

The CCMemo

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Employee Newsletter
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[CCM Presents Talk on Citizenship and Homeownership](#)



CCM will present a talk on Citizenship and Homeownership as part of its "Citizenship Under Siege" project, which aims to investigate the theme of stratified citizenship.

The session, which is free and open to the public, takes place

Thursday, November 3, 12:30 -1:45 p.m. in the Learning Resource Center (LRC) Reading Room on CCM's Randolph campus.

[Read more.](#)

FRIENDLY REMINDERS

Events

[Fall 2016 Transfer Fair](#) – October 26, 10:30 a.m. - 1:30 p.m., Davidson Rooms

[EOF Open House and UNICEF Drive](#) – October 27, 10 a.m. – 3 p.m., CH 211

[Talk on Citizenship and Homeownership](#) – November 3, 12:30 -1:45 p.m., LRC Reading Room

Conversation and Coffee with the President – November 9 and December 2, 8:30 – 9:30 a.m., Learning Resource Center, Room 122

[Free Estate Planning Seminar](#) – November 17, 6 – 7:30 p.m., Davidson Room B

One-Day Professional Day – January 12, 2017

Adjunct Faculty Orientation/Dinner – January 12, 2017

May Professional Days – May 17–18, 2017

Creative Leadership Club

The CCM Employee Creative Leadership Club is meeting on Friday, October 28, noon - 1 p.m., making cozy fleece shawls to be donated to seniors in Morris View Nursing Home. There is a very simple sewing project. Please contact Edie Nelson if you would like to sign up to attend at enelson@ccm.edu or ext. 5268.

Lion's Den Networking Event for Nonprofits



CCM will host a special networking breakfast event called Lion's Den on Friday, November 18, where three nonprofit presenters will have the opportunity to pitch their grant project to several local funders.

The presenters will give a two- to five-minute pitch about their project and each funder then will offer constructive feedback.

The event begins at 8 a.m. in the Davidson Rooms, Student Community Center, on CCM's Randolph campus.

[Read more.](#)

CCM Foundation to Host Free Estate Planning Seminar



In recent years, it has become increasingly important for individuals to legally ensure their families are able to hold onto the assets they have spent a lifetime accumulating.

"Estate planning is about more than just saving taxes," says John Beyel, Esq., a partner with McElroy, Deutsch, Mulvaney & Carpenter, LLP

of Morristown and an expert in wills, trusts and estates. "In the absence of a valid will at the time of your death, your assets will be distributed as determined by the state, not by you."

To help make the process less intimidating and easier to understand, Beyel will host a seminar on the fundamentals of estate planning on Thursday, November 17, from 6 – 7:30 p.m. in the Student Community Center, Davidson Room B, on CCM's Randolph campus. Attendees should park in Lots 5 or 6.

[Read more.](#)

Eighth Annual Halloween Happenings



Come one and all to our annual "Halloween Happenings" and join us for some spooky fun, crafts, tricks, treats, (somewhat) scary stories and more! Special guest artist and professional storytellers will get us in the spirit of the season as they bring to life, through story and song, some of your favorite classic Halloween tales.

The event will be held on October 28 in the Student Center Lounge

Cindy Tedesco Get Well Cards

Cindy Tedesco, administrative assistant, Health and Exercise Science department, has been out of work due to an illness. Frank Mezle has set up, in the CCM Bookstore, a basket of cards for those interested in sending their regards and wishes. The basket will remain at the bookstore until Friday, October 28.

HR CORNER

Reminders

It is extremely important that employees not share medical information about other employees. In addition, due to privacy rules, medical documentation of any kind is to be housed in Human Resources only; if you have kept copies of medical notes, either forward them to Human Resources or shred them.

You are required to report outside employment, if you haven't already done so. Please note, it is a once per year requirement unless something has changed. [Read more.](#)

Please remember, if you have moved or changed your name, you must complete an Address and Name Change form and forward it to Human Resources as soon as possible. The form is located in [E-Forms](#) on the CCM website.

The Tuition Waiver form is now available in [E-Forms](#) on the CCM website. The form is fillable but must be printed out for signatures. Paper copies are no longer available.

Retirement Consultations

Are you saving enough for retirement? One-on-one counseling sessions are available with state-approved service providers as follows:

Prudential representative Lily Lau will

from 4 – 5:30 p.m. The event is open to the CCM campus community (free admission) and is appropriate for grammar school aged children. Halloween Happenings is sponsored by the CCM Office of Special Events and the Office of Campus Life.

[Read more.](#)

Participate in our 2016 CCM Fall Campus Photo Contest!



Think you can take an impressive photo of the fall beauty of CCM's campus? If you love photography and others agree, you could win some great prizes! First place will win a \$50 Visa Gift Card. Post a photo you have taken of CCM's Randolph campus during this fall season to the official CCM

Facebook page's timeline through Friday, October 28. Starting Monday, October 31, all entrants' photos will appear in the contest's photo gallery for voting. From October 31 - November 6 at 11:59 p.m., Facebook users will be able to vote for their favorite photo by clicking "like" on the image. When voting ends at midnight, the photo that has the most likes will be the winner.

[Read more.](#)

Career Week 2016

Join the Office of Career Services and Cooperative Education from November 14 – 18 for Career Week! Guest speakers, alumni panels and career professionals will make presentations on a wide variety of career fields, affording students and alumni numerous opportunities to explore their career options and connect their education to the world of work.

[Read more.](#)

The Writing Institute Meeting



The Writing Institute is meeting on Thursday, October 27, during college hour (12:30 - 1:45 p.m.) in Cohen Hall, Room 210. The meeting will cover some writing essentials and how to find a home for your articles, stories and books. In particular, we will discuss word choices, sentence

structures, writing a lead, writing query letters and book proposals. The discussion is led by Kenneth Shouler, Ph.D., associate professor of philosophy and author. He has written for Forbes, ESPN.com, Philosophy Now, The Robb Report, the Daily News and dozens of other publications. Some of his work can be found on www.kenshouler.com. Everyone is welcome. Shouler will order pizza only if people reply in advance, which helps provide him with a head count. Shouler can be reached at kshouler@ccm.edu.

be on campus November 2 and December 6. Call 732-236-6782 to make an appointment to discuss ABP or DCRP investments.

TIAA representative Zhee Sarabia will be on campus November 3 and December 8 from 9 a.m. - 5 p.m. in Henderson Hall, Room 107. Call 800-732-8353 to make an appointment.

MassMutual (recent merger with MetLife) representative David Sharpe will be on campus November 9 and December 13. Call 973-575-3254 or email dsharpe@financialguide.com to make an appointment.

VOYA representative Brandon Zisa will be on campus November 1 and December 7. Call 732-326-5625 to make an appointment.

AXA-Equitable representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email Marc.Sheridana@axa-advisors.com.

MassMutual (formerly Hartford) representative Peter Silvis is available for individual appointments. Call 848-248-4360 or email psilvis@gittermanwealth.com to make an appointment.

VALIC representative Scott Martin is available for individual appointments. Call 732-267-0455 or email scott.martin1@valic.com to make an appointment.

CCM TRIVIA CORNER

Test Your CCM Knowledge

Only Morris County residents can attend CCM.

Say Boo to the Flu

CCM Health Services (CH 266), in conjunction with the Randolph Township Health Department, will hold a flu clinic on Monday, October 24, 9 – 11 a.m. The cost for the vaccine is \$20 (or free if you have Medicare Part B or no insurance).

No appointment is necessary but you must pre-register. Contact ehoban@ccm.edu or ext. 5162 for more information or to sign up.

Apply for Louise and Samuel Olshan Endowment Grants

The Louise and Samuel Olshan Endowment for Faculty Professional Development exists to help faculty members offset the cost of professional memberships and/or travel to professional conferences and meetings.

Grants are available to:

- Full-time faculty (excluding Academic Department Chairpersons/Assistant Department Chairpersons)
- Adjunct faculty who have taught 20 semesters (fall and spring) in the last 12 years

Details on fund criteria for the award of grants and the application can be found at <http://www.ccm.edu/cte/grants.aspx>.

Application deadline is November 1 – submit to Dr. Maureen Stivala, Henderson Hall, Room 210.

Answer: False. While it is less expensive for Morris County residents, CCM is open to any academically qualifying student who would like to attend. As of Spring 2016, 78.9 percent of students were from Morris County. Making up the rest of attendees, in descending order, were county residents of Sussex, Essex, Passaic, Warren, other New Jersey counties and out-of-state residents (including international students).