

The CCMemo

County College of Morris
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Employee Newsletter
June 9, 2017

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FRIENDLY REMINDERS

Events

Space Extreme – Friday, June 9, 7 p.m.,
Longo Planetarium

Shapes in the Sky – Saturday, June 10, 3
p.m., Longo Planetarium

Tour of the Planets – Saturday, June 10,
5 p.m., Longo Planetarium

SOCIAL MEDIA CORNER

Help Market CCM

Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) with your friends through your social media accounts.

Also, be sure to follow Dr. Anthony J. Iacono's Twitter account, @CCMProud.

Here's what to talk about this week:

"CCM Students are creating prosthetic hands for children around the world who have lost or are missing part of their limbs. The hands are created on the 3D printers in the college's engineering labs and carefully assembled by the students using heavy-duty fishing line and Velcro. Read more:

<http://tinyurl.com/y97evjyc>."

CCM Students Create Prosthetic Hands for Children in Need



The Spring Semester has come to an end, but Vivian Rosenberg, of Lake Hiawatha, and Brian Seligson, of Parsippany, students at CCM, have remained on campus to finish creating prosthetic hands for children around the world.

The hands are created on the 3D printers in the college's engineering labs and carefully assembled by the students using heavy-duty fishing line and Velcro. The hands are being made for three different groups that help children who have lost or are missing part of their limbs.

[Read more.](#)

FY 2016 - 17 Year-End Vacation and Comp Time Balances

Please refer to your affiliated contract regarding vacation and comp time carryover. The carryover/payout form for comp time will be

Purchasing Deadlines for "01" General Fund Accounts

Deadline dates for FY 2016 - 17 purchase requisitions are established to ensure that the Purchasing department has adequate lead time to procure all goods and services for the current fiscal year.

issued the week of June 19 via email to supervisors for comp time balances as of Friday, June 30. Please return this request to Human Resources by Friday, July 7, to allow processing for August payouts. Should you have any questions regarding this, please call Lori Zarandona at ext. 5033.

Staff Picnic Cancelled

Due to the HVAC work being done in the Student Community Center (SCC) and the closure of the SCC kitchen, the staff picnic that was to be held on Friday, June 23, has been cancelled. The picnic may be rescheduled, but at this time a date has not been selected.

Newsletter from One Source Employee Assistance Program

If anxiety is interfering with your life or bothersome in ways that interfere with your relationships, your job and your happiness, seek some counseling and support. Failure to understand anxiety can lead you to suffer longer as you struggle to control its symptoms. This can contribute to additional stress and health problems like depression. Reach out and get the proper help from a mental health professional. Call the One Source Employee Assistance Program 1-800-300-0628 for a therapist near you.

[Read more.](#)

Accounting Year-End Reminders

Please note that Monday, July 17, is the last day to submit FY 2017 petty cash reimbursements, expense reimbursements and travel reconciliations.

CCM Team Volunteers at Morris Habitat for Humanity



Academic Administration Personnel Federation (AAPF) members at CCM volunteered at Morris Habitat for Humanity's Hammer for Heroes Event on Saturday, June 3. Hammers for Heroes is one of Morris Habitat's largest benefit events.

The team extends a special thanks to Kevin Chen who donated the \$250 team sponsorship fee.

The members in the picture from left to right are: Jennie DeNaro, Eric Pedersen, Shelley Kurland, Concetta Cantelmo, Lynee Richel, Marianne Perfetto, George Faro and Rosemary Grant. [Read more.](#)

New Databases at CCM Library

New databases have been added to CCM Library's online collection:

- American Doctoral Dissertations
- Military and Government

At www.ccm.edu/library, click "Articles and Databases" and select a

If you are planning to purchase any capital equipment or promotional printed items, please email the Purchasing department immediately. The department needs to determine if in the aggregate, requests have exceeded any legal thresholds which would require public advertisement. Capital items that are available under a state contract or a consortium eliminate the need for public advertisement; therefore, a June 30 delivery may still be achievable.

WB Mason Office Supplies – June 9
Blanket Order Releases – June 12
Check Enclosed Orders – June 12
Chartwells (Food Service) – June 12

Please make sure there are sufficient funds to support your blanket order increases. Blanket order change requests with insufficient funds will be returned.

When processing blanket order releases, please monitor your remaining balance to ensure that your release is not flagged as an "Unauthorized Purchase." All releases must be processed no later than June 12.

Thank you for your support in adhering to these deadlines.

HR CORNER

Retirement Consultations

Are you saving enough for retirement? One-on-one counseling sessions are available with state-approved service providers as follows:

Prudential representative Lily Lau will be on campus June 13 from 10 a.m. to 3:30 p.m., in Henderson Hall, Room 107. Call 732-236-6782 to make an appointment to discuss ABP or DCRP investments.

TIAA To make an appointment with TIAA representative Zhee Sarabia, call 800-

database. From off-campus locations, use your CCM username to access the databases. Search and retrieve current and credible information!

Flash Drives Available

If anyone from the campus community is in need of flash drives, the Department of Communications and College Relations has some available to distribute. Please contact Ash Sukumar at asukumar@ccm.edu or ext. 5050 if you need one.

New People and Positions

The following personnel appointments were approved by the Board of Trustees at its May 24 meeting:

- Jabou McCoy, Assistant Professor, Sociology, Start Date August 30
- Apurv Ved, Assistant Professor, Business, Start Date August 30
- Melissa Kasmin, Assistant Professor, Education, Start Date August 30
- Naomi Edwards, Assistant Professor, English, Start Date August 30
- Geoffrey Peck, Assistant Professor, English, Start Date August 30
- Mark Schmidt, Assistant Professor, English, Start Date August 30
- Laura Driver, Assistant Professor, English, Start Date August 30
- James Capozzi, Assistant Professor, English, Start Date August 30
- Michelle Iden, Assistant Professor, History, Start Date August 30
- Brian Sahotsky, Assistant Professor, Art History, Start Date August 30
- Valerie Woodruff, Assistant Professor, Nursing, Start Date August 30
- Chung Wong, Assistant Professor, Mathematics, Start Date August 30
- Gianmarco Savio, Assistant Professor, Sociology, Start Date August 30
- Heather Wolfgang, Assistant Professor, Mathematics, Start Date August 30
- Katrina Bell, Director of Institutional Grants, Institutional Grants, Start Date June 1
- Sandra Mangrella, Accounting Assistant II-Accounts Payable, Accounting, Start Date June 12

Higher Education Information

Employees who have earned a higher education degree (associate, bachelor's, master's or doctoral degree) during this past fiscal year (July 1, 2016 through June 30, 2017) are asked to contact Rita Ragany-Bayer in the Human Resources department at rragany-

732-8353.

MassMutual (merging with MetLife)
Contact representative David Sharpe at 973-575-3254 or email dsharpe@financialguide.com to make an appointment.

MassMutual (formerly Hartford)
representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email kquarnaccio@gittermanwealth.com to make an appointment.

AXA-Equitable representative Marc Sheridan is available for individual appointments. Call 908-230-2042 or email Marc.Sheridan@axa-advisors.com.

VOYA representative Brandon Zisa will be on campus June 20 and July 20. To make an appointment visit <http://meetme.so/BrandonZisaCCM>.

bayer@ccm.edu or ext. 5041.

