



BOARD OF TRUSTEES MINUTES
REGULAR MEETING
January 25, 2022

CALL TO ORDER

Board of Trustees Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 4:35 p.m. The meeting was held in the Learning Resource Center, Room LRC 122. Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this relocated meeting of the Board of Trustees was provided on January 21, 2022. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/>.

OATH OF OFFICE

Chair Advokat administered the Oath of Office to Governor Appointed Trustee Donna T. Pepe. The oath was recited as follows:

I, *Donna T. Pepe*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

Trustee Pepe was congratulated on her appointment and welcomed her to the Board.

ROLL CALL

Trustees Inganamort, Licitra, Milonas, Modi, Paugh, Pepe, Purnell, and Chair Advokat were in attendance. President Iacono and Attorney Flaum were also in attendance. Trustee Weisberg arrived later in the meeting. Trustees Frost and Hadzima were absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on January 25, 2022, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 4:30 p.m., Learning Resource Center, Room 122.

1. Compensation for Professional Services
2. New Personnel Appointments
3. Adjunct Faculty Appointment and Salary Revision, Fall 2021
4. Full-Time and Adjunct Faculty Appointments and Salaries, Winterim 2022
5. Employee Resignation, Retirements, and Termination

6. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. in the Learning Resource Center, Room 121, with the exception of Item #6.

Upon the motion of Trustee Milonas and the second of Trustee Modi, Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 4:40 p.m. The public meeting reconvened at 6:51 p.m. in the Learning Resource Center, Room 121.

PLEDGE OF ALLEGIANCE

Chair Advokat invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Advokat led the Board of Trustees and others in a moment of silence.

Chair Advokat introduced newly appointed Trustee Pepe to the public in attendance. Chair Advokat continued with introductions and recognitions of the members of the Board of Trustees.

PRESENTATION ON THE COLLEGE BUDGET FOR FISCAL YEAR 2022-2023, THE TUITION RATES, COLLEGE FEE, AND SCHEDULE OF FEES

Vice President Karen VanDerhoof presented a power point presentation explaining the proposed budget and tuition rates. The presentation included budget highlights, expenditures by category, budget growth, the impact to our students, how tuition changes are addressed for financially challenged students and how the increased tuition burden is eliminated through grants and scholarships, comparison of tuition rates with other New Jersey institutions of higher education, and a value summary for students. The power point presentation is on file with the Office of the President.

ADOPTION OF THE PROPOSED COLLEGE BUDGET FOR FISCAL YEAR 2022-2023.

Chair Advokat stated that in compliance with NJSA 18A:3B-6, adequate notice of the January 25, 2022 public hearing on adoption of the College budget for fiscal year 2022-2023, in the form attached, was provided in the following manner:

On January 19, 2022, advanced written notice of this meeting was posted on the bulletin board outside the President's Office; posted on the CCM Website; sent to each bargaining unit representative and the President of the Student Government Association; and was published in the CCMemo.

Chair Advokat opened the meeting at 7:12 p.m. for comments from the public regarding the proposed College budget for fiscal year 2022-2023.

Leann Benny, President of the CCM Student Government Association (SGA), reported that on January 21, 2022, the SGA executive team met with Vice Presidents Simmons and VanDerhoof to review the proposed budget, tuition, and fees. Ms. Benny stated that the SGA fully understands the funding sources of the college and the rationale for the proposed budget, tuition,

and fees. It is the hope of the SGA that increased funding from the state and county would be provided to help CCM students.

There were no further comments from the public.

Chair Advokat called for discussion by Board of Trustees regarding the proposed College budget for fiscal year 2022-2023. There was no discussion by the Board of Trustees.

Trustee Licitra provided the motion for the following resolution approving the College budget for fiscal year 2022-2023:

As required by law, this Board has given notice and conducted a public hearing on January 25, 2022, prior to adoption of the Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of County College of Morris, that pursuant to N.J.S.A. 18A:64A-17 the amount of money estimated to be necessary for the fiscal year commencing July 1, 2022 is \$77,799,077;

BE IT FURTHER RESOLVED, That a copy of this resolution, together with an itemized statement showing how said amount of \$77,799,077 was calculated, be delivered to each member of the Board of School Estimate of County College of Morris.

BE IT FURTHER RESOLVED, That February 9, 2022 at 4:00 p.m. via Zoom, is hereby fixed as the time and method for the holding of a public hearing by said Board of School Estimate with respect to said itemized statement and the amounts of money estimated to be necessary.

BE IT FURTHER RESOLVED, That notice of this public hearing and said itemized statement shall be published as required by law, said notice set forth that said itemized statement will be on file, and open to examination to the public at the office of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, NJ, during the hours said office is open, from date of publication of said notice.

Trustee Weisberg seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The motion carried.

ADOPTION OF THE REVISIONS TO THE TUITION RATES AND COLLEGE FEE, AND THE REVISIONS TO THE SCHEDULE OF FEES:

Recording Secretary Bell stated that in compliance with NJSA 18A:3B-6, adequate notice of the January 25, 2022 public hearing on adoption of the revisions to the Tuition Rates and College Fee, and the revisions to the Schedule of Fees, in the form attached, was provided in the following manner:

On January 19, 2022, advanced written notice of this meeting was posted on the bulletin board outside the President's Office; posted on the CCM Website; sent to each bargaining unit representative and the President of the Student Government Association; and was published in the CCMemo.

Chair Advokat opened the meeting at 7:19 p.m. for comments from the public regarding the revisions to the tuition rates and college fee, and the revisions to the Schedule of Fees.

Michelle Altieri, FACCM Pride Chair, commented on the tuition increases over the past six years and opined that such increases are problematic. Ms. Altieri asked the Board to reconsider increasing tuition and fees.

Chair Advokat called for discussion by Board of Trustees regarding the proposed the increase in the tuition rates and the college fee, and establishment of the Schedule of Fees. There was no discussion by the Board of Trustees.

Trustee Licitra provided the motion for the following resolution approving the increase in the tuition rates, the college fee, and establishment of the Schedule of Fees.

As required by law, this Board has given notice and conducted a public hearing on January 25, 2022, prior to approving the increase in the tuition rates and the college fee, and establishment of the Schedule of Fees.

NOW, THEREFORE, BE IT RESOLVED, That the following college fee and tuition rates shall be effective commencing with the Summer 2022 semester:

College Fee	from	\$29.00	to	\$29.00 per credit
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Tuition Rate	from	\$148.00	to	\$155.00 per credit
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Out-of-County Tuition Rate and Differential Fee:

Tuition	from	\$148.00	to	\$155.00 per credit
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Differential Fee	from	<u>\$144.00</u>	to	<u>\$144.00</u> per credit
		\$292.00		\$299.00

Out-of-State Tuition Rate and Differential Fee:

Tuition	from	\$148.00	to	\$155.00 per credit
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Differential Fee	from	<u>\$270.00</u>	to	<u>\$270.00</u> per credit
		\$418.00		\$425.00

The above per credit fees and tuition changes shall be applicable to all credits for which the student is registered.

BE IT FURTHER RESOLVED, That the Board of Trustees adopts the revisions to the Schedule of Fees as set forth on Attachment #2 effective the Summer 2022 semester.

Trustee Milonas seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The motion carried.

APPROVAL OF MINUTES

Chair Advokat called for consideration of the regular meeting of December 14, 2021, including the closed session. Upon the motion of Trustee Licitra and the second of Trustee Weisberg, Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

Vice President Bette Simmons and Ariella Panek provided a presentation on Healthy Minds: Study Overview. The power point presentation is on file with the Office of the President.

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President and posted on the webpage with materials for this Trustee meeting.

REPORT OF THE TREASURER

On behalf of Treasurer Frost, Chair Advokat provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-01-25-10A Purchase order to vendor through the Joint Purchase Agreements – Consortium

Resolution #2022-01-25-10B Purchase orders exempt from public advertisement

Trustee Weisberg seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The motion carried. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Milonas provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-01-25-11A Compensation for Professional Services

Resolution #2022-01-25-11B New Personnel Appointments

Resolution #2022-01-25-11C Adjunct Faculty Appointment and Salary Revision for Fall 2021 Semesters

Resolution #2022-01-25-11D Full Time and Adjunct Faculty Appointments and Salaries
for the Winterim 2022 Semester
Resolution #2022-01-25-11E Employee Resignation, Retirements, and Termination

Trustee Weisberg seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor; Trustee Milonas abstained from the vote on Resolution #2022-01-25-11B. The motion carried. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

On behalf of Committee Chair Frost, Chair Advokat provided the motion for the adoption of the following resolutions and stated that it is the intent to take the following resolutions as consent items, voted as a group, unless any Board member or College Counsel wishes to remove it from the Consent Agenda and discuss separately. All Trustees present and the College Counsel were in agreement with this intent.

Resolution #2022-01-25-12A Two-Year Contract for Books for Resale
Resolution #2022-01-25-12B Contract for Online Course Development Services
Resolution #2022-01-25-12C Continuation of Contract for Legal Services

Trustee Licitra seconded the motion. Chair Advokat called for discussion by members of the Board. There being no discussion, Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all Trustees voting were in favor. The motion carried. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON LANDS AND BUILDINGS

On behalf of Committee Chair Licitra, Chair Advokat reported on the January 18, 2022 meeting of the Committee. There were no action items for this Committee at this time. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON ORGANIZATION, BYLAWS, PLANNING AND NOMINATION

Committee Chair Milonas reported on the January 18, 2022 meeting of the Committee. There were no action items for this Committee at this time. The Report of the Committee on Organization, Bylaws, Planning and Nomination was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Vice Chair Milonas welcomed Trustee Pepe; recognized Vice President Simmons on the announcement of her retirement; and acknowledged the time and discussions devoted to the budget decisions.

Chair Advokat commented on the Nurses Pinning Ceremony, and stated that the Board is happy with President Iacono, Recording Secretary Bell, and Attorney Flaum.

NEW BUSINESS

Trustee Licitra acknowledged President Iacono's efforts to contribute to the accolades of the college; welcomed Trustee Pepe; and recognized Vice President Simmons on the announcement of her retirement.

COMMENTS FROM THE PUBLIC

Chair Advokat stated that the Board will take comments from the public at this time, 8:02 p.m., in accordance with the Procedure for Conduct of the Public Comments Portion of the Board Meetings. Chair Advokat outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Kevin Chen, Vice President of the Academic-Administrative Personnel Federation (AAPF), reported on the officers for 2022: Marianne Perfetto, President; Kevin Chen, Vice President; Maureen Stivala, Treasurer; Jane Kingsland, Secretary. AAPF thanks the Board for their support and looks forward to working with the college.

Laura Murray, CCM employee, commented that the numbers quoted by FACCM on tuition increases do not compare all presidents of CCM. Every year since 2008-2009 the tuition rates at CCM increased. She expressed that the FACCM position is not a fair and accurate picture.

Joseph Schilp, CCM employee, reported that the Nurses Pinning Ceremony was live streamed and reached a worldwide audience of 1,200. Mr. Schilp also noted that enrollment at institutions of higher education have declined nationally not just at CCM and expressed that the trend will continue. Mr. Schilp commented that changing the business model of the college helps with our success and is a tribute to the college administration, Board of Trustees, and the college president.

There being no further public comment, the public comment portion of the meeting was adjourned at 8:08 p.m.

Chair Advokat thanked Joseph Schilp and the Office of Public Safety for assisting with the relocated meeting.

There being no further business to conduct, the public meeting was adjourned at 8:09 p.m. by a motion from Trustee Licitra and a second by Trustee Weisberg.

Respectfully submitted,
Denise M. Bell
Recording Secretary



**NOTICE OF PUBLIC HEARING ON THE
PROPOSED BUDGET,
TUITION RATES, COLLEGE FEE
AND THE SCHEDULE OF FEES**

NOTICE is hereby given that at the regular public meeting of the Board of Trustees of County College of Morris to be held on **Tuesday, January 25, 2022, at 6:45 p.m.**, in the Learning Resource Center, Room 121, on the campus of the County College of Morris, 214 Center Grove Road, Randolph, NJ, the Board of Trustees will consider approval of the college budget for fiscal year 2022-2023 and submission of the budget to the Board of School Estimate pursuant to NJSA 18A:64A-17; and the Board of Trustees will consider the tuition rates and college fee, and revisions to the Schedule of Fees.

At the regular public meeting on January 25, 2022, and prior to the Board's consideration and action upon the college budget, establishment of the tuition rates and college fee, and revisions to the Schedule of Fees, the Board of Trustees shall conduct public hearings to afford an opportunity for members of the college community to address the proposed budget, tuition rates and fees. An itemized statement of the college budget, together with comparative data for the prior year, is now on file and open to examination by the public at the offices of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey, 9:00 a.m. to 3:30 p.m., Monday through Friday, until said date of the public hearings.

Board of Trustees
County College of Morris
January 19, 2022

COUNTY COLLEGE OF MORRIS
 FY2023 BUDGET SUMMARY
 July 1, 2022 - June 30, 2023

	FY2023 BUDGET
CURRENT INCOME:	
Education & General	
Tuition and Fees	\$28,076,947
State of New Jersey	7,447,952
County of Morris	11,880,000
Chargeback/Self Pay OC	4,434,200
Investment Income	257,426
Other	555,786
Application of Fund Balance	7,034,433
Sub-Total Education & General	<u>\$59,686,744</u>
Auxiliary Enterprises	1,989,000
Student Clubs & Organizations	264,405
Student Aid	12,190,146
Grants & Contracts	3,668,782
TOTAL CURRENT REVENUES	<u><u>\$77,799,077</u></u>
CURRENT EXPENDITURES:	
Education & General	
Instruction	\$23,912,137
Academic Support	4,999,147
Public Service	147,566
Student Services	6,144,524
Institutional Support	17,992,512
Operation of Plant	6,031,227
Transfers	459,631
Sub-Total Education & General	<u>\$59,686,744</u>
Auxiliary Enterprises	1,989,000
Student Clubs & Organizations	264,405
Student Aid	12,190,146
Grants & Contracts	3,668,782
TOTAL CURRENT EXPENDITURES	<u><u>\$77,799,077</u></u>

SCHEDULE OF FEES

COURSE FEES

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
ACC 111	Principles of Accounting I	40	40
ACC 112	Principles of Accounting II	40	40
ART 122	Drawing I	75	75
ART 123	Drawing II	75	75
ART 124	Figure Drawing	75	75
ART 130	2D Design	75	75
ART 131	Color Theory	75	75
ART 132	3D Design	75	75
ART 219	Painting I	75	75
ART 220	Painting II	75	75
ART 228	Sculpture I	75	75
ART 229	Sculpture II	75	75
ART 230	Portfolio and Presentation	75	75
ART 233	Independent Study I	75	75
ART 234	Independent Study II	75	75
ART 238	Independent Study III	75	75
ART 238	Independent Study III (Ceramics)	75	250
ART 241	Ceramics I	75	75
ART 242	Ceramics II	75	75
ART 250	Beginning Glassblowing I	1500	1500
ART 251	Intermediate Glassblowing	1750	1750
ART 291	Special Topics in Art	50	75
ART 292	Special Topics in Art	50	75
BIO 101	Anatomy Physiology I	100	105
BIO 102	Anatomy Physiology II	100	105
BIO 121	General Biology I	100	105
BIO 122	General Biology II	100	105
BIO 123	Cell Biology	100	
BIO 127	Biology Environmental Concerns	100	105
BIO 129	Introduction to Botany	100	105
BIO 132	Concepts in Biology	100	105
BIO 133	Human Biology	100	105
BIO 180	General Biology I-Honors	100	105
BIO 181	General Biology II-Honors	100	105
BIO 201	Genetics	100	105
BIO 202	Ecology	100	105
BIO 215	Microbiology	100	105
BIO 223	Cell and Molecular Biology	100	105
BIO 233	Independent Study in Biology	95	105

Code:

Bold: New or Changed Fee

Strikethrough: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
BIO 295	Special Topics in Biology	95	105
BUS 119	Business Information Systems and Applications	40	40
BUS 136	Personal Finance	35	35
BUS 211	Money and Banking	35	35
BUS 212	Principles of Finance	35	35
BUS 218	Investment Principles	35	35
BUS 222	International Finance	35	35
CHM 105	Forensic Science	100	105
CHM 118	Introductory Chemistry-Lab	100	105
CHM 126	General Chemistry I-Lab	100	105
CHM 128	General Chemistry II-Lab	100	105
CHM 210	Essentials of Organic Chemistry	100	105
CHM 212	Biochemistry	100	105
CHM 218	Analytical Chemistry-Instrumental Analysis	100	105
CHM 232	Organic Chemistry I-Lab	100	105
CHM 234	Organic Chemistry II-Lab	100	105
CHM 235	Independent Study in Chemistry	95	105
CHM 295	Special Topics in Chemistry	95	105
CMP 101	Computer Information Literacy	40	40
CMP 108	Game Design Concepts	40	40
CMP 120	Foundations of Information Security	40	40
CMP 124	Network Security	40	40
CMP 125	Information Security Management	40	40
CMP 126	Computer Technology & Applications	40	40
CMP 128	Computer Science I	40	40
CMP 129	Computer Science II	40	40
CMP 130	Introduction to Information Technology	40	40
CMP 131	Fundamentals of Programming (Python)	40	40
CMP 135	Computer Concepts with Applications	40	40
CMP 149	Critical Game Play	40	40
CMP 150	Game Programming	40	40
CMP 160	Digital Forensics I	40	40
CMP 170	Mobile Applications Design	40	40
CMP 200	Computer Operating Systems and Utilities	40	40
CMP 207	Electronic Spreadsheets (MS Excel)	40	40
CMP 230	Computer Assembly Language	40	40
CMP 233	Data Structures and Algorithms	40	40
CMP 237	Visual Basic	75	
CMP 239	The Internet and Web Page Design	40	40
CMP 241	Database Programming (SQL)	40	40
CMP 243	Ethical Hacking and Systems Defense	40	40
CMP 244	Web Design II	40	40
CMP 246	Operating Systems	40	40

Code:

Bold: New or Changed Fee

~~Strikethrough~~: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
CMP 249	Advanced Web Programming	40	40
CMP 250	Game Production	40	40
CMP 255	Linux	40	40
CMP 261	Digital Forensics II	40	40
CMP 263	Web Development Workflow	40	40
CMP 262	Data Science Programming	40	40
CMP 264	Machine Learning	40	40
CMP 271	Mobile Applications Programming	40	40
CMP 280	Software Engineering	40	40
CMP 290	Independent Study in Information Technology	20	20
CMP 291	Special Topics in Information Technology	40	40
CMP 292	Special Topics in Information Technology	40	40
CMP 293	Special Topics in Information Technology	40	40
COM 114	Media Aesthetics	40	40
COM 120	Broadcast Journalism	48	48
COM 209	Editing & Publication Design	48	48
COM 211	Television Production	40	40
COM 212	Television Production II	40	40
COM 214	Sports Journalism	40	40
DAN 111	Introduction to Dance	15	25
DAN 117	Introduction to Ballet	15	25
DAN 125	Jazz I	15	25
DAN 126	Jazz II	15	25
DAN 130	Tap Dance I	15	25
DAN 134	Dance History	25	25
DAN 135	Dance Theatre Workshop I	15	25
DAN 136	Dance Theatre Workshop II	15	25
DAN 137	Ballet I	20	25
DAN 138	Ballet II	20	25
DAN 141	Modern Dance I	20	25
DAN 142	Modern Dance II	20	25
DAN 146	Dance for Musical Theatre	20	25
DAN 211	Intermediate Ballet	25	25
DAN 212	Advanced Ballet	25	25
DAN 216	Intermediate Modern Dance	25	30
DAN 217	Advanced Modern Dance	25	30
DAN 220	Dance Theatre Workshop III	15	25
DAN 222	Dance Theatre Workshop IV	15	25
DAN 224	Choreography I	25	30
DAN 226	Choreography II	25	30
DSN 120	Design Concepts I	75	75
DSN 125	Design Rendering	75	75
DSN 135	Fashion Construction Technology I	75	75

Code:

Bold: New or Changed Fee

Strikethrough: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
DSN 145	Introduction to Fashion & Visual Merchandising	75	75
DSN 146	Fashion Merchandising II	75	75
DSN 155	Custom Design and Construction	75	75
DSN 160	Fashion Construction Technology II	75	75
DSN 165	Drawing for Designers	75	75
DSN 220	Design Concepts II	75	75
DSN 291	Special Topics in Design I	75	75
DSN 292	Special Topics in Design II	75	75
ELT 100	Circuit Analysis DC/AC	60	65
ELT 102	Circuit Measurement and Fundamentals	60	65
ELT 110	Digital Principles	65	65
ELT 115	Active Circuit Components	65	65
ELT 121	Circuit Analysis	60	60
ELT 123	Studio Maintenance	75	75
ELT 201	Electricity and Electronics	60	60
ELT 209	Advanced Digital and Microprocessors	65	65
ELT 210	Electronic Fabrication	65	65
ELT 213	Active Circuit Design	65	65
ELT 215	Industrial Electronics	65	65
ELT 227	Biomedical Clinical Experience	80	80
ELT 230	Optoelectronics	55	55
ELT 231	Electronic Communication Systems	65	65
ELT 250	Solar Photovoltaic and Alternative Energy System	60	60
ENR 117	Computer-Aided Drafting I	60	60
ENR 118	Computer-Aided Drafting II	60	60
ENR 119	Technical Computer Applications	45	45
ENR 120	Technical Computer Programming	45	45
ENR 121	Engineering Graphics	60	60
ENR 124	Instrumentation and Measurements	55	55
ENR 125	Computer Programming for Engineers	55	55
ENR 126	CAD and Applications	55	55
ENR 132	Introduction to Experimentation and Design	65	65
ENR 220	Hydraulics and Fluid Power	40	40
ENR 230	Engineering Strength of Materials	60	60
ENR 236	Engineering Circuit Analysis Lab I	60	60
ENR 238	Engineering Circuit Analysis Lab II	60	60
ENR 240	Engineering Technology Project	60	60
ENR 241	Instrumentation and Controls	65	65
ENR 264	Machine Learning	40	40
GRD 116	Electronic Prepress	75	
GRD 118	Typography	75	75
GRD 120	Graphic Design I	75	75
GRD 215	Commercial Illustration	75	75
GRD 218	Typography II	75	75

Code:

Bold: New or Changed Fee

Strikethrough: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
GRD 220	Graphic Design II	75	75
GRD 230	Computer Assisted Illustration	75	75
GRD 240	Computer Assisted Page & Cover Design	75	75
GRD 250	Brochure and Magazine Design	75	75
GRD 255	Advertising Design	75	75
GRD 291	Special Topics in Graphic Design	50	75
GRD 292	Special Topics in Graphic Design	50	75
GRD 293	Special Topics in Graphic Design	50	75
HED 112	Drugs, Society and Human Behavior	30	35
HED 115	Personal and Family Nutrition	30	35
HED 128	Lifetime Wellness	30	35
HED 130	Mind-Body Health	30	35
HED 132	Stress Management	20	25
HED 283	Cardiopulmonary Resuscitation	35	40
HED 286	Personal Health and Wellness	30	35
HED 295	First Aid and Emergency Care	30	35
HES 104	Foundations of Personal Training	35	40
HES 107	Program Design and Implementation	35	40
HES 111	Introduction to Exercise Science	35	40
HES 125	Stretching & Strengthening	35	40
HES 126	Personal Fitness	35	40
HES 127	Weight Training	35	40
HES 128	Yoga	35	40
HES 129	Self Defense	35	40
HES 130	Tai Chi	35	40
HES 131	Pilates	35	40
HES 132	Cardio Conditioning	35	40
HES 141	Personal Challenge I	60	65
HES 162	Basic Swimming	35	40
HES 186	Badminton	35	40
HES 211	Kinesiology	90	95
HES 212	Exercise Physiology	90	95
HES 213	Exercise Measurement and Prescription	90	95
HOS 101	Introduction to Food	75	100
HOS 103	Food Production	75	100
HOS 105	Food Science and Nutrition	75	100
HOS 117	Introduction to Baking	75	100
HOS 121	Advanced Baking	75	100
HOS 123	International Cuisines	75	100
HOS 125	Chocolates		100
HOS 126	American Regional Cuisine	25	50
HOS 127	Italian Cuisine	25	50
HOS 128	Chinese Cuisine	25	50
HOS 129	Latin Cuisine	25	50

Code:

Bold: New or Changed Fee

Strikethrough: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
HOS 210	Dining Room Management	75	100
HOS 233	Food as Art	75	100
HOS 235	Restaurant Operations	75	100
HOS 250	Food Truck Entrepreneur		100
LHT 101	Introduction to Turf Management	90	95
LHT 108	Herbaceous Plant Materials	90	95
LHT 110	Plant Science	90	95
LHT 111	Introduction to Horticulture	90	95
LHT 114	Land Plant Identification Management and Use	90	95
LHT 115	Horticultural Computer Software Applications	90	95
LHT 116	Horticultural Soils	90	95
LHT 124	Grounds Maintenance and Development	90	95
LHT 130	Arboriculture	90	95
LHT 211	Landscape Design and Planning I	100	105
LHT 212	Landscape Design and Planning II	100	105
LHT 215	Plant Pest Management	90	95
LHT 231	Landscape Construction & Equipment	90	95
LHT 234	Landscape and Turf Installation	90	95
LHT 235	Irrigation Systems	90	95
LHT 291	Special Topics in Agriculture I	50	55
LHT 292	Special Topics in Agriculture II	50	55
MAT 006	Elements of Algebra	50	50
MEC 109	Manufacturing Processing for Engineering Technology	100	110
MEC 110	Materials for Engineering Technology	75	75
MEC 117	Mechanical Prototyping	60	60
MEC 118	Computer Integrated Manufacturing (CIM)	60	60
MEC 141	Strength of Materials For Engineering Technology	60	60
MEC 209	Introduction to Advanced Manufacturing and CNC Programs	100	110
MEC 235	Kinematics	35	35
MEC 236	Machine Design	55	55
MED 110	Multimedia I	40	40
MED 113	Multimedia II	40	40
MED 119	Digital Media Production	40	40
MED 210	Digital Video Editing	40	40
MED 213	Multimedia Authoring and Design	40	40
MED 220	Animation	40	40
MED 224	Independent Study in Media Studies	20	20
MED 240	Advanced Animation	40	40
MED 291	Special Topics in Media Studies	20	20
MED 292	Special Topics in Media Studies	40	40
MED 293	Special Topics in Media Studies	40	40
MUS 112	Introduction to Electronic Music	50	100

Code:

Bold: New or Changed Fee

Strikethrough: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
MUS 124	Electronic Music II	50	100
MUS 135	Applied Music Primary I	150	300
MUS 136	Applied Music Primary II	150	300
MUS 137	Applied Music Primary III	150	300
MUS 138	Applied Music Primary IV	150	300
MUS 165	Introduction to Music Recording	50	100
MUS 167	Music Recording II	75	100
MUS 176	Aural Comprehension I	35	35
MUS 177	Aural Comprehension II	35	35
MUS 178	Aural Comprehension III	35	35
MUS 179	Aural Comprehension IV	35	35
MUS 180	Microphone Techniques	75	100
MUS 182	Audio Production Techniques	75	100
MUS 233	Independent Study in Music	75	150
MUS 234	Independent Study in Music	75	150
MUS 244	Independent Study-Electronic Music I	75	150
MUS 245	Independent Study-Electronic Music II	75	150
MUS 249	Practicum	75	150
MUS 250	Internship in Music Recording	125	250
MUS 252	Internship to Theatre Technology	75	150
MUS 253	Independent Study in Music II	75	150
MUS 254	Independent Study in Music III	75	150
MUS 255	Independent Study in Music IV	75	150
MUS 259	Hard Disc Recording	75	100
NUR 012	Nursing Transition: Advanced Placement Status	90	90
NUR 121	Fundamentals of Nursing	700	1200
NUR 123	Basic Medical/Surgical Nursing	650	1150
NUR 213	Maternal-Child/Mental Health Nursing	675	1175
NUR 214	Advanced Medical/Surgical Nursing	805	1305
PAR 120	Paramedic Science I	500	500
PAR 125	Paramedic Clinical Experience I	200	320
PAR 130	Paramedic Clinical Experience II	200	320
PAR 220	Paramedic Science II	500	500
PAR 225	Paramedic - Clinical Experience III	400	400
PAR 230	Paramedic - Clinical Experience IV	100	320
PAR 235	Paramedic Internship - Field Experience	500	1000
PHO 115	Photography I	75	75
PHO 116	Photography II	75	75
PHO 117	Color Photography I	75	75
PHO 204	Digital Imaging I	75	75
PHO 213	Documentary Photography	75	75
PHO 216	Studio Lighting Techniques	75	75
PHO 224	Digital Imaging II	75	75
PHO 226	Portfolio Preparation	75	75

Code:

Bold: New or Changed Fee

Strikethrough: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
PHO 227	Professional Studio Photography	75	75
PHO 290	Independent Study I in Photography	75	75
PHO 291	Special Topics in Photography	50	75
PHO 292	Special Topics in Photography	50	75
PHO 293	Special Topics in Photography	50	75
PHY 103	Concepts of Physics	65	65
PHY 111	Technical Physics I	65	65
PHY 112	Technical Physics II	65	65
PHY 118	Meteorology	65	65
PHY 126	General Physics I-Lab	65	65
PHY 128	General Physics II-Lab	65	65
PHY 134	Lab for Engineering Physics II	65	65
PHY 233	Lab for Engineering Physics III	65	65
PKG 101	Packaging Technology I	75	75
PKG 120	Packaging Design I	75	75
PKG 202	Packaging Technology II	75	75
PKG 219	CAD for Packaging Design and Manufacturing	75	75
PKG 220	Packaging Design II	75	75
RAD 104	Principles of Radiography I	425	470
RAD 107	Radiography Clinical Practice I	600	725
RAD 114	Principles of Radiography II	425	550
RAD 117	Radiography Clinical Practice II	575	700
RAD 120	Intermediate Clinical Practice	575	700
RAD 204	Principles of Radiography III	425	470
RAD 213	Radiography Clinical Practice III	575	700
RAD 220	Principles of Radiography IV	425	550
RAD 227	Radiography Clinical Practice IV	575	700
RAD 230	Advanced Clinical Practice	575	700
RTH 199	Respiratory Therapeutics	290	320
RTH 204	Cardiopulmonary Evaluation	290	320
RTH 206	Mechanical Ventilation	290	320
RTH 210	Clinical Practice I	475	525
RTH 211	Clinical Practice II	425	525
RTH 212	Clinical Practice III	475	525
SCI 101	Natural Science	60	60
SCI 106	Introduction to Astronomy	60	60
SCI 118	General Astronomy	60	60
TEL 110	Routing I (CISCO)	60	60
TEL 120	Routing II (CISCO)	60	60
TEL 220	Routing III (CISCO CCNA3& CCNA4)	60	60
TEL 232	Data Communication	50	50

Code:

Bold: New or Changed Fee

Strikethrough: Deleted Fee or Course

Course #	Course Title	Current Fee (\$)	Proposed Fee as of Summer 2022 (\$)
TEL 233	Network Operating Systems	60	60
TEL 234	Telecommunications Systems	50	50
TEL 291	Special Topics in Telecommunications Systems Technology	50	50
TEL 292	Special Topics in Telecommunications Systems Technology	50	50

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STUDENT DEVELOPMENT FEES

Fee Description	Current Fee	Proposed Fee as of Summer 2022
Application Fee (Non-Refundable)	\$30	\$30
Late Payment	\$40	\$40
Registration Fee	\$7 per course	\$7 per course
Technology Fee	\$25 per course	\$35 per course
Reinstatement Fee	\$100	\$100
Service Fee (Withdrawal Fee)	\$10 per course	\$10 per course
Return Check Fee	\$50	\$50
Graduation Fee	\$30	\$30
Replacement Diploma/Certificate Fee	\$25	\$25
Department Exam	\$50	\$50
External Proctor Services (\$50 for each additional 0-2 hr. time block past initial 2-hour appointment)	\$50	\$50
Make-up Exams	\$15	\$20
Accuplacer Re-Testing Fee	\$10	\$10
Nursing Pins	\$78	\$78
CLEP Testing Fee	\$25	\$30
Criminal Background Check	\$100	\$100
Transcript Fee	\$5	\$5
Health Records Transcript	\$15	\$15
International Studies		
1. Study Abroad: Consortium Fee	\$125	\$125
ID Card Replacement		
First Replacement	\$5	\$5
Second Replacement	\$10	\$10
Third Replacement	\$25	\$25
Senior Citizens (65 and Over)		
College Fees	Waived	Waived
Application Fee	Waived	Waived
Tuition-in-County	\$45 per credit	\$50 per credit
Out-of-County - Tuition + Current Differential	Current rate	Current rate
Out-of-State	No Discount	No Discount
Workforce Development and Continuing Education Professional Education		
Registration Fee	\$5 per course	\$5 per course
General Fees		
Laboratory fees for credit courses apply to credit free courses and are pro-rated on an hourly basis as appropriate.		
WFD Refund Policy		
Students will receive a full refund if notification is received in writing two business days prior to the first class. Thereafter, there is no refund without the approval of the Vice President of Professional Studies and Applied Sciences.		

Code:
 Bold: New or Changed Fee
 Strikethrough: Deleted Fee or Course

LIBRARY FEES/FINES

Fee/Fine Description	Current Fee/Fine	Proposed Fee/Fine as of Summer 2022
All materials - overdue fines	\$.10/day to a max. of \$3	\$.10/day to a max. of \$3
After max is reached, item is considered lost.		
Charges for lost materials		
Hardcover book	\$50	\$50
Paperback Book	\$35	\$35
CD/DVD	\$20 each	\$20 each
CD/DVD set	Full replacement value	Full replacement value
CD-ROM, Blu-ray, interactive media	\$70	\$70
Misc. Media	\$75	\$75
Misc. equipment	Full replacement value	Full replacement value
Reserve items for in-library use	\$10 per hour to max. of \$50	\$10 per hour to max. of \$50

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PUBLIC SAFETY FINES

Fine Description	Current Fine (\$)	Proposed Fine as of Summer 2022 (\$)
Failure to obtain authorized use of walkway	25	25
Failure to obtain a temporary parking permit	25	25
Parking in a posted reserve area-first offense	35	35
Parking in a posted reserve area-second offense	70	70
Parking in a posted reserve area-third offense	100	100
Parking in a handicapped or medical reserve area	250	250
Disregarding parking/traffic control signs	25	25
Vehicles parked in other than authorized areas	25	25
Overnight parking first offense	35	35
Overnight parking second offense	70	70
Overnight parking third offense	100	100
Misc. parking and moving violations first offense	35	35
Misc. parking and moving violations second offense	70	70
Misc. parking and moving violations third offense	100	100
Failure to obtain a parking decal sticker	25	25
Failure to display a permit	25	25
Failure to present Student ID	25	25
Exceeded posted speed limit (1-13 mph over)	100	100
Exceeded posted speed limit (14-19 mph over)	125	125
Exceeded posted speed limit (20 mph and over)	225	225
Fire Zone violation	75	75
Careless driving-improper operation (as interpreted by N.J.Title 39:4-97 MV Law)	125	125
Reckless driving-improper operation (as interpreted by N.J. Title 39:4-96 MV Law)	225	225
Failure to obey an officer's direction	75	75
Moving violation – first offense	100	100

Code:

Bold: New or Changed Fee

~~Strikethrough~~: Deleted Fee or Course

Fine Description	Current Fine (\$)	Proposed Fine as of Summer 2022 (\$)
Moving violation - second offense	150	150
Moving violation - third offense	200	200

Smoking fines - first offense	75	75
Smoking fines - second offense	100	100
Smoking fines – third offense	125	125

NOTE: Fines must be paid within 10 days of the issuance of a campus summons. If an appeal is filed and upheld, the fine will be refunded.

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Resolution #2022-01-25-10A

BE IT RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors through the Joint Purchase Agreements - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJ Edge # 269EMCPS- 21-001-EM-SHI	Veeam Backup for Microsoft Office 365	Software House International Somerset, NJ	\$23,200.00

Veeam Backup for Microsoft Office 365 for the term beginning 3/30/22 through 3/29/23. For Information Systems.

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
NJ Edge # 269EMCPS- 19-001	Blackboard - SS Engagement Campaign and Implementation	NJEdge Newark, NJ	\$33,413.40

Blackboard Software and Service Engagement Campaign and Implementation designed to help proactively move students through their enrollment and education experience, improve student engagement, optimize enrollment and/or retention performance, and improve the overall student journey for the term beginning 1/24/22 through 1/23/23. For Student Development and Enrollment Management.

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Resolution #2022-01-25-10B

BE IT RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for a purchase that is exempt from public advertising and as an exception to the requirement for public advertising:

<u>Ref #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance – Flexible Spending	National Benefits Services West Jordan, UT	\$3,000.00 estimated

Medical Care Expense Reimbursement (FSA) and Dependent Care (DCP) with NBS for the contract period 1/1/22 through 12/31/22. Administrative fee is \$3.00 per participant per month. For Human Resources.

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Resolution #2022-01-25-11A

BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed below for professional services to the College for the purposes stated.

Name	Date(s) of Service	Payment	Reason
Adamo, Michael	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Personal Finance
Archibald, Constance	12/10/2021	\$153.00	Certified Nurse Aide - Pine Acres for WFD
Bahner, Hilda	11/01/21-11/30/21	\$1,080.00	ESL Early Beginner for WFD
Bahner, Hilda	11/10/21-11/29/21	\$540.00	ESL Beginner for WFD
Bahner, Hilda	09/07/21-11/12/21	\$648.00	Bilinguals Service Including Program Assistance, Student Interpretation and Promotion Services for WFD
Balish, Alexander	11/03/21-11/18/21	\$141.00	Horticultural Opportunity Program (HOP)- OSHA-10 for WFD
Balish, Alexander	11/13/2021	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Balish, Alexander	11/03/21-11/05/21	\$752.00	OSHA-10/CPR for WFD
Balish, Alexander	12/11/2021	\$282.00	Healthcare Professional BLS (Basic Life Support) for WFD
Bamford, Colleen	10/15/21-08/31/22	\$840.00	Curriculum Development for GenCyber Program
Bilotti, Joseph	09/09/21-12/03/21	\$1,468.25	Accompanist/Assistant to CCM Chamber Choir
Birrer, Teresa	11/8/21-12/23/21	\$345.00	Assist with Biology and Chemistry Lab in absence of Lab Assistant
Burns, Caitlin	11/11/2021	\$100.00	Grant Funded Workshop (A&P I): Muscle Physiology: Skeletal Muscle Con.
Burns, Caitlin	12/07/2021	\$100.00	Grant Funded Workshop (A&P II): Nephron Anatomy & Glomerular Filtration
Callahan, Patricia	11/08/21-11/10/21	\$300.00	Outlook in a Nutshell for WFD Business Solutions
Callahan, Patricia	11/30/21-12/06/21	\$300.00	Outlook in a Nutshell for WFD Business Solutions
Cardaci, Paulina	11/8/21-12/23/21	\$450.00	Assist with Biology and Chemistry Lab in absence of Lab Assistant
Cecala, Anna	9/8/2021-12/23/21	\$400.00	Grant Funded Workshops, Tutoring Math Center - Faculty Liaison
Crespo-DiStefan Leonor	11/01/21-11/15/21	\$188.00	QuickBooks 2021 for WFD
DeOliveira, Ana	11/30/21-12/14/21	\$126.00	Training and Staff Development for WFD
DeOliveira, Ana Christin	10/19/21-11/23/21	\$252.00	Employment Law for WFD
DePope, Jason	11/17/21-11/20/21	\$650.00	Musical Accompaniment for 2021 Fall Musical
Duncan, Terence	09/01/21-11/20/21	\$850.00	Choreographer for 2021 Fall Musical
Faines, Ronald	11/09/21-11/18/21	\$816.00	C206-Family Counseling for WFD
Fameux, Edna	12/10/2021	\$200.00	Certified Nurse Aide - Skills Exam - Pine Acres for WFD
Favia, Dale	09/14/21-11/16/21	\$300.00	Job Search Workshops - Networking and Support Group for WFD
Ferreira, Sharon	11/10/21-11/29/21	\$510.00	ESL Advanced for WFD
Fitzpatrick, Kelly	11/09/21-11/18/21	\$400.00	Tableau IV for WFD
Fitzpatrick, Kelly	12/14/21-12/21/21	\$300.00	Visual Basic Applications in Excel for WFD
Frye, Joshua	11/09/2021	\$100.00	Workshop: Rational Equations and Applications

Resolution #2022-01-25-11A

Name	Date(s) of Service	Payment	Reason
Frye, Joshua	12/08/2021	\$100.00	Workshop 5: Unit Circle Workshop for Precalculus
Frye, Joshua	12/09/2021	\$100.00	Workshop: Quadratic Equations
Fuentes, Venny	05/19/21-08/11/21	\$1,500.00	Quality Matters Teaching Online Certificate
Gaffney, Anthony	10/09/21-11/20/21	\$1,151.50	AutoCAD Level 1: Basic 2D Drawing for WFD
Garbarino, Claude	11/06/21-12/04/21	\$1,020.00	CPT & HCPCS Coding Course for WFD
Gigliotti, Samantha	11/11/2021	\$100.00	Workshop 4: Scientific Writing
Gigliotti, Samantha	12/02/2021	\$100.00	Grant Funded Workshop (A&P I): Nervous Physiology: Action Potentials
Gigliotti, Samantha	12/8/2021-12/23/21	\$800.00	Grant Funded Workshops, Tutoring Science Center - Faculty Liaison
Gordon, Ramon	11/10/21-11/30/21	\$1,080.00	ESL Early Beginner for WFD
Grant, Rosemary	09/28/21-11/02/21	\$200.00	Job Search Workshops-Navigating Key Elements of Job Search for WFD
Grant, Rosemary	10/12/21-11/30/21	\$200.00	Job Search Workshops - Elevator Pitch for WFD
Grundfest, Robert	10/25/21-11/22/21	\$705.00	NPTNJ Preservice Component for WFD
Hall, Mary Beth	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Social Media Analytics
Hart, James	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Intercultural Communications
Hopper-Ford, Melissa	06/02/21-09/15/21	\$1,500.00	Quality Matters Teaching Online Certificate
Hudzik, Jason	11/8/21-12/23/21	\$1,110.00	Assist with Biology and Chemistry Lab in absence of Lab Assistant
Hurd, John	07/27/21-11/15/21	\$1,500.00	Course Development for Virtual Campus - Intro to Emergency (CJS126)
Kaifa, Stephen	06/28/21-10/19/21	\$1,500.00	Course Development for Virtual Campus - Principles of Economics II (ECO212)
Kasmin, Melissa	06/01/21-10/31/2021	\$1,500.00	Course Development for Virtual Campus - Intro to Social Welfare & Human Services
Kazaba, Maureen	05/26/21-08/25/21	\$1,500.00	Quality Matters Teaching Online Certificate
Lemme, Bryan	07/13/21-08/09/21	\$1,000.00	Facilitate Online Workshop for Teaching DE Courses
Lemme, Bryan	11/01/21-11/30/21	\$325.00	Center for Teaching and Learning Co-Director - November 2021
Mach, Mary-Helen	11/11/21-11/30/21	\$470.00	ESL Intermediate for WFD
Mammon, Marielaine	09/09/21-11/20/21	\$2,000.00	Director for PA Fall Musical 2021
Martino, Nicole	11/10/21-11/29/21	\$470.00	ESL Beginner for WFD
Mastropierro, Joseph	10/27/21-12/15/21	\$1,989.00	Culinary Opportunity Program (COP) for WFD
McArdle, Colleen	09/01/21-11/20/21	\$850.00	Choreographer for 2021 Fall Musical
Medlin, Lindsley	10/30/21-12/11/21	\$1,020.00	Foundation of Blockchain for WFD
Miller, Susan	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Computerized Accounting
Miller, Susan	07/26/21-11/17/21	\$1,500.00	Quality Matters Teaching Online Certificate
Moore, Kevin	11/23/2021	\$100.00	The Nuts & Bolts of Writing an Essay (Module 3)
Moore, Kevin	9/8/2021-12/23/21	\$800.00	Grant Funded Workshops, Tutoring Writing Center - Faculty Liaison
Nachevnik, Igor	11/06/21-12/11/21	\$1,657.50	CompTIA A+ Core 2 for WFD

Resolution #2022-01-25-11A

Name	Date(s) of Service	Payment	Reason
Nachevnik, Igor	11/09/21-12/16/21	\$1,020.00	CompTIA Network+ for WFD
O'Brien, Emily Rae	11/03/21-11/05/21	\$200.00	Pivot Tables for Data Analytics - Advanced Users for WFD
Occhipinti, Georgann	11/16/21-11/18/21	\$318.00	Respect in the Workplace for WFD Business Solutions
Oleksak, Brian	11/03/21-12/09/21	\$1,275.00	Horticultural Opportunity Program (HOP) for WFD
Pietropollo, Frank	11/05/2021	\$100.00	Grant Funded Workshop (A&P II): Respiratory Pressures and Calculations
Pietropollo, Frank	12/14/2021	\$100.00	Grant Funded Workshop (A&P I): Integration of the Central & Peripheral
Pietropollo, Frank	12/15/2021	\$100.00	Grant Funded Workshop (A&P II): Reproductive System: Gametogenesis
Pilant, Craig	06/28/21-10/19/21	\$1,500.00	Course Development for Virtual Campus - Early Modern Europe (HIS 113)
Poetsch, Deborah	11/04/2021	\$100.00	Workshop: Operations on Rational Expressions
Poetsch, Deborah	11/16/2021	\$100.00	Workshop: Radical Equations
Poetsch, Deborah	12/14/2021	\$100.00	Workshop: Graphing Quadratic Functions
Pravec, Norma	11/20/21-11/29/21	\$510.00	ESL Early Beginner for WFD
Pravec, Norma	11/11/21-11/30/21	\$510.00	ESL Intermediate for WFD
Principe, Roberta	11/11/21-11/18/21	\$376.00	Excel for Beginners for WFD Business Solutions
Principe, Roberta	10/20/21-11/10/21	\$564.00	Intro to Computer Programming with C# for WFD
Principe, Roberta	11/17/21-12/15/21	\$564.00	Python Introduction for WFD
Publik, Stacy	11/11/21-11/30/21	\$470.00	ESL Advanced for WFD
Puizina, Donna	11/11/21-11/30/21	\$470.00	ESL Beginner for WFD
Qvotrup, Jennifer	06/01/21-10/31/21	\$750.00	Course Development for Virtual Campus - International Business
Ressaissi, Mona	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Business Law
Rivera, Oliver Santana	11/17/21-11/20/21	\$650.00	Musical Accompaniment for 2021 Fall Musical
Roff, Patrick	10/06/21-12/03/21	\$2,448.00	Certified Peer Recovery Specialist Course of WFD
Ross, Marisol	10/07/21-12/23/21	\$826.80	Coverage for Open Studio
Rywalt, Dawn	10/15/21 - 08/31/22	\$3,237.50	Development and Implementation of GenCyber Program
Rywalt, Dawn	09/08/21-12/21/21	\$800.00	Setting up Netlabs and Servers
Sabella, David	12/15/2021	\$100.00	Workshop 6: Integration Review of Calc 1
Sferra, Brian	11/10/21-11/29/21	\$470.00	ESL Conversational - Level 1 for WFD
Shepherd, Jessica	11/06/2021	\$280.50	Peripheral IV Therapy Skills for WFD
Shepherd, Jessica	12/18/2021	\$280.50	Peripheral IV Therapy Skills for WFD
Solomons, William	06/28/21-10/19/21	\$1,500.00	Course Development for Virtual Campus - Criminal Law and Procedure (CJS221)
Soltes, John	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Editing and Publication Design
Soltes, John	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Advanced Journalism
Stearns, Jeff	11/02/21-11/30/21	\$587.50	SolidWorks 2 for WFD

Resolution #2022-01-25-11A

Name	Date(s) of Service	Payment	Reason
Sterzer, Kenneth	10/19/21-11/23/21	\$423.00	Employment Law for WFD
Sterzer, Kenneth	11/30/21-12/14/21	\$141.00	Training and Staff Development for WFD
Stoler, Loryn	11/04/2021	\$100.00	Workshop 3: Solving Problems Involving Aqueous Solutions Stoichiometry
Stoll, Stephen	05/12/21-08/04/21	\$1,500.00	Quality Matters Teaching Online Certificate
Sutton, Maureen	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Money & Banking
Sutton, Maureen	06/01/21-10/31/21	\$750.00	Course Development for Virtual Campus - International Business
Swiss, Matthew	09/09/21-11/20/21	\$2,000.00	Music Director for PA Fall Musical 2021
Sykes, Michelle	10/25/21-11/18/21	\$1,128.00	Anatomy for Healthcare Professionals for WFD
Sykes, Michelle	11/04/2021	\$141.00	Medical Terminology - Pine Acres for WFD
Taylor, Anna	11/01/21-11/15/21	\$510.00	ESL Early Beginner for WFD
Taylor, Anna	11/10/21-11/30/21	\$1,020.00	ESL Beginner for WFD
Taylor, Anna	11/17/21-12/06/21	\$510.00	ESL Early Beginner for WFD
Treibman, Judy	10/19/21-11/23/21	\$141.00	Employment Law for WFD
Treibman, Judy	11/30/21-12/14/21	\$141.00	Training and Staff Development for WFD
Ved, Vinay	06/01/21-10/31/21	\$1,500.00	Course Development for Virtual Campus - Investment Principles
Ved, Vinay	06/16/21-09/29/21	\$1,500.00	Quality Matters Teaching Online Certificate
Vincelette, Kathy	09/21/21-10/26/21	\$200.00	Job Search Workshops - Resume Writing Cover Letters for WFD
Vincelette, Kathy	10/05/21-11/09/21	\$200.00	Job Search Workshops - Interview Questions for WFD
Viola, Thomas	11/08/21-11/10/21	\$306.00	C105-Pharmacology for WFD
Viola, Thomas	11/15/21-11/17/21	\$306.00	C107-Compulsive Gambling for WFD
Williams-Bogar, Rita	11/09/21-11/11/21	\$318.00	Successful Negotiation - Essential Strategies and Skills for WFD Business Solutions
Williams-Bogar, Rita	11/22/21-11/23/21	\$390.00	Business Writing for Impact for WFD Solutions
Williams-Bogar, Rita	11/29/21-12/03/21	\$708.00	Critical Thinking Skills to Become a Problem Solver for WFD Solutions
Williams-Bogar, Rita	12/13/21-12/15/21	\$260.00	Communication in the Workplace for WFD Business Solutions
Wolfgang, Heather	9/8/2021-12/23/21	\$400.00	Grant Funded Workshops, Tutoring Math Center - Faculty Liaison
Zejnnullahi, Reze	11/20/21-11/17/21	\$400.00	Excel Functions: Enhance Your Worksheets for WFD Business Solutions
Zejnnullahi, Reze	10/16/21-11/20/21	\$1,200.00	Excel Essentials for WFD
Zejnnullahi, Reze	11/15/21-11/17/21	\$200.00	Excel Functions: Enhance Your Worksheets Utilizing Advanced Functions for WFD
Zejnnullahi, Reze	11/30/21-12/09/21	\$400.00	Business Analytics with Excel for WFD
Zejnnullahi, Reze	12/03/21-12/10/21	\$400.00	Excel: Pivot Tables and Beyond for WFD Business Solutions
Zejnnullahi, Reze	12/8, 12/14-12/16/21	\$500.00	PowerPoint: Creating Cutting Edge Presentations for WFD

Resolution #2022-01-25-11B

BE IT RESOLVED, That the employee appointments listed below be approved. The following actions commence as of the date indicated and end on June 30, 2022.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
AAPF:				
REPLACEMENT	Arteaga, Marcos	24-Feb-22	<u>Appointed to:</u> Financial Aid Advisor Financial Aid	\$65,000
CCMSA:				
REPLACEMENT	Akeson, John	26-Jan-22	<u>Appointed to:</u> Senior Maintenance Mechanic Repairs and Maintenance	\$57,000

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Resolution #2022-01-25-11C

BE IT RESOLVED, That the revision to the Adjunct Faculty appointments and salaries for the Fall 2021 semester be approved as stated below.

Dept No	Dept Name	First Name	Last Name	From	To	Code
1260	BUS	Judith	Ginder	\$4,650.00	\$4,850.00	C

C = Course/Credit Hours Added

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Resolution #2022-01-25-11D

BE IT RESOLVED, That the Full-Time and Adjunct Faculty appointments and salaries for the Winterim 2022 semester be approved as stated below.

Dept. No.	Dept Name	First Name	Last Name	Salary (\$)
01260	BUS	Michael	Adamo	\$7,200.00
01260	BUS	Karen	Crisonino	\$6,133.34
01260	BUS	Melissa	Hopper-Ford	\$4,800.00
01260	BUS	Susan	Miller	\$5,466.67
01060	ENGP	Kenneth	Shouler	\$2,400.00
01060	ENGP	Mark	Uffelman	\$2,400.00
01250	ESET	Maureen	Kazaba	\$2,400.00
01240	HIS	Maria	Lee	\$7,200.00
01240	HIS	Craig	Pilant	\$7,200.00
01270	HOS	Mark	Cosgrove	\$2,400.00
01490	IT	June	Scott	\$2,933.33
01420	MATH	Anna	Cecala	\$3,200.00
01420	MATH	Kelly	Fitzpatrick	\$5,600.00
01420	MATH	Meimee	Persau	\$3,200.00
01420	MATH	Deborah	Poetsch	\$2,400.00
01420	MATH	Jorge	Sarmiento	\$2,400.00
01420	MATH	Deanne	Stigliano	\$2,400.00
01420	MATH	Alexis	Thurman	\$3,200.00
01650	NUR	Samir	Samour	\$1,333.33
01220	SAHS	Stephen	Kaifa	\$7,200.00
01080	AAD	Nicole	Schwartz	\$2,700.00
01060	ENGP	Thomas	Furlong	\$2,700.00
01060	ENGP	Michael	Giffoniello	\$1,350.00
01250	ESET	John	Hurd	\$3,600.00
01620	HESD	Marianne	Morano	\$6,300.00
01020	LGESL	Nina	Hefter	\$900.00
01420	MATH	Keith	Eberhardt	\$806.00
01420	MATH	Lisa	Mathus	\$900.00
01420	MATH	Nanette	Shoenfelt	\$900.00
01230	PSY	Stephen	Maret	\$8,060.00

Resolution #2022-01-25-11E

BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following resignation, retirements, and termination:

- Leslie Francis, resignation, effective 12.23.21
- Ramon Ruiz, termination, effective 01.13.22
- Kathryn Shuck, retirement, effective 01.14.22
- Bette Simmons, retirement, effective 06.30.22

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Resolution #2022-01-25-12A

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is an estimated \$200,000.00 annually; and

WHEREAS, the anticipated term of this contract is two years, commencing July 1, 2021, through June 30, 2023; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Cengage / Gale Group (formerly Houghton Mifflin; Thomson Learning) / Education to Go (“Contractor”) is a sole source contractor and will provide the books for resale, for an estimated amount of \$200,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2022-01-25-12B

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ONLINE COURSE DEVELOPMENT SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for Online Course Development for approximately seven courses; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the full term of the contract for the above goods or services is \$35,000.00; and

WHEREAS, the anticipated term of this contract is four months, commencing March 1, 2022, through June 30, 2022; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the agreement award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Symbiosis Educational Consultants (“Contractor”) has submitted a proposal for goods or services dated December 20, 2021, indicating that Contractor will provide goods or services for Online Course Development for approximately seven courses, for a value of \$35,000.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor on an as needed basis; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

Resolution #2022-01-25-12C

**RESOLUTION AUTHORIZING CONTINUATION
OF CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR LEGAL SERVICES**

BE IT RESOLVED, That the contract with DiFrancesco, Bateman, Kunzman, Davis, Leher & Flaum, P.C for legal services be continued until January 31, 2023 as set forth in the resolution adopted by the Board of Trustees on January 26, 2021.

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