

**COUNTY COLLEGE OF MORRIS**  
**BOARD OF TRUSTEES MINUTES**  
**RESCHEDULED REGULAR MEETING**  
*May 24, 2017*

**CALL TO ORDER**

Board of Trustees Chair Dr. Joseph L. Ricca, Jr. called the rescheduled regular meeting of the Board of Trustees of the County College of Morris to order at 5:44 p.m., in the Board Room, Henderson Hall. Chair Ricca stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this rescheduled Regular Meeting of the Board of Trustees was provided on May 19, 2017. Advance written notice of this meeting was posted on the bulletin board outside the President's Office, was sent to the Star Ledger and Daily Record, and was filed with the Clerk of the County of Morris.

**ROLL CALL**

Trustees Advokat, Bogaard, Frost, Giarratano, Hadzima, Pepe, and Chair Ricca were in attendance. Trustees Jinks, Licitra, and Weisberg were absent. President Iacono and Attorney Chait were also in attendance.

**ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION**

RESOLVED, At the Regular Meeting of the Board of Trustees on May 24, 2017, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 5:30 p.m., Henderson Hall, Room HH 103.

1. Compensation for Professional Services
2. Employee Retirements and Termination of Probationary Employee
3. New Employee Appointments
4. Adjunct Faculty Appointment and Salary Revision, Spring 2017 Semester
5. Reclassification of Administrative Positions
6. Reappointment of Management, Confidential Administrative Support Staff, AAPF, CCMSA, and Part-Time Permanent Employees and Non-Reappointment of Staff
7. Possible property acquisition
8. President's Performance Evaluation
9. Matters involving the attorney-client privilege.

It is anticipated that all of the above items will be disclosed to the public at the reconvened session of the Board at 6:30 p.m. with the exception of Items #7,8, &9.

Upon the motion of Trustee Pepe and the second of Trustee Advokat, Chair Ricca called for discussion by members of the Board. There being no discussion, Chair Ricca called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 5:44 p.m. The public meeting reconvened at 7:05 p.m.

**PLEDGE OF ALLEGIANCE**

Chair Ricca invited everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance. Following the flag salute the Board of Trustees and others present at the meeting observed a moment of silence.

**APPROVAL OF MINUTES**

Chair Ricca called for consideration of the minutes of the regular meeting of April 19, 2017, including the closed session. Upon the motion of Trustee Advokat and the second of Trustee Pepe, Chair Ricca called for a voice vote of the Board. The voice vote of the Board indicated that all were in favor of the minutes as distributed.

**REPORT OF THE PRESIDENT**

President Iacono took this time to recognize the following.

**CCM TITANS**

The CCM Titans Men's Baseball Team, Golf Team, and Women's Softball Team were recognized for their accomplishments in the classroom and on the field. Individual student athletes were highlighted for their exceptional performance in the Intercollegiate Athletics Program.

FACULTY AND STAFF RECOGNITION:

The following retiring faculty and staff members were recognized for their service to County College of Morris.

- Dr. Anthony F. Cupo, Professor of Business, 41 years
- Nial McCabe, Professor of Engineering Technologies, Mechanical Engineering, 35 years
- Kathryn Avola, Business Services Coordinator and Government Record Custodian, 25 years

PRESENTATION ON THE MIDDLE STATES SELF STUDY

Dr. Matthew Jones and Professor Meimee Persau presented a power point presentation with updated information related to the accreditation self study report.

Continuing, President Iacono referred the Board to the written Report of the President that is on file in the Office of the President.

REPORT OF THE TREASURER

Treasurer Bogaard moved for the adoption of the following resolutions.

- A. RESOLVED, That the check numbered 138492 in the amount of \$84,959.66 and the check numbered 138651 in the amount of \$53,910.00 be approved and payment authorized for capital improvements.

Trustee Pepe seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendors for purchases that are exempt from public advertising and as exceptions to the requirement for public advertising:

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Consultant	Dr. Thomas Brunner Long Valley, NJ	\$650.00 estimated

Consultant services for the six year program review for Transfer Services, plus estimated reimbursable expenses.

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
9	Streaming video for online courses	College Anywhere Blackwood, NJ	\$22,500.00 estimated

Streaming video services for online courses utilizing the Annenburg and Governors State video libraries with an annual license fee of \$14,000.00. Videos streamed outside of those in the above libraries are priced as follows: Video Producers fee per video @ \$500.00, License fee per student @ \$22.00 and streaming fee per student @ \$16.00. The College is billed in arrears for services rendered.

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
9	Blackboard License Fees	NJ Council of County Colleges Trenton, NJ	\$40,262.93

Blackboard, Inc. annual licensing fees for Product Services AS-LC-HE-P (Formerly WebCt Licensing) for FY 2017/2018. This represents year one (1) of a three (3) year contract.

Board of Trustees  
 County College of Morris  
 Minutes – Regular Meeting  
 May 24, 2017

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
6	VALE-NJ Subscription	NJEDge.net Newark, NJ	\$59,000.00 estimated

Subscription the Virtual Academic Library Environment of New Jersey databases for fiscal year 2017 – 2018.

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15-86	Internet and Related Services	NJEDge.net Newark, NJ	\$70,000.00 estimated

Internet Services and Extended Services provider @ \$66,000.00; Annual dues @ \$4,000.00 estimated for fiscal year 2017 – 2018.

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
11	Insurance	Union Mutual Insurance Co. Atlanta, GA	\$32,500.00 estimated

Renewal of UNUM Long Term Disability Insurance from 7/1/2017 thru 6/30/2018 for County College of Morris Employees.

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Health Services	FastER Urgent Care Morris Plains, NJ	\$5,000.00 estimated

FastER Services for Student Athletic Physicals @ \$200.00/hour (2 hour minimum), Faculty/Employee Pre-Employment Physical Exam @ \$70.00, AED program/review and any AED uses @ \$125.00/review, Consultative services @ \$225.00/hour, Fitness for Duties exams @ \$157.00, drug screening @ \$50.00/each and other text and immunization as required.at the FastER Facility from 7/1/17 through 6/30/18 for Health Services, Nursing & Allied Health, and Human Resources.

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Consortium	Jack Goldshlack, D.O. Denville, NJ	\$3,600.00

Medical Director Fee for Northwest New Jersey Consortium for Respiratory Care Education. Sussex County Community College will split this fee and reimburse CCM \$1,800.00; as \$3,600.00 is a consortium cost. For the Respiratory Therapy Department in the Division of Health and Natural Sciences.

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

<u>State Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A83083	SmartNet Renewals for Maintenance Svcs. for software and hardware	Core BTS Chicago, IL	\$29,087.48 estimated

SmartNet Maintenance Service Agreement for FY 2017/2018 for networking infrastructure, switches, routers, software and licensing.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A81662	Paper – Fine and Copier Bond	Veritiv Operating Co. Westhampton, NJ	\$62,500.00 estimated

Blanket Purchase Orders for FY 2017/2018 for the purchase of all types of paper. Copy bond for the Print Shop and the Warehouse stock for the Print Shop Department use.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
MCCPC 1	Mid-grade 89 Octane Gasoline	Finch Fuel Kearny, NJ	\$43,000.00 estimated

Blanket Order for FY2017/2018 for payment and delivery of mid-grade 89 octane gasoline as needed for Plant and Maintenance in the Business and Finance Division.

State			
<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
75179	Electrical Supplies	Jewel Electric Jersey City, NJ	\$35,000.00 estimated

Miscellaneous electrical supplies such as ballasts, power poles, connectors and electrical tools for the Plant and Maintenance Department in the Business and Finance Division.

Trustee Pepe seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B1516-40JB	Garbage Collection and Disposal	T Farese & Sons dba Direct Waste Services, Car Jon Recycling Services Belleville, NJ	\$25,896.48

Collection and disposal of garbage for a one (1) year period – August 1, 2017 through July 31, 2018 for \$25,896.48 (second year of three year contract). Alternate items: one 30 cubic yard pull-off container for \$195.00 per ton/per pull; additional containers as needed for \$95.00 each. For the Plant and Maintenance Department in the Division of Business and Finance.

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Hadzima moved for the adoption of the following resolutions.

- A. RESOLVED, That the Board approves compensation for those person listed on Attachment #1 for professional services to the college for the purposes stated on Attachment #1.
- B. RESOLVED, That the Board of Trustees approve the acceptance of the following employee retirements and termination of probationary employee:
- Bryan Garvin, termination of probationary employee, effective 4/28/17
  - Anthony Cupo, retirement, effective 6/21/17
  - Nial McCabe, retirement, effective 6/21/17
  - Donna Bednarczyk, retirement, effective 8/7/17
  - Nancy Bareijsza, retirement, effective 9/5/17

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That the new employee appointments listed on Attachment #2 be approved.

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That the revision to the adjunct faculty appointments and salaries for the 2017 spring semester be approved as stated on Attachment #3.

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. WHEREAS, The Personnel Committee has reviewed the rationale to reclassify the position of Director of Human Resources and Labor Relations, from Management grade 37, to Vice President of Human Resources and Labor Relations, Management Grade 39, effective July 1, 2017;

BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to reclassify the position of Director of Human Resources and Labor Relations, from Management grade 37, to Vice President of Human Resources and Labor Relations, Management Grade 39, effective July 1, 2017.

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. WHEREAS, The Personnel Committee has reviewed the rationale to reclassify the position of Division Dean, Business, Mathematics, Engineering and Technologies, Management Grade 37 to Associate Vice President, Workforce Development & Dean of School of Professional Studies and Applied Sciences, Management Grade 38, effective July 1, 2017;

BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to reclassify the position of Division Dean, Business, Mathematics, Engineering and Technologies, Management Grade 37 to Associate Vice President, Workforce Development & Dean of School of Professional Studies and Applied Sciences, Management Grade 38, effective July 1, 2017.

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- G. RESOLVED, That the Management, Confidential Administrative Support Staff, Academic-Administrative Personnel Federation, CCM Staff Association, and Part-Time Permanent employees listed on Attachment #4 be reappointed effective July 1, 2017 for the terms and conditions indicated.

BE IT FURTHER RESOLVED, That those employees not on the list be notified in writing of their non-reappointment from the College.

Trustee Advokat seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Personnel was concluded.

**COMMITTEE ON FINANCE AND BUDGET**

Committee Chair Bogaard moved for the adoption of the following resolutions.

- A. RESOLVED, That the cash donations in the amount of \$156,727.64 for the month of April 2017 be accepted with appreciation.

Trustee Pepe seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, that the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

<b>Contractor</b>	<b>Nature of Contract</b>	<b>Term of Contract</b>	<b>Estimated Contract Value</b>
Barnes & Noble Booksellers, Inc.	Books, CDs and DVDs	07/01/17-06/30/19	Will Exceed \$17,500.00 Annually
TABB	Background Investigations	07/01/17-06/30/18	\$30,000.00
Vista Higher Learning, Inc.	Books for Resale	07/01/17-06/30/19	\$40,000.00 Annually
W.W. Norton & Co.	Books for Resale	07/01/17-06/30/19	\$50,000.00 Annually
Compass Group USA, Inc. Chartwells Division	Campus Food Services	06/01/17-05/31/22	\$50,000 Annually

The forms of resolution hereby adopted awarding the contracts are set forth in Attachment #5.

*Board of Trustees  
County College of Morris  
Minutes – Regular Meeting  
May 24, 2017*

Trustee Pepe seconded the motion. Chair Ricca called for discussion by members of the Board. There being no questions or comments, Chair Ricca called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

NEW BUSINESS

Chair Ricca noted that the Board will be scheduling during the summer months a retreat meeting for the purpose of having a presidential briefing and conducting a self-evaluation.

REPORT ON PROGRAM ADVISORY COMMITTEE MEETINGS

Trustee Advokat reported on the meeting of the Criminal Justice Advisory Committee meeting and noted concerns with the lack of attendance and participation from external members. President Iacono responded that the college administration is addressing the charge and membership of program advisory committees.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Chair Ricca called for questions or comments from the public at 8:07 p.m. There were no questions or comments from the public.

The public meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Denise M. Bell  
Recording Secretary

**REMUNERATION FOR PROFESSIONAL SERVICES  
FOR THE MONTH OF MAY 2017**

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Adams, Rebecca	3/6-27/17	\$504.00	Taught Employment Law for CPP
Augustin, Pascale	3/8-31/17	\$1,440.00	Taught Certified Drug & Alcohol Cou for CBT
Ayres, Matthew	April 2017	\$285.00	English Placement Essay Reading/Grading
Baker, Joann	2/23/17-3/18/17	\$1,081.00	Taught AAPC CPC National Coding Cert. for CPP
Baker, Joann	2/18/17-3/30/17	\$846.00	Taught Workplace Stimulation Training for CPP
Baker, Joann	3/13-30/17	\$846.00	Taught ICD-10-CM: Beyond the Basics for CPP
Balish, Alexander	03/17/2017	\$210.00	Taught CPR for Healthcare Providers for CPP
Bascone, Grace	3/18,25/17	\$150.00	Taught swim class for HPE
Brown, Mark	04/08/2017	\$378.00	Taught C-302 Consultation for CPP
Cantelmo, Concetta	3/22,23,29/17	\$172.50	Testing Center Administration & Proctoring Coverage
Cantelmo, Concetta	4/5,8,12/17	\$150.00	Testing Center Administration & Proctoring Coverage
Ciccolella, Birthe	3/21,23,28,30/17	\$420.00	PowerPoint software instruction for Women's Center
Crespolini, Russ	1/17/17-5/15/17	\$4,028.50	Youngtown Edition Advisor Spring 2017
Eber, Janet	April 2017	\$60.00	English Placement Essay Reading/Grading
Emma, Evelyn	April 2017	\$60.00	English Placement Essay Reading/Grading
Faines, Ronald	03/18/2017	\$408.00	Taught Cognitive Therapy for CPP
Faines, Ronald	03/25/2017	\$408.00	Taught Motivational Interview for CPP
Faines, Ronald	04/01/2017	\$408.00	Taught Pharmacological for CPP
Favia, Dale	3/7-28/17	\$300.00	Taught Neighbors-Helping-Neighbors for CBT
Favia, Dale	3/22-24/17	\$700.00	Taught Work Readiness for Apics Cscp for CBT
Favia, Dale	03/30/2017	\$400.00	Taught Achieving Customer Service for CBT
Fleming, Samantha	3/18,25/17	\$150.00	Taught swim class for HPE
Gabrielsen, Laura	April 2017	\$480.00	English Placement Essay Reading/Grading
Garbarino, Claude	3/11/17-4/1/17	\$816.00	Taught CPT & HCPCS Coding Course for CPP
Gettinger, Marilyn	03/20/2017	\$2,112.50	Taught APICS CSCP Supply Chain Mgmt. for CBT
Grant, Rosemary	03/28/2017	\$45.00	Testing Center Administration & Proctoring Coverage
Grant, Rosemary	04/11/2017	\$45.00	Testing Center Administration & Proctoring Coverage
Grundfest, Robert	1/23/17-3/27/17	\$840.00	Taught Intro to Teach - 24 hr for CPP
Hannon, Mary Anne	2/2/17-4/8/17	\$700.00	Customer for Spring Musical 2017
Hoffman, Krystal	3/18,25/17	\$210.00	Swim Lesson Coord./Pool Supervisor
Kelly, Christine	03/23/2017	\$145.00	Sub for Prof. Mastrobuoni
Kenneweg, Lisa	3/17-27/17	\$400.00	Taught Excel: Beyond Pivot Tables for CBT
Kenneweg, Lisa	03/21/2017	\$400.00	Taught Excel Functions: Most Needed for CBT
Kenneweg, Lisa	03/22/2017	\$400.00	Taught Excel for Beginners for CBT
Kenneweg, Lisa	04/06/2017	\$100.00	Taught Access (Individual Training) for CBT
Kobus Rokicki, Christi	3/13-20/17	\$252.00	Taught Events Raise Funds and Friends for CPP
Lilley, R. Jeff	03/28/2017	\$400.00	Taught Root Cause Analysis for CBT
Lowery, Suzanne	03/29/2017	\$210.00	Taught Fresh Made Pasta for CPP
Maione, RoseAnn	3/16,21,22,23,29/17	\$292.50	Testing Center Administration & Proctoring Coverage
Maione, RoseAnn	4/4,5,11/17	\$187.50	Testing Center Administration & Proctoring Coverage
Mammon, Marielaine	2/2/17-4/8/17	\$2,000.00	Director for Spring Musical 2017
Martinez, Christina	03/21/2017	\$260.00	Taught Art of Effective Meeting for CBT
Martinez, Christina	03/21/2017	\$260.00	Taught Time Management for CBT
Martinez, Christina	03/22/2017	\$520.00	Taught Peer to Supervisor for CBT
Martinez, Christina	03/23/2017	\$260.00	Taught E3-Formula to Employee for CBT
Martinez, Christina	03/23/2017	\$260.00	Taught Business Professionalism for CBT



*Board of Trustees  
County College of Morris  
May 24, 2017  
Attachment #1*

<b>NAME</b>	<b>DATES OF SERVICE</b>	<b>PAYMENT</b>	<b>REASON</b>
Martinez, Christina	03/30/2017	\$260.00	Taught Innovation: Unleash the Power for CBT
Martinez, Christina	03/30/2017	\$260.00	Taught Shift Happens for CBT
Martinez, Christina	04/04/2017	\$260.00	Taught Communicating With Clarity 3 for CBT
Martinez, Christina	04/04/2017	\$260.00	Taught Communicating With Clarity 2 for CBT
McArdle, Colleen	2/2/17-4/8/17	\$850.00	Choreographer for Spring Musical 2017
McNeil, Kathleen	October 2016-May 2017	\$672.00	Advisor to the Promethean
Mosso, Ray	03/25/2017	\$35.00	Scoreboard for Lacrosse Season
Nachevnik, Igor	3/4/17-4/1/17	\$705.00	Taught Comptia A+ Essentials Software for CPP
Nusbaum, Nancy	1/5/17-3/23/17	\$577.50	Taught Mixed Level Yoga-Kripalu Trad for CPP
O'Brien, Emily Rae	03/21/2017	\$200.00	Taught Excel 2013 Intermediate for CBT
O'Brien, Emily Rae	03/21/2017	\$200.00	Taught Excel 2013 Intermediate for CBT
O'Brien, Emily Rae	03/22/2017	\$200.00	Taught Excel 2013 Advanced for CBT
O'Brien, Emily Rae	03/22/2017	\$200.00	Taught Excel 2013 Intermediate for CBT
Occhipinti, Georgann	03/23/2017	\$400.00	Taught 21st Century Leadership for CBT
Peer, Nicole	3/18,25/17	\$150.00	Taught swim class for HPE
Petti, Ciro	03/27/2017	\$200.00	Taught Visio Foundation for CBT
Petti, Ciro	2/22/17-3/15/17	\$612.00	Taught Lean Production for CPP
Petti, Ciro	3/4-18/17	\$1,071.00	Taught Intro to Adobe Photoshop for CPP
Petti, Ciro	3/7/17-4/4/17	\$765.00	Taught Manage Project Perf. For CPP
Ragany-Bayer, Rita	Spring 2017	\$750.00	State Wide Survey
Rivera, Oliver	4/1/17-4/8/17	\$625.00	Saxophone for The Little Mermaid Spring Musical 2017
Roccanova, Teresa	04/09/2017	\$250.00	MTC Site Manager for NJMTA Event
Sandonato, Claudia	03/22/2017	\$400.00	Taught Techniques for Supervising for CBT
Sandonato, Claudia	03/23/2017	\$400.00	Taught Improve Your Communications for CBT
Sandonato, Claudia	03/29/2017	\$400.00	Taught Improve Your Communications for CBT
Seaman, David	1/28/17-3/18/17	\$420.00	Taught Yoga for Beginners for CPP
Shera, Kathleen	03/18/2017	\$336.00	Taught AAPC CPC National Coding Cert. for CPP
Sterzer, Kenneth	3/20-27/17	\$252.00	Taught Employment Law for CPP
Sterzer, Kenneth	02/20/2017	\$126.00	Taught Training & Staff Development for CPP
Swern, Lauren	3/23/17-4/6/17	\$252.00	Taught Prospecting for Grants for CPP
Swern, Lauren	3/27/17-4/3/17	\$252.00	Taught Face to Face Communications for CPP
Treibman, Judy	3/16/17-4/6/17	\$504.00	Taught Strat HR Mgmt & Capstone Proj for CPP
Verschuuren, Ann	3/21,22,28,29/17; 4/4,11,12/17	\$940.00	Sub for Prof. Maloney
Vill'Neuve, Denise	3/1-31/17	\$500.00	Program Dev., student recruitment, recordkeeping for Imagin Acad
Vill'Neuve, Denise	3/23,30/17;4/13/17	\$434.00	Sub for Prof. Maloney
Watson, Gail	April 2017	\$315.00	English Placement Essay Reading/Grading
Weiss, Joan	3/20,21,27,28/17	\$195.00	Testing Center Administration & Proctoring Coverage
Weiss, Joan	3/30/17;4/3,4,6,10,11/17	\$255.00	Testing Center Administration & Proctoring Coverage
Williams-Bogar, Rtia	03/15/2017	\$400.00	Taught Art of Persuasive Presentation for CBT
Williams-Bogar, Rtia	3/22-29/17	\$400.00	Taught Finance for Non-Finance Prof for CBT
Williams-Bogar, Rtia	3/22-29/17	\$400.00	Taught Email Writing: Best Practices for CBT
Williams-Bogar, Rtia	03/28/2017	\$400.00	Taught Finance for Non-Finance Prof for CBT
Williams-Bogar, Rtia	03/31/2017	\$260.00	Taught Management Development Program for CBT

May 24, 2017

The following actions commence as of the date indicated and end on June 30, 2018.

The annual salaries are prorated for the period.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
<b>FAC:</b>				
REPLACEMENT	McCoy, Jabou	30-Aug-17	<u>Appointed to:</u> Assistant Professor Sociology	\$58,444
REPLACEMENT	Ved, Apurv	30-Aug-17	<u>Appointed to:</u> Assistant Professor Business	\$64,444
REPLACEMENT	Kasmin, Melissa	30-Aug-17	<u>Appointed to:</u> Assistant Professor Education	\$59,884
REPLACEMENT	Edwards, Naomi	30-Aug-17	<u>Appointed to:</u> Assistant Professor English	\$56,711
REPLACEMENT	Peck, Geoffrey	30-Aug-17	<u>Appointed to:</u> Assistant Professor English	\$56,444
REPLACEMENT	Schmidt, Mark	30-Aug-17	<u>Appointed to:</u> Assistant Professor English	\$57,537
REPLACEMENT	Driver, Laura	30-Aug-17	<u>Appointed to:</u> Assistant Professor English	\$58,017
REPLACEMENT	Capozzi, James	30-Aug-17	<u>Appointed to:</u> Assistant Professor English	\$58,924
REPLACEMENT	Iden, Michelle	30-Aug-17	<u>Appointed to:</u> Assistant Professor History	\$57,164
REPLACEMENT	Sahotsky, Brian	30-Aug-17	<u>Appointed to:</u> Assistant Professor Art History	\$56,044

<b>FAC:</b>				
REPLACEMENT	Woodruff, Valerie	30-Aug-17	<u><b>Appointed to:</b></u> Assistant Professor Nursing	\$69,484
REPLACEMENT	Wong, Chung	30-Aug-17	<u><b>Appointed to:</b></u> Assistant Professor Mathematics	\$56,044
REPLACEMENT	Savio, Gianmarco	30-Aug-17	<u><b>Appointed to:</b></u> Assistant Professor Sociology	\$55,964
REPLACEMENT	Wolfgang, Heather	30-Aug-17	<u><b>Appointed to:</b></u> Assistant Professor Mathematics	\$59,151
<b>MANAGEMENT:</b>				
REPLACEMENT	Bell, Katrina	1-Jun-17	<u><b>Appointed to:</b></u> Director of Institutional Grants Institutional Grants	\$80,000
<b>CCMSA:</b>				
REPLACEMENT	Mangrella, Sandra	12-Jun-17	<u><b>Appointed to:</b></u> Accounting Assistant II-Accounts Payable Accounting	\$30,843

**ADJUNCT FACULTY APPOINTMENT AND SALARY REVISIONS**  
**Spring 2017**

<u>Name</u>	<u>Dept.</u>	<u>Salary</u>		<u>Code</u>
		<u>From</u>	<u>To</u>	
Williams, Robert	01620	\$ 6,300.00	\$ 5,040.00	S

**Code:**  
S = Sick

**REAPPOINTMENT OF MANAGEMENT, CONFIDENTIAL ADMINISTRATIVE SUPPORT STAFF,  
AAPF, CCMISA, AND PART-TIME PERMANENT EMPLOYEES  
2017-2018**

<b>First</b>	<b>Last</b>	<b>Title</b>
<i>Management Employees</i>		
Janet	Akeson	Executive Administrative Assistant to V.P.
Donna	Bednarczyk	Executive Administrative Assistant to the Vice President
Denise	Bell	Executive Administrative Assistant to the President
Laura Lee	Bowens	Registrar
Kathleen	Brunet-Eagan	Director of Communications and College Relations
Thomas	Burk	Director of Human Resources & Labor Relations
Janique	Caffie	Dean of Student Development & Enrollment Management
John	Carey *	Associate Director of Plant & Maintenance
Heather	Craven	Director of Learning Resources Center
Bruce	Dutra	Division Dean of Liberal Arts
Patrick	Enright	Division Dean of Business, Math, Engineering & Technologies
Thomas	Gillon	Director, Network and User Services
Glenn	Hamilton	College Architect & Director of Facilities Planning
Harvey	Jackson	Director of Public Safety
Mary	Kampas	Executive Administrative Assistant to CIO
Phebe	Lacay	Dean of Institutional Research
Dawn	Latinsics	Compliance Officer
Robert	Lipka	Director of Customized Training Solutions
Jeffrey	Lubnow	Director of Auxiliary Enterprises
Monica	Maraska	Division Dean of Health & Natural Sciences
Jenny	Marcenaro	Dean, Learning Support & Opportunity Services
Patricia	McGrath	Executive Administrative Assistant
Barbara	McShane	Health Professions Site Coordinator**
Thomas	Molski	Director of Campus Life
Karyn	Norberg	Benefits Manager
Joseph	Ponturo	Director of Plant & Maintenance
Rita	Ragany-Bayer	Associate Director of Human Resources
Maria	Schiano	Director, Accessibility Services
Joseph	Schilp	Associate Director, Media Center
Denise	Schmidt	Director of Career Services & Cooperative Education
Margaret	Shepard	Executive Administrative Assistant to the Vice President
Bette	Simmons	Vice President, Student Development & Enrollment Management
Dwight	Smith	Vice President, Academic Affairs
Eugene	Soltys	Director of Admissions
Maureen	Stivala	Director, Academic Operations
John	Sullivan	Director of Athletics
R. Mark	Tolleson	Associate Director of L.R.C.
Karen	Van Derhoof	Vice President, Business & Finance
Joseph	Vitale	Executive Director of College A/P / President CCM Foundation
Jessica	Wander	Director of Accounting
Harvey	Willis	Director of Financial Aid
John	Young	Director of Budget and Compliance

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

***Confidential Administrative Support Staff***

Joan	Brueche	Administrative Assistant, Human Resources
Joanne	Leong Louie	Division Program Assistant, Corporate & Community Programs
Virginia	Lepore	Support Services Coordinator
Mary Ellen	Poh	Administrative Assistant, Budget Office
Lori	Sanchez	Human Resources Assistant, Recruitment
Lori	Zarandona	HR Asst, HRIS & Temporary Staffing Liaison

***AAPF Employees***

Kenneth	Albiston	Assistant Director of Admissions
Danielle	Boeninghaus	Assistant Registrar
Regina	Cannizzaro	Coordinator of Technical Services
Concetta	Cantelmo	Lab Assistant I
Barbara	Capsouras	Director of Alumni Affairs
Kevin	Chen	Supervisor, Testing Center
Shew-Mei	Chen	Coordinator of Academic Services
David	Choe *	Job Developer & Business Relations Coordinator**
Daniel	Cleary	Media Engineer
Rick	Deardorff	Lab Assistant I
Jennie	Denaro Saum	Associate Director of Applications, Information Systems
Robert	Dizinno	Supervisor of Receiving & Distribution
Lynee	Dokus	Coordinator of L.R.C. Instructional Services
George	Faro	Contract/Grants Accountant
Christopher	Fenwick	Planetarium/Astronomer
John	Fichter	Assistant Director of Public Safety
Ana	Figueroa	Sr. Programmer Analyst
Taylor	Fox	Athletics Trainer & Summer Events Coordinator
Gina	Garcia	Graphic Designer
Michael	Gilchrist	Assistant Director of Network Systems
Rosemary	Grant	Associate Dir. Career Services & Coop Ed Programs
Efrain	Guzman	Supervisor, Custodial Services (Evening Shift)
Debra	Hatchard	Bursar
Kari	Hawkins	Coordinator of Transfer Services
John	Hester	Digital Communications Coordinator
Christina	Higgins	Accountant
Elizabeth	Hoban	Coordinator, Health Care Services
Krystal	Hoffman	Supervisor, Aquatics
Latoya	Horvath	Financial Aid Advisor
Rongshen	Hsiao	Systems Administrator
Brian	Kafel	Theater Technician
Joanne	Kearns	Purchasing Manager
Jill	Kepler	Payroll/Grant Accountant
Jane	Kingsland	Reference Librarian
Kathryn	Knapik	Science Lab Supervisor
Lori	Kruppo	Nursing Laboratory Coordinator
Shelley	Kurland	Instructional Designer
Geraldine	LaBruna	Programmer Analyst
Lisa	Laskaris	Reference Librarian WTE
David	Lewis	Sr. Programmer Analyst
Sandra	Lopez	Financial Aid Advisor
Roseann	Maione	Supervisor of Computer Labs
Louise	Massoni	Financial Aid Advisor

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

***AAPF Employees (continued)***

Karen	May	Associate Registrar
Colleen	McArdle	Director of College Events & Foundation Programs
Cynthia	McLoughlin	Library Services Assistant/Technology Systems
Damaris	Medina	Counselor Recruiter, Admissions
Kaitlin	Najjar	Counselor I, Counseling Department
Edith	Nelson	Counselor II, E.O.F. Program
Katie	Olsen	Director of Development
Ariella	Panek	Counselor I, Counseling Department
Mary Jane	Pappas	Lab Coordinator
Eric	Pedersen	Lab Assistant I
Marianne	Perfetto	Technology Help Desk Specialist
Scott	Perino	Network & Telecommunications Administrator
Donald	Phelps	Associate Director of Campus Life
Ronald	Pluskota	Manager of Payroll & Special Projects
Elizabeth	Rodgers	Business Development Specialist
Edgar	Rodriguez	Sr. Media Systems Engineer
Amanda	Roe	Counselor II
Martha	Schnare	Assistant Director of Auxiliary Enterprises
Amy	Sciuto	LRC Multimedia Designer
Meghann	Smith	Laboratory Supervisor, Hospitality
Anthony	Spagnuolo	Sr. Systems Analyst
Roger	Stephens	Assistant Director, Athletics
Aswini	Sukumar	Communications & College Relations Specialist
Carolyn	Ucci	Counselor Recruiter, Admissions
Judith	Ulmer	Associate Director of Admissions
John	Urgola	Counselor I, Counseling Department
Kathleen	Vaccaro	Coordinator, Bursar Services
Eugene	Van Der Toorn	Supervisor of Printing Services
Sheri	Ventura	Coordinator of Distance Learning Services
Lisa	Volante	Counselor I, Counseling Department
Richard	Watt	Media Services/Facilities Supervisor
Joan	Weiss	Coordinator, Tutoring Center
Jill	Wells	Coordinator of Academic Advisement
Marybeth	Wenrich	Lab Assistant II, Biology/Chemistry
Daniel	Wills	Supervisor of Grounds & Custodial Services

***CCMSA Employees***

Alaa	Abdelhady	Custodian II (Evenings)
Marisol	Acevedo	Dept Admin Asst, Health/Exercise Science
David	Ackerman	Security Officer
William	Ackerman	Groundskeeper II
John	Akeson	Maintenance Mechanic
Kim	Andriani	Division Administrative Assistant
David	Apolinaro	Groundskeeper I
Terry	Backman	Security Sergeant
Elizabeth	Bahnatka	Dept Admin Asst, Academic Advisement
Kristi	Baker	Accounting Asst III
Nancy	Bareijsza	Dept Admin Asst, Career Services
Camille	Barrett	Division Administrative Assistant
Melvin	Batista	Senior Maintenance Mechanic
Deborah	Bell	Dept Admin Asst, Plant & Maintenance
Barry	Bilinkas	Security Officer

\* Pending successful completion of probationary period  
 \*\* Pending continued grant funding

***CCMSA Employees (continued)***

Gloria	Bolen	Accounting Asst III, Campus Store
Salvatore	Bordonaro	Senior Groundskeeper
Cheryl	Borer	Textbook Coordinator
Nancy	Branca	Dept. Administrative Assistant
Joseph	Breitweiser	Senior Maintenance Mechanic
August	Burkart	HVAC Specialist
Elaine	Cadden	Dept Admin Asst, Electrical Engineering
Richard	Cagnoni	Custodian I (Evenings)
Martha	Callahan	Office Assistant, Admissions
Wilfredo	Cardona	Custodian I (Evenings)
Luis	Casiano *	Custodian II (Days)
Won	Chang	Technical Support Assistant
Anzhelika	Chorny	Department Administrative Assistant, Admissions
Loretta	Clayton	Accounting Asst III
Patrick	Connolly	Custodian II (Evenings)
Diane	Davis	Department Administrative Assistant, Athletics
Teresa	De Jesus	Dept Admin Asst, Languages & E S L
Doreen	DeMarco	Buyer
Elaine	DeVivo	Dept Admin Asst, Counseling
Dawn	Doland	Campus Life Assistant III
Stephen	Dreyfus	Campus Store Receiving & Distribution Assistant
Colleen	Drum	Office Assistant, Nursing
Brian	Eberly	Coordinator of Athletic Events, Facilities & Equipment Mgmt
William	Faber	HVAC Maintenance Mechanic
Nicholas	Falone	Custodian III (Evenings)
Ann	Fhi	Records Analyst
Christopher	Furth	Electrical Specialist
Donna	Garrity	Office Assistant, Biology
Tilcia	Garzon	Custodian I (Evenings)
Theresa	Gehring	Production Coordinator
Mayelly	Godoy Amaya	Custodian II (Days)
Joanne	Goffredo	Dept Admin Asst, CPP
Kelly	Guevara	Office Assistant, Admissions
Maria	Hidalgo	Custodian I (Evenings)
Paul	Hildebrand	Security Officer
Matthew	Hoffman	Technical Systems Support Specialist
Sandra	Hyder	Enrollment Specialist II
Pasquale	Iannuzzelli	Security Officer
Andrea	Jennings	Sr. Payroll Associate
Cindy	Johnson	Dept Admin Asst, Psychology & Education
John	Kearns	HVAC Maintenance Mechanic
William	Kelly	Security Officer
Annette	Kopacka	Depart Admin Asst, Comp Info Systems
Janet	Krall	Department Administrative Assistant/Budgeting
Marilyn	Kruger	Buyer
Susan	Kunz	Purchasing Specialist
Christine	Labruna	Accounting Assistant II
Ray	Larsen	Custodian II (Days)
Erica	Lewis	Dept Admin Asst, Mathematics
Shirley	Lindstedt	Senior Records Coordinator, Registrar
William	Lineburg	Offset Specialist
Annmarie	Lippiello	Department Administrative Assistant, Campus Life

\* Pending successful completion of probationary period

\*\* Pending continued grant funding



***CCMSA Employees (continued)***

John	Lippiello	Technical Support Assistant
Leslie	Longo	Transcript Specialist
Eddie	Lorenzo	Custodian II (Days)
George	Loveless	Senior Security Officer
Catherine	Maldonado	Custodian I (Evenings)
Cristina	Marmolejo	Custodian I (Evenings)
Porfirio	Martinez	Maintenance Mechanic
Mark	McCollough	Custodian I (Evenings)
Raymond	McConnell	Custodian II (Evenings)
Claire	Menzer	Data Systems Coordinator
Joanne	Metro	Campus Life Assistant II
Frank	Mezle	Receiving & Distribution Assistant II
Alexandra	Mohr *	Dept Admin Asst, Visual Arts
Gene	Moss	Dept Admin Asst, E.O.F.
Charles	Munk	Security Sergeant
Laura	Murray	Library Services Assistant
Robert	Nagy	Receiving & Distribution Assistant II
Mary	Nasse	Department Administrative Assistant
Bonnie	Nichols	Accounting Asst III
Derek	Nietz	Custodian II (Days)
Silvia	Nietz	Enrollment Specialist I
Margaret	O'Brien-Feld	Library Services Assistant
Michele	O'Halloran	Department Administrative Assistant, Biology/Chemistry
Benjamin	Palmer	Security Dispatcher
Thomas	Pierson	Custodian II (Evenings)
Elizabeth	Potenza	Library Services Assistant
Miriam	Pottinger	Department Administrative Assistant, Bus Programs
Chare	Powell	Dept Admin Asst, Registrar
Ronee Lynn	Power	Research Technician
Sheila	Pra Sisto	Financial Aid Assistant
Laurie	Quinn	Department Administrative Assistant
Christopher	Rader	Custodian I (Evenings)
James	Reynolds	Maintenance Mechanic
Joseph	Reynolds *	Custodian II (Evenings)
Rafael	Rivera	Offset Specialist
Caitlin	Roach	Dept Admin Asst, English
Michelle	Roe	Division Administrative Assistant
Owen	Rowe	HVAC Specialist
Denise	Roy	Dept Admin Asst, History & Political Science
Ramon	Ruiz	Computer & AV Support Technician
Santiago	Ruiz Diaz	Maintenance Mechanic
David	Saunders	Data Systems Coordinator - Admissions
Dolores	Schepisi	Dept Admin Asst, Campus Store
Matthew	Selems	Security Officer
Snehal	Shah	Offset Operator
Katharine	Sheehy	Department Admin Asst, CBT
Gertrude	Simmons	Maintenance Systems Coordinator
Lois	Slaski	Purchasing Coordinator
Cheryl	Smarth	Department Administrative Assistant/Scheduling
Micheal	Snook	Automotive Mechanic
Vicky	Stauffer	Dept Admin Asst, Sociology/Anthropology
Robert	Stoner	Custodian II (Days)

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

***CCMSA Employees (continued)***

Adalin	Suarez	Custodian II (Days)
Michael	Suarez	Senior Security Dispatcher
Christopher	Tacinelli	Groundskeeper II
Richard	Ter Linden	Senior Custodian (Days)
Romaine	Thomson	Dept Admin Asst, Nursing
Nancy	Veloso	Office Assistant, Admissions
Donna	Ver Hoven	Dept Admin Asst, L R C
Andrew	Vittoria	Offset Operator
Jean	Wallace	Accounting Asst III
Kelly	Wallace	Campus Store Assistant
Ruby	Watts	Accounting Asst III
Tyler	Wecht	Groundskeeper II
Anita	Williams	Test Center Assistant
Mark	Wizner Jr	Custodian II (Evenings)
Sharon	Yeager	Dept Admin Asst, English
Anthony	Yermal	Maintenance Mechanic
Jessica	Zaragoza	Custodian I (Evenings)
Justin	Zieba	Groundskeeper I

***Part Time Employees***

Bonny	Ames	PT Library Services Assistant
Charlene	Armstrong *	P/T Counselor, Women's Center**
Anand	Balgobin	P/T Lab Assistant, Photography
Adrienne	Black	PT Dept Admin Asst, Engr. Tech/Engr. Science
Patricia	Borowski	PT Legal Program Administrator & Administrative Assistant**
Carla	Bortnick	P/T Reference Librarian
Wendy	Brener	PT Office Assistant
Barbara	Cassidy	P/T Lab Asst. III- Landscape & Horticultural Technology
Christine	Cullen-Reed	P/T Administrative Assistant
Scott	Davan	P/T Reference Librarian
Robert	Delaney	P/T Lab Assistant II, Graphic Design
Kathryn	Edwards	PT Office Assistant, Mathematics
Claude	Garbarino	PT MB&C Externship Coordinator**
Tracy	Goerlitz	Pt Paraprofessional
Maureen	Haggerty	P/T Counselor, Women's Center**
Mary Anne	Hannon	P/T Lab Assistant, Performing Arts
Diana	Hawley	PT Support Services Assistant
Joanne	Hugues	P/T Administrative Assistant, President's Office
Wendy	Huron Carmona	Lab Assistant II, Visual Arts - Design
Megan	Ingman	PT CAD/C Externship Coordinator**
Marina	Karpovitch-Belov	P/T Program Analyst, E.O.F.
Lindsay	King	PT Administrative Assistant
Michele	Lee*	Part-Time Department Administrative Assistant, Radiography
Nina	Loiodice	P/T Office Assistant, Business Administration
Eduardo	Lopez	P/T E.O.F. Counselor
Crystal	Lutton	PT Administrative Assistant**
Steven	Macmillan	PT Equipment Coordinator
Suzanne	Maida	P/T Job Development Specialist, Job Locator Program (CWS)
Nancy	McDonough	PT Office Assistant/Receptionist
Frank	Murphy	P/T Lab Assistant I, Music Department
David	Nahama	Pt Security Officer
Kofi	Nantwi	P/T Reference Librarian

\* Pending successful completion of probationary period  
 \*\* Pending continued grant funding

**Part Time Employees (continued)**

Paul	Naval	PT Equipment Coordinator
Jeanette	Negron	P/T Custodian I (Evenings)
Patricia	Phelps	PT Office Assistant
Edgar	Pittenger	PT Library Services Assistant
Pranav	Rele *	PT Social Media Coordinator**
Ramon	Rivera *	P/T Custodian I (Evenings)
Marisol	Ross	P/T Lab Assistant II, Fine Arts
Ovimmar	Ruiz *	P/T Custodian I (Evenings)
Laura	Sancic	PT Library Services Assistant
Edgar	Santiago	PT Sr. Pre-Press Technician
Kathleen	Sauerman	PT Office Assistant
Kate	Schwartz	PT Library Services Assistant
Bilal	Shah	P/T Custodian I (Evenings)
Catherine	Siciliano	P/T Lab Coordinator, Nursing
Diana	Simon	PT Administrative Assistant
Jaime	Simon	PT Program Director, Women's Center**
Susan	Stepan	PT Office Assistant
Joseph	Szymanski *	P/T Custodian I (Evenings)
Steven	Travers *	Pt Security Officer
Clyde	Turner	P/T Custodian I (Evenings)
Anthony	Ventrella	P/T Lab Assistant II, Hospitality Management
Kathy	Vincelette *	P/T Job Developer, Women's Center**
Pamela	Williams	Pt Office Assistant, Advancement & Planning

\* Pending successful completion of probationary period

\*\* Pending continued grant funding

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO-YEAR CONTRACT FOR BOOKS, CDs and DVDs**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services will exceed \$17,500.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2017 – June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Barnes & Noble Booksellers, Inc. (“Contractor”) will provide books, CDs and DVDs for the library and Departmental use that will exceed \$17,500.00 annually based upon the discounted published price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
CONTRACT FOR BACKGROUND INVESTIGATIONS**

WHEREAS, the County College of Morris (“College”) has a need for background investigations, and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$30,000.00; and

WHEREAS, the anticipated term of this contract is July 1, 2017 to June 30, 2018; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, TABB (“Contractor”) is a sole source contractor for the Clinical Affiliation Agreement with Atlantic Health Systems Hospital Corporation and has submitted a proposal dated May 2, 2017, pursuant to which Contractor will provide Background Investigations for students and faculty entering health care facilities; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO-YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$40,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2017 – June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Vista Higher Learning, Inc. (“Contractor”) is a sole source contractor and will provide books for resale for \$40,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
WITHOUT PUBLICLY ADVERTISED SOLICITATION  
TWO YEAR CONTRACT FOR BOOKS FOR RESALE**

WHEREAS, the County College of Morris (“College”) has a need to acquire books for resale, and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above goods or services is \$50,000.00 annually; and

WHEREAS, the anticipated term of this contract is July 1, 2017 – June 30, 2019; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract award, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, W.W. Norton & Company, Inc. (“Contractor”), is a sole source and will provide books for resale for \$50,000.00 annually based upon the published wholesale price on the date of the order; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as stated; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

**RESOLUTION AUTHORIZING EXTENSION OF CONTRACT  
EXCEEDING \$17,500 FOR  
CAMPUS FOOD SERVICE, WITHOUT PUBLICLY ADVERTISED SOLICITATION**

WHEREAS, the County College of Morris (“College”) has a need to continue to provide campus food services; and

WHEREAS, Compass Group USA, Inc. Chartwells Division (“Contractor”) has been providing campus food services under a contract expiring May 31, 2017; and

WHEREAS, the Contractor has consistently provided a high level of food services that met the needs of the campus community; and

WHEREAS, Compass Group USA, Inc., Chartwells Division, (“Contractor”) has submitted a proposal dated February 1, 2017 requesting an extension of the current contract for an additional five years and proposing pricing and concession terms that the College administration deems to be more competitive and favorable to the College; and

WHEREAS, the previously awarded contract term is proposed to be extended for five years, from June 1, 2017 to May 31, 2022; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the extended term of the contract for the above goods or services is \$250,000.00; and the College has required Contractor to certify that it has not made a reportable political contribution and therefore remains eligible under N.J.S.A. 19:44A-20.4 for extension of its contract term; and

WHEREAS, under N.J.S.A. 18A:64A-25.5 food service contracts are excepted from public advertising for bids; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the extended term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution.

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to extend the food service contract with the above identified Contractor as modified by the terms of the February 1, 2017 proposal.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.



**RESOLUTION AUTHORIZING CONTRACT OVER \$17,500  
FOLLOWING WEBSITE PUBLIC SOLICITATION  
CONTRACT FOR SIGN LANGUAGE INTERPRETER AGENCIES**

WHEREAS, the County College of Morris (“College”) has a need to acquire sign language interpreter agencies; and

WHEREAS, the purchasing agent has determined and certified in writing that the estimated value of the full term of the contract for the above services exceeds \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised on April 22, 2016 in the following manner. CCM website; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for sign language interpreter agencies dated April 22, 2016 (the “RFP”) which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, two (2) proposals were received and opened on May 3, 2016; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to: ASL Interpreter Referral Services, Inc. (“Contractor”) for a second year contract option term from June 1, 2017 to May 31, 2018 to provide sign language interpreting services at an hourly rate of \$90.00 and optional specialized services for C-Printer captionist and Communication Access Realtime Translation captionist for an hourly rate of @ \$140.00 based upon the proposal submitted by the Contractor dated May 2, 2016. This contract award is based upon determination that the named Contractor:

- has submitted the lowest responsible proposal;
- has submitted the most advantageous proposal, price and other factors considered.

This Contract is awarded pursuant to a fair and open contract solicitation process.