

## **Confidential Administrative Support Staff Service Bonus and Meal Allowance**

### A. Service Bonus:

Confidential Administrative Support Staff Personnel who earn a service bonus as indicated in the chart below in a given fiscal year shall have that service bonus folded into base pay effective July 1 of that fiscal year.

<u>Years of Full Time Service Completed</u>	<u>Service Bonus</u>
Five (5) years, but less than twelve (12) years	\$375
Twelve (12) years, but less than sixteen (16) years	\$425
Sixteen (16) years, but less than twenty (20) years	\$575
Twenty (20) years or more	\$675

The preceding service bonus adjustments will be added to the employee's base salary effective July 1 of the fiscal year after any salary increases are applied for the new fiscal year.

### B. Meal Allowance

A Confidential Administrative Support Staff employee who is required to work three (3) or more hours in excess of their regular work day shall be entitled to receive a meal allowance of \$10.50 in the following paycheck.

*November 20, 1990*

*September 20, 2000 (Service Bonus)*

*August 16, 2006 (Meal Allowance)*

*Revised November 20, 2023*

*Reviewed March 24, 2026*