

The CCMemo

County College of Morris Employee Newsletter



VICE PRESIDENTS SIMMONS AND VANDERHOOF HONORED WITH NATIONAL EXCELLENCE AWARDS

Two vice presidents at CCM have been selected for the National Institute for Staff and Organizational Development (NISOD) Excellence Award in recognition of their leadership skills and commitment to the mission of community colleges.

Recognized for their excellence are Dr. Bette Simmons, vice president of Student Development and Enrollment Management, and interim vice president of Academic Affairs; and Karen VanDerhoof, vice president of Business and Finance.

“Bette and Karen are outstanding leaders who have been instrumental in the ongoing success of CCM and its students, and in shaping how community colleges can best meet their mission,” said Dr. Anthony J. Iacono, president of CCM. “CCM has benefited greatly from the talent and contributions of these two vice presidents and it gives us great pride to have them recognized in this manner.”

CCM faculty and staff NISOD award recipients will be announced later this year.

[Read more](#)



This week's video features an event from the CCM Legacy Project: The Hidden Child of the Holocaust featuring Maud Dahme, a Holocaust child survivor. The event was recorded in November of 2014.

[Watch the video](#)



PROFESSOR AGNIHOTRI TO RECEIVE INSTITUTE FOR NURSING AWARD

Dr. Vivek Agnihotri, professor of nursing and graduate of CCM, will be receiving an Institute of Nursing award for his contributions to nursing and patient care at the institute's annual Diva and Don Gala at the Hyatt Regency Princeton Hotel on April 4.

[Read more](#)



TICKETS AVAILABLE FOR PRETTY WOMAN

Tickets are still available for the 50th Anniversary Bus Trip to Broadway's "Pretty Woman" on Thursday, March 21. There will be two buses going to this show.

All tickets are now purchased online through the Campus Store at <https://bookstore.ccm.edu/alumni> or Campus Life at <https://bookstore.ccm.edu/campus-life-events>.

Please be sure to read and follow all the instructions to make your purchase! If you have any questions, contact the Alumni Office at X5059 or Campus Life at X5225.

CCM EVENTS

Coffee & Conversation with President Iacono

Friday, March 1, 3 p.m., CH124. This session will focus on enrollment, data and finance.

[View the full C&C Schedule](#)

Coffee & Conversation for Faculty and Chairs

Friday, March 8, 10 a.m., LRC 122.

[View the full C&C Schedule](#)

Transfer Fair

Wednesday, March 6, 10:30 a.m.- 2:30 p.m., SCC

Board of Trustees Meeting

Tuesday, March 19, 6:30 p.m., Board Room, Henderson Hall

College Council Meeting

Thursday, March 28, 12:30-1:45 p.m., SH 100

Titan Weekend

Friday-Sunday, May 3-5

[Event information](#)

HR CORNER

RETIREMENT CONSULTATIONS WITH NEW JERSEY STATE APPROVED VENDORS

Save for retirement – Receive free, no pressure, retirement counseling sessions. Make your appointment today. You do not need to be a member to meet with the representatives.

VOYA representative Brandon Zisa will be on campus from 10 a.m. to 3 p.m. on March 12, April 11, May 16, June 11 and July 9 in Henderson Hall, Room 107. To make an appointment, call 732-326-5625 or email Brandon.Zisa@voyafa.com.

TIAA representative Tatiana Novozhilova will be on campus from 9 a.m. to 4 p.m. on March 19, April 9, May 14 and June 18 in Henderson Hall, Room 107. Call 800-732-8353 or visit www.TIAA.org/schedulenow to make an appointment.



NEW PEOPLE AND POSITIONS

The following personnel appointments were approved by the Board of Trustees at its February 26 meeting:

- Donna Iansito, Office Assistant, Nursing. Start Date March 4
- Lennie DeDuca, PT Facilities Assistant, Music, Performing Arts & Music Technologies. Start Date February 27

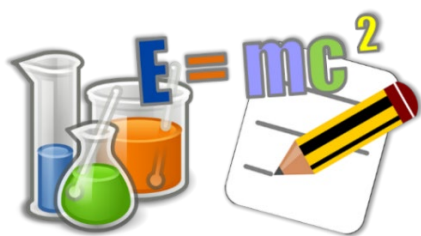


CCM COMMENCEMENT REGALIA ORDER INFORMATION AND VOLUNTEER OPPORTUNITIES

CCM's 50th Commencement exercises will take place on Friday, May 24, beginning at 10 a.m. Regalia order forms were sent to faculty and administration via email on February 18. If you plan to attend and have not responded, please do so no later than March 1. If you have any questions, please contact Cheryl Borer at ext. 5152 or cborer@ccm.edu.

Volunteers are needed to serve as ushers inside the arena and must stay for the entire ceremony. If you wish to volunteer as an usher, please email glabruna@ccm.edu. While faculty are expected to don a cap and gown to be part of the commencement ceremony, you may also volunteer to assist with the ceremony. Please note that if you are selected to usher, you will not need to order a cap and gown.

Volunteers are also needed to assist the Bookstore with distributing caps and gowns to the candidates May 16 - 22. If interested, please contact glabruna@ccm.edu for volunteer signup information.



TUTORING CENTER WORKSHOPS

The Tutoring Center is offering the following workshops during the month of March.

- [Math Anxiety](#)
- [Writing Workshop Series](#)



2018 TAX YEAR 1095-C FORMS

CCM benefit eligible employees can now access their 2018 1095-C tax form online. Select Titans Direct from the CCM home page, select Employee, Tax Information and the 1095-C Information tab. Online tax forms are required by law for public employees. Human Resources will not be printing these forms. If you have any problems with this process, do not hesitate to contact Human Resources.



SAVE THE DATE...

REGISTER NOW FOR THE 5K

CCM has put together a fun-filled slate of events for May 3 – 5 to celebrate the closing of its 50th Anniversary celebrations. On Friday, May 3, it's the Titan Ball at the Hanover Marriott. On Saturday, May 4, it's a birthday celebration for Titus the Titan, free and open to the public, featuring music, activities and food for the entire family. Then on Sunday, May 5, it's the 5K Titan Trot Run/Walk, a certified USATF event. Registration for the 5K is now open at www.ccm.edu/titan-trot/.

For more information on Titan Weekend, visit <https://www.ccm.edu/ccm50/titan-weekend/>.



50TH ANNIVERSARY

RETROSPECTIVE DANCE CONCERT

The Department of Music, Performing Arts and Music Technologies presents the college's 50th Anniversary Retrospective Dance Concert this weekend. A special showing of this event is open to the entire college community today, Friday, March 1, from 12:30 to 1:30 p.m., in the Dragonetti Auditorium.



CCM ALL ACCESS

This week's edition of CCM All Access focuses on Dr. Roger McCoach, professor of mathematics. [Watch the video](#)



ADHD WORKSHOP

Would you like to understand more about what ADHD is and how you can manage ADHD in the classroom? The Counseling office in conjunction with CTL will be presenting an important workshop on Thursday, March 21, at 11 a.m. in SH Room 120 explaining what ADHD is, how ADHD affects learning and behavior, challenges that ADHD can pose in the classroom and techniques to assist you when working with a student diagnosed with ADHD. To reserve your seat, please go to the CTL website at <http://www3.ccm.edu/cte/WorkshopRegistration.html>

LIBRARY OFFERS INFORMATION ON FITNESS

Find out what's new in fitness through the Physical Therapy and Sports Medicine Collection Database available online at the CCM library. [Learn how to use the database](#)

Prudential representative Alicia Smith will be on campus from 10 a.m. to 3 p.m. on March 20 in Henderson Hall room 107. Call 732-428-2314 or email alicia.smith@prudential.com to make an appointment to discuss ABP or DCRP investments.

AXA-Equitable representative Mark Sheridan is available for individual appointments. Call 908-230-2042 or email marc.sheridan@axa.com.

MetLife/Brighthouse - representative David Sharpe will be on campus from 10 a.m. to 2 p.m. on March 7, April 16, May 2 and June 4 in Henderson Hall room 107. Call 973-575-3254 or email dsharpe@financialguide.com.

MassMutual (formerly Hartford) representative Kenneth Quarnaccio is available for individual appointments. Call 848-248-4313 or email kquarnaccio@gittermanwealth.com.

VALIC representative MaryAnn Bradford is available for individual appointments. Call 908-470-4114 or email Maryann.bradford@valic.com.

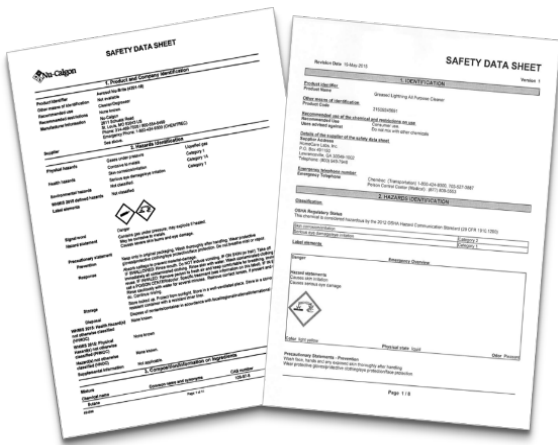
EARNED SICK LEAVE LAW BENEFIT FOR PART-TIME EMPLOYEES

Under the New Jersey Earned Sick Leave Law, newly eligible part-time employees hired before October 29, 2018 may begin using accrued sick leave. All other eligible employees must wait the 120 calendar day after they were hired. Please see the [Employee Announcement](#) or the [Q&A](#) to learn more about this benefit.

The [Leave Request – Part-Time Employees Form](#) should be used when making a request to utilize accrued leave. Additional documentation may be required when submitting a request depending on the reason for the leave. Approval by the employee's immediate supervisor is required. The employee may not use more than 40 hours of accrued sick leave in any fiscal year.

Employees who submit their timesheet electronically through WebTime Entry should indicate the sick time taken under the Sick Time Hours box. Sick time can be taken in 1 hour increments. If the employee worked a portion of his or her scheduled shift, the employee should only report the actual hours worked in the IN/OUT boxes and the remaining hours of their shift should be reported in the SICK hours box on the same line.

Employees who submit their timesheet in paper form should follow the same process for full-time employees. Sick leave earned and taken should be updated each pay period in the lower portion of the paper time sheet. Part-time employees earn 1 hour of sick leave for every 30 hours worked.



ONLINE SAFETY DATA SHEET ACCESS

Whether you are looking for information on the hazards of a ceramic glaze used in Art and Design, a lubricating oil in the Engineering lab or a cleaning product used by custodians, all are easily accessed through CCM's Online Safety Data Sheet (SDS) database.

To access the database from CCM's main web page, under Faculty/Staff, click on "Spider-CCM Intranet" and click on "CCM Safety Data Sheets." You can search by department "binder" or product name and obtain a wealth of information on the physical and health hazards of over 1,000 products at CCM.

For more information, contact Dawn Latincsics at ext. 5551.



SPOTLIGHT ON MUSIC VIDEO

On Thursday, February 21, the Department of Music, Dance and Performing arts hosted a session of Spotlight On Music: Piano and Strings. The presentation featured Dr. Jose Bevia and Professors Chris Nam, Gloria Kim and Yuka Yanagi.

[Watch the video](#)



NJ DIVISION OF PENSIONS AND BENEFITS RETIREMENT SEMINAR

On Friday, March 15, at 10 a.m. in Sheffield Hall, Room 100, representatives from the New Jersey Division of Pensions and Benefits (NJDPB) will present a seminar for participants in the Public Employees Retirement System (PERS) and the Teachers' Pension and Annuity Fund (TPAF).

The Retirement Planning seminar will take a step-by-step approach to the retirement process and explain what happens after you submit your application. NJDPB explains your benefits, survivor options, group life insurance, loan repayment provisions and the taxability of your pension. There is also a brief discussion of your health benefits coverage in retirement. The classroom session is approximately three hours in duration and will include a Q&A period.

More information and additional seminars can be found at <https://www.state.nj.us/treasury/pensions/member-training.shtml>.

Registration for CCM employees and one guest is guaranteed but you must register with Karyn Norberg in Human Resources via email at knorberg@ccm.edu.



NOTICES FOR CCMEMO

Email material to both Amy Sciuto at asciuto@ccm.edu and Kathleen Brunet Eagan at kbeagan@ccm.edu. Submissions must be received by 3 p.m. Wednesday.

Looking for past issues of the CCMemo? [Find them here.](#)

SOCIAL MEDIA



Please help us market all the good things happening at CCM by sharing college events (performing arts, Open Houses, etc.) through your social media accounts.

Here's what to talk about this week:

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