

The CCMemo

County College of Morris
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Employee Newsletter
May 27, 2016

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Dr. Edward J. Yaw Gives Last Lecture



On Thursday, May 19, 2016, Dr. Edward J. Yaw gave a last lecture, prior to retiring after 30 years as CCM's president, as part of the college's Professional Days.

In his lecture to the CCM community in the Dragonetti Auditorium, Yaw

shared some memories about those who helped build the college into a quality institution, detailed some of the "disasters" that have taken place on campus and recalled some of the humorous moments of his tenure. Chief among those recollections was that he was informed he was being named CCM's second president via a phone call while he was in a prison.

"I often tell people, I am probably the only president who got the job while he was in a maximum security prison," said Yaw. He had been visiting the prison as part of a Middle States Commission on Higher Education site visit for a college that was running educational programs there.

Some of the "disasters" Yaw shared included the problems the college encountered with the glass block walls in the aquatic facility and the challenges of completing the addition to the Learning Resource Center when the contractor went bankrupt.

To hear the full lecture, go to <https://youtu.be/zJSCDjnrOo>.

SCHEDULED EVENTS

Where applicable, click event title for more information

Space Extreme

June 10, 7 p.m.

Longo Planetarium

Shapes in the Sky

June 11, 3 p.m.

Longo Planetarium

Tour of the Planets

June 11, 5 p.m.

Longo Planetarium

FRIENDLY REMINDERS

Summer Sports Camps at CCM

Children looking to stay active this summer can find what they are looking for at CCM. Parents can sign their kids up for one or all four of the college's Summer Sports Camps. The first starts June 27. More information can be found at <http://tinyurl.com/jnne554>.

CCMemo Deadlines

Please be aware that requests for items to be included in the CCMemo must be received by the end of day on Wednesday for inclusion in that Friday's issue. For example, all items for today's memo would have needed to be submitted by the end of this past Wednesday.

Free Grant Workshop

The CCM Library is offering free grant workshops on Friday, June 3, at the Sherman H. Masten Learning Resource Center, Room 205. Registration is required by May 31 by calling 973-328-5300.

From 10 a.m. to noon, a *Guide to Online Grantseeker Resources: Introduction to Finding Grants* workshop will be offered, covering the 10 things you need to know about finding grants, plus how to search the Foundation Center's Grantspace page and Foundation Directory Online.

Then from 1 -3 p.m., a workshop on *Searching the Foundation Center Grants for*

Class of 2016 Transfers to Top Colleges and Universities

The Class of 2016, which graduates today at 10 a.m., features among its members many who are transferring to top colleges and universities across the country and in New Jersey. To see some of the schools where they will be earning their bachelor's degrees, visit <http://tinyurl.com/hlfxmox>.

High School Photo Contest Winners Selected

The Photo Club at County College of Morris recently announced the winners of its fourth annual photography contest for New Jersey high school students. Again this year, the competition's sponsor, Unique Photo Superstore in Fairfield, provided first-, second- and third-prize gift certificates.

Winning first place was Brandon Ancis, of Sparta High School, for "Entrapped" (pictured here). Olivia Boon, of Roxbury High School, took second with "Hamartia," and Mitch Highers, of Pompton Lakes High School, placed third with "Right Brain."



Gabriela Perez, of Bridgewater-Raritan High School, and Jennifer Avery, of Roxbury High School, won the Popularity Award, which is presented for the photos that received the most likes on the competition's Facebook page.

"The competition was so stiff that we decided to award fourth place to Peter Wezyk, of Westfield High School, for "Mt. Rainer Banana Border," said Hrvoje Slovinc, the Photo Club's adviser and professor of photography at CCM.

Honorable mentions were awarded to Catherine Benoit, of Newark Academy; Faith Callamari, of West Milford High School; Sarah Veasey and Tatiana Esteva-Ingram, of Sparta High School; Jenny Yan, of Watchung Hills Regional High School; and Anthony Carbonaro, of Pompton Lakes High School.

The contest is open to all New Jersey high school students and this year's theme was "Borderlands," which allowed students to creatively define a thin line between two geographical locations, states of minds, emotions or between history and myth. To read more, visit <http://tinyurl.com/z5ykmu3>.

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Plan for What's on the Horizon

Register today for a Voya Financial webcast on investing for retirement.

You will learn:

- The basics of investing for retirement

Individuals will be held on how to find foundation and public charity programs that fund students, artists, writers, filmmakers, musicians, researchers and other individual grantseekers.

Starbucks Café for Summer Eats

Due to renovation work that will be taking place in the Cohen Café this summer, the LRC (Starbucks) Café will be the place to grab something to eat and drink during the Summer Semester. The Starbucks Café will be the only café open on campus during the summer. It is expected that normal hours will resume at the college's three cafés on August 30.

Purchasing Deadlines

Please note the purchase requisition deadlines for 2015-16 as the fiscal year comes to an end. The deadlines help ensure Purchasing has adequate lead time to procure all goods and services.

If you are planning to purchase any capital equipment or audio-visual equipment, please email Purchasing immediately. CCM is currently in a bid situation for audio-visual equipment and specialized capital equipment. Therefore, Purchasing cannot guarantee a June 30 delivery date unless the item(s) are available under a state or consortium contract.

Deadline dates are:

- **Miscellaneous (excludes repair and maintenance):** Has passed
- **Blanket Order Change Request:** June 3
- **WB Mason Office Supplies:** June 3
- **Blanket Order Releases:** June 13
- **Check Enclosed Orders:** June 13
- **Chartwells (Food Service):** June 13

KUDOS

Honors Students Interview Professor

Dr. Rita Heller, associate professor of history, was interviewed on May 19, by four Honors American History students from Fair Lawn High School. The students filmed and interviewed Heller on the role of women in the early years of the American Republic with specific reference to Phillis Wheatley, Abigail Adams, Elizabeth Cady Stanton and Sojourner

- The benefits of a long-term investment plan
- Investment strategies to consider

The webcast will be offered several times on Tuesday, June 7, at 10 a.m., noon, 3 p.m. and 7 p.m.

Register today at <http://tinyurl.com/zizvaap>.

Summer Hours and Changing Website Hours of Operation

Effective Monday, June 6, and continuing through Friday, August 26, those employees scheduled for a one-hour unpaid lunch period will take a half-hour unpaid lunch period. This will permit them to leave the college a half hour earlier during the summer period.

As summer hours begin, some areas of "Hours of Operation" on the Quicklinks bar on the CCM homepage will need to be changed. When this feature was originally conceived, it was to be the responsibility of the administrative assistants in each department to keep department hours up to date. John Hester, CCM digital communications coordinator, has put together a step-by-step guide on how to do this.

1. Go to <http://www3.ccm.edu/admin/officehrs/updateoffice.aspx>
2. You will be prompted for your username and password. These are the same ones you use to log onto your computer in the morning. If you can't log in, contact jhester@ccm.edu in order to have IT add you to the user list.
3. Select your department from the drop down list.
4. Change any information you need to change.
5. Since the "Hours" box is not a rich text box, you will need to add some HTML tags to format:
 to add a break, this will bold text
6. Once you hit "Submit," your information will be updated on the website.

Changes Coming to CCM's Email

The college is starting to move to an upgraded email server. Users will be moved on a department-by-department basis. You will be notified by email when your department is being moved to the new server.

You won't notice any change when using the email system through Outlook when on campus. If you retrieve your email through your phone, you should check to make sure the server you are using is called www2.ccm.edu

The biggest change is for people who use the WebMail interface for email from off-campus. The program has been changed to resemble Microsoft's Hotmail program. There are major changes in how the program looks and what you need to do to use it. Here is a link to a short video that highlights the major changes: [Highlighting the changes to WebMail](#).

If you experience any problems after you are switched over to the new email server, please contact the Technology Help Desk.

Truth, all of whom they had already studied. Izzak Novak, a former American Women's History student of Heller's, had set up the interview.

HR CORNER

Year-End Leave Balances

Please refer to your affiliated contract regarding your leave plans. Any unused time remaining in your Personal and Floating Holiday leave plans after 6/30/16 will be zeroed out and your new accrual for FY16-17 will be added effective 7/1/16. Remember to indicate this accrual on your timesheet for pay period ending 7/6/16.

Each contract has a specific clause regarding Vacation and Comp Time Carryover. All employees hired after 5/22/10 may only carry over up to one (1) year of vacation accrual. The Comp Time Carryover/Payout Request form will be issued in late June (a memo to Supervisors) and is required back to HR in early July.

Should you have any questions regarding the above information, please contact Lori Zarandona in HR, X5033.

Division of Pensions and Benefits Retirement Seminar on Campus

Representatives from the Division of Pensions and Benefits will be on campus presenting a PERS retirement seminar on Friday, June 24, at 10:30 a.m. in the Student Community Center, Davidsons Rooms A-C. This event is open to the public for those members enrolled in PERS, TPAF or PFRS.

CCM employees and their spouses interested in attending the seminar at CCM have guaranteed seating and should contact Karyn Norberg at knorberg@ccm.edu to register. You do not need to register through the divisions' link. However, if you are interested in attending a seminar at a different location, you must register through <http://tinyurl.com/lkqmtz2>.

Retirement Consultations

One-on-one counseling sessions are available as follows with state-approved representatives:

TIAA-CREF representative Zhee Sarabia will be on campus Thursday, June 9, from 9 a.m. – 4 p.m. in Henderson Hall, Room 107. Call 800-732-8353 to make an appointment.

Prudential representative Lily Lau will be on campus on Monday, June 6, from 10 a.m. – 3:30 p.m. in Henderson Hall, Room 107. Call 732-236-6782 to make an appointment. She will also be on campus July 7.

Voya (formerly ING) representative Brandon Zisa will be on campus on Tuesday, June 14, from 10 a.m. – 2 p.m. in Henderson Hall, Room 107. Call 732-326-5625 or email brandon.zisa@voyafa.com to make an appointment.