

COUNTY COLLEGE OF MORRIS
BOARD OF TRUSTEES MINUTES
REGULAR MEETING
January 18, 2017

CALL TO ORDER

Board of Trustees Chair Dr. Joseph L. Ricca, Jr. called the regular meeting of the Board of Trustees of the County College of Morris to order at 5:34 p.m., in the Board Room, Henderson Hall. Chair Ricca stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, and time of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board outside the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 17, 2016.

ROLL CALL

Trustees Advokat, Bogaard, Frost, Giarratano, Hadzima, Jinks, Licitra, Pepe, Weisberg, and Chair Ricca were in attendance. President Iacono, Attorney Chait and Alumni Trustee Saavedra were also in attendance.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on January 18, 2017, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Employee Resignations and Retirements
3. Employee Appointments
4. Faculty Appointments and Salaries, Winterim 2017 Semester
5. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Item #5.

Upon the motion of Trustee Pepe and the second of Trustee Weisberg, Chair Ricca called for discussion by members of the Board. There being no discussion, Chair Ricca called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:02 p.m. The public meeting reconvened at 6:55 p.m.

PLEDGE OF ALLEGIANCE

Chair Ricca invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute the Board of Trustees and others present at the meeting observed a moment of silence.

At this time, Dr. Stephen Kaifa, President of the Faculty Association of CCM, addressed the Board. Dr. Kaifa expressed gratitude to the Board for their approval to hire additional faculty, gratitude to President Iacono for making the request, and noted the need to hire more faculty to assist with the learning needs of the student population.

ADOPTION OF THE PROPOSED COLLEGE BUDGET FOR FISCAL YEAR 2017-2018.

Chair Ricca stated that in compliance with NJSA 18A:3B-6, adequate notice of the January 18, 2017 public hearing on adoption of the College budget for fiscal year 2017-2018, in the form attached, was provided in the following manner:

On January 11, 2017, advanced written notice of this meeting was posted on the bulletin board outside the President's Office; posted in the Student Community Center, the CCM Library, and the academic buildings; and sent to each bargaining unit representative and the President of the Student Government Association.

John Young, Director of Budgets and Compliance, provided the Board with a summary overview of the budget which is on file in the Office of the President. Chair Ricca reminded the Board that the budget and tuition parameters were discussed two years ago and reviewed at the July 2016 meeting. Trustees Advokat, Hadzima, Jinks, Licitra, and Chair Ricca commented on the proposed increase to tuition and the college fee, and the long range impact to the college budget. Trustee Weisberg expressed his concern with the term and use of a college fee.

Chair Ricca called for questions or comments from the public at 7:28 p.m. There being no questions or comments from the public, the public comment portion of the meeting was adjourned at 7:28 p.m.

Chair Ricca called for discussion by members of the Board. Chair Ricca commended the administration for their work on the budget. There being no further discussion, Trustee Giarratano moved for the adoption of the resolution approving the College budget for fiscal year 2017-2018:

As required by law, this Board has given notice and conducted a public hearing on January 18, 2017, prior to adoption of the Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Trustees of County College of Morris, that pursuant to N.J.S.A. 18A:64A-17 the amount of money estimated to be necessary for the fiscal year commencing July 1, 2017 is \$71,888,665;

BE IT FURTHER RESOLVED, That a copy of this resolution, together with an itemized statement showing how said amount of \$71,888,665 was calculated, be delivered to each member of the Board of School Estimate of County College of Morris.

BE IT FURTHER RESOLVED, That February 8, 2017 at 9:00 a.m., in the Knox Room, Morris County Administration and Records Building, Morristown, NJ, is hereby fixed as the time and place for the holding of a public hearing by said Board of School Estimate with respect to said itemized statement and the amounts of money estimated to be necessary.

BE IT FURTHER RESOLVED, That notice of this public hearing and said itemized statement shall be published as required by law, said notice set forth that said itemized statement will be on file, and open to examination to the public at the office of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, NJ, during the hours said office is open, from date of publication of said notice.

Trustee Weisberg seconded the motion. Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The motion carried.

ADOPTION OF THE REVISIONS TO THE TUITION RATES AND COLLEGE FEE, AND THE REVISIONS TO THE SCHEDULE OF FEES

Chair Ricca stated that in compliance with NJSA 18A:3B-6, adequate notice of the January 18, 2017 public hearing on adoption of the revisions to the Tuition Rates and College Fee, and the revisions to the Schedule of Fees, in the form attached, was provided in the following manner:

On January 11, 2017, advanced written notice of this meeting was posted on the bulletin board opposite the President's Office; posted in the Student Community Center, the CCM Library, and the academic buildings; and sent to each bargaining unit representative and the President of the Student Government Association.

President Iacono provided a summary overview of the Tuition Rates and College Fee, and the Schedule of Fees.

Chair Ricca called for questions or comments from the public at 7:31 p.m. There being no questions or comments from the public, the public comment portion of the meeting was adjourned at 7:31 p.m.

Chair Ricca called for discussion by members of the Board. There being no discussion, Trustee Pepe moved for the adoption of the resolution approving the increase in the tuition rates and the college fee, and establishment of the Schedule of Fees.

As required by law, this Board has given notice and conducted a public hearing on January 18, 2017, prior to approving the increase in the tuition rates and the college fee, and establishment of the Schedule of Fees.

NOW, THEREFORE, BE IT RESOLVED, That the following college fee and tuition rates shall be effective commencing with the Summer 2017 semester:

College Fee	from	\$27.00	to	\$29.00 per credit
Tuition Rate	from	\$123.00	to	\$125.00 per credit
Out-of-County Tuition Rate and Differential Fee:				
Tuition	from	\$123.00	to	\$125.00 per credit
Differential Fee	from	<u>\$123.00</u>	to	<u>\$125.00</u> per credit
		\$246.00		\$250.00
Out-of-State Tuition Rate and Differential Fee:				
Tuition	from	\$123.00	to	\$125.00 per credit
Differential Fee	from	<u>\$228.00</u>	to	<u>\$232.00</u> per credit
		\$351.00		\$357.00

The above per credit fees and tuition changes shall be applicable to all credits for which the student is registered.

BE IT FURTHER RESOLVED, That the Board of Trustees adopts the revisions to the Schedule of Fees as set forth on Attachment #1 effective the Summer 2017 semester.

Trustee Weisberg seconded the motion. Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The motion carried.

APPROVAL OF MINUTES

Chair Ricca called for consideration of the minutes of the regular meeting of January 18, 2017, including the closed session. Trustee Bogaard requested that the following text be added to the record of the President’s presentation on faculty positions: “Trustee Bogaard asked if the additional faculty would not hinder on-line, blended, or hybrid class development. It was confirmed and acknowledged by President Iacono that blended learning would continue.” Upon the motion of Trustee Jinks and the second of Trustee Pepe, Chair Ricca called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor of the amended minutes.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file in the Office of the President. Trustee Advokat asked that the college improve the television broadcasts on Cablevision and FIOS. In response to an inquiry by Trustee Giarratano, President Iacono and Trustee Jinks stated that CCM is hosting a meeting of the district superintendents in March.

REPORT OF THE TREASURER

Treasurer Bogaard moved for the adoption of the following resolutions 9.A. – 9.C. on the Consent Agenda of the Report of the Treasurer.

Board of Trustees
 County College of Morris
 Minutes – Regular Meeting
 January 18, 2017

- A. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendors for purchases that are exempt from public advertising and as exceptions to the requirement for public advertising:

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Malpractice Insurance	Healthcare Providers Service Org. Hatboro, PA	\$102.00 estimated

Professional Liability Malpractice Insurance FY17/18 for a Nursing faculty member in the Division of Health and Natural Sciences.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
70256	Dell Switches, Cables & Interface Cards	Dell Marketing Round Rock, TX	\$27,475.88

Two N4000 Series Switches @ \$6,700.00 each = \$13,400.00; twelve Networking Cables @ \$66.07 each = \$792.84 and six Intel Interface Cards @ \$401.19 each = \$2,407.14 and fifteen Dell OptiPlex 7040 SFF Intel Core Processors @ \$725.06 each = \$10,875.90 for Information Systems.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
89976	Computers	Dell Marketing Austin, TX	\$83,791.84

Twenty-three Dell Precisions Workstations T5810 Computers @ \$1,473.75 each = \$33,896.25; twenty-three Dell 23" Monitors @ \$170.03 each = \$3,910.69; one Dell OptiPlex 7040 MT Computer @ \$930.72; twenty Dell Latitude E5570 Laptops @ \$1,218.57 = \$24,371.40; ten Dell Latitude E5570 Laptops @ \$954.18 each = \$9,541.80; three Dell OptiPlex 7440 AIO @ \$846.72 = \$2,540.16; twelve Dell OptiPlex 7040 MT Computer @ \$648.91 = \$7,786.92 and ten Dell 19" Monitors @ \$81.39 each = \$813.90. Perkins Grant

- C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>MRESC #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15/16-69	Apple Computers and iPads	Apple Computer Austin, TX	\$9,360.00

Three Apple iMac 27-inch: 3.3GHz Retina Display quad-core intel Core i5; 8GB SRAM @ \$2,099.00 each = \$6,297.00; three year AppleCare Protection Plan @ \$119.00 each = \$357.00; ten Apple USB SuperDrive @ \$79.00 each = \$790.00; one 12.9-inch iPad Pro Wi-Fi with 256GB @ \$979.00; two year AppleCare + for iPad @ \$79.00; one 9.7-inch iPad Pro Wi-Fi with 256GB @ \$779.00 and two year AppleCare+ for iPad @ \$79.00. Perkins Grant.

<u>MRESC #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15/16-17	Chromebooks	CDW Vernon Hills, IL	\$2,211.07

Twelve Lenovo N22 Chromebooks @ \$178.19 each plus shipping @ \$72.79 = \$2,211.07. Perkins Grant.

Trustee Pepe seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Hadzima moved for the adoption of the following resolutions 10.A. – 10.B. on the Consent Agenda of the Report of the Committee on Personnel.

- A. RESOLVED, That the Board approves compensation for those person listed on Attachment #2 for professional services to the college for the purposes stated on Attachment #2.
- B. RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations:
 - Orietta Valdes, resignation, effective 12/22/16
 - Theodore Wahlers, resignation, effective 12/31/16

Trustee Weisberg seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

Continuing, Committee Chair Hadzima moved for the adoption of the following resolutions.

- C. RESOLVED, That the new employee appointments listed on Attachment #3 be approved.

Trustee Weisberg seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That the faculty appointments and salaries for the 2017 Winterim semester be approved as stated on Attachment #4.

Trustee Licitra seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. RESOLVED, that the retirement and resignation of Roger Flahive, Chief Information Officer, is accepted effective February 3, 2017. It is further resolved that in addition to entitlement to use accrued vacation time and payment for unused sick leave as limited by college policy, the college will reimburse Mr. Flahive for the cost of one month continuation of medical insurance under COBRA through the end of April 2017.

Trustee Weisberg seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. RESOLVED, That Karen VanDerhoof, Vice President of Business and Finance, be named as acting head of Information Systems until a replacement is named, at a monthly stipend of \$1,500.00.

Trustee Bogaard seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated

that all were in favor. Trustee Frost acknowledged and thanked Vice President VanDerhoof for accepting the interim position. The Report of the Committee on Personnel was concluded.

COMMITTEE ON LANDS AND BUILDINGS

Committee Chair Licitra moved for the adoption of the following resolution.

- A. WHEREAS, The estimated cost of the renovations of the Roads, Walkways & Parking Lots, Buildings, Exterior Facilities and HVAC improvements (the “Project”) is \$3,300,000 (of the amount so estimated, the sum of \$1,650,000 is to be provided pursuant to Chapter 12 of the Laws of 1971);

NOW THEREFORE, BE IT RESOLVED, That pursuant to NJSA 18A:64A-19(1), the Board of Trustees of the County College of Morris deems it necessary to raise money for the Project.

The amount of the estimated cost and the estimated amount of money needed for such purposes is \$3,300,000 (of which \$1,650,000 is expected to be provided pursuant to Chapter 12 of the Laws of 1971). The Statement of Estimated Cost of the Project, attached hereto as Exhibit A, is hereby adopted by the Board of Trustees. It is proposed to the Board of School Estimate that \$3,300,000 or an amount equal to the Chapter 12 funding, whichever is less, shall be raised by the County of Morris by bond ordinance or other means authorized by law.

BE IT FURTHER RESOLVED, That February 8, 2017 at 9:00 a.m., in the Knox Room, Morris County Administration and Records Building, Morristown, NJ, is hereby fixed as the time and place for public meeting by said Board of School Estimate to fix and determine the sum of money needed for the purposes specified in Exhibit A and the amount to be raised by the County of Morris.

Trustee Weisberg seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Bogaard moved for the adoption of the following resolutions 12.A. – 12.B. on the Consent Agenda of the Report of the Committee on Finance and Budget.

- A. RESOLVED, That the cash donations in the amount of \$35,033.00 for the month of December 2016 be accepted with appreciation. Attachment #5.
- B. RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
Philadelphia Press	Books for Resale	07/01/16-06/30/18	Will Exceed \$17,500.00 Annually
Superior Office Systems, Inc.	Canon Copier Purchase & Maintenance	07/01/16-06/30/17	Will Exceed \$17,500.00 Annually

The forms of resolution hereby adopted awarding the contracts are set forth in Attachment #6.

Trustee Pepe seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON ACADEMIC & EDUCATIONAL PROGRAMS

Committee Chair Licitra moved for the adoption of the following resolution.

- A. BE IT RESOLVED, That the six year review of the Office of Health Services be accepted and that the Office of Health Services be continued without reservation.

Trustee Jinks seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Academic and Educational Programs was concluded.

COUNTY COLLEGE OF MORRIS FOUNDATION

Trustee Pepe moved for the adoption of the following resolution appointing Dr. Clary to the County College of Morris Foundation Board of Directors replacing Keith Riddiford.

RESOLVED, That Dr. Cathryn Clary be appointed to the Board of Directors of the County College of Morris Foundation for the term fixed by the By-Laws.

Trustee Hadzima seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

RESIGNATION OF TRUSTEE

Trustee Weisberg provided the motion accepting the resignation of Trustee Michael A. Van Allen.

RESOLVED, That the Board of Trustees approve the acceptance of the resignation of Michael A. Van Allen from the County College of Morris Board of Trustees.

Trustee Pepe seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

RESOLUTION HONORING MICHAEL A. VAN ALLEN

Trustee Advokat moved for the adoption of the following resolution honoring Trustee Michael A. Van Allen.

Whereas, Michael A. Van Allen has served the College faithfully and well from 2010 to 2017 as a member of the Board of Trustees of County College of Morris, and

Whereas, Throughout his tenure he has been, through foresight, wisdom and patience, personally instrumental in developing and guiding this College to its present level of excellence; and

Whereas, Mr. Van Allen has provided determined leadership and direction through his Board assignments over the years, notably one term as Secretary; and

Whereas, Throughout these specific duties and responsibilities and his general trusteeship he has demonstrated an abiding concern for the welfare and progress of the College;

Now, Therefore, Be It Resolved, That the Board of Trustees of County College of Morris does hereby express to Michael A. Van Allen its sincere gratitude and deep appreciation for his generous support during the course of his trusteeship.

Trustee Weisberg seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

NOTICE OF SPECIAL MEETING

Chair Ricca moved for the adoption of the following resolution.

RESOLVED, that in accordance with the Open Public Meetings Act of the State of New Jersey, P.L. 1975, Chapter 231, notice is hereby given that the Board of Trustees of County College of Morris will hold a Special meeting on Saturday, February 4, 2017 at 9:00 a.m., Henderson Hall Room 110, for the sole purpose of adoption of a resolution to meet in a session closed to the public to discuss personnel matters and labor relations.

The secretary of this Board is directed to provide the requisite advance notice of this Special meeting pursuant to the Open Public Meetings Act of the State of New Jersey. Formal action will not be taken by the trustees at this meeting.

Trustee Weisberg seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Chair Ricca called for questions or comments from the public at 8:05 p.m. Jean Wallace asked about the “Morristown Fee” listed on the Schedule of Fees. Vice President Van Derhoof noted that it was a typographical error and should be removed from the Schedule of Fees. There were no further questions or comments from the public.

The public meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Denise M. Bell
Recording Secretary



NOTICE OF PUBLIC HEARING ON THE
PROPOSED BUDGET,
TUITION RATES, COLLEGE FEE
AND THE SCHEDULE OF FEES

NOTICE is hereby given that at the regular public meeting of the Board of Trustees of County College of Morris to be held on **Wednesday, January 18, 2017, at 6:30 p.m.**, in the Board Room, Henderson Hall Room 103, on the campus of the County College of Morris, 214 Center Grove Road, Randolph, NJ, the Board of Trustees will consider approval of the college budget for fiscal year 2017-2018 and submission of the budget to the Board of School Estimate pursuant to NJSA 18A:64A-17; and the Board of Trustees will consider the tuition rates and college fee, and revisions to the Schedule of Fees.

At the regular public meeting on January 18, 2017, and prior to the Board's consideration and action upon the college budget, establishment of the tuition rates and college fee, and revisions to the Schedule of Fees, the Board of Trustees shall conduct public hearings to afford an opportunity for members of the college community to address the proposed budget, tuition rates and fees. An itemized statement of the college budget, together with comparative data for the prior year, is now on file and open to examination by the public at the offices of the Division of Business and Finance, County College of Morris, 214 Center Grove Road, Randolph Township, New Jersey, 9:00 a.m. to 3:30 p.m., Monday through Friday, until said date of the public hearings.

Board of Trustees
County College of Morris
January 11, 2017

Schedule of Fees

Course Fees

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
ACC 111	Principles of Accounting I	40	40
ACC 112	Principles of Accounting II	40	40
ART 101	Art Start – A Creative Experience	75	75
ART 122	Drawing I	75	75
ART 123	Drawing II	75	75
ART 124	Figure Drawing	75	75
ART 130	2D Design	75	75
ART 131	Color Theory	75	75
ART 132	3D Design	75	75
ART 219	Painting I	75	75
ART 220	Painting II	75	75
ART 228	Sculpture I	75	75
ART 229	Sculpture II	75	75
ART 230	Portfolio and Presentation	75	75
ART 233	Independent Study I	75	75
ART 234	Independent Study II	75	75
ART 241	Ceramics I	75	75
ART 242	Ceramics II	75	75
ART 291,292	Special Topics in Art	50	50
AVT 103	Introduction to Basic Flight Training	9,500	9,500
AVT 111	Flight Training IA	3,700	3,700
AVT 112	Flight Training IB	3,500	3,700
AVT 118	Aerodynamics	65	65
AVT 121	Flight Training IIA	3,700	3,700
AVT 122	Flight Training IIB	3,700	3,700
AVT 201	Flight Training IIIA	3,700	3,700
AVT 202	Flight Training IIIB	3,700	3,700
AVT 203	Flight Training IIIC	3,700	3,700
AVT 211	Flight Training IVA	3,700	3,700
AVT 212	Flight Training IVB	3,700	3,700
AVT 291	Special Topics in Flight Training I	3,700	3,700
AVT 292	Special Topics in Flight Training II	3,700	3,700
AVT 293	Special Topics in Flight Training III	3,700	3,700
BIO 100	Elements in Biology	85	85
BIO 101	Anatomy Physiology I	85	85
BIO 102	Anatomy Physiology II	85	85
BIO 121	General Biology I	85	85
BIO 122	General Biology II	85	85
BIO 123	Cell Biology	85	85
BIO 127	Biology Environmental Concerns	85	85

Code:

New fee

~~Deleted fee~~

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
BIO 132	Concepts in Biology	85	85
BIO 133	Human Biology	85	85
BIO 180	General Biology I-Honors	85	85
BIO 181	General Biology II-Honors	85	85
BIO 201	Genetics	90	90
BIO 202	Ecology	85	85
BIO 215	Microbiology	90	90
BIO 223	Cell and Molecular Biology	85	85
BIO 233	Independent Study in Biology	85	85
BIO 295	Special Topics in Biology	85	85
BUS 119	Business Info Systems and Applications	40	40
BUS 136	Personal Finance	35	35
BUS 211	Money and Banking	35	35
BUS 212	Investment Principles	35	35
BUS 218	Investment Principles	35	35
BUS 222	International Finance	35	35
CHM 105	Forensic Science	85	85
CHM 118	Introductory Chemistry-Lab	85	85
CHM 126	General Chem I-Lab	85	85
CHM 128	General Chem II-Lab	85	85
CHM 210	Essentials of Organic Chemistry	90	90
CHM 212	Biochemistry	90	90
CHM 219	Quantitative Chemical Analysis	85	85
CHM 220	Instrumental Methods of Analysis	90	90
CHM 232	Organic Chemistry I-Lab	90	90
CHM 234	Organic Chemistry II-Lab	90	90
CHM 235	Independent Study in Chemistry	85	85
CHM 295	Special Topics in Chemistry	85	85
CMP 101	Computer Information Literacy	40	40
CMP 104	Internet Literacy	20	20
CMP 108	Game Design Concepts	40	40
CMP 110	Introduction to Data Processing	40	40
CMP 120	Foundations of Information Security	40	40
CMP 123	Systems Analysis and Design	40	40
CMP 124	Network Security	40	40
CMP 125	Information Security Management	40	40
CMP 126	Computer Technology & Applications	40	40
CMP 128	Computer Science I	40	40
CMP 129	Computer Science II	40	40
CMP 130	Introduction to Information Technology	40	40
CMP 150	Game Programming	40	40
CMP 160	Digital Forensics I	70	40
CMP 170	Mobile App Design	40	40
CMP 200	Computer Operating Sys & Utilities	40	40
CMP 203	Computer Software Appl. (MS Office)	40	40

Code:

New fee

~~Deleted fee~~

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
CMP 205	Database Programming (MS Access)	40	40
CMP 207	Electronic Spreadsheets (MS Excel)	40	40
CMP 209	Introduction to Unix	40	40
CMP 230	Computer Assembly Language	40	40
CMP 233	Data Structures and Algorithms	40	40
CMP 235	Advanced Unix	40	40
CMP 237	Visual Basic (VB.NET)	40	40
CMP 239	The Internet and Web Page Design	40	40
CMP 241	Database Programming (Oracle)	40	40
CMP 243	Ethical Hacking and Systems Defense	40	40
CMP 244	Web Design II	40	40
CMP 245	Web Design Tools	40	40
CMP 246	Operating Systems	40	40
CMP 249	Advanced Web Programming	40	40
CMP 250	Game Production	40	40
CMP 261	Digital Forensics II	70	40
CMP 271	Mobile App Programming	40	40
CMP 290	Independent Study in IT	20	20
CMP 291	Special Topics in IT	40	40
CMP 292	Special Topics in IT	40	40
CMP 293	Special Topics in IT	20	20
COM 120	Broadcast Journalism	48	48
COM 209	Editing & Publication Design	48	48
DAN 111	Introduction to Dance	15	15
DAN 117	Introduction to Ballet	15	15
DAN 125	Jazz I	15	15
DAN 126	Jazz II	15	15
DAN 130	Tap Dance I	15	15
DAN 131	Tap Dance II	15	15
DAN 134	Dance History	25	25
DAN 135	Dance Theatre Workshop I	15	15
DAN 136	Dance Theatre Workshop II	15	15
DAN 137	Ballet I	20	20
DAN 138	Ballet II	20	20
DAN 141	Modern Dance I	20	20
DAN 142	Modern Dance II	20	20
DAN 146	Dance for Musical Theatre	20	20
DAN 211	Intermediate Ballet	25	25
DAN 212	Advanced Ballet	25	25
DAN 216	Intermediate Modern Dance	25	25
DAN 217	Advanced Modern Dance	25	25
DAN 220	Dance Theatre Workshop III	15	15
DAN 222	Dance Theatre Workshop IV	15	15
DAN 224	Choreography I	25	25
DAN 226	Choreography II	25	25

Code:

New fee

~~Deleted fee~~

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
DSN 120	Design Concepts I	75	75
DSN 125	Design Rendering	75	75
DSN 135	Fashion Construction Technology I	75	75
DSN 145	Intro to Fashion & Visual Merch.	75	75
DSN 146	Fashion Merchandizing II	75	75
DSN 155	Custom Design and Construction	75	75
DSN 160	Fashion Construction Tech. II	75	75
DSN 165	Drawing for Designers	75	75
DSN 220	Design Concepts II	75	75
DSN 291	Special Topics in Design I	75	75
DSN 292	Special Topics in Design II	75	75
ELT 110	Digital Principles	55	55
ELT 115	Active Circuit Components	55	55
ELT 121	Circuit Analysis	55	55
ELT 123	Studio Maintenance	75	75
ELT 201	Electricity and Electronics	55	55
ELT 209	Advanced Digital and Microprocessors	55	55
ELT 210	Electronic Fabrication	65	65
ELT 213	Active Circuit Design	55	55
ELT 215	Industrial Electronics	55	55
ELT 227	Biomedical Clinical Experience	75	80
ELT 230	Optoelectronics	55	55
ELT 231	Electronic Communication Systems	55	55
ENR 117	Computer-Aided Drafting I	55	55
ENR 118	Computer-Aided Drafting II	55	55
ENR 119	Technical Computer Applications	40	45
ENR 120	Technical Computer Programming	40	45
ENR 121	Engineering Graphics	55	55
ENR 124	Instrumentation and Measurements	55	55
ENR 125	Computer Programming for Engineers	55	55
ENR 126	CAD and Applications	55	55
ENR 220	Hydraulics and Fluid Power	40	40
ENR 230	Engineering Strength of Materials	55	55
ENR 236	Engineering Circuit Analysis Lab I	40	40
ENR 238	Engineering Circuit Analysis Lab II	40	40
ENR 240	Engineering Technology Project	55	55
ENR 241	Instrumentation and Controls	55	55
GRD 111	Introduction to Computer Graphics	75	75
GRD 116	Electronic Prepress	75	75
GRD 118	Typography	75	75
GRD 120	Graphic Design I	75	75
GRD 215	Commercial Illustration	75	75
GRD 218	Typography II	75	75
GRD 220	Graphic Design II	75	75
GRD 230	Computer Assisted Illustration	75	75

Code:
New fee
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Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
GRD 240	Comp. Assisted Page & Cover Design	75	75
GRD 250	Brochure and Magazine Design	75	75
GRD 255	Advertising Design	75	75
GRD 291, 292	Special Topics in Graph Design	50	50
HED 112	Drugs, Society and Human Behavior	30	30
HED 115	Personal and Family Nutrition	30	30
HED 128	Lifetime Wellness	30	30
HED 130	Mind-Body Health	30	30
HED 132	Stress Management	20	20
HED 283	Cardiopulmonary Resuscitation	35	35
HED 286	Personal Health and Wellness	30	30
HED 295	First Aid and Emergency Care	30	30
HES 104	Foundations of Personal Training	30	30
HES 107	Program Design and Implementation	30	30
HES 111	Introduction to Exercise Science	30	30
HES 121	Aerobic Exercise	20	20
HES 125	Stretching & Strengthening	20	20
HES 126	Personal Fitness	20	20
HES 127	Weight Training	20	20
HES 128	Yoga	20	20
HES 129	Self Defense	20	20
HES 130	Tai Chi	20	20
HES 131	Pilates	20	20
HES 141	Personal Challenge I	55	55
HES 161	Aquatic Fitness	20	20
HES 162	Basic Swimming	20	20
HES 184	Tennis	20	20
HES 186	Badminton	20	20
HES 211	Kinesiology	60	60
HES 212	Exercise Physiology	90	90
HES 213	Exercise Measurement and Prescription	90	90
HOS 101	Introduction to Food	75	75
HOS 103	Food Production	75	75
HOS 105	Food Science and Nutrition	75	75
HOS 117	Introduction to Baking	75	75
HOS 121	Advanced Baking	75	75
HOS 123	International Cuisines	75	75
HOS 126	American Regional Cuisine	25	25
HOS 127	Italian Cuisine	25	25
HOS 128	Chinese Cuisine	25	25
HOS 129	Latin Cuisine	25	25
HOS 210	Dining Room Management	75	75
HOS 233	Food as Art	75	75
HOS 235	Restaurant Operations	75	75

Code:
New fee
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Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
LHT 101	Introduction to Turf Management	75	75
LHT 108	Herbaceous Plant Materials	75	75
LHT 110	Plant Science	75	75
LHT 111	Introduction to Horticulture	85	85
LHT 114	Land Plant Ident Management and Use	75	75
LHT 115	Horticultural Comp Soft Applications	90	90
LHT 116	Horticultural Soils	75	75
LHT 124	Grounds Maintenance and Development	75	75
LHT 211	Landscape Design and Planning I	75	75
LHT 212	Landscape Design and Planning II	75	75
LHT 215	Plant Pest Management	85	85
LHT 231	Landscape Construction & Equipment	90	90
LHT 234	Landscape and Turf Installation	75	75
LHT 235	Irrigation Systems	90	90
LHT 291	Special Topics in Agriculture I	50	50
LHT 292	Special Topics in Agriculture II	50	50
MEC 110	Materials for Engineering Technology	55	55
MEC 117	Mechanical Prototyping	55	60
MEC 118	Comp. Integrated Manufacturing (CIM)	55	60
MEC 141	Strength of Materials For Engr. Tech.	55	55
MEC 235	Kinematics	35	35
MEC 236	Machine Design	55	55
MED 110	Multimedia I	40	40
MED 113	Multimedia II	40	40
MED 114	Media Aesthetics	40	40
MED 119	Digital Media Production	40	40
MED 210	Digital Video Editing	40	40
MED 211	TV Production I	48	48
MED 212	TV Production II	48	48
MED 213	Multimedia Authoring and Design	40	40
MED 220	Animation	40	40
MED 224	Independent Study in Media Studies	20	20
MED 240	Advanced Animation	40	40
MED 291	Special Topics in Media Studies	20	20
MED 292	Special Topics in Media Studies	40	40
MED 293	Special Topics in Media Studies	40	40
MUS 112	Introduction to Electronic Music	50	50
MUS 124	Electronic Music II	50	50
MUS 135	Applied Music Primary I	150	150
MUS 136	Applied Music Primary II	150	150
MUS 137	Applied Music Primary III	150	150
MUS 138	Applied Music Primary IV	150	150
MUS 165	Introduction to Music Recording	50	50
MUS 167	Music Recording II	75	75
MUS 176	Aural Comprehension I	35	35

Code:

New fee

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Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
MUS 177	Aural Comprehension II	35	35
MUS 178	Aural Comprehension III	35	35
MUS 179	Aural Comprehension IV	35	35
MUS 180	Microphone Techniques	75	75
MUS 182	Audio Production Techniques	75	75
MUS 233	Independent Study in Music	75	75
MUS 234	Independent Study in Music	75	75
MUS 244	Independent Study-Electronic Music I	75	75
MUS 245	Independent Study-Electronic Music II	75	75
MUS 249	Practicum	75	75
MUS 250	Internship in Music Recording	125	125
MUS 253	Independent Study in Music II	75	75
MUS 254	Independent Study in Music III	75	75
MUS 255	Independent Study in Music IV	75	75
MUS 259	Hard Disc Recording	75	75
NUR 121	Fundamentals of Nursing	550	580
NUR 123	Basic Medical/Surgical Nursing	550	580
NUR 213	Maternal-Child/Mental Health Nursing	550	580
NUR 214	Adv. Medical/Surgical Nursing	550	580
PHO 115	Photography I	75	75
PHO 116	Photography II	75	75
PHO 117	Color Photography I	75	75
PHO 118	Color Photography II	75	75
PHO 204	Digital Imaging I	75	75
PHO 213	Documentary Photography	75	75
PHO 215	Large Format Photography	75	75
PHO 216	Studio Lighting Techniques	75	75
PHO 224	Digital Imaging II	75	75
PHO 226	Portfolio Preparation	75	75
PHO 227	Professional Studio Photography	75	75
PHO 290	Independent Study I in Photography	75	75
PHO 291	Special Topics in Photography	50	50
PHO 292	Special Topics in Photography	50	50
PHO 293	Special Topics in Photography	50	50
PHY 103	Concepts of Physics	55	55
PHY 111	Technical Physics I	55	55
PHY 112	Technical Physics II	55	55
PHY 118	Meteorology	55	55
PHY 126	General Physics I-Lab	55	55
PHY 128	General Physics II-Lab	55	55
PHY 134	Lab for Engineering Physics II	55	60
PHY 233	Lab for Engineering Physics III	55	60
PKG 101	Packaging Technology I	75	75
PKG 120	Packaging Design I	75	75

Code:

New fee

~~Deleted fee~~

Course ID	Course Title	Current Fee (\$)	Fee as of Summer 2017 (\$)
PKG 202	Packaging Technology II	75	75
PKG 219	CAD for Packaging Design and Manufacturing	75	75
PKG 220	Packaging Design II	75	75
RAD 104	Principles of Radiography I	315	345
RAD 107	Radiography Clinical Practice I	420	450
RAD 114	Principles of Radiography II	315	345
RAD 117	Radiography Clinical Practice II	420	450
RAD 120	Intermediate Clinical Practice	420	450
RAD 204	Principles of Radiography III	315	345
RAD 213	Radiography Clinical Practice III	420	450
RAD 220	Principles of Radiography IV	315	345
RAD 227	Radiography Clinical Practice IV	420	430
RAD 230	Advanced Clinical Practice	420	450
RTH 199	Respiratory Therapeutics	200	230
RTH 204	Cardiopulmonary Evaluation	200	230
RTH 206	Mechanical Ventilation	200	230
RTH 210	Clinical Practice I	250	280
RTH 211	Clinical Practice II	250	280
RTH 212	Clinical Practice III	350	380
SCI 101	Natural Science	50	50
SCI 106	Introduction to Astronomy	55	55
SCI 118	General Astronomy	55	55
TEL 110	Routing I (CISCO)	55	55
TEL 120	Routing II (CISCO)	50	50
TEL 220	Routing III (CISCO CCNA3& CCNA4)	50	50
TEL 232	Data Communication	50	50
TEL 233	Network Operating Systems	50	50
TEL 234	Telecommunications Systems	50	50
TEL 291	Special Topics in Telecom. Sys. Tech.	50	50

Code:
New fee
~~Deleted fee~~

Other Fees

	<u>Current Fee (\$)</u>	<u>Fee as of Summer 2017 (\$)</u>
Application Fee (NON-REFUNDABLE)	\$30.00	\$30.00
Online	25.00	25.00
Online with Streaming Video	45.00	45.00
Late Payment	40.00	40.00
Registration Fee	7.00 per course	7.00 per course
Technology Fee	12.00 per course	14.00 per course
Reinstatement Fee	100.00	100.00
Service Fee (Withdrawal fee)	10.00 per course	10.00 per course
Return Check Fee	50.00	50.00
Graduation Fee	30.00	30.00
Each add'l/simultaneous degree/certificate	15.00	15.00
Replacement Diploma/Certificate Fee	25.00	25.00
Department Exam	50.00	50.00
External Proctor Services (\$50 for each additional 0-2 hr. time block past initial 2-hour appointment)	50.00	50.00
Make-up Exams	5.00	5.00
Accuplacer Re-Testing Fee	10.00	10.00
Nursing Pins	78.00	78.00
CLEP Testing Fee	25.00	25.00
Criminal Background Check	100.00	100.00
Morristown Site Fee	40.00 per course	0.00 per course
Transcript Fee	5.00	5.00
Health Records Transcript	5.00	5.00
 <u>International Studies</u>		
1. Study Abroad: Consortium Fee	125.00	125.00
 <u>ID Card Replacement</u>		
First Replacement	5.00	5.00
Second Replacement	10.00	10.00
Third Replacement	25.00	25.00
 <u>Senior Citizens (65 and Over)</u>		
College Fees	Waived	Waived
Application Fee	Waived	Waived
Tuition - In-County	35.00 per credit	37.00 per credit
Plus Differential - Out-of-County	123.00 per credit	125.00 per credit

NO DISCOUNTED TUITION FOR OUT-OF-STATE SENIOR CITIZENS

Code:
New fee
~~Deleted fee~~

	<u>Current Fee (\$)</u>	<u>Fee as of Summer 2017 (\$)</u>
<u>Community and Corporate Programs</u>		
Registration Fee	5.00 per course	5.00 per course
Morristown Site Fee	10.00 per course	0
General Fees		
Laboratory fees for credit courses apply to credit free courses and are pro-rated on an hourly basis as appropriate.		
Senior Citizen (65 and Over)	One-half of tuition charged CPP students under age of 65	
Special fee for courses with limited enrollment:		
Computer Courses	12.00 per contact hour	12.00 per contact hour
Alternate Route Processing Fee		
For each stage of the program (Stage I and Stage II)	75.00	75.00

CCP Refund Policy:

Students will receive a full refund (minus a \$10 drop fee) if notification is received in writing three business days prior to the first class. Thereafter, there is no refund.

Code:
New fee
~~Deleted fee~~

Library Fees

	<u>Current Fee (\$)</u>	<u>Fee as of Summer 2017(\$)</u>
All materials - overdue fines \$.10/day to a maximum of \$3 (After maximum is reached, item is considered lost)		
Charges for lost materials		
Paperback Book	35	35
CD/DVD	20 each	20 each
CD/DVD set	Full replacement value	Full replacement value
CD-ROM, Blu-ray, interactive media	70	70
Misc. Media	75	75
Misc equipment	Full replacement value	Full replacement value
Reserve items for in-library use	\$10/hr. or part of an hour to maximum of \$50	\$10/hr. or part of an hour an hour to maximum of \$50

Code:
New fee
~~Deleted fee~~

Security Fines
 Penalties for Violation of Regulations

	<u>Current Fee (\$)</u>	<u>Fee as of Summer 2017(\$)</u>
Failure to obtain authorized use of walkway	25	25
Failure to obtain a temporary parking permit	25	25
Parking in a posted reserve area-first offense	35	35
Parking in a posted reserve area-second offense	70	70
Parking in a posted reserve area-third offense	100	100
Parking in a handicapped or medical reserve area	250	250
Disregarding parking/traffic control signs	25	25
Vehicles parked in other than authorized areas	25	25
Failure to obtain a parking decal sticker	25	25
Failure to display a permit	25	25
Failure to present Student ID	25	25
Exceeded posted speed limit (1-13 mph over)	100	100
Exceeded posted speed limit (14-19 mph over)	125	125
Exceeded posted speed limit (20 mph and over)	225	225
Fire Zone violation	75	75
Careless driving-improper operation (as interpreted by N.J. Title 39:4-97 Motor Vehicle Law)	125	125
Reckless driving-improper operation (as interpreted by N.J. Title 39:4-96 Motor Vehicle Law)	225	225
Failure to obey an officer's direction	75	75
Moving violation – first offense	100	100
Moving violation - second offense	150	150
Moving violation - third offense	200	200
Smoking fines - first offense	75	75
Smoking fines - second offense	100	100
Smoking fines – third offense	125	125
Smoking fines – fourth offense	Judicial Board referral and possible imposition of State fine	

NOTE:

Fines must be paid within 10 days of the issuance of a campus summons. If an appeal is filed and upheld, the fine will be refunded.

Code:
New fee
~~Deleted fee~~

**REMUNERATION FOR PROFESSIONAL SERVICES
FOR THE MONTH OF JANUARY 2017**

NAME	DATES OF SERVICE	PAYMENT	REASON
Balish, Alexander	12/03/2016	\$210.00	Taught CPR Healthcare for CPP
Barrieres, Richard	9/12/16-12/2/16	\$368.06	Assistant to CCM Wind Ensemble
Bilotti, Joseph	9/12/16-12/2/16	\$1,468.25	Accompanist/assistant to CCM Chamber Choir
Bonfiglio, Adam	11/8/16-12/3/16	\$150.00	Shot clock for Winter Sports Season
Bowers, Glenn	11/15/16-12/15/16	\$250.00	Shot clock and Scoreboard keeper for Winter sports
Buck, Gail	12/03/2016	\$378.00	Taught C109-Assessment Tools for CPP
Cantelmo, Concetta	11/12,15,17/16	\$135.00	Testing Center Administration & Proctoring Coverage
Cantelmo, Concetta	11/30/16,12/3,7,10,14,15,17/16	\$360.00	Testing Center Administration & Proctoring Coverage
Chegwidden, Jim	9/24/16-12/15/16	\$270.00	Shot clock and Scoreboard keeper for Winter sports
Crespolini, Russ	8/29/16-12/19/16	\$4,028.50	Youngtown Edition Advisor 2015-16
Crew, Patricia	12/10/2016	\$210.00	Taught Seasonal Gifts III: Bake for Pets for CPP
Cutrone, Marco	8/31/16-12/15/16	\$1,000.00	Gallery assistant
Deardorff, Rick	9/1/16-12/15/16	\$850.00	Music Special Projects
Favia, Dale	11/30/16-12/5/16	\$700.00	Taught Work Readiness for CCP
Favia, Dale	12/2-9/16	\$700.00	Taught Work Readiness for CCP
Garbarino, Claude	11/19/16-12/3/16	\$408.00	Taught Navigating the Medical Record for CPP
Grant, Rosemary	11/29/2016	\$22.50	Testing Center Administration & Proctoring Coverage
Grant, Rosemary	12/12,17,19/16	\$165.00	Testing Center Administration & Proctoring Coverage
Grundfest, Robert	9/27/16-11/29/16	\$840.00	Taught Intro to Teach - 24 Hr. for CPP
Halbach, Chuck	11/18/16,12/1/16	\$90.00	Scoreboard keeper for Winter sports
Heuer, Albert	11/24/16-12/19/16	\$2,600.00	RT Director of Clinical Education-Temporary-Responsibilities
Joaquin, Jodie	12/03/2016	\$300.00	Taught CAN Skills Review & Exam for CPP
Kenneweg, Lisa	11/30/2016	\$400.00	Taught Excel for Beginners & 2013 Advanced for CCP
Kenneweg, Lisa	12/13/2016	\$200.00	Taught Excel for Beginners for CCP
Kenneweg, Lisa	12/13/2016	\$200.00	Taught Excel Intermediate for CCP
Kenneweg, Lisa	12/13/2016	\$200.00	Taught Excel 2013 Intermediate for CCP
Kenneweg, Lisa	12/13/2016	\$200.00	Taught Excel Beginner for CCP
Lowery, Suzanne	12/03/2016	\$210.00	Taught Seasonal Gifts I: Cookie Swap for CPP
Maione, RoseAnn	11/10,15,17/16	\$165.00	Testing Center Administration & Proctoring Coverage
Maione, RoseAnn	11/30/16, 12/1,7,8,13,15,19/16	\$457.50	Testing Center Administration & Proctoring Coverage
Martinez, Christina	11/28,29/16	\$520.00	Taught Service Excellence for Courier & Transportation for CCP
Martinez, Christina	11/30/16,12/1,2/16	\$1,170.00	Taught three courses for CCP
Martinez, Christina	11/23,25/16	\$520.00	Taught Service Excellence for Courier & Transportation for CCP
Martinez, Christina	12/6,7,9/16	\$1,040.00	Taught three courses for CCP
Martinez, Christina	12/13/2016	\$520.00	Taught Persuasive Presentations for CCP
McCloskey, Leah	10/25/16-11/29/16	\$300.00	Taught Sign Language II for CPP
Mosso, Ray	11/8/16-12/15/16	\$560.00	Announcer for Winder Sports
Nusbaum, Nancy	9/15/16-12/8/16	\$577.50	Taught Mixed Level Yoga-Kripalu Trad for CPP
Occhipinti, Georgann	12/01/2016	\$400.00	Taught Developing Team Effectiveness for CCP
Pacchiano, Linda	12/02/2016	\$210.00	Taught Flavor Med II: Greek Cookery for CPP
Parrella, Michael	9/29/16-12/13/16	\$1,200.00	Work on AACU/NEH Citizenship Under Siege Project
Petti, Ciro	12/06/2016	\$400.00	Taught Creating Compelling PowerPoint Presentations for CCP
Rothman, Nancy	11/28/2016	\$153.00	Taught Certified Nurse Aide - Pre, Makeup, Post for CPP
Rothman, Nancy	12/02/2016	\$306.00	Taught CNA Skills Review & Exam for CPP

*Board of Trustees
County College of Morris
January 18, 2017
Attachment #2*

NAME	DATES OF SERVICE	PAYMENT	REASON
Sains, Scott	8/25/16-12/15/16	\$490.00	Scoreboard keeper & Stats for Winter sports
Schennum, Jill	9/29/16-12/13/16	\$1,200.00	Work on AACU/NEH Citizenship Under Siege Project
Soltes, John	9/1/16-12/1/16	\$1,204.00	Work on AACU/NEH Citizenship Under Siege Project
Swern, Lauren	9/1/16-11/30/16	\$420.00	Program Development & Revision Work-Grant Writing for CPP
Swern, Lauren	11/10/16-12/8/16	\$546.00	Grant Research/Proposal Write for CPP
Treibman, Judy	9/1/16-11/30/16	\$336.00	Program Development & Revision Work-Human Resources for CPP
Wardlow, Greg	11/8-19/16	\$280.00	Scoreboard keeper for Winter sports
Weiss, Joan	11/12,14,16,28/16; 12/3,5,6/16	\$315.00	Testing Center Administration & Proctoring Coverage
Weiss, Joan	12/13,14,19/16	\$210.00	Testing Center Administration & Proctoring Coverage
Williams-Bogar, Rita	12/15/2016	\$520.00	Taught Microsoft One Note Foundation for CCP

Those actions beginning April 1 or after commence as of that date and end on June 30, 2017.
 The annual salaries are prorated for the period.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	Kasmin, Melissa	17-Jan-17	<u>Appointed to:</u> Substitute Appointment Assistant Professor Psychology	\$29,214 (Annually \$58,428)
REPLACEMENT	Reinschmidt, Richard	17-Jan-17	<u>Appointed to:</u> Substitute Appointment Assistant Professor Sociology	\$29,508 (Annually \$59,015)
CCMSA:				
REPLACEMENT	Mohr, Alexandra	27-Feb-17	<u>Appointed to:</u> Administrative Assistant Art & Design	\$32,173
COACHES:				
REPLACEMENT	Lastra, Angel	Seasonal	<u>Appointed to:</u> Head Coach Lacrosse	\$6,500 Stipend

FACULTY APPOINTMENTS AND SALARIES
Winterim 2017

DEPT	FULL NAME	SALARY (\$)
01020	Schorr, Brian	723.00
01060	Mohan, Jude	2,319.00
01060	Gleischer, Arlene	1,050.00
01060	Carey, Margaret	1,160.00
01060	Furlong, Thomas	1,546.00
01060	Deshchidn, Suzanne	1,400.00
01060	Schmidt, Mark	1,546.00
01220	Kaifa, Stephen	2,169.00
01230	Reilly, Dolores	8,676.00
01240	Pilant, Craig	6,507.00
01240	Lee, Marie	6,507.00
01250	Hurd, John	4,338.00
01260	Crisonino, Karen	8,307.00
01260	Miller, Susan	4,338.00
01260	Sutton, Maureen	4,338.00
01270	Cosgrove, Mark	6,073.00
01420	Sarmiento, Jorge	2,169.00
01420	Sabella, Doreen	2,169.00
01420	Stigliano, Dianne	2,892.00
01420	Fitzpatrick, Kelly	2,892.00
01420	Chambers, Catherine	2,169.00
01420	Winston, Susan	2,892.00
01420	Persau, Meimee	2,169.00
01420	Thurman, Alexis	2,892.00
01420	Collins, Nigle	2,169.00
01470	Fuentes, Venancio	723.00
01490	Binowski, Nancy	2,169.00
01490	Sawh, Vicram	2,169.00
01490	Scott, June	2,769.00
01490	Tamburelli, Patricia	4,338.00
01650	Gilmore, Suzanne	1,446.00

EXHIBIT A

The Board of Trustees of the County College of Morris (the "Board of Trustees") herewith estimates that the cost of capital projects (the "Project") including renovation of the Roads, Walkways & Parking Lots is \$1,500,000, Building Modifications is \$800,000, HVAC Improvements is \$400,000 and Exterior Facilities is \$600,000; totaling \$3,300,000 (of the amount so estimated, the sum of \$1,650,000 is to be provided pursuant to Chapter 12 of the Laws of 1971. The County share of the cost is expected to be \$1,650,000. The expected sources of funding are set forth in Schedule A attached hereto and made a part hereof.)

The Board of Trustees makes this statement in accordance with NJSA 18A:64A-19(1). A copy of this statement shall be delivered to each member of the Board of School Estimate.

IN WITNESS WHEREOF, This statement has been signed by the Chair of the Board of Trustees and the seal of the College has been affixed hereto and attested by its Recording Secretary.

COUNTY COLLEGE OF MORRIS

By: _____
Joseph Ricca
Board of Trustees
January 18, 2017

ATTEST:

By: _____
Denise Bell, Recording Secretary
January 18, 2017

SCHEDULE A

APPROVAL OF CAPITAL PROJECTS

The Board of Trustees of County College of Morris has determined the funding for the capital expenditures will be \$3,300,000;

The funding is to be shared between the State and the County;

The State share will be \$1,650,000 and the County share will be \$1,650,000.

COUNTY COLLEGE OF MORRIS
FOUNDATION DONATION REPORT FOR THE
MONTH OF DECEMBER 2016

DONOR		DESIGNATED USE	CASH
1	Anonymous	Unrestricted General Fund	\$ 7,000.00
2	Ardry Trading	Jack Martin Basketball Scholarship	\$ 500.00
3	Adrienne Auerbach	Joan Petite Scholarship	\$ 1,667.00
4	Elenora Benz	Unrestricted General Fund	\$ 500.00
5	Gene Haas Foundation	Gene Haas Foundation Scholarship	\$ 10,000.00
6	LeeAnn Holcomb	Jack Martin Basketball Scholarship	\$ 500.00
7	Donna Kahn	Donna Kahn Nursing Scholarship	\$ 5,000.00
8	Joan Petite	Joan Petite Scholarship	\$ 1,667.00
9	Dr. Judith Raulf	Dr. Judith Raulf Scholarship Sara B. Pfaffenroth Scholarship	\$ 1,200.00
	General Contributions		\$ 6,999.00
	TOTAL		\$ 35,033.00

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
TWO YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2016 – June 30, 2018; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Philadelphia Press (“Contractor”) is a Sole Source Contractor and will provide books for resale exceeding \$17,500.00 based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR CANON COST PER COPY MAINTENANCE AGREEMENT AND SUPPLIES**

WHEREAS, the County College of Morris (“College”) has a need to acquire Canon cost per copy maintenance agreement and supplies; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the aggregate purchase orders for the above goods or services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is for July 1, 2016 through June 30, 2017; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Superior Office Systems, Inc. (“Contractor”) will provide copier maintenance including toner and drums; black ink copiers for a cost of .0069 per copy; color copier machines for a cost of .009 per copy for black ink and .067 per copy for color ink; and pricing is below state contract as per 18-A:64A-25.5(24); Canon USA Contract number A40462/G-2075; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.