



BOARD OF TRUSTEES MINUTES
RESCHEDULED REGULAR MEETING VIA TELECONFERENCE
May 18, 2021

CALL TO ORDER

Board of Trustees Vice Chair Jeffrey M. Advokat called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:02 p.m. The meeting was held using a teleconference format. Vice Chair Advokat stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Rescheduled Meeting of the Board of Trustees was provided on May 12, 2021. Advance written notice of this meeting was posted on the County College of Morris webpage, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris. The meeting agenda and referenced attachments are made available to the public and can be accessed on the CCM website at the following link: <https://www.ccm.edu/trustees/public-meeting-schedule-agenda/>.

Vice Chair Advokat added that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

ADMINISTRATION OF OATH OF OFFICE

Vice Chair Advokat administered the oath of office to Dr. Timothy Purnell, Morris County Executive County Superintendent. The oath was recited as follows.

I, *Dr. Timothy Purnell*, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and to the Governments established in the United States and in this State, under the authority of the people, and that I will faithfully, impartially and justly perform all of the duties of the Office of Trustee according to the best of my ability, so help me God.

ROLL CALL

Trustees Aprile, Dredden, Frost, Hadzima, Inganamort, Licitra, Milonas, Purnell, Weisberg and Vice Chair Advokat were in attendance. President Iacono, Attorney Flaum, and Attorney Marcus were also in attendance. Alumni Trustee Mendoza was absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on May 18, 2021, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:00 p.m., via teleconference.

1. Compensation for Professional Services
2. New Employee Appointments
3. Adjunct Faculty Appointment and Salary Revisions, Spring 2021 Semester
4. Employee Resignations, Retirement, and Leave Expiration
5. Reappointment of Management, Confidential Administrative Support Staff, Academic-Administrative Personnel Federation, CCM Staff Association, and Part-Time Employees
6. Appointment of Interim Dean of Liberal Arts
7. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:45 p.m. with the exception of Item #7.

Upon the motion of Trustee Weisberg and the second of Trustee Licitra, Vice Chair Advokat called for discussion by members of the Board. There being no discussion, Vice Chair Advokat called for a voice vote of the Board. The

voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:09 p.m. The public meeting reconvened at 7:11 p.m.

Vice Chair Advokat reported for the public in attendance that this remote meeting of the County College of Morris Board of Trustees is being conducted via teleconference due to the State declaration of a health emergency. Individuals on the call were reminded that the meeting was being audio recorded; audio should be muted until such time as they wish to address the Board during the public comment portion of the meeting; and the function of *6 allows individuals to mute and unmute telephones.

PLEDGE OF ALLEGIANCE

Vice Chair Advokat invited everyone to rise and recite the Pledge of Allegiance. Following the Pledge of Allegiance, Vice Chair Advokat led the Board of Trustees and others on the teleconference in a moment of silence.

APPROVAL OF MINUTES

Vice Chair Advokat called for consideration of the minutes of the regular meeting, including the closed session, of April 20, 2021. Upon the motion of Trustee Weisberg and the second of Trustee Milonas, Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor of the minutes as distributed.

REPORT OF THE PRESIDENT

President Iacono referred the Board to the written Report of the President that is on file with the Office of the President. In addition to the Report, President Iacono reported on the Strategic Plan, Commencement, Foundation Flavor of Giving fundraiser, CARES/Scholarships available for students, grants received, plans to return to campus in the fall, performing arts productions, enrollment and paid status, and referenced a book titled “Agile College” which discusses the opportunities and challenges of colleges in the years ahead.

At this time, Vice Chair Advokat introduced Dr. Timothy Purnell, Executive County Superintendent.

REPORT OF THE TREASURER

Treasurer Licitra moved for the adoption of the following resolutions.

- A. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State Contract #	Description	Vendor	Amount
G2075, #40469	Service, Maintenance & Supplies	Xerox Corporation St. Petersburg, FL	\$103,000.00

Full-service maintenance agreements for FY21/22 (fifth year of five-year pricing remaining the same) on Nuvera DPS 144 for \$23,000.00, Nuvera MFF 120 for \$19,000.00, Color Press 1000 XC1000P \$50,000.00 and printing supplies for \$11,000.00. The total contract amount for maintenance is based on projected usage – actual usage will be determined based on the number of printing requisitions received from both CCM, County of Morris and outside non-profit organizations.

Trustee Weisberg seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2021-07DD-CV19	Snow Removal Bid	Shauger Property Services, Inc. East Orange, NJ	\$550,000.00 estimated

Snow removal and de-icing services for the College campus from July 1, 2021 through October 31, 2023.

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1819-68DD	Garbage Collection and Disposal	Direct Waste Services, Inc. Newark, NJ	\$41,391.00 estimated

Collection and disposal of garbage for a one (1) year period – July 1, 2021 through June 30, 2022 for \$41,391.00 (third year of three-year contract). Alternate items: one 30 cubic yard pull-off container for \$225.00 per ton/per pull; additional containers as needed for \$97.85 each.

<u>Bid #.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B2021-40DD-CV19	Paper – Fine and Copier Bond	PaperMart East Hanover, NJ	\$29,000.00 estimated

Paper for a six-month period, July 1, 2021 through December 31, 2021.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendor through the Joint Purchase Agreements - Consortium:

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
MCCPC #1 (valid thru 12/31/22)	Mid-grade 89 Octane Gasoline and	Griffith-Allied Trucking DBA Allied Oil, LLC	\$35,000.00 estimated
MCCPC #12 (valid thru 12/31/22)	Ultra Low Sulfur Diesel Fuel	Manville, NJ	

Blanket Order term 7/1/21 thru 6/30/22 for payment and delivery of mid-grade 89 octane gasoline and ultra-low sulfur diesel fuel as needed.

Trustee Aprile seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

Vice Chair Advokat noted for the public that all action items considered by the Trustees at this evening’s meeting have been well vetted during Committee meetings.

PERSONNEL MATTERS

Committee Chair Weisberg moved for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the Board of Trustees approve compensation for those persons listed on Attachment #1 for professional services to the College for the purposes stated on Attachment #1.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the employee appointments listed on Attachment #2 be approved.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the revision to the Adjunct Faculty appointments and salaries for the Spring 2021 semester be approved as stated on Attachment #3.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. BE IT RESOLVED, That the Board of Trustees accept the resignations and retirement, and approve the leave expiration of the following employees:

Wendy Brener, leave expiration effective 04.13.21
Alexandra Katz, resignation effective 06.01.21
Melinda Lucas, resignation effective 06.04.21
Kathleen Vaccaro, retirement effective 06.30.21

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. BE IT RESOLVED, That the Management, Confidential Administrative Support Staff, and Part-time employees listed on Attachment #4 be reappointed as indicated on Attachment #4 effective July 1, 2021 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the Academic-Administrative Personnel Federation employees be reappointed with salaries/wages subject to negotiation on Attachment #4 effective July 1, 2021 for the terms and conditions indicated; and

BE IT FURTHER RESOLVED, That the CCM Staff Association employees be reappointed on Attachment #4 effective July 1, 2021 for the terms and conditions indicated.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. BE IT RESOLVED, that Professor Nieves Gruneiro-Roadcap serve as Interim Dean of the School of Liberal Arts at a salary of \$101,804 effective May 10, 2021 until such time as the position is permanently filled.

Trustee Hadzima seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Aprile provided the motion for the adoption of the following resolution.

- A. BE IT RESOLVED, that the following contracts solicited by public advertisement, be awarded pursuant to a fair and open contract solicitation process.

Contractor	Nature of Contract	Term of Contract	Estimated Contract Value
Engle Printing & Publishing Company, Inc.	Printing and mailing of 2021/2022 WFD Brochures	7/1/21-6/30/22	Will exceed \$17,500.00
Hummel Printing	Printing and mailing of postcard campaigns	7/1/21-6/30/22	Will exceed \$17,500.00
Individual Sign Language Interpreters – Various	Sign Language Interpreters (Second year option)	7/1/21-6/30/22	Will exceed \$17,500.00
Sign4U Interpreting Services	Sign Language Interpreters and CART Services -Agency (Second year option)	7/1/21-6/30/22	Will exceed \$17,500.00
SignGlasses LLC	CART Services – Agency (Second year option)	7/1/21-6/30/22	Will exceed \$17,500.00

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #5.

Trustee Inganamort seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all voting were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON LANDS AND BUILDINGS

Committee Chair Licitra provided the motion for the adoption of the following resolution.

- A. BE IT RESOLVED, that the following contracts for professional services solicited by public advertisement, be awarded pursuant to a fair and open contract solicitation process.

Contractor	Nature of Project	Estimated Contract Value
USA Architects	Elevator Additions to Sheffield & DeMare Halls Project	\$110,850.00
NV5, Inc.	Parking Lot One Paving and Renovation Project	\$49,500.00

The forms of resolution hereby adopted awarding the contract is set forth in Attachment #6.

Trustee Weisberg seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON ACADEMIC AND EDUCATIONAL PROGRAMS

Committee Chair Frost provided the motion for the adoption of the following resolutions.

- A. BE IT RESOLVED, That the six year review of the History and Political Science Department be accepted.

Trustee Dredden seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. BE IT RESOLVED, That the six year review of the Landscape and Horticultural Technology Degree Program and Certificate be accepted; and

BE IT FURTHER RESOLVED, That the Landscape and Horticultural Technology Degree Program and Certificate be reviewed in one year.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. There being no questions or comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Academic and Educational Programs was concluded.

MATTERS TO BE BROUGHT TO THE ATTENTION OF THE BOARD BY OFFICERS OF THE BOARD

Treasurer Licitra commented on the performing arts productions and recommended that all Trustees attend these events.

Secretary Milonas thanked all individuals that worked on the commencement grad walk event that honored the students during this challenging time.

NEW BUSINESS

Vice Chair Advokat read the following resolution honoring Chair Thomas A. Pepe.

Whereas, Thomas A. Pepe has served the College faithfully and well from 2009 to 2013 and 2015 to 2021 as an esteemed member of the Board of Trustees of County College of Morris; and

Whereas, Throughout his tenure he was, through foresight, wisdom and patience, personally instrumental in developing and guiding this College to its present level of excellence; and

Whereas, Trustee Pepe provided determined leadership and direction through his Board assignments over the years, notably two terms as Chair, two terms as Vice Chair, two terms as Treasurer; one term as Secretary; and

Whereas, Trustee Pepe truly lived a life of charity and demonstrated his concern for the students of County College of Morris by serving on the CCM Foundation and providing leadership as the Foundation Assistant Secretary; and

Whereas, Trustee Pepe earned the further high esteem of the higher education community serving as a council member of the New Jersey Council of County Colleges; and

Whereas, Trustee Pepe believed in the mission of County College of Morris and throughout his specific duties and responsibilities and his general trusteeship he demonstrated an abiding concern for the welfare and progress of the College; he dedicated a substantial amount of time each day to serving the College and enjoyed great pride in the accomplishments of our students;

Now, Therefore, Be It Resolved, That the Board of Trustees of County College of Morris does hereby express to the family of Thomas A. Pepe its sincere gratitude and deep appreciation for his generous support during the course of his trusteeship.

Trustee Licitra seconded the motion. Vice Chair Advokat called for discussion by members of the Board. The Trustees responded with remembrances of and experiences with Chair Pepe. There being no further comments, Vice Chair Advokat called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

COMMENTS FROM THE PUBLIC

Vice Chair Advokat noted that the Board of Trustees all written communication received from the public have been distributed to, and have been read by all members of the Board. The written communications received are on file with the Recording Secretary of the Board of Trustees.

Vice Chair Advokat provided a motion amending the procedure for this meeting. To accommodate the larger number of speakers expected, Vice Chair Advokat proposed that the limit of five minutes be reduced to three minutes for each speaker. Vice Chair Advokat stated that this would provide more individuals the opportunity address the Board during the 45 minutes allotted for public comment. Trustee Milonas seconded the motion. Vice Chair Advokat called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor.

At this time, 8:03 p.m., Vice Chair Advokat stated that the Board will take comments from the public in accordance with the amended Procedure for Conduct of the Public Comments Portion of the Board Meetings. Vice Chair Advokat outlined the Procedure for Conduct of the Public Comments Portion of the Board Meetings.

Eight individuals (introduced as CCM faculty, students, and alumna) addressed the Board members present to ask the Board to reconsider the non-reappointment of non-tenured faculty, and presented the Board with the vote of no confidence of the college president by faculty and department chairs.

Attorney Flaum provided the instructions for submitting written comments to the Board of Trustees.

There being no further business to conduct, the public meeting was adjourned at 8:29 p.m. by a motion from Trustee Weisberg and a second by Trustee Hadzima.

Respectfully submitted,
Denise M. Bell
Recording Secretary

REMUNERATION FOR PROFESSIONAL SERVICES

Name	Date(s) of Service	Payment	Reason
Archibald, Constance	04/10/21-04/21/21	\$816.00	Certified Nurse Aide - Compreh for WFD
Bahner, Hilda	03/31/21-04/14/21	\$1,080.00	ESL Early Beginner - Part 1 for WFD
Bahner, Hilda	03/31/21-04/14/21	\$540.00	ESL Early Beginner - Part 2 for WFD
Baker, Joann	03/27/2021	\$376.00	AAPC CPC Coding Cert Prep for WFD
Balish, Alexander	04/17/2021	\$235.00	HC Prof BLS (Basic Life Supp) for WFD
Binowski, Nancy	01/07/21-02/07/21	\$300.00	Fall 2020 Entry Survey Data Analysis - Disaggregation by Gender
Bowman, Isabel Maria	03/08/21-03/31/21	\$600.00	Spanish in the Workplace for WFD Business Solutions
Callahan, Patricia	2/27/2021-04/21/21	\$1,316.00	Word Essentials for WFD
Crespo-DiStefan Leonor	03/10/21-04/21/21	\$752.00	Accounting Fundamentals for WFD
Driver, Laura	03/30/2021	\$100.00	Workshop 5: Don't Get Caught: Integrating Sources and Avoiding Plagiarism
Driver, Laura	03/22/21-03/29/21	\$300.00	YouTube Video on the Theme of War, Peace and Healing
Faines, Ronald	04/06/21-04/08/21	\$408.00	C401 Addiction Recovery for WFD
Faines, Ronald	04/13/21-04/15/21	\$408.00	C402 Psychological Client Ed for WFD
Ferreira, Sharon	03/31/21-04/14/21	\$510.00	ESL Advanced for WFD
Fitzpatrick, Kelly	03/23/21-04/06/21	\$400.00	Tableau IV for WFD
Fulton, Diane	03/15/21-03/31/21	\$846.00	Physician's Practice Mgmt. for WFD
Gaffney, Anthony	03/13/21-04/17/21	\$705.00	AutoCAD Civil 3D for WFD
Garbarino, Claude	04/10/21-04/17/21	\$408.00	Navigating the Medical Record for WFD
Gordon, Ramon	03/31/21-04/14/21	\$540.00	ESL Early Beginner - Part 1 for WFD
Knill, Dawn	03/25/21-04/15/21	\$504.00	Create Donor-Centric Communica for WFD
Lemme, Bryan	01/07/21 & 01/27/21	\$100.00	Co-Director Center for Teaching and Learning - January Remote Training
Lemme, Bryan	AY 2020-2021	\$1,100.00	Co-Director Center for Teaching and Learning - January Remote Assistance
Lemme, Bryan	AY 2020-2021	\$650.00	Co-Director Center for Teaching and Learning - February Remote Assistance
Lemme, Bryan	AY 2020-2021	\$450.00	Co-Director Center for Teaching and Learning - December Remote Assistance
Mach, Mary-Helen	04/01/21-04/15/21	\$470.00	ESL Beginner - Part 2 for WFD
Martino, Nicole	03/31/21-04/14/21	\$470.00	ESL Beginner - Part 1 for WFD
Moore, Kevin	04/13/2021	\$100.00	Workshop 7: Review: Testing and Revising Essays, Using Words Effectively
Peck, Geoffrey	Completed by 05/2021	\$1,500.00	Quality Matters Training
Poetsch, Deborah	01/03, 01/10 & 01/17/21	\$525.00	Center for Teaching and Learning Co-Director - Remote Assistance
Poetsch, Deborah	12/21/21 & 12/28/21	\$200.00	Center for Teaching and Learning Co-Director - December Remote Assistance
Poetsch, Deborah	01/03/21 & 01/10/21	\$87.50	Center for Teaching and Learning Co-Director - CTL Training
Publik, Stacy	04/01/21-04/15/21	\$470.00	ESL Advanced for WFD
Puizina, Donna	04/01/21-04/15/21	\$470.00	ESL Intermediate - Part 1 for WFD
Rothman, Nancy	12/30/20 - 01/23/21	\$475.00	CNA Make-Ups and Program Consultant - rescheduled start date was 1/21 for WFD
Sferra, Brian	03/31/21-04/14/21	\$470.00	Conversational ESL - Level 1 for WFD

Name	Date(s) of Service	Payment	Reason
Shera, Kathleen	07/10/2021	\$376.00	AAPC CPC Coding Cert Prep - Exam for WFD
Sterzer, Kenneth	03/30/21-04/20/21	\$252.00	Strat HR Mgmt & Capstone Proj for WFD
Swern, Lauren	03/23/21-04/06/21	\$282.00	Prospecting for Grants for WFD
Tamburelli, Patricia	03/11/2021	\$92.50	Commemoration Committee Women in STEM event
Treibman, Judy	03/30/21-04/21/21	\$282.00	Strat HR Mgmt & Capstone Proj for WFD
Vill'Neuve, Denise	09/11/18-10/29/18	\$500.00	Supervisor of continuing and new students in Imaging Academy Clinicals - Karen Gold, for WFD
Vill'Neuve, Denise	09/06/19-12/20/19	\$500.00	Supervisor of continuing and new students in Imaging Academy Clinicals - Reshma Gandhi, for WFD
Vill'Neuve, Denise	03/16/20-09/19/20	\$500.00	Supervisor of continuing and new students in Imaging Academy Clinicals - Karen Gold, for WFD
Viola, Thomas	04/05/21-04/07/21	\$282.00	C501 Ethical Standards for WFD
Viola, Thomas	04/12/21-04/14/21	\$282.00	C502 Legal Aspects for WFD
Viola, Thomas	04/19/21-04/21/21	\$282.00	C503 Cultural Competency for WFD
Williams-Bogar, Rita	03/10/21-04/07/21	\$260.00	Human Resources Training - PNY - Sections 29715 thru 29718 for WFD Business Solutions
Zejnnullahi, Rreze	03/09/21-03/25/21	\$400.00	Business Analytics With Excel - Rescheduled end date was 3/18 for WFD
Zejnnullahi, Rreze	03/31/21-04/02/21	\$200.00	Excel Advanced Functions for WFD

The following actions commence as of the date indicated and end on June 30, 2022.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
FAC:				
REPLACEMENT	Agnihotri, Natasha	7-Sep-21	<u>Appointed to:</u> Instructor Nursing	\$66,805
AAPF:				
REPLACEMENT	Bradley, Kevin	3-Jun-21	<u>Appointed to:</u> Counselor I Counseling & Student Success	\$57,164
NEW	Massoni, Louise	20-May-21	<u>Appointed to:</u> Assistant Director Financial Aid	\$66,000
CCMSA:				
REPLACEMENT	Earl, Mary	3-Jun-21	<u>Appointed to:</u> Department Administrative Assistant Athletics	\$34,803

**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS
Spring 2021**

Name	Department	From	To	Reason
Rachit Patel	Allied Health	\$2,293.25	\$1,772.25	Course/Credit Hours Deleted

Management Employees

<u>Name</u>		<u>Title</u>	<u>Department</u>
Steven	Ackerman	Director of Public Safety	Public Safety
Maryanne	Agro	Executive Administrative Assistant to VP	Academic Affairs
Janet	Akeson	Executive Administrative Assistant to VP	Student Dev. & Enroll. Mgmt
Melissa	Albright	Executive Director	Marketing & Public Relations
Denise	Bell	Exec. Admin. Assistant to the President	President's Office
Katrina	Bell	Director of Institutional Grants & Federal Liaison	Institutional Grants
Laura Lee	Bowens	Registrar	Records & Registration
Kathleen	Brunet	Director	Marketing & Public Relations
Elaine	Cadden	Executive Administrative Assistant to VP	Prof. Studies & Applied Sciences
Janique	Caffie	Dean of Student Development & Enrollment Management	Student Dev. & Enroll. Mgmt
John	Carey	Associate Director	Plant & Maintenance
Heather	Craven	Dean	Learning Resource Center
Patrick	Enright	Vice President,	Prof. Studies & Applied Sciences
Michael	Gilchrist	Associate Director, Network Systems	Information Systems
Thomas	Gillon	Director, Network/User Svs. & Chief Info. Security Officer	Information Systems
Glenn	Hamilton	Assistant Vice President	Business & Finance
Alexandra	Hoffmann	Associate Director	Workforce Development
Cheryl	Hogh	Executive Administrative Assistant	Human Resources
Anthony	Horbert *2	Coordinator of Advanced Manufacturing & Engineering Lab Supervisor	Workforce Development
Joanne	Hugues	Executive Administrative Assistant	President's Office
Irena	Kaler	Director	Workforce Development & Community Partnerships
Mary	Kampas	Executive Administrative Assistant to VP	Information Systems
Joanne	Kearns	Director of Purchasing	Purchasing
Shelley	Kurland	Dean	Virtual Campus
Jeffrey	Lubnow	Director of Auxiliary Enterprises	Bookstore
Jenny	Marcenaro	Dean	Learning Spt. & Opp. Services
John	Marlin	Vice President	Academic Affairs
Kelly	Meola	Business Services Coordinator	Business & Finance
Kathleen	Naasz	Dean	School of Business, Math, Engineering & Technologies
Karyn	Norberg	Benefits Manager	Human Resources
Katie	Olsen	Executive Director	CCM Foundation
Amber	Pantiliano *2	CareerAdvance USA Program Manager	Scaling Apprenticeship Grant
Donald	Phelps	Director	Campus Life
Rita	Ragany-Bayer	Associate Director	Human Resources
Vivyen	Ray	Vice President	Human Resources & Labor Relations
Maria	Schiano	Director	Accessibility Services
Joseph	Schilp	Associate Director, Media Center	Media
Denise	Schmidt	Director	Career Services & Cooperative Education
Bette	Simmons	Vice President	Student Dev. & Enroll. Mgmt.
Phebe	Soliman	Dean of Institutional Research	Institutional Effectiveness
Edward	Stirton	Vice President and CIO	Information Systems
John	Sullivan	Director	Athletics
Donna	Tatarka	Director	Admissions

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

Management Employees (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>
R. Mark Tolleson	Associate Director	Learning Resource Center
Karen Van Derhoof	Vice President	Business & Finance
Jessica Wander	Director of Accounting	Accounting
Pamela Williams	Executive Administrative Assistant	College Advancement
Harvey Willis	Director	Financial Aid

Confidential Administrative Support Staff

<u>Name</u>	<u>Title</u>	<u>Department</u>
Diana Hawley	Support Services Coordinator	Business Services
Joanne Leong Louie	Division Program Assistant	Workforce Development
Mary Ellen Poh	Administrative Assistant, Budget Office	Budget Office
Lori Sanchez	Human Resources Assistant, Recruitment	Human Resources
Lori Zarandona	Human Resources Assistant, HRIS & Temporary Staffing Liaison	Human Resources

Part Time Employees

<u>Name</u>	<u>Title</u>	<u>Department</u>
Christine Basista	PT Campus Store Assistant - Shift 1	Bookstore
Patricia Borowski *2	PT Legal Program Administrator & Administrative Assistant	Women's Center
Cheryl Buzby *2	PT Program Coordinator	College Readiness Now
Jay Ciriello	PT Lab Assistant II, Graphic Design	Graphic Design
Christine Cullen-Reed	PT Administrative Assistant	Student Dev. & Enroll. Mgmt.
Scott Davan	PT Reference Librarian	Learning Resource Center
Patricia Dixon	PT Administrative Assistant	Communication
Leslie Francis *2	PT Student Support Coordinator	NFS B2B Grant
Julie Gause	PT Relationship & Social Media Coordinator	Marketing & Public Relations
Sebastian Gomez *2	PT Program Coordinator - CCAMPIS Grant	CCAMPIS Grant
Jaclyn Heye	PT Administrative Assistant	Academic Advisement
Wendy Huron Carmona	PT Lab Assistant II, Visual Arts - Design	Design
Michelle Kalan	PT Lab Assistant II, Photography	Photography
Shannon Lengares *2	PT Program Director, Women's Center	Women's Center
Suzanne Maida *2	P/T Job Development Specialist, Job Locator Program (CWS)	Career Services
Roberta McGrath	PT Office Assistant	Hospitality Management
Sharon Meade	PT Computer Solution Specialist Eve/Wknd	Information Systems
Frank Murphy	PT Lab Assistant I, Music Department	Music, Perf. Arts & Music Tech
Kara O'Connor	PT Security Officer	Public Safety
Victoria Pignatelli	PT Campus Store Assistant - Shift 2	Bookstore
Kristin Reroma *2	PT Financial Aid Specialist - CCOG	Comm College Opportunity Grant
Marisol Ross	PT Lab Assistant II, Fine Arts	Fine Arts
Kathleen Sauerman	PT Office Assistant	Center for Teaching Excellence
Catherine Siciliano	PT Lab Coordinator, Nursing	Nursing
Kathy Vincelette *2	PT Job Developer, Women's Center	Women's Center
Stephanie Williams *1 *2	PT Security Officer	Public Safety

AAPF employees

<u>Name</u>	<u>Title</u>	<u>Department</u>
Michael Arabitg	Business Intelligence Analyst	Institutional Effectiveness
Danielle Boeninghaus	Assistant Registrar	Records & Registration
Regina Cannizzaro	Coordinator of Technical Services	Learning Resource Center

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

AAPF employees (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>
Concetta Cantelmo	Lab Coordinator	Eng. Tech/Eng. Science
Barbara Capsouras	Director of Alumni Relations	Alumni Relations
Kevin Chen	Supervisor, Testing Center	Testing
Shew-Mei Chen	Coordinator of Academic Operations	Prof. Studies & Applied Sciences
Amanda Ciesla *2	Student Success Specialist	Comm. College Opportunity Grant
Daniel Cleary	Media Engineer	Media
Tamara Dawkins *2	Student Success Specialist	Comm. College Opportunity Grant
Rick Deardorff	Lab Assistant I	Music, Perf. Arts & Music Tech
Doreen DeMarco	Technical Purchasing Agent	Purchasing
Christine Dimas	Grant Development Coordinator	Institutional Grants
Robert Dizinno	Supervisor of Receiving & Distribution	Receiving & Distribution
Lynee Dokus	Coordinator of L.R.C. Instructional Services	Learning Resource Center
Tannia Dominguez	Counselor I, Counseling Department	Counseling
George Faro	Contract/Grants Accountant	Accounting
John Fichter	Assistant Director of Public Safety	Public Safety
Ana Figueroa	Sr. Programmer Analyst	Information Systems
Danielle Fox	Student Success Specialist	Academic Advisement
Gina Garcia	Graphic Designer	Marketing & Public Relations
Nicholas Gilbert	Counselor Recruiter, Admissions	Admissions
Rosemary Grant	Associate Dir. Career Services & Coop Ed Programs	Career Services
Emily Guderian	Lab Coordinator	Hospitality Management
Daniel Guillen	Colleague Systems Administrator	Information Systems
Efrain Guzman	Supervisor, Custodial Services (Evening Shift)	Custodial Services
Debra Hatchard	Bursar	Accounting
Kari Hawkins	Coordinator of Transfer Services & University Partnerships	Transfer Services
Brian Heise	Supervisor of Grounds & Custodial Services	Groundskeeping
Michelle Hendry	Financial Aid Advisor	Financial Aid
John Hester	Digital Communications Coordinator	Marketing & Public Relations
Christina Higgins	Accountant	Accounting
Elizabeth Hoban	Coordinator, Health Care Services	Health Services
Krystal Hoffman	Supervisor, Aquatics	Natatorium
Rongshen Hsiao	Systems Administrator	Information Systems
Jessica Jackson	Accessibility Support Specialist	Accessibility Services
Marjory Jones	Manager of Payroll & Special Projects	Accounting
Brendan Jones	System Administrator II	Information Systems
Brian Kafel	Theater Technician	Performing Arts
Marina Karpovitch-Belov *2	Learning Support & Opportunity Services Programming Analyst	EOF Article IV
Jill Kepler	Payroll/Grant Accountant	Accounting
Jane Kingsland	Reference Librarian	Learning Resource Center
Lori Kruppo	Nursing Laboratory Coordinator	Nursing
Geraldine LaBruna	Programmer Analyst	Information Systems
Eduardo Lopez *2	Counselor II, EOF & Dover College Promise Coordinator	EOF Article IV
Sandra Lopez	Financial Aid Advisor	Financial Aid
Roseann Maione	Electronic Forms Coordinator	Information Systems
Karen May	Associate Registrar	Records & Registration
Colleen McArdle	Director of College Events & Foundation Programs	Special Events

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

AAPF employees (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>
Cynthia McLoughlin	Coordinator of Institutional Effectiveness	Institutional Effectiveness
Edith Nelson	Counselor II, E.O.F. Program	Learning Spt. & Opp. Services
Allison Ognibene	Marketing & Public Relations Specialist	Marketing & Public Relations
Elizabeth Ouimet	Student Success Specialist	Academic Advisement
Ariella Panek	Coordinator of Counseling Services	Counseling
Mary Jane Pappas	Lab Coordinator	Testing
Eric Pedersen	Lab Coordinator	Eng. Tech/Eng. Science
Marianne Perfetto	Technology Help Desk Specialist	Information Systems
Scott Perino	Network & Telecommunications Administrator	Information Systems
Karissa Przyhocki	Accessibility Support Specialist	Accessibility Services
Edgar Rodriguez	Sr. Media Systems Engineer	Media
Brandon Rojas	Assistant Director of Auxiliary Enterprises	Bookstore
Shannon Seritella	Counselor Recruiter	Admissions
Anthony Spagnuolo	Sr. Systems Analyst	Information Systems
Roger Stephens	Assistant Director	Athletics
Maureen Stivala	Student Success Specialist	Academic Advisement
Jennifer Strasle *2	CareerAdvance USA Apprenticeship Development & Coord. Spec.	Scaling Apprenticeship Grant
Judith Ulmer	Associate Director of Admissions	Admissions
Eugene Van Der Toorn	Supervisor of Printing Services	Printing
Sheri Ventura	Coordinator of Virtual Campus Services	Virtual Campus
Lisa Volante	Counselor I, Counseling Department	Counseling
Richard Watt	Media Services/Facilities Supervisor	Media
Joan Weiss	Coordinator, Tutoring Center	Tutoring Center
Jill Wells	Coordinator of Advisement & Student Success	Academic Advisement
Marybeth Wenrich	Science Lab Supervisor	Biology/Chemistry
Kimberly Whelan *2	CareerAdvance USA Apprenticeship Development & Coord. Spec.	Scaling Apprenticeship Grant
Christopher Wright	Lab Assistant I, Biology/Chemistry	Biology/Chemistry

CCMSA Employees

<u>Name</u>	<u>Title</u>	<u>Department</u>
Marisol Acevedo	Department Administrative Assistant	Health/Exercise Science
William Ackerman	Senior Groundskeeper	Groundskeeping
John Akeson	Maintenance Mechanic	Repairs and Maintenance
Kim Andriani	Division Administrative Assistant	School of Liberal Arts
David Apolinaro	Groundskeeper II	Groundskeeping
Ebony Ashford	Security Dispatcher	Public Safety
Bret Babich *2	CareerAdvance USA Data Specialist	Scaling Apprenticeship Grant
Kristi Baker	Accounting Asst III	Accounting
Kelly Bodnarchuk	Department Administrative Assistant	Business Administration
Zachary Bonilla	Groundskeeper I	Groundskeeping
Juan Bonilla-Fernandez	Maintenance Mechanic	Repairs and Maintenance
Joseph Breitweiser	Senior Maintenance Mechanic	Repairs and Maintenance
Anita Bryant Williams	Test Center Assistant	Testing
Julie Butler	Financial Aid Assistant	Financial Aid
Eric Byk *1	Custodian II (Evenings)	Custodial Services
Richard Cagnoni	Custodian I (Evenings)	Custodial Services
Wilfredo Cardona	Custodian I (Evenings)	Custodial Services
Robert Carper	Groundskeeper II	Groundskeeping

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

CCMSA Employees (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>
Luis Casiano	Custodian II (Days)	Custodial Services
Won Chang	Computer Solution Specialist	Information Systems
David Cicensia	Groundskeeper I	Groundskeeping
Patrick Connolly	Custodian II (Evenings)	Custodial Services
Karla Conzen	Student Records Specialist	Records & Registration
Teresa De Jesus	Department Administrative Assistant	Languages & ESL
Rita DeLillo	Department Administrative Assistant	Music, Perf. Arts & Music Tech
Elaine DeVivo	Department Administrative Assistant	Academic Advisement
Paul DiPrimo	Electrical Specialist	Repairs and Maintenance
Dawn Doland	Campus Life Assistant III	Campus Life
Stephen Dreyfus	Campus Store Receiving & Distribution Assistant	Bookstore
Colleen Drum	Department Administrative Assistant	Psychology & Education
Michael Duffy	Security Officer	Public Safety
Brian Eberly	Coordinator of Athletic Events, Facilities & Equipment Management	Athletics
William Faber	HVAC Specialist	Repairs and Maintenance
Ann Fhi	Records Analyst	Records & Registration
Christopher Furth	Electrical Specialist	Repairs and Maintenance
Patricia Galardi *1	Department Administrative Assistant	Mathematics
Donna Garrity	Office Assistant, Biology	Biology/Chemistry
Tilcia Garzon	Custodian I (Evenings)	Custodial Services
Theresa Gehring	Production Coordinator	Printing
Mayelly Godoy Amaya	Custodian II (Days)	Custodial Services
Edward Harris	Security Officer	Public Safety
Paul Hildebrand	Security Sergeant	Public Safety
Lori Hull	Accounting Asst III, Campus Store	Bookstore
Sandra Hyder	Department Administrative Assistant	Records & Registration
Donna Iansito	Office Assistant, Nursing	Nursing
Andrea Jennings	Sr. Payroll Associate	Accounting
William Kelly	Security Officer	Public Safety
Scott Kramer	Automotive Mechanic	Repairs and Maintenance
Christine Labruna	Accounting Asst III	Accounting
Ray Larsen	Custodian II (Days)	Custodial Services
Danielle Lee *1	Buyer	Purchasing
Erica Lewis *1	Assignment Contract Specialist	Prof. Studies & Applied Sciences
John Lippiello	Computer Solution Specialist	Information Systems
Priscilla Lobos	Custodian I (Evenings)	Custodial Services
Leslie Longo	Transcript Specialist	Records & Registration
Linda Lopez	Custodian I (Evenings)	Custodial Services
Eddie Lorenzo	Custodian II (Days)	Custodial Services
Crystal Lutton	Department Administrative Assistant	Workforce Development
Steven Macmillan	Computer Solution Specialist	Information Systems
Catherine Maldonado	Custodian I (Evenings)	Custodial Services
Porfirio Martinez	Maintenance Mechanic	Repairs and Maintenance
Mark McCollough	Custodian I (Evenings)	Custodial Services
Raymond McConnell	Custodian II (Evenings)	Custodial Services
Victor McNeil	Accounting Assistant II	Accounting
Claire Menzer	Data Systems Coordinator	Career Services
Joanne Metro	Campus Life Assistant II	Campus Life
Frank Mezle	Receiving & Distribution Assistant II	Receiving & Distribution

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

CCMSA Employees (continued)

<u>Name</u>	<u>Title</u>	<u>Department</u>
Nicholas Miller	Security Officer	Public Safety
Gene Moss	Department Administrative Assistant, EOF	Learning Spt. & Opp. Services
Charles Munk	Security Sergeant	Public Safety
Laura Murray	Department Administrative Assistant	Eng. Tech/Eng. Science
Robert Nagy	Receiving & Distribution Assistant II	Receiving & Distribution
Mary Nasse	Grant Technician	Institutional Grants
Bonnie Nichols	Accounting Asst III	Accounting
Derek Nietz	Custodian II (Days)	Custodial Services
Kaitlin Norris	Office Assistant, Admissions	Admissions
Alex Novillo	Security Officer	Public Safety
Margaret O'Brien-Feld	Library Services Assistant	Learning Resource Center
Benjamin Palmer	Senior Security Dispatcher	Public Safety
Elizabeth Potenza	Library Services Assistant	Learning Resource Center
Sheila Pra Sisto	Department Administrative Assistant	Career Services
Laurie Quinn	Department Administrative Assistant	Accessibility Services
Christopher Rader	Custodian I (Evenings)	Custodial Services
Patrick Reilly	Enrollment Specialist II	Records & Registration
James Reynolds	Maintenance Mechanic	Repairs and Maintenance
Rafael Rivera	Offset Specialist	Printing
Caitlin Roach	Department Administrative Assistant	English & Philosophy
Owen Rowe	HVAC Specialist	Repairs and Maintenance
Denise Roy	Department Administrative Assistant	History/Political Sci.
Ramon Ruiz	Computer & Av Support Technician	Media
Ovimmar Ruiz *1	Custodian III (Evenings)	Custodial Services
Santiago Ruiz Diaz	HVAC Maintenance Mechanic	Repairs and Maintenance
William Satmaria	Dept Administrative Assistant	Nursing
David Saunders	Data Systems Coordinator	Admissions
Kenneth Sauter	Network & Telecommunications Support Specialist	Information Systems
Matthew Selems	Security Officer	Public Safety
Snehal Shah	Offset Operator	Printing
Katharine Sheehy	Department Administrative Assistant	Workforce Development - Admin
Gertrude Simmons	Maintenance Systems Coordinator	Plant & Maintenance
Cheryl Gangemi	External Events Specialist	Office of VP of Bus & Finance
Stephanie Soulios	Department Administrative Assistant	Admissions
Connie Steger	Department Administrative Assistant	Sociology/Anthropology
Robert Stoner	Custodian II (Days)	Custodial Services
Adalin Suarez	Custodian II (Days)	Custodial Services
Christopher Tacinelli	Groundskeeper II	Groundskeeping
Richard Ter Linden	Senior Custodian (Days)	Custodial Services
Steven Travers	Senior Security Officer	Public Safety
Nancy Veloso	Office Assistant	Admissions
Donna Ver Hoven	Department Administrative Assistant	Learning Resource Center
Dylan Vetter	Library Services Assistant	Learning Resource Center
Andrew Vittoria	Offset Operator	Printing
Kelly Wallace	Department Administrative Assistant	Information Technologies
Ruby Watts	Accounting Asst III	Accounting
Darcy White	Division Administrative Assistant	School of BMET
Nicole Williams	Department Administrative Assistant	Biology/Chemistry
Emily Wills *2	HealthWorks Success Coach	HealthWorks Grant
Mark Wizner Jr	Custodian II (Evenings)	Custodial Services

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

CCMSA Employees (continued)

<u>Name</u>		<u>Title</u>	<u>Department</u>
Ivette	Wright	Division Administrative Assistant	School of Health Prof. & Natrl Sci
Sharon	Yeager	Department Administrative Assistant	English & Philosophy
Anthony	Yermal	Maintenance Mechanic	Repairs and Maintenance
Karina	Yermeni	Department Administrative Assistant	Fine Arts

Note:

*1 - Pending successful completion of probationary period

*2 - Pending continued grant funding

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing of two issues of the 2021-2022 WFD brochures; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on March 30, 2021 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing 191,000 copies, 56 pages to be printed on 35 lb. #80 bright newsprint paper for two issues (Fall 2021 and Spring/Summer 2022) WFD brochures and mailing; dated March 30, 2021 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on April 14, 2021; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Engle Printing & Publishing Company, Inc. (“Contractor”) based upon the proposal submitted by the Contractor dated April 8, 2021, to provide printing and mailing of the Fall 2021 and the Spring/Summer 2022 issues of WFD Brochures for a total of \$28,239.02 for printing and \$3,271.50 for mailing for Fall 2021 and \$28,239.02 for printing and \$3,271.50 for mailing for Spring/Summer 2022; based upon the proposal submitted by the Contractor dated April 8, 2021. Printing of an additional four pages (60 pages) to be an additional \$1,546.65 and printing of four fewer pages (52 pages) to be minus \$1,546.65. This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR PRINTING AND MAILING SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire services for printing and mailing for five postcard campaigns; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract and future orders for the above services will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year commencing July 1, 2021 through June 30, 2022; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on March 30, 2021 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for printing five postcard campaigns to be printed four-color on both sides with bleeds on glossy 10 pt. card stock for five campaigns including mailing; dated March 30, 2021 which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, five proposals were received and opened on April 14, 2021; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Hummel Printing (“Contractor”) based upon the proposal submitted by the Contractor dated April 13, 2021 for \$24,300.70, to provide printing and mailing of two Open House Campaigns and one Spring Adult Open House Campaign for printing & mailing of 175,600 postcards per campaign for \$5,756.17 each (\$22.78 additional per thousand) and one Come Home This Summer 2022 Campaign for printing and mailing of 18,000 postcards for \$1,276.02 (\$50.89 additional per thousand) and two Optional Campaigns for printing and mailing of 175,000 postcards for \$5,756.17 each (\$22.78 additional per thousand). This contract award is based upon determination that the named Contractor has submitted the lowest responsible proposal.

This Contract is awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR INDIVIDUAL SIGN LANGUAGE INTERPRETERS**

WHEREAS, the County College of Morris (“College”) has a need to acquire Individual Sign Language Interpreters; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of these contracts is one year commencing July 1, 2021 through June 30, 2022 (second year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on May 12, 2020 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for Individual Sign Language Interpreters dated May 15, 2020 (the “RFP”), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract awards; and

WHEREAS, six proposals were received and opened on May 27, 2020; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Mary Kay Adams, Lori Adams, Eitel Interpreting LLC, Benay Fiore, Tiffany Mosquera, and Keily Hayes (“Contractors”) based upon the proposals submitted by the Contractors for a contract term of one year to provide Sign Language Interpreter Services. These contract awards are based upon determination that the named Contractors are the most qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP and have submitted the lowest responsible proposal:

These Contracts are awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR SIGN LANGUAGE INTERPRETER AGENCIES
AND CART SERVICES**

WHEREAS, the County College of Morris (“College”) has a need to acquire goods or services for sign language interpreter agencies and Communication Access Realtime Translation (CART) services; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracts for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of these contracts is one year commencing July 1, 2021 through June 30, 2022 (second year option to renew); and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on May 12, 2020 on the County College of Morris website; and

WHEREAS, the solicitation of proposals is based upon a request for proposals for sign language interpreter agencies and CART services dated May 12, 2020 (the “RFP”), which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two proposals were received and opened on May 27, 2020; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to: Sign4U Interpreting Services (1st placement for sign language interpreters and on-site CART Services, and 2nd placement for remote CART services) (“Contractor”) and to SignGlasses LLC (1st placement remote CART services) (“Contractor”) to provide sign language interpreting services and CART services. These contract awards are based upon determination that the named Contractors have submitted the lowest responsible proposal and have submitted the most advantageous proposal, price and other factors considered.

These Contracts are awarded pursuant to a fair and open contract solicitation process.

The form of contract shall be approved by the attorney for the College.

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ARCHITECTURAL SERVICES**

WHEREAS, the County College of Morris (“College”) requires the services of an Architect for the Elevator Additions to Sheffield & DeMare Halls Project (“Project”); and,

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services exceeds \$17,500; and

WHEREAS, the anticipated term of this professional service contract will be the completion of the Elevator Additions to Sheffield & DeMare Halls Project; and,

WHEREAS, notice of request for proposals for designation of Architects of Record was publicly advertised on March 26, 2020, and proposals were received and opened on April 20, 2020; and

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Architectural Services dated March 26, 2020, which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Architects of Record; and

WHEREAS, by Resolution adopted on May 19, 2020, the Board of Trustees of the College appointed several architectural firms, including USA Architects, as Architects of Record; and

WHEREAS, USA Architects submitted a proposal dated April 28, 2021 for Architectural Services for the Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

USA Architects
20 N. Doughty Avenue
Somerville, NJ 0887

to provide professional services for the Elevator Additions to Sheffield & DeMare Halls Project for a flat fee of \$98,350, hazardous material testing allowance of \$10,000, and reimbursables not to exceed \$2,500. The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Architect:

- has submitted an advantageous proposal, price and other factors considered; and
- is qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ENGINEERING SERVICES**

WHEREAS, the County College of Morris (“College”) requires the services of an Engineer of Record for the Parking Lot One Paving/Renovation Projects (“Projects”); and,

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contracted professional services exceeds \$17,500; and,

WHEREAS, the anticipated term of this professional service contract will be May 2021 – April 2022; and,

WHEREAS, notice of request for proposals for designation of Engineers of Record was publicly advertised on March 26, 2020, and proposals were received and opened on April 20, 2020; and,

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Engineering Services dated March 26, 2020, which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Engineers of Record; and

WHEREAS, by Resolution adopted on May 19, 2020, the Board of Trustees of the College appointed several engineering firms, including NV5, Inc., as Engineers of Record; and

WHEREAS, NV5, Inc. submitted a proposal dated April 28, 2021 for Engineering Services for the Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

NV5, Inc.
800 Lanidex Plaza, Suite 300
Parsippany, NJ 07054

to provide professional services for the Parking Lot One Paving/Renovation Projects for a flat fee of \$49,000 and reimbursables not to exceed \$500. The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Engineer:

- has submitted an advantageous proposal, price and other factors considered; and
- is qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.