

**COUNTY COLLEGE OF MORRIS**  
**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
*August 16, 2017*

**CALL TO ORDER**

Board of Trustees Vice Chair Paul R. Licitra called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:00 p.m., in the Board Room, Henderson Hall. Vice Chair Licitra stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board outside the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 17, 2016.

**ROLL CALL**

Trustees Advokat, Bogaard, Frost, Giarratano, Jinks, and Vice Chair Licitra were in attendance. Trustees Hadzima, Pepe, and Weisberg were absent. President Iacono, Attorney Chait, and Alumni Trustee Abat were also in attendance.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on August 16, 2017, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Room HH 103.

1. Employee Retirements and Resignations
2. New Employee Appointments
3. Adjunct Faculty Appointments and Salaries, 2017 Summer Semesters
4. Possible property acquisition
5. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Items #4&5.

Upon the motion of Trustee Advokat and the second of Trustee Bogaard, Vice Chair Licitra called for discussion by members of the Board. There being no discussion, Vice Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:02 p.m. The public meeting reconvened at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

Vice Chair Licitra invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute the Board of Trustees and others present at the meeting observed a moment of silence.

**APPROVAL OF MINUTES**

Vice Chair Licitra called for consideration of the minutes of the regular meeting of July 19, 2017, including the closed session. Upon the motion of Trustee Advokat and the second of Trustee Bogaard, Vice Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor of the minutes as distributed.

**ELECTION OF OFFICERS OF THE BOARD**

Vice Chair Licitra called for the election of officers for the period August 16, 2017 through November 15, 2017. This special election was needed as a result of the resignation of Dr. Ricca.

Trustee Advokat, Chair of the Committee on Organization, Bylaws & Nomination, moved for the election of the slate of officers as follows: Chair – Paul R. Licitra; Vice Chair – Thomas A. Pepe; Treasurer – Jeffrey M. Advokat, and Secretary – Dr. Barbara Hadzima. Trustee Frost seconded the motion. Vice Chair Licitra called for nominations from the floor. There being none, Vice Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

STAFF RECOGNITION:

Nancy Bareijsza, Administrative Assistant in Career Services, was recognized for her 25 years of service to County College of Morris and congratulated on her plans to retire.

RESOLUTION HONORING DR. JOSEPH L. RICCA

Trustee Advokat read and provided the motion for the following resolution honoring Dr. Ricca’s service to the Board of Trustees.

Whereas, Joseph L. Ricca has served the College faithfully and well from 2011 to 2017 as a member of the Board of Trustees of County College of Morris; and

Whereas, Throughout his tenure he has been, through foresight, wisdom and patience, personally instrumental in developing and guiding this College to its present level of excellence; and

Whereas, Trustee Ricca has provided determined leadership and direction through his Board assignments over the years, notably two terms as Treasurer, and two terms as Chair; Chair of the Board Committees on Academic and Educational Programs, Audit, and Finance and Budget; and a valued member of the Presidential Search Committee; and

Whereas, Trustee Ricca has earned the further high esteem of the college community as a liaison to various Program Advisory Committees; and

Whereas, Throughout these specific duties and responsibilities and his general trusteeship he has demonstrated an abiding concern for the welfare and progress of the College;

Now, Therefore, Be It Resolved, That the Board of Trustees of County College of Morris does hereby express to Joseph L. Ricca, Jr. its sincere gratitude and deep appreciation for his generous support during the course of his trusteeship.

Upon the second of Trustee Bogaard, Chair Licitra called for discussion by members of the Board. There being no discussion, Chair Licitra called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. Dr. Ricca was presented with the framed resolution and a plaque recognizing his service as Chair of the Board of Trustees.

REPORT OF THE PRESIDENT

President Iacono introduced Mr. E. Rob Stirton, newly appointed Vice President of Institutional Effectiveness/Chief Information Officer. Continuing, President Iacono referred the Board to the written Report of the President that is on file in the Office of the President. President Iacono reported on the changes made to the registration process that have positively impacted enrollment.

REPORT OF THE TREASURER

Trustee Bogaard moved for the adoption of the following resolutions 9.A. – 9.B. on the Consent Agenda of the Report of the Treasurer.

- A. RESOLVED, That the check numbered 140692 in the amount of \$314,007.30 be approved and payment authorized for capital improvements.
- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

<u>State</u>	<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
	IRS58	Nysana Cloud based	SHI	\$30,000.00
	89851	analytics network software	Somerset, NJ	

Three-year contract for a network monitoring system that monitors both the wired and wireless network, as well as end user devices, for issues that may affect network performance.

Upon the second of Trustee Jinks, Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

Continuing, Trustee Bogaard moved for the following resolution.

- C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1718-05DD	Snow Removal and De-Icing Services	Shauger Property Services, Inc. East Orange, NJ	\$263,750.00 estimated

Contract for the snow removal and de-icing services for all roadways and parking lots located on the campus of the County College of Morris for fiscal year 2017-2018 with an option to renew for two additional fiscal years: 2018-2019 and 2019-2020 for an estimated amount of \$263,750.00. Estimated hourly pricing for labor and vehicle rates are: Class A Single Axle 10-20 ton Plow Vehicle with 10<sup>3</sup>/11' Plow = \$175.00/hr; Class C ½-5 ton Plow Vehicle with 8' Plow/9' Plow = \$160.00/hr; Front End Loader with Minimum 2 Cubic Yard Bucket Capacity = \$250.00/hr; Class A Single Axle 10-20 ton Vehicle with Minimum 10 Ton Spreader = \$100.00/hr; Salt per Ton = \$100.00; Rock Salt/Grit Mix per Ton = \$150.00; Standard Hourly Labor Rate (Flat Rate) = \$75.00.

Upon the second of Trustee Jinks, Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

#### PERSONNEL MATTERS

On behalf of Committee Chair Hadzima, Trustee Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, That the Board of Trustees approve compensation for those person listed on Attachment #1 for professional services to the college for the purposes stated on Attachment #1.

Trustee Frost seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That the Board of Trustees approve the acceptance of the following employee retirements and resignation:

- Cristina Marmolejo, retirement, effective 7/28/17
- Matthew Hoffman, resignation, effective 8/11/17
- Dolores Schepisi, retirement, effective 8/16/17
- Joseph Vitale, resignation, effective 8/16/17

Trustee Giarratano seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the new employee appointments listed on Attachment #2 be approved.

- D. RESOLVED, That the adjunct faculty appointments and salaries for the 2017 Summer SU3W semester be approved as stated on Attachment #3.
- E. RESOLVED, That the revisions to the adjunct faculty appointments and salaries for the Summer 17SU5L semester be approved as stated on Attachment #4.

Trustee Frost seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. RESOLVED, That the Board of Trustees approve a one-time stipend of \$8,000 for Vice President Karen VanDerhoof in recognition of her service as interim Vice President of Information Systems through August 1, 2017.

Trustee Jinks seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

**COMMITTEE ON FINANCE AND BUDGET**

Committee Chair Bogaard moved for the adoption of the following resolutions.

- A. RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

<b>Contractor</b>	<b>Nature of Contract</b>	<b>Term of Contract</b>	<b>Estimated Contract Value</b>
Elsevier Sciences	Books for Resale	07/01/17-06/30/19	\$27,000.00 Annually
GOBI Library Solutions from EBSCO	Library Books/Electronic Books/DVD/CD	07/01/17-06/30/19	\$65,000.00 Annually
Priority Payment Systems	Credit Card Services	09/01/17-06/30/19	\$300,000.00 Annually

The forms of resolution hereby adopted awarding the contracts are set forth in Attachment #5.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That the resolution set forth in Attachment #6 be adopted awarding the contract for custom athletic apparel to Ampro Sportswear, Leisure Sporting Goods, and BSN.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

**COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS**

Committee Chair Licitra moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the six year review of the Liberal Arts 1130 Program be accepted and that the Liberal Arts 1130 Program be continued without reservation.

- B. BE IT RESOLVED, That the Board of Trustees adopt the Policy on Mission and Value Statements as indicated on Attachment #7.
- C. BE IT RESOLVED, That the Mission and Values Statements of County College of Morris be updated as stated on Attachment #8.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. Trustee Bogaard recommended revisions to the proposed Mission Statement. Chair Licitra withdrew his motion; and Trustee Advokat withdrew his second of these resolutions. Trustee Bogaard was asked to send the recommended revisions to President Iacono for review and consideration by the working group and the Committee on Academic and Educational Programs.

Committee Chair Licitra moved for the adoption of the following resolution.

- A. BE IT RESOLVED, That the six year review of the Liberal Arts 1130 Program be accepted and that the Liberal Arts 1130 Program be continued without reservation.

Trustee Advokat seconded the motion. Chair Licitra called for discussion by members of the Board. There being no questions or comments, Chair Licitra called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Academic and Educational Programs was concluded.

#### COMMITTEE ON LONG RANGE PLANNING

Committee Chair Giarratano reviewed plans for holding a retreat meeting of the Board to be held in late October/early November; with a moderator; on a Saturday morning; on the campus of CCM but in a different location than Henderson Hall. Committee Chair Giarratano asked members of the Board to provide him with topics for discussion at the retreat.

#### TRUSTEESHIP

Chair Licitra discussed the following topics:

- Attendance at Conferences. Chair Licitra expressed the importance of Trustee participation at national conferences. The Committee on Organization, Bylaws and Nomination was asked to review the schedule of conferences applicable to community college trustees.
- Executive Committee. Chair Licitra reported that the Executive Committee will meet with President Iacono on the first Tuesday of every month.
- Attendance and Participation at Meetings. With the reduced number of members on the Board it is important that Trustees attend all committee and regular meetings. The Committee structure will remain intact until the reorganization in November. Trustees were encouraged to communicate with Chair Licitra their preferred committee appointments.
- Meeting Schedule. Chair Licitra recommended that the Board schedule committee and regular meetings on the same day of the week; either Tuesdays or Wednesdays. The Committee on Organization, Bylaws and Nomination was asked to determine the best day. Trustee Giarratano stated that he had a conflict on the second Wednesday of the month. Trustee Jinks noted that Tuesdays are better for his schedule.

#### QUESTIONS AND COMMENTS FROM THE PUBLIC

Chair Licitra called for questions or comments from the public at 7:35 p.m. There were no questions or comments from the public.

The being no further business to conduct, the public meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Denise M. Bell  
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES  
FOR THE MONTH OF AUGUST 2017**

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Agnihotri, Vivek	5/24/17-6/15/17	\$4,160.00	RN Refresher Program for CPP
Aria, Diana	07/19/2017	\$84.00	Summer Stipends
Augustin, Pascale	06/24/2017	\$282.00	C 309 NJ Employment Services for CPP
Augustin, Pascale	7/1-31/17	\$1,440.00	Taught Certified Drug & Alcohol Counseling for CBT
Ayres, Matthew	June 2017	\$210.00	English Placement Essay Readings/Grading
Bahner, Hilda	5/31/17-7/5/17	\$940.00	Taught ESL Beginner for CPP
Bahner, Hilda	5/31/17-7/5/17	\$940.00	Taught ESL Advanced for CPP
Balish, Alexander	06/09/2017	\$210.00	Taught CPR for Healthcare Providers for CPP
Balish, Alexander	7/15/17	\$210.00	Taught CPR Healthcare for CPP
Balish, Alexander	07/18/2017	\$210.00	Taught CPR Healthcare for CPP
Ballone, Carrie	06/22/2017	\$400.00	Taught Best Approaches for Navigating Conflict for CBT
Bevia, Jose	06/28/2017	\$168.00	Summer Stipends
Bilotti, Joe	06/26/2017	\$126.00	Summer Stipends
Binowski, Nancy	6/22,28/17	\$450.00	Summer Stipends
Binowski, Nancy	5/4/17-6/28/17	\$252.00	CCM Apps Development Project
Binowski, Nancy	9/13/16-3/31/17	\$2,058.00	CCM Apps Development Project
Braun, Jutta	05/22/2017	\$156.00	RN Refresher Program for CPP
Burns, Caitlin	06/29/2017	\$63.00	Advising Cadre
Cantelmo, Concetta	6/24,29/17	\$105.00	Testing Center Admin & Proctoring Coverage
Cantelmo, Concetta	6/8,20,21/17	\$202.50	Testing Center Admin & Proctoring Coverage
Cartano, Jefferson	06/28/2017	\$147.00	Advising Cadre
Choe, David	6/19-29/17	\$630.00	Taught Job Search for Healthcare Providers
Ciccolella, Birthe	5/15,17,22,24/17	\$420.00	Instruction for Women's Center, Micro Excel II
Collins, Todd	06/27/2017	\$126.00	Summer Stipends
Cosgrove, Mark	6/28,29/17	\$500.00	Summer Stipends
Danna, Karen	7/6,10,17/17	\$252.00	Summer Stipends
DeAlessi, Marianne	5/15/17-6/23/17	\$210.00	Taught Cert. Homemaker/Home Health Aide for CPP
Driver, Laura	June 2017	\$60.00	English Placement Essay Readings/Grading
Driver, Laura	6/22,28/17	\$284.00	Advising Cadre
Duncan, Terence	06/29/2017	\$126.00	Summer Stipends
Duncan, Terence	07/19/2017	\$84.00	Summer Stipends
Duncan, Terence	6/22,28/17	\$504.00	Advising Cadre
Eber, Janet	06/27/2017	\$200.00	Summer Stipends
Eber, Janet	7/11,18/17	\$200.00	Summer Stipends
Eber, Janet	June 2017	\$90.00	English Placement Essay Readings/Grading
Eber, Janet	Spring 2017	\$252.00	College Readiness Now III
Elliott, Elizabeth	05/17/2017	\$156.00	RN Refresher Program for CPP
Favia, Dale	6/6-26/17	\$400.00	Taught Neighbors-Helping-Neighbors for CBT
Ferreira, Sharon	5/25/17-6/20/17	\$816.00	TOEFL Prep for CPP
Ferreira, Sharon	5/31/17-7/5/17	\$1,836.00	Taught ESL Advanced for CPP
Fitzpatrick, Kelly	06/28/2017	\$147.00	Advising Cadre
Fuentes, Venny	06/22/2017	\$200.00	Summer Stipends
Fuentes, Venny	7/6,18/17	\$400.00	Summer Stipends
Gabrielsen, Laura	06/26/2017	\$100.00	Summer Stipends
Gabrielsen, Laura	7/3,10,17/17	\$150.00	Summer Stipends
Gabrielsen, Laura	June 2017	\$285.00	English Placement Essay Readings/Grading

*Board of Trustees  
County College of Morris  
August 16, 2017  
Attachment #1*

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Gabrielsen, Laura	06/08/2017	\$336.00	Advising Cadre
Gabrielsen, Laura	Spring 2017	\$252.00	College Readiness Now III
Garbarino, Claude	6/15/17-7/6/17	\$918.00	Taught Workplace Simulation Training for CPP
Garbarino, Claude	6/19-29/17	\$1,224.00	Taught Mid Term Healthcare Prof for CPP
Garbarino, Claude	06/19/2017	\$51.00	Taught Intro to Healthcare - Info Session
Gerepka, Mary	05/18/2017	\$156.00	Taught RN Refresher Program for CPP
Gilmore, Suzanne	6/22,27,30/17	\$550.00	Summer Stipends
Gilmore, Suzanne	7/10,13/17	\$400.00	Summer Stipends
Gilmore, Suzanne	06/28/2017	\$252.00	Advising Cadre
Gordon, Ramon	5/31/17-7/5/17	\$1,020.00	Taught ESL Beginner for CPP
Gradone, Rich	06/28/2017	\$126.00	Summer Stipends
Grant, Rosemary	06/26/2017	\$60.00	Testing Center Admin & Proctoring Coverage
Grundfest, Robert	6/13-27/17	\$420.00	NPTNJ 26 Hr Bridge Course for Intro to Teaching for CPP
Gruneiro, Nieves	7/3,17/17	\$400.00	Summer Stipends
Harris, Lisa	06/21/2017	\$360.00	Taught Managing Performance for CBT
Hart, James	06/27/2017	\$100.00	Summer Stipends
Hart, James	07/18/2017	\$50.00	Summer Stipends
Hart, James	July 2016-June 2017	\$232.00	Reading of LOEP Placement Essays
Hollowell, Dorothy	6/22,28/17	\$441.00	Advising Cadre
Horan, Kathleen	6/22-30/17	\$500.00	Work on ACEN Accreditation
Horan, Kathleen	06/29/2017	\$200.00	Summer Stipends
Horan, Kathleen	7/3,19/17	\$600.00	Summer Stipends
Hurd, John	06/28/2017	\$168.00	Advising Cadre
Isaza, Maria	6/22,26,28,29,30/17	\$750.00	Summer Stipends
Isaza, Maria	7/3,5,6,7,11,11/17	\$1,000.00	Summer Stipends
Johnson, John	06/21/2017	\$126.00	Taught Networking Session for CPP
Jones, Matt	06/26/2017	\$100.00	Summer Stipends
Jones, Matt	7/3,10,17/17	\$300.00	Summer Stipends
Kaddour, Nadir	06/29/2017	\$84.00	Summer Stipends
Kaddour, Nadir	07/06/2017	\$42.00	Summer Stipends
Kaddour, Nadir	July 2016-June 2017	\$80.00	Reading of LOEP Placement Essays
Kasmin, Melissa	06/29/2017	\$84.00	Summer Stipends
Kasmin, Melissa	7/6,13/17	\$168.00	Summer Stipends
Kelly, Christine	06/29/2017	\$84.00	Advising Cadre
Kenneweg, Lisa	06/21/2017	\$400.00	Taught Excel Advanced for CBT
Kenneweg, Lisa	7/13-20/17	\$400.00	Taught Excel Intermediate for CBT
Kenneweg, Lisa	7/13-20/17	\$400.00	Taught Excel Intermediate for CBT
Martinez, Christina	06/20/2017	\$260.00	Taught E3 - Formula to Employee for CBT
Martinez, Christina	06/20/2017	\$260.00	Taught Communicating with Clarity 2 for CBT
Martinez, Christina	06/21/2017	\$260.00	Taught Looking Through the Lens for CBT
Martinez, Christina	06/21/2017	\$260.00	Taught Conscious Communication for CBT
Martinez, Christina	06/22/2017	\$260.00	Taught Conscious Communication for Results for CBT
Martinez, Christina	06/22/2017	\$260.00	Taught Communicating with Clarity 1 for CBT
Martinez, Christina	06/29/2017	\$400.00	Taught Psychology of Winning Teams for CBT
Martinez, Christina	07/17/2017	\$400.00	Taught Communicating with Clarity for CBT
McShane, Barbara	4/1/16-6/30/17	\$334.42	Quarterly meeting for Transitional Housing Asst. Grant OVW
Miller, Susan	7/7,18/17	\$200.00	Summer Stipends
Minter, Kelly	06/28/2017	\$231.00	Advising Cadre
Nusbaum, Nancy	4/6/17-6/15/17	\$577.50	Taught Mixed Level Yoga-Kripaly Trad for CPP
Occhipinti, Georgann	06/23/2017	\$400.00	Taught Persuasive Presentation Skills for CBT
Occhipinti, Georgann	6/29/17-7/14/17	\$400.00	Taught Understanding Personality Styles for CBT

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Olkeksak, Brian	7/3,6,18,19/17	\$600.00	Summer Stipends
Parrella, Michael	7/6,11,18/17	\$300.00	Summer Stipends
Paul, Michael	6/22,27,28,29,30/17	\$700.00	Summer Stipends
Paul, Michael	7/6,7,11,12,13,14/17	\$650.00	Summer Stipends
Petti, Ciro	6/14/17-7/12/17	\$612.00	Taught Creating Supply Chains for CPP
Pilant, Craig	06/26/2017	\$84.00	Summer Stipends
Pilant, Craig	06/29/2017	\$84.00	Advising Cadre
Pravec, Norma	5/31/17-7/5/17	\$940.00	Taught ESL, Intermed. for CPP
Pravec, Norma	5/31/17-7/5/17	\$940.00	Taught ESL, Intermed. for CPP
Prokop, Kathleen	05/23/2017	\$156.00	Taught RN Refresher Program for CPP
Prokop, Kathleen	06/28/2017	\$252.00	Advising Cadre
Rooholamini, Simin	July 2016-June 2017	\$44.00	Reading of LOEP Placement Essays
Rutkowski, John	6/22,28/17	\$400.00	Summer Stipends
Rutkowski, John	7/6,13/17	\$400.00	Summer Stipends
Samour, Samir	05/15/2017	\$156.00	Taught RN Refresher Program for CPP
Schennum, Jill	06/29/2017	\$100.00	Summer Stipends
Schicho, Bernadette	5/16-25/17	\$312.00	Taught RN Refresher Program for CPP
Schicho, Bernadette	06/28/2017	\$252.00	Advising Cadre
Schmidt, Mark	June 2017	\$30.00	English Placement Essay Readings/Grading
Schorr, Brian	06/22/2017	\$84.00	Summer Stipends
Schorr, Brian	7/11,13/17	\$84.00	Summer Stipends
Schorr, Brian	06/22/2017	\$252.00	Advising Cadre
Shera, Kathleen	6/3-24/17	\$672.00	Taught Medical Billing 2 for CPP
Slovenec, Hrvoje	06/26/2017	\$84.00	Summer Stipends
Solomons, William	06/28/2017	\$200.00	Summer Stipends
Solomons, William	07/12/2017	\$200.00	Summer Stipends
Stigliano, Deanne	06/28/2017	\$168.00	Advising Cadre
Stoler, Loryn	6/28,29/17	\$273.00	Advising Cadre
Sutton, Maureen	7/6,12,13/17	\$750.00	Summer Stipends
Teresa Birrer	06/22/2017	\$116.00	Advising Cadre
Thurman, Alexis	6/22,23,26,27,19/17	\$1,000.00	Summer Stipends
Thurman, Alexis	5/22/17-6/21/17	\$1,050.00	Director of Summer Academy & Prep
Thurman, Alexis	6/26-30/17	\$1,050.00	Director & Instructor of Summer Academy
Thurman, Alexis	7/6,7,11,13,18/17	\$1,050.00	Summer Stipends
Tirrito, Michael	06/22/2017	\$116.00	Advising Cadre
Tolley, Craig	6/22,28,29,30/17	\$504.00	Summer Stipends
Tolley, Craig	6/22,28/17	\$525.00	Advising Cadre
Trinidad, Eden	07/08/2017	\$408.00	Taught Intravenous Venipuncture Cert. for CPP
Vill'Neuve, Denise	06/30/2017	\$350.00	Summer Stipends
Vill'Neuve, Denise	7/7,10,12,17,18/17	\$650.00	Summer Stipends
Vill'Neuve, Denise	6/1-30/17	\$500.00	Taught Program Dev., student recruitment & recordkeeping/ CPP
Watson, Gail	June 2017	\$270.00	English Placement Essay Readings/Grading
Watson, Gail	6/22,28/17	\$357.00	Advising Cadre
Whalen, Kelly	07/10/2017	\$84.00	Summer Stipends
Williford, John	06/27/2017	\$100.00	Summer Stipends
Williford, John	7/3,11,18/17	\$250.00	Summer Stipends
Winston, Sue	6/26-30/17	\$1,050.00	Instructor of Summer Academy



*Board of Trustees  
County College of Morris  
August 16, 2017  
Attachment #2*

August 16, 2017

The following actions commence as of the date indicated and end on June 30, 2018.

The annual salaries are prorated for the period.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>FAC:</b>				
REPLACEMENT	Corcoran, Douglas	30-Aug-17	<b>Appointed to:</b> ONE SEMESTER APPOINTMENT Assistant Professor English	\$31,407 \$62,814 (A)
REPLACEMENT	Mboga, Jet	30-Aug-17	<b>Appointed to:</b> ONE YEAR APPOINTMENT Assistant Professor Business	\$59,484
REPLACEMENT	Eisazadeh, Hamid	30-Aug-17	<b>Appointed to:</b> ONE YEAR APPOINTMENT Assistant Professor ETES-Mechanical Engineering	\$58,204
<b>MANAGEMENT:</b>				
(New) RECLASS	Kaler, Irena	21-Aug-17	<b>Appointed to:</b> Grant Funded Director of Workforce Development & Community Partnerships Workforce Development	\$90,000
<b>AAPF:</b>				
REPLACEMENT	Limongi, Yhannels	17-Aug-17	<b>Appointed to:</b> Lab Coordinator Hospitality Management & Culinary Arts	\$48,500
<b>CCMSA:</b>				
REPLACEMENT	Dreyfus, Nancy	21-Aug-17	<b>Appointed to:</b> Department Administrative Assistant Biology/Chemistry	\$32,173
REPLACEMENT	Ruiz, Ovimmarr	17-Aug-17	<b>Appointed to:</b> Custodian I (Evening) Plant & Maintenance	\$30,000
REPLACEMENT	PraSisto, Sheila	7-Sep-17	<b>Appointed to:</b> Department Administrative Assistant Career Services	\$32,173
REPLACEMENT	Hoban, Ryan	21-Aug-17	<b>Appointed to:</b> Groundskeeper I Plant & Maintenance	\$32,839
<b>PART-TIME:</b>				
REPLACEMENT	Lobos, Priscilla	7-Aug-17	<b>Appointed to:</b> PT Custodian I (Evening) Plant & Maintenance	\$9.25ph

**ADJUNCT FACULTY APPOINTMENTS AND SALARIES**  
Summer 17SU3W Semester

Department	Last Name	First Name	Salary
01060	Augello	Charles	\$4,200
01060	Carey	Margaret	\$1,160
01060	Forman	William	\$2,800
01060	Furlong	Thomas	\$1,546
01060	Kisatsky	Shana	\$2,319
01060	Liuzzo	Joann	\$1,400
01060	Masullo	Raymond	\$2,800
01060	McKinney	Kellie	\$4,200
01060	Medsker	Joshua	\$1,400
01060	Mohan	Jude	\$2,319
01060	Peterson	Donald	\$1,160
01060	Ross	William	\$1,050
01420	Barlowe	Elizabeth	\$1,400
01420	McCracken	Jennifer	\$2,319
01420	Philhower	Anna	\$1,546
01650	Reilly	Buffy	\$1,031

**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS**  
Summer 17SU5L Semester

Name	Department	Salary		Code
		From	To	
Hollowell, Dorothy	01060	\$0.00	\$1,546.00	C
Stoler, Loryn	01670	\$7,537.00	\$8,117.00	C

Code:

C = Course/Credit Hours Added or Deleted

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$27,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2017 – June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Elsevier Sciences (“Contractor”) is a sole source contractor and will provide books for resale for \$27,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO YEAR CONTRACT FOR LIBRARY BOOKS/ELECTRONIC BOOKS/DVD/CD ACQUISITION**

WHEREAS, the County College of Morris (“College”) has a need to acquire library books/ electronic books/DVDs/CDs; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$65,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2017 – June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, **GOBI Library Solutions from EBSCO** (“Contractor”) will provide library books/electronic books/DVDs/CDs is \$65,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
ONE-YEAR CONTRACT FOR CREDIT CARD SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire credit card services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$300,000.00 annually; and

WHEREAS, the anticipated term of this contract is September 01, 2017 – June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Priority Payment Systems (“Contractor”) has submitted a proposal dated July 14, 2017 indicating that the Contractor will provide credit card services for \$300,000.00 annually; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING WEBSITE PUBLIC SOLICITATION  
CONTRACT FOR CUSTOM ATHLETIC APPAREL**

WHEREAS, the County College of Morris (“College”) has a need to acquire custom athletic apparel; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is August 17, 2017 – June 30, 2018; and

WHEREAS, notice of request for proposals for the above contract was publicly solicited on July 13, 2017 in the following manner: posted on the CCM Website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for Custom Athletic Apparel dated July 13, 2017 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, three proposals were received and opened on July 25, 2017; and

WHEREAS, sufficient funds are available to pay for the aforesaid goods;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Ampro Sportswear for an estimated amount of \$25,000.00; Leisure Sporting Goods for an estimated amount of \$5,000; and BSN Sports for an estimated amount of \$5,000.00 (“Contractors”) for a contract term of August 17, 2017 through June 30, 2018 to provide custom athletic sports apparel at a cost not to exceed \$35,300.00; based upon the proposals submitted by the Contractors dated August 17, 2017. This contract award is based upon the determination that the named Contractors have submitted the most advantageous proposals, prices and other factors considered.

This Contract is awarded pursuant to a fair and open contract solicitation process.