatley	\$2,162
MATH	Jason	Wilke	\$5,190
MATH	Jessie	Wintle	\$2,595
MATH	Jessie	Wintle	\$865
MATH	Yusif	Yafai	\$6,920
ESET	Glen	Berg	\$3,875
ESET	Glen	Berg	\$775
ESET	Joseph	Cristiani	\$1,730
ESET	Joseph	Cristiani	\$865
ESET	Anthony	D'Angelo	\$6,200
ESET	David	Davis	\$2,325
ESET	Wendy	Fink	\$3,364
ESET	Wendy	Fink	\$775
ESET	Preethi	Ganapathy	\$8,913
ESET	Preethi	Ganapathy	\$1,550
ESET	Tom	Iaconetti	\$3,754
ESET	Tom	Iaconetti	\$865
ESET	Richard	Johnson	\$6,635
ESET	Albert	Messano	\$8,277
ESET	Albert	Messano	\$775
ESET	Eric	Pedersen	\$5,425
ESET	Eric	Pedersen	\$775
ESET	David	Robinson	\$2,589
ESET	David	Rodriguez	\$9,524

*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
ESET	Lawrence	Roscoe	\$3,754
ESET	Lawrence	Roscoe	\$865
ESET	Thomas	Roskop	\$2,589
ESET	Thomas	Shuman	\$2,889
ESET	Marybeth	Soutar	\$7,239
ESET	Marybeth	Soutar	\$2,809
ESET	Frederick	Wawra	\$6,349
ESET	Frederick	Wawra	\$2,595
ESET	William	Wenrich	\$2,325
ESET	William	Wenrich	\$775
ESET	Yeh-Wen Nancy	Yiin	\$2,325
IT	Barbara	Adamczyk	\$8,096
IT	John	Agar	\$5,952
IT	Regina	Ashford	\$2,589
IT	Waseem	Awan	\$2,889
IT	Patrick	Burke	\$3,754
IT	Gabriel	Cabedelo	\$2,589
IT	Gabriel	Cabedelo	\$775
IT	Matthew	Capogrosso	\$2,889
IT	Colleen	Carmeli	\$10,866
IT	Geoffrey	Cullen	\$6,349
IT	Ira	Friesheim	\$7,508
IT	Michael	Gellas	\$2,844
IT	Steven	Gladin	\$2,325
IT	Steven	Gladin	\$775
IT	Brandon	Groves	\$7,750
IT	John	Hankin	\$5,689
IT	Sarah	Kukan	\$2,595
IT	Gloria	Lagerman	\$7,508
IT	James	Lam	\$2,595
IT	Hailey	Lopez	\$2,325
IT	Jason	Malkoff	\$5,689
IT	Barbara	Pisciotta	\$9,826
IT	Kandice	Ross	\$2,325
IT	Randall	Rossilli	\$4,914
IT	Victor	Rudow	\$2,595
IT	Albert	Stark	\$5,778
IT	Joseph	Tamburelli	\$5,484
IT	Carolyn	Wade	\$8,667
IT	Stan	Wasilewski	\$9,809
IT	Stan	Wasilewski	\$3,460
HESD	James	Breiten	\$2,595
HESD	Kristina	Cagno	\$7,785
HESD	Brenda	Denure	\$1,159
HESD	Frank	Doto	\$5,190
HESD	William	Huber	\$2,024
HESD	Colleen	McArdle	\$1,550
HESD	Colleen	McArdle	\$775

*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
HESD	Marianne	Morano	\$7,785
HESD	Robyn	Powell	\$4,619
DAN	Trayer	Run-Kowzun	\$5,796
NUR	Carolina	Arencibia	\$10,980
NUR	Margaret	Babcock	\$10,980
NUR	Kristina	Barkey	\$10,980
NUR	Ann Marie	Bunty	\$14,070
NUR	Marianne	Cavanaugh	\$12,810
NUR	Alessandra	Cervone	\$12,810
NUR	Lisa	Diana	\$2,325
NUR	Lisa	Diana	\$6,405
NUR	Sara	Dolan	\$11,792
NUR	James	Gaido	\$14,935
NUR	Laura	Ishmael	\$12,810
NUR	Julie-Ann	Jacobs	\$14,070
NUR	Cathy	McCormack	\$3,216
NUR	Ruben	Millan	\$5,124
NUR	Alexandra	Ponsiglione	\$2,325
NUR	Alexandra	Ponsiglione	\$13,585
NUR	Jennifer	Ryan	\$1,730
NUR	Mary	Santorelli	\$5,124
NUR	Jacqueline	Tierney	\$9,333
NUR	Lisa	Whittle	\$14,070
RAD	Diane	Andrascik	\$12,375
RAD	Alannah	Badini	\$18,563
RAD	Barbara	Becmer	\$15,263
RAD	Roberta	Bibeault	\$6,750
RAD	Geraldine	Burghart	\$13,500
RAD	Betty Lou	Carney	\$6,750
RAD	Robin	Cleaves	\$12,375
RAD	Krista	Cronin	\$12,375
RAD	Victoria	Davis	\$13,500
RAD	Nicole	Grigoras	\$12,375
RAD	Faye	Niemczyk	\$20,250
RAD	Christopher	Pellino	\$2,595
RAD	Jacquelyn	Stouch	\$6,188
RAD	Diana	Vasile-Diesel	\$18,563
RAD	Ana	Vasquez	\$6,188
RAD	Nicole	Wilson	\$8,663
RAD	Nicole	Wolfrum	\$12,375
BICHM	Steven	Aschoff	\$3,460
BICHM	Steven	Aschoff	\$865
BICHM	Louis	Carozza	\$1,550
BICHM	Louis	Carozza	\$775
BICHM	Patrick	Caruso	\$1,550
BICHM	Patrick	Caruso	\$775
BICHM	Edward	Cooke	\$3,100
BICHM	Edward	Cooke	\$775

*Board of Trustees  
County College of Morris  
November 17, 2020  
Attachment #4*

<b>Department</b>	<b>First Name</b>	<b>Last Name</b>	<b>Salary</b>
BICHM	Dennis	Daly	\$8,650
BICHM	Dennis	Daly	\$865
BICHM	Anthony	Di Stasio	\$9,515
BICHM	Anthony	Di Stasio	\$1,730
BICHM	Richard	Finizio	\$8,525
BICHM	Richard	Finizio	\$775
BICHM	Fariborz	Firooznia	\$3,100
BICHM	Fariborz	Firooznia	\$3,100
BICHM	Deanna	Gardner	\$3,875
BICHM	Aoife	Hernon	\$7,785
BICHM	Aoife	Hernon	\$2,379
BICHM	Bruce	Kahn	\$7,785
BICHM	Bruce	Kahn	\$865
BICHM	Kelly	Kessler	\$1,550
BICHM	Kelly	Kessler	\$775
BICHM	David	Leibowitz	\$2,595
BICHM	Joel	Levy	\$5,190
BICHM	Joel	Levy	\$865
BICHM	Elizabeth	Merritt	\$6,920
BICHM	Elizabeth	Merritt	\$865
BICHM	Timothy	Mure	\$7,500
BICHM	Timothy	Mure	\$865
BICHM	Andrea	Murray	\$3,875
BICHM	Andrea	Murray	\$775
BICHM	Colleen	Parriott	\$1,550
BICHM	Colleen	Parriott	\$775
BICHM	Donald	Parriott	\$1,730
BICHM	Robert	Pauwels	\$1,730
BICHM	Robert	Pauwels	\$865
BICHM	Michelle	Sykes	\$1,550
BICHM	Michelle	Sykes	\$775
BICHM	Shahrzad	Taghdissi	\$5,425
BICHM	Shahrzad	Taghdissi	\$1,550
BICHM	Liocely	Thomas	\$6,920
BICHM	Liocely	Thomas	\$865
BICHM	Lise	Woodring	\$9,515
BICHM	Lise	Woodring	\$1,730
LHT	Richard	Close	\$1,294
LHT	Susan	Cohan	\$3,875
LHT	Anthony	Spagnuolo	\$3,460
RTH	Monica	Bianco	\$4,480
RTH	Karen	Casey	\$4,480
RTH	Albert	Heuer	\$4,480
RTH	Kunjumon	Mathai	\$4,480
RTH	Gainda	Rampersaud	\$4,480
RTH	Bonnetter	Rodrigues-Irving	\$4,480
RTH	Katie	Smith	\$4,480
RTH	Jecil	Thomas	\$10,080

**COUNTY COLLEGE OF MORRIS  
BOARD OF TRUSTEES  
REQUEST FOR FUNDING OF CAPITAL PROJECTS**

**EXHIBIT A - ESTIMATED COST OF THE PROJECT**

The Board of Trustees of the County College of Morris (the “Board of Trustees”) herewith estimates that the cost of Building Modifications and Additions (the “Project”), is \$5,340,000 (of the amount so estimated, the sum of \$4,000,000 is to be provided pursuant to the Securing Our Children’s Future Bond Act. The County share of the cost is expected to be \$1,340,000. The expected sources of funding are set forth in Schedule A attached hereto and made part hereof.)

The Board of Trustees makes this statement in accordance with NJSA 18A:64A-19(1). A copy of this statement shall be delivered to each member of the Board of School Estimate.

IN WITNESS WHEREOF, This statement has been signed by the Chair of the Board of Trustees and the seal of the College has been affixed hereto and attested by its Recording Secretary.

**COUNTY COLLEGE OF MORRIS  
BOARD OF TRUSTEES  
REQUEST FOR FUNDING OF CAPITAL PROJECTS**

**SCHEDULE A - APPROVAL OF CAPITAL PROJECTS**

The Board of Trustees of County College of Morris has determined the funding for the capital expenditures will be \$5,340,000;

The funding is to be shared between the State and the County;

The State share will be \$4,000,000 and the County share will be \$1,340,000.



**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR PUBLIC ADDRESS PAGING SYSTEM FOR AMEC**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for a Public Address Paging System for the new Advanced Manufacturing and Engineering Center (AMEC); and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$21,385.00; and

WHEREAS, the anticipated term of this contract is for one year commencing December 1, 2020 through November 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Bingham Communications, Inc. (“Contractor”) has submitted a proposal for goods or services dated July 29, 2020 indicating that Contractor will provide goods or services for the Public Address Paging System for the new AMEC, for a value of \$21,385.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR CAMPUS-WIDE CLASS & EVENT SCHEDULING SOFTWARE  
RENEWAL AND NEW SERIES 25 LYNX INTERFACE SOFTWARE**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Campus-Wide Class & Event Scheduling Software Renewal and new Series 25 LYNX for Colleague Interface Software; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is eighteen months commencing January 1, 2020 through June 30, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Collegenet Inc. (“Contractor”) has submitted a proposal for goods or services dated October 30, 2020 indicating that Contractor will provide goods or services for the Campus-Wide Class & Event Scheduling Software Renewal and new Series 25 LYNX Interface Software, for a value of \$43,600.26; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR ELLUCIAN MODERNIZATION – PERPETUAL LICENSE  
EXCHANGE AND ENHANCEMENT**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Ellucian Modernization – Perpetual License Exchange to Subscription and Cloud License and Enhancement; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$2,912,956.00; and

WHEREAS, the anticipated term of this contract is five years commencing January 1, 2021 through December 31, 2025; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Ellucian Company L.P. (“Contractor”) has submitted a proposal for goods or services dated November 2, 2020 indicating that Contractor will provide goods or services for the Ellucian Modernization – Perpetual License Exchange to Subscription and Cloud License and Enhancement, for a value of \$2,912,956.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR PRINT AND DIGITAL ADVERTISING**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Print and Digital Advertising; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services for prior and future orders will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is eight months commencing October 1, 2020 through June 30, 2021; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Hughes Marketing Group LLC DBA ROI-NJ (“Contractor”) has submitted a proposal for goods or services dated November 2, 2020 indicating that Contractor will provide goods or services for Print and Digital Advertising for a value of \$12,400.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**COUNTY COLLEGE OF MORRIS**

**REPORT OF LEGAL FEES, GOVERNMENT RELATIONS  
AND  
PUBLIC RELATIONS**

**FISCAL YEAR ENDING JUNE 30, 2020**

Legal Fees (Note 1)	\$70,814.18
Government Relations	0.00
Public Relations	<u>416,329.04</u>
Total	\$487,143.22

Note 1: The legal fees expense was incurred by the Operating Fund.